CITY OF DUBUQUE, IOWA
CITY COUNCIL MEETING
Historic Federal Building: 350 W. 6th Street - Second-Floor Council Chambers.
November 17, 2025 at 6:30 PM

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ROLL CALL ORDER FOR MEETING

Farber, Jones, Wethal, Cavanagh, Resnick, Sprank, Roussell

REGULAR SESSION

6:30 PM

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. **Free Community Thanksgiving Dinner Day (November 27, 2025)**
   On behalf of Bread of Life Presbyterian Church, Community Foundation of Greater Dubuque, Dubuque Rescue Mission, ReVosWel Truss & Lumber, United Way of Dubuque Area Tri-States, and University of Dubuque.

CONSENT ITEMS

1. **Minutes and Reports Submitted**

City Council Proceedings of November 3, 2025; Resilient Community Advisory Commission of September 4, 2025; Zoning Advisory Commission of October 1, 2025; Proof of publication for City Council Proceedings of October 6 and 20, 2025; Proof of publication for expenditure reports presented at the October 6 and 20, 2025 City Council meetings.
Suggested Disposition: Receive and File

2. **Notice of Claims and Suits**
Johnny Hill for vehicle damage; Mark Stender for vehicle damage.
Suggested Disposition: Receive and File; Refer to City Attorney

3. **Approval of City Expenditures**
City Manager recommending City Council approval for payment of City expenditures.
RESOLUTION Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures
Suggested Disposition: Receive and File; Adopt Resolution(s)

4. **Banking Services Agreement First Amendment**
City Manager recommending City Council approve the updated terms of the banking services agreement with UMB Bank, n.a.
Suggested Disposition: Receive and File; Approve

5. **Fiscal Year 2025 State of Iowa Annual Financial Report**
City Manager recommending approval to file the Fiscal Year 2025 State of Iowa Annual Financial Report with the State of Iowa Auditor.
Suggested Disposition: Receive and File; Approve

6. **Recommendation to Move Accounting, Payroll, and Budget Functions of Finance Department to 7800 Chavenelle – Unit 6**
City Manager recommending approval of relocating the accounting, payroll, and budget functions of the Finance Department to 7800 Chavenelle Drive, negotiating an amended lease with Dubuque Childcare Collaborative, LLC, and initiating public bidding for necessary construction.
Suggested Disposition: Receive and File; Approve

7. **Commercial Air Service and Dubuque Initiatives $100 Airfare Rebate Flyer**
City Manager providing a copy of a flyer promoting commercial air service at the Dubuque Regional Airport and the $100 airfare rebate funded by Dubuque Initiatives. The flyer is being mailed with City of Dubuque utility bills from November 12 to December 10, 2025.
Suggested Disposition: Receive and File

8. **2025-2027 City Council Goals and Priorities Brochure**
City Manager providing a copy of the brochure on the 2025-2027 City Council

Goals and Priorities, which is being mailed with City of Dubuque utility bills from November 12 to December 10, 2025. This information is also available at www.cityofdubuque.org/councilgoals
Suggested Disposition: Receive and File

9. **Acceptance of Public Sanitary Sewer Main Improvements Serving Lots 1, 1-2, and 2-2 of Pizza Ranch Place on Radford Road associated with the EMRI Apartment Development**
City Manager recommending City Council acceptance of the public sanitary sewer improvements that the developer, Dubuque Housing, LLC, has recently completed across Part of Lots 1, 1-2, and 2-2 of Pizza Ranch, in the City of Dubuque, Iowa.
RESOLUTION Accepting Public Sanitary Sewer Improvements Across Parts Of Lots 1-2 And 2-2 Of Pizza Ranch Place, In The City Of Dubuque, Iowa
Suggested Disposition: Receive and File; Adopt Resolution(s)

10. **Tamarack Sanitary Sewer Extension Project - Acceptance of Public Improvement Construction Contract**
City Manager recommending City Council adopt the attached resolution accepting the public improvement, establishing the final contract amount at $686,185.63, and authorize the payment of the final contract retainage amount of $34,309.28 to Boomerang Corp. for the Tamarack Sanitary Sewer Extension Project.
RESOLUTION Accepting The Tamarack Sanitary Sewer Extension Project
Suggested Disposition: Receive and File; Adopt Resolution(s)

11. **Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project - Acceptance of Public Improvement Construction Contract**
City Manager recommending City Council adopt the attached resolution accepting the public improvement, establishing the final contract amount at $615,775.64, and authorize the payment of the final contract retainage amount of $30,788.78 to Tschiggfrie Excavating Co. for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project.
RESOLUTION Accepting The Twin Ridge Sanitary Sewer Extension And Lagoon Abandonment Project
Suggested Disposition: Receive and File; Adopt Resolution(s)

12. **Grandview Avenue Streetlight Replacement Project – Recommendation to Fund Completion Using Available Road Use Tax (RUT) Funds**
City Manager recommending City Council approve the use of available Road Use Tax (RUT) funds to complete the final phase of the Grandview Avenue Streetlight Replacement Project.
Suggested Disposition: Receive and File; Approve

13. **Sustainable Dubuque Grant Award Recommendation**
City Manager recommending City Council approve the recommendations of the Resilient Community Advisory Commission regarding the Round 32 funding of the Sustainable Dubuque Community Grant program.

RESOLUTION Awarding Sustainable Dubuque Grant To The Dubuque Rescue Mission
RESOLUTION Awarding Sustainable Dubuque Grant To The National Mississippi River Museum And Aquarium
RESOLUTION Awarding Sustainable Dubuque Grant To Prescott Elementary School
RESOLUTION Awarding Sustainable Dubuque Grant To The Dubuque Area Library Info Consortium
RESOLUTION Awarding Sustainable Dubuque Grant To Dubuque Colleges Sustainability Coalition
Suggested Disposition: Receive and File; Adopt Resolution(s)

14. Signed Contracts

563 Design, PLLC for Taks Order No. 04 – Finance Department – 7800 Chavenelle Road; Dubuque County E911 Board for the Health Services – Animal Control 911 Radio Access Fee; Dubuque Regional Humane Society for City of Dubuque Veterinary Services; Environmental Management Services of Iowa, Inc. for the Eagle Point Water Treatment Plant Roof Rehabilitation – Asbestos Abatement Project; Hills and Dales for the FY 2026 Special Services Grant Program Agreement; ImOn Communications, LLC MSA Addendum for Changes and Letter of Agency; Kramer Pest Control for Pest Control at 6 fire stations; Midwest Injection, Inc for the Terminal Street Lift Station Bypass Pumping Project; Outfly Development LLC for Site Access Agreement; Racom for City Hall Video Decoder: City Manager; RSM US , LLP for Statement of Work – Finance Organizational Assessment and Design; The EMS Training School, LLC Clinical Affiliation Agreement; Top Grade Excavating for the Catfish Creek Sanitary Utility Easement Stream Crossings Restoration; WHKS & Co. for Task Order #25-Brunskill Road Sanitary Sewer and Streambank Restoration
Suggested Disposition: Receive and File

15. Abstract of Votes - 2025 City Election

City Clerk transmitting the Abstract of Votes for the November 4, 2025, City Election as certified by the Dubuque County Board of Supervisors.
Suggested Disposition: Receive and File

16. Approval of Retail Alcohol Licenses

City Manager recommending City Council approval of retail alcohol licenses as submitted.
RESOLUTION Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits
Suggested Disposition: Receive and File; Adopt Resolution(s)

17. Approval of Retail/Device Tobacco, Alternative Nicotine, and Vapor Product Permit Applications

City Manager recommending City Council approval of the retail tobacco, tobacco

products, alternative nicotine products, vapor products, and device permits as submitted.
RESOLUTION Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3
Suggested Disposition: Receive and File; Adopt Resolution(s)

ITEMS SET FOR PUBLIC HEARING

These agenda items are being scheduled for a future public hearing on the date indicated.

1. **Eagle Point Water Treatment Plant Roof Rehabilitation Project Phase 1 — Reset the Public Hearing Date**
   City Manager recommending City Council adopt the resolution to reset the public hearing date for the review and comment on the plans, specifications, form of contract, and estimated cost of $500,000 for the Eagle Point Water Treatment Plant Roof Rehabilitation Project, as December 1, 2025.
   RESOLUTION Eagle Point Water Treatment Plant Roof Rehabilitation Project – Phase 1: Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost
   Suggested Disposition: Receive and File; Adopt Resolution(s), Set Public Hearing for December 1, 2025

BOARDS/COMMISSIONS

PUBLIC HEARINGS

Residents are invited to address the City Council on the following agenda items. Please come to the podium and state your name and address when the item you wish to speak to is being considered.

1. **Planned Unit Development Amendment - Wood Street**
   Proof of publication on notice of public hearing to consider a request from Eric Dregne, Next Level, LLC, to amend the Wood Street Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations, and Zoning Advisory Commission recommending approval.
   ORDINANCE Amending Title 16 Of The Unified Development Code Of The City Of Dubuque Code Of Ordinances By Rescinding Ordinance No. 18-24 Which Established Regulations For A PUD Planned Unit Development With A PR Planned Residential District Designation And Adopting An Amended PUD Ordinance With A Revised Conceptual Development Plan And Lot And Bulk Regulations In The PUD Planned Unit Development With PR Planned Residential District Designation
   Suggested Disposition: Receive and File; Motion B; Motion A

2. **Institutional District Amendment — University of Dubuque**
   Proof of publication on notice of public hearing to consider a request from James

Steiner, University of Dubuque, to amend the ID Institutional zoning district at 2000 University Avenue to allow the construction of a new academic and administrative building, and Zoning Advisory Commission recommending approval.
ORDINANCE Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Providing For The Approval Of An Amended Campus Development Plan For The University Of Dubuque Id Institutional District To Allow Construction Of An Academic And Administrative Building
Suggested Disposition: Receive and File; Motion B; Motion A

3. **Planned Unit Development Amendment - Dubuque Industrial Center West**
Proof of publication on notice of public hearing to consider a request from Jill Connors, City of Dubuque, to amend the Dubuque Industrial Center West Planned Unit Development signage regulations to allow directional signs to be 24 square feet in area, and Zoning Advisory Commission recommending approval.
ORDINANCE Amending Title 16, Unified Development Code Of The City Of Dubuque Code Of Ordinances, By Rescinding Ordinance No. 43-23 Which Established Regulations For A PUD Planned Unit Development District With A PI Planned Industrial Designation And Adopting An Amended PUD Ordinance To Allow Directional Signs To Be 24 Square Feet In Area In All Zones Of The Dubuque Industrial Center West Planned Unit Development District
Suggested Disposition: Receive and File; Motion B; Motion A

4. **Comiskey Park Phase 2 Redevelopment Project Public Hearing**
Proof of publication on notice of public hearing to consider City Council approve the construction plans and specifications, estimated cost of $3,376.900.00 for the Comiskey Park Phase 2 Redevelopment Project, and adopt the attached resolution, and City Manager recommending approval.
RESOLUTION Comiskey Park Phase 2 Redevelopment Project: Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost
Suggested Disposition: Receive and File; Adopt Resolution(s)

PUBLIC INPUT

At this time, anyone in the Council Chambers may address the City Council on the Action Items on the agenda or on matters under the control of the City Council. Residents are asked to approach the podium and state their name and address before proceeding with their comments. Individual remarks are limited to 5 minutes and the overall Public Input period is limited to 30 minutes. Under the Iowa Open Meetings Law, the City Council can take no formal action on comments given during Public Input which do not relate to Action Items on the Agenda.

ACTION ITEMS

These are items where discussion is held by the City Council - public comments are not allowed except where authorized by the Mayor.

1. **Dubuque Nature Everywhere Request for Approval of Children's Outdoor Bill of Rights (COBOR)**

City Manager recommending City Council approval of a Dubuque Children's Outdoor Bill of Rights based upon the feedback of the City Council at their work session as well as the feedback from meetings held with community members including youth and organizations since July 2025. Dubuque Nature Everywhere will make a presentation.
RESOLUTION Dubuque Children's Outdoor Bill Of Rights Approval And Adoption By City Council
Suggested Disposition: Receive and File; Adopt Resolution(s); Presentation

2. **DuTrac Community Credit Union – Request to Alter Washington Street Neighborhood Conservation District Boundaries**
City Manager providing information to City Council for the request from DuTrac Community Credit Union ("DuTrac") to alter the boundaries of the Washington Street Neighborhood Conservation District. Specifically, DuTrac is requesting the removal of the block bounded by Washington Street, East 14th Street, Elm Street, and East 13th Street from the conservation district.
City Council can decide to:
a. Approve or deny the request;
b. Set the request for consideration at a subsequent meeting;
c. Set the request for a public hearing; or
d. Refer the request to the Historic Preservation Commission for a recommendation.
If the City Council chooses to proceed with approval, an ordinance is enclosed for consideration.
ORDINANCE Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Amending Article 10-8-A-4 Pertaining To Alteration Of The Washington Street Neighborhood Conservation District To Remove The Block Bounded By Washington Street, E. 14th Street, Elm Street And E. 13th Street
Suggested Disposition: Receive and File; Council

3. **Central Avenue and White Street Corridor Design Phase 1 Recommendation for Selection of Professional Consultant Services**
City Manager recommending City Council concurrence in the selection of Bolton & Menk, Inc. as the first-ranked Consultant and that the City be authorized to negotiate a Professional Consultant Services Agreement to complete a corridor design for Phase 1 for Central Avenue and White Street between 14th Street and 22nd Street and the feasibility of corridor solutions, including first steps with parking needs and then pavement marking restriping, while incorporating feedback from continued public engagement and a holistic approach. Engineering staff will make a presentation.
Suggested Disposition: Receive and File; Approve; Presentation

4. **Ambassador Court Storm Sewer Replacement Project - Award Public Improvement Contract**
City Manager recommending City Council award the public improvement contract

for the Ambassador Court Storm Sewer Replacement Project to Temperley Excavating Inc. of East Dubuque, Illinois in the amount of $113,629.65, through the adoption of the attached resolution.
RESOLUTION Awarding Public Improvement Contract For The Ambassador Court Storm Sewer Replacement Project
Suggested Disposition: Receive and File; Adopt Resolution(s)

5. **Request for Ordinance Modification- City Code 7-7-6 Bicycle Lighting Requirements**
City Manager recommending City Council approve the amendment to City of Dubuque Code 7-7-6, which currently limits bicycle lighting requirements to use on public streets. The proposed change seeks to extend these requirements to include sidewalks, parks, and trails to enhance public safety for both bicyclists and pedestrians.
ORDINANCE Amending City Of Dubuque Code Of Ordinances Title 7 Police, Fire, And Public Safety, Chapter 7 Bicycles, Section 6 Equipment
Suggested Disposition: Receive and File; Motion B; Motion A

6. **Proposed Changes to Permitting and Valuation Practices**
City Manager recommending City Council approval for the revised permit valuation model for new construction and fee proposal change to the permitting fee structure for residential alterations, Mechanical, Electrical, and Plumbing permits, and solar and swimming pool permits.
Suggested Disposition: Receive and File; Approve

7. **Fire Station Building Condition Assessment and Station Location Study**
City Manager recommending City Council approval to proceed with issuing the Request for Proposals (RFP) for Consultation Services: Fire Station Building Condition Assessment and Station Location Study, and to authorize the reallocation of funds from CIP Project #1315000028 to support the consulting contract.
Suggested Disposition: Receive and File; Approve

8. **Work Session Request for Parks and Recreation Comprehensive Master Plan Draft**
City Manager recommending City Council schedule a Work Session for Monday, December 8, 2025, at 6:00 p.m. for an update and overview about the Parks and Recreation Comprehensive Master Plan draft document.
Suggested Disposition: Receive and File; Council

COUNCIL MEMBER REPORTS

CLOSED SESSION

Confidential Records, Pending Litigation, and Purchase or Sale of Real Estate – Chapter 21.5(1)(a),(c),(j) Code of Iowa

ADJOURNMENT

The agenda with supporting documents may be accessed at www.cityofdubuque.org or at the City Clerk's Office at ctyclerk@cityofdubuque.org or by mail to 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Written comments regarding the above items may be submitted to the City Clerk's Office at ctyclerk@cityofdubuque.org or by mail to 50 W. 13th St., Dubuque, IA 52001, before said time of meeting.

Individuals requiring special assistance should contact the City Clerk's Office as soon as feasible at (563) 589-4100, ctyclerk@cityofdubuque.org. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

Copyrighted
November 17, 2025

City of Dubuque
City Council

PROCLAMATIONS # 1.

ITEM TITLE: Free Community Thanksgiving Dinner Day (November 27, 2025)

SUMMARY: On behalf of Bread of Life Presbyterian Church, Community Foundation of Greater Dubuque, Dubuque Rescue Mission, ReVosWel Truss & Lumber, United Way of Dubuque Area Tri-States, and University of Dubuque.

SUGGUESTED DISPOSITION:

ATTACHMENTS:

1. Proclamation

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

PROCLAMATION

WHEREAS, the Thanksgiving holiday is a cherished American tradition celebrating gratitude, togetherness, and the abundance of our shared blessings; and

WHEREAS, the City of Dubuque proudly embodies the spirit of generosity, compassion, and community; and

WHEREAS, our city has a tradition extending back over 60 years to provide joy, companionship, and a free meal for those who may otherwise spend the holiday alone; and

WHEREAS, this enduring tradition is made possible by community volunteers, social service agencies, universities, foundations, faith-based organizations, donors, and local businesses who work together to continue this service to others; and

WHEREAS, this year's event will continue that tradition, taking place from 11:30 a.m. to 1:00 p.m. on November 27, 2025, at various host organization locations; and

WHEREAS, no one in the City of Dubuque should be without companionship and a hot meal on our national holiday that celebrates family, gratitude, and human connection.

NOW THEREFORE, I, BRAD M. CAVANAGH, MAYOR OF THE CITY OF DUBUQUE, IOWA, ON BEHALF OF THE CITY COUNCIL, STAFF, AND RESIDENTS OF DUBUQUE, DO HEREBY PROCLAIM THE 27TH OF NOVEMBER 2025 AS

"FREE COMMUNITY THANKSGIVING DINNER DAY"

IN THE CITY OF DUBUQUE, IOWA.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the City of Dubuque to be affixed this 17th day of November 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne N. Breitfelder, CMC, City Clerk

2025: Submitted by Jason Neises and accepted by: Tom Stovall (Bread of Life Presbyterian Church); Tabitha Kircher (University of Dubuque); Bobbie Jost (ReVosWel Truss & Lumber); Paula Paider Licht (United Way - Dubuque & Tri-States); Danielle Leibfried (United Way - Dubuque & Tri-States); Jason Neises (Community Foundation of Greater Dubuque); Clarissa Klostermann (Dubuque Rescue Mission).

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November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 1.

ITEM TITLE:	Minutes and Reports Submitted
SUMMARY:	City Council Proceedings of November 3, 2025; Resilient Community Advisory Commission of September 4, 2025; Zoning Advisory Commission of October 1, 2025; Proof of publication for City Council Proceedings of October 6 and 20, 2025; Proof of publication for expenditure reports presented at the October 6 and 20, 2025 City Council meetings.
SUGGUESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. 11 3 25 City Council Minutes
2. Resilient Community Advisory Commission Minutes
3. Zoning Advisory Commission Minutes
4. Proof of Publication for City Council Proceedings of 10.6.25
5. Proof of Publication for Expenditure Reports Presented 10.6.25
6. Proof of Publication for City Council Proceedings of 10.20.25
7. Proof of Publication for Expenditure Reports Presented 10.20.25

CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION

The Dubuque City Council met in regular session at 6:30 p.m. on November 3, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

Breitfelder announced that Action Item No. 2 was removed from the meeting.

PRESENTATIONS

1. Dubuque NAACP Thomas Determan S.C.O.P.E. Award Presentation to the Jule: RRS Stewart and Anthony Allen of the Dubuque NAACP presented Transportation Services staff with the Thomas Determan Standout Community Organization Pursuing Equity (S.C.O.P.E.) Award, which was awarded to the Jule. Transportation Services Director Ryan Knuckey made brief remarks.

2. Iowa Society of Solid Waste Operations 2025 Innovative Project Award to DMASWA: Solid Waste Agency Administrator Ken Miller recognized the Dubuque Metropolitan Area Solid Waste Agency (DMASWA) for receiving the 2025 Innovative Project Award for its battery recycling program.

PROCLAMATIONS

1. Hospice and Palliative Care Month (November 2025) was accepted by Carole Carroll on behalf of Hospice of Dubuque.

2. Pancreatic Cancer Awareness Day (November 20, 2025) was accepted by Diane Oglesby on behalf of the Michael W. Oglesby Foundation.

CONSENT ITEMS

Roussell requested Item No. 9 be held for separate discussion. Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated, except Item No. 9. Seconded by Farber. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of October 20, 2025; Airport Commission of August 12, 2025; Arts and Cultural Affairs Advisory Commission of August 26, 2025; Building Code Advisory and Appeals Board of September 11, 2025; Historic Preservation Commission of September 18, 2025; Parks and Recreation Advisory Commission of September 9, 2025; Zoning Board of Adjustment of September 25, 2025. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Tyeandra Glover for vehicle damage; Braden Lechtenberg for vehicle damage; Duane Pitcher for loss of revenue. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advised that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Tyendra Glover for vehicle damage; Braden Lechtenberg for vehicle damage; Duane Pitcher for loss of revenue. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 349-25 Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Authorized Depository Institutions: Upon motion the documents were received and filed, and Resolution No. 350-25 Naming Depository Institutions And Setting Limits For Deposits was adopted.

6. Acceptance of Public Improvements in South Pointe Phase 2 Subdivision: Upon motion the documents were received and filed, and Resolution No. 351-25 Accepting Public Improvements In South Pointe #2 In The City Of Dubuque, Iowa was adopted.

7. North Schmitt Island Collection System Project – Contract #1: Public Improvement Contract – Project Acceptance: Upon motion the documents were received and filed, and Resolution No. 352-25 Accepting The North Schmitt Island Collection System Project – Contract #1 Project And Authorizing The Payment To The Contractor was adopted.

8. Stormwater Management Program Consulting Engineering Services: City Manager recommended City Council approval to release a request for qualifications (RFQ) for the Stormwater Management Program. Upon motion the documents were received, filed, and approved.

9. DuTrac Community Credit Union - Request to Alter the Washington Neighborhood Conservation District Boundary: Motion by Roussell to refer to the Historic Preservation Commission (HPC) for a recommendation. Seconded by Farber. Roussell amended the motion to include “receive and file.” The amendment was seconded by Farber. Planning Services Director Wally Wernimont stated that the HPC discussed this item at its September meeting and determined that the building at 1305 Elm Street is historically significant. The building is located within the Washington Street Neighborhood Conservation District. By a vote of 2–6, the HPC denied a demolition permit to the property owner, DuTrac Community Credit Union. Wernimont stated that if the City Council referred the request back to the HPC, staff would provide additional information on the establishment of the conservation district, and the item would appear on the HPC’s November 20, 2025, agenda. He explained that City Code provides the City Council with four options upon receipt of a written request to establish, expand, or alter a conservation district. Wernimont confirmed that the HPC’s determination of architectural significance was based solely on the building’s historical attributes, and that the commission does not consider external factors such as the proposed 14th Street overpass, which are factors that the City Council may take into account. In response to a question about why the item appeared on the consent agenda, Wernimont explained that, per City Code, the request was required to be placed on this agenda. Because the request was received on short notice, staff recommended deferring discussion to the November 17, 2025, meeting to allow sufficient time to compile all necessary information and ensure the City Council could make a fully informed decision. He confirmed that the City Council could still refer the request back to the HPC at a future meeting.

Brumwell noted that while the four options will remain available at a future City Council meeting, the Council's decision may affect the item's next steps. For example, if the item appears on the consent agenda but the Council wants it considered as an action item, it would need to be placed on a future meeting agenda as an action item. Motion amended by Roussell to receive and file the documents, refer to the City Manager, and place on the November 17, 2025, agenda. Seconded by Farber. Motion carried 7-0.

10. Signed Contract(s): 563 Design, PLLC for the Fire Station #5 – Interior Stair Replacement; 563 Design, PLLC for the Station 5 Emergency Repairs; Communication Engineering Company (CEC) Proposal and Agreement for the IT-Wireless Network Refresh; Cottingham & Butler Insurance Services, LLC for Employer Mandate Reporting Services Contract; Dave Hinz for the Lime Silo Piping Repair; DocuPet for the Pet Licensing Services Agreement; Eastern Iowa Excavating and Concrete, LLC for Street patches for water main repairs; Eastern Iowa Excavating and Concrete, LLC for Regrading of Ditch Over Water Main on Old Davenport Road; Environmental Management Services of Iowa, Inc. for Asbestos Inspection – Eagle Point Park (Veranda, Bridge, and Indian rooms); Eocene Environmental Group, Inc. for the Master Service Agreement for Blum Site Assessment Report; Fowler Public Sector Consulting LLC for Addendum to Independent Contractor Agreement; GRTD Investments, LLC First Amendment to Lease Agreement; Jason Schueller- Schueller Restoration/Xtreme Clean & Coatings for Building Maintenance at Station 3; Jonathan R. Brown for Independent Contractor Agreement; Loucks & Schwartz for Section 8 Housing Choice Voucher Year End closing for June 30, 2024 including successful REAC submission in electronic format as required by HUD (both unaudited & audited); MGT Impact Solutions, LLC for the Executive Recruitment Statement of Work; MRI Software LLC for renewal of recurring software and services for the New Housing Pro System; Pigott, Inc. for Fire Administration Office Update; R&W Restoration LLC for the 3rd & Main St. Chamber Exterior Patio Stone Veneer Remove & Replace; Tschiggfrie Excavating for Primary Clarifier Cleaning. Upon motion the documents were received and filed.

11. Improvement Contracts with Performance, Payment, and Maintenance Bonds Iseler Demolition Inc. for the 500,000 Gallon Double Ellipse Demolition; Top Grade Excavating, Inc. for the Water Systems Improvements 2024 North English Road Water Main Extension. Upon motion the documents were received, filed, and approved.

12. Retail Alcohol License Refund - Gary Dolphin's Iron Bar and Grill: Request from Gary Dolphin's Iron Bar and Grill located at 3333 East 10th St. Suite 104 for a refund of Retail Alcohol License No. LC0046785 in the amount of $406.25 due to change in ownership. Upon motion the documents were received, filed, and approved.

13. Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications: Upon motion the documents were received and filed, and Resolution No. 353-25 Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3 was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Roussell to receive and file the documents, adopt the resolutions, and set the public hearing for November 17, 2025. Seconded by Sprank. Motion carried 7-0.

1. Set Public Hearing on Comiskey Park Phase 2 Redevelopment Project and Initiate Public Improvement Bidding Process: Upon motion the documents were received and filed and Resolution

No. 354-25 Comiskey Park Phase 2 Redevelopment Project: Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on November 17, 2025, in the Historic Federal Building.

BOARDS/COMMISSIONS

Appointments were made to the following boards/commissions.

1. Investment and Cash Management Oversight Advisory Commission: One, 3-Year term through July 1, 2028 (Expired term of Ruden). Applicant: Gary Ruden, PO Box 835 – Physical Address Verified. Motion by Jones to appoint Ruden to the term. Seconded by Wethal. Motion carried 7-0.

PUBLIC HEARINGS

1. Resolution Approving an Assignment of Development Agreement by and between the City of Dubuque, Iowa and Franklin Investments, LLC to Franklin Apartments, LLC: Motion by Sprank to receive and file the documents and adopt Resolution No. 355-25 Approving An Assignment Of The Development Agreement By And Between The City Of Dubuque And Franklin Investments, LLC To Franklin Apartments, LLC. Seconded by Wethal. When asked if this item and the two following items are standard for such a sale, Van Milligen confirmed that all rights and responsibilities, including the assumption of the current loan, will be assigned to the new developer. Brumwell confirmed that the Development Agreement remains unchanged. Motion carried 7-0.

2. Resolution Approving an Assignment and Assumption Agreement by and between the City of Dubuque, Iowa and Franklin Investments, LLC to Franklin Apartments, LLC: Motion by Jones to receive and file the documents and adopt Resolution No. 356-25 Approving An Assignment And Assumption Agreement Of The Downtown Rehabilitation Loan Agreement By And Between The City Of Dubuque, Iowa And Franklin Investments, LLC To Franklin Apartments, LLC For Property At 39 Bluff Street. Seconded by Wethal. Motion carried 7-0.

3. Resolution Approving a Subordination Agreement by and among the City of Dubuque, Iowa, Franklin Apartments, LLC, and Premier Bank: Motion by Sprank to receive and file the documents and adopt Resolution No. 357-25 Approving A Subordination Agreement By And Among The City Of Dubuque, Iowa, Franklin Apartments, LLC, And Premier Bank For Interest In City Property Located At 39 Bluff Street. Seconded by Farber. Brumwell confirmed that the City previously held the second secured position and did not need to subordinate. The public hearing seeks approval to subordinate the remaining balance owed. Motion carried 7-0.

4. Ambassador Court Storm Sewer Reconstruction Project Public Hearing: Motion by Roussell to receive and file the documents and adopt Resolution No. 358-25 Ambassador Court Storm Sewer Replacement Project: Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost. Seconded by Wethal. City Council thanked Engineering staff for their work on this project and emphasized the need for the reconstruction. Motion carried 7-0.

5. Resolution Approving an Amended and Restated Lease Agreement by and between the City of Dubuque, Iowa, and Pier Pressure Marine IA, Inc.: Motion by Wethal to receive and file the documents and adopt Resolution No. 359-25 Approving An Amended And Restated Lease

Agreement By And Between The City Of Dubuque And Pier Pressure Marine IA, Inc. For Real Property In The City Of Dubuque, Iowa. Seconded by Sprank. Breitfelder announced receipt of written input from Steve Launspach. City Council Members praised the agreement as an example of a public-private partnership. Van Milligen read a portion of Launspach's letter, emphasizing the City's positive involvement in amending the lease. Motion carried 7-0.

ACTION ITEMS

1. Award contract for the 2025 Water & Resource Recovery Center MCC Communications and PLC Upgrades Project: Motion by Jones to receive and file the documents and adopt Resolution No. 360-25 Awarding contract for the 2025 Water & Resource Recovery Center MCC Communication and PLC Upgrades Project. Seconded by Wethal. Water and Resource Recovery Center (WRRC) Director Deron Muehring described the programmable logic controllers (PLCs) as compact computers that monitor, operate, and collect data from equipment. He noted that the WRRC has faced difficulties sourcing support and replacement parts for its aging PLC models, making system upgrades necessary. Muehring added that the contract limits equipment downtime to four hours for the upgrades and that the WRRC does not require upgrades to occur at a specific time of day. City Council Members noted ongoing discussions on the project and welcomed the prioritization of the largest buildings and components. Motion carried 7-0.

2. Eagle Point Water Treatment Plant Roof Rehabilitation Project - Award Construction Contract: This item was removed from the meeting.

3. Eagle Valley, Westbrook and English Ridge Subdivision Parks Development Projects: Motion by Roussell to receive and file the documents and adopt Resolution No. 362-25 Accepting The Eagle Valley, Westbrook, And English Ridge Subdivision Parks Development Project And Authorizing The Payment Of The Contract Amount To The Contractor. Seconded by Resnick. Motion carried 7-0.

4. Invitation to the Dubuque County 911 Emergency Communications Center Ribbon Cutting: Motion by Farber to receive and file the documents. Seconded by Sprank. Van Milligen provided an overview of the City and Dubuque County partnership on emergency communications and the new 911 Emergency Communications Center Project, with the ribbon cutting scheduled for November 6, 2025, at 4:30 p.m. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Farber reported on meetings to discuss the planned expansion of the Field of Dreams and the upcoming election.

Roussell reported on Dubuque Main Street's State of Main Awards Dinner, a Dubuque Trees Forever tree planting event, Oakview Group's ribbon cutting at Five Flags, and the Dubuque Museum of Art's groundbreaking event.

Jones reported on meetings with the Black Men's Coalition, Oakview Group's ribbon cutting, the State of Main Awards Dinner, the NAACP Freedom Fund banquet, the Sons of American Legion breakfast, the Cancer in Iowa informational event, a DRA board meeting, the Dubuque Museum of Art's groundbreaking, visiting Slater Appliance's new facility, and the upcoming election.

Wethal reported on attending a Dubuque County Early Childhood Board meeting.

Sprank reported on the North End Neighborhood Association's trick or treat event, a DRA board meeting, meeting with representatives from the federal government, a Fly by Night production, and the upcoming election.

Resnick reported on Loras College's inauguration of President Michael Doyle.

Cavanagh referenced his attendance at many of the events that Council Members reported on.

CLOSED SESSION

Motion by Jones to convene in closed session at 7:52 p.m. to discuss Pending Litigation and Purchase or Sale of Real Estate – Chapter 21.5(1)(c),(j) Code of Iowa. Seconded by Wethal. Mayor Cavanagh stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Brumwell. Motion carried 7-0.

The City Council reconvened in open session at 8:09 p.m. stating that staff had been given proper direction.

ADJOURNMENT

There being no further business, Mayor Cavanagh declared the meeting adjourned at 8:09 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk

CITY OF DUBUQUE - COMMISSION MEETING MINUTES

GOVERNMENTAL BODY: Resilient Community Advisory Commission (RCAC)

DATE: 09/04/2025

TIME: 5:00 pm

LOCATION: Jule Operations and Training Center (JOTC) Circle Conference Room, 949 Kerper Blvd.

MEMBERS PRESENT: Robin Kennicker, Jake Kohlhaas, Nolan Bielinski, Dave McDermott, Rachel Schmidt Boeke, an Lalith Jayawickrama

MEMBERS ABSENT: N/A

STAFF PRESENT: Gina Bell and Michelle Kim

Kohlhaas called the meeting to order at 5:04 pm

TEST AGENDA

MINUTES APPROVAL:

- Bielinski motions to approve, McDermott seconds
    - Motion carries.

PUBLIC COMMENT: NA

New Business:

- Airport Land Use – Julie Kraft, Wings2Water and John Yeomans and Tom Schutter, Farmers National

    a. Julie Kraft gave the commission a quick presentation about Wings2Water

        i. W2W uses the CID airport to communicate with travelers about water quality

        ii. They also offer grants to the community

            1. Some funded projects include water quality education, wetland restoration, and river clean ups

    b. John Yeomans and Tom Schutter gave a quick presentation about Farmers National

        i. Farmers National has a contract with the CID airport – works in a consultant matter to manage the farmland around the airport

1. They make recommendations, but the airport commission makes the final decision

2. The farmland around the CID airport is 100% no till and they also require planting cover crops

- Letter of Support – Dubuque Area Land & Water Legacy (DALAWL) request for Parks and Rec

    a. Kennicker makes a motion to approve, McDermott seconds

        i. 6 in favor, 0 opposed, 0 abstained

- Sustainable Dubuque Grant Guidelines update

    a. Schmidt Boeke makes a motion to approve the edited version to City Council pending Legal team approval, Kennicker seconds

    b. 6 in favor, 0 opposed, 0 abstained

Old Business:
NA

Commissioner Reports: How Did I Show Up?

- Schmidt Boeke is back on the Catfish Creek Water Authority Commission
- Lalith was able to see the Little Free Library he helped fund in Sri Lanka. He attended their opening ceremony and about 150 children came to grab a free book!

Important Dates

- Tentative Tree planting dates for the Branching Out Dubuque Initiative – Oct 4 and 11th

Staff updates
N/A

Next meeting date: The next commission meeting will occur on Thursday, October 2, 2025, at 5pm at the Jule Operations and Training Center (JOTC) in the Circle Conference Room, 949 Kerper Blvd

ADJOURNMENT: The Commission adjourned at 6:51 pm.

Minutes approved by:_____

Jacob Kohlhaas, Commission Chair

Prepared by: _____

Michelle Kim, Climate Action Coordinator

Approved

MINUTES
ZONING ADVISORY COMMISSION
REGULAR SESSION
6:00 p.m.
Wednesday, October 1, 2025
City Council Chambers, Historic Federal Building

Commissioners Present: Chairperson Matt Mulligan; Commission Members Martha Christ, Troy Froistad, Carrie Lohrmann, Pat Norton, Rich Russell, and Teri Zuccaro.

Commissioners Excused: None.

Commissioners Unexcused: None.

Staff Members Present: Shena Moon and Travis Schrobilgen

CALL TO ORDER: The meeting was called to order by Chairperson Mulligan at 6:00 p.m.

MINUTES: Motion by Zuccaro, seconded by Christ, to approve the minutes of the September 3, 2025 meeting. Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Norton, Russell, Zuccaro, and Mulligan; Nay – none.

Commissioner Norton recused himself for the first item.

ACTION ITEM/FINAL PLAT: Application of Eric Dregne, Next Level, LLC to approve the Final Plat of Rosalynn Carter Place.

Hilary Dalton, Habitat for Humanity Executive Director, spoke on behalf of Habitat for Humanity. She noted the goal is to create individual properties along the private drive. She said they are requesting that the private drive be named Rosalynn Carter Place in honor of the Carters' dedication to Habitat for Humanity.

Staff Member Moon detailed the staff report, noting that a rezoning of the property had previously been reviewed/approved by the Commission. She explained that the proposed plat of survey would allow lots/homes to be sold to individual property owners and that the private drive, stormwater detention, and other common areas on the site would be managed by a homeowner's association. She stated that Lots 1 through 10 require a waiver of street frontage requirements since they will have frontage on a private drive but not a private or public street as is required by code. She noted that the conceptual plan in the previously approved PUD ordinance will be updated at a future meeting to incorporate bulk regulations, such as lot coverage and setbacks, resulting from the proposed subdivision plat.

Commissioner Russell asked if Lots 11 through 14 would take access from Wood Street via the private drive. Staff Member Moon noted that lots 11 through 14 are steeply sloping along Wood Street and so vehicular access for those lots would be from the private drive. She stated those lots do have frontage along Wood Street and therefore do not require a waiver of street frontage. Commissioner Lohrman added that she has driven by the properties and confirmed those lots are steeply sloping along Wood Street.

Chairperson Mulligan questioned whether the subdivision plat has been reviewed by the Development Review Team (DRT). Staff Member Moon stated that it had been reviewed by the DRT as a conceptual plan prior to the rezoning and that the proposed subdivision plat has also been reviewed by the team.

Chairperson Mulligan questioned whether the adjacent property owner of "Lot 12" (1840 Wood Street) has been a participant during the property review/development. Staff Member Moon explained that the property owner was notified, as is required by code, when the rezoning was requested; however, the subdivision plat does not require public notification.

Motion by Russell, seconded by Zuccaro, to approve the Final Plat of Rosalynn Carter Place subject to waiving lot frontage requirement for Lot 1, Lot 2, Lot 3, Lot 4, Lot 5, Lot 6, Lot 7, Lot 8, Lot 9, and Lot 10. Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Russell, Zuccaro, and Mulligan; Nay – none.

Commissioner Norton returned to the meeting.

ACTION ITEMS/WAIVER: Application of Jonathon Kline, Origin Design to waive specific requirements of Chapter 13 of the Unified Development Code for property located at 340 Leibe Street.

Jonathon Kline, Origin Design spoke on behalf of the request. Mr. Kline said they have been working with their clients at Porten and Dubuque Stamp to construct a storage building on the property. He stated they have an approved site plan from the Development Review Team and they are now seeking a waiver from the landscaping and fencing requirements in the Unified Development Code. He stated they want to remove the tree and shrub requirement which may impact the functionality of the site. He stated the owner wants to improve privacy and screening from fencing along the alley toward the west but do not desire to provide fencing along other portions of the property as is required by code. He noted they wish to maintain the existing chain link fence with barb wiring below 8' in height along the southwest portion of the property adjacent to the neighboring residential uses and along Jackson Street.

Commissioner Norton questioned why the applicant is seeking the waiver. Mr. Kline stated that with respect to the fencing, they are proposing fencing along the alley toward the west as that is part of the disturbed site and will provide privacy from adjacent properties. He explained that along Liebe Street, Jackson Street, and at the southwest corner of the site they would like to work with the existing fencing already there. He

explained that the landscaping requirements (quantity of trees and shrubs) is based on the entire site area which is much larger than the proposed project area, and they'd like to utilize those undisturbed areas as it is currently functioning.

Matt Spahn, President of Dubuque Stamping explained that they wanting to keep the chain link fencing along the southwestern side of the site and at the gate along Jackson Street. He noted they would be willing to remove the barb wire on the fence. He stated that they intend to put in a privacy fence along the alley toward the west of the project site and this fence would not have barb wire. He noted the fencing along Liebe Street has been removed and they are asking not to replace that fencing.

Commissioner Lohrmann sought clarification regarding the portions of the fence that would remain along the southwestern side of the site. Mr. Spahn clarified the fencing requests.

Chairperson Mulligan questioned whether this project would support the existing Dubuque Stamp use and Mr. Spahn confirmed it would.

Staff Member Schrobilgen detailed the staff report. He shared an aerial image of the approved site plan and outlined the Unified Development Code design standards stating that there is a total of five code requirements that the applicant is requesting to be waived. He outlined that two waivers pertained to the landscaping regarding trees and shrubs, that two pertained to 100% screening for outside storage and a screened gate, and one pertaining to the 50% screening requirement for industrial uses adjacent to residential zoning districts. He noted that an affirmative vote from four (4) Commissioners would be required for approval of the request.

Commission Christ noted that she is familiar with the property and neighborhood and based on that understanding finds the request reasonable.

Commissioner Norton stated he believes waving the landscaping requirements is ok seeing as it is an industrial area. He expressed concern that waving the fencing requirements may set a precedence for other development/redevelopment in the area. He stated he be in support of postponing the fencing requirements but not waving entirely.

The Commission requested clarification regarding the two fencing requirements. Staff Member Schrobilgen provided an overview of the code requirements explaining generally that one code requirement addresses the screening of outdoor storage and the second pertains to screening the industrial uses from the residential uses. Staff outlined the locations of all screening requirements on a site diagram. Commissioner Froistad stated that he didn't believe all screenings were required. Commissioner Lohrmann stated that she felt the screening of industrial adjacent to residential should be provided. Chairperson Mulligan agreed noting that Liebe Street is surrounded by Dubuque Stamp property and that the additional outside storage screening wouldn't benefit other properties.

Commissioner Norton asked if the approval would stay with the property even if redeveloped and staff noted that it is somewhat project dependent, and further development or redevelopment with a change of use or substantial change to the property may trigger new site development requirements. He concluded that any proposal would be reviewed, and code standards applied accordingly.

Motion by Lohrman, seconded by Mulligan, to approve waiving the following site development requirements:

1. 13-4.4 (F)(1) Site Landscaping (Trees)
2. 13-4.4 (F)(2) Site Landscaping (Shrubs)
3. 13-4.10(B) Exterior Storage in Nonresidential Districts (100% Screening)
4. 13-4.10(B) Exterior Storage in Nonresidential Districts (Screened Gate)

Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Norton, Russell, Zuccaro, and Mulligan; Nay – none.

ITEMS FROM PUBLIC: None.

ITEMS FROM COMMISSION: None.

ITEMS FROM STAFF:

- Discussion Item – Abstaining from a Vote

Associate Planner Shena Moon noted that during a recent City Council meeting there was a discussion regarding when a Commissioner should abstain from a vote, and it was noted that staff would bring the discussion to the Commission as a training opportunity. She noted that staff is working with legal to create a guide for Commissioners and Board members regarding abstaining, recusal, and voting, and that staff would provide more information and hold this discussion at a future Commission meeting.

ADJOURNMENT: Motion by Russell, seconded by Mulligan to adjourn the October 1, 2025, Commission meeting. Motion carried by the following vote: Aye – Christ, Froistad, Lohrmann, Norton, Russell, Zuccaro, and Mulligan; Nay – none.

The meeting adjourned at 6:38 p.m.

Respectfully submitted,

Shena Moon, Associate Planner

November 5, 2025
Adopted

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/15/2025

and for which the charge is 602.10

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 20th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION

The Dubuque City Council met in regular session at 6:30 p.m. on October 6, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Mayor of the Year Award Recognition: Iowa League of Cities Director Alan Kemp recognized Mayor Brad Cavanagh for recently being named Mayor of the Year in the over 10,000 in population category by the Iowa Mayors Association

2. 2025 Rising Star Award Recognition: Telegraph Herald (TH) Features Editor Megan Gloss recognized Community Impact Director Antonia Mouzon for being selected as a 2025 TH Media Rising Star. A video highlighting the recognition was also played.

3. Recognition of Airport Commissioner for 30 Years of Service: Airport Director Todd Dalsing recognized former Airport Commissioner Doug Brotherton for his 30 years of service on the Airport Commission. Brotherton retired from the commission in September of 2025.

PROCLAMATIONS

1. Indigenous Peoples' Day (October 13, 2025) was accepted by Ann DeNicole, BVM, Suzanne Gallagher, PVBM, Dave Heiar, Franciscan Associate, and several others in attendance, on behalf of the Sisters of St. Francis, Sisters of Charity of the Blessed Virgin Mary, and Sisters of the Presentation of the Blessed Virgin Mary.

2. Trick or Treat Night (October 31, 2025) was accepted by Mayor Cavanagh on behalf of the City of Dubuque.

CONSENT ITEMS

Motion by Roussell to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Farber. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of September 8, 15, 22, 23, and 25, 2025; Building Code Advisory and Appeals Board Minutes of March 22 and April 6, 2023; Historic Preservation Commission of August 21, 2025; Human Rights Commission of August 12, August 29, and September 4, 2025; Board of Library Trustees Update of August 28, 2025; Park and Recreation Advisory Commission of August 12, 2025; Transit Advisory Board of April 10, 2025; Zoning Advisory Commission of September 3, 2025; Zoning Board of Adjustment of August 28, 2025; Proof of publication of City Council Proceedings of August 27, September 2, and September 4, 2025. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Kelsey Bhatia for property damage; Joseph Jenkins for property damage; Mik Kalloway for vehicle damage; Lillian and Jacob Ludlow for vehicle damage; Martin Wing for property and vehicle damage. Upon motion the

documents were received, filed, and referred to the City Attorney.

3. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 311-25 Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

4. Request to Change Human Resources Employment Specialist position status from Part-Time to Full-Time: Upon motion the documents were received, filed, and approved.

5. Resilient Community Advisory Commission Input on Dubuque Area Land and Water Legacy (DALWL) Recommendations: Resilient Community Advisory Commission providing a letter to the City Council outlining their input on the recommendations presented by the DALWL group in the document titled Recommendations for Dubuque City Council, Parks & Recreation Master Plan and Envision 2030." Upon motion the documents were received and filed.

6. Proposed Conduit Facilities Agreement between the City of Dubuque and Uniti: City Manager recommending City Council approval of a Conduit Facilities Agreement between the City and Uniti (and its subsidiary McLeodUSA Telecommunications Services LLC) to allow the two entities to share conduit and telecommunications equipment in order to reduce costs and improve services in the City of Dubuque. Upon motion the documents were received, filed, and approved.

7. Acceptance of Grant of Easement for Sanitary Sewer Utility across Molo Oil Company Property at 150 Cedar Cross Road in Dubuque: City Manager recommending City Council accept a grant of easement for sanitary sewer utility from Molo Oil Company for a public sanitary sewer extension across Part of Lot 1-2 of Mineral Lot 230 and Lot 1-3-3 of Mineral Lot 231, in the City of Dubuque, Iowa, as part of the adjacent Joel Callahan (CCI5, LLC) apartment complex development on Cedar Cross Road. Upon motion the documents were received and filed, and Resolution No. 312-25 Accepting a Grant of Easement for Sanitary Sewer Utility Through, Under, and Across Part of Lot 1-2 Of Mineral Lot 230 And Lot 1-3-3 of Mineral Lot 231, in the City of Dubuque, Iowa was adopted.

8. Updated Handout - New Housing Creation: Upon motion the documents were received and filed.

9. November/December 2025 City News Newsletter: Upon motion the documents were received and filed.

10. Approving a Second Amendment to Development Agreement by and between the City of Dubuque, Iowa and Millwork Flats, L.L.C. for Redevelopment of Property at 1065 Jackson Street: Upon motion the documents were received and filed, and Resolution No. 313-25 Approving the Second Amendment to Development Agreement by and Between the City of Dubuque, Iowa and Millwork Flats, L.L.C. was adopted.

11. Project Based Voucher Contract Renewal with The Rose of Dubuque: Upon motion the documents were received and filed, and Resolution No. 314-25 Approving a Renewal Contract Agreement Between the city of Dubuque and the Rose of Dubuque L.P. For The Project Based Voucher Program was adopted.

12. Approval of Five Flags Civic Center Management Agreement Second Amendment: Upon motion the documents were received, filed, and approved.

13. Improvement Contracts / Performance, Payment, and Maintenance Bonds: Eastern Iowa Excavating and Concrete, LLC

for the Rustic Point Park Development Project. Upon motion the documents were received, filed, and approved.

14. Signed Contract(s): Ahmanns Lawn Care, Inc. for Lawn Care; All Seasons Heating & Cooling for Various Heating & Cooling at 6 fire stations; Biechler Electric Inc. for Various electrical maintenance at 6 fire stations; Bohr Custom Curbing for the Bunker Hill Clubhouse Landscaping Project; Brecke Mechanical Contractors for General heating and plumbing maintenance work; Dave Hinz Construction, Inc. for the 3rd & Main St. Chamber Patio Exterior Patio Railing Repairs; Dinges Fire Company for Various maintenance to turn out gear and other fire equipment; Lease Agreement with Dubuque County for certain rooms in the Federal Building; Dubuque Visiting Nurse Association for the Healthy Homes Grant Program; Elevated Landwrx for Mowing Contract NW Arterial Right-A-Way; Floor Show Corporation for Carpet removal & installation of new carpet at Fire Headquarters; Gansen Excavating for the 12704 John F. Kennedy Slope Stabilization; Geisler Brothers Co. for the 3rd & Main St. Chamber Patio Exterior Patio Waterproofing Membrane; Giese Sheet Metal Co Inc. for General heating & cooling maintenance at 6 fire stations; Green Valley Landscaping, LLC for Brush Mowing Site Restoration Work Related to Storm Water and Detention; Hillcrest Family Services for use of Louis Murphy Park; Vaccination Agreement with Hy-Vee; Lovely City, LLC for Playground Replacement and Engagement Murphy Park, Madison Park, Jefferson Park and Gay Park; Manders Quality Concrete for the 3rd & Main St. Chamber Patio Exterior Patio Concrete Replacement; Midwest Injection, Inc for the Terminal Street Lift Station Bypass Pumping; Lease Agreement with Neztrop, LLC; Overhead Door Company for Various maintenance on overhead doors at various 6 fire stations; Paulson Electric for Electrical Work; Schadl Inc. DBA: Mr. Rooter Plumbing for Various plumbing maintenance at 6 fire stations; Tri-State Porta Potty Inc. for Port- A Potties; Westphal & Company, Inc. DBA: Globalcom Technologies for Maintenance on door access card readers at 6 fire stations. Upon motion the documents were received and filed.

15. Iowa Department of Transportation Bridge Repairs Project Notification: Correspondence from Jesse Tibodeau, Assistant District Engineer with the Iowa Department of Transportation, notifying the City Council of bridge repairs on US-20 over the Mississippi River in Dubuque. Upon motion the documents were received and filed.

16. Request-ImOn Arena Used Generator Equipment Purchase: City Manager recommending City Council approval to purchase a used 1.5 megawatt (MW) generator for the ImOn Arena, disconnection, moving, and reinstallation of the generator for a total of $225,000. Upon motion the documents were received, filed, and approved.

17. Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications: Upon motion the documents were received and filed, and Resolution No. 315-25 Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3 was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Roussell to receive and file the documents, adopt the resolutions, and set the public hearings as indicated. Seconded by Sprank. Motion carried 7-0.

1. Resolution Setting a Public Hearing on a Proposed Development Agreement by and between the City of Dubuque, Iowa and Hitzler Rental, LLC Providing for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Upon motion the documents were received and filed and Resolution No. 316-25 Fixing the Date for a Public Hearing of the City Council of the city of Dubuque, Iowa on a Development Agreement by and between the city of Dubuque, Iowa and Hitzler Rental, LLC, Including the Proposed Issuance of Urban Renewal Tax Increment Revenue Obligations Relating Thereto, And Providing for the Publication of Notice Thereof was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on October 20, 2025 in the Historic Federal Building.

2. Resolution Setting a Public Hearing on a Proposed Development Agreement by and between the City of Dubuque, Iowa and Ned Oberbroeckling Providing for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Upon motion the documents were received and filed and Resolution No. 317-25 Fixing the Date for a Public Hearing of the City Council of the City of Dubuque, Iowa on a Development Agreement by and Between the city of Dubuque, Iowa and Ned Oberbroeckling, Including the Proposed Issuance of Urban Renewal Tax Increment Revenue Obligations Relating Thereto, And Providing For The Publication Of Notice Thereof was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on October 20, 2025 in the Historic Federal Building.

3. Resolution Setting a Public Hearing on a Proposed Development Agreement by and between the City of Dubuque, Iowa and 1248 Iowa St, LLC Providing for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Upon motion the documents were received and filed and Resolution No. 318-25 Fixing the Date for a Public Hearing of the City Council of the City of Dubuque, Iowa on a Development Agreement by and between the city of Dubuque, Iowa and 1248 Iowa St, LLC, Including the Proposed Issuance of Urban Renewal Tax Increment Revenue Obligations Relating Thereto, and Providing for the Publication of Notice Thereof was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on October 20, 2025 in the Historic Federal Building.

4. Eagle Point Water Treatment Plant Roof Rehabilitation Project - Initiate Public Bidding and Set the Public Hearing Date: Upon motion the documents were received and filed and Resolution No. 319-25 Eagle Point Water Treatment Plant Roof Rehabilitation Project: Preliminary Approval of Plans, Specifications, Form of Contract, And Estimated Cost; Setting Date of Public Hearing on Plans, Specifications, Form of Contract, And Estimated Cost; and Ordering the Advertisement for Bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on October 20, 2025 in the Historic Federal Building.

5. Setting a Public Hearing on the Fiscal Year 2026 First Budget Amendment: Upon motion the documents were received and filed and Resolution No. 320-25 Setting the Date for the Public Hearing on Amendment No. 1 To The Fiscal Year 2026 Budget for the City of Dubuque was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on October 20, 2025 in the Historic Federal Building.

6. Setting a Public Hearing on the Comiskey Park Environmental Covenant: Upon motion the documents were received and filed and Resolution No. 321-25 Setting a Public Hearing on the Iowa Land Recycling Program Environmental Covenant Between the City of Dubuque, Iowa and the Iowa Department of Natural Resources was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on October 20, 2025 in the Historic Federal Building.

BOARDS/COMMISSIONS

Appointments were made to the following boards/commissions.

1. Airport Commission: One, 4-Year term through September 14, 2029 (Expiring term of Brotherton). Applicant: Ron Vaughn, 2973 Castle Wood Ln. Motion by Jones to appoint Vaughn to the term. Seconded by Wethal. Motion carried 7-0.

2. Civil Service Commission: Two, 4-Year Terms through April 6, 2027 (Newly added seats, per Senate File 311, effective 8-16-25). Applicants Selected for Appointment by the Mayor: Julie Bockenstedt, 2475 Cherry St.; Otto Krueger, 2521 Wheatland Dr. Remaining Applicants: Barbara Liskey, 2763 Lamotte Dr.; Randall Ludwitz, 867 Barbaralee; Brian Neises, 1841 Phyllrich Dr.; Darcy VanOstrand, 1222 Lincoln Ave. Motion by Jones to appoint Bockenstedt to the term. Seconded by Resnick. Motion carried 7-0. Motion by Jones to appoint Krueger to the term. Seconded by Roussell. Motion carried 7-0.

3. Investment and Cash Management Oversight Advisory Commission: One, 3-Year term through July 1, 2028 (Vacant term of Merritt). Applicant: Daniel Scott, 2435 Kaufmann Ave. Motion by Sprank to appoint Scott to the term. Seconded by Farber. Motion carried 7-0.

PUBLIC HEARINGS

1. Water System Improvements 2024 North English Road Water Main Extension Project Public Hearing: State Revolving Fund (SRF) Loan Environmental Review: Motion by Roussell to receive and file the documents and adopt Resolution No. 322-25 State Revolving Fund (SRF) Loan - Environmental Review Water System Improvements 2024 North English Road Water Main Extension Project: Approval of an Environmental Review as Provided by SRFs Department of Natural Resources for the Water System Improvements 2024 North English Road Water Main Extension Project. Seconded by Sprank. Motion carried 7-0.

2. Proceedings for Public Hearing for the Issuance of Not to Exceed $2,330,000 Water Revenue Capital Loan Notes (State Revolving Loan Fund Program) North English Road Water Main: Motion by Sprank to receive and file the documents and adopt Resolution No. 323-25 Taking additional action on proposal to enter into a Water Revenue Loan and Disbursement Agreement. Seconded by Wethal. Council Members reiterated that this is an ongoing project and has therefore been the subject of prior discussions. In response to a question regarding the need to increase the water supply for the Southwest Arterial area, Van Milligen explained that the community is positioned to extend southwest. When the Southwest Arterial was constructed, the City developed plans, now being implemented, to extend water and sanitary sewer infrastructure to support future development in that area. Regarding financing, Chief Financial Officer Jennifer Larson noted that the State Revolving Fund (SRF) loan carries a variable interest rate, currently estimated at 3.12% for the quarter. This rate is lower than that of general obligation bonds and involves reduced issuance

fees, minimal bond counsel involvement, and no requirement to publish an official statement. Van Milligen stated that the planning and design portion of the SRF loan is interest-free for three years and offers a significantly longer repayment term. Motion carried 7-0.

3. Resolution Approving a Development Agreement by and between the City of Dubuque, Iowa and Outfly Development, LLC providing for the Sale of City-owned Real Estate to Outfly Development, LLC and the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Motion by Roussell to receive and file the documents and adopt Resolution No. 324-25 Approving the Disposal of an Interest in City of Dubuque Real Estate by Sale to Outfly Development, LLC Pursuant to a Development Agreement by and Between the City of Dubuque, Iowa and Outfly Development, LLC Including the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations to Outfly Development, LLC. Seconded by Wethal. City Council Members expressed appreciation to the Hodge Company for their investment in the industrial park and voiced support for holding the developer accountable as outlined in specific provisions of the Development Agreement. In response to a question regarding the Citys obligation to complete sewer improvements necessary for accommodating more than 14 employees at the site, Van Milligen confirmed that the deadline aligns with the Citys existing plans. He also clarified that the Developers requirement to maintain 24 full-time employees on-site does not take effect until October 1, 2029, allowing for some flexibility. In response to a separate question, Van Milligen noted that the City supports industrial development and is willing to offer land discounts and tax increment financing (TIF) assistance when a developer invests in a project and creates at least 10 new jobs. He added that the current project involves the construction of a speculative (spec) building. Motion carried 7-0.

4. Resolution Adopting a Lake Ridge Urban Revitalization Plan: Motion by Jones to receive and file the documents and adopt Resolution No. 325-25 Approving the Urban Revitalization Plan for the Lake Ridge Urban Revitalization Area. Seconded by Wethal. Joey Callahan, of Callahan Construction, who purchased the property subject to the urban revitalization area, stated he was available to answer any questions. Council Members expressed appreciation to the Long Range Planning Advisory Commission for providing input and extended their thanks to the developer. Motion carried 7-0.

5. Public Hearing on the plans, specifications, form of contract, and estimated cost for the 2025 Water & Resource Recovery Center MCC Communications and PLC Upgrades Project: Motion by Wethal to receive and file the documents and adopt Resolution No. 326-25 Giving final approval to, and confirmation of, plans, specifications, form of contract and estimate of cost for the 2025 Water & Resource Recovery Center MCC Communication and PLC Upgrades Project. Seconded by Jones. In response to a question, Van Milligen summarized the funding sources for the project. When asked whether the City would seek replacement damages related to the work, Brumwell explained that certain details are protected by attorney-client privilege and cannot be disclosed but confirmed that the City is exploring all available legal remedies. Motion carried 7-0.

PUBLIC INPUT

Regarding Action Item No. 1, Clark Schloz, 2925 Burlington St.; Leonard Dress; and Matt Osterhaus, 2139 Wedgewood Dr., spoke in opposition to a taxpayer funded subsidy for Denver Air commercial air service. Rob McDonald, 3399 Eagle Point Dr., spoke in opposition to the process for the minimum revenue guarantee, citing that it was not part of the Fiscal Year 2026 budget deliberations. Rick Dickinson, 205 Hill St., President and CEO of Greater Dubuque Development Corporation (GDDC), expressed support for Action Item No. 1, emphasizing the critical role of air service in meeting the business needs of the community. Speaking in a personal capacity, Dickinson also expressed concern about the politicization of the issue and noted the competitive challenges Dubuque faces from Cedar Rapids in attracting and retaining customers to its local airport. Anne Williams, 559 Chestnut St., also spoke in favor of Action Item No. 1, highlighting the benefits of using the Dubuque Regional Airport.

ACTION ITEMS

1. Commercial Air Service Minimum Revenue Guarantee: Motion by Jones to receive and file the documents and refer to City Council for discussion. Seconded by Farber. Airport Director Todd Dalsing made a presentation. City Council discussed the goal of making air service sustainable, emphasizing the need for additional time to work toward a sustainable model, and noted that if those efforts are unsuccessful, the City would have strong evidence to pursue inclusion in the Federal Essential Air Service (EAS) program. Dalsing confirmed that Dubuque is currently ineligible for the EAS program because it was not participating during the timeframe established under the Federal Aviation Administration (FAA) Modernization and Reform Act of 2012, having been self-sufficient at that time. Dalsing also shared that he recently gave a presentation to the Dubuque County Supervisors, who plan to hold further discussions to determine potential next steps. It was noted that the Mayors and City Managers of Dyersville and Platteville are supportive of Dubuques air service efforts and intend to publicly express that support, though no financial commitments have been indicated. Council emphasized the necessity of maintaining local air service for community and economic growth, noting that once lost, such service would likely not return. It was mentioned that the best course of action is to focus on regaining eligibility and securing EAS support in the future. Motion amended by Jones to receive and file the documents and adopt the City Managers recommendation to dedicate $2.4 million to a Minimum Revenue Guarantee for Denver Air Commercial Air Service for the current fiscal year through June 30, 2026, and an additional $100,000 to the marketing of that service. Seconded by Farber. Motion carried 6-1 with Sprank voting nay.

2. International Property Maintenance Code (IPMC) Ground Fault Circuit Interrupter (GFCI) Amendment Update: Motion by Jones to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Wethal. City Council expressed appreciation for the expertise and input provided by the Building Code Advisory and Appeals Board. Motion carried 7-0.

Motion by Jones for final consideration and passage of

Ordinance No. 38-25 Amending City of Dubuque Code of Ordinances Title 14 Building and Development, Chapter 1 Building Codes, Article J Property Maintenance Code, Section 14-1J-2 International Property Maintenance Code Amendments. Seconded by Wethal. Motion carried 7-0.

3. Request for City Council Ratification of the Second Amendment to the Dubuque Police Protective Association (DPPA) July 1, 2024, CBA: Motion by Jones to receive and file the documents and approve the Second Amendment to the Dubuque Police Protective Association (DPPA) July 1, 2024, CBA. Seconded by Sprank. Motion carried 7-0.

4. Award of Construction Contract Water System Improvements 2024 North English Road Water Main Extension Project: Motion by Roussell to receive and file the documents and adopt Resolution No. 327-25 Awarding contract for the North English Road Water Main Extension Project. Seconded by Wethal. When asked whether the resolution was included with the agenda item, Brumwell verified that the resolution, prepared by bond counsel Dorsey and Whitney, was included within the materials. Water Department Director Chris Lester confirmed the timeframe for the bid award. It was noted that the resolution lacked both the assigned resolution number and the contractor information for the lowest responsible bid. Motion amended by Roussell to move this item to the last action item on the agenda. Seconded by Wethal. Motion carried 7-0.

5. Madison, Gay, and Jefferson Park Playground Replacements: Motion by Sprank to receive and file the documents and approve the Madison, Gay, and Jefferson Park Playground Replacements Projects that are not currently included or do not have enough funding to complete the projects in the Fiscal Year 2026 budget. Seconded by Jones. City Council Members expressed appreciation to the Park and Recreation and Finance Departments for their efforts in identifying funding to support local parks. In response to a question regarding alignment with the budget process, City Manager Van Milligen explained that the City utilizes budget carryovers from one fiscal year to the next for incomplete projects or unpurchased equipment, as well as budget amendments for newly introduced items. He emphasized that, under state law, the City is prohibited from having a deficit budget. Surplus funds often result from staff vacancies, equipment savings, and similar factors, and the Council now has the opportunity to reallocate those funds to other initiatives. Chief Financial Officer Jennifer Larson confirmed that the size of the budget surplus varies by fiscal year, noting that the most recent surplus falls on the higher end of the typical range. Council Members also noted that they received substantial public feedback regarding parks during the last budget cycle, particularly in support of the parks included in the current funding recommendations. Motion carried 7-0.

6. Murphy Park Tennis Court Resurfacing and Playground Replacement: Motion by Jones to receive and file the documents and approve Murphy Park Tennis Court Resurfacing and Playground Replacement Projects that are not currently included or do not have enough funding to complete the projects in the Fiscal Year 2026 budget. Seconded by Farber. City Council Members expressed support for the projects. Van Milligen clarified that the forthcoming Parks Master Plan will not include detailed recommendations regarding specific areas to be resurfaced. He noted that no public input to date has

suggested the elimination of tennis courts or play units from the park system. The primary focus remains on maintaining existing amenities at a serviceable standard for public use, which is considered a maintenance responsibility rather than a function of the master planning process. Van Milligen further explained that the Parks Master Plan will include recommendations for sports amenities based on user demand. He added that City staff will schedule a work session with the City Council to review and discuss the plan. Motion carried 7-0.

7. Flora Park Tennis Court Resurfacing: Motion by Roussell to receive and file the documents and approve Flora Park Tennis Court Resurfacing Projects that are not currently included in the Fiscal Year 2026 budget. Seconded by Wethal. Motion carried 7-0.

8. Eagle Point Park Projects: Motion by Sprank to receive and file the documents and approve Eagle Point Park Projects that are not currently included in the Fiscal Year 2026 budget. Seconded by Farber. City Council Members expressed support for the proposed projects, noting that they represent a responsive approach to addressing residents concerns related to the park. Motion carried 7-0.

9. Police Space and Feasibility Study: Motion by Jones to receive and file the documents and approve a Police Department Space and Feasibility Study project that is not currently included in the Fiscal Year 2026 budget. Seconded by Wethal. Police Chief Jeremy Jensen emphasized the importance of expediting the study, with a target completion timeline of three to four months. He noted that his cost estimate was informed by budget figures from comparable studies conducted by other police departments and that multiple consultants typically undertake this type of work. Motion carried 7-0.

10. Public Works Building Improvements and Asphalt Paver Replacement: Motion by Roussell to receive and file the documents and approve Public Works Building Improvements at the Municipal Services Center and an Asphalt Paver Replacement project that are not currently included or do not have enough funding to complete the projects in the Fiscal Year 2026 budget. Seconded by Wethal. Acting Public Works Director Brian Wulfekhule confirmed that staff do not believe the rooftop solar panels contributed to the need for roof replacement; however, their removal will incur additional costs. Van Milligen stated that the City intends to reinstall the panels following the roof work and noted they have an estimated useful life of 20 years. Both Van Milligen and Wulfekhule confirmed that the current roof is original to the building, which was constructed 20 years ago. City Council Members also commented on the various installation methods available for solar panels. Motion carried 7-0.

11. Award of Construction Contract Water System Improvements 2024 North English Road Water Main Extension Project (moved from Action Item No. 4): Motion by Roussell to receive and file the documents and adopt Resolution No. 327-25 Awarding contract for the North English Road Water Main Extension Project. Seconded by Wethal. Brumwell confirmed the resolution number and the contractor information for the lowest responsible bidder. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Farber reported on the University of Dubuque (UD) Board Meeting, UDs recent announcement of their Innovation Center,

the inauguration of UD President Travis Frampton, and the Bluff Strokes arts exhibition.

Sprank reported on City Councils annual goal setting, the Dubuque Racing Association (DRA) board meeting, the Dubuque Federation of Labor meeting, the Bluff Strokes art exhibit, and the Holy Spirit Parish Chilli Cookoff.

Roussell reported on engaging with the Community Foundation of Greater Dubuques regarding their Data Walk initiative, her churchs hunger outreach event, a meeting with leaders from the Hawkeye Community Action Agency (HACAP), and the Dubuque Trees Forever booth at Lincoln Elementarys School Carnival.

Jones reported on attending a Travel Dubuque meeting, the Rising Stars Breakfast, the Dubuque Metropolitan Area Solid Waste Agency (DMASWA) meeting, the Cleveland Park neighborhood gathering, the Multicultural Family Centers BBQ in DBQ event, the Sisters of the Presentation Lightbearers Dinner, the DRA board meeting, the Dubuque Forward presentation, the State of the City presentation, the ribbon cutting for Northeast Iowa Community Colleges (NICC) athletic center, a performance with the Dubuque Drum Corps at the Dubuque Farmers Market, the Eagle Valley Park ribbon cutting, and the City of Dyersvilles endorsement of a resolution supporting Dubuques continued commercial air service.

Wethal also reported on Lightbearers Dinner and a ride-along with the Police Critical Incident Team.

Resnick reported on the Four Mounds volunteer luncheon and the City Councils annual goal setting.

Cavanagh reported on the Fox Hills Apartments groundbreaking, the Iowa League of Cities (ILC) Conference, the inauguration of UDs President Frampton, and the upcoming inauguration of President Mike Doyle of Loras College.

CLOSED SESSION

Motion by Jones to convene in closed session at 9:47 p.m. to discuss Pending Litigation and Purchase or Sale of Real Estate Chapter 21.5(1)(c),(j) Code of Iowa. Seconded by Roussell. Mayor Cavanagh stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Brumwell. Motion carried 7-0.

The City Council reconvened in open session at 11:05 p.m. stating that staff had been given proper direction.

ADJOURNMENT

There being no further business, Mayor Cavanagh declared the meeting adjourned at 11:05 p.m.

/s/Trish L Gleason,
MMC, Assistant City Clerk
Adrienne N. Breitfelder,
CMC, City Clerk
1t 10/15

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/15/2025

and for which the charge is 405.30

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 20th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

CITY OF DUBUQUE, IOWA
PERIOD ENDING JULY 31, 2025
FINALIZED EXPENDITURES BY PURPOSE AND VENDOR
STAFF DEVELOPMENT:
ICMA ONLINE 200.00; JEREMY R JENSEN 444.50; JOSEPH A MESSERICH 150.00; RICHARD S FULLMER 444.50; Rylee N Leitzen 163.22; THOMAS J WARNER 85.00; IOWA DARE ASSOCIATIO 200.00; CURIO DIPLOMAT SERTIFI 989.88; AUSTIN J WEITZ 85.00; Charles Tharp 120.00; JESSICA M GEORGE-RET 413.70; INTERNATIONAL ASSOC 145.00; STAR BAR 40.38; IOWA DEPARTMENT OF P 150.00; INTERNATIONAL CODE C 760.00; FISDAP 82.61; NATIONAL ANIMAL CONT 25.00; AMERICAN AIRLINES 619.77; CITY OF DUBUQUE - UB 11.00; GALLUP 26.74; IPRA* INV-6127 1,500.00; CASCADE PIONEER-ADVE 31.90; Kaitlyn Giguere 1,146.55; ENVIROCERT INTERNATI 155.25; Brittney Hayes 503.40; BRIAN S FELDOTT 200.20; NORTHEAST IOWA COMMU 214.00; GOLF COURSE SUPERINTENDE 530.00; Franklin Andrew Unra 37.17; PGA OF AMERICA MEMBERS 750.00; HYVEE #1160 22.96; E PHILDELPHIA DWNTN FD 1,252.12; PROFESSOR MESSER 239.00; PELICAN WIRELESS 23.92; TODD E DALSING 270.08; DISH NETWORK LLC 148.10; Timothy Alan Furlong 1,103.65; CLEMENT COMMUNICATIO 259.31; IOWA STATE UNIVERSIT 385.00; APPLE INC 54.53; JUSTINE HULL 59.42; CONTINENTAL AIRLINES 560.76; Iowa Permit Technici 50.00; IEDAIFA* 2025 HOUSING 1,500.00; SOCIETYFORHUMANRESOURCE 299.00; KYLE P REINERT 792.00; NATIONAL LEAGUE OF C 500.00; NICOLE M ROSEMEYER 492.46; IOWA LEAGUE OF CITIE 1 6,854.00; DUBUQUE RACING ASSOC 9 .90; MISSISSIPPI RIVER CI 3,500.00; DES MOINES REGISTER 21.39; CORI L BURBACH 62.72; District 20 Supply C 1,862.80; Isabella David 42.00; PAMELA J MCCARRON 389.40; ANTHONY M BREITBACH 254.80; Joseph Link 368.00; Jason D Lehman 153.70; Steven Puls 131.65; COMPASS GROUP USA IN 5,925.00; SQUARE INC 58.01; PAYPAL * WOMENSLEADE 105.00; DAVID A NESS 336.70; CHRISTOPHER J LESTER 42.56; HILTON HOTELS 322.56; IA INSPECT AND APPEALS 72.00; IOWA DEPT OF NATURAL 262.41; John Wiley 297.40; Jodi Johnson 263.20; ELDT.COM 50.00; KENNETH M MILLER 100.00; DANIEL J MAYNE 68.00;
REPAIR/MAINTENANCE/UTILITIES:; DUBUQUE COUNTY SHERI 4 0,759.35; AT&T Mobility Nation 8,453.83; FREE FLIGHT 248.15; RACOM CORPORATION 353.58; HYVEE #1160 189.33; CLEAN SWEEP OF I & I 24.99; ALLIANT ENERGY 138,766.02; BLACK HILLS/IOWA GAS 3,304.04; KWIK STAR #1184 131.01; ATT* BILL PAYMENT 914.34; MIRACLE CAR WASH COR 42.98; MENARDS LUMBER CO 113.05; SKYLINE TRUCKING & S 495.00; G & R TREE SERVICE I 900.00; DUBUQUE SIGN COMPANY 13.50; THE LOCKSMITH EXPRES 149.00; HENDRICKS FEED & SEE 37.90; MTI DISTRIBUTING INC 181.27; ORKIN LLC 267.05; ADDOCO INC 600.00; CONSTELLATION NEW EN 1 0,397.15; SQUARE INC 200.00; SPRING GREEN LAWN CA 305.25; DITTMER RECYCLING IN 314.18; CRESCENT ELECTRIC 315.36; MULGREW OIL COMPANY 6,788.22; DAVIS EQUIPMENT CORP 50.90; MOLO PLUMBING & HEAT 3,250.00; HARRIS MOTOR SPORTS 132.76; CENTURY LINK 668.25; R&J Window Cleaning 275.00; DEMMER OIL COMPANY 1 0,598.63; DUBUQUE AREA STEAMAT 185.00; BP#1073500BP UNIVERSITY 50.00; VERIZON WIRELESS SER 3,623.54; BIECHLER ELECTRIC IN 92.63; AV FUEL 2 1,008.41; RILCO, Inc 510.00; SYN-TECH SYSTEMS INC 88.00; J & R SUPPLY COMPANY 3,111.40; PHELPS THE UNIFORM S 48.19; WESTPHAL & COMPANY, 1,855.39; AMAZON MKTPLACE PMTS (1,642.68); MOLO OIL COMPANY 276.32; AMAZON MKTPL*N35449M22 35.43; TRUGREEN LIMITED PAR 51.81; AMAZON MKTPL*N32PZ7OO2 151.80; Schadl Incorporated

883.03; THE SHERWIN-WILLIAMS COMP 86.06; HOYNE LANDSCAPING & 2,100.00; GOVCONNECTION INC 903.15; TIM WILLIS WINDOW CL 210.00; KWIK STOP FOOD MART 80.83; DTN LLC 2,214.58; VAN METER INDUSTRIAL 896.89; AIRGAS USA LLC 2 .70; TRAVIS F SMITH 650.00; A-L-L EQUIPMENT 947.50; MAQUOKETA VALLEY ELE 168.76; COMELEC SERVICES INC 120.00; AMAZON MKTPL*N35F68IG2 84.00; MUNICIPAL PIPE TOOL 194.02; Atlas Copco North Am 2 8,795.00; CINTAS CORP 330.46; STEVES ACE HARDWARE 63.96; GOODYEAR TIRE & RUBB 1,726.16; SAFETY VISION 7,175.25; Acuren Inspection In 245.00; RMH SYSTEMS 575.00; Casey's General Stor 45.76; THREE RIVERS FS INC 282.00; DUBUQUELAND DOOR COM 221.03; CONTRACTUAL SERVICES:; CALEA 4,796.00; DUBUQUE COUNTY SHERI 1 3,666.19; RENTPREP 3,164.10; LEADSONLINE LLC 8,781.00; AT&T Mobility Nation 4,996.77; CLERK OF DISTRICT CO 285.00; Assured 1,930,329.86; WELU PRINTING COMPAN 1,013.16; JAMES J GRAVES 165.00; BIDDLE CONSULTING GR 1,315.00; NICHOLAS EDWARDS, MD 3,333.33; FACEBK *QXYRURUQ62 202.24; Honeywell Internatio 1 4,243.07; NICHOLS CONTROLS & S 12.90; MACQUEEN EQUIPMENT G 690.00; STEVES ACE HARDWARE 11.99; ESO SOLUTIONS INC 6,988.49; Digitech Computer LL 1 0,348.60; Ambulance Refunds 105.43; IOWA DEPARTMENT OF H 103,986.08; THE FISCHER COMPANIE 160.00; PETDATA 3,994.10; DUBUQUE HUMANE SOCIE 1 4,584.00; ATT* BILL PAYMENT 210.32; COLONIAL TERRACE ANI 487.00; HERITAGE PRINTING CO 382.26; CRESCENT COMMUNITY H 2 5,000.00; FIRST DATA CORPORATI 109.90; VERTICAL SCREEN 35.25; COMMAND SECURITY SOL 197.75; MEDIACOM 473.80; UNION HOERMANN PRESS 4,232.45; WOODS END LABORATORIES LL 170.00; TRI-STATE PORTA POTT 1,305.00; COMELEC INTERNET SER 60.00; Donny Does It LLC 828.57; SPRING GREEN LAWN CA 39.85; Trassig Corp 1 6,422.00; A-1 STORAGE SERVICE 625.00; CENTURY LINK 42.14; CITY OF DUBUQUE - UB 590.70; EXCEPTIONAL 110.00; VERMONT SYSTEMS, INC 3 5,096.51; WWP*MCCLOUD SERVICES 229.21; TREASURER STATE OF I 4 0,137.91; ACCO UNLIMITED CORPO 440.63; TIMOTHY P GOTTSCHALK 225.00; DUBUQUE COMMUNITY SC 8,617.05; DONNA J SCHMITT 600.00; LEISURE SERVICES REF 150.00; SUSAN M STOPPELMOOR 3,151.20; HARRIS MOTOR SPORTS 266.10; Galena on the Fly, I 620.00; WORLDPAY 131.51; COMMUNICATIONS ENGIN 1 3,537.45; SWANK MOTION PICTURE 125.00; ERYKA D COOK 90.00; NOAH RIEMER PRODUCTI 475.00; KONE INC 2,836.79; ARAMARK UNIFORM SERV 112.79; BYWATER SOLUTIONS LL 8,293.00; BAKER & TAYLOR CO BO 7,725.00; QUEEN B RADIO WISCON 396.00; ERIC F MISKO 72.00; AMAZON RETA* N33AB7HP2 33.28; BERNARD COMMUNICATIO 74.96; COTTINGHAM & BUTLER 6 0,900.00; GIERKE ROBINSON COMP 63.17; DUBUQUE FIRE EQUIPME 68.40; WALMART 109.93; Telos Corporation 260.75; QC ANALYTICAL SERVIC 3,654.00; AMAZON MKTPL*NL0798L80 39.59; NETWORK COMPUTER SOL 262.50; RACOM CORPORATION 35.00; PRECISE MRM LLC 860.00; IOWA ONE CALL 760.40; TELEGRAPH HERALD 2,079.37; HDR ENGINEERING INC 5 6,672.23; FEHR-GRAHAM & ASSOCI 2,113.00; STRAND ASSOCIATES IN 1 3,332.61; ORIGIN DESIGN CO 2 2,234.15; EAST CENTRAL INTERGO 6,261.75; 563 DESIGN PLLC 2,385.00; DUBUQUE COUNTY RECOR 39.00; DUBUQUE COUNTY ABSTR 295.00; Hawkeye Area Communi 7 0,000.00; HERITAGE MUTUAL INSU 1,603.72; CANDACE EUDALEY-LOEB 2,700.00; JACKSON COUNTY SHERI 53.80; ADOBE SYSTEMS INC 21.19; CATHOLIC CHARITIES O 445.00; Camiros, Ltd 870.00; EXPRESS EMPLOYMENT P 2,075.39; ENGRAVED GIFT COLLEC 15.00; ST LUKES HEALTH - UN 806.00; EMPLOYEE & FAMILY RE 2 3,337.50; DUBUQUE FOOD PANTRY 900.00; HYVEE #1160 11.98; RAPIDS REPRODUCTION 520.00; MILLWORK HOTEL ASSOC 604.65; THERESE H GOODMANN 3,333.33; VSI*DUBUQUE 84.00; MULTICULTURAL FAMILY 2 0,000.00; CITY CLERK REFUNDS 609.37;

CivicPlus 1,042.56; US BANK 9 .00; UNIVERSITY OF DUBUQU
7,320.34; GIESE MANUFACTURING 3,152.71; BERENS-TATE CONSULTI
3,000.00; TRANSFIRST 7,402.49; IOWA COMMUNITIES ASS 9
0,736.60; AHLERS & COONEY PC 117.00; KIM A HERRIG 515.00;
HODGE COMPANY 9,703.56; OPG-3 5 3,291.17; ConvergeOne Inc 1
1,401.02; Kimley-Horn and Asso 7 5,762.98; AMAZON
MKTPL*NL1V86830 130.13; Unified Therapy Serv 450.00; ZTM SOBER
LIVING LLC 8,300.00; MAV RESTORATIONS LLC 9,200.00; MICS
CONSTRUCTION 123,560.00; ACCURATE ANALYTICAL 104.00; A1 TAXI
AND DELIVERY 124.00; 4imprint Inc 708.52; DIETZ ENTERPRISES LL
2,325.00; MIDWESTONE BANK 2,547.16; HOUSING 1,632.95; LOCATORS
LTD 600.00; RADIO DUBUQUE INC 495.00; Catalis Public Works
3,600.00; AECOM TECHNICAL SERV 4 2,689.21; WHKS AND COMPANY
7,585.66; Restoration & Renov 3 8,896.64; BEST BEST & KRIEGER
1,125.00; Eocene Environmental 1 8,274.43; Crawford, Murphy &
T 1,116.08; HYGIENIC LABORATORY 794.00; LESLEIN TRUCKING 1
6,115.40; SELCO INC 894.00; J & R SUPPLY COMPANY 60.00; JAMES
ORR COATING IN 1 6,300.00; OPENAI *CHATGPT SUBSCR 20.00;
DITTMER RECYCLING IN 1 0,263.62; CINTAS CORP 629.63; City of
Des Moines 545.01; EUROFINS ENV TESTING 212.60; HAUSERS WATER
SYSTEM 141.00; DUBUQUE SOIL & WATER 128,980.54; TRAVIS F SMITH
2,407.50; BLUEFIN PAYMENT SYST 172.32; ORKIN LLC 979.20; SCOTT
PRINTING 1 0,617.50; Routeware, Inc. 3 7,324.80; SPX
CORPORATION 42.60; VERIZON WIRELESS SER 240.24; CITY OF
DUBUQUE 1 .00; NORTHLAND PRODUCTS C 199.95; ACCESS
TECHNOLOGIES 443.21; ENVISION SPORTS DESI 302.82; UB REFUNDS
45.00; STEARNS, CONRAD, SCH 2,776.47; AIRGAS USA LLC 16.74;
ROCHESTER ARMORED CA 355.72; Midwest Laboratories 518.68; T &
W GRINDING 2 6,188.40; Clean Earth Environ 1 7,357.25; INTUIT
INCORPORATED 25.00; DUBUQUE RESCUE MISSI 4,779.74;
COMMODITIES:; Culton Companies Inc 1,232.50; UNIVERSITY OF
NORTHE 295.00; SECRETARY OF STATE 30.00; UPS*BILLING CENTER
240.80; KIESLER POLICE SUPPL 7,307.72; JEREMY M BOEKELMAN
2,000.00; STEVES ACE HARDWARE 104.73; Skidcar System Inc 1
8,200.00; AMAZON MKTPL*NL79R5JI1 165.62; GALLS LLC 57.51; IOWA
DEPT OF TRANSPO 105.48; AMAZON MKTPL*NL51930V1 339.98;
COMMUNICATIONS ENGIN 7,776.74; WALMART 944.74; SUPPZ DUBUQUE
77.02; AHS Rescue LLC 1,643.10; MACQUEEN EQUIPMENT G 1
5,341.08; CLAREY'S SAFETY EQUI 305.63; ED M FELD EQUIPMENT
230.00; CAPITAL SANITARY 1,795.46; AIRGAS USA LLC 32.00; BOUND
TREE MEDICAL L 835.19; THEISENSHOMEFARMAUTODBQ 128.78; AMAZON
MKTPL*N32JC2ON2 41.56; USPS PO 1826100387 950.62; ENVISION
SPORTS DESI 250.16; WELU PRINTING COMPAN 2,735.20; AMAZON
MKTPL*NR9CD2ED2 14.15; A M LEONARD INC 98.13; VERMEER SALES &
SERV 8 7,865.00; ULINE INC 97.50; BARBARA A KLEIN 22.50;
DUBUQUE HOSE & HYDRA 987.16; SHERWIN WILLIAMS COM 123.60;
CINTAS FIRST AID & S 585.63; DUBUQUE SIGN COMPANY 15.00;
ADVANCE DESIGNS 907.81; Norma Koetz 60.00; MENARDS LUMBER CO
405.12; ENGRAVED GIFT COLLEC 50.00; AMAZON MKTPL*NL99010D0
144.49; ACCO UNLIMITED CORPO 2,686.80; NORTHEAST IOWA COMMU
1,899.00; MYERS-COX CO 1,789.96; LIME ROCK SPRINGS CO
1,100.67; IOWA BEVERAGE SYSTEM 1,211.65; HYVEE #1160 170.67;
PENDLETON TURF SUPPL 871.90; COBRA PUMA GOLF 644.15;
US Foods 909.11; SID'S 489.28; HORNUNG'S 261.69; Quill LLC
199.87; CINTAS CORP 451.12; 7G DISTRIBUTING LLC 126.60; AMAZON
MKTPL*NO7PX34P0 25.99; District 20 Supply C 483.30; KANOPY LLC
747.00; AMAZON MKTPL*NQ7P80TA0 75.22; DEMCO INC 1,814.07;
INGRAM LIBRARY SERVI 198.24; AMAZON MKTPL*N37W96DW2 8 .14;
AMAZON MKTPL*NO57L7YY1 100.74; AMAZON MKTPL*NO9YY5ID1 7 .99; B
& H FOTO & ELECTRO 348.70; AMAZON MKTPL*WD8KM4X63 200.94;

AMAZON MKTPL*DG23A1JR3 23.98; AMAZON MKTPL*K42MV23C3 26.44; The Home City Ice Co 253.80; GOVCONNECTION INC 903.15; AMAZON MKTPL*BC2EO4QD3 189.98; AMAZON MKTPL*NV05Y3N03 10.18; AJGX3 135.00; AMERICAN LEGION POST 2,220.00; STANDARD SIGNS INC 4,587.24; AMAZON MKTPL*Y81IJ18N3 100.96; RIVER CITY PAVING 120,748.40; MID AMERICAN SIGNAL 1 1,288.00; WENSCO OF MICHIGAN C 468.00; MIDWEST PATCH/HI-VIZ 148.00; SITEONE LANDSCAPE SU 395.86; AMAZON RETA* N78PP2ZT3 37.78; PRECISE MRM LLC 360.00; AMAZON RETA* NL0UB7XT1 57.81; TRANSIT WORKS 64.90; VAN METER INDUSTRIAL 201.69; FEDEX390885769250 115.14; AMAZON MKTPL*NQ5UK2500 6 .79; CAPITAL SANITARY (272.74); AMAZON MKTPL*NO2AD1681 350.45; NATIONAL FIRE PROTEC 176.51; AMAZON RETA* N34MF5Z00 19.77; FEDEX38162099 40.68; ERIC F MISKO 72.00; AMAZON MARK* NQ5O587G1 16.89; AMAZON.COM*NQ3AY2X12 16.56; CES COMPUTERS INC 2 9,726.58; AMAZON MKTPL*E317T8OL3 89.89; KWIK STAR #1184 32.45; NETWORK COMPUTER SOL 332.51; RACOM CORPORATION 441.16; ABRA AUTO BODY & GLA 808.56; AMAZON.COM LLC 50.38; JOHNSON PLASTICS PLU 480.00; Pitney Bowes Bank In 1 8,184.86; REV.COM 4 .18; CRESCENT ELECTRIC 500.00; LifeMed Safety, Inc. 1 1,500.00; GRAYMONT WESTERN LIM 5,180.00; ALTORFER INC 1 0,950.00; FEDEX 20.18; INTEGRA FACILITY SER 165.00; J&R RENTAL LLC 234.98; Winwater of Eldridge 6,275.47; J & R SUPPLY COMPANY 6 9,565.00; JAMES ORR COATING IN 4,800.00; RIVER CITY STONE 142.63; US Peroxide LLC 1 2,647.70; AMAZON MKTPL*CL1216943 35.35; KENNETH J MEYER 507.50; ENVIRONMENTAL RESOUR 843.38; BARD MATERIALS CENTR 359.80; SAFETY VISION 4,320.00; 1ST AYD CORP 203.06; RICHARD R HOFFMANN 428.00; IE TAB EXTENSION 19.00; DREW COOK REPAIR & F 775.58; DELL MARKETING LP 2,861.00; KRAEMERS WATER STORE 25.15; MI-T-M EQUIP SALES & SERV 58.99; BEST BUY 00008789 39.98; GENUINE PARTS COMPAN 11.80; CAPITAL OUTLAY:; RACOM CORPORATION 7,645.85; AMAZON MKTPL*NR8KH6C70 191.89; Alden-Gaul Inc. 2 4,895.97; PIGOTT INC. 1,463.23; WHKS AND COMPANY 2,729.91; QUAD OPTICAL SERVICE 1 1,563.40; STEVES ACE HARDWARE 263.95; DUBUQUE HOSE & HYDRA 3 .85; PORTZEN CONSTRUCTION 1,099,364.71; David Arbogast 6,941.37; WALMART 138.00; AMAZON MKTPL*NL5C95NG0 58.99; TOP GRADE EXCAVATING 5,723.79; WESTPHAL & COMPANY, 2,312.00; STRAND ASSOCIATES IN 2,945.66; DUBUQUE COUNTY HISTO 5 9,505.95; ORIGIN DESIGN CO 3,863.13; KEN SAIKI DESIGN INC 9,064.00; Tucktara LLC 7 2,500.00; AFFORDABLE HOUSING N 9 2,500.00; ACCURATE ANALYTICAL 104.00; MENARDS LUMBER CO 19.98; Parsons Transportati 5,276.00; A & G ELECTRIC COMPA 528.66; GIESE SHEET METAL CO 4 5,647.50; GAZAWAY & ASSOCIATES 3,273.80; TRICON CONSTRUCTION 249,859.67; FITZGERALD FREELANCE 5,265.00; MCDERMOTT EXCAVATING 3,250.00; ALL SEASONS HEATING 1 1,330.00; BECWAR 7,282.75; AMAZON.COM LLC 38.37; CONLON CONSTRUCTION 538,649.36; BLACK HILLS/IOWA GAS 9 .74; Boomerang Corp 394,874.44; J & R SUPPLY COMPANY 1 5,970.00; RIVER CITY PAVING 3,790.14; FERGUSON WATER WORKS 8,272.00; A&B CONSTRUCTION LTD 6,900.00; Veolia Water Technol 6,611.29; KANE, NORBY AND REDD 196.00; TSCHIGGFRIE EXCAVATI 4,857.92; VISU-SEWER INC 1 0,875.00; LIBERTY TIRE RECYCLI 1 5,619.98; DEBT SERVICE:; UMB BANK 500.00; GRAND TOTAL $7,005,918.47

CITY OF DUBUQUE PERIOD ENDING JULY 31,2025 FINALIZED EXPENDITURES BY FUND

General 3,297,905.98; Special Revenue 412,977.00; Capital Projects 1,781,003.81; Water 192,224.65; Sanitary Sewer 141,547.50; Stormwater 755,655.22; Parking 2 3,190.49; Refuse 4 9,867.22; Transit 20,263.99; Internal Service 11,424.48;

DMASWA 319,858.13; GRAND TOTAL $ 7,005,918.47 *Please note that the financial information presented is finalized. All expenditures have been reconciled and posted.
CITY OF DUBUQUE
PERIOD ENDING JULY 31, 2025
INTERIM REVENUES BY TYPE
Revenue Type Amount
Charge for services 8,229,364.09; Grants/Contributions 1,910,178.65; Property Taxes 2 07,225.03; TIF 57,039.85; LOST 1,271,491.01; Hotel/Motel Tax 3 28,032.68; Utility Franchise Fees 4 09,320.78; Gaming 45,936.85;Investment Earnings 549,390.00; Gain on Disposal 23,692.50; Miscellaneous 41,416.78; Total $ 13,073,088.22
CITY OF DUBUQUE
PERIOD ENDING JULY 31, 2025
INTERIM REVENUES BY FUND
Fund Amount
General Fund 5,092,205.52; Special Revenue 1,851,298.90; Debt Service 1,911.31; Capital Projects 6 46,623.04; Water 1,348,917.44; Sanitary 1,461,670.78; Stormwater 508,185.42; Parking 190,246.48; Refuse 4 71,981.84; Transit 140,192.23; Internal Service 397,758.24; DMASWA 962,097.02; Total $ 13,073,088.22
*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.
CITY OF DUBUQUE
PERIOD ENDING AUGUST 31, 2025
INTERIM EXPENDITURES BY FUND
General 1,906,059.87; Special Revenue 664,555.23; Capital Projects 2,015,837.22; Water 525,682.50; Sanitary Sewer 285,805.60; Stormwater 27,551.29; Parking 80,001.31; Refuse 45,921.79; Transit 38,987.22; Internal Service 4,022.52; DMASWA 272,744.90; GRAND TOTAL $ 5,867,169.45
*Please note that the financial information presented is preliminary. Expenditures are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.
CITY OF DUBUQUE
PERIOD ENDING AUGUST 31, 2025
INTERIM REVENUES BY TYPE
Revenue Type Amount
Charge for services 9,042,228.15; Grants/Contributions 2,275,716.75; Property Taxes 190,986.52; TIF 57,101.02; LOST 928,923.91; Hotel/Motel Tax 386,028.93; Utility Franchise Fees 419,618.33; Gaming 54,004.46; Investment Earnings 508,094.04; Gain on Disposal 22,500.00; Miscellaneous 4,416,177.49; Total $ 18,301,379.60
CITY OF DUBUQUE
PERIOD ENDING AUGUST 31, 2025
INTERIM REVENUES BY FUND
Fund Amount
General Fund 4,385,592.90; Special Revenue 1,640,156.50; Debt Service 1,690.54; Capital Projects 569,396.59 Water 2,722,416.78; Sanitary 6,318,839.17; Stormwater 546,224.22; Parking 228,847.39; Refuse 471,075.75; Transit 319,564.61; Internal Service 44,764.87; DMASWA 1,052,810.28; Total $ 18,301,379.60
*Please note that the financial information presented is

preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

CITY OF DUBUQUE

PERIOD ENDING SEPTEMBER 30, 2025 INTERIM EXPENDITURES BY FUND

General 1,432,250.27; Special Revenue 86,552.93; Capital Projects 1,412,350.52; Water 106,035.73; Sanitary Sewer 692,444.60; Stormwater 273,795.74; Parking 28,170.35; Refuse 3,864.49; Transit 16,781.91; Internal Service 6,907.58; DMASWA 1,277,418.05; GRAND TOTAL $5,336,572.17

*Please note that the financial information presented is preliminary. Expenditures are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

CITY OF DUBUQUE

PERIOD ENDING SEPTEMBER 30, 2025 INTERIM REVENUES BY TYPE

Revenue Type Amount

Charge for services 6,260,933.31; Grants/Contributions 3,368,249.33; Utility Franchise Fees 629,064.30; Gaming 48,152.97; Investment Earnings 109,327.25; Gain on Disposal 28,446.01; Miscellaneous 1,073.03; Total $ 10,445,246.20

CITY OF DUBUQUE

PERIOD ENDING SEPTEMBER 30, 2025 INTERIM REVENUES BY FUND

Fund Amount

General Fund 4,552,574.85; Special Revenue 1,927,173.90; Capital Projects 2,095.60; Water 1,011,777.81; Sanitary 1,133,433.89; Stormwater 426,083.76; Parking 138,835.75; Refuse 354,084.67; Transit 154,399.66; Internal Service 91,004.17; DMASWA 653,782.14; Total $ 10,445,246.20

*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

CITY OF DUBUQUE

PERIOD ENDING OCTOBER 31, 2025 INTERIM REVENUES BY TYPE

Revenue Type Amount

Charges for services 29,683.29; Total $ 29,683.29

CITY OF DUBUQUE

PERIOD ENDING OCTOBER 31, 2025 INTERIM REVENUES BY FUND

Fund Amount

General Fund -195.00; Water 13,631.63; Sanitary 8,430.13; Stormwater 3,329.50; Refuse 4,458.78; Transit 28.25; Total $ 29,683.29

*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

1t 10/15

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/15/2025

and for which the charge is 732.92

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 20th day of October, 2025

Janet K. Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

COUNCIL APPROVAL
PAYDATE 10-08-2025
AARON DOUGLAS $ 1,000.00 TREE REMOVAL; AARON DOUGLAS 1,000.00 TREE REMOVAL; AARON DOUGLAS 1,200.00 TREE REMOVAL; ADDOCO INC 1,120.00 MULCH FOR GREENHOUSE AREAS; ADDOCO INC 1,200.00 MULCH FOR GREENHOUSE AREAS; ADDOCO INC 1,360.00 MULCH FOR GREENHOUSE AREAS; ADDOCO INC 2,240.00 MULCH FOR GREENHOUSE AREAS; ADVANCE DESIGNS 268.20 Street- Hi Vis Lime Birdseye Pocket Safety; Advanced Precast Company, Inc. 603.52 Street-C-4 street curb; Advanced Precast Company, Inc. 3,017.60 CONCRETE FOR EMERGENCY WATER MAIN BREAK; Advanced Turf Solutions, Inc. (25.00) TURF CHEMICALS; Advanced Turf Solutions, Inc. (1,298.05) TURF CHEMICALS; Advanced Turf Solutions, Inc. 772.80 TURF CHEMICALS; Advanced Turf Solutions, Inc. 1,326.00 TURF CHEMICALS; Advanced Turf Solutions, Inc. 849.28 TURF CHEMICALS; AHLERS & COONEY PC 387.50 Urban Renewal General; AHMANN'S LAWN CARE INC 260.00 LAWN CARE AT MCCOY LOT; AHMANN'S LAWN CARE INC 599.80 Irrigation Supplies for Port of Dubuque; AIRGAS USA LLC 2.79 MONTHLY TANK RENTALS FOR WATER TRT.PROCESS; AIRGAS USA LLC 5.58 MONTHLY TANK RENTALS FOR WATER TRT.PROCESS; AIRGAS USA LLC 2,691.96 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,104.94 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,291.40 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,327.32 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,283.80 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 6.38 Medical Oxygen for Ambulances; AIRGAS USA LLC 2,891.30 FY2026 BLANKET PO - CO2 FOR WATER TREATMENT PROCES; AIRGAS USA LLC 2,774.14 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 2,563.51 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,439.87 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 2,599.90 Tank & Vaporizer Rental - FY26; Alison Levasseur 750.00 E Grandview & University; ALL SEASONS HEATING & COOLING 415.00 ST3-Maintenace on A/C; ALL SEASONS HEATING & COOLING 29,405.00 Mini-Split Equipment Installation; ALL STAR ENVIRONMENTAL LLC 1,805.00 HDQ-Removal & Disposal of Mudd Joint Fittings; ALL STAR ENVIRONMENTAL LLC 105.00 HDQ-Pulling & Analyzing Samples at Headquarters; ALLIANT ENERGY 717.75 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 1,578.22 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 6,336.35 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 94.50 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 184.13 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 1,948.32 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 74.84 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 541.51 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 12,126.30 Electrical Service for Building; ALLIANT ENERGY 89.05 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 5,419.62 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 362.11 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 461.55 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 2,097.26 FY26-UTILITY EXPENSE - ELECTRICITY FOR 6 STATIONS; ALLIANT ENERGY 666.04 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 2,863.47 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 10,260.33 FY26 Electric Traffic & Street Lights; ALTORFER INC 25.00 UNIT #3292 Freight charge for invoice PC100755331; ALTORFER INC 501.06 UNIT #3292 - Relay; ALTORFER INC 250.53 UNIT #3292 - Relay (1 of 2 orders); ALTORFER INC 98.00 UNIT #3292 - Freight Charge; COUNCIL APPROVAL; 1 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION;

ALTORFER INC 287.53 UNIT #3292 - Relay; ALTORFER INC 31.96 UNIT #3292 - Relay (1 of 2 orders); ALTORFER INC 120.88 UNIT #3292 - Relay (1 of 2 orders); AMAZON.COM LLC 313.59 Supplies for programs, patrons, and maintenance; AMERICA LEARNS LLC 9,026.00 AMERICA LEARNS SUBSCRIPTION; ANDREW P SPRENGELMEYER 887.26 Travel Reimbursement; APERTURE EDUCATION 2,000.00 DESSA SYSTEM; Aquatic Informatics Inc. 4,068.00 TOKAY WEB TEST FLAT FEE; Ascendance Trucks LLC 850.39 UNIT# 3404 Replace Transmission Filter & Fluid; Ascendance Trucks LLC 158.94 Stock Rubbish; Ascendance Trucks LLC 369.99 UNIT #4911 Starter Motor 354N/8200433; Ascendance Trucks LLC 745.70 UNIT #3405 Replacement Kit, Full Breather; Ascendance Trucks LLC 5,248.65 UNIT #1910 Parts: EGR Valve Kit and Cooler; Ascendance Trucks LLC 69.47 Stock Rubbish; Ascendance Trucks LLC 509.60 Stock-Injector, Doser; Ascendance Trucks LLC 94.20 Stock- Gasket; AT&T Mobility National Accounts, LLC 2,957.15 Cellular Service for Department; AT&T Mobility National Accounts, LLC 1,575.63 FY2026 BLANKET PO - MONTHLY PHONE & IPAD COSTS; AV FUEL 21,603.11 Blanket Purchase Order - Aviation Fuel; AV FUEL 21,115.15 Blanket Purchase Order - Aviation Fuel; B L MURRAY COMPANY INC 100.30 Reinforced Wipers; Bauer Built Inc 198.00 Bus Tire Repairs Gillig #2500; Bauer Built Inc 198.00 Bus Tire Repairs Gillig #2680; BENJAMIN R HUNT 75.00 SOFTBALL UMPIRE; BIG A AUTO PARTS & SERVICE 107.95 UNIT# 3901 Front End Alignment (Outsourced); BILL MILLER LOGGING INC 255.00 MULCH FOR EPP; BILL MILLER LOGGING INC 255.00 MULCH; BILL MILLER LOGGING INC 870.00 MULCH; BILL MILLER LOGGING INC 255.00 MULCH; BILL MILLER LOGGING INC 435.00 MULCH; BILL MILLER LOGGING INC 792.00 MULCH; BILL MILLER LOGGING INC 810.00 MULCH; BLACK HILLS/IOWA GAS UTILITY CO 45.56 NATURAL GAS FOR FY26; BLACK HILLS/IOWA GAS UTILITY CO 48.59 DMASWA 08/22/25-09/23/25; BLACK HILLS/IOWA GAS UTILITY CO 46.79 NATURAL GAS FOR FY26; BLACK HILLS/IOWA GAS UTILITY CO 43.09 FY2026 BLANKET PO - GAS COSTS; BLACK HILLS/IOWA GAS UTILITY CO 43.09 NATURAL GAS FOR FY26; BLACK HILLS/IOWA GAS UTILITY CO 54.20 NATURAL GAS FOR FY26; BLACK HILLS/IOWA GAS UTILITY CO 43.09 NATURAL GAS FOR FY26; BLACK HILLS/IOWA GAS UTILITY CO 43.09 NATURAL GAS FOR FY26; BLACKSTONE AUDIO BOOKS 84.18 CD Audio Books for Library Collection; Brad Shannon 614.00 Per Diem 2025 NTOA Conference; Bradley M Cavanagh 371.60 9/17 BC_TR_ILC Annual Conf_Des Moines; Brittney Hayes 64.19 MILEAGE REIMBURSEMENT; BURKEN UNDERGROUND LLC 1,909.65 Fiber Builds - Ancillary Services; BURKEN UNDERGROUND LLC 13,365.60 Fiber Builds - Ancillary Services; BURNS & MCDONNELL ENGINEERING CO 3,500.00 IFE for PMP Update; BURNS & MCDONNELL ENGINEERING CO 3,500.00 IFE for AIP 84; Camiros, Ltd 6,785.69 Camiros - UDC Update August 2025; CASCADE PIONEER-ADVERTISER 65.00 Annual subscription to Cascade Pioneer; CDB UTILITY CONTRACTORS 30,124.80 PARK HILL FIBER OPTIC PATH - SCADA; CDB UTILITY CONTRACTORS 6,250.00 PARK HILL FIBER OPTIC PATH - SCADA; CENTER POINT INC 25.77 Large print books for circulating collection; CHLOE Ehlers 750.00 15th & Main Streets; CHRISTOPHER J LESTER 61.25 SEPTEMBER 2025 MILEAGE FOR CHRIS LESTER; CINTAS CORP 124.79 Cintas Ramp Rugs FY26; CINTAS CORP 203.92 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 197.34 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 272.29 Various Maintenance - FY26; CINTAS CORP 137.93 Cintas Ramp Rugs FY26; 2 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; CINTAS CORP 203.92 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 60.00 Cleaning Supplies / Mats - Intermodal - FY26; CINTAS CORP 215.85 FY2026

BLANKET PO - UNIFORMS; CINTAS CORP 284.89 Mats, Cloths, shop towels JOTC FY26; CINTAS CORP 689.45 Rugs/Towels for the WRRC-FY26; CINTAS CORP 35.00 Various Maintenance - FY26; CINTAS CORP 203.92 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 202.15 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 168.74 Cintas Ramp Rugs FY26; CINTAS CORP 272.29 Various Maintenance - FY26; CINTAS CORP 124.79 Cintas Ramp Rugs FY26; CINTAS CORP 35.00 JANITORIAL SUPPLIES- BHGC; CINTAS CORP 203.92 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 60.00 Cleaning Supplies / Mats - Intermodal - FY26; CINTAS CORP 220.66 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 179.80 Mats, Cloths, shop towels JOTC FY26; CINTAS CORP 692.84 Rugs/Towels for the WRRC-FY26; CINTAS FIRST AID & SAFETY 17.74 Replenish Safety Supplies Garage; CINTAS FIRST AID & SAFETY 130.50 First Aid Supplies-WRRC - FY26; CINTAS FIRST AID & SAFETY 326.03 FY2026 First Aid Supplies; CINTAS FIRST AID & SAFETY 153.56 FY2026 BLANKET PO - FIRST AID SUPPLIES; CINTAS FIRST AID & SAFETY 126.65 FIRST AIDE CABINET RESTOCKED; City of Dubuque 3,285.30 rental and catering services = AOTR; CITY OF DUBUQUE - UB 756.49 COMMUNITY IMPACT SERVICE PROGRAM FR 8/9/25-8/31/25; CITY OF DUBUQUE IOWA/FIVE FLAGS 12,595.00 JUNE 2025 SUBSIDY-FINAL; CivicPlus LLC 3,521.27 Subsite Annual Fee for Hosting and Support; CL SMITHCO 3,895.52 LF-Liner, Poly Drum, and Pallets 09/10/25; CLOCKWORK PARTNERS LLC 67.49 VIEWING TOWERS -EPP; Coast to Coast Personal Transportation 524.00 Blanket Purchase Order - Lost Baggage Return; COBRA PUMA GOLF 595.15 PRO SHOP ITEMS; COMMAND SECURITY SOLUTIONS 30.89 ALARM MONITORING FY26; COMMAND SECURITY SOLUTIONS 27.81 ALARM MONITORING FY26; COMMAND SECURITY SOLUTIONS 27.81 ALARM MONITORING FY26; COMMAND SECURITY SOLUTIONS 30.89 ALARM MONITORING FY26; COMMAND SECURITY SOLUTIONS 27.81 ALARM MONITORING FY26; COMMAND SECURITY SOLUTIONS 27.81 ALARM MONITORING FY26; COMMAND SECURITY SOLUTIONS 709.50 LF- Annual Fire Inspection 09/15/25; COMMUNICATIONS ENGINEERING CO 557.60 10 G Transceivers for Parking Ramp Project; CONSTELLATION NEW ENERGY GAS DIV 72.13 Natural Gas City Hall; CONTINENTAL FIRE SPRINKLER CO 475.00 Annual (Aug) Inspection- Fire Protection MSC 2025; Cooper Kay 1,125.90 Tuition Reimbursement for Term 6; CRAWFORD HEATING AND COOLING CO INC 808.70 City of Dubuque RPZ/Backflow Testing 07/28/25; CRAWFORD HEATING AND COOLING CO INC 119.39 Service Call Job #42481994; CURT'S SIGNATURE SIGN 125.00 BANNNER ORDER; DAN ARENSDORF CONSTRUCTION 2,370.00 Pulverized Soil to MSC 08/26, 09/10, and 09/11/202; DEANDRE AUSTIN 1,895.81 FSS ESCROW PAYOUT; DELL MARKETING LP 13,200.00 FY26 Computer Replacement- Shop; DEMCO INC 665.76 Processing supplies for library materials; DEMMER OIL COMPANY 21,637.65 7227 gallons of Diesel; DEMMER OIL COMPANY 11,154.77 UNLEADED AND DIESEL FUEL- POD MARINA; DEMMER OIL COMPANY 2,700.97 1008.2 gallons of Gasohol; Dinges Partners Group 1,626.31 Cleaning & repair of turnout gear; Dinges Partners Group 1,464.00 Cleaning & repair of turnout gear; Dinges Partners Group 90,200.00 Turnout Gear for Fire Personnel; DITTMER RECYCLING INC 1,197.53 Comingled Recycling 08/31/25; DREW COOK REPAIR & FLUID POWER 982.40 UNIT 33410 Repair Hydraulic Cylinder - Outsourced; DUBUQUE AREA CHAMBER OF COMMERCE 50.00 State of the City 2025 - Dalsing and Messerich; DUBUQUE AREA CHAMBER OF COMMERCE 1,570.00 Leadership Dubuque-J Link; DUBUQUE AREA CHAMBER OF COMMERCE 25.00 State of the City 2025; DUBUQUE COMMUNITY SCHOOL DIST 5,867.05 Franchise Fee FY26; 3 of 10; VENDOR NAME NET AMOUNT

INVOICE DESCRIPTION; DUBUQUE COUNTY ABSTRACT & TITLE 425.00 33258/Blum Abstract Invoice 8/27/25; DUBUQUE COUNTY FINE ARTS SOCIETY 200.00 GARE_bs_ARTS/8.14.25 Creatives Caf? event; DUBUQUE COUNTY FINE ARTS SOCIETY 2,500.00 DBQ Fest Grant to DCFAS/Bluff; DUBUQUE COUNTY RECORDER 27.00 2025-00008421/27.00/8901/ Theisens; DUBUQUE COUNTY RECORDER 413.20 ACE CONSTRUCTION CONDEMNATION RECORD FEE; DUBUQUE HOSE & HYDRAULICS 10.26 Shop use; DUBUQUE HOSE & HYDRAULICS 26.50 Shop use; DUBUQUE HOSE & HYDRAULICS 56.40 LF- L61215 4-1/2" CC- Grinding blades; DUBUQUE HOSE & HYDRAULICS 177.38 Shop Supplies; DUBUQUE HOSE & HYDRAULICS 127.53 Unit # 4002 - Tubing & Push Connector; DUBUQUE HOSE & HYDRAULICS 2.16 Unit # 3413 - BolT HHCS SS 1/4-20X4 1/2; DUBUQUE HOSE & HYDRAULICS 78.30 Shop Supplies; DUBUQUE HOSE & HYDRAULICS 110.49 UNIT# 4002 - Grease Hose End; DUBUQUE HOSE & HYDRAULICS 10.00 Shop use- Tool Repair; DUBUQUE HOSE & HYDRAULICS 29.57 Unit # 2682- Parts: Mini Ball Valve; DUBUQUE HOSE & HYDRAULICS 38.12 Unit # 2682- Parts: Hoses and Clamps; DUBUQUE HOSE & HYDRAULICS 50.43 Unit # 3105- Power Wash Hose, Female JIC, Hose; DUBUQUE HOSE & HYDRAULICS 51.60 Air Tool Oil Gal; DUBUQUE RACING ASSOCIATION LTD 19.80 September DRA luncheons; DUBUQUE RACING ASSOCIATION LTD 1,103.20 Hotel for Goal Setting Consultant_Sumek; DUBUQUE RACING ASSOCIATION LTD 2,522.40 Goal Setting Rooms at Q Casino; DUBUQUE RESCUE MISSION 2,500.00 SD Grant-Garden Greenhouse Level Up-Dubuque Rescue; DUBUQUE SIGN COMPANY 20.00 DECALS FOR MECHANIC SHOP; DUBUQUE VISITING NURSE ASSOCIATION 2,535.12 May 2025 VNA Billing; DUBUQUE VISITING NURSE ASSOCIATION 1,399.35 May 2025 VNA Billing; Ed Stivers Ford Inc 51,575.00 Ford F250 2026; ELLIOTT EQUIPMENT COMPANY 1,505.90 UNIT# 4002 - Pullies; ELLIOTT EQUIPMENT COMPANY 266.63 UNIT# 4002 - Standpipe, straight connector & shell; ELLIOTT EQUIPMENT COMPANY 48.51 UNIT# 4002 - Grease Decal; ELM USA INC 12,209.85 ECO Master Disk Cleaner; ELM USA INC 1,980.00 ECO Master Disk Cleaner; ENERGETICS 500.00 Disassembling The Centrifuge Hoist; ENERGETICS 302.94 JOTC - Air Compressor inspection; Evora Energy LLC 105,825.23 Fuel Island Demo & Construction; Evora Energy LLC 291,096.39 Fuel Island Demo & Construction; EXPERIENCED ROOFING 210.00 Roof work @ 2401 Central Ave 09/02/25; EXPRESS EMPLOYMENT PROFESSIONALS 883.84 Dispatcher Temp Services; EXPRESS EMPLOYMENT PROFESSIONALS 1,020.05 Dispatcher Temp Services; EXPRESS EMPLOYMENT PROFESSIONALS 995.72 C063 - Administrative Assistant 09/07/25; EXPRESS EMPLOYMENT PROFESSIONALS 745.65 Dispatcher Temp Services; EXPRESS EMPLOYMENT PROFESSIONALS 280.00 Charge for Custodian - Phyllis Arensdorf; EXPRESS EMPLOYMENT PROFESSIONALS 895.11 Dispatcher Temp Services; EXPRESS EMPLOYMENT PROFESSIONALS 315.00 Charge for Custodian - Phyllis Arensdorf; EXPRESS EMPLOYMENT PROFESSIONALS 315.00 Charge for Custodian - Phyllis Arensdorf; EXPRESS EMPLOYMENT PROFESSIONALS 315.00 Charge for Custodian - Phyllis Arensdorf; FERGUSON WATER WORKS SUPPLY #2516 73.84 PARTS FOR TAPPING MACHINE 3/4" & 1"; FERGUSON WATER WORKS SUPPLY #2516 21,316.00 REGISTERS & METERS FOR STOCK; FERGUSON WATER WORKS SUPPLY #2516 19,158.30 REGISTERS & METERS FOR STOCK; FERGUSON WATER WORKS SUPPLY #2516 2,873.46 PARTS FOR METER STOCK; FINLEY HOSPITAL 170.42 Franchise Fee FY26; FINLEY HOSPITAL 8,823.59 Franchise Fee FY26; FOTH INFRASTRUCTURE & ENVIRO LLC 6,171.60 Runway Markings Improvement - 2024; FOTH INFRASTRUCTURE & ENVIRO LLC 2,079.00 Runway Markings Improvement - 2024; FOTH INFRASTRUCTURE & ENVIRO LLC 4,608.40 Airfield Pavement

Management Program Updates - 202; FOTH INFRASTRUCTURE & ENVIRO LLC 2,974.46 Runway Markings Improvement - 2024; FOTH INFRASTRUCTURE & ENVIRO LLC 5,324.90 Runway Markings Improvement - 2024; FOTH INFRASTRUCTURE & ENVIRO LLC 47,236.10 Airfield Pavement Management Program Updates - 202; Full Bohr Concrete 5,330.74 CURB & RAMP FOR EMERGENCY HYDRANT REPLACEMENT; G & R TREE SERVICE INC 2,250.00 TREE REMOVAL; G & R TREE SERVICE INC 1,300.00 TREE REMOVAL; 4 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; G & R TREE SERVICE INC 1,775.00 TREE REMOVAL; GAZAWAY & ASSOCIATES 1,215.00 STONE FOR COMPACTION-WELU PARK; GE Software Inc 1,920.00 EKOS Fuel Site Module 07/01/24-06/30/25; GEISLER BROTHERS COMPANY 5,568.00 Bld #20 HVAC Replacement; GEISLER BROTHERS COMPANY 47,244.00 Bld #80 HVAC Improvements - Phase 3 & 4; GENE C ROKUSEK 791.60 Squad Car 110008- DW3008; GENUINE PARTS COMPANY INC 497.79 Stock Filters; GENUINE PARTS COMPANY INC 73.01 Stock Filters; GENUINE PARTS COMPANY INC 80.93 STOCK - Filters; GENUINE PARTS COMPANY INC 215.06 STOCK - Filters; GENUINE PARTS COMPANY INC 22.76 STOCK - Filters; GENUINE PARTS COMPANY INC 119.41 STOCK - Filters; GENUINE PARTS COMPANY INC 46.68 Shop use; GENUINE PARTS COMPANY INC 58.94 Unit 3453- Filters; GENUINE PARTS COMPANY INC 58.94 Unit 3456- Filters; GENUINE PARTS COMPANY INC 65.34 Stock Filters; GENUINE PARTS COMPANY INC 195.23 Stock Filters; GENUINE PARTS COMPANY INC 28.62 LF- Windshield Washer Fluid bulk 09/18/25; GENUINE PARTS COMPANY INC 135.26 Stock Filters; GENUINE PARTS COMPANY INC 227.99 STOCK - Shop Use Interiorcarcreeper; GENUINE PARTS COMPANY INC 174.22 Stock Filters- Coolant, Fuel, Air Filter; GENUINE PARTS COMPANY INC 30.24 Unit #4003 Air Filter; GENUINE PARTS COMPANY INC 210.69 Stock Filters; GENUINE PARTS COMPANY INC 111.92 Stock Fluids Syn Gear Oil; GIESE SHEET METAL CO INC 97,054.89 Fire HQ HVAC Replacement Project; GIESE SHEET METAL CO INC 1,350.00 MSC-AC not working 09/17/25; GILLIG LLC 528.92 STOCK - Spring, Air 08/29; GILLIG LLC 175.10 STOCK - Bus Lamp ASM Side turn/ Marker 09/18; GILLIG LLC 17.28 Stock; GILLIG LLC 817.72 Stock; GOODYEAR TIRE & RUBBER 621.90 Goodyear Tires Damaged Tires; GOODYEAR TIRE & RUBBER 3,184.76 Goodyear Tires Damaged Tires; GOODYEAR TIRE & RUBBER 2,646.56 Goodyear Tires July 25; GRAINGER INC 318.31 Unit 4442- Cylindar Dust Filter; GRAINGER INC 93.36 Leather Gloves- Beige (sani sewer); GRAINGER INC 25.92 SAFETY GLASSES stores; GRAINGER INC 205.92 Coated Gloves (Refuse); GRAINGER INC 486.22 Safety Glasses and Ear Plugs (st and garage); GRAINGER INC 27.84 Safety Gloves- Beige; GRAINGER INC 374.78 SHOP USE - Fire Hose; GRAINGER INC 119.81 Ear Plugs (st); GRAINGER INC 17.24 Ear Muffs (over the head); GRANT IOWA LAFAYETTE SHOP NEWS 162.00 Grant, Iowa, Lafayette Shopping News; GRAYMONT WESTERN LIME INC 5,526.84 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,575.60 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,374.20 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,518.36 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,386.92 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,501.40 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,444.16 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GREAT LAKES CHAPTER-AAAE 35.00 2026 Membership Renewal; GRP & ASSOCIATES INC 33.00 No Waste DMASWA 09/23/25; HACH CHEMICAL COMPANY 752.61 LABORATORY SUPPLIES FOR WATER TREATMENT PLANT; HERBST UPHOLSTERY 150.00 Mini Bus Seat Repair; HODGE COMPANY 9,703.56 Aug Data Center Rent and

Expenses; HODGE COMPANY 9,703.56 Sept Data Center Rent and Expenses; HODGE COMPANY 9,703.56 Oct Data Center Rent and Expenses; HODGE COMPANY 141.75 Shop Supplies- Wheel Assem; HOGLUND BUS CO INC 285.04 STOCK - Mini-Buses - Blower; HOGLUND BUS CO INC 77.60 STOCK - Mini-Buses - Cover Plastic Assym; 5 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; HOGLUND BUS CO INC 152.31 STOCK - Mini-Buses - Cover Plastic Assym; HOGLUND BUS CO INC 105.66 UNIT# 2616 Entry Door Switch; INGRAM LIBRARY SERVICES INC. 2,946.23 Circulating materials for Adult library collection; INGRAM LIBRARY SERVICES INC. 432.33 Children's books for collection; INGRAM LIBRARY SERVICES INC. 208.23 Teen/Young Adult Materials for Collection; INTEGRATED PROCESS SOLUTIONS INC 700.00 Added Gas Flow Meters for the Boiler; IOWA DEPARTMENT OF PUBLIC SAFETY 3,201.00 FY26 Public Safety System Estimate; IOWA DEPARTMENT OF PUBLIC SAFETY 50.00 Certification Fees; IOWA DEPARTMENT OF PUBLIC SAFETY 50.00 Certification Fees; IOWA DEPARTMENT OF PUBLIC SAFETY 50.00 Certification Fees; IOWA DEPARTMENT OF PUBLIC SAFETY 300.00 Certification Fees; IOWA KENWORTH INC 447.81 STOCK - Engine Parts; J & R SUPPLY COMPANY 7,675.00 PARTS FOR TAPPING & WATER MAIN MAINTENANCE; J & R SUPPLY COMPANY 890.00 Storm Sewer-curb box and uni-directional gate; J & R SUPPLY COMPANY 3,675.00 TAP MATERIALS; J & R SUPPLY COMPANY 330.00 MATERIAL FOR WATER MAIN TAPS; J & R SUPPLY COMPANY 3,345.00 TAPPING SADDLE AND GATE VALVE -LARGE TAPS; J & R SUPPLY COMPANY 1,190.00 PUMPS FOR WATER DISTRIBUTION VEHICLES; J&R RENTAL LLC 116.00 STRAW BLOWER; JAMES J GRAVES 120.00 UNIT# 540003 Vehicle Magnet Decals; JAMES J GRAVES 45.00 UNIT# 430003 Water & Pol Recovery Cntr Lettering; JAMES J GRAVES 45.00 UNIT# 610001 Vehicle Lettering; JAMES J GRAVES 45.00 UNIT# 170001 Health Services- vehicle lettering; JANNA M BEAU 389.90 MILEAGE REIMBURSEMENT; JIM RUNDE UPHOLSTERY INC 225.00 Seat for Fuel Truck; JOHN'S ON-SITE GOLF CAR SERVICE 1,512.00 GOLF CART RENTAL; JOHNSONS NURSERY INC 4,765.00 FALL TREES; Joseph Link 341.80 Iowa League of Cities Conf Per Diem - Joe Link; Joseph Pergande 150.00 SOFTBALL UMPIRE; Joseph Pergande 100.00 SOFTBALL UMPIRE; KANE APPRAISAL & REAL ESTATE INC 3,200.00 LF-Appraisal of 14847 Lost Canyon Rd; Kanopy Inc 834.00 Kanopy Streaming Services for Adult Collection; KENNETH J MEYER 405.00 Shop Use - Gloves; KENNETH J MEYER 745.10 Gloves for Operators & Lab; Key Lime Air Corp 282,811.29 MRG for June 2025 Service; KILBURG EQUIPMENT LLC 796.53 UNIT # 3409- Double Control Valve #2; KRUSER SEPTIC SERVICE INC 1,000.00 Sani Sewer- Emergency- vac truck down; KRUSER SEPTIC SERVICE INC 9,497.50 Vacuumed - Terminal Street Lift Station; KRUSER SEPTIC SERVICE INC 2,325.00 FY26 Lift Station Maintenance; KRUSER SEPTIC SERVICE INC 265.00 FY26 WRRC As Needed Maintenance; KRUSER SEPTIC SERVICE INC 8,706.25 FY26 WRRC As Needed Maintenance; LAMAR TEXAS LIMITED PARTNERSHIP 413.00 Digital Advertising; LAMAR TEXAS LIMITED PARTNERSHIP 413.00 Digital Advertising; LANGWORTHY HISTORICAL DISTRICT NEIG 940.42 Langworthy NA Annual Picnic 9/21/25; LIME ROCK SPRINGS CO 21.05 BEVERAGES THROUGH JUNE 2026; LIME ROCK SPRINGS CO 310.74 BEVERAGES THROUGH JUNE 2026; LOGAN CONTRACTORS SUPPLY INC 3,404.91 3/4"x18" Dowel Ec and Ultrabond Street Repair; MACQUEEN EQUIPMENT GROUP 115.50 MSA G1 Right Side Waist Belt For SCBA; MACQUEEN EQUIPMENT GROUP 72.39 UNIT# 540010 Remove & Replace Proximity Sensor; MACQUEEN EQUIPMENT GROUP 358.32 UNIT# 4007 - DIRT SHOE EXT, SPRING, FILTER; MACQUEEN EQUIPMENT GROUP 33.81 UNIT # 4007- Probe coolant; MACQUEEN EQUIPMENT

GROUP 732.32 UNIT# 4007 - Dirt shoe runners; MACQUEEN EQUIPMENT GROUP 457.60 Chemguard Direct Attack Foam; MARK P MURPHY 68.00 Murphy M per diem 9/1/6/25-9/18/25 Lacrosse, WI; MARTIN EQUIPMENT OF IL INC 286.25 UNIT# 3457- Parts: shaft; MARTIN EQUIPMENT OF IL INC 62.00 LF- Shop Towel Box; MARTIN EQUIPMENT OF IL INC 468.50 UNIT# 3453- Screw; MARTIN EQUIPMENT OF IL INC 1,138.38 UNIT# 3453- Precleaner and Battery and Core; Matthew Thomas Phelps 677.19 Cleveland Park Fall Block Party 9/18/25; MCGRATH AUTOMOTIVE GROUP INC 631.70 UNIT #2609- Module Kit; 6 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; MCGRATH AUTOMOTIVE GROUP INC 448.07 UNIT #2609- Reservoir Kit; MEDIACOM 236.90 FY26 INTERNET FOR POD MARINA; MEDICAL ASSOCIATES CLINIC PC 1,022.00 Random drug and alcohol tests - August 2025; MEGAN CARBONELLI 750.00 mural Elm Street at Eagle Market; METTA TECHNOLOGIES, INC 800.00 DMASWA- Bull Outrigger Only; MGT Impact Solutions, LLC 5,900.00 Recruitment and Search for Parks & Rec Director; MICHAEL C VAN MILLIGEN 13.14 9/25 MVM business lunch w/ CM Josh Boldt; MICHAEL J SULLIVAN 75.00 SOFTBALL UMPIRE; MIDWEST ALARM SERVICES INC 1,654.80 JOTC Inspections Fire / Sprinkler FY26; MIDWEST ALARM SERVICES INC 1,094.04 Intermodal Alarm monitor and Sprinkler FY26; MIDWEST ALARM SERVICES INC 296.84 Service Call 305017; MIDWEST ALARM SERVICES INC 50.00 JOTC Fire Extinguishers; MIDWEST ALARM SERVICES INC 629.50 JOTC Fire Extinguishers; Midwest Injection 135,150.00 Terminal Street Lift Station Bypass Pumping; MIDWEST PATCH/HI-VIZ SAFETY 2,320.00 Street-Telespar; MIDWEST TAPE LLC 934.89 Adult DVDs, BluRays, CDs for Collection; MIDWEST TAPE LLC 6,292.88 Downloadable materials Hoopla; MIKE FINNIN FORD LLC 119.62 UNIT# 110022 Parts: Gasket and Screen Asy; MIKE FINNIN FORD LLC 397.71 UNIT# 2619 Parts: Rivet-Blind, Regulator, Door par; MIKE FINNIN FORD LLC 117.18 UNIT# 110006 Panel Assembly and Seat Adjuster; MIKE FINNIN FORD LLC 450.92 UNIT# 1858 Parts: Camera Asy EG1Z 19G490A; MIKE FINNIN FORD LLC 294.43 UNIT# 110006 Pretensioner; MIKE FINNIN FORD LLC 431.87 UNIT# 1858 Parts: Gasket, Pipe Exhaust, Nut; MIKE FINNIN FORD LLC 719.92 UNIT# 110018- Rotor Asy-Brake and Brake Lining Ki; MIKE FINNIN FORD LLC 64.48 UNIT# 0906 Parts: FL3oz 17E810 AA: Cover; MIKE FINNIN FORD LLC 203.50 Unit #2203 LX6Z 9D289 Tube Asy; MIKE FINNIN FORD LLC 34,450.00 2025 FORD ESCAPE HYBRID (2) ENV SANITARIAN VEHICLE; MIKE FINNIN FORD LLC 34,420.00 2025 FORD ESCAPE HYBRID (2) ENV SANITARIAN VEHICLE; MILLWORK HOTEL ASSOCIATES LLC 2,358.04 2250 Jackson Relocation Invoice 1; MOLO OIL COMPANY 655.27 City Of Dubuque - Fuel 08/20/25-09/19/25; MOLO PETROLEUM LLC 485.90 Garage- Shop Supplies; MOLO PLUMBING & HEATING 245.93 Water Leak Repairs to 950 Elm Street-Intermodal; MOLO PLUMBING & HEATING 410.36 Water Leak Repairs to 950 Elm Street-Intermodal; MOLO SAND & GRAVEL COMPANY 137.76 1" CLEAN STONE-EPP; MOLO SAND & GRAVEL COMPANY 58.05 SAND FOR VALLEY HIGH PARK; MORRISON BROTHERS CO 102.28 UNIT #4006- 2- 7/16" OD 2-1/4" ID rd. tubing 6 ft; MTI DISTRIBUTING INC 833.00 NEW TOP BOARD & FREQUENCY PROGRAMMED FOR SATELLITE; MTI DISTRIBUTING INC 17.27 NEW TOP BOARD & FREQUENCY PROGRAMMED FOR SATELLITE; MULGREW OIL COMPANY 614.96 UNLEADED & DIESEL FUEL- BHGC; MULGREW OIL COMPANY 404.30 UNLEADED & DIESEL FUEL- BHGC; MULGREW OIL COMPANY 241.14 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 3,230.91 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 605.66 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 134.23 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY

247.01 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 729.90 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 301.36 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 253.48 FUEL REFILLS FOR ALL WTP PLANT GENERATORS; MULGREW OIL COMPANY 2,482.55 LF-# 2 PRM DYED WNTR DSL ULS15PPM 09/16/25; MULGREW OIL COMPANY 1,943.48 LF-# 2 PRM DYED WNTR DSL ULS15PPM 09/18/25; MULGREW OIL COMPANY 1,931.99 LF-# 2 PRM DYED WNTR DSL ULS15PPM 09/23/25; MUNICIPAL PIPE TOOL CO LLC 593.11 UNIT# 2711 Parts: Kit, RPR, TRK, 12PIN, METAL, PR; MYERS-COX CO 187.42 MISC FOOD ITEMS-MCALEECE CONCESSIONS; NETWORK COMPUTER SOLUTIONS 262.50 Service on August 1 and 5; NORTHERN LIGHTS FOODSERVICE 370.66 MISC FOOD ITEMS- BHGC; NORTHERN LIGHTS FOODSERVICE 241.57 MISC FOOD ITEMS- BHGC; NORTHLAND PRODUCTS CO INC 199.95 Sewer Department - Service DM 30 Week 8; NUTRI JECT SYSTEMS INC 9,100.00 Biosolids Management - Storage; NUTRI JECT SYSTEMS INC 15,634.78 Biosolids Management - WRRC Hauling; O'REILLY AUTOMOTIVE INC 538.14 Unit # 130004- Battery; 7 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; O'REILLY AUTOMOTIVE INC 12.80 Unit #2614 - Clips; O'REILLY AUTOMOTIVE INC 13.42 Unit #8110 - Mini Lamp; O'REILLY AUTOMOTIVE INC 33.98 Unit #2602 - TRANS FLUSH; O'REILLY AUTOMOTIVE INC 161.82 Stock Wiper Blades; O'REILLY AUTOMOTIVE INC 164.99 Unit # 2903 - Brake Rotors & Break Pads; O'REILLY AUTOMOTIVE INC 39.99 Unit #1911 - Connector; O'REILLY AUTOMOTIVE INC 174.99 Unit #110033 - Brake Rotors & Semi-Met Pad; O'REILLY AUTOMOTIVE INC 82.50 Unit #110033 - PRK BRK SHOE & DRUM HDW KIT; O'REILLY AUTOMOTIVE INC 68.19 Unit #110033 - PINION SEALS & P BRK LVR KT; O'REILLY AUTOMOTIVE INC 345.98 Batteries; O'REILLY AUTOMOTIVE INC 129.99 682085RGS Brake Rotor; O'REILLY AUTOMOTIVE INC 19.74 GL Wiper Fluid; O'REILLY AUTOMOTIVE INC 7.99 Unit # 110043- Motor Flush; O'REILLY AUTOMOTIVE INC 217.48 Unit # 1858- OE Spectrum; ORIGIN DESIGN CO 10,248.25 Fueling Station Improvements; ORIGIN DESIGN CO 30,136.00 PROF SVCS-PRIVATE LEAD LINE REPL. PROG PHASE 1; O'TOOLE OFFICE SUPPLY COMPANY 56.00 SIGNS FOR GATES AT PENN TANK & COLLEGE; O'TOOLE OFFICE SUPPLY COMPANY 97.00 OFFICE NAME PLATES AT BUNKER; OVERDRIVE INC 903.32 Downloadable Ebooks and EAudio for Adult Collectio; OVERDRIVE INC 1,164.44 Downloadable Ebooks and EAudio for Adult Collectio; OVERHEAD DOOR COMPANY 205.00 ST2 & ST4-Overhead Door Maintenance; OVERHEAD DOOR COMPANY 273.50 ST2 & ST4-Overhead Door Maintenance; PARTS AUTHORITY 95,969.26 Fleet Heavy Duty Lift; PASSPORT LABS INC 1,853.50 Passport Parking Meter App FY26; PAULSON ELECTRIC COMPANY 2,726.03 ELECTRICAL REPAIRS; PENDLETON TURF SUPPLY 268.40 ITEMS FOR THE GOLF PRO SHOP; PENDLETON TURF SUPPLY 127.25 ITEMS FOR THE GOLF PRO SHOP; Peterbilt of Wisconsin 475.92 STOCK Brakes- Reman Brake Shoe; Peterbilt of Wisconsin 2,838.26 STOCK Brakes- Cast Brake Shoe Kit; Peterbilt of Wisconsin 739.96 STOCK Brakes; Peterbilt of Wisconsin 999.92 STOCK - Brake Drums; PHELPS THE UNIFORM SPECIALISTS 48.19 Blanket Purchase Order - Weekly Uniform Cleaning; PRECISE MRM LLC 360.00 2025-07 Subscription (ENG); QUAD OPTICAL SERVICES LLC 39,305.60 Fiber Builds - Ancillary Services; QUAD OPTICAL SERVICES LLC 35,798.92 Fiber Builds - Ancillary Services; QUAD OPTICAL SERVICES LLC 21,617.12 Fiber Builds - Ancillary Services; RACOM CORPORATION 227.50 Maintenance Vehicle Radios and Batteries; RACOM CORPORATION 451.36 AC XG25 Portable radio maintenance agreement + bat; RAM SERVICES LLC 1,115.00 710 Merz Radon Install; RAM SERVICES LLC 1,045.00 2214 Windsor

Radon Invoice; RAM SERVICES LLC 440.00 855 Cleveland Radon Work; RAM SERVICES LLC 1,095.00 663 Jefferson Radon Work; RAM SERVICES LLC 1,155.00 324 Chappel Radon Install; RHONDA M HEALEY 204.00 CPR Training on 09/04/25; RILCO, Inc 5,048.75 Stock Fluids; RIVER CITY STONE 175.88 JUL-DEC Various Stone; RIVER CITY STONE 1,079.74 JUL-DEC Various Stone; RIVER CITY STONE 500.35 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 486.95 JUL-DEC Various Stone; RIVER CITY STONE 272.63 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 114.28 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 154.75 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 801.60 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 669.81 JUL-DEC Various Stone; RIVER CITY STONE 163.33 JUL-DEC Various Stone; RIVER CITY STONE 472.13 RIP RAP FOR VETS PARK; RIVER CITY STONE 256.72 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 243.82 STONE FOR EPP; RIVER CITY STONE 764.93 JUL-DEC Various Stone; RIVER CITY STONE 115.41 JUL-DEC Various Stone; 8 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; RIVER CITY STONE 141.05 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 47.53 STONE FOR VETS FLOOD REPAIR; RIVER CITY STONE 295.75 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 165.62 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; ROEDER OUTDOOR POWER EQUIPMENT 1,042.50 UNIT# 4007- AGCAM ANALOG COMERA 3.6MM; RON CLESEN'S ORNAMENTAL PLANTS 10,700.00 Flower Baskets for the Port of Dubuque; RON CLESEN'S ORNAMENTAL PLANTS 6,365.50 FALL MUMS AND PLANTS; ROSENBAUER MINNESOTA LLC 2,273.57 UNIT #1921- Primer Pump ESP; ROWELL CHEMICAL CORP 9,041.18 FY25-26 SODIUM HYPOCHLORITE BLANKET ORDER FOR WATE; SADLER POWER TRAIN INC 1,308.45 UNIT #4940T Dexter Trailer Brake, Hub, and Drum As; SADLER POWER TRAIN INC 378.78 STOCK - Filters; SADLER POWER TRAIN INC 40.48 STOCK - Filters; SADLER POWER TRAIN INC 29.46 UNIT #1902 Amber LED Replacement for Panelite; SADLER POWER TRAIN INC 103.99 UNIT #4002- Alarm Back Up 112dB, 12-36VDC; Save On SP, LLC 2,780.64 Savings on specialty drugs - August 2025; SCHMITZ JANITORIAL SUPPLY 94.00 ST5-Janitorial Supplies; SEDONA STAFFING 609.00 Hours Worked - Admin Support - 07/20/25; SEDONA STAFFING 609.00 Hours Worked - Admin Support - 07/27/25; SEDONA STAFFING 304.50 Hours Worked - Admin Support - 08/03/25; SEDONA STAFFING 609.00 Hours Worked - Admin Support - 08/10/25; SEDONA STAFFING 243.60 Hours Worked - Admin Support - 08/17/25; SEDONA STAFFING 609.00 Hours Worked - Admin Support - 08/24/25; SEDONA STAFFING 548.10 Hours Worked - Admin Support - 08/31/25; SEDONA STAFFING 487.20 Hours Worked - Admin Support - 09/07/25; SEDONA STAFFING 609.00 Hours Worked - Admin Support - 09/14/25; SEDONA STAFFING 609.00 Hours Worked - Admin Support - 09/21/25; SemaConnect LLC 1,920.00 Network Service0 Public 1 year; SERGEANT LABORATORIES INC 15,061.35 One-Year AristotleInsight License 9/15/25 9/15/26; SHERRILL INC 260.74 FORESTRY SUPPLIES; SPX CORPORATION 631.10 Genfare Mobile Ticketing; ST LUKES HEALTH - UNITYPOINT CLINIC 611.00 Random drug and alcohol tests -July & August 2025; STEEL MART 9.60 #12 Angle; STRAND ASSOCIATES INC 900.00 WTP & Water Dist.Sys SCADA Upgrade; STRAND ASSOCIATES INC 2,701.29 WRRC Misc Service - FY21-Tsk 20-09-#1154-085; STRAND ASSOCIATES INC 2,007.80 WELL NO. 11 SOURCE WATER-CONSULTANT SVCS; STRAND ASSOCIATES INC 2,594.49 WRRC Drying Pad & Cost to Treat Analysis; STRAND

ASSOCIATES INC 1,105.00 Structure 75 Boiler Room Modifications; SUSTAINABLE STRATEGIES DC 7,500.00 Strategic Funding Services - Grant Writing; SYDNEY A PREGLER 38.36 S Pregler mileage reimbursement; TEAM BUILDING BLOCKS LLC 785.00 Library Staff Development; Tee Jay Central Inc 86.00 HANDICAP ENTRY PUSH BUTTON; THE DUBUQUE ADVERTISER 975.00 Blanket Purchase Order - Marketing; THE FISCHER COMPANIES 160.00 FY26 Parking Althoff, AC, Link, Murphy - Blanket; THE FISCHER COMPANIES 40.00 Parking Spot-Media Services; THE FISCHER COMPANIES 80.00 Parking Rent (10/2025); THE FISCHER COMPANIES 40.00 FY26 Parking; THE METRIX COMPANY 317.96 Franchise Fee FY26; THEISENS INC 80.00 Transit Uniform shoes; THOMPSON TIRE & RETREAD 1,157.88 UNIT# 3405 Tire Repair & Replacement; THOMPSON TIRE & RETREAD 651.44 UNIT #3407 Replace (2) Tires; THOMPSON TIRE & RETREAD 157.00 UNIT #3266 Replace Non-Repairable Tire - Outsource; THOMPSON TIRE & RETREAD 180.00 UNIT #530003 Front End Alignment (Outsourced); THOMPSON TIRE & RETREAD 12,546.24 UNIT Minibus Parts; THOMPSON TIRE & RETREAD 15.00 UNIT #4933 Parts: 480-4-8 Tube; THOMPSON TIRE & RETREAD 598.27 UNIT #3405 Replace Tire (Outsourced); THOMPSON TIRE & RETREAD 847.16 UNIT #3409 Replace (3) Tires Refurbish Wheel; THOMPSON TIRE & RETREAD 98.35 UNIT #110022 Parts; THOMPSON TIRE & RETREAD 341.28 UNIT #4910 Parts; THOMPSON TIRE & RETREAD 581.44 UNIT #3409 Parts; THOMPSON TIRE & RETREAD 100.00 UNIT #3405 Med Trk Flat Repair Loose; 9 of 10; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; THOMPSON TIRE & RETREAD 100.00 UNIT #2698 TR416 Value Stems; THREE RIVERS FS INC 35.00 LP TANK RENTAL AT MILLER RIVERVIEW; THREE RIVERS FS INC 43.65 Propane Tank for Fork Truck; Tim Hildreth Company, Inc. 99,407.00 WRRC Boiler Repairs; TIM WILLIS WINDOW CLEANING LLC 210.00 MSC window cleaning 09/08/25; TIMOTHY A LINK 102.00 Link T per diem 9/1/6/25-9/19/25 Lacrosse, WI; TIMOTHY P GOTTSCHALK 125.00 SOFTBALL UMPIRE; TRUCK EQUIPMENT INC 73.44 UNIT# 4008 Bushings- Pivot Suction; TURPIN DODGE OF DUBUQUE LLC 512.25 UNIT #3302; UNIVERSITY OF DUBUQUE 617.83 LF- UD Conference; US Foods 1,353.44 MISC FOOD ITEMS- BHGC; US Foods 955.03 MISC FOOD ITEMS- BHGC; US Peroxide LLC 60.37 Chemical Dosing at the WRRC - FY25-26; US Peroxide LLC 16,200.90 Chemical Dosing at the WRRC - FY25-26; VAN-WALL EQUIPMENT CO (104.43) GREENS MOWER PARTS; VAN-WALL EQUIPMENT CO 259.29 GREENS MOWER PARTS; VAN-WALL EQUIPMENT CO 275.00 GREENS MOWER PARTS; VAN-WALL EQUIPMENT CO 300.58 MISC ITEMS FOR MOWER; VAN-WALL EQUIPMENT CO 199.77 MISC ITEMS FOR MOWER; VAN-WALL EQUIPMENT CO (171.34) MISC ITEMS FOR MOWER; VAN-WALL EQUIPMENT CO (38.74) GREENS MOWER PARTS; VERIZON WIRELESS SERVICES LLC 105.63 Fixed Route Signs Data; VERIZON WIRELESS SERVICES LLC 255.66 Fixed Route Rangers Data; VERIZON WIRELESS SERVICES LLC 240.24 Fixed Route Rangers Data; Vestis Group Inc (f/k/a Aramark) 112.79 Linens, tablecloths, cleaning cloths; WALLY C WERNIMONT 160.00 PerDiem for Wally W. 2025 NTHP Conf; WARTBURG THEOLOGICAL SEMINARY 716.38 Franchise Fee FY26; Wastequip LLC 349.00 2026 Refuse Carts; WATER SOLUTIONS UNLIMITED INC 11,550.11 FY2026 BLANKET PO - PHOSPHATE FOR WATER TREATMENT; WELDON TIRE 21.00 TIRE FOR TRACTOR AND CUSHMAN TRUCKSTER; WELDON TIRE 107.02 TIRE FOR TRACTOR AND CUSHMAN TRUCKSTER; WELU PRINTING COMPANY 320.66 Eagle Valley Park Postcard with Mailing Services; WELU PRINTING COMPANY 281.84 Eagle Valley Park Postcard with Mailing Services; $ 2,438,625.93

1t 10/15

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/15/2025

and for which the charge is 884.18

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 20th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

EXCEPTIONS TO COUNCIL APPROVAL
CHECK #, CHECK/PAYMENT DATE, VENDOR NAME, INVOICE AMOUNT, INVOICE DESCRIPTION
260300027, 9/25/2025, 3C, PAYMENT, USA, CORP, $, 124.63, FY26, PARK, ACH, FEES; 260300025, 9/17/2025, 7G, DISTRIBUTING, LLC, 1,507.20, Alcohol, purchase, recreation; 260300026, 9/24/2025, 7G, DISTRIBUTING, LLC, 942.30, Alcohol, purchase, recreation; 1016063, 10/1/2025, A1, TAXI, AND, DELIVERY, LLC, 11.00, 412, W, Locust, Relocation, Transportation; 519027, 10/1/2025, ACCESS, TECHNOLOGIES, INC, 443.21, FY25, Copy, and Print, Costs, for, Malfunctions; 1016073, 10/1/2025, ADVANTAGE, SHEET, METAL, INC, 70.00, Steel, plates for windows, fed, bldg; 1016073, 10/1/2025, ADVANTAGE, SHEET, METAL, INC, 475.00, HVAC, Services; 1016073, 10/1/2025, ADVANTAGE, SHEET, METAL, INC, 1,316.27, HVAC, Services; 1016073, 10/1/2025, ADVANTAGE, SHEET, METAL, INC, 1,573.50, HVAC, Services; 1016024, 10/1/2025, AHLERS, &, COONEY, PC, 2,092.00, Bee, Branch, Pump, &, Gate; 519017, 10/1/2025, ALL, SEASONS, HEATING, &, COOLING, 180.00, Blanket, Purchase, Order, -, Building, Maintenance; 518970, 9/24/2025, ALLIANT, ENERGY, 5,281.39, FY, 26, City, Hall, Electricity; 518970, 9/24/2025, ALLIANT, ENERGY, 8,274.78, FY26, 350, W, 6th, Electricity; 519018, 10/1/2025, ALLIANT ENERGY, 697.05, FY26, 1805, Central, LB, Electric; 518970, 9/24/2025, ALLIANT ENERGY, 673.36, FY26, 1805, Central, LA, Electric; 518970, 9/24/2025, ALLIANT ENERGY, 313.05, ELECTRIC BILLS, FOR, FY26; 518970, 9/24/2025, ALLIANT, ENERGY, 1,610.29, FY26, 1503, W, 3rd, Electric; 518970, 9/24/2025, ALLIANT ENERGY, 23.01, Alliant, 0539621000, 12th, Bluff, Lot, FY26; 518970, 9/24/2025, ALLIANT ENERGY, 1,099.14, 0557811000, PORT, RAMP, FY26; 518970, 9/24/2025, ALLIANT ENERGY, 3,228.69, 0557811000, PORT RAMP, FY26; 518970, 9/24/2025, ALLIANT, ENERGY, 2,236.88, Alliant, 1406331000, Intermodal, Ramp, FY26; 518970, 9/24/2025, ALLIANT, ENERGY, 513.23, Alliant, 1477501000, 5th, Bell, Lot, FY26; 519018, 10/1/2025, ALLIANT, ENERGY, 2,093.12, Alliant, 1522511000, 5th, St, Ramp, FY26; 518970, 9/24/2025, ALLIANT, ENERGY, 109.42, Alliant, 6477860931, 12th Elm, Lot, FY26; 518970, 9/24/2025, ALLIANT ENERGY, 8,768.39, ALLIANT 4392701000, Ramps/Lots, FY26; 518970, 9/24/2025, ALLIANT, ENERGY, 83.37, Blanket Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 62.46, FY26, Electric, Traffic, &, Street, Lights; 519018, 10/1/2025, ALLIANT ENERGY, 35.44, FY26, Electric, Traffic, &, Street, Lights; 519019, 10/1/2025, ALLIANT, ENERGY, 20.73, FY26, Electric, Traffic, &, Street, Lights; 519018, 10/1/2025, ALLIANT, ENERGY, 112.99, FY26, Electric, Traffic, &, Street, Lights; 519018, 10/1/2025, ALLIANT, ENERGY, 131.84, FY26, Electric, Traffic, &, Street, Lights; 519018, 10/1/2025, ALLIANT, ENERGY, 30.98, FY26, Electric, Traffic, &, Street, Lights; 519018, 10/1/2025, ALLIANT, ENERGY, 38.00, FY26, Electric, Traffic, &, Street, Lights; 519018, 10/1/2025, ALLIANT, ENERGY, 29.14, ELECTRIC, BILLS, FOR, FY26; 519018, 10/1/2025, ALLIANT, ENERGY, 104,339.03, FY2026, BLANKET, PO, -, ELECTRICITY, COSTS; 519018, 10/1/2025, ALLIANT, ENERGY, 17,614.21, WRRC, Electrical, Expense, -, FY26; 519018, 10/1/2025, ALLIANT, ENERGY, 19,497.36, WRRC, Electrical, Expense, -, FY26; 519018, 10/1/2025, ALLIANT, ENERGY, 6,526.66, ELECTRIC, BILLS, FOR, FY26; 519019, 10/1/2025,

ALLIANT, ENERGY, 15.05, Blanket, Purchase, Order, - Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 198.50, Blanket, Purchase, Order, - Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 75.43, Blanket, Purchase, Order, - Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 148.26, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 282.61, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 53.31, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 1,534.41, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519019, 10/1/2025, ALLIANT, ENERGY, 22.69, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 158.29, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519019, 10/1/2025, ALLIANT, ENERGY, 25.34, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 41.41, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 633.56, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 961.31, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT ENERGY, 46.08, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519018, 10/1/2025, ALLIANT, ENERGY, 108.41, Blanket, Purchase, Order, -, Monthly, Electric, Service; 519056, 10/1/2025, Amanda, Smith, 71.00, EPP, Advanced, Entrance, Tickets, Refund; 519055, 10/1/2025, AMC, Homes, 200.00, Refund, for, HPC, Design, Review, cancelled; 1015999, 9/24/2025, ANDREW, P, SPRENGELMEYER, 97.86, Travel, Reimbursement, to, Attend, Peer, Support, Traini; 518999, 9/24/2025, AT&T, Mobility, National, Accounts,, LLC, 1,321.31, IPHONES, AND, IPADS, PARKS-JULY, 29-AUG,, 28,, 2025; 519048, 10/1/2025, AT&T, Mobility, National, Accounts,, LLC, 123.66, At&t, First, Net, Engineering, phones; 519037, 10/1/2025, AUTOMOTIVE, ENTERPRISES, (AIH), 122.29, Franchise, Fee, FY26; 1015958, 9/24/2025, AV, FUEL, 20,591.45, Blanket, Purchase, Order, -, Aviation, Fuel; 1015958, 9/24/2025, AV, FUEL, 20,031.55, Blanket, Purchase, Order, -, Aviation, Fuel; 1016027, 10/1/2025, AV, FUEL, 21,079.67, Blanket, Purchase, Order, -, Aviation, Fuel; 1016027, 10/1/2025, AV, FUEL, 37,542.18, Blanket, Purchase, Order, -, Aviation, Fuel; 1016027, 10/1/2025, AV, FUEL, 35.00, Blanket, Purchase, Order, -, Aviation, Fuel; 518980, 9/24/2025, B, L, MURRAY, COMPANY, INC, 250.38, Cleaning, Supplies; 1016028, 10/1/2025, BAKER, &, TAYLOR, CO, BOOKS, 111.23, Library, materials, for, circulating, collection; 1016021, 9/24/2025, BARD, MATERIALS, CENTRAL, 803.50, Cement, for, Airfield, Signs; 1016036, 10/1/2025, BARRY, A, LINDAHL, 370.20, August, 2025, IPIB, Monthly, Meeting; 1016036, 10/1/2025, BARRY, A, LINDAHL, 370.20, September, 2025, IPIB, Monthly, Meeting; 260300018, 9/12/2025, BC/BS, OF, IOWA/WELLMARK, 125,132.60, Wellmark, Weekly; 260300019, 9/18/2025, BC/BS, OF, IOWA/WELLMARK, 100,637.46, Wellmark, Weekly; 260300020, 9/25/2025, BC/BS, OF, IOWA/WELLMARK, 135,778.62, Wellmark, Weekly; 518993, 9/24/2025, BENJAMIN, R, HUNT, 50.00, SOFTBALL, UMPIRE; 519039, 10/1/2025, BENJAMIN, R, HUNT, 175.00, SOFTBALL, UMPIRE; 519038, 10/1/2025, BERNARD, COMMUNICATIONS, COMPANY, 99.95, Blanket, Purchase, Order, -, Monthly, Public, Wi-Fi; 1016016, 9/24/2025, BIECHLER, ELECTRIC, INC, 195.00, ELECTRICAL, REPAIRS-CAMPGROUNDS; 1016016, 9/24/2025, BIECHLER, ELECTRIC,

INC, 138.74, REPLACE, SERVICE, HEAD-MURPHY, PARK; 1016074, 10/1/2025, BIECHLER, ELECTRIC, INC, 395.62, Blanket, Purchase, Order, -, Building, Maintenance; 1016074, 10/1/2025, BIECHLER, ELECTRIC, INC, 340.22, Blanket, Purchase, Order, -, Building, Maintenance; 1016074, 10/1/2025, BIECHLER, ELECTRIC, INC, 1,182.63, Blanket, Purchase, Order, -, Building, Maintenance; EXCEPTIONS, TO, COUNCIL, APPROVAL; 1, of, 7; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 1016074, 10/1/2025, BIECHLER, ELECTRIC, INC, 1,217.98, Blanket, Purchase, Order, -, Building, Maintenance; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 83.44, FY26-UTILITY, EXPENSE, -GAS, FOR, 6, STATIONS; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 59.95, FY26, 1101, Central, Colts, and, MFC, Bldg, Natural, Gas; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 52.29, FY26, 1157, Central, Colts, and, MFC, Bldg; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 47.95, FY26, 1310, Main, St, Annex, Natural, Gas; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 66.64, FY26, 1105, Central, Ste, 2, Natural, Gas; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 127.58, FY26, 350, W, 6th, St, Federal, Bldg, Natural, Gas; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 45.13, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 54.84, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 49.22, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 46.15, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 149.42, NATURAL, GAS, FOR, FY26; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 111.29, NATURAL, GAS, FOR, FY26; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.62, NATURAL, GAS, FOR, FY26; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, NATURAL, GAS, FOR, FY26; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, NATURAL, GAS, FOR, FY26; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, FY26, Gas, Service, for, 300, Main,, Suite, 330; 1015957, 9/24/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 44.11, FY26, 1805, Central, Ste, 2; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 80.14, FY26-UTILITY, EXPENSE, -GAS, FOR, 6, STATIONS; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 67.79, FY26-UTILITY, EXPENSE, -GAS, FOR, 6, STATIONS; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, FY2026, BLANKET, PO, -, GAS, COSTS; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 47.70, FY2026, BLANKET, PO, -, GAS, COSTS; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, FY2026, BLANKET, PO, -, GAS, COSTS; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 44.62, FY2026, BLANKET,
PO, -, GAS, COSTS; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 43.09, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1016025, 10/1/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 69.48, Blanket, Purchase, Order, -, Monthly, Gas, Service; 1015959, 9/24/2025, BLACKSTONE, AUDIO, BOOKS, 39.99, CD,

Audio, Books, for, Library, Collection; 1016029, 10/1/2025, BLACKSTONE, AUDIO, BOOKS, 38.94, CD, Audio, Books, for, Library, Collection; 260300028, 9/12/2025, BLUEFIN, PAYMENT, SYSTEMS, LLC, 165.38, Bluefin, Monthly, Fees; 1016022, 9/24/2025, BOUND, TO, STAY, BOUND, BOOKS, INC, 858.23, Children's, books, for, collection; 1016013, 9/24/2025, Caitlin, Daniels, 9.30, MILEAGE, REIMBURSEMENT; 1015955, 9/17/2025, CAPITAL, SANITARY, 286.68, Janitorial, Supplies; 1015955, 9/17/2025, CAPITAL, SANITARY, 168.06, Janitorial, Supplies; 1015955, 9/17/2025, CAPITAL, SANITARY, 285.47, Janitorial, supplies, for, Water, Plant; 1015955, 9/17/2025, CAPITAL, SANITARY, 165.21, MISC, SUPPLIES-, BHGC; 1015955, 9/17/2025, CAPITAL, SANITARY, 42.74, MISC, SUPPLIES-, BHGC; 1015955, 9/17/2025, CAPITAL, SANITARY, 151.24, MISC, SUPPLIES-, BHGC; 1015955, 9/17/2025, CAPITAL, SANITARY, 42.75, MISC, SUPPLIES-, BHGC; 1015955, 9/17/2025, CAPITAL, SANITARY, 49.59, JANITORIAL, SUPPLIES, FOR, PARKS; 1015955, 9/17/2025, CAPITAL, SANITARY, 1,509.21, Janitorial, Supplies, -, JOTC, building; 1015955, 9/17/2025, CAPITAL, SANITARY, 1,460.14, JANITORIAL, SUPPLIES, FOR, PARKS; 1015955, 9/17/2025, CAPITAL, SANITARY, 347.68, ST4-Janitorial, supplies; 1015955, 9/17/2025, CAPITAL, SANITARY, 249.20, Paper, for, library; 1016023, 9/24/2025, CAPITAL, SANITARY, 52.93, JANITORIAL, SUPPLIES, FOR, PARKS; 1016023, 9/24/2025, CAPITAL, SANITARY, 329.42, JANITORIAL, SUPPLIES, FOR, PARKS; 1016079, 10/1/2025, CAPITAL, SANITARY, 271.84, JANITORIAL, SUPPLIES, FOR, PARKS; 1016079, 10/1/2025, CAPITAL, SANITARY, 352.60, Janitorial, Supplies, -, JOTC, building; 1016079, 10/1/2025, CAPITAL, SANITARY, 241.03, Janitorial, Supplies, -, Intermodal; 1016079, 10/1/2025, CAPITAL, SANITARY, 104.80, Janitorial, Supplies, -, Intermodal; 1016079, 10/1/2025, CAPITAL, SANITARY, 60.17, Janitorial, Supplies, -, Intermodal; 1016079, 10/1/2025, CAPITAL, SANITARY, 367.97, Janitorial, Supplies, -, JOTC, building; 1016079, 10/1/2025, CAPITAL, SANITARY, 376.88, MISC, SUPPLIES-, BHGC; 1016070, 10/1/2025, Carson, G, Vaske, 218.75, Meal, Stipend, for, Cedar, Rapids, Academy; 519057, 10/1/2025, CATHY, BRANDT, 300.00, HEART, WALK, DEPOSIT, REFUND; 519066, 10/1/2025, CBCS, WC, 71.25, AMBULANCE, REFUND; 1015967, 9/24/2025, CENGAGE, LEARNING, INC, 275.11, Large, Print, books, for, circulating, collection; 518990, 9/24/2025, CENTER, POINT, INC, 127.65, Large, print, books, for, circulating, collection; 1015998, 9/24/2025, CHRISTINE, J, HAPP, 50.75, Mileage, Reimbursement, C., Happ, Olson, 4-1-25, -, 8-4-2; 1015960, 9/24/2025, CINTAS, CORP, 54.48, Floor, Mat, Service; 1015960, 9/24/2025, CINTAS, CORP, 52.43, Various, Maintenance, -, FY26; 1015960, 9/24/2025, CINTAS, CORP, 52.43, Various, Maintenance, -, FY26; 1015960, 9/24/2025, CINTAS, CORP, 19.45, Various, Maintenance, -, FY26; 1015960, 9/24/2025, CINTAS, CORP, 19.45, Various, Maintenance, -, FY26; 1016030, 10/1/2025, CINTAS, CORP, 35.00, JANITORIAL, SUPPLIES-, BHGC; 519020, 10/1/2025, CINTAS, FIRST, AID, &, SAFETY, 44.33, FIRST, AIDE, CABINET, RESTOCKED-, POD, MARINA; 1016005, 9/24/2025, City, of, Dubuque, 135,122.00, SUBSIDY, FOR, JULY-SEPT, 2025; 1016005, 9/24/2025, City, of, Dubuque, (42,758.00), SUBSIDY, FOR, JULY-SEPT, 2025; 1016005, 9/24/2025, City, of, Dubuque, 134,190.00, SUBSIDY, FOR, JULY-SEPT, 2025; 1015939, 9/17/2025, CLAREY'S, SAFETY, EQUIPMENT, INC, 1,262.63, Sewer-, RAE, QRAE, 3, Non-, Wireless, Monitor; 519058, 10/1/2025, CLARKE, UNIVERSITY, 300.00, CLARKE, FEST, DEPOSIT, REFUND; 1015940, 9/17/2025,

COMELEC, SERVICES, INC, 120.00, KDUB, Tower, Fees, -, 8,
Units, -, FY26; 1015973, 9/24/2025, COMMAND, SECURITY,
SOLUTIONS, 139.05, Alarm, Monitoring-, City, Hall, Annex;
1015961, 9/24/2025, COMMUNICATIONS, ENGINEERING, CO, 4,479.84,
Switch, Gears, for, Data, Center; 1015961, 9/24/2025,
COMMUNICATIONS, ENGINEERING, CO, 3,481.70, MFC, Fiber,
Termination, for, 2nd, Floor, Remodel; 1015962, 9/24/2025,
CONLON, CONSTRUCTION, CO, 568,091.44, Iowa, Amphitheater,
Schmitt, Island, Bid, Pkg, 2; 1016053, 10/1/2025,
CONSTELLATION, NEW, ENERGY, GAS, DIV, 130.68, GAS, BILL, FOR,
2241, LINCOLN; 1015990, 9/24/2025, CONSTELLATION, NEW, ENERGY,
GAS, DIV, 154.07, City, Of, Dubuque, -, C&l, 2401Central, Ave,
July-2025; 1016053, 10/1/2025, CONSTELLATION, NEW, ENERGY,
GAS, DIV, 151.88, City, Of, Dubuque, -, C&l, 2401Central, Ave,
Aug, 2025; 1015941, 9/17/2025, CONTINENTAL, RESEARCH, CORP,
238.51, Brake/Parts, Cleaner, -, Maintenance, Shop; 2, of, 7;
CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT,
INVOICE, DESCRIPTION; 1015983, 9/24/2025, CORI, L, BURBACH,
28.68, NE, Iowa, Regional, Managers, lunch:, CB; 1015987,
9/24/2025, COUNTY, MATERIALS, CORP, 7,370.11, Sanitary, Sewer,
Manholes; 1015987, 9/24/2025, COUNTY, MATERIALS, CORP,
5,286.46, Sanitary, Sewer, Manholes; 1016039, 10/1/2025,
CRAIG, M, SALMONSON, 495.00, Per, Diem, 2025, NTOA,
Conference; 519051, 10/1/2025, Crawford,, Murphy, &, Tilly,,
Inc, 572.67, Terminal, Exit, Lane, Improvements, design,
phase, servi; 1015942, 9/17/2025, CRESCENT, ELECTRIC,
10,635.00, Light, Poles-Rplc, for, Knockdowns, or, New,
requests; 1016017, 9/24/2025, CRESCENT, ELECTRIC, 11,375.00,
Light, fixtures, for, Millwork, district; 1016017, 9/24/2025,
CRESCENT, ELECTRIC, 4,810.00, 35′, Black, Pole, over,
Galvanized, 4′, Upsweep, Arm; 1016075, 10/1/2025, CRESCENT,
ELECTRIC, 351.52, Lighting, and, Ballasts; 1015943, 9/17/2025,
D, &, K, PRODUCTS, 1,508.00, TURF, CHEMICALS; 518971,
9/24/2025, DAN, ARENSDORF, CONSTRUCTION, 17,069.36, 2025,
Concrete, ROW; 518971, 9/24/2025, DAN, ARENSDORF,
CONSTRUCTION, 2,871.65, 2025, Concrete, ROW; 1016066,
10/1/2025, DANIEL, T, KLAAS, 200.00, 4, States, Conference,
Travel; 1016072, 10/1/2025, Dave, Joseph, Weis, III, 218.75,
Meal, Stipend, for, Cedar, Rapids, Academy; 519021, 10/1/2025,
DELAWARE, CO, SOLID, WASTE, COMMISSION, 4,341.03, LF-,
Delaware, County, Solid, Waste, Comm, Fees; 1016032,
10/1/2025, DELTA, DENTAL, OF, IOWA, 25,716.58, FY26, Delta,
Dental, -, October, 2025; 1015963, 9/24/2025, DEMCO, INC,
535.37, Library, Supplies; 1016033, 10/1/2025, DEMCO, INC,
359.00, Library, Supplies; 519067, 10/1/2025, DEPT., OF,
VETERAN, AFFAIRS, FINANCIAL; SERVICE, CTR; 99.64, AMBULANCE,
REFUND; 519068, 10/1/2025, DEPT., OF, VETERAN, AFFAIRS,
FINANCIAL; SERVICE, CTR; 24.03, AMBULANCE, REFUND; 518997,
9/24/2025, DIETZ, ENTERPRISES, LLC, 4,108.00, 2910, Pinard,
St., -, CDBG, Accessibility, Program; 518997, 9/24/2025,
DIETZ, ENTERPRISES, LLC, 2,489.68, 2025, Concrete, work, in,
the, public, ROW; 519044, 10/1/2025, DIETZ, ENTERPRISES, LLC,
5,803.81, 2025, Concrete, work, in, the, public, ROW; 519001,
9/24/2025, Discover, Hospitality, LLC, 2,036.02, 767, Nevada,
and, 855, Cleveland, Relocation; 518972, 9/24/2025, DUBUQUE,
COMMUNITY, SCHOOL, DIST, 3,287.45, Franchise, Fee, FY26;
518972, 9/24/2025, DUBUQUE, COMMUNITY, SCHOOL, DIST, 1,143.70,
Franchise, Fee, FY26; 518972, 9/24/2025, DUBUQUE, COMMUNITY,
SCHOOL, DIST, 885.12, Franchise, Fee, FY26; 518973, 9/24/2025,
DUBUQUE, COUNTY, ABSTRACT, &, TITLE, 175.00, ABSTRACT, FEES,

FOR, 2540, ELM; 519023, 10/1/2025, DUBUQUE, COUNTY, ABSTRACT, &, TITLE, 225.00, ABSTRACT, FEES, FOR, 2540, ELM; 519059, 10/1/2025, Dubuque, County, Fine, Arts, Society, 300.00, DbqFest, deposit, refund; 1015964, 9/24/2025, DUBUQUE, COUNTY, HISTORICAL, SOCIETY, 2,473.66, Franchise, Fee, FY26; 1015964, 9/24/2025, DUBUQUE, COUNTY, HISTORICAL, SOCIETY, 101.65, Franchise, Fee, FY26; 518974, 9/24/2025, DUBUQUE, COUNTY, SHERIFF, 475.00, Sheriff, Services, for, AUGUST, 2025; 1015944, 9/17/2025, DUBUQUE, FIRE, EQUIPMENT, INC, 4,118.30, Annual, Fire, Inspections; 1015944, 9/17/2025, DUBUQUE, FIRE, EQUIPMENT, INC, 2,711.86, LF-Bulk, order, Fire, Safety, Products; 1016034, 10/1/2025, DUBUQUE, MAIN, STREET, LIMITED, 24,052.75, FY, 2026, COS/POS, Dbq, Main, St; 1015952, 9/17/2025, DUBUQUELAND, DOOR, COMPANY, 2,208.09, MSC-Maintenance, on, Wash, Bay, Door; 1015965, 9/24/2025, EAST, CENTRAL, INTERGOVERN, ASSOC, 992.50, 16th, St, Detention, Basin, Culvert, &, Pumping, Station; 519053, 10/1/2025, ELLA, ROSE, LINK, 25.00, Gas, from, Academy, for, new, officers; 1016035, 10/1/2025, EMPHASYS, COMPUTER, SOLUTIONS, INC, 25,500.00, Implementation, of, Debt, Software; 519052, 10/1/2025, Eocene, Environmental, Group, 3,465.07, EPA, Brownfield; 519005, 9/24/2025, ERIC, MUELLER, 52.50, PROPERTY, SOLD; 519005, 9/24/2025, ERIC, MUELLER, 52.50, PROPERTY, SOLD; 1016000, 9/24/2025, EVAN, LEWIS, INC, 64.40, Replacement, Sculpture; 1015986, 9/24/2025, EXPRESS, EMPLOYMENT, PROFESSIONALS, 770.00, Express, employee; 1016004, 9/24/2025, Felicia, Carner, 200.00, 8/18/25, NATOA, Conference, New, Orleans, FC; 518995, 9/24/2025, FITZGERALD, FREELANCE, LLC, 9,900.00, W, Blum, Lean, to, Building; 518995, 9/24/2025, FITZGERALD, FREELANCE, LLC, 12,800.00, Blum, Stie, Crusher, and, Masonry, Building, Demo; 519060, 10/1/2025, Five, Flags, Center, 50.00, 2025, Deposit, for, parking, requests; 1015966, 9/24/2025, FOUR, MOUNDS, FOUNDATION, 4,200.00, 1459, Hickson, OAHMP, Work; 1015966, 9/24/2025, FOUR, MOUNDS, FOUNDATION, 4,900.00, 2156, Broadlawn, OAHMP, Work; 519049, 10/1/2025, Full, Bohr, Concrete, 4,878.34, 2025, Concrete, work, in, ROW, Full, Bohr; 519049, 10/1/2025, Full, Bohr, Concrete, 2,127.42, 2025, Concrete, work, in, ROW, Full, Bohr; 519049, 10/1/2025, Full, Bohr, Concrete, 2,340.98, 2025, Concrete, work, in, ROW, Full, Bohr; 519049, 10/1/2025, Full, Bohr, Concrete, 1,143.15, 2025, Concrete, work, in, ROW, Full, Bohr;

519006, 9/24/2025, GARY, HENKEL, 93.75, PROPERTY, SOLD; 1016056, 10/1/2025, GENESIS, TWO, MANAGEMENT, INC, 2,000.00, 3660, Hillcrest, Rd., Apt, #3, -, TBRA-, S., Bonner, #2535; 518975, 9/24/2025, GIESE, SHEET, METAL, CO, INC, 54,672.50, ImOn, Ice, Arena, Dehumidification, System, Upgrade, Pro; 1015997, 9/24/2025, GINA, S, BELL, 470.15, 7/20/25, Aspen, Climate, Ideas_Chicago, IL_GB; 1016060, 10/1/2025, GINA, S, BELL, 641.00, 8/24/25, USDN, Central, Regional, Mtg_St, Louis_GB; 1016068, 10/1/2025, Global, Flight, Solutions,, LLC, 4,000.00, Blanket, Purchase, Order, -, Monthly, Air, Serv., Consult; 519024, 10/1/2025, GREATER, DUBUQUE, DEVELOPMENT, CORP, 120,000.00, FY26, COS, GDDC; 1015968, 9/24/2025, HDR, ENGINEERING, INC, 4,886.11, C9AAP2, Engineering; 1015968, 9/24/2025, HDR, ENGINEERING, INC, 4,339.72, DMASWA, TO, 20, -, Horiz, Exp, Permitting; 1016020, 9/24/2025, HEIAR, BROTHERS, FENCING, INC, 2,377.04, MATERIAL, AND, LABOR, REPAIR, FENCE; 1016077, 10/1/2025, HERITAGE, PRINTING, COMPANY, 69.51, BUS, ROUTING, FORMS; 518976, 9/24/2025, HOLIDAY, INN, 1,397.76,

2015, Kniest, 21, Lead, Relocation; 519007, 9/24/2025, HOLY, FAMILY, CATHOLIC, SCHOOL, 1,258.66, UB, 10807, 1198, RUSH; 519008, 9/24/2025, HOLY, FAMILY, CATHOLIC, SCHOOL, 747.71, UB, 10807, 1198, RUSH; 519025, 10/1/2025, HOLY, FAMILY, CATHOLIC, SCHOOLS, 63.45, Franchise, Fee, FY26; 519025, 10/1/2025, HOLY, FAMILY, CATHOLIC, SCHOOLS, 2,654.48, Franchise, Fee, FY26; 1016062, 10/1/2025, IMWCA, 1,233.99, TPA, 411, payments, -, August, 2025; 1016062, 10/1/2025, IMWCA, 197.20, TPA, 411, payment, return, -, August, 2025; 1016062, 10/1/2025, IMWCA, 15,406.58, TPA, payments, -, August, 2025; 1016054, 10/1/2025, INDEPENDENT, PUBLIC, ADVISORS, LLC, 5,500.00, Quarterly, Retainer, Services, 10/01-12/31; 519045, 10/1/2025, INFOSEND, INC, 15,091.68, August, Charges; 1015989, 9/24/2025, INGRAM, LIBRARY, SERVICES, INC., 84.30, Children's, books, for, collection; 1015989, 9/24/2025, INGRAM, LIBRARY, SERVICES, INC., 289.97, Teen/Young, Adult, Materials, for, Collection; 1015989, 9/24/2025, INGRAM, LIBRARY, SERVICES, INC., 2,758.44, Circulating, materials, for, Adult, library, collection; 1016052, 10/1/2025, INGRAM, LIBRARY, SERVICES, INC., 2,397.14, Circulating, materials, for, Adult, library, collection; 3, of, 7; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 1016052, 10/1/2025, INGRAM, LIBRARY, SERVICES, INC., 62.18, Children's, books, for, collection; 1016052, 10/1/2025, INGRAM, LIBRARY, SERVICES, INC., 132.42, Teen/Young, Adult, Materials, for, Collection; 260300012, 9/12/2025, IOWA, BEVERAGE, SYSTEMS, INC, 555.65, Alcohol, Purchases, -, Recreation; 260300029, 9/19/2025, IOWA, BEVERAGE, SYSTEMS, INC, 530.50, Alcohol, Purchases, -, Recreation; 1016055, 10/1/2025, IOWA, DEPARTMENT, OF, HUMAN, SERVICES, 99,898.02, GEMT, Claims, for, September-October, 2025; 519022, 10/1/2025, IOWA, DEPT, OF, NATURAL, RESOURCES, 116,552.90, LF-Quart, Solid, Waste, Tonnage, &, Retaine, Fee, Q4, FY25; 1016007, 9/24/2025, IPS, Group, Inc, 116.94, Lcstrp/Intrmp, Kiosk, CC, Transaction, and, Gateway, Fee; 519004, 9/24/2025, Iron, Creek, Group, LLC, 2,279.17, FY26, Rent, for, 300, Main,, Suite, 330; 519061, 10/1/2025, JAKE, ROTH, 300.00, DUNGEON, DAYZ, DEPOSIT, REFUND; 519054, 10/1/2025, JENNIFER, MESSERICH, 200.00, 4, States, Conference, Travel; 519054, 10/1/2025, JENNIFER, MESSERICH, 85.00, IPAA, Conference, Travel; 519062, 10/1/2025, JENNY, KRUGER, 50.00, HDSA, HOPE, WALK, DEPOSIT, REFUND; 1016006, 9/24/2025, Jesse, Gavin, 204.00, 9/2/25, 3CMA_Las, Vegas_JG; 1016011, 9/24/2025, John, Wiley, 469.56, Travel, Reim, -, NACWA, 2025, Conf/Training; 1016015, 9/24/2025, Justine, Marie, Bemis, 42.26, Travel, Reimbursement, to, Attend, Peer, Support, Traini; 1016067, 10/1/2025, Keller, North, America,, Inc, 3,664.31, FLOOR, SETTLEMENT, REMEDIATION, PROJECT; 519033, 10/1/2025, KENNETH, A, BUSH, 6,160.00, 116, W., 13th, St.-, Homeowner, Rehabilitation; 1015953, 9/17/2025, KIECKS, CAREER, APPAREL, 4,820.00, BVP, Vest, for, Replacement/New; 1015953, 9/17/2025, KIECKS, CAREER, APPAREL, 964.00, BVP, Vest, for, Replacement/New; 519041, 10/1/2025, KIMBERLY, A, HOOVER, 1,255.50, Tuition, Reimbursement, for, Summer, 2025; 519002, 9/24/2025, Kimley-Horn, and, Associates, 67,025.00, LEISURE, SERVICES, MASTER, PLAN, FY25; 1016061, 10/1/2025, KNOWBE4,, INC, 17,880.83, KnowBe4, Security, Awareness, Training, &, Subscription; 1015945, 9/17/2025, KONE, INC, 360.00, Maintenance, Period:, 09/01/25-11/30/25; 1015945, 9/17/2025, KONE, INC, 228.07, Locust, st, Elevator, Repair; 1015945, 9/17/2025, KONE, INC, 200.00, Elevator, Maintenance, -, FY26;

1016018, 9/24/2025, KONE, INC, 2,034.00, Quarterly, elevator, maintenance; 519040, 10/1/2025, KURT, P, WELAND, 75.00, SOFTBALL, UMPIRE; 1016009, 9/24/2025, Laura, Bendorf, 770.00, LMB, GFOA, Conf, reimbursement; 519069, 10/1/2025, LAURA, SCHALLER, 25.00, AMBULANCE, REFUND; 518977, 9/24/2025, LIME, ROCK, SPRINGS, CO, 188.25, BEVERAGES, THROUGH, JUNE, 2026; 518977, 9/24/2025, LIME, ROCK, SPRINGS, CO, 398.08, BEVERAGES, THROUGH, JUNE, 2026; 518977, 9/24/2025, LIME, ROCK, SPRINGS, CO, 258.17, BEVERAGES, THROUGH, JUNE, 2026; 518977, 9/24/2025, LIME, ROCK, SPRINGS, CO, 172.38, BEVERAGES, THROUGH, JUNE, 2026; 518977, 9/24/2025, LIME, ROCK, SPRINGS, CO, 68.34, BEVERAGES, THROUGH, JUNE, 2026; 519026, 10/1/2025, LIME, ROCK, SPRINGS, CO, 530.16, BEVERAGES, THROUGH, JUNE, 2026; 518978, 9/24/2025, LORAS, COLLEGE, 119.44, Franchise, Fee, FY26; 518978, 9/24/2025, LORAS, COLLEGE, 5,489.48, Franchise, Fee, FY26; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 44.55, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 46.16, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 50.43, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 255.95, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 249.08, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 43.53, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 72.89, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 43.61, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 46.06, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 92.01, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 49.43, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 53.65, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 52.47, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 48.32, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 59.48, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 56.69, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 60.49, FY26, Electric, Traffic, &, Street, Lights; 1015946, 9/17/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 95.96, Electrical, Svc, -, Airport, Lift, Station, -, FY26; 1015970, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 28,810.00, LF-, Maquoketa, Valley, Electric, Cooperative, Agreemen; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 1,274.42, Blanket, Purchase, Order, -, Monthly, Electric, Service; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 42.00, Blanket, Purchase, Order, -, Monthly, Electric, Service; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 42.17, Blanket, Purchase, Order, -, Monthly, Electric, Service; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 88.33, Blanket, Purchase, Order, -, Monthly, Electric, Service; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 340.04, Blanket, Purchase, Order, -, Monthly, Electric, Service; 1016019,

9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 1,784.82, Energy, Costs; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 80.00, Energy, Costs; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 93.14, Energy, Costs; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 456.47, FY2026, BLANKET, PO, -, ELECTRICITY, COSTS; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 249.28, FY2026, BLANKET, PO, -, ELECTRICITY, COSTS; 1016019, 9/24/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 486.35, FY2026, BLANKET, PO, -, ELECTRICITY, COSTS; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 46.63, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 71.52, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 43.64, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 47.11, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 101.96, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 50.77, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 55.60, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 51.44, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 43.57, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 49.70, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 267.22, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 282.19, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 51.92, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 45.22, FY26, Electric, Traffic, &, Street, Lights; 4, of, 7;
CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 62.44, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 58.97, FY26, Electric, Traffic, &, Street, Lights; 1016076, 10/1/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 63.01, FY26, Electric, Traffic, &, Street, Lights; 1016065, 10/1/2025, MATTHEW, A, LEVIN, 450.00, Per, Diem, Patrol, Rifle, Instructor, Training; 1016008, 9/24/2025, Matthew, Dressler, 2,500.00, 1059, Center, Place, HHP, Change, Order; 519070, 10/1/2025, MATTHEW, NUTI, 561.19, AMBULANCE, REFUND; 1016002, 9/24/2025, MAV, RESTORATIONS, LLC, 44,300.00, 752, University, Ave; 519016, 9/26/2025, MCGRATH, AUTOMOTIVE, GROUP, INC, 37,446.00, 2:, 2025, Chevrolet, Silverado, 4x4, Ext, Cab; 518994, 9/24/2025, MCGRATH, AUTOMOTIVE, GROUP, INC, 29,668.00, PURCHASE, OF, 2, VEHICLES; 519071, 10/1/2025, MEDICAL, ASSOCIATES, 559.54, AMBULANCE, REFUND; 519072, 10/1/2025, MEDICAL, ASSOCIATES, HEALTH, PLAN, 105.39, AMBULANCE, REFUND; 1016057, 10/1/2025, MENARD, CONSULTING, INC, 500.00, GASB, 45, Actuarial, Services; 1015977, 9/24/2025, MICHAEL, C, VAN, MILLIGEN, 37.17, 9/14, Dinner, with, Matt, Kalcevich,, Parks, &, Rec, Dir.; 1015977, 9/24/2025, MICHAEL, C, VAN, MILLIGEN, 26.94, NE, Iowa, Regional, Managers, lunch:, MVM; 518988, 9/24/2025, MICHAEL, J, SULLIVAN, 100.00, SOFTBALL, UMPIRE; 519035, 10/1/2025, MICHAEL, J, SULLIVAN, 75.00, SOFTBALL,

UMPIRE; 518856, 9/15/2025, MICHAEL, W, BENEFIELD, 828.57, CAMPGROUND, MANAGER, PAYMENTS, FY25; 1016010, 9/24/2025, Michelle, Kim, 193.50, 8/25/25, USDN, Central, Regional, Mtg, St, Louis, MK; 1016046, 10/1/2025, MICS, CONSTRUCTION, 1,500.00, 2532, Broadway, 21, Lead, and, HH, Work; 1016037, 10/1/2025, MID, AMERICAN, SIGNAL, INC, 29,940.00, Wavetronics, Detection; 1015981, 9/24/2025, MIDWEST, ALARM, SERVICES, INC, 1,083.72, Intermodal, Ramp, Alarm, Monitor, and, Sprinkler, FY26; 1015985, 9/24/2025, MIDWEST, TAPE, LLC, 261.35, Adult, DVDs,, BluRays,, CDs, for, Collection; 1016051, 10/1/2025, MIDWEST, TAPE, LLC, 2,283.19, Adult, DVDs,, BluRays,, CDs, for, Collection; 518996, 9/24/2025, MILLWORK, HOTEL, ASSOCIATES, LLC, 154.51, 2750.5, Washington, Relocation; 519043, 10/1/2025, MILLWORK, HOTEL, ASSOCIATES, LLC, 772.55, 2015, Kniest, 21, Lead, Relocation; 519043, 10/1/2025, MILLWORK, HOTEL, ASSOCIATES, LLC, 1,089.06, 2015, Kniest, 21, Lead, Relocation, Final; 1015992, 9/24/2025, Miovision, Technologies, US, LLC, 3,240.00, software, maintenance, for, Opticom; 519050, 10/1/2025, Moody's, Analytics, Inc, 48,556.00, FY26, Moody's, Analytics; 518979, 9/24/2025, MULGREW, OIL, COMPANY, 2,862.81, LF-#, 2, PRM, DYED, WNTR, DSL, ULS15PPM, 09/09/25; 519028, 10/1/2025, MULGREW, OIL, COMPANY, 1,870.17, LF-#, 2, PRM, DYED, WNTR, DSL, ULS15PPM, 09/11/25; 518991, 9/24/2025, MULTICULTURAL, FAMILY, CENTER, 2,500.00, MFC, India, independence, Day; 1015971, 9/24/2025, MYERS-COX, CO, 75.00, RENTAL, FEE, FOR, BEVERAGE, DISPENSER; 1015971, 9/24/2025, MYERS-COX, CO, 75.00, RENTAL, FEE, FOR, BEVERAGE, DISPENSER; 1016064, 10/1/2025, NICHOLAS, EDWARDS,, MD, 3,333.33, EMS, Director, Yearly, Salary, for, EMS, Support, FY26; 1015947, 9/17/2025, NORTHEAST, IOWA, COMMUNITY, COLLEGE, 19.00, Power, of, 10, Course; 1015947, 9/17/2025, NORTHEAST, IOWA, COMMUNITY, COLLEGE, 856.59, Franchise, Fee, FY26; 1015947, 9/17/2025, NORTHEAST, IOWA, COMMUNITY, COLLEGE, 25.30, Franchise, Fee, FY26; 260300007, 9/15/2025, OPENEDGE, -, GLOBAL, PAYMENTS, 277.08, CYBERSRC, Fees; 1015969, 9/24/2025, ORIGIN, DESIGN, CO, 1,444.25, Fueling, Station, Improvements; 1015969, 9/24/2025, ORIGIN, DESIGN, CO, 29,283.25, PROF, SVCS-PRIVATE, LEAD, LINE, REPL., PROG, PHASE, 1; 1015969, 9/24/2025, ORIGIN, DESIGN, CO, 4,438.63, Fueling, Station, Improvements; 519029, 10/1/2025, ORKIN, LLC, 80.40, Pest, Control, for, the, Landfill, 08/21/25; 1015988, 9/24/2025, OVERDRIVE, INC, 1,279.25, Downloadable, Ebooks, and, EAudio, for, Adult, Collectio; 1015988, 9/24/2025, OVERDRIVE, INC, 852.16, Downloadable, Ebooks, and, EAudio, for, Adult, Collectio; 1015954, 9/17/2025, PARKING, INC, 350.82, Iowa/, Five, Flags, Ticket, Paper; 1016003, 9/24/2025, Parsons, Transportation, Group, Inc, 6,696.85, STREETS, Project; 1015978, 9/24/2025, PATRICIA, L, GLEASON, 327.00, TRAVEL, REIMBURSEMENT, -, GLEASON, FOR, IMFOA, Board, Mtg; 1015995, 9/24/2025, PEGGY, S, ABIDI, 132.67, MILEAGE, REIMBURSEMENT-ABIDI; 1015991, 9/24/2025, PETDATA, 3,422.40, July, and, August, PetData, Fees; 1015991, 9/24/2025, PETDATA, 3,361.70, July, and, August, PetData, Fees; 1015996, 9/24/2025, PHELPS, THE, UNIFORM, SPECIALISTS, 48.19, Blanket, Purchase, Order, -, Weekly, Uniform, Cleaning; 1016059, 10/1/2025, PHELPS, THE, UNIFORM, SPECIALISTS, 48.19, Blanket, Purchase, Order, -, Weekly, Uniform, Cleaning; 518981, 9/24/2025, PITNEY, BOWES, INC, 1,500.00, Pre, Pay, Postage; 1015948, 9/17/2025, POLYDYNE, INC, 11,385.00, Polymer, -, 3, totes, for, the, Drum, Thickener; 1015948, 9/17/2025,

POLYDYNE, INC, 23,460.00, Polymer, -, 6, totes, -, CE-2701, -, for, the, Centrifuge; 1015948, 9/17/2025, POLYDYNE, INC, 3,910.00, Polymer, -, 6, totes, -, CE-2701, -, for, the, Centrifuge; 1015948, 9/17/2025, POLYDYNE, INC, 19,550.00, Polymer, -, 6, totes, -, CE-2701, -, for, the, Centrifuge; 1016038, 10/1/2025, PORTZEN, CONSTRUCTION, INC, 897,366.73, Dubuque, Gate, and, Pump, Station, Flood, Mitigation, 16t; 519032, 10/1/2025, PRAIRIE, FARMS, 659.70, Franchise, Fee, FY26; 519032, 10/1/2025, PRAIRIE, FARMS, 4,485.97, Franchise, Fee, FY26; 1016014, 9/24/2025, Q1, MEDIA,, INC, 7,165.75, Advertising; 1016012, 9/24/2025, R, &, J, Window, Cleaning, LLC, 275.00, WINDOW, CLEANING-, POD, MARINA; 1016069, 10/1/2025, R, &, J, Window, Cleaning, LLC, 275.00, WINDOW, CLEANING-, POD, MARINA; 1015972, 9/24/2025, RACOM, CORPORATION, 4,624.50, Milestone, License, Data, Center; 519030, 10/1/2025, RADIO, DUBUQUE, INC, 75.00, 2024, OAHMP, Radio, Ads; 518998, 9/24/2025, RAM, SERVICES, LLC, 1,095.00, 1389, W, 3rd, Radon, Work; 518998, 9/24/2025, RAM, SERVICES, LLC, 1,095.00, 150, Kaufmann, Radon, Testing; 518998, 9/24/2025, RAM, SERVICES, LLC, 1,110.00, 1660, Iowa, Street, Radon; 519047, 10/1/2025, RAM, SERVICES, LLC, 1,095.00, 922, Pleasant, Radon, Work; 518998, 9/24/2025, RAM, SERVICES, LLC, 1,095.00, 704, Providence, Radon, Work; 518998, 9/24/2025, RAM, SERVICES, LLC, 1,095.00, 1866, Washington, Radon, Work; 519047, 10/1/2025, RAM, SERVICES, LLC, 1,095.00, 1152, Race, St, Radon, 2021, Lead; 519047, 10/1/2025, RAM, SERVICES, LLC, 1,095.00, 1165, Cleveland, 21, Lead, Radon, Work; 519047, 10/1/2025, RAM, SERVICES, LLC, 1,095.00, 2015, Kniest, 21, Lead, Radon, Work; 519047, 10/1/2025, RAM, SERVICES, LLC, 1,095.00, 2532, Broadway, 21, Lead, Radon, Work; 519047, 10/1/2025, RAM, SERVICES, LLC, 1,160.00, 128, Stoltz, Radon, Install; 1015984, 9/24/2025, RAPIDS, REPRODUCTION, INC, 1,138.68, Runway, Markings, Drawings; 1016050, 10/1/2025, RAPIDS, REPRODUCTION, INC, 140.13, Ink, for, Plotter, on, 3rd, Floor, City, Hall; 1016047, 10/1/2025, RAYMOND, L, GOEDERT, 75.00, SOFTBALL, UMPIRE; 518989, 9/24/2025, RDG, PLANNING, &, DESIGN, 10,205.00, Q, Casino, Amphitheater, Planning-New, PO, w/New, Coding; 518989, 9/24/2025, RDG, PLANNING, &, DESIGN, 4,288.75, Q, Casino, Amphitheater, Planning-New, PO, w/New, Coding; 5, of, 7; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 518989, 9/24/2025, RDG, PLANNING, &, DESIGN, 2,080.00, Q, Casino, Amphitheater, Planning-New, PO, w/New, Coding; 518989, 9/24/2025, RDG, PLANNING, &, DESIGN, 1,008.75, Q, Casino, Amphitheater, Planning-New, PO, w/New, Coding; 518989, 9/24/2025, RDG, PLANNING, &, DESIGN, 548.75, Q, Casino, Amphitheater, Planning-New, PO, w/New, Coding; 518982, 9/24/2025, RIVER, LIGHTS, BOOKSTORE, 34.98, Teen, Volunteer, Books; 1016058, 10/1/2025, ROBERT, G, WRIGHT, JR, 16,450.00, 2250, Jackson, 21, Lead, and, HH, Work; 518992, 9/24/2025, ROUSSELOT, INC, 10,077.15, Franchise, Fee, FY26; 519009, 9/24/2025, RUPP,, TAYLOR, F, 391.74, UB, 09441, 760, FENELON; 260300016, 9/26/2025, RXBENEFITS, INC, 74,224.74, FY26, Prescription, Admin, &, Claims-, 7/19, to, 9/12/25; 1016040, 10/1/2025, Schadl, Incorporated, 1,344.36, Landfill, General, Plumbing-, Pump, Out, Mudpits; 1016040, 10/1/2025, Schadl, Incorporated, 1,344.36, Landfill, General, Plumbing-, Pump, Out, Mudpits; 519031, 10/1/2025, SHAMROCK, JEWELERS, 72.00, 2, Sets, of, Gold, Collar, Pins; 260300009, 9/11/2025, SID'S, 339.13, Bunker, Hill, Alcohol; 260300021, 9/18/2025, SID'S, 309.60,

Bunker, Hill, Alcohol; 1015956, 9/17/2025, SIX, SECONDS, 1,995.00, Courses, for, EQ, Assessor, Certification-Kelly, Larson; 1015956, 9/17/2025, SIX, SECONDS, 1,995.00, Courses, for, EQ, Assessor, Certification-Connie, Palm; 519010, 9/24/2025, ST, COLUMBKILLES, RECTORY, 669.27, UB, 10807, 1198, RUSH; 519011, 9/24/2025, ST, COLUMBKILLES, RECTORY, 692.32, UB, 10807, 1198, RUSH; 519012, 9/24/2025, ST, COLUMBKILLES, RECTORY, 692.32, UB, 10807, 1198, RUSH; 519013, 9/24/2025, ST, COLUMBKILLES, RECTORY, 692.32, UB, 10807, 1198, RUSH; 519014, 9/24/2025, ST, COLUMBKILLES, RECTORY, 692.32, UB, 10807, 1198, RUSH; 519015, 9/24/2025, ST, COLUMBKILLES, RECTORY, 692.32, UB, 10807, 1198, RUSH; 519036, 10/1/2025, STATE, FARM, INSURANCE, COMPANY, 2,567.00, 1250, Jackson, St,, Colson,, Tony, property, insurance; 1015975, 9/24/2025, STRAND, ASSOCIATES, INC, 2,850.16, Fire, Station, 2,, 3,, 4,, 5,, and, 6, Masonry, Repair; 1015975, 9/24/2025, STRAND, ASSOCIATES, INC, 663.50, Fire, Station, 2,, 3,, 4,, 5,, and, 6, Masonry, Repair; 1015975, 9/24/2025, STRAND, ASSOCIATES, INC, 1,600.00, Maus, Lake, Pump, Station; 1015975, 9/24/2025, STRAND, ASSOCIATES, INC, 9,649.67, PRELIMINARY, DESIGN-EXTERIOR, WALL; 1015975, 9/24/2025, STRAND, ASSOCIATES, INC, 4,155.01, Fire, Station, 5, &, 6; 1016042, 10/1/2025, STRAND, ASSOCIATES, INC, 1,187.58, Masonry, Repairs, -, City, Hall,, MFC,, Old, Engine, House; 1016042, 10/1/2025, STRAND, ASSOCIATES, INC, 1,020.13, 42-Inch, Force, Main, Stabilization, Proj; 1015949, 9/17/2025, TELEGRAPH, HERALD, 631.89, Publication, Expenses; 1015949, 9/17/2025, TELEGRAPH, HERALD, 58.98, 2025, CAPER, public, meeting, notice; 1015949, 9/17/2025, TELEGRAPH, HERALD, 447.93, Publication, Expenses; 1015949, 9/17/2025, TELEGRAPH, HERALD, 49.64, LF-, Advertising; 1015950, 9/17/2025, TERMINAL, SUPPLY, 310.05, SHOP, -, Bin, Supplies; 1015976, 9/24/2025, TERRACON, CONSULTANTS, INC, 1,175.25, PROVIDED, ADDITIONAL, TESTING, MATERIALS; 1015976, 9/24/2025, TERRACON, CONSULTANTS, INC, 416.15, Terracon, Task, Order, Amphitheater; 519063, 10/1/2025, The, Authentic, Connection, 300.00, Easter, Egg, Hunt, Deposit, Refund; 1016071, 10/1/2025, Theodore, B, Kruse, 218.75, Meal, Stipend, for, Cedar, Rapids, Academy; 1016048, 10/1/2025, THERESE, H, GOODMANN, 3,333.33, Strategic, partnerships, with, federal, agencies, 2025; 1016043, 10/1/2025, THREE, RIVERS, FS, INC, 1,130.45, LF-, GEAR, LUBE, and, SPECTRA, LUBE, RED, GREASE, #2, TUBE; 1016043, 10/1/2025, THREE, RIVERS, FS, INC, 87.30, LF-, LP, Gas, 33#, Cylindar; 1015974, 9/24/2025, TIMOTHY, L, SPECHT, 7,750.00, 2422, White, Final, HHP, Invoice; 1015974, 9/24/2025, TIMOTHY, L, SPECHT, 1,225.00, 704, Providence, Change, Order; 1016041, 10/1/2025, TIMOTHY, L, SPECHT, 23,950.00, 1783, Heeb, Remaining, Lead, Work; 518987, 9/24/2025, TIMOTHY, P, GOTTSCHALK, 75.00, SOFTBALL, UMPIRE; 519034, 10/1/2025, TIMOTHY, P, GOTTSCHALK, 75.00, SOFTBALL, UMPIRE; 1016031, 10/1/2025, TODD, E, DALSING, 200.00, 4, States, Conference, Travel; 1016078, 10/1/2025, TRAFFIC, AND, PARKING, CONTROL, 5,453.63, Traffic, Signs; 1015994, 9/24/2025, TRAVIS, F, SMITH, 8,161.00, FY26, Lawn, Mowing, Services; 260300017, 9/22/2025, TREASURER, STATE, OF, IOWA, 31,573.81, Metro, Sales, Tax, FY26; 260300022, 9/22/2025, TREASURER, STATE, OF, IOWA, 49,714.58, Utility, Billing, Sales, Tax, FY26; 260300023, 9/22/2025, TREASURER, STATE, OF, IOWA, 74,917.98, Utility, Billing, Sales, Tax, FY26; 260300024, 9/22/2025, TREASURER, STATE, OF, IOWA, 9,049.55, Parks, and, Recreation, &, Library, Sales, Tax,

FY26; 519064, 10/1/2025, Tri-State, Mountain, Bik, Riders, 50.00, Triple, D, Winter, Race, Deposit, Refund; 1015951, 9/17/2025, TRUCK, COUNTRY, OF, IOWA, INC, (7.50), STOCK, -, Injector, Parts; 1015951, 9/17/2025, TRUCK, COUNTRY, OF, IOWA, INC, 86.90, UNIT, #4001, Replacement, Parts; 1015951, 9/17/2025, TRUCK, COUNTRY, OF, IOWA, INC, 98.29, UNIT, #2503, Electrical, Repair, Connector; 519065, 10/1/2025, TYSON, LEYENDECKER, 300.00, 4TH, OF, JULY, BLOCK, PARTY, DEPOSIT, REFUND; 260300030, 9/23/2025, UMB, BANK, 600.00, Paying, Agent, Fee, 9/9; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 1016001, 9/24/2025, Unified, Therapy, Services, 450.00, 24, OAHMP, Unified, Therapy, Services; 519073, 10/1/2025, UNITED, HEALTHCARE, INSURANCE, CO, 219.68, AMBULANCE, REFUND; 518983, 9/24/2025, UNIVERSITY, OF, DUBUQUE, 9,354.32, Franchise, Fee, FY26; 1016044, 10/1/2025, VAN, METER, INDUSTRIAL, INC, 1,213.04, Traffic, Split, Conduits, and, Couplers; 1015993, 9/24/2025, VAN-WALL, EQUIPMENT, CO, 8,900.00, JOHN, DEERE, GATOR, TX; 1015993, 9/24/2025, VAN-WALL, EQUIPMENT, CO, 48,000.00, JOHN, DEERE, 2250, E, CUT, HYBRID, TRIPLEX, MOWER; 518984, 9/24/2025, VERIZON, WIRELESS, SERVICES, LLC, 387.78, Blanket, Purchase, Order, -, Monthly, Data, Charges; 1015982, 9/24/2025, Vestis, Group, Inc, (f/k/a, Aramark), 112.79, Linens,, tablecloths,, cleaning, cloths; 1016049, 10/1/2025, Vestis, Group, Inc, (f/k/a, Aramark), 112.79, Linens,, tablecloths,, cleaning, cloths; 1016045, 10/1/2025, WALLY, C, WERNIMONT, 109.75, Expense, Reimb, W.Wernimont, IA, Hous, Conf; 1015979, 9/24/2025, WARTBURG, THEOLOGICAL, SEMINARY, 49.10, Franchise, Fee, FY26; 6, of, 7; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 519000, 9/24/2025, WB, McCloud, &, Co,, Inc., 280.90, Monthly, Pest, Prevention; 519000, 9/24/2025, WB, McCloud, &, Co, Inc., 280.90, Monthly, Pest, Prevention; 1015980, 9/24/2025, WELU, PRINTING, COMPANY, 312.80, IT, Department, Moved-, Business, Cards; 1015980, 9/24/2025, WELU, PRINTING, COMPANY, 108.40, Asphalt, Overlay, Postcard, #4, with, Mailing, Services; 519003, 9/24/2025, Westbluff,, LLC, 22,000.00, USDA, Contractor, Agreement_Westbluff, LLC; 518985, 9/24/2025, WESTPHAL & COMPANY INC, 203.50, Building, Electrical, Services; 518985, 9/24/2025, WESTPHAL & COMPANY, INC, 203.50, Building, Electrical, Services; 519046, 10/1/2025, William, Yeo, 100.00, Per Diem, 2025, GTSP, Conference; 519042, 10/1/2025, WISCONSIN, INDEPENDENT,

NETWORK, LLC, 12,532.32, Fiber Internet, for, Library; 518986, 9/24/2025, WK, CONSTRUCTION, CO, INC, 23,534.89, Asphalt, Profile, Milling, Services; 1016026, 10/1/2025, YAMAHA, MOTOR, CORPORATION, USA, 6,944.00, FY26, GOLF, CART, LEASE; $, 4,092,748.56
1t 10/15

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/29/2025

and for which the charge is 425.74

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 29th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION

The Dubuque City Council met in special session at 6:00 p.m. on October 20, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on Greater Dubuque Development Corporation.

WORK SESSION

Greater Dubuque Development Corporation Quarterly Update

Greater Dubuque Development Corporation President and CEO Rick Dickinson presented a quarterly update. In response to questions, he noted that some housing units reported as in development may not be constructed and emphasized that, together with population growth in Dubuque County, this underscores the continued need for additional housing. Regarding the Union at the Marina Apartment Project, Dickinson stated that the lot had remained vacant for 12 years, during which local developers had ample opportunity to acquire and develop the property. He recommended that the City continue to prioritize project timingspecifically, accelerating development processes while maintaining safety and regulatory compliance. Mayor Cavanagh summarized key takeaways from the session as considering incentives for specific types of housing, identifying ways the City can expedite development without compromising safety, and examining successful practices in other communities.

There being no further business, Mayor Cavanagh declared the meeting adjourned at 6:30 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk

CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION

The Dubuque City Council met in regular session at 6:32 p.m. on October 20, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Recognize Grand River Center for Consecutive Stella Awards: Parks and Recreation Director Matthew Kalcevich recognized the Grand River Center and Oak View Group (OVG 360) staff for the recent Northstar Stella award for a second consecutive year. Grand River Center and Five Flags Civic Center General Manager Ryan Bonifas also offered remarks regarding the recognition.

PROCLAMATIONS

1. Domestic Violence Awareness Month (October 2025) was accepted by Angela Heister on behalf of Waypoint.

2. Extra Mile Day (November 1, 2025) was accepted by City of Dubuque Community Service & Outreach Coordinator Brittney Hayes on behalf of Extra Mile America.

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Farber. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of October 6, 2025; Arts and Cultural Affairs Grants Committee of August 14, 2025; Arts and Cultural Affairs Art on the River Committee of July 10, 2025; Human Rights Commission of September 9 and 16, 2025; Human Rights Commission Subcommittee for Commissioner Handbook Update of September 16, 2025; Proof of Publication for City Council Proceedings of September 8, 15, 22, 23, and 25, 2025. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Leonardo Campbell Sr. for property damage; Julie Ross for vehicle damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Leonardo Campbell Sr. for vehicle damage; Mik Kalloway for vehicle damage; Julie Ross for vehicle damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 328-25 Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Ratification of Approval of a First Amendment to Economic Development Assistance Contract 23-HQJP-011 by and among McCoy Group, Inc., the City of Dubuque, and the Iowa Economic Development Authority: Upon motion the documents were received and filed, and Resolution No. 329-25 Ratifying The Approval Of A First Amendment To The Economic Development Assistance Contract 23-HQJP-011 By And Among McCoy Group, Inc., The City Of Dubuque, Iowa, And The Iowa Economic Development Authority was adopted.

6. Ratification of Approval of a First Amendment to Economic Development Assistance Contract 22-HQJP-018 by and among Hormel Foods Corporation and Progressive Processing, LLC, the City of Dubuque, and the Iowa Economic Development Authority: Upon motion the documents were received and filed, and Resolution No. 330-25 Ratifying The Approval Of A First Amendment To The Economic Development Assistance Contract 22-HQJP-018 By And Among Hormel Foods Corporation And Progressive Processing, LLC, The City Of Dubuque, Iowa, And The Iowa Economic Development Authority was adopted.

7. Final Plat of Rosalynn Carter Place: Upon motion the documents were received and filed, and Resolution No. 331-25 Approving The Final Plat Of Rosalynn Carter Place, In The City Of Dubuque, Iowa was adopted.

8. Grass and weed cutting and garbage collection assessments: Upon motion the documents were received and filed, and Resolution No. 332-25 Authorizing The City To

Collect Delinquent Grass And Weed Cutting And Garbage Collection Charges In Accordance With Title 6-4-3A And Title 6-8-2 Of The Code Of Ordinances Of The City Of Dubuque, Iowa was adopted.

9. Request for Consent to Additional Equipment and Modifications for Flag Pole Cell Tower at Madison Park: Upon motion the documents were received and filed, and Resolution No. 333-25 Approving A Request For Additional Equipment And Modifications To The Flag Pole Cell Tower Located At Madison Park was adopted.

10. Approving and Establishing Authorized City Representatives to submit a draw of funds on Iowa Department of Homeland Security and Emergency Management Grant for the Bee Branch Pumping Station Project: Upon motion the documents were received and filed, and Resolution No. 334-25 Approving And Establishing Authorized City Representatives As Required To Submit The Grant Reimbursement Draw On The Federal And State Of Iowa Department Of Homeland Security And Emergency Management FEMA Grant Of The Dubuque Bee Branch Gate & Pumping Station Project was adopted.

11. 2024 SRF Green Alley Project - Voluntary Assessment Petition and Waiver Agreements: Upon motion the documents were received and filed, and Resolution No. 335-25 Approving Voluntary Assessment Petition And Waiver Agreements For The 2024 SRF Green Alley Project and Resolution No. 336-25 Resolution Of Necessity For Voluntary Assessment Petition And Waiver Agreements For The 2024 SRF Green Alley Project were adopted.

12. Trackline Sanitary Sewer Reconstruction Project - Consulting Engineering Services RFQ Award: City Manager recommended WHKS & Co for engineering services for the design of the Track Line Sanitary Sewer Reconstruction Project and authorize the City Manager to negotiate an agreement and execute a contract not to exceed $500,000 with WHKS & Co for said services. Upon motion the documents were received, filed, and approved.

13. Signed Contracts: Continental Fire Sprinkler Company for Fire Protection System Repair, Replace, and Test Fire Sprinkler Heads-Acceptance of Quote and Contract; Dubuque Community School District for School Resources Officers for School Year 2025- 2026; Dubuque Fire Equipment for Various maintenance on fire extinguishers and other fire equipment; Dubuque Initiatives for professional services; Dukes for Root Roaming Sewer Pipe; Eide Bailly LLP Master Services Agreement; Green Iowa AmeriCorps for the AmeriCorps Host Site; LBC Framing and Electrical for Various electrical & framing work at 6 fire stations; Resilient Mind Psychology, LLC for Psychological Services provided to City of Dubuque Police Department; Shane Steffen for mowing, bailing, and removal of hay services at Dubuque Technology Park; Strand Associates for the Water and Resource Recovery Center Phase 1 2024 Motor Control Center Communication and Programmable Logic Controller Upgrades Bidding-and-Construction-Related Services; Terracon for Geotechnical Engineering Services for Old Mill Road Lift Station Phase 3; Terracon for Geotechnical Engineering Services for Old Mill Road Lift Station Phase 4; Top Grade Excavating for Storm Sewer Pipe Replacement at Fire Station 2 (2180 JFK Road). Upon motion the documents were received and filed.

14. Abstract of Votes - 2025 Primary Election: City Clerk

transmitted the Abstract of Votes for the October 7, 2025, Primary Election as certified by the Dubuque County Board of Supervisors. Upon motion the documents were received and filed.

15. Tobacco Compliance Settlement Agreements: City Manager recommended City Council approval of the following Tobacco Compliance Acknowledgment/Settlement Agreements and authorize the mayor to sign the agreements: Fas Mart #5159, 2175 Central Ave; Caseys, 4003 Peru Rd; EZ Stop I, 1101 Rhomberg Ave (two separate violations); BP Fuel, 1450 Loras Blvd; EZ Stop II, 700 Rhomberg Ave. Establishments that choose to participate in the I-PLEDGE Retailer Training program are granted an affirmative defense, which may be exercised once within a four-year period. Kwik Stop has elected to invoke this defense in response to its three violations at the following locations: Kwik Stop, 4039 Pennsylvania Ave; Kwik Stop, 2320 Gateway Dr.; Kwik Stop, 3201 Central Ave. Upon motion the documents were received, filed, and approved.

16. Approval of Retail Alcohol Licenses: Upon motion the documents were received and filed, and Resolution No. 337-25 Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Roussell to receive and file the documents, adopt the resolutions, and set the public hearings as indicated. Seconded by Sprank. Motion carried 7-0.

1. Resolution Setting a Public Hearing on a Proposed Assignment and Assumption Agreement by and between the City of Dubuque, Iowa and Franklin Investments, LLC to Franklin Apartments, LLC: Upon motion the documents were received and filed and Resolution No. 338-25 Fixing The Date For A Public Hearing Of The City Council Of The City Of Dubuque, Iowa On An Assignment And Assumption Agreement Of The Downtown Rehabilitation Loan Agreement By And Between The City Of Dubuque, Iowa And Franklin Investments, LLC To Franklin Apartments, LLC For Property At 39 Bluff Street was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on November 3, 2025 in the Historic Federal Building.

2. Resolution Setting a Public Hearing on a Subordination Agreement by and among the City of Dubuque, Iowa, Franklin Apartments, LLC, and Premier Bank: Upon motion the documents were received and filed and Resolution No. 339-25 Setting A Public Hearing For A Subordination Agreement By And Among The City Of Dubuque, Iowa, Franklin Apartments, LLC, And Premier Bank For Interest In City Property Located At 39 Bluff Street was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on November 3, 2025 in the Historic Federal Building.

3. Resolution Setting a Public Hearing on a Proposed Assignment of Development Agreement by and between the City of Dubuque, Iowa and Franklin Investments, LLC to Franklin Apartments, LLC: Upon motion the documents were received and filed and Resolution No. 340-25 Fixing The Date For A Public Hearing Of The City Council Of The City Of Dubuque, Iowa On An Assignment Of The Development Agreement By And Between The City Of Dubuque And Franklin Investments, LLC To Franklin Apartments, LLC was adopted setting a public hearing for a

meeting to commence at 6:30 p.m. on November 3, 2025 in the Historic Federal Building.

4. Ambassador Court Storm Sewer Replacement Project - Initiate Public Bidding Process and Setting Date for a Public Hearing: Upon motion the documents were received and filed and Resolution No. 341-25 Ambassador Court Storm Sewer Replacement Project: Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on November 3, 2025 in the Historic Federal Building.

5. Setting a Public Hearing to Approve a Proposed Amended and Restated Lease Agreement by and between the City of Dubuque, Iowa, and Pier Pressure Marine IA, Inc.: Upon motion the documents were received and filed and Resolution No. 342-25 Setting A Public Hearing To Consider The Amended And Restated Lease Agreement By And Between The City Of Dubuque And Pier Pressure Marine IA, Inc. For Real Property In The City Of Dubuque, Iowa was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on November 3, 2025 in the Historic Federal Building.

BOARDS/COMMISSIONS

Applications were reviewed for the following Boards and Commissions. Applicants were invited to address the City Council regarding their desire to serve on the following Boards/Commissions.

1. Investment and Cash Management Oversight Advisory Commission: One, 3-Year term through July 1, 2028 (Expired term of Ruden). Applicant: Gary Ruden, PO Box 835 Physical Address Verified.

PUBLIC HEARINGS

1. Resolution Approving a Development Agreement by and between the City of Dubuque, Iowa and Hitzler Rental, LLC Providing for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Motion by Sprank to receive and file the documents and adopt Resolution No. 343-25 Approving A Development Agreement By And Between The City Of Dubuque, Iowa And Hitzler Rental, LLC For The Redevelopment Of The Property At 2541 Central Avenue, Including The Issuance Of Urban Tax Increment Revenue Obligations. Seconded by Wethal. Van Milligen noted that the Downtown Housing Incentive Grant allows the city to use tax revenue generated by the increased property value from the development to provide incentives. The City Council commended the project for revitalizing Central Avenue and supporting small-scale development. Motion carried 7-0.

2. Resolution Approving a Development Agreement by and between the City of Dubuque, Iowa and 1248 Iowa St, LLC Providing for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Motion by Jones to receive and file the documents and adopt Resolution No. 344-25 Approving A Development Agreement By And Between The City Of Dubuque, Iowa And 1248 Iowa St, LLC For The Redevelopment Of The Property At 1236-1248 Iowa Street, Including The Issuance Of Urban Tax Increment Revenue Obligations. Seconded by Wethal. Brumwell noted that its not unusual for the primary lender to hold the first secured position for repayment of a loan. Economic

Development Director Jill Connors added that the city typically subordinates its loans in this manner, and that City Council-approved housing incentives are applied consistently. City Council commended the project. Motion carried 7-0.

3. Resolution Approving a Development Agreement by and between the City of Dubuque, Iowa and Ned Oberbroeckling Providing for the Issuance of Urban Renewal Tax Increment Revenue Grant Obligations Pursuant to the Development Agreement: Motion by Roussell to receive and file the documents and adopt Resolution No. 345-25 Approving A Development Agreement By And Between The City Of Dubuque, Iowa, And Ned Oberbroeckling For The Redevelopment Of The Property At 372 Main Street, Including The Issuance Of Urban Tax Increment Revenue Obligations. Seconded by Wethal. City Council members recognized and commended the projects use of multiple grants, emphasizing that they impose no cost on the city. Motion carried 7-0.

4. Comiskey Park Environmental Covenant: Motion by Sprank to receive and file the documents and adopt Resolution No. 346-25 Approving The Iowa Land Recycling Program Environmental Covenant Between The City Of Dubuque, Iowa And The Iowa Department Of Natural Resources. Seconded by Wethal. Brumwell explained that the covenant is part of the Iowa Land Recycling Program and is a common step to clarify the citys obligations. Van Milligen noted that dozens of properties citywide have similar covenants, most not city-owned, and that the contamination at the subject property originated from a neighboring private party. Motion carried 7-0.

5. Fiscal Year 2026 First Budget Amendment: Motion by Jones to receive and file the documents and adopt Resolution No. 347-25 Amending The Current Budget For Fiscal Year Ending June 2026 (As Last Certified Or Amended On 04/28/2025). Seconded by Wethal. In response to questions, Van Milligen explained that several projects will begin this year and be completed next year due to the late season and the need for community input on park equipment replacements. He noted that the 14th Street overpass project requires a time-consuming environmental review as part of the federal funding process. He added that while the city maintains park equipment well, it eventually needs replacement and community preferences change over time. City Council members noted that the citys parks are unique and that several projects were approved at the previous meeting after funding was identified. Motion carried 7-0.

PUBLIC INPUT

David Barba, 208 Bluff St., Executive Director of Dubuque Main Street, summarized the organizations successful event attendance, improvements in identifying expenditure savings, and shared information on the upcoming State of Main event.

ACTION ITEMS

1. Grand River Center Presentation of Fiscal Year 2025 Annual Report: Motion by Roussell to receive and file the documents and hear the presentation. Seconded by Resnick. Grand River Center and Five Flags Civic Center General Manager Ryan Bonifas presented on the Grand River Center's Fiscal Year 2025 Annual Report. In response to questions, Bonifas noted that additional hotel rooms would benefit the Grand River Center and that construction of the Grand River Center on a former landfill has caused shifting that requires some costly out-of-town repairs. City Council Members commended Grand River Centers efforts and emphasized the need for more hotels.

Motion carried 7-0.

2. Approving a Contract with Dubuque Main Street Providing Funds for its SWAP Grant Program: Motion by Jones to receive and file the documents and adopt Resolution No. 348-25 Approving A Grant Administration Agreement With Dubuque Main Street, Ltd. To Administer The Swap Grant Program, Including City Funding. Seconded by Wethal. Connors outlined the citys support for small-scale development and noted that Dubuque Main Streets existing program avoids duplication of efforts. Dubuque Main Street Executive Director David Barba explained that while Dubuque County created the SWAP Grant Program name, Dubuque Main Street developed the program title Space and Workplace Activation Program to match the acronym. City Council Members commended the program and the citys collaboration. Motion carried 7-0.

3. Quarterly Update on New Housing Projects Video: Motion by Roussell to receive and file the documents and view the video. Seconded by Farber. Communications Office staff showed a quarterly update video on new housing projects within the city. The video can also be viewed on the City of Dubuque YouTube channel at https://youtu.be/ZOkxJy781Yg?si = AX-SW9feMIx_wqdX. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Jones reported on a Dubuque Area Retired School Personnel Association meeting, the League of Women Voters of Dubuque Candidate Forum, the ribbon cutting for Crescent Community Health Centers expanded dental clinic, the Envision 2030 event, and the recent passings of Dave Bidler and Dave Roberts.

Roussell reported on a Dubuque Trees Forever tree planting event with Branching Out Dubuque, the University of Dubuque volleyball team volunteering at the community orchard, and Dubuque Main Streets upcoming State of Main awards.

Farber reported on the Telegraph Heralds Salute to Women Awards, for which she delivered the keynote address. Farber also reported on the Dubuque Symphony Orchestras first chamber music concert and on technology committee meetings with the National League of Cities (NLC).

Sprank reported on the Dubuque Area Labor Harvests food giveaway event, the Latinx Fiesta, the League of Women Voters of Dubuque Candidate Forum, the ribbon cutting for Crescent Community Health Centers expanded dental clinic, the Envision 2030 event, and the Women in Law Enforcement fundraiser.

Wethal reported that the Dubuque Symphony Orchestra invited visiting musicians to local schools, the Latinx Fiesta, and the Dubuque Museum of Arts opening at its temporary location in the Dupaco Voices building.

Resnick reported on dining at Breitbachs Country Dining in Balltown.

Cavanagh reported on the Latinx Fiesta.

CLOSED SESSION

Motion by Jones to convene in closed session at 8:10 p.m. to discuss Pending Litigation and Purchase or Sale of Real Estate Chapter 21.5(1)(c),(j) Code of Iowa. Seconded by Wethal. Mayor Cavanagh stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Brumwell. Motion carried 7-0.

The City Council reconvened in open session at 9:21 p.m. stating that staff had been given proper direction.

ADJOURNMENT

There being no further business, Mayor Cavanagh declared the meeting adjourned at 9:21 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk
1t 10/29

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/29/2025

and for which the charge is 621.38

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 29th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

COUNCIL APPROVAL
PAYDATE 10-22-2025
VENDOR NAME, NET AMOUNT, INVOICE DESCRIPTION
1ST AYD CORP $ 149.55 Janitorial Supplies - JOTC Garage; 1ST AYD CORP 355.78 Janitorial Supplies - JOTC Garage; A-1 STORAGE SERVICE 175.00 STORAGE CONTAINER -BRANCHING OUT DBQ; ACCURATE ANALYTICAL TESTING 104.00 767 Nevada-Lead Analysis Dust Wipes-LHH21; ACCURATE ANALYTICAL TESTING 125.00 523 Rhomberg Apt.1,2-Lead Analysis Dust Wipes-LHH2; ACCURATE ANALYTICAL TESTING 121.00 2214 Windsor-Lead Analysis-LHH 21; ACCURATE ANALYTICAL TESTING 667.00 Lead Analysis Dust Wipe-LHH21; ADDOCO INC 720.00 MULCH FOR GREENHOUSE AREAS; ADVANCE DESIGNS 992.01 FALL/WINTER UNIFORMS-PARKS; AHMANN'S LAWN CARE INC 260.00 LAWN CARE AT MCCOY LOT; AIRGAS USA LLC 16.20 Medical Oxygen for Ambulances; AIRGAS USA LLC 2.70 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 2.70 MONTHLY TANK RENTALS FOR WATER TRT.PROCESS; AIRGAS USA LLC 5.40 MONTHLY TANK RENTALS FOR WATER TRT.PROCESS; AIRGAS USA LLC 2.70 Medical Oxygen for Ambulances; AIRGAS USA LLC 8.10 Medical Oxygen for Ambulances; AIRGAS USA LLC 16.20 LF-Rent Cyl Large Acetylene, Argon, Oxygen 10/30/2; AIRGAS USA LLC 27.69 Medical Oxygen for Ambulances; AIRGAS USA LLC 20.36 Medical Oxygen for Ambulances; AIRGAS USA LLC 3,505.48 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 2,803.83 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,276.20 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 2,990.29 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,252.03 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 1,545.57 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,497.88 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 3,479.24 Liquid Oxygen for the WRRC - FY26; AIRGAS USA LLC 40.72 Medical Oxygen for Ambulances; AIRGAS USA LLC 3,390.84 Liquid Oxygen for the WRRC - FY26; ALLIANT ENERGY 2,034.40 Electricity for Intermodal Sept 25; ALLIANT ENERGY 168.81 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 2,314.71 Electricity for JOTC Sept 25; ALLIANT ENERGY 167.58 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 6,277.65 FY26 350 W 6th Electricity; ALLIANT ENERGY 31.64 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 22.85 2820 Brunswick St.-Alliant Energy (City Owned); ALLIANT ENERGY 1,522.56 FY26 Electric City Hall Annex 1300 Main; ALLIANT ENERGY 553.12 FY26 1805 Central LA Electric; ALLIANT ENERGY 7,999.67 FY 2026 Energy Costs for Various Locations; ALLIANT ENERGY 33.99 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 265.26 ELECTRIC BILLS FOR FY26; ALLIANT ENERGY 81.77 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 540.85 FY26 1805 Central LB Electric; ALLIANT ENERGY 61.67 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 2,204.81 FY26 1157 Central MFC Electricity; ALLIANT ENERGY 110.75 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 3,373.28 FY 2026 Energy Costs for Various Locations; ALLIANT ENERGY 67.12 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 278.53 FY 2026 Energy Costs for Various Locations; ALLIANT ENERGY 38.98 FY26 Electric Traffic & Street Lights; ALLIANT ENERGY 3,552.74 FY 2026 Energy Costs for Various Locations; ALTORFER INC (250.53) UNIT #3292 - Relay (1 of 2 orders); ALTORFER INC (501.06) UNIT #3292 - Relay; ALTORFER INC 64.24 UNIT #3475 - CLAMP-T'BOLT; ALTORFER INC 838.60 UNIT #3475 - PISTON & ELBOW; Anne Marie Greenwood 20.23 MILEAGE REIMBURSEMENT; Anne Marie

Greenwood 80.22 MILEAGE REIMBURSEMENT; COUNCIL APPROVAL; 1 of 9; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; Ascendance Trucks LLC 1,713.84 UNIT #3409 Parts; Ascendance Trucks LLC 384.76 Unit #1919 - Power Steering Pump; Ascendance Trucks LLC 10.84 Unit #1910 - Power Steering Gasket Mounting; Ascendance Trucks LLC 909.59 Unit #3207 - Charger Air Cooler (CAC); Ascendance Trucks LLC (509.60) Stock- Injector, Doser; AT&T Mobility National Accounts, LLC 2,916.37 AT&T First Net Monthly Charges; AT&T Mobility National Accounts, LLC 1,373.61 IPONES AND IPADS PARKS-AUG 29-SEPT 28, 2025; Austin Manders 349.03 Per Diem DRE School; Austin Manders 334.65 Per Diem DRE School; B L MURRAY COMPANY INC 100.30 Reinforced Wipers; BANKERS ADVERTISING CO 747.88 2026 EAGLE POINT PARK SEASON PASSES; Bauer Built Inc 160.00 Bus Tire Repairs #2695, 2696, 2697, 2680; Bauer Built Inc 198.00 Bus Tire Repairs #2695, 2696, 2697, 2680; Bauer Built Inc 198.00 Bus Tire Repairs #2695, 2696, 2697, 2680; Bauer Built Inc 198.00 Bus Tire Repairs #2695, 2696, 2697, 2680; Bauer Built Inc 198.00 Bus Tire Repairs #2695, 2696, 2697, 2680; Bauer Built Inc 397.40 Bus Tire Repairs #2695, 2696, 2697, 2680; BENJAMIN R HUNT 100.00 SOFTBALL SCOREKEEPER AND OFFICIALS; BILL MILLER LOGGING INC 360.00 MULCH FOR FLORA & MURPHY PARK; BILL MILLER LOGGING INC 360.00 MULCH FOR FLORA & MURPHY PARK; BILL MILLER LOGGING INC 126.00 MULCH FOR FLORA & MURPHY PARK; BLACK HILLS/IOWA GAS UTILITY CO 23.85 821 Garfield Ave. - Black Hills Energy (City Owned; BLACK HILLS/IOWA GAS UTILITY CO 23.85 2820 Brunswick St.-Black Hills Energy (City Owned); BLACK HILLS/IOWA GAS UTILITY CO 53.97 FY26-UTILITY EXPENSE -GAS FOR 6 STATIONS; BLACK HILLS/IOWA GAS UTILITY CO 92.46 FY26 INTERMODAL GAS UTILITIES; BLACK HILLS/IOWA GAS UTILITY CO 22.49 2527 Washington St (City Owned) Black Hills Energ; BLACK HILLS/IOWA GAS UTILITY CO 135.06 FY25 JOTC GAS UTILITIES; BLACK HILLS/IOWA GAS UTILITY CO 29.44 514 Angella St - (City Owned) Black Hills Energy; BLACK HILLS/IOWA GAS UTILITY CO 75.74 FY26-UTILITY EXPENSE -GAS FOR 6 STATIONS; BLACK HILLS/IOWA GAS UTILITY CO 43.09 FY26 Gas Service for 300 Main, Suite 330; Brad Shannon 153.00 Per Diem NTOA Supervising Critial Incidents; Brandon Avenarius 4,050.00 Arterial Mowing 09/26/25; BRANDON J BAUER 224.42 Per Diem NTOA Supervising Critial Incidents; BUESING & ASSOCIATES, INC 11,560.00 Inspection Fee Rustic Point; CHELSEY ZENNER 245.00 AFTER SCHOOL BASKETBALL COACH; CHEMSEARCH 821.90 LF Inside Out, Wil-Dew II, Sprayer 09/05/25; CHEMSEARCH 739.95 Chemsearch Cooling tower chemicals; CHRISTINE J HAPP 160.00 PerDiem for Chris Happ Olson. 2025 Ntl Trust Sep25; CINTAS CORP 45.06 Floor Mat Service; CINTAS CORP 90.30 Floor Mat Service; CINTAS CORP 19.45 Various Maintenance - FY26; CINTAS CORP 52.43 Various Maintenance - FY26; CINTAS CORP 420.17 Various Maintenance - FY26; CINTAS CORP 203.92 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 19.45 Various Maintenance - FY26; CINTAS CORP 52.43 Various Maintenance - FY26; CINTAS CORP 202.15 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 54.48 Floor Mat Service; CINTAS CORP 272.29 Various Maintenance - FY26; CINTAS CORP 220.66 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 19.45 Various Maintenance - FY26; CINTAS CORP 203.92 FY2026 BLANKET PO - UNIFORMS; CINTAS CORP 52.43 Various Maintenance - FY26; CINTAS CORP 689.45 Rugs/Towels for the WRRC-FY26; CINTAS FIRST AID & SAFETY 170.69 First Aid Supplies-WRRC - FY26; CINTAS FIRST AID & SAFETY 192.67 FY2026 First Aid Supplies; City of Des Moines 861.28 Simmons Pet Food - High Strength Waste - Aug

25; CLARKE UNIVERSITY 183.18 Franchise Fee FY26; CLARKE UNIVERSITY 4,246.74 Franchise Fee FY26; COMMAND SECURITY SOLUTIONS 80.34 Landfill- Alarm Monitoring 08/27; 2 of 9; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; COMMAND SECURITY SOLUTIONS 336.78 LF- Alarm Monitoring (Trl, Scl House, Maint Shop); COMMERCIAL FLOORING CO 1,560.00 REGLUE CARPETING; COMMUNICATIONS ENGINEERING CO 2,329.00 Medline Project - Switches to be installed; COMMUNICATIONS ENGINEERING CO 450.80 XG Firewall Replacement; CONLON CONSTRUCTION CO 786,862.09 Iowa Amphitheater Schmitt Island Bid Pkg 2; CRAWFORD HEATING AND COOLING CO INC 375.88 HDQ-Backflow Tests & Rebuild Backflow at HDQ; CRAWFORD HEATING AND COOLING CO INC 428.83 HDQ-Backflow Tests & Rebuild Backflow at HDQ; CYCLONE TECHNOLOGY LLC 51.97 Unit #4080 - BELT, RETURN PUMP, PROP PUMP DRIVE; DANIEL J MAYNE 119.00 LF- Iowa Recycling and Solid Waste Fall Conference; David B Welsh 153.00 Per Diem NTOA Supervising Critial Incidents; David Grass 100.00 Travel Reimbursement; DAVIS EQUIPMENT CORP. 160.25 GOLF MAINTENANCE SHOP ITEM; Dinges Partners Group 3,152.70 Various Leather Fronts for Fire Helmets; Dinges Partners Group 1,952.00 Lion StaySafe Program Advanced Cleaning of Gear; Dinges Partners Group 91.88 Cleaning & repair of turnout gear; DIRECT DISPOSABLES, LLC. 3,229.96 LF- 30 Gallon Bags (green); Discover Hospitality LLC 6,208.89 Relocations-LHH21; District 20 Supply Co 20.95 Three Polo shirts for Director; DITTMER RECYCLING INC 105.00 FY2026 BLANKET PO - SVC TRASH AND RECYCLING CHARGE; DITTMER RECYCLING INC 489.54 Landfill Fees - 20 yrd/2 yrd - FY26; DTN LLC 2,129.40 Weather Forecast Serv 06/15/24-06/14/25; DUBUQUE AREA LABOR MGMNT COUNCIL 8,750.00 FY 26 COS/DALMC; DUBUQUE COUNTY RECORDER 57.00 Dubuque County Recorder-CDBG (Blanket PO); DUBUQUE HOSE & HYDRAULICS 102.92 Brass valve and fittings; DUBUQUE HOSE & HYDRAULICS 9.86 O-Ring kit for Hydraulic Reroute Pump; DUBUQUE HOSE & HYDRAULICS 18.66 Unit # 3213; DUBUQUE HOSE & HYDRAULICS 4.92 Unit # 540006 Parts: Brass Hose Splicer; DUBUQUE HOSE & HYDRAULICS 198.53 Shop Lift: Parts; DUBUQUE HOSE & HYDRAULICS 191.80 Shop Supplies: Power Wash Hose; DUBUQUE HOSE & HYDRAULICS 113.25 Shop Supplies: Spray Gun and Dual Lance; DUBUQUE HOSE & HYDRAULICS 27.60 Shop Supplies; DUBUQUE HOSE & HYDRAULICS 211.03 Shop Supplies; DUBUQUE HOSE & HYDRAULICS 93.80 Unit # 32108 - Nylon Loom; DUBUQUE HOSE & HYDRAULICS 290.20 Shop Supplies; DUBUQUE HUMANE SOCIETY 14,933.00 FY26 Contracted Service Fees; DUBUQUE SIGN COMPANY 953.40 2025 AOTR invoice for Dubuque Sign Company.; DUBUQUE SIGN COMPANY 13.00 DECALS FOR PARKS; ELDON SCHNEIDER 14.56 SEPTEMBER 2025 MILEAGE FOR ELDON SCHNEIDER; ELLA ROSE LINK 15.00 Gas from Academy for new officers; ELLIOTT EQUIPMENT COMPANY 954.79 UNIT# 4002 - Hose; ELLIOTT EQUIPMENT COMPANY 673.27 UNIT# 4002 - Flap Set Standard Head; ELLIOTT EQUIPMENT COMPANY 82.83 UNIT# 4002 - Spring Head; ENGRAVED GIFT COLLECTION LLC 85.50 ADULT ATHLETICS SOFTBALL TROPHIES; Eocene Environmental Group 605.50 Enviro
North Schmitt Island Collection System; EXPRESS EMPLOYMENT PROFESSIONALS 735.00 Express employee; EXPRESS EMPLOYMENT PROFESSIONALS 840.00 Ex; EXPRESS EMPLOYMENT PROFESSIONALS 730.00 Temporary Administrative Assistant for HR; EXPRESS EMPLOYMENT PROFESSIONALS 770.00 Express Employess 10/05/25 Aresndorf; EXPRESS EMPLOYMENT PROFESSIONALS 630.00 Charge for Custodian - Phyllis Arensdorf; FEDEX 25.99 Shipping Fee-LEAD WATER SAMPLE, PFAS SAMPLES; FERGUSON WATER WORKS SUPPLY #2516

1,091.04 TOOLS FOR FIRE HYDRANTS; FERGUSON WATER WORKS SUPPLY #2516 181.86 METER FLANGE W/GASKET-METER STOCK; FHR Services, LLC 1,797.25 2025 Tack- 09/24/25; First District Department of Corrections 1,155.69 Franchise Fee FY26; First District Department of Corrections 62.37 Franchise Fee FY26; FOUNTAIN OF YOUTH PROGRAM 15,750.00 FY2026 COS foy; G & R TREE SERVICE INC 6,100.00 TREE REMOVALS; GAME TIME INC 1,779.72 PLATFORM FOR PINARD PARK; GENUINE PARTS COMPANY INC (10.32) STOCK - Filters; GENUINE PARTS COMPANY INC (7.84) STOCK - Air, Fuel, Oil, & Cabin Filters/Motor Oil; 3 of 9; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; GENUINE PARTS COMPANY INC 286.22 Unit# 3471 - Filters; GENUINE PARTS COMPANY INC 47.96 Unit# 3455 - Air Filter; GENUINE PARTS COMPANY INC 47.96 Unit# 3453 - AIR FILTER; GENUINE PARTS COMPANY INC 529.99 LF- Shop Tool Replacement; GENUINE PARTS COMPANY INC 150.95 Stock Filters; GENUINE PARTS COMPANY INC 19.98 Unit# 3468 - Toggle Switches; GENUINE PARTS COMPANY INC 153.58 Stock Filters 10/01; GENUINE PARTS COMPANY INC 20.98 Unit# 3468 - Antifreeze; GENUINE PARTS COMPANY INC 186.32 Stock Filters; GENUINE PARTS COMPANY INC 26.09 Unit# 3471 - Bulk Wire; GENUINE PARTS COMPANY INC 25.64 Unit #110043 - Gasket Set; GENUINE PARTS COMPANY INC 88.93 Stock Filters 10/7; GENUINE PARTS COMPANY INC 217.47 Stock Oil Filters 10/7; GENUINE PARTS COMPANY INC 228.90 Stock Filters 10/8; GENUINE PARTS COMPANY INC 24.14 Unit# 3456 - OIL FILTER; GENUINE PARTS COMPANY INC 77.42 LF- Unit 3452 Sealer and Shop Supplies; GENUINE PARTS COMPANY INC 284.92 Stock Filters; GENUINE PARTS COMPANY INC 11.26 Stock Filters; GENUINE PARTS COMPANY INC 7.28 Unit# 130001 - OIL FILTER; GIESE SHEET METAL CO INC 506.25 MSC- Air not working 09/30/25; GILLIG LLC 1,696.44 Unit #2684 - Drums; GILLIG LLC 1,599.40 Stock; GINA M HODGSON 128.78 2025 Housing Iowa Conference; GRAYMONT WESTERN LIME INC 5,357.24 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; GRAYMONT WESTERN LIME INC 5,331.80 FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME; HANLEY AUTO BODY INC 1,475.00 UNIT# 530002 - Repair right side; HDR ENGINEERING INC 13,555.57 LF- Annual Engineering Services FY25; HDR ENGINEERING INC 1,715.00 Sanitary Sewer Asset Mgmt Plan; HDR ENGINEERING INC 7,124.35 DMASWA TO 20 - Horiz Exp Permitting; HDR ENGINEERING INC 20,967.86 LF- Annual Engineering Services FY25; HDR ENGINEERING INC 9,095.61 C9AAP2 Engineering; HDR ENGINEERING INC 57,976.25 HDR - Task Order 6 Dubuque Gate & Pump Station Flo; HDR ENGINEERING INC 2,482.50 Sanitary Sewer Asset Mgmt Plan; HENDRICKS FEED & SEED CO INC 25.90 STRAW FORFLORA PARK; HERBST UPHOLSTERY 275.00 UNIT #0906 Truck Seat Replacement; HERBST UPHOLSTERY 470.00 UNIT #2681 Repaired Seat Cover; HOGLUND BUS CO INC (1,335.28) Circulation Pumps for rear heat Buses stock; HOGLUND BUS CO INC 1,783.63 UNIT# 530002 - LIGHT, LATCH, SEATBELT; Hooks Hydraulics & Equipment 895.00 UNIT#4001 Vehicle Replacement Parts; HYGIENIC LABORATORY 299.00 Disinfectant BY-Product Testing Fee; HYGIENIC LABORATORY 1,472.00 Disinfectant BY-Product and PFAS Testing Fee; HYVEE INC 606.32 Wellness Session with Hyvee Dietician; IMWCA 2,500.00 Work Comp Quarterly Fees - Quarter 2; INTELIUS SCREENING SOLUTIONS LLC 2,758.33 FY26 Background Checks - April 2025; INTELIUS SCREENING SOLUTIONS LLC 968.44 FY26 Background Checks - June 2025; INTELIUS SCREENING SOLUTIONS LLC 425.68 FY26 Background Checks - July 2025; INTELIUS SCREENING SOLUTIONS LLC 441.81 FY26 Background Checks - August 2025; INTELIUS SCREENING SOLUTIONS LLC 484.09 FY26 Background Checks - September 2025; INTERSTATE POWER SYSTEMS INC 206.10

UNIT# 3471 Parts; IOWA COMMUNITIES ASSURANCE POOL 18,989.03 FY26 Damage Claims; IOWA DEPARTMENT OF HUMAN SERVICES 49,323.15 GEMT Claims for November 2025; IOWA DEPARTMENT OF PUBLIC SAFETY 50.00 Certification Fees; IOWA DEPARTMENT OF PUBLIC SAFETY 100.00 Certification Fees; IOWA DEPARTMENT OF PUBLIC SAFETY 50.00 Certification Fees; IOWA DEPARTMENT OF PUBLIC SAFETY 100.00 Certification Fees; IOWA DEPT OF TRANSPORTATION 105.12 Paper for MCTs; IOWA KENWORTH INC 801.62 Stock- Gillig; IOWA LEAGUE OF CITIES 3,500.00 GovInvest TrueComp Module; J & R SUPPLY COMPANY 1,640.00 TOOLS TO REPAIR HYDRANTS; J & R SUPPLY COMPANY 3,995.00 TAP MATERIAL FOR WOOD STREET; 4 of 9; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; J & R SUPPLY COMPANY 2,750.00 VALVE BOX TOPS; J & R SUPPLY COMPANY 132.00 Street- Jacket and Gloves 10/08/25; J & R SUPPLY COMPANY 1,750.00 Storm Sewer- Coupling, Bushing, Clay, Pipe 10/07/2; J & R SUPPLY COMPANY 110.00 Valves & Union for Chemical Rm in Bld #45; JAEGER PLUMBING & PUMP INC 1,292.36 REPAIRS DUE TO SETTLEMENT REMEDIATION; JAEGER PLUMBING & PUMP INC 565.00 REPAIRS DUE TO SETTLEMENT REMEDIATION; JAEGER PLUMBING & PUMP INC 699.07 REPAIRS DUE TO SETTLEMENT REMEDIATION; JAEGER PLUMBING & PUMP INC 14,053.00 ARBORETUM WATER IMPROVEMENTS; JAMES J ARTHOFER 3,110.00 Emergency Pumping at Terminal Street Lift Station; JENNIFER S NOEL 280.00 AFTER SCHOOL BASKETBALL COACH; JOHNSON CONTROLS 3,838.98 Annual Charge - Fire Alarm Detection; JOHNSONS NURSERY INC 19,427.00 TREES FOR BRANCHING OUT DUBUQUE GRANT; Joseph Pergande 100.00 SOFTBALL UMPIRE; JOSHUA SUN 350.00 EVENT REFUND - MINES OF SPAIN 100; KANE, NORBY AND REDDICK, PC 462.00 LF- General Matters; Kankakee Nursery Co 10,791.00 TREES FOR BRANCHING OUT DUBUQUE GRANT; KENNETH M MILLER 119.00 LF- Iowa Recycling and Solid Waste Fall Conference; Key Lime Air Corp 235,434.77 MRG for September 2025; KILBURG EQUIPMENT LLC 226.35 Unit 3417 - Steering Wheel; KIM A HERRIG 412.00 FY26 Custodial Services for 300 Main, Suite 330; Kluesner Sanitation LLC 855.00 LF- 30 yd Roll Off/ Skid loader Delivery; KRAEMERS WATER STORE INC 79.65 Bottled Water Service for Landfill 09/30/25; KRISTEN K DIETZ 138.60 Mileage reimbursement for out of city event; KUSSMAUL ELECTRONICS CO INC 1,501.52 Unit 1903- Auto Eject and Weatherproof Cover; Kwik Trip Inc 44,332.44 Monthly Fuel Charges: Sept 2025; LESLEIN TRUCKING 22,763.85 FY2026 BLANKET PO - SLUDGE HAULING SERVICES; MACQUEEN EQUIPMENT GROUP 80.69 UNIT #2704 - Pin; MACQUEEN EQUIPMENT GROUP (35.32) UNIT# 540006 Grab Arm Repair; MACQUEEN EQUIPMENT GROUP 423.15 UNIT #4007 - Spring and Spacer; MACQUEEN EQUIPMENT GROUP 264.38 UNIT #2704 Plate 6" Vacuum; MARTIN EQUIPMENT OF IL INC 2,548.33 Stock Filters & Fluids; MARTIN EQUIPMENT OF IL INC 793.55 UNIT# 3476 - Hydraulic; MARTIN EQUIPMENT OF IL INC 419.38 UNIT# 3455 - Compressor; Matthew Dressler 1,000.00 128 Stoltz HHP Work; Matthew Dressler 5,350.00 128 Stoltz HHP Work; Matthew Dressler 750.00 2310 Mineral Change Order 1; Matthew Dressler 5,500.00 2750 Washington-LHH21; MAV RESTORATIONS LLC 12,970.00 2015 Kniest LHH21; MEDICAL ASSOCIATES CLINIC PC 1,800.00 Wellness Visits, Physicals, Coaching Sessions; MEDICAL ASSOCIATES CLINIC PC 1,309.00 Wellness Visits, Physicals, Coaching Sessions; MEDICAL ASSOCIATES CLINIC PC 3,351.76 Wellness Visits, Physicals, Coaching Sessions; MEGAN CARBONELLI 750.00 Locust & 6th Street/Carbonelli 2 Art en; MICHAEL C VAN MILLIGEN 14.06 10/7 MVM business lunch w/ Caprice Jones; MICHAEL C VAN MILLIGEN 5.08 10/14 MVM business

lunch w/ Anthony Williams; MICHAEL J SULLIVAN 125.00 SOFTBALL UMPIRE; MICS CONSTRUCTION 85,100.00 949 Clarke Dr LHH21; MICS CONSTRUCTION 8,950.00 949 Clarke Dr LHH21; MICS CONSTRUCTION 3,100.00 2532 Broadway 21 Lead and HH Work; MIDWEST ALARM SERVICES INC 477.84 Fire Alarm Inspection; MIKE FINNIN FORD LLC 484.10 UNIT# 110043 Parts; MIKE FINNIN FORD LLC 464.68 STOCK - Police Vehicle; MIKE FINNIN FORD LLC 519.42 UNIT# 110043 - Coil Asy & Spark Plug; MIKE FINNIN FORD LLC 256.48 Unit #110043 - Gasket, Seal, Screen Asy; MIKE FINNIN FORD LLC 89.52 Stock Fluids; MIKE FINNIN FORD LLC 491.56 Stock - Police Coil Asy-Ingnition; Gasket; MIKE FINNIN FORD LLC 103.97 Unit# 2620 - Screen Asy & Gasket; MIKE FINNIN FORD LLC 5,595.16 UNIT# 110045 Service Upshift; Mint Green Group USA 1,130.94 PRO SHOP MERCHANDISE; Mint Green Group USA 261.25 PRO SHOP MERCHANDISE; MIRACLE CAR WASH CORP 21.49 PATROL TRUCKS WASHED; 5 of 9; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION; MIRACLE CAR WASH CORP 167.86 FY26 Police Vehicle Car Washes; MIRACLE EXPRESS INC 16.32 FY26 Police Vehicle Car Washes-Express; MISCELLANEOUS 160.00 PerDiem for Chad Witthoeft NTHP Past Forward; MI-T-M EQUIPMENT SALES & SERVICE 307.58 Shop Supplies: Sockets, Nozzles, Plug, Lance; MOLO OIL COMPANY 52,889.60 City of Dubuque City Vehicles Fuel- 08/20-09/19/25; MOLO PLUMBING & HEATING 144.74 Molo Service call 06/17/25 - $144.74; MOLO SAND & GRAVEL COMPANY 107.64 3/4" STONE FOR EPP; MORRISON BROTHERS CO 23.10 UNIT #3541 - Wear Plate; MULGREW OIL COMPANY 1,408.60 LF-# 2 PRM DYED WNTR DSL ULS15PPM 09/02/25; MULGREW OIL COMPANY 679.02 Diesel for use @ WRRC; MULGREW OIL COMPANY 2,602.05 UNLEADED FUEL- POD MARINA; MULGREW OIL COMPANY 2,144.58 LF-# 2 PRM DYED WNTR DSL ULS15PPM 10/07/25; MULGREW OIL COMPANY 1,701.83 LF-# 2 PRM DYED WNTR DSL ULS15PPM 10/09/25; MUNICIPAL COLLECTIONS OF AMERICA IN 2.45 Collection Fees for Utility Billing; MUNICIPAL PIPE TOOL CO LLC 3,734.10 UNIT# 2704 - Labor/parts; MUNICIPAL PIPE TOOL CO LLC 219.12 UNIT# 2703 Tiger Tails with rope; MUNICIPAL PIPE TOOL CO LLC 1,110.84 UNIT# 2704 - Vac Tubes; Reducer; Lock Clamps; NICHOLAS L ROSSMAN 500.80 ILA Conference Reimbursement; NICOLE M ROSEMEYER 45.85 Mileage for GIS- Sept -NR; NORTHLAND PRODUCTS CO INC 199.95 Sewer Department - Service DM 30 Week 8 10/01/25; O'REILLY AUTOMOTIVE INC (44.00) UNIT #1909 Replace Battery; O'REILLY AUTOMOTIVE INC 65.70 Unit # 3411- Tropice Yellow Custom; O'REILLY AUTOMOTIVE INC (41.99) UNIT #130007 Battery Tender and Puller Kit; O'REILLY AUTOMOTIVE INC (12.80) Unit #2614 - Clips; O'REILLY AUTOMOTIVE INC (50.00) UNIT #3305 Replace Unit's Hydro Booster; O'REILLY AUTOMOTIVE INC (34.10) Unit #110033 - PINION SEALS & P BRK LVR KT; O'REILLY AUTOMOTIVE INC 34.99 Unit # 4004- Circuit Breakers; O'REILLY AUTOMOTIVE INC 69.98 Stock- Circuit Breakers; O'REILLY AUTOMOTIVE INC 44.99 Unit # 2691 - SPEAKERS; O'REILLY AUTOMOTIVE INC 17.19 Unit # 4290 - EXH PIPE; O'REILLY AUTOMOTIVE INC 33.30 Unit # 4910 - Sensor; O'REILLY AUTOMOTIVE INC 5.08 Unit # 1910 - SPARK PLUG; O'REILLY AUTOMOTIVE INC 117.12 Unit # 3208 - SOLENOID; O'REILLY AUTOMOTIVE INC 21.85 Unit # 4080 - BELT; ORIGIN DESIGN CO 2,052.20 Kerper Lift Station Consulting Engineering; ORIGIN DESIGN CO 63.75 Cedar Cross Sanitary Task Order; OVERDRIVE INC 687.94 Downloadable Ebooks and EAudio for Adult Collectio; OVERDRIVE INC 865.72 Downloadable Ebooks and EAudio for Adult Collectio; OVERDRIVE INC 1,500.00 Platform Fee for Overdrive 10/1 to 12/31/25; PER MAR SECURITY SERVICES 233.52 FY26 Fed Bldg Fire Alarm Monitoring; Peterbilt of Wisconsin

999.92 STOCK - Brake Drums 7/08/25; Peterbilt of Wisconsin 397.40 STOCK - Brake Shoe Kits 07/08/25; Peterbilt of Wisconsin (1,451.98) STOCK - Cast Brake Shoe Kit; Peterbilt of Wisconsin (1,451.98) STOCK Brakes; Peterbilt of Wisconsin (105.98) STOCK Brakes- Reman Brake Shoe; Peterbilt of Wisconsin (211.96) STOCK Brakes- Cast Brake Shoe Kit; Peterbilt of Wisconsin (105.98) STOCK Brakes- Reman Brake Shoe; Peterbilt of Wisconsin 2,571.26 STOCK Brakes- Cast Brake Shoe Kit; POOR MANS CATERING INC 786.50 CATERING FOR SUNDAY; PORTZEN CONSTRUCTION INC 2,450.00 HDQ-Float Assembly Replacement; PORTZEN CONSTRUCTION INC 522,977.14 Dubuque Gate and Pump Station Flood Mitigation 16t; RACOM CORPORATION 84,900.35 Police Vehicle Builds; RACOM CORPORATION 57,090.25 Outdoor Siren plus Solar Chargers & Radios; RACOM CORPORATION 40,830.40 Outdoor Siren plus Solar Chargers & Radios; RADIO DUBUQUE INC 60.00 Radio Dubuque Aging In Place; RAM SERVICES LLC 1,145.00 767 Nevada Radon Install; RAM SERVICES LLC 100.00 418 Almond-Radon pre-mitigation-LHH24; RAPIDS REPRODUCTION INC 520.50 PLANS & SPECS PRINT FEES -N. ENGLISH RD WATER MAIN; RAYMOND L GOEDERT 50.00 SOFTBALL UMPIRE; RESILIENT MIND PSYCHOLOGY, LLC 268.02 2025 SPCP Conference; RIVER CITY STONE (287.52) CY2023 Various Stone; RIVER CITY STONE (960.82) Stone for FY23; RIVER CITY STONE 288.74 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 455.06 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 1,448.81 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 224.88 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 1,312.75 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 728.45 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 111.74 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 264.69 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 460.33 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 426.87 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 192.51 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 89.18 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 75.95 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 1,239.10 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 189.35 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 337.75 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 153.46 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 418.42 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 989.38 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 139.39 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 206.46 3/16TH SCREENING/GRAVEL AND LIME; RIVER CITY STONE 110.16 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 120.49 FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN; RIVER CITY STONE 120.00 3/16" SCREENINGS/GRAVEL; RIVER CITY STONE 20.00 3/16" SCREENINGS/GRAVEL; RIVER CITY STONE 351.67 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 965.49 CY2025 JUL-DEC Various Stone; RIVER CITY STONE 501.90 CY2025 JUL-DEC Various Stone; ROCHESTER ARMORED CAR CO INC 377.10 DMASWA armored car service (Blanket); ROEDER OUTDOOR POWER EQUIPMENT 1,041.40 Stock Cameras; ROEDER OUTDOOR POWER EQUIPMENT 89.97 Stock--Streets; SADLER POWER TRAIN INC (516.68) 800646 Bendix EP8 & 800599 Bendix E8P Brake Valve; SADLER POWER TRAIN INC (396.85) UNT# 3458 Outsourced Service, Driveshaft U Joint; SADLER POWER TRAIN INC 625.23 Stock Filters; SADLER POWER TRAIN INC 73.60 Unit #3208 - PRESSURE VALVE; SADLER POWER TRAIN INC 160.00 Stock Lights; SADLER POWER TRAIN INC 320.00 Stock Lights 10/13/25; Sandra Fowler 12,000.00 Dept Mgr for Housing-Fowler Consulting; Schadl Incorporated 1,344.36 Landfill General

Plumbing- Pump Out Mudpits; Schadl Incorporated 1,656.70 LF-
Preventative Maintenance; Schadl Incorporated 1,899.55 LF-
Preventative Maintenance; Schadl Incorporated 1,899.55 LF-
Preventative Maintenance; Schadl Incorporated 785.85 LF-
Preventative Maintenance; Schadl Incorporated 1,656.70 LF-
Preventative Maintenance; Schadl Incorporated 710.85 LF-
Preventative Maintenance; Schadl Incorporated 2,291.00 LF-
Preventative Maintenance; Schadl Incorporated 2,897.00 LF-
Preventative Maintenance; Schadl Incorporated 2,497.30 LF-
Preventative Maintenance; Schadl Incorporated 2,676.20 LF-
Preventative Maintenance; Schadl Incorporated 1,326.80 LF-
Preventative Maintenance; Schadl Incorporated 1,355.70 LF-
Preventative Maintenance; Schadl Incorporated 1,355.70 LF-
Preventative Maintenance; Schadl Incorporated 877.00 LF-
Preventative Maintenance; SEDONA STAFFING 609.00 Hours Worked
- Admin Support - 10/12/25; SELCO INC 60.00 PW- Rd Closed
Ahead, Daily Rental; SERVPRO OF DUBUQUE LLC 7,541.18 EMERGENCY
WATER CLEAN UP; SHAMROCK JEWELERS 170.00 Badges for Assistant
Fire Marshal; Sheena Moon 119.00 Per Diem Shena Moon Iowa APA
2025 $119; 7 of 9; VENDOR NAME NET AMOUNT INVOICE DESCRIPTION;
SKYLINE TRUCKING & STORAGE INC 100.00 TOP SOIL; STANARD AND
ASSOCIATES INC 152.50 police officer testing materials;
STANARD AND ASSOCIATES INC 99.50 LE Officer Selection Test;
STRAND ASSOCIATES INC 275.01 Upper BB Creek RR Culverts and
Sanitary Sewer Cros; STRAND ASSOCIATES INC 6,135.35 WRRC SCADA
Set Up/On Demand Svcs-FY25-26; STRAND ASSOCIATES INC 22,254.26
Schmitt Island Sanitary Project; STRAND ASSOCIATES INC 641.64
PRELIMINARY DESIGN-EXTERIOR WALL; STRAND ASSOCIATES INC
4,634.43 WRRC Misc Service - FY21-Tsk 20-09-#1154-085; STRAND
ASSOCIATES INC 1,472.67 WELL NO. 11 SOURCE WATER-CONSULTANT
SVCS; STRAND ASSOCIATES INC 2,065.00 WRRC Drying Pad & Cost to
Treat Analysis; STRAND ASSOCIATES INC 1,097.60 WRRC
Roadmap-Single Shift Operations/SCADA Review; STRAND
ASSOCIATES INC 2,529.93 WRRC Assistance - Post 12/4/24 Event;
STRAND ASSOCIATES INC 312.70 WRRC SCADA Set Up/On Demand
Svcs-FY25-26; STRAND ASSOCIATES INC 2,170.00 Structure 75
Boiler Room Modifications; TAYLOR MADE GOLF 818.48 PRO SHOP
SPECIALTY ITEMS; TAYLOR MADE GOLF 555.80 PRO SHOP MERCHANDISE;
TAYLOR MADE GOLF 300.44 PRO SHOP SPECIALTY ITEMS; TAYLOR MADE
GOLF 177.92 PRO SHOP SPECIALTY ITEMS; THE LOCKSMITH EXPRESS
35.25 KEYS FOR DOOR LOCK ON NEW VEH.BAY GARAGE DOOR; THEISENS
INC 43.20 Transit Uniform shoes; THOMPSON TIRE & RETREAD
(529.48) UNIT 1917 WHEELS; THOMPSON TIRE & RETREAD (955.80)
unit 3246 wheel/tire svc; THOMPSON TIRE & RETREAD (955.80)
unit 3252 wheel/tire svc; THOMPSON TIRE & RETREAD 1,196.54
UNIT#- 3403 Parts; THOMPSON TIRE & RETREAD 1,032.16 UNIT#-
540011: Parts; THOMPSON TIRE & RETREAD 2,167.92 UNIT#- 3230-
Parts:; THOMPSON TIRE & RETREAD 30.00 UNIT# 2502- Parts: Med
Truck DSMNT; THOMPSON TIRE & RETREAD 783.16 UNIT#- 540010:
Parts; THOMPSON TIRE & RETREAD 640.74 UNIT# 4002- Parts;
THOMPSON TIRE & RETREAD 533.44 UNIT# 2203- Parts: Tires;
THOMPSON TIRE & RETREAD 75.00 UNIT#2683- Parts: Tires, Med
Truck 10/03/25; THREE RIVERS FS INC 2,241.91 LF BIO #2 DYED;
THREE RIVERS FS INC 282.00 LF- SPECTRA LUBE RED GREASE #2
TUBE; THREE RIVERS FS INC 1.00 LF-Tank Rental; THREE RIVERS FS
INC 1.00 LF-Tank Rental; TIMOTHY L SPECHT 24,975.00 2750.5
Washington 21 Lead & HH Work; TIMOTHY L SPECHT 3,000.00 942
Southern Change Order; TIMOTHY P GOTTSCHALK 75.00 SOFTBALL
UMPIRE; Timothy S Whitcomb 9,853.50 2-Day PTSD & First
Responder Seminar (Host at DBQ); TM Inc 315.00 Mail Courier

Service (AWAITING CONTRACT); TRAVIS J SCHROBILGEN 119.00 PerDiem for Travis S Iowa APA 2025 Conf; TREASURER STATE OF IOWA ILEA 10,250.00 Basic Academy Peace Officer Training; TRICON CONSTRUCTION GROUP 637,077.31 LF- Customer Convenience Center Project; TRUCK EQUIPMENT INC 773.65 Stock Sweepers; TRUCK EQUIPMENT INC 1,017.27 Stock Sweep Broom; TRUGREEN LIMITED PARTNERSHIP 51.81 FY26 Fed Bldg Lawn; TRUGREEN LIMITED PARTNERSHIP 51.81 FY26 Fed Bldg Lawn; TURPIN DODGE OF DUBUQUE LLC 58.35 UNIT #110017- Detector 24D; TURPIN DODGE OF DUBUQUE LLC 107.63 UNIT #110017 - Filter & Valve; Tyler McDonald 291.67 Stipend for Western Iowa Tech Academy; UNION HOERMANN PRESS 1,819.60 Fall Festival UB Insert_Parks & Rec; UNION HOERMANN PRESS 465.00 Dollars and Cents Brochure; UNION HOERMANN PRESS 1,638.00 City Manager Handouts Folders; UNISON SOLUTIONS INC 275.00 Monthly Analysis Kit for H2S Testing; UNIVERSITY OF DUBUQUE 7,059.96 Franchise Fee FY26; UNIVERSITY OF DUBUQUE 231.48 Franchise Fee FY26; US Peroxide LLC 63.06 Chemical Dosing at the WRRC - FY25-26; US Peroxide LLC 19,472.10 Chemical Dosing at the WRRC - FY25-26; Vestis Group Inc (f/k/a Aramark) 112.79 Linens, tablecloths, cleaning cloths; VOSS PEST CONTROL INC 380.00 Spray PD Vehicles; VOSS PEST CONTROL INC 185.00 Spray PD Vehicles; WAGNER NURSERY 479.96 IRRIGATION PARTS; WALLY C WERNIMONT 363.40 PerDiem Wally W Iowa APA Conf 10-2025; WB McCloud & Co, Inc. 58.30 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 58.30 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 58.30 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 61.80 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 61.80 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 61.80 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 61.80 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 61.80 FY26 1805 Central Pest Control; WB McCloud & Co, Inc. 280.90 Monthly Pest Prevention; WELDON TIRE 116.00 REPLACEMENT TIRES AND TUBES; WELU PRINTING COMPANY 496.80 Welu Printing - Labels/Env Planning Dept; WELU PRINTING COMPANY 654.67 Door Hangers No Street Parking Asp/Paver 10/13; WHKS AND COMPANY 3,437.39 Auburn and Custer Bidding and Construction Assista; William Doyle 160.00 PerDiem for Bill Doyle Ntl Trust Milw Sep25; William P Gansen 119.00 LF- Iowa Recycling and Solid Waste Fall Conference; WYATT S HINTERMEISTER 1,360.00 Radar Calibration; Zachary Steger 6.23 Gas for Training; $ 3,327,662.07
1t 10/29

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/29/2025

and for which the charge is 550.71

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 29th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

EXCEPTIONS TO COUNCIL APPROVAL
CHECK #, CHECK/PAYMENT DATE, VENDOR NAME, INVOICE AMOUNT, INVOICE DESCRIPTION;
1016218, 10/15/2025, A & G, ELECTRIC COMPANY, $, 436.65, 5th, St, Ramp, Clean, Panel, and Check, Power; 519234, 10/15/2025, Abigale, David, 280.00, AFTER SCHOOL, BASKETBALL, COACH; 1016256, 10/15/2025, ACCURATE, ANALYTICAL, TESTING, 1,072.00, Lead, 21, Dust, Wipe, Testing, 8.31.25; 1016202, 10/8/2025, ADVANTAGE SHEET METAL, INC, 775.00, HVAC, Services; 519181, 10/15/2025, ALLIANT ENERGY, 28.53, FY26, Electric, Traffic, &, Street, Lights; 519181, 10/15/2025, ALLIANT, ENERGY, 24.53, 2527, Washington, St, -, Alliant Energy, -, (City, Owned); 519181, 10/15/2025, ALLIANT ENERGY, 201.49, ELECTRIC, BILLS, FOR, FY26; 519181, 10/15/2025, ALLIANT, ENERGY, 110.13, ELECTRIC BILLS, FOR, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 1,154.71, FY26-UTILITY, EXPENSE, -, ELECTRICITY, FOR, 6, STATIONS; 519181, 10/15/2025, ALLIANT, ENERGY, 25.55, 514, Angella, St, -, Alliant, Energy, (City, Owned); 519181, 10/15/2025, ALLIANT, ENERGY, 61.70, ELECTRIC, BILLS, FOR, FY26; 519181, 10/15/2025, ALLIANT, ENERGY, 24.20, Alliant, 0539621000, 12th, Bluff, Lot, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 1,069.53, 0557811000, PORT, RAMP, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 2,794.39, 0557811000, PORT RAMP, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 1,834.05, Alliant, 1406331000, Intermodal, Ramp, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 461.70, Alliant 1477501000, 5th, Bell, Lot, FY26; 519181, 10/15/2025, ALLIANT, ENERGY, 1,742.93, Alliant, 1522511000, 5th, St, Ramp, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 113.85, Alliant 6477860931, 12th, Elm, Lot, FY26; 519181, 10/15/2025, ALLIANT ENERGY, 95,349.16, FY2026, BLANKET, PO, -, ELECTRICITY, COSTS; 519181, 10/15/2025, ALLIANT ENERGY, 4,073.68, FY, 26, City, Hall, Electricity; 519181, 10/15/2025, ALLIANT ENERGY, 90.86, FY26, W, 5th, Restroom, Electricity; 519181, 10/15/2025, ALLIANT ENERGY, 19,892.42, WRRC, Lift, Stations, -, Electricity, Expense, FY26; 1016260, 10/15/2025, AMELIA, K, NOONAN, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016244, 10/15/2025, ANN, E, DAUDERMAN, 401.35, Per, Diem, FBINAA, Leadership; 519220, 10/15/2025, AT&T, Mobility, National, Accounts,, LLC, 6,013.19, FY26, First, Net, Charges, for, IPhone/Tech, Services; 519245, 10/15/2025, AUSTIN, COOLEY, 40.00, REIMBURSEMENT, FOR, RENTAL, LICENSE, OVERPAYMENT; 1016220, 10/15/2025, AV, FUEL, 20,683.71, Blanket, Purchase, Order, -, Aviation, Fuel; 1016220, 10/15/2025, AV, FUEL, 423.61, Blanket, Purchase, Order, -, Aviation, Fuel; 1016213, 10/8/2025, B, G, BRECKE, INC, 13,686.00, REPLACEMENT, FREEZER, COMPRESSOR-EMERGENCY, REPAIR; 1016281, 10/15/2025, B, G, BRECKE, INC, 313.80, HDQ-Sewage, Ejector, Pump, Not, Functioning; 519199, 10/15/2025, B, L, MURRAY, COMPANY, INC, 41.88, Cleaning, Supplies; 1016211, 10/8/2025, BARD, MATERIALS, CENTRAL, 985.78, CONCRETE, FOR, EMERGENCEY, WATER, MAIN, BREAK, REPAIR; 1016280, 10/15/2025, BARD, MATERIALS, CENTRAL, 1,183.30, GOLF, COURSE, TOP, SAND; 519230, 10/15/2025, Ben, Fogarty, 245.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016203, 10/8/2025, BIECHLER, ELECTRIC, INC, 194.35, ELECTRICAL, REPAIRS; 519246, 10/15/2025, BILL, AND, COLLEEN, MCDERMOTT, 22.50, RENTAL, LICENSE, REIMBURSEMENT, FOR, 2162, GARFIELD; 1016219, 10/15/2025, BLACK, HILLS/IOWA, GAS,

UTILITY, CO, 61.61, FY26-UTILITY, EXPENSE, -GAS, FOR, 6,
STATIONS; 1016219, 10/15/2025, BLACK, HILLS/IOWA, GAS,
UTILITY, CO, 47.41, FY2026, BLANKET, PO, -, GAS, COSTS;
1016219, 10/15/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO,
43.09, FY2026, BLANKET, PO, -, GAS, COSTS; 1016219,
10/15/2025, BLACK, HILLS/IOWA, GAS, UTILITY, CO, 49.26,
FY2026, BLANKET, PO, -, GAS, COSTS; 1016265, 10/15/2025,
BluePath, Finance, FC, IV, LLC, 1,823.56, UTILITY, EXPENSE, -,
ELECTRICITY; 1016269, 10/15/2025, Boomerang, Corp, 808,824.00,
Relocate, Taxiway, Alpha, Phase, 3, -, Phase, 2, Constr.;
519247, 10/15/2025, BRIAN, HOFFER, 30.00, RENTAL, LICENSE,
REIMBURSEMENT, FOR, SALE, OF, 690, SULLI; 1016247, 10/15/2025,
BRIAN, S, FELDOTT, 233.10, MILEAGE, REIMBURSEMENT; 1016254,
10/15/2025, BRIANNA, S, JUSTIN, 18.00, Parking, in, 5th, St,
Ramp; 519217, 10/15/2025, BRIANNE, M, BOALS, 280.00, AFTER,
SCHOOL, BASKETBALL, COACH; 519214, 10/15/2025, BRUNE,
ENTERPRISES, LLC, 6,875.00, FY26, Lawn, Services; 519182,
10/15/2025, BUTT'S, FLORIST, &, GREENHOUSE, 55.00, FY26,
WEEKLY, FLOWER, ARRANGEMENTS; 519182, 10/15/2025, BUTT'S,
FLORIST, &, GREENHOUSE, 55.00, FY26, WEEKLY, FLOWER,
ARRANGEMENTS; 519182, 10/15/2025, BUTT'S, FLORIST, &,
GREENHOUSE, 55.00, FY26, WEEKLY, FLOWER, ARRANGEMENTS; 519182,
10/15/2025, BUTT'S, FLORIST, &, GREENHOUSE, 55.00, FY26,
WEEKLY, FLOWER, ARRANGEMENTS; 519182, 10/15/2025, BUTT'S,
FLORIST, &, GREENHOUSE, 55.00, FY26, WEEKLY, FLOWER,
ARRANGEMENTS; 519182, 10/15/2025, BUTT'S, FLORIST, &,
GREENHOUSE, 55.00, FY26, WEEKLY, FLOWER, ARRANGEMENTS; 519182,
10/15/2025, BUTT'S, FLORIST, &, GREENHOUSE, 55.00, FY26,
WEEKLY, FLOWER, ARRANGEMENTS; 519182, 10/15/2025, BUTT'S,
FLORIST, &, GREENHOUSE, 55.00, FY26, WEEKLY, FLOWER,
ARRANGEMENTS; 519182, 10/15/2025, BUTT'S, FLORIST, &,
GREENHOUSE, 55.00, FY26, WEEKLY, FLOWER, ARRANGEMENTS; 519182,
10/15/2025, BUTT'S, FLORIST, &, GREENHOUSE, 55.00, FY26,
WEEKLY, FLOWER, ARRANGEMENTS; 1016274, 10/15/2025, CALLISON,
M, LANG, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016217,
10/8/2025, CAPITAL, SANITARY, 166.80, Janitorial, Supplies, -,
JOTC, building; 1016217, 10/8/2025, CAPITAL, SANITARY, 472.43,
Janitorial, Supplies; 1016217, 10/8/2025, CAPITAL, SANITARY,
61.80, Janitorial, Supplies; 1016217, 10/8/2025, CAPITAL,
SANITARY, 61.80, Janitorial, Supplies; 1016217, 10/8/2025,
CAPITAL, SANITARY, 282.90, ST3, &, 6-Janitoral, Supplies;
1016217, 10/8/2025, CAPITAL, SANITARY, 74.68, ST3, &,
6-Janitoral, Supplies; 1016217, 10/8/2025, CAPITAL, SANITARY,
439.58, MISC, SUPPLIES-, BHGC; 1016217, 10/8/2025, CAPITAL,
SANITARY, 1,326.88, Janitorial, Supplies; 1016285, 10/15/2025,
CAPITAL, SANITARY, 122.35, MISC, SUPPLIES-, BHGC; 1016285,
10/15/2025, CAPITAL, SANITARY, 134.81, Janitorial, Supplies,
-, JOTC, building; 1016285, 10/15/2025, CAPITAL, SANITARY,
79.07, Janitorial, Supplies, -, JOTC, building; 519223,
10/15/2025, Carl, Plumley, 13.44, JULY-SEPTEMBER, MILEAGE,
FOR, CARL, PLUMLEY; 1016221, 10/15/2025, CINTAS, CORP, 420.17,
Various, Maintenance, -, FY26; 1016221, 10/15/2025, CINTAS,
CORP, 35.00, JANITORIAL, SUPPLIES-, BHGC; 1016221, 10/15/2025,
CINTAS, CORP, 35.00, JANITORIAL, SUPPLIES-, BHGC; 1016221,
10/15/2025, CINTAS, CORP, 19.45, Various, Maintenance, -,
FY26; 1016221, 10/15/2025, CINTAS, CORP, 52.43, Various,
Maintenance, -, FY26; 519183, 10/15/2025, CINTAS, FIRST, AID,
&, SAFETY, 31.85, FY2026, First, Aid, Supplies; 519232,
10/15/2025, Coast, to, Coast, Personal, Transportation,
240.00, Blanket, Purchase, Order, -, Lost, Baggage, Return;

1016216, 10/8/2025, COMELEC, INTERNET, SERVICES, 126.45, COMELEC, INTERNET, SERVICE, FY26; 1016216, 10/8/2025, COMELEC, INTERNET, SERVICES, 60.00, INTERNET, FOR, CAMPGROUNDS-FY26; 1016284, 10/15/2025, COMELEC, INTERNET, SERVICES, 126.45, COMELEC, INTERNET, SERVICE, FY26; EXCEPTIONS, TO, COUNCIL, APPROVAL; 1, of, 4; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 1016204, 10/8/2025, COMELEC, SERVICES, INC, 120.00, KDUB, Tower, Fees, -, 8, Units, -, FY26; 519248, 10/15/2025, CONAN, GRAP, 168.75, REIMBURSEMENT, FOR, VACANCY, FOR, 2212, RHOMBERG; 1016243, 10/15/2025, CONSTELLATION, NEW, ENERGY, GAS, DIV, 494.12, COD-Dubuque, City, Garage:, Kerper, July, 2025; 1016243, 10/15/2025, CONSTELLATION, NEW, ENERGY, GAS, DIV, 1,639.93, Utility, gas, for, library; 1016243, 10/15/2025, CONSTELLATION, NEW, ENERGY, GAS, DIV, 138.83, NATURAL, GAS, FOR, PARKS; 1016243, 10/15/2025, CONSTELLATION, NEW, ENERGY, GAS, DIV, 1,219.64, FY2026, BLANKET, PO, -, GAS, COSTS; 1016243, 10/15/2025, CONSTELLATION, NEW, ENERGY, GAS, DIV, 3,523.82, Natural, Gas, -, FY26, -, Constellation; 1016239, 10/15/2025, CORI, L, BURBACH, 395.80, 9/17, CB_TR_ILC, Conf_Des, Moines; 1016239, 10/15/2025, CORI, L, BURBACH, 101.22, 9/3, CB_TR_Housing, Iowa, 2025, Conf_Cedar, Rapids; 519249, 10/15/2025, DARIN, POLL, 90.00, REIMBURSEMENT, FOR, RENTAL, LICENSE, OVERPAYMENT, 598, L; 519250, 10/15/2025, DARLA, STACKIS, 120.00, REIMBURSEMENT, FOR, SALE, OF, 2593, WHITE; 519238, 10/15/2025, Diane, Knockel, 28.00, Art, @, your, library, Aug/Sept, 2025, sales, to, artist; 519190, 10/15/2025, DISH, NETWORK, LLC, 153.12, Blanket, Purchase, Order, -, Monthly, TV, Service; 1016235, 10/15/2025, DITTMER, RECYCLING, INC, 412.99, Blanket, Purchase, Order, -, Monthly, Refuse, Collection; 1016235, 10/15/2025, DITTMER, RECYCLING, INC, 987.53, REFUSE, FOR, SEPTEMBER, 2025; 1016235, 10/15/2025, DITTMER, RECYCLING, INC, 12,737.66, LF-, Dittmer, Recycling, Services; 519251, 10/15/2025, DONALD, BUSH, 75.00, REIMBURSEMENT, FOR, PROPERTY, SALE; 519185, 10/15/2025, DUBUQUE, AREA, CHAMBER, OF, COMMERCE, 60.00, Young, Professionals, Annual, Membership, 09/01/25; 519186, 10/15/2025, DUBUQUE, COMMUNITY, SCHOOL, DIST, 2,905.84, Franchise, Fee, FY26; 519188, 10/15/2025, DUBUQUE, COUNTY, SHERIFF, 24,734.50, Dubuque, County, Sheriff, Aug, 2025, Monthly, Expenses; 519187, 10/15/2025, DUBUQUE, COUNTY, SHERIFF, 65.00, Sheriff, Services, for, SEPTEMBER, 2025; 519212, 10/15/2025, DUBUQUE, DREAM, CENTER, 15,750.00, FY26, COS, dream, ctr; 1016205, 10/8/2025, DUBUQUE, FIRE, EQUIPMENT, INC, 89.80, Neck, Collar, Gasket, and, Hazardous, Materials/Fuel; 1016205, 10/8/2025, DUBUQUE, FIRE, EQUIPMENT, INC, 251.50, FIRE, SUPPRESSION, SYSTEM, INSPECTION; 519189, 10/15/2025, DUBUQUE, VISITING, NURSE, ASSOCIATION, 2,400.08, June, 2025, VNA, Billing; 519189, 10/15/2025, DUBUQUE, VISITING, NURSE, ASSOCIATION, 1,452.22, June, 2025, VNA, Billing; 1016212, 10/8/2025, DUBUQUELAND, DOOR, COMPANY, 344.03, Repair, &, Maint, of, Doors, @, City, of, DBQ, Locations; 1016261, 10/15/2025, DYNAMIC, LIFECYCLE, INNOVATIONS, INC, 3,396.89, LF-Recycling, services; 1016222, 10/15/2025,
EAST, CENTRAL, INTERGOVERN, ASSOC, 2,500.00, Lead, Inspector, Risk, Assessor, Refresher, Training; 1016223, 10/15/2025, EBSCO, SUBSCRIPTION, SERVICE, 592.01, Children's, periodicals; 1016223, 10/15/2025, EBSCO, SUBSCRIPTION, SERVICE, 18,841.19, Annual, subscription, to, print, magazines; 1016224,

10/15/2025, ELECTRIC, PUMP, LLC, 41,497.73, Primary, Sludge, Grinder, Parts; 519224, 10/15/2025, Elly, Tebon, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 519252, 10/15/2025, ERIC, AND, RACHEL, FISCHER, 30.00, RENTAL, LICENSE, REIMBURSEMENT, ON, SALE, OF, 181, KEYMON; 1016262, 10/15/2025, EUROFINS, ENV, TESTING, NORTH, CENTRAL, 4,261.00, LF-, Leachate, &, Groundwater, Testing; 1016262, 10/15/2025, EUROFINS, ENV, TESTING, NORTH, CENTRAL, 2,221.50, LF-, Leachate, &, Groundwater, Testing; 1016262, 10/15/2025, EUROFINS, ENV, TESTING, NORTH, CENTRAL, 1,094.00, LF-, Leachate, &, Groundwater, Testing; 1016236, 10/15/2025, FOTH, INFRASTRUCTURE, &, ENVIRO, LLC, 13,069.60, Runway, Markings, Improvement, -, 2024; 1016272, 10/15/2025, GENUINE, PARTS, COMPANY, INC, 33.95, Shop, use-, Threadlocker, Loctite; 519191, 10/15/2025, GIESE, SHEET, METAL, CO, INC, 225.00, MSC-AC, not, working, 07/18; 519253, 10/15/2025, GRACE, MEMDEZ, 112.50, RENTAL, LICENSE, REIMBURSEMENT, FOR, SALE, OF, 506, W, LOC; 519254, 10/15/2025, GRACE, MENDEZ, 112.50, RENTAL, LICENSE, REIMBURSEMENT, FOR, SALE, OF, 508, W, LOC; 1016273, 10/15/2025, GRAY, MANUFACTURING, COMPANY,, INC., 62,812.00, Mobile, Column, Lift, System, with, Jack; 519192, 10/15/2025, GREATER, DUBUQUE, DEVELOPMENT, CORP, 10,500.00, FY26, COS, GDDC; 519205, 10/15/2025, HOYNE, LANDSCAPING, &, SNOW, PLOWING, 2,012.50, Grass, mowing, contract, for, 2024; 1016257, 10/15/2025, IMWCA, 81,081.00, Work, Comp, Premium, -, 7, Installments, -, Installment, 4; 519209, 10/15/2025, IOWA, DEPARTMENT, OF, PUBLIC, SAFETY, 4,266.00, FY26, Public, Safety, System, Estimate; 519193, 10/15/2025, IOWA, ONE, CALL, 1,375.10, Iowa, One, Call, Utility, Locates; 519255, 10/15/2025, JAMES, REIBLING, 90.00, REIMBURSEMENT, FOR, OVERPAYMENT, 2313, WHITE; 519204, 10/15/2025, JAY, M, MORRISSETTE, 238.00, FBINAA, Leadership, Program; 519256, 10/15/2025, JEFFREY, SPAHN, 22.50, REIMBURSEMENT, FOR, SALE, OF, 2413, JACKSON; 519257, 10/15/2025, JEFFREY, SPAHN, 22.50, REIMBURSEMENT, FOR, SALE, OF, 2415, JACKSON; 519258, 10/15/2025, JEREMY, NOEL, 90.00, RENTAL, LICENSE, OVERPAYMENTFOR, 710, HENNEPIN; 519229, 10/15/2025, Jessica, Plourde, 245.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016241, 10/15/2025, JOEL, C, CROSS, 200.00, Per, Diem, First, Responder, Wellness, Conference; 519259, 10/15/2025, KEISHA, BRUNS, 315.00, RENTAL, LICENSE, OVERPAYMENT, FOR, 1698, JACKSON; 519260, 10/15/2025, KEN, LIN, 60.00, REIMBURSEMENT, FOR, AIR, BNB, UNIT, 1103, IOWA; 1016250, 10/15/2025, KEN, SAIKI, DESIGN, INC, 12,718.62, COMISKEY, PARK, -PHASE, 2; 519233, 10/15/2025, Key, Lime, Air, Corp, 325,015.06, MRG, for, July, 2025, Service; 519233, 10/15/2025, Key, Lime, Air, Corp, 237,762.97, MRG, for, July, 2025, Service; 519237, 10/15/2025, KMDE, LLC, 2,645.54, MSC, Solar, Production-, May, 2025; 519237, 10/15/2025, KMDE, LLC, 1,739.14, MSC, Solar, Production-, June, 2025; 1016255, 10/15/2025, KNOWBE4,, INC, 4,047.89, Phish, testing, and, training, software; 1016277, 10/15/2025, KONE, INC, 345.42, Locust, st, Elevator, Repair; 1016277, 10/15/2025, KONE, INC, 2,474.00, FY26, Ramp, Elevator, Maintenance; 1016277, 10/15/2025, KONE, INC, 271.84, Elevator, Maintenance; 1016277, 10/15/2025, KONE, INC, 210.00, FY26, Engine, House, Elevator, Service; 519227, 10/15/2025, Korrin, Schriver, 15,348.96, FY2026, USDA, Contractor, Agreement_ReEvolution, Farms; 519194, 10/15/2025, LAMAR, TEXAS, LIMITED, PARTNERSHIP, 413.00, Digital, Advertising; 519194, 10/15/2025, LAMAR, TEXAS, LIMITED, PARTNERSHIP,

413.00, Digital, Advertising; 1016215, 10/8/2025, LANDMARK, TURF, SERVICES, LLC, 27,616.27, Flood, Control, Weed, Spraying; 1016275, 10/15/2025, LAURIE, MUILENBURG, 245.00, AFTER, SCHOOL, BASKETBALL, COACH; 519225, 10/15/2025, LeeAnn, M, Peterson, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 519195, 10/15/2025, LIME, ROCK, SPRINGS, CO, 287.38, BEVERAGES, THROUGH, JUNE, 2026; 519272, 10/15/2025, LOCATORS, LTD, 120.00, REIMBURSEMENT, FOR, SALE, OF, 2533, MARYWOOD; 519261, 10/15/2025, LOCATORS, LTD, 120.00, REIMBURSEMENT, FOR, SALE, OF, 691, W, 3RD; 519262, 10/15/2025, LOCATORS, LTD, 120.00, REIMBURSEMENT, FOR, SALE, OF, 770, KANE; 519262, 10/15/2025, LOCATORS, LTD, 120.00, REIMBURSEMENT, FOR, SALE, OF, 818, RHOMBERG; 519262, 10/15/2025, LOCATORS, LTD, 30.00, REIMBURSEMENT, FOR, SALE, OF, 820, RHOMBERG; 519262, 10/15/2025, LOCATORS, LTD, 30.00, RENTAL, LICENSE, REIMBURSEMENT, FOR, SALE, OF, 1325, LORA; 519262, 10/15/2025, LOCATORS, LTD, 30.00, RENTAL, LICENSE, REIMBURSEMENT, FOR, SALE, OF, 1762, VIZA; 2, of, 4; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 519196, 10/15/2025, LORAS, COLLEGE, 24,199.88, Expenditures, Associated, with, the, Agreement; 519231, 10/15/2025, Lori, Kelchen, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 519263, 10/15/2025, LORI, SHAW, 112.50, REMBURSEMENT, FOR, PROPERTY, SOLD, 435, GLEN, OAK; 1016278, 10/15/2025, MAQUOKETA, VALLEY, ELECTRIC, COOP, 84.17, Electrical, Svc, -, Airport, Lift, Station, -, FY26; 1016276, 10/15/2025, MARIUS, HASLAUER, 900.00, 2624, Jackson, St., -TBRA, -S., Anderson, (HCV), App, #253; 519241, 10/15/2025, MARY, THOMPSON, 48.00, Art, @, your, library, Aug/Sept, 2025, sales, to, artist; 519264, 10/15/2025, MATT, VASKE, 40.00, REIMBURSEMENT, OVERPAYMENT, FOR, RENTAL, LICENSE; 519197, 10/15/2025, MEDIACOM, 236.90, INTERNET, FOR, TREE, CREW-FY26; 1016231, 10/15/2025, MICHAEL, C, VAN, MILLIGEN, 13.14, 10/6, MVM, business, lunch, w/, Kurt, Strand; 519180, 10/14/2025, MICHAEL, W, BENEFIELD, 828.57, CAMPGROUND, MANAGER, PAYMENTS, FY25; 519242, 10/15/2025, Microgirl,, LLC, 200.00, GARE_bs_ARTS/8.14.25, Creatives, Caf?.; 519206, 10/15/2025, MID, AMERICA, PROPERTY, MGMT, 2,306.00, 2561, Jackson, St., -, TBRA-, M., Jones, Jr., -, App, #2541; 1016234, 10/15/2025, MIDWEST, ALARM, SERVICES, INC, 292.04, FIive, Flags, Ramp, Service, Call; 1016234, 10/15/2025, MIDWEST, ALARM, SERVICES, INC, 309.50, Locust, St, Ramp, Service, Call; 1016234, 10/15/2025, MIDWEST, ALARM, SERVICES, INC, 288.30, Intermodal, Ramp, Service, Call; 260400004, 10/3/2025, MIDWESTONE, BANK, 617,408.00, October, 2025, HAP; 260400005, 10/3/2025, MIDWESTONE, BANK, 2,291.92, October, 2025, Admin, Fee; 1016225, 10/15/2025, MIKE, FINNIN, FORD, LLC, 34,450.00, 2025, Ford, Escape, Hybrid, -, includes, trade, in; 519207, 10/15/2025, MOLO, PLUMBING, &, HEATING, 237.50, No, Hot, Water, POD, Ramp; 519198, 10/15/2025, MULGREW, OIL, COMPANY, 1,745.94, LF-#, 2, PRM, DYED, WNTR, DSL, ULS15PPM, 09/25/25; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 3,328.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 2,888.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 330.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 426.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 229.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 847.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 293.00, Legal, Fees; 1016267, 10/15/2025, Mullen, Coughlin, LLC, 2,749.00, Legal, Fees; 519226, 10/15/2025,

Murphy, Security, Solutions, 190.00, Remote, support, for, RFID, gates; 519226, 10/15/2025, Murphy, Security, Solutions, 1,220.00, Remote, support, for, RFID, gates; 519265, 10/15/2025, NICHOLAS, PARR, 180.00, REIMBURSEMNT, FOR, RENTAL, LICENSE, WITHDRAWAL; 519259, 10/15/2025, NICHOLAS, PARR, 22.50, RENTAL, LICENSE, REIMBURSEMENT, FOR, SALE, OF, 2712, JACK; 1016249, 10/15/2025, NICOLE, C, BREHM, 200.00, Per, Diem, First, Responder, Wellness, Conference; 1016283, 10/15/2025, NORMAN, &, ASSOCIATES, LLC, 2,495.00, PROFESSIONAL, DEVELOPMENT, MFC, DIRECTOR; 1016279, 10/15/2025, NORTHEAST, IOWA, COMMUNITY, COLLEGE, 711.53, Franchise, Fee, FY26; 1016279, 10/15/2025, NORTHEAST, IOWA, COMMUNITY, COLLEGE, 26.54, Franchise, Fee, FY26; 519218, 10/15/2025, NORTHWESTERN, UNIVERSITY, 4,700.00, School, of, Police, Staff, and, Command, Registration; 1016242, 10/15/2025, OVERDRIVE, INC, 512.46, Downloadable, Ebooks, and, EAudio, for, Adult, Collectio; 519266, 10/15/2025, PADMA, RAVADA, 40.00, RENTAL, LICENSE, OVERPAYMENT, 4563, CAMELOT; 519267, 10/15/2025, PAIGE, &, HEATHER, THULL, 45.00, REIMBURSEMENT, FROM, SALE, OF, PROPERTY, 910, W, 5TH; 519243, 10/15/2025, PAMELA, R, BROWN, 76.00, Art, @, your, library, Aug/Sept, 2025, sales, to, artist; 1016245, 10/15/2025, PASSPORT, LABS, INC, 1,784.75, Passport, Parking, Meter, App, FY26; 1016253, 10/15/2025, PHELPS, THE, UNIFORM, SPECIALISTS, 48.19, Blanket, Purchase, Order, -, Weekly, Uniform, Cleaning; 1016206, 10/8/2025, POLYDYNE, INC, 11,385.00, Polymer, -, 3, totes, for, the, Drum, Thickener; 1016206, 10/8/2025, POLYDYNE, INC, 22,770.00, Polymer, -, 6, totes, -, CE-2701, -, for, the, Centrifuge; 1016258, 10/15/2025, PRECISE, MRM, LLC, 860.00, 2025-07, Subscription; 1016270, 10/15/2025, R, &, J, Window, Cleaning, LLC, 275.00, WINDOW, CLEANING-, POD, MARINA; 1016226, 10/15/2025, RACOM, CORPORATION, 22,829.03, Push, Bumpers, for, Patrol, Vehilces, -, Grant, Funded; 519219, 10/15/2025, RAM, SERVICES, LLC, 100.00, 655, Alpine-Radon, Mitigation, LHH24; 519219, 10/15/2025, RAM, SERVICES, LLC, 100.00, 655.5, Alpine-Radon, Mitigation, LHH24; 519219, 10/15/2025, RAM, SERVICES, LLC, 100.00, 611, University, #2-Radon, Pre-Mitigation, LHH24; 519219, 10/15/2025, RAM, SERVICES, LLC, 100.00, 611, University, #4-Radon, Pre-Mitigation, LHH24; 519219, 10/15/2025, RAM, SERVICES, LLC, 100.00, 611, University, #5-Radon, Pre-Mitigation, LHH24; 519219, 10/15/2025, RAM, SERVICES, LLC, 1,045.00, 640, W, 11th, Radon, Install-LHH21; 519219, 10/15/2025, RAM, SERVICES, LLC, 1,055.00, 2250, Jackson, Radon, Install; 519219, 10/15/2025,
RAM, SERVICES, LLC, 1,095.00, 653, Wilson, Radon, Install-LHH21; 1016240, 10/15/2025, RAPIDS, REPRODUCTION, INC, 48.00, Poster, for, Facilitation, Team; 519240, 10/15/2025, Regina, K, Riley, 416.00, Art, @, your, library, Aug/Sept, 2025, sales, to, artist; 519244, 10/15/2025, Rick, Bradley, 90.00, Street-, Hi, Vis, Lime, Birdseye, Pocket, Safety; 1016259, 10/15/2025, RITE, ENVIRONMENTAL, INC, 170.00, LF-, Recycle, Oil; 1016207, 10/8/2025, RIVER, CITY, PAVING, 12,856.74, 2024::, JUL-DEC, Hot, &, Cold, Mix, Asphalt; 1016207, 10/8/2025, RIVER, CITY, PAVING, 78,176.45, 2025::, JUL-DEC, Hot, &, Cold, Mix, Asphalt; 1016207, 10/8/2025, RIVER, CITY, PAVING, 77,504.44, 2025::, JUL-DEC, Hot, &, Cold, Mix, Asphalt; 1016207, 10/8/2025, RIVER, CITY, PAVING, 51,571.18, 2025::, JUL-DEC, Hot, &, Cold, Mix, Asphalt; 1016207, 10/8/2025, RIVER, CITY, PAVING, 127,968.44, 2025::,

JUL-DEC, Hot, &, Cold, Mix, Asphalt; 1016251, 10/15/2025, ROBERT, G, WRIGHT, JR, 15,050.00, 730, Cleveland, 21, Lead, and, HH, work; 1016263, 10/15/2025, Ronald, V, Burbach, 1,932.00, Parking, Lot, Weed, Control; 519211, 10/15/2025, ROUSSELOT, INC, 7,881.56, Franchise, Fee, FY26; 519211, 10/15/2025, ROUSSELOT, INC, 667.75, Franchise, Fee, FY26; 260400003, 10/10/2025, RXBENEFITS, INC, 88,722.25, FY26, Prescription, Admin, &, Claims-9/13, to, 9/26/25; 519200, 10/15/2025, SADLER, POWER, TRAIN, INC, 265.20, SHOP, USE-, Shell, Sontax, Grease, Tube; 519239, 10/15/2025, SANDRA, MICHALIK, 56.64, Art, @, your, library, Aug/Sept, 2025, sales, to, artist; 1016227, 10/15/2025, Schadl, Incorporated, 1,344.36, Landfill, General, Plumbing-, Pump, Out, Mudpits; 519235, 10/15/2025, Sinclair, Television, Group,, Inc., 1,050.00, Marketing; 1016252, 10/15/2025, SUPERION,, LLC, 3,229.93, Training, and, Travel, Costs; 1016208, 10/8/2025, SUPERIOR, WELDING, SUPPLY, CO, 92.65, Shop, Supplies-, Oxygen; 519215, 10/15/2025, SUSAN, M, KELLY, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016266, 10/15/2025, Susan, Noonan, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016209, 10/8/2025, TELEGRAPH, HERALD, 22.78, 2026, Housing, Trust, Fund, Application_Public, Hearing; 1016209, 10/8/2025, TELEGRAPH, HERALD, 212.00, Publication, Expenses; 1016209, 10/8/2025, TELEGRAPH, HERALD, 775.75, Publication, Expenses; 3, of, 4; CHECK, #, CHECK/PAYMENT, DATE, VENDOR, NAME, INVOICE, AMOUNT, INVOICE, DESCRIPTION; 1016209, 10/8/2025, TELEGRAPH, HERALD, 264.00, Telegraph, Herald, Sunday, only, Subscription; 1016209, 10/8/2025, TELEGRAPH, HERALD, 8,275.00, Telegraph, Herald, September, Advertising; 519221, 10/15/2025, Telos, Corporation, 203.00, Blanket, Purchase, Order, -, Fingerprinting; 519184, 10/15/2025, THE, DUBUQUE, ADVERTISER, 967.00, Blanket, Purchase, Order, -, Marketing; 1016238, 10/15/2025, THE, FISCHER, COMPANIES, 80.00, Aug, 2025, Parking, for, Human, Rights, 2, Spots; 1016238, 10/15/2025, THE, FISCHER, COMPANIES, 80.00, Sept, 2025, Parking, for, Human, Rights, 2, Spots; 1016238, 10/15/2025, THE, FISCHER, COMPANIES, 80.00, Oct, 2025, Parking, for, Human, Rights, 2, Spots; 519236, 10/15/2025, Thomas, J, Smith, 500.00, 130, 1/2, W., 23rd, St., Apt, #2, -, TBRA, -T., Kolb, App, 252; 519210, 10/15/2025, THOMPSON, TIRE, &, RETREAD, 25.00, Shop, Supplies-, Tire, MArkers, Box; 519210, 10/15/2025, THOMPSON, TIRE, &, RETREAD, 327.87, UNIT#-, 3233, Parts; 1016229, 10/15/2025, THREE, RIVERS, FS, INC, 1,382.08, LF, BIO, #2, DYED; 519268, 10/15/2025, TIMOTHY, AND, AMY, TRAISCH, SMITH, 337.50, REIMBURSEMENT, FOR, SALE, OF, 852, W, 5TH; 519269, 10/15/2025, TIMOTHY, AND, AMY, TRAUSCH, SMITH, 157.50, REIMBURSEMENT, FROM, SALE, OF, 925, W, 5TH; 1016228, 10/15/2025, TIMOTHY, L, SPECHT, 23,675.00, 2415, Jackson, 21, Lead, and, HH, Work; 1016228, 10/15/2025, TIMOTHY, L, SPECHT, 7,000.00, 1783, Heeb, Street, Final, Invoice; 1016228, 10/15/2025, TIMOTHY, L, SPECHT, 32,200.00, 767, Nevada, Specht, Invoice, Final; 519270, 10/15/2025, TOM, AND, JUNE, SWIFT, 202.50, RENTAL, LICENSE, REIMBURSEMENT, FOR, 955, N, BOOTH; 519228, 10/15/2025, Traffic, Logix, Corporation, 1,000.00, Traffic, software, to, manage, shields, on, Bluff, St.; 1016271, 10/15/2025, Travis, Bruns, 2,352.00, 1902, White, St., Apt, #3, -, TBRA, -, J., Voshell, App, #253; 1016246, 10/15/2025, TRAVIS, F, SMITH, 8,118.50, FY26, Lawn, Mowing, Services; 519201, 10/15/2025, TREASURER, STATE, OF, IOWA, ILEA, 625.00, ILEA, Patrol, Rifle, Course; 519201,

10/15/2025, TREASURER, STATE, OF, IOWA, ILEA, (100.00), ILEA, Patrol, Rifle, Course; 519201, 10/15/2025, TREASURER, STATE, OF, IOWA, ILEA, (400.00), ILEA, Patrol, Rifle, Course; 519201, 10/15/2025, TREASURER, STATE, OF, IOWA, ILEA, (100.00), ILEA, Patrol, Rifle, Course; 519208, 10/15/2025, TRI, STATE, QUALITY, METALS, 75.00, Metal, Tags, for, Labels; 519213, 10/15/2025, TRISTA, M, DAVID, 280.00, AFTER, SCHOOL, BASKETBALL, COACH; 1016214, 10/8/2025, TRI-STATE, PORTA, POTTY, INC, 1,035.00, PORT, A, POTTIES, SEPT, 2025; 1016282, 10/15/2025, TRI-STATE, PORTA, POTTY, INC, 495.00, Rental, of, units, for, Landfill, and, Streets; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 321.54, STOCK, -, Filters; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 36.97, UNIT, #3223, Filter, Power, Steering; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 28.48, UNIT, #540003, Container; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 845.41, Nitrogen, Sensors; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 200.09, Panel, Skirt; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 436.00, Longstroke, Piggyback; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 175.25, Unit, #3201, -, Clamps, &, Gaskets; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 175.25, Unit, #3201, -, Clamps, &, Gaskets, (back, order); 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 701.00, Stock, Engine; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 4.54, Unit, #3411, -, POLLEN, FILTER; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 892.91, Unit, #, 2501-, Sensor,, Nitrogen, Oxide; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 877.91, Unit, #Gillig, Bus, Parts; 1016210, 10/8/2025, TRUCK, COUNTRY, OF, IOWA, INC, 438.27, Stock-, Batteries; 1016230, 10/15/2025, TSCHIGGFRIE, EXCAVATING, 73,988.36, Kerper, Blvd, Lift, Station, Replacement; 519202, 10/15/2025, UNION, HOERMANN, PRESS, 159.37, Franchise, Fee, FY26; 519074, 10/3/2025, USPS, 1,730.00, USPS, Caller, Service, Fee, 25-26; 1016268, 10/15/2025, Vaisala, Inc, 2,556.80, Runway, Sensor, Cabling, Replacement/Commissioning; 1016268, 10/15/2025, Vaisala, Inc, 8,000.00, Runway, Sensor, Cabling, Replacement/Commissioning; 1016237, 10/15/2025, Vestis, Group, Inc, (f/k/a, Aramark), 112.79, Linens,, tablecloths,, cleaning, cloths; 519271, 10/15/2025, VICKI, BECHEN, 112.50, RENTAL, LICENSE, REIMBURSEMENT, FOR, SALE, OF, 2805, OAK; 1016264, 10/15/2025, Vidl, Solutions,, Inc, 3,000.00, CC, Goal-Organizational, Culture, Continuous, Improvem; 519222, 10/15/2025, WB, McCloud, &, Co,, Inc., 280.90, Monthly, Pest, Prevention; 1016232, 10/15/2025, WELU, PRINTING, COMPANY, 43.13, FY26, Welu, Printing-Business, Cards; 1016232, 10/15/2025, WELU, PRINTING, COMPANY, 34.52, FY26, Welu, Printing-Business, Cards; 1016232, 10/15/2025, WELU, PRINTING, COMPANY, 43.13, FY26, Welu, Printing-Business, Cards; 1016232, 10/15/2025, WELU, PRINTING, COMPANY, 253.22, 3000, #10, window, envelopes; 1016232, 10/15/2025, WELU, PRINTING, COMPANY, 39.10, Business, Cards, for, Phil, Grommet; 519203, 10/15/2025, WESTPHAL, &, COMPANY,, INC, 203.50, Building, Electrical, Services; 519216, 10/15/2025, WEX, HEALTH, INC, 978.01, FY26, COBRA,, Commuter,, FSA, Admin, -, September, 2025; 1016233, 10/15/2025, WHKS, AND, COMPANY, 2,672.80, EAGLE, VALLEY,, WESTBROOK,, AND, ENGLISH, RIDGE, CONTRAC; 1016248, 10/15/2025, WORKIVA, INC, 158,869.52, FY26, Annual, Software; $, 3,543,531.54

1t 10/29

STATE OF IOWA SS:
DUBUQUE COUNTY

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

10/29/2025

and for which the charge is 108.62

Kathy Goetzinger

Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 29th day of October, 2025

Janet K Pape

Notary Public in and for Dubuque County, Iowa.

NOTARIAL SEAL IOWA
JANET K. PAPE
Commission Number 199659
My Commission Expires
12/11/2025

Ad text :

CITY OF DUBUQUE
PERIOD ENDING JULY 31, 2025
INTERIM REVENUES BY TYPE
Revenue Type, Amount
Charge for services 8,221,917.87; Grants/Contributions 1,910,178.65; Property Taxes 2 07,225.03; TIF 57,039.85; LOST 1,271,491.01; Hotel/Motel Tax 3 28,032.68; Utility Franchise Fees 4 09,320.78; Gaming 45,936.85; Investment Earnings 5 49,390.00; Gain on Disposal 23,692.50; Miscellaneous 41,416.78; Total $ 13,065,642.00
CITY OF DUBUQUE
PERIOD ENDING JULY 31, 2025
INTERIM REVENUES BY FUND
Fund, Amount
General Fund 5,085,039.30; Special Revenue 1,851,298.90; Debt Service 1,911.31; Capital Projects 646,623.04;Water 1,348,917.44; Sanitary 1,461,390.78; Stormwater 508,185.42; Parking 190,246.48; Refuse 471,981.84; Transit 140,192.23; Internal Service 397,758.24; DMASWA 962,097.02; Total $ 13,065,642.00
*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.
CITY OF DUBUQUE
PERIOD ENDING AUGUST 31, 2025
INTERIM REVENUES BY TYPE
Revenue, Type Amount
Charge for services 9,042,288.15; Grants/Contributions 2,275,716.75; Property Taxes 190,986.52; TIF 57,101.02; LOST 928,923.91; Hotel/Motel Tax 386,028.93; Utility Franchise Fees 419,618.33; Gaming 54,004.46; Investment Earnings 508,094.04; Gain on Disposal 22,500.00; Miscellaneous 4,416,177.49; Total $ 18,301,439.60
CITY OF DUBUQUE
PERIOD ENDING AUGUST 31, 2025
INTERIM REVENUES BY FUND
Fund, Amount
General Fund 4,385,592.90; Special Revenue 1,640,216.50; Debt Service 1,690.54; Capital Projects 569,396.59; Water 2,722,416.78; Sanitary 6,318,839.17; Stormwater 546,224.22; Parking 228,847.39; Refuse 471,075.75; Transit 319,564.61; Internal Service 44,764.87; DMASWA 1,052,810.28; Total $ 18,301,439.60
*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.
CITY OF DUBUQUE
PERIOD ENDING AUGUST 31,2025
INTERIM EXPENDITURES BY FUND
General 1,908,698.51; Special Revenue 664,603.93; Capital Projects 2,015,837.22; Water 525,682.50; Sanitary Sewer 285,900.60; Stormwater 27,807.95; Parking 80,001.31; Refuse 45,921.79; Transit 38,987.22; Internal Service 4,022.52; DMASWA 274,594.90; GRAND TOTAL $ 5,872,058.45
*Please note that the financial information presented is preliminary. Expenditures are not included until transactions

have been reconciled and posted. Final figures will be shared once all data has been validated.

CITY OF DUBUQUE

PERIOD ENDING SEPTEMBER 30, 2025 INTERIM REVENUES BY TYPE

Revenue, Type Amount

Charge for services 6,908,305.89; Grants/Contributions 3,368,249.33; LOST 1,100,968.65; Hotel/Motel Tax 324,018.54; Utility Franchise Fees 629,064.30; Gaming 52,421.88; Investment Earnings 109,506.02; Gain on Disposal 28,446.01; Miscellaneous 110,056.25; Total $ 12,631,036.87

CITY OF DUBUQUE

PERIOD ENDING SEPTEMBER 30, 2025

INTERIM REVENUES BY FUND

Fund, Amount

General Fund 5,340,936.23; Special Revenue 1,928,769.77; Capital Projects 733,904.93; Water 1,011,777.81; Sanitary 1,133,433.89; Stormwater 534,908.80; Parking 206,648.72; Refuse 354,145.67; Transit 170,928.65; Internal Service 305,878.51; DMASWA 909,703.89; Total $ 12,631,036.87

*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

CITY OF DUBUQUE

PERIOD ENDING

SEPTEMBER 30,2025

INTERIM EXPENDITURES BY FUND

General 1,445,347.35; Special Revenue 89,682.81; Capital Projects 1,412,531.43; Water 106,035.73; Sanitary Sewer 695,154.64; Stormwater 274,047.86; Parking 28,777.92; Refuse 3,864.49; Transit 16,891.43; Internal Service 7,306.27; DMASWA 1,278,167.66; GRAND TOTAL $ 5,357,807.59

*Please note that the financial information presented is preliminary. Expenditures are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

CITY OF DUBUQUE

PERIOD ENDING

OCTOBER 31, 2025

INTERIM REVENUES BY TYPE

Revenue, Type Amount

Charge for services 3,899,192.71; Grants/Contributions 959,764.44; Utility Franchise Fees 44,888.48; Gaming 15,023.00; Investment Earnings 2,229.50; Gain on Disposal 17,823.04; Miscellaneous 1,689.14; Total $ 4,940,610.31

CITY OF DUBUQUE

PERIOD ENDING OCTOBER 31, 2025

INTERIM REVENUES BY FUND

Fund, Amount

General Fund 1,061,846.18; Special Revenue 828,749.21; Capital Projects 2,393.72; Water 878,807.71; Sanitary 1,311,087.33; Stormwater 380,894.91; Parking 14,457.20; Refuse 328,824.94; Transit 52,155.83; Internal Service 2,974.42; DMASWA 78,418.86; Total $ 4,940,610.31

*Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.

1t 10/29

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 2.

ITEM TITLE:	Notice of Claims and Suits
SUMMARY:	Johnny Hill for vehicle damage; Mark Stender for vehicle damage.
SUGGUESTED DISPOSITION:	Receive and File; Refer to City Attorney

ATTACHMENTS:

1. Claim by American Family Insurance aso Johnny Hill
2. Claim by Mark Stender

MVM
Legal
Jeremy Jensen

CLAIM AGAINST THE CITY OF DUBUQUE, IOWA

This written report constitutes your claim against the City of Dubuque, Iowa. You should complete this form in full and attach any additional information that supports your claim.

The Claim must be filed with the City Clerk at City Hall, 50 W. 13th St., Dubuque, IA 52001. It will then be referred by the City Council to the appropriate department for investigation. Once that investigation is completed, a report and recommendation will be submitted to the City Council. You will be provided with a copy of that report and recommendation.

THE FINAL DECISION ON ALL CLAIMS IS MADE BY THE CITY COUNCIL. NO EMPLOYEE OF THE CITY OF DUBUQUE HAS THE AUTHORITY TO MAKE ANY REPRESENTATION TO YOU AS TO WHETHER YOUR CLAIM WILL OR WILL NOT BE PAID.

1. **Name of Claimant:** American Family Insurance a/s/o Johnny Hill (insured)

2. **Address:** 6000 American Parkway

   City: Madison **State:** WI **Zip:** 53783

3. **Telephone Number:** 800-692-6326

4. **Date of Incident:** October 15, 2025

5. **Time of Incident:** 3:15 pm

6. **Location of Incident (Be specific):** 700 Block of Main Street Dubuque IA

7. **DESCRIBE ACCIDENT OR OCCURRENCE THAT CAUSED INJURY OR DAMAGE. (Give full details upon which you base your claim. If a City employee was involved, give the employee's name.)**

Police officer Joel Cross was pulling into street parking in front of the parked unoccupied American Family vehicle

Office Cross miss judged space and struck the parked vehicle

8. **What were weather conditions like?** not a factor

9. **Give name and address of any witnesses:** n/a

10. **Did police investigate? (If so, give names of officers.)**

office invoilved and filed report : Joel Christopher Cross

11. **Was anyone injured? (If so, give names, addresses, and extent of injuries).**

no phyiscal injuries

12. Was any damage done to property? (If so, describe property and the extent of damages. Attach estimates of damages or describe basis for ascertaining extent of damage.)

Yes, Damage photos and estiamte included in packet. Point of impact Driver Side Front Bumper Corner

13. What other damages do you claim, if any? no

14. Have you been compensated for any part or all of your claim by any insurance company? (If so, give name and address of insurance company and amount paid.)

yes, insured paid estimate of damages less the isnured collision deductible (per auto polciy) listed on letter

15. What amount do you claim from the City of Dubuque?

all damage = $ 1,335.36

16. Why do you claim the City of Dubuque is responsible?

The police office was pulling into a street parking space and struck teh parked unoccupied insured vehicle owned by Johnny Hill

17. Have you made any claim against anyone else for damages as a result of this incident? (If yes, give name and address.)

only filed damages under auto insurance policy American Family Insurance 6000 American Parkwy Madison WI 53783

18. If the answer to Question 17 is yes, have you received any payment from that source, and if so, in what amount?

insured chosen repair shop was paid $832.36 , inusred paid $500.00 which needs to be reimbrused

Dated at Dubuque, Iowa this 6 **day of** November, **20**25.

Eileen Janssen **(Signature)**

Eileen Janssen Subrogation Adjuster **(Print Name)**

(Rev. 9/24)

RECEIVED

11/13/2025, 8:11:27 AM

City Clerk's Office
Dubuque, IA

4000 00130013 002223 0000

MVM
Legal
R. Knuckey

CLAIM AGAINST THE CITY OF DUBUQUE, IOWA

This written report constitutes your claim against the City of Dubuque, Iowa. You should complete this form in full and attach any additional information that supports your claim.

The Claim must be filed with the City Clerk at City Hall, 50 W. 13th St., Dubuque, IA 52001. It will then be referred by the City Council to the appropriate department for investigation. Once that investigation is completed, a report and recommendation will be submitted to the City Council. You will be provided with a copy of that report and recommendation.

THE FINAL DECISION ON ALL CLAIMS IS MADE BY THE CITY COUNCIL. NO EMPLOYEE OF THE CITY OF DUBUQUE HAS THE AUTHORITY TO MAKE ANY REPRESENTATION TO YOU AS TO WHETHER YOUR CLAIM WILL OR WILL NOT BE PAID.

1. **Name of Claimant:** Mark Stender
2. **Address:** 5635 Irma Court
   City: Asbury **State:** IA **Zip:** 52002
3. **Telephone Number:** 563-663-8430
4. **Date of Incident:** 30-Oct 2025
5. **Time of Incident:** 18:16:00
6. **Location of Incident (Be specific):** North east corner off
   W 11th st + Iowa Street 1110 Iowa Street
7. **DESCRIBE ACCIDENT OR OCCURRENCE THAT CAUSED INJURY OR DAMAGE. (Give full details upon which you base your claim. If a City employee was involved, give the employee's name.)**
   Vehicle was parked w bik rack on rear
   Bus turned corner + hit bike rack + Vehicle
8. **What were weather conditions like?**
9. **Give name and address of any witnesses:**
10. **Did police investigate? (If so, give names of officers.)**
    NO
11. **Was anyone injured? (If so, give names, addresses, and extent of injuries).**
    NO

12. Was any damage done to property? (If so, describe property and the extent of damages. Attach estimates of damages or describe basis for ascertaining extent of damage.)

Bike rack & Car Bumper scuffed

Bike rack part broken

13. What other damages do you claim, if any? None

The bumper scuff was buffed out.

14. Have you been compensated for any part or all of your claim by any insurance company? (If so, give name and address of insurance company and amount paid.)

NO

15. What amount do you claim from the City of Dubuque? $61.43 Rack part

16. Why do you claim the City of Dubuque is responsible? Bus hit vehicle & Rack

17. Have you made any claim against anyone else for damages as a result of this incident? (If yes, give name and address.)

NO

18. If the answer to Question 17 is yes, have you received any payment from that source, and if so, in what amount?

Dated at Dubuque, Iowa this 5 day of November, 2025.

(Signature)

Mark W Standen (Print Name)

RECEIVED
2025 NOV -6 PM 3:30
City Clerk's Office
Dubuque, IA

(Rev. 9/24)

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 3.

ITEM TITLE:	Approval of City Expenditures
SUMMARY:	City Manager recommending City Council approval for payment of City expenditures. **RESOLUTION** Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. Memo Council for 2025_11_17
2. Approving Expenditures Resolution 2025_11_17
3. Expenditure Report - Approvals
4. Expenditure Report - Exceptions
5. August Interim Expenditures by Fund
6. September Interim Revenues
7. September Interim Expenditures by Fund
8. October Interim Revenues
9. October Interim Expenditures by Fund
10. November Interim Revenues

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Expenses Submitted for City Council Approval

DATE: November 10, 2025

Finance is submitting the following expenses to City Council for approval at the November 17, 2025, meeting. Payments on these expenses will be made November 19, 2025.

In addition, Finance is submitting expenses paid since November 5, 2025, to City Council for review. The payments for these claims were approved either by prior City Council action or meet the criteria as an exemption to prior City Council approval.

Pursuant to Iowa Code §372.13A *Payments without prior authorization of council*, all expenses are submitted to City Council for approval before payment, except if approved by prior City Council action or are exempt under City Council resolution 334-19.

Prepared by Jennifer Larson, Chief Financial Officer, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4322
Return to Adrienne N. Breitfelder, City Clerk, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4100

RESOLUTION NO.

AUTHORIZING THE CHIEF FINANCIAL OFFICER / CITY TREASURER TO MAKE CERTAIN PAYMENTS OF BILLS THAT MUST BE PAID AND APPROVED FOR PAYMENT IN ACCORDANCE WITH CITY PROCEDURES

Whereas, Section 1-7-7(E) of the Municipal Code of the City of Dubuque provides that the Chief Financial Officer-City Treasurer shall keep an accurate account of all disbursements, money, or property, specifying date, to whom, and from what fund paid; and

Whereas, the invoices, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose; and

Whereas, the Chief Financial Officer-City Treasurer has provided a list of Expenditures attached hereto, and by this reference made a part hereof, to be drawn to pay for goods and services provided for City purposes; and

Whereas, the City Council of the City of Dubuque has heretofore, by Resolution 334-19 adopted September 16, 2019, authorized the Chief Financial Officer-City Treasurer to issue checks in payment of certain expenditures known as Exception Expenditures prior to City Council approval and such list is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA THAT:

Section 1. The Chief Financial Officer-City Treasurer is hereby authorized to issue payment for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations.

Section 2. In accordance with Iowa Code Section 372.13(6), the City Clerk and Chief Financial Officer are hereby authorized and directed to provide the statement of receipts and disbursements to the City Council, and to publish a summary thereof.

Pursuant to Iowa Code §372.13(6) Finance is submitting the statement of receipts and disbursements to the City Council, and the City Clerk to publish a summary with the City Council minutes.

Passed, approved, and adopted this _____ day of _____, 20__.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne N. Breitfelder, City Clerk

COUNCIL APPROVAL

PAYDATE 11-19-2025

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
1800TShirts	$ 436.00	MLOD T-SHIRTS
1800TShirts	102.00	Parking Meter Enforcement Employee Uniforms
1800TShirts	118.50	Parking Meter Enforcement Employee Uniforms
563 DESIGN PLLC	2,000.00	ST5 Emergency Repair-Stair Replacement
A-1 STORAGE SERVICE	175.00	STORAGE CONTAINER -BRANCHING OUT DBQ
ADDOCO INC	480.00	MULCH FOR GREENHOUSE AREAS
ADDOCO INC	440.00	MULCH FOR BEE BRANCH
AHMANN'S LAWN CARE INC	195.00	LAWN CARE AT MCCOY LOT
AIRGAS USA LLC	16.74	Medical Oxygen for Ambulances
AIRGAS USA LLC	2.79	MONTHLY TANK RENTALS FOR WATER TRT.PROCESS
AIRGAS USA LLC	5.58	MONTHLY TANK RENTALS FOR WATER TRT.PROCESS
AIRGAS USA LLC	687.23	Service - Bulk Tank Inspection
AIRGAS USA LLC	2,888.17	FY2026 BLANKET PO - CO2 FOR WATER TREATMENT PROCES
AIRGAS USA LLC	20.36	Medical Oxygen for Ambulances
ALLIANT ENERGY	172.65	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	140.56	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	55.57	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	58.84	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	6,785.46	FY 2026 Energy Costs for Various Locations
ALLIANT ENERGY	54.05	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	35.12	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	21.22	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	120.86	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	313.07	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	53.55	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	0.67	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	69.43	FY26 Electric Traffic & Street Lights
ALLIANT ENERGY	80,572.47	FY2026 BLANKET PO - ELECTRICITY COSTS
ALLIANT ENERGY	43.54	FY26 Electric Traffic & Street Lights
ALTORFER INC	77.52	UNIT #3910 - FILTERS
ALTORFER INC	200.65	UNIT #3475 - SEALS, REGULATOR
ALTORFER INC	91.91	UNIT #3475 - CLAMP-STEEPE
ALTORFER INC	542.77	UNIT #3475 - CYLINDER
Amano McGann Inc	2,571.00	Amano McGann Amano One Elite Software Package
ANTHONY J ELSKAMP	377.42	TRAVEL REIMBURSEMENT
Applied Technology Group Inc	3,630.00	Bluebeam Upfront Subscription
Ascendance Trucks LLC	605.28	Unit #1910 - Valve Cover Gasket Parts/Service
Ascendance Trucks LLC	71.99	Stock Hoses
Ascendance Trucks LLC	282.43	Unit #3417 - King Pin Kit
Ascendance Trucks LLC	189.61	Unit #3417 - MOTOR KIT, WIPER, WINDSHIELD
ATLANTIC BOTTLING COMPANY	206.70	Coke and Diet Coke
Austin Manders	1,008.20	Per Diem DRE School
AV FUEL	63.79	Blanket Purchase Order - Aviation Fuel
AV FUEL	21,974.03	Blanket Purchase Order - Aviation Fuel
BEKIM & JENNIFER DEMA	112.50	95 VALLEY OWNER OCCUPIED CREDIT
BELLEVUE HERALD-LEADER INC	661.00	Half Page Advertisement
BILL AND COLLEEN MCDERMOTT	56.25	2643 WINDSOR SALE REIMBURSEMENT
BILLY S DIEUJUSTE	576.94	Northwest U-School Police Staff and Command
BILLY S DIEUJUSTE	576.94	Northwest U-School Police Staff and Command
BK DIESEL	(1,850.00)	Complete Reman Turbo unit # 2683
BK DIESEL	(850.00)	5455956 Turbo, Reman Assy Core
BK DIESEL	3,839.13	UNIT #3410 - SERVICE/PARTS '07 F7500 ISB245 TURBO
BLACK HILLS/IOWA GAS UTILITY CO	58.17	FY26 LF BLANKET PO- GAS COSTS
BLACK HILLS/IOWA GAS UTILITY CO	80.95	FY26-UTILITY EXPENSE -GAS FOR 6 STATIONS
BLACK HILLS/IOWA GAS UTILITY CO	112.83	FY26-UTILITY EXPENSE -GAS FOR 6 STATIONS
BLACK HILLS/IOWA GAS UTILITY CO	124.11	Locust Ramp Electricity FY26
Boomerang Corp	586,434.89	Relocate Taxiway Alpha Phase 3 - Phase 2 Constr.

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
BRANDI COWAN	9,286.75	FSS ESCROW PAYOUT
Brian D Guy	1,452.20	Police Captain/Assistant Chief Assessment
BRUNE ENTERPRISES LLC	5,440.00	FY26 Lawn Services
CANVAS PRODUCTS INC	15.00	Repair Gas Mask Pouch
CENGAGE LEARNING INC	28.79	Large Print books for circulating collection
CES COMPUTERS INC	6,821.00	PPC Data Analyst Laptop
CHEM-SULT INC	1,320.50	Polymer for Water Plant Treatment
CHRIS KALB	120.00	309 CLARKE PROPERTY SOLD REIMBURSEMENT
CHRISTINE J HAPP	239.40	PerDiem for Chris Happ Olson. 2025 Ntl Trust Sep25
CINTAS CORP	420.17	Various Maintenance - FY26
CINTAS CORP	209.79	FY2026 BLANKET PO - UNIFORMS
CINTAS CORP	426.00	Various Maintenance - FY26
CINTAS CORP	207.85	FY2026 BLANKET PO - UNIFORMS
CINTAS CORP	209.79	FY2026 BLANKET PO - UNIFORMS
CINTAS CORP	274.13	Various Maintenance - FY26
CINTAS FIRST AID & SAFETY	45.33	FY2026 First Aid Supplies
City of Dubuque	80,862.00	SHORTFALL AND SUBSIDY FOR FY26
CITY OF DUBUQUE - UB	988.15	COMMUNITY IMPACT SERVICE PROGRAM FR 9/15/25-9/30/2
CLARE SLAGEL	37.50	2661 NEW HAVEN RENTAL LICENSE OVERPAYMENT
CLARKE UNIVERSITY	273.94	Franchise Fee FY26
COLE HANSEN	33.75	1208 RHOMBERG WITHDRAWAL REIMBURSEMENT
COMMUNICATIONS ENGINEERING CO	725.00	Exit Lane Configuration
CONFLUENCE, INC.	22,455.00	Historic Millwork District Community Space Design
CONSTELLATION NEW ENERGY GAS DIV	1,226.46	FY2026 BLANKET PO - GAS COSTS
CONSTELLATION NEW ENERGY GAS DIV	1,667.21	Utility gas for library
CONSTELLATION NEW ENERGY GAS DIV	139.12	NATURAL GAS FOR PARKS
DEAN R MATTOON	400.00	1 hour concert 11/6/25
DENISE C BLAKELEY-IHRIG	1,631.44	FY2026 BLANKET PO - CONSULTANT SERVICES
DENISE C BLAKELEY-IHRIG	3,649.79	FY2026 BLANKET PO - CONSULTANT SERVICES
DERREK ATHERLEY	281.25	3669 HILLCREST PROPERTY SALE REIMBURSEMENT
DIETZ ENTERPRISES LLC	2,581.99	2025 Concrete work in the public ROW
DISH NETWORK LLC	153.12	Blanket Purchase Order - Monthly TV Service
DITTMER RECYCLING INC	13,731.90	LF- Dittmer Recycling Services
DITTMER RECYCLING INC	415.54	Blanket Purchase Order - Monthly Refuse Collection
DITTMER RECYCLING INC	150.00	FY2026 BLANKET PO - SVC TRASH AND RECYCLING CHARGE
DITTMER RECYCLING INC	1,697.96	REFUSE FOR OCTOBER 2025
DO PORTUGAL CIRCUS 2, LLC	300.00	CIRCUS DEPOSIT REFUND
DRIVE LINE OF DUBUQUE INC	13,906.25	SNOW PLOW AND LIFT GATE FOR VEHICLE 4907
DUBUQUE COMMUNITY SCHOOL DIST	2,685.67	Franchise Fee FY26
Dubuque Community School District	50.00	lunchtray 5k deposit refund
DUBUQUE CONGREGATIONS UNITED CROP WALK	50.00	HUNGER WALK DEPOSIT REFUND
DUBUQUE COUNTY E911 BOARD	93.51	Dubuque County 911
DUBUQUE COUNTY E911 BOARD	93.51	Emergency Radio System Access Fees Q4
DUBUQUE COUNTY E911 BOARD	467.55	Emergency Radio Access Fees
DUBUQUE COUNTY E911 BOARD	3,459.87	EMERGENCY RADIO SYSTEM ACCESS FEE-PARKS
DUBUQUE COUNTY E911 BOARD	1,963.71	FY2026 BLANKET PO - MONTHLY EDACS ACCESS FEE
DUBUQUE COUNTY FINE ARTS SOCIETY	300.00	LATINX FESTIVAL DEP REFUND
DUBUQUE COUNTY SHERIFF	376.00	Sheriff Services for OCTOBER 2025
DUBUQUE COUNTY SHERIFF	6,246.14	Aug25 Missed Wage Expense
DUBUQUE HOSE & HYDRAULICS	78.80	LF- Shop Supplies 10/23/25
DUBUQUE HOSE & HYDRAULICS	392.94	UNIT #2703 - HOSE, SWIVEL, HOSE CRIMP SOCKET
DUBUQUE HOSE & HYDRAULICS	37.73	UNIT #540004 - WIRE
DUBUQUE HOSE & HYDRAULICS	19.18	UNIT #2682 - HOSE WITH INSERT
DUBUQUE HOSE & HYDRAULICS	43.00	UNIT #2682 - BALL VALVE
DUBUQUE SIGN COMPANY	60.00	DECALS FOR EQUIPMENT
DUBUQUE SIGN COMPANY	23.90	DECALS FOR NEW EQUIPMENT
DYLAN KUTSCH	112.50	1993 HALE RENTAL LICENSE OVERPAYMENT
DYNAMIC LIFECYCLE INNOVATIONS INC	1,544.47	LF-Recycling services
DYNAMIC LIFECYCLE INNOVATIONS INC	1,948.84	LF-Recycling services
EASTERN IOWA EXCAV & CONCRETE LLC	24,614.58	Balke & Nevada Sanitary Repairs

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
ELDON SCHNEIDER	38.92	OCT0BER 2025 MILEAGE FOR ELDON SCHNEIDER
ELLIOTT EQUIPMENT COMPANY	580.73	UNIT# 4002 - STRAINER, SPRAY TIP, RETAINER NUT
EUROFINS ENV TESTING NORTH CENTRAL	10,341.25	LF- Leachate & Groundwater Testing
EUROFINS ENV TESTING NORTH CENTRAL	912.00	LF- Leachate & Groundwater Testing
EXPRESS EMPLOYMENT PROFESSIONALS	222.75	LF-I169- Tour Guide
FEDEX	11.34	Fed X Shipping Fee-Water Bottle Sample - Lead
FEDEX	20.47	Fed X Shipping Fee-Water Bottle Sample - Lead
FERGUSON WATER WORKS SUPPLY #2516	834.34	PARTS FOR TAPPING MACHINE
FOTH INFRASTRUCTURE & ENVIRO LLC	1,402.46	Install PV System
FOTH INFRASTRUCTURE & ENVIRO LLC	5,531.34	Install PV System
FOTH INFRASTRUCTURE & ENVIRO LLC	7,572.65	Install PV System
GANSEN EXCAVATING INC	21,765.75	12704 JFK Slope Stabilization
GARY AND CHRIS STELPFLUG	80.00	407-409 LORAS STR REIMBURSEMENT
GENUINE PARTS COMPANY INC	42.48	LF-Glass Cleaner
GENUINE PARTS COMPANY INC	43.98	UNIT #3451 - WIPER BLADE
GENUINE PARTS COMPANY INC	47.96	UNIT #3453 - AIR FILTERS
GENUINE PARTS COMPANY INC	109.60	STOCK FILTERS 10/28/25
GENUINE PARTS COMPANY INC	134.02	STOCK FILTERS 10/28/25
GENUINE PARTS COMPANY INC	748.94	STOCK FILTERS 11/05/2025
George Jackson	305.58	Reimbursement for Per Diem and Hotel - Cleveland
GRAYMONT WESTERN LIME INC	5,342.40	FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME
GRAYMONT WESTERN LIME INC	5,518.36	FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME
GRAYMONT WESTERN LIME INC	5,548.04	FY2026 BLANKET PO - HIGH CALCIUM QUICKLIME
HDR ENGINEERING INC	1,212.10	Waste Minimization Report Consultant
HILLS & DALES CHILD DEVELOPMENT	8,725.07	SPECIAL SERVICES GRANT PROGRAM
HOLY SPIRIT PARISH	50.00	HOLY SPIRIT FESTIVAL - DEPOSIT REFUND
HOLY SPIRIT PARISH	100.00	HOLY SPIRIT CHILI COOKOFF
HORNUNG'S GOLF PRODUCTS, INC.	120.71	PRO SHOP SPECIALTY ITEMS
HOYNE LANDSCAPING & SNOW PLOWING	2,429.00	PULVERIZED DIRT
HOYNE LANDSCAPING & SNOW PLOWING	781.00	RIP RAP TO VETS
IAN STORMONT	52.50	725 FENELON PROPERTY SALE REIMBURSEMENT
INFORMATION TODAY INC	502.53	Literary Market Place 2026
INFOSEND INC	13,170.06	September Charges
INGRAM LIBRARY SERVICES INC.	(43.24)	Circulating materials for Adult library collection
INGRAM LIBRARY SERVICES INC.	2,267.96	Circulating materials for Adult library collection
INGRAM LIBRARY SERVICES INC.	584.73	Children's books for collection
INGRAM LIBRARY SERVICES INC.	23.18	Teen/Young Adult Materials for Collection
INGRAM LIBRARY SERVICES INC.	1,988.85	Circulating materials for Adult library collection
INGRAM LIBRARY SERVICES INC.	130.71	Children's books for collection
INGRAM LIBRARY SERVICES INC.	53.00	Teen/Young Adult Materials for Collection
INTELIUS SCREENING SOLUTIONS LLC	277.03	FY26 Background Checks - October 2025
INTERSTATE POWER SYSTEMS INC	7,653.33	UNIT# 3471 - PARTS/REPAIR
IOWA DEPARTMENT OF AGRICULTURE	75.00	PESTICIDE LICENSE RENEWAL -2026 PARKS
IOWA DEPT OF TRANSPORTATION	105.48	Paper for MCTs
IOWA KENWORTH INC	1,703.58	Unit #3411: TURBO ACTUATOR KITS
IOWA KENWORTH INC	1,907.51	Unit #1921 - KITS, VG TUR ACT SERV
IOWA KENWORTH INC	214.49	Unit #3410 - PARTS FOR WO #7980
IOWA KENWORTH INC	176.22	STOCK - GILLIG 11/6/25
IXOM WATERCARE INC.	1,435.00	Large Battery- Dickinson Mftg
J & R SUPPLY COMPANY	2,737.43	Repair RD8100 RD10
J & R SUPPLY COMPANY	550.00	Street- Guardian Blade 14"
J & R SUPPLY COMPANY	7,460.00	TAPS CORPS AND CURBSTOPS -WATER MAINS
J & R SUPPLY COMPANY	7,150.00	STAINLESS BOLTS FOR WTRMAIN FITTNGS&VALV BOX ADAP.
J & R SUPPLY COMPANY	160.00	STOP BOX LARGE BASE FOR 1.5" & 2" TAPS
JAKE WILLEY	33.75	370 WINONA SALE REIMBURSEMENT
JASON D DUBA	119.00	PerDiem Jason Duba Iowa APA 2025 Conf
Jeffrey Dozbaba	340.00	Reimbursement for Per Diem for travel to ICC Conf.
Jeremy Patrick Logan	1,469.00	Police Captain & Assistant Chief Assessment
JEREMY R JENSEN	17.17	Assessors Lunch
JULIEN DUBUQUE INTERNATIONAL FILM FESTIVAL	50.00	HALLOWEEN PARADE DEP REFUND

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
JUSTINE HULL	85.00	JHull Travel Reimbursement IDOT Traffic & ITE
Kanopy Inc	1,064.00	Kanopy Streaming Services for Adult Collection
Kara Maxwell	389.00	Reimbursement for Per Diem and Hotel Accomodations
KEISHA BRUNS	45.00	350 KLINGENBERG PROPERTY SALE REIMBURSEMENT
KEISHA BRUNS	67.50	306 KAUFMANN PROPERTY SOLD REIMBURSEMENT
Kieler Service Center	366.64	SHOP TOOL REPAIR - GREY FLOOR JACK
KRAMER PEST CONTROL	2,940.00	Pest Control for 6 Fire Stations (10/1/25-9/31/26)
LAUREN ELIZABETH EGAN	126.74	FSS Annual Conference
LOCATORS LTD	30.00	1980 ELLEN PROPERTY SOLD REIMBURSEMENT
LOCATORS LTD	75.00	3138 HILLCREST PROPERTY SOLD REIMBURSEMENT
LOCATORS LTD	120.00	REIMBURSEMENT FOR 976 OAK SALE
LOCATORS LTD	120.00	PROPERTY SOLD REIMBURSEMENT FOR 1365 MISSOURI
LOCATORS LTD	120.00	SALE OF 1774 LORI - REIMBURSEMENT
LOCATORS LTD	120.00	1982 JEFFREY SOLD REIMBURSEMENT
LOUCKS & SCHWARTZ	2,175.00	HCV & MR Unaudited Financials Processing
LUCAS KAHL	140.00	642 ARLINGTON OPENED IN ERROR
LUCAS M GONYIER	373.30	Reimbursement for trip to Cleveland OH
MACQUEEN EQUIPMENT GROUP	197.63	UNIT #540006 - BRACKET & SENSOR
MACQUEEN EQUIPMENT GROUP	2,475.29	UNIT #2704- PARTS FOR WO #7908
MACQUEEN EQUIPMENT GROUP	1,350.00	UNIT #540006 - PARTS FOR WO #7967
MACQUEEN EQUIPMENT GROUP	334.03	UNIT #540006 - PARTS FOR WO #7967
MACQUEEN EQUIPMENT GROUP	38.90	UNIT #540006 - VARIOUS PARTS FOR WO #8027
MACQUEEN EQUIPMENT GROUP	265.22	UNIT #540006 - VALVE FOR WO #8027
MARK WEILAND JR	180.00	OWNER OCCUPIED REIMBURSEMENT
MARTIN EQUIPMENT OF IL INC	785.25	UNIT#3453 - WASHER, BOLT, CUTTING EDGES
MARTIN EQUIPMENT OF IL INC	1,605.79	UNIT#3471 - FLUID ANALYSIS KIT & FILTERS
MARTIN EQUIPMENT OF IL INC	93.16	UNIT#3467 - LOCK NUT, PLOW BOLT
MARTIN EQUIPMENT OF IL INC	167.90	UNIT#3455 - ORINGS,ELBW FIT,HOS FIT, BULK HOSE
MARTIN EQUIPMENT OF IL INC	170.82	UNIT#3467 - SEAL, PLUG, BUSHING
MARTIN EQUIPMENT OF IL INC	338.96	UNIT# 3455 - ELBOW FTGS, HOSE FTGS, BULK HOSE
MARTIN EQUIPMENT OF IL INC	117.47	UNIT#3453 - SERVICE
MARTIN EQUIPMENT OF IL INC	626.49	UNIT#3456 - SCREW, WASHER, GUARD, MASTER TRA
MARTIN EQUIPMENT OF IL INC	128.13	UNIT#3453 - ELEC. HOUSING, TERMINAL, LCK DEVICE
MARTIN EQUIPMENT OF IL INC	93.09	UNIT# 3213 - FILLER CAP
MARTIN EQUIPMENT OF IL INC	353.00	UNIT#3453 - SERVICE
MARTIN EQUIPMENT OF IL INC	732.97	UNIT#3453 - NUT,JNCT BLK,RELAY,HORN,HDLGHT
MARTIN EQUIPMENT OF IL INC	387.06	UNIT#3453 - SEAL KIT
MCGRATH AUTOMOTIVE GROUP INC	137.09	UNIT #2614 - SUNSHADE
MICS CONSTRUCTION	69,050.00	1866 Washington 21 Lead & HH work
MIDWEST TAPE LLC	536.74	Adult DVDs, BluRays, CDs for Collection
MIDWEST TAPE LLC	201.68	Children's AV and Video Materials
MIDWEST TAPE LLC	696.07	Adult DVDs, BluRays, CDs for Collection
MIDWEST TAPE LLC	102.71	Children's AV and Video Materials
MIKE FINNIN FORD LLC	119.62	Stock
MIKE FINNIN FORD LLC	205.75	Stock - Police
MIKE FINNIN FORD LLC	323.18	UNIT #11037 - SHAFT-FRONT AXLE
MIKE FINNIN FORD LLC	12.00	UNIT #1712 - PAD-PEDAL
MIKE FINNIN FORD LLC	359.96	UNIT #110035 - ROTOR ASY-BRAKE; ROTOR ASY
Mint Green Group USA	710.72	STAFF UNIFORM & PRO SHOP ITEMS
MIRACLE CAR WASH CORP	122.08	FY26 Police Vehicle Car Washes
MIRACLE CAR WASH CORP	21.49	Car Wash- Jeep BS
MIRACLE EXPRESS INC	15.26	FY26 Police Vehicle Car Washes-Express
MI-T-M EQUIPMENT SALES & SERVICE	82.88	Shop Supplies 10/30/2025
Morris Newspaper Corporation of Wisconsin	630.36	Advertising
MSA PROFESSIONAL SERVICES INC	200.00	PROFESSIONAL SERVICES - CREEK CROSSING RESTORATION
MULGREW OIL COMPANY	1,797.00	LF-# 2 PRM DYED WNTR DSL ULS15PPM 06/26/25
MULGREW OIL COMPANY	1,775.51	LF-# 2 PRM DYED WNTR DSL ULS15PPM 07/10/25
MULGREW OIL COMPANY	1,328.25	LF-# 2 PRM DYED WNTR DSL ULS15PPM 10/23/25
MULGREW OIL COMPANY	2,203.65	LF-# 2 PRM DYED WNTR DSL ULS15PPM 10/28/25
MUNICIPAL COLLECTIONS OF AMERICA IN	239.93	Collection Fees for Utility Billing

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
MUNICIPAL PIPE TOOL CO LLC	658.78	UNIT#2703 - POLE DEBRIS CATCHERS
MUNICIPAL PIPE TOOL CO LLC	321.94	UNIT#2711 - CABLE ASSY
MUNICIPAL PIPE TOOL CO LLC	626.16	UNIT#2711 - CABLE
MUNICIPAL PIPE TOOL CO LLC	220.66	UNIT#2711 - TOOL REPAIR
Nicholas Stroschein	613.68	TRAVEL REIMBURSEMENT
NIELAND REFRIGERATION	150.00	DISCONNECTION OF COOLER AND FREEZER AT POD MARINA
NORTHEAST IOWA COUNCIL	524.00	Explorers Program
O'REILLY AUTOMOTIVE INC	394.66	UNIT #130010 - BATTERY
O'REILLY AUTOMOTIVE INC	50.77	Water Outlet (being returned)
O'REILLY AUTOMOTIVE INC	168.50	UNIT #3243 - BATTERY
ORIGIN DESIGN CO	255.00	Cedar Cross Sanitary Task Order
ORIGIN DESIGN CO	4,397.99	Fueling Station Improvements
ORIGIN DESIGN CO	34,715.00	PROF SVCS-PRIVATE LEAD LINE REPL. PROG PHASE 1
OUTDOOR RECREATION PRODUCTS	60.85	RED CABLE FOR PLAYGROUND EQUIPMENT
OVERDRIVE INC	760.94	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	1,280.54	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	901.36	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	1,262.82	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	585.45	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	792.56	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	1,300.78	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	516.91	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	1,095.36	Downloadable Ebooks and EAudio for Adult Collectio
OVERDRIVE INC	126.99	Downloadable Ebooks and EAudio for Adult Collectio
Pirc Tobin Construction Inc	23,448.59	Heeb St Reconstruction Project
PROJECT ROOTED INC	300.00	ROOTED TABLE DEP REFUND
RAM SERVICES LLC	1,095.00	1771 Alta Vista Radon Mitigation LHH21
RES Great Lakes LLC	682.66	NATIVE PLANTS FOR AY MCDONALD PARK
RIVER CITY STONE	(287.52)	CY2023 Various Stone
RIVER CITY STONE	111.65	CY2025 JUL-DEC Various Stone
RIVER CITY STONE	151.69	CY2025 JUL-DEC Various Stone
RIVER CITY STONE	155.32	CY2025 JUL-DEC Various Stone
RIVER CITY STONE	1,082.83	CY2025 JUL-DEC Various Stone
RIVER CITY STONE	302.29	CY2025 JUL-DEC Various Stone
RIVER CITY STONE	252.09	FY2026 BLANKET PO - ROCK/STONE FILL FOR WATER MAIN
RIVER CITY STONE	(960.82)	Stone for FY23
ROBERT HANLEY	105.00	1670 DREXEL PROPERTY SALE REIMBURSEMENT
ROBERT SWIFT	236.25	1380 BELMONT PROPERTY SALE REIMBURSEMENT
ROCHESTER ARMORED CAR CO INC	442.09	DMASWA armored car service (Blanket)
Ronald V Burbach	1,932.00	Fall Clean Up
Ronald V Burbach	2,795.00	Fall Clean Up
SADLER POWER TRAIN INC	(260.42)	800646 Bendix EP8 & 800599 Bendix E8P Brake Valve
SADLER POWER TRAIN INC	(36.58)	RM-D02 Rev HD Max HP drive
SADLER POWER TRAIN INC	322.11	UNIT #3910 - PARTS FOR WO #8008
SADLER POWER TRAIN INC	251.28	UNIT #3910 - FUEL ELEMENT, LED
SADLER POWER TRAIN INC	399.30	UNIT #3410 - SWITCH, CLAMPS, GREASE
SAMANTHA A SCHUELLER	61.15	Gas for 2025 LEIN Conference
Schadl Incorporated	906.10	LF- Preventative Maintenance
Schadl Incorporated	1,344.36	Landfill General Plumbing- Pump Out Mudpits
SCHMITZ JANITORIAL SUPPLY	3,240.00	PW Garage- RLD Derco Brake Cleaner
SEWER EQUIPMENT	1,005.18	UNIT # 2703 - MOTOR
SHANE C HOEPER	60.00	Travel reimbursement for Shane Hoeper
Shive-Hattery Inc	15,712.50	Engineering Services for Hdq. Mechanical Systems
SIEMENS INDUSTRY INC	16,262.00	HVAC PANEL MIGRATION/MODERNIZATION
SPECIAL MARKETS INSURANCE CONSULTAN	600.89	AMERICORPS MEMBER HEALTH INSURANCE- SEPTEMBER
STEEPLE SQUARE	300.00	STEEPLE SQ FEST
STEVEN J SCHILLING	113.05	MILEAGE REIMBURSEMENT
STONE HOLLOW	160.00	Boarding for Axle
SUPERION, LLC	62,619.15	Billable Travel for Training on New RMS
SUPERION, LLC	2,007.08	Billable Travel for Training on New RMS

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
SUPERION, LLC	359,584.85	Annual Subscription Fee for New RMS
TED AND DARLA STACKIS	120.00	2906 JACKSON SALE REIMBURSEMENT
TEMPERLEY EXCAVATING INC	14,380.00	Key Way Drive Storm Sewer Box Culvert Cleanout
THE FISCHER COMPANIES	160.00	FY26 Parking Althoff, AC, Link, Murphy - Blanket
THE FISCHER COMPANIES	40.00	Parking Spot-Media Services
THE FISCHER COMPANIES	120.00	Parking Rent (11/2025)
The Home City Ice Company	251.81	7 lb bagged ice
THE LOCKSMITH EXPRESS	41.50	RINGS & TAGS FOR KEYS
THE LOCKSMITH EXPRESS	2.50	Key for Bike Cage
THE POINT NEIGHBORHOOD ASSOCIATION	655.83	FY26 PNA GRANT- HOT DOG NIGHT
THE POINT NEIGHBORHOOD ASSOCIATION	655.48	FY26 PNA GRANT- HOLIDAY BASKETS
THOMAS J WARNER	32.34	Gas
THOMPSON TIRE & RETREAD	651.12	UNIT# 110034 - Tire Replacement
THOMPSON TIRE & RETREAD	900.00	UNIT# 2614 - TIRES
THOMPSON TIRE & RETREAD	195.00	UNIT#2615 - ALIGNMENT
THOMPSON TIRE & RETREAD	4,125.52	UNIT#4915 - TIRES/SERVICE
THOMPSON TIRE & RETREAD	598.27	UNIT# 3413 - Tire Replacement
THOMPSON TIRE & RETREAD	1,357.88	UNIT# 3411 - Tire retread
THOMPSON TIRE & RETREAD	1,788.00	STOCK - POLICE
THOMPSON TIRE & RETREAD	2,503.00	UNIT#540003 - PARTS/SERVICE
THOMPSON TIRE & RETREAD	2,646.16	UNIT #540003 - REPLACE/REPAIR TIRES
THOMPSON TIRE & RETREAD	320.00	UNIT#2107 - TIRES
THOMPSON TIRE & RETREAD	2,356.00	UNIT#540009 - TIRES/SERVICE
TIMOTHY & ANN SKEMP	90.00	1103 LINCOLN REMOVE UNIT FEE
TIMOTHY L SPECHT	1,050.00	529 Pickett St. Construction Work - Specht Const.
TM Inc	330.00	Mail Courier Service
TOYS DONE RIGHT	22,166.52	Unit 130002 Accident
TREASURER STATE OF IOWA ILEA	2,500.00	Firearms Instructor Course
TREMCO INC	19,817.04	Materials for Fire Station 6 Roof Replacement
TRUCK EQUIPMENT INC	3,060.00	STOCK SWEEP 10/09/2025
TSCHIGGFRIE EXCAVATING	2,234.05	Flexsteel Stormwater Pump Station Access
TSCHIGGFRIE EXCAVATING	3,490.00	Flexsteel Stormwater Pump Station Access
TSCHIGGFRIE EXCAVATING	1,362.50	Flexsteel Stormwater Pump Station Access
Tyler McDonald	182.87	Gas for Academy
Tyler McDonald	291.66	Stipend for Western Iowa Tech Academy
Unified Therapy Services	450.00	24 OAHMP Unified Therapy Services
Unified Therapy Services	450.00	24 OAHMP Unified Therapy Services
UNION HOERMANN PRESS	2,562.60	November/December 2025 City News
VERIZON WIRELESS SERVICES LLC	387.86	Blanket Purchase Order - Monthly Data Charges
Vestis Group Inc (f/k/a Aramark)	131.94	Linens, tablecloths, cleaning cloths
WELU PRINTING COMPANY	39.10	STAFF BUSINESS CARDS
WEX HEALTH INC	1,019.74	FY26 COBRA, Commuter, FSA Admin - October 2025
WICKED RIVER, LLC	300.00	WINTER ARTS FESTIVAL DEP REFUND
	$ 1,813,079.30	

EXCEPTIONS TO COUNCIL APPROVAL

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
260400013	10/30/2025	3C PAYMENT USA CORP	$ 124.63	FY26 PARK ACH FEES
1016596	11/12/2025	AAAE	1,881.00	Digicast ID media software
519489	11/12/2025	ACCESS TECHNOLOGIES INC	8,163.24	FY25 Copy and Print Costs for Malfunctions
519480	11/12/2025	ADVANCE DESIGNS	20.00	Street- Logo put on own jackets
519503	11/12/2025	AJGX3	240.00	Embroider on Beanies
519481	11/12/2025	ALLIANT ENERGY	5,428.93	ELECTRIC BILLS FOR FY26
519481	11/12/2025	ALLIANT ENERGY	113.26	ELECTRIC BILLS FOR FY26
519481	11/12/2025	ALLIANT ENERGY	101.52	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	54.27	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	143.31	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	315.55	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	242.72	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	67.02	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	47,602.14	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	1,359.43	FY26 Electric Traffic & Street Lights
519481	11/12/2025	ALLIANT ENERGY	21.89	2527 Washington St - Alliant Energy - (City Owned)
519481	11/12/2025	ALLIANT ENERGY	33.60	514 Angella St - Alliant Energy (City Owned)
519481	11/12/2025	ALLIANT ENERGY	330.59	ELECTRIC BILLS FOR FY26
519481	11/12/2025	ALLIANT ENERGY	95.18	Blanket Purchase Order - Monthly Electric Service
519481	11/12/2025	ALLIANT ENERGY	21.93	Alliant 0539621000 12th Bluff Lot FY26
519481	11/12/2025	ALLIANT ENERGY	3,098.66	0557811000 PORT RAMP FY26
519481	11/12/2025	ALLIANT ENERGY	1,958.64	0557811000 PORT RAMP FY26
519481	11/12/2025	ALLIANT ENERGY	1,746.58	Alliant 1406331000 Intermodal Ramp FY26
519481	11/12/2025	ALLIANT ENERGY	450.16	Alliant 1477501000 5th Bell Lot FY26
519481	11/12/2025	ALLIANT ENERGY	2,092.36	Alliant 1522511000 5th St Ramp FY26
519481	11/12/2025	ALLIANT ENERGY	105.14	Alliant 6477860931 12th Elm Lot FY26
519481	11/12/2025	ALLIANT ENERGY	7,849.23	ALLIANT 4392701000 Ramps/Lots FY26
519481	11/12/2025	ALLIANT ENERGY	786.82	FY26-UTILITY EXPENSE - ELECTRICITY FOR 6 STATIONS
519481	11/12/2025	ALLIANT ENERGY	11,437.02	WRRC Electrical Expense - FY26
519481	11/12/2025	ALLIANT ENERGY	60.05	ELECTRIC BILLS FOR FY26
519498	11/12/2025	AREA RESIDENTIAL CARE	117.73	Franchise Fee FY26
519498	11/12/2025	AREA RESIDENTIAL CARE	108.95	Franchise Fee FY26
519498	11/12/2025	AREA RESIDENTIAL CARE	88.93	Franchise Fee FY26
519498	11/12/2025	AREA RESIDENTIAL CARE	23.52	Franchise Fee FY26
519498	11/12/2025	AREA RESIDENTIAL CARE	26.56	Franchise Fee FY26
519498	11/12/2025	AREA RESIDENTIAL CARE	30.94	Franchise Fee FY26
1016598	11/12/2025	AV FUEL	21,868.21	Blanket Purchase Order - Aviation Fuel
1016598	11/12/2025	AV FUEL	21,959.88	Blanket Purchase Order - Aviation Fuel
1016598	11/12/2025	AV FUEL	22,283.06	Blanket Purchase Order - Aviation Fuel
1016598	11/12/2025	AV FUEL	22,268.46	Blanket Purchase Order - Aviation Fuel
1016593	11/5/2025	B G BRECKE INC	818.28	ST3-Maintenance on Water Heater
519507	11/12/2025	Badger Lange Ventures LLC	1,709.59	Curb Ramp Program-2'x2' Detectable/ Plain
1016590	11/5/2025	BARD MATERIALS CENTRAL	2,797.60	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	619.60	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	7,730.40	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	341.58	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	422.10	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	1,288.40	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	985.78	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	583.15	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	3,877.00	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	1,127.35	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	6,522.53	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	583.15	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	956.20	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	489.70	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	619.60	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	1,637.15	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	341.58	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	1,458.55	Various Concrete Products
1016590	11/5/2025	BARD MATERIALS CENTRAL	6,321.22	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	3,923.10	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	602.63	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	7,097.17	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	7,014.63	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	473.61	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	7,264.69	Various Concrete Products
1016663	11/12/2025	BARD MATERIALS CENTRAL	473.61	Various Concrete Products
519505	11/12/2025	BERNARD COMMUNICATIONS COMPANY	99.95	Blanket Purchase Order - Monthly Public Wi-Fi
1016664	11/12/2025	BEST BEST & KRIEGER LLP	3,552.00	Cell Tower Legal Services
1016664	11/12/2025	BEST BEST & KRIEGER LLP	4,589.00	Cell Tower Legal Services
1016626	11/12/2025	BILLY S DIEUJUSTE	299.77	Northwest U-School Police Staff and Command
1016626	11/12/2025	BILLY S DIEUJUSTE	317.15	Northwest U-School Police Staff and Command
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	49.06	NATURAL GAS FOR FY26
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	47.07	NATURAL GAS FOR FY26
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	46.40	NATURAL GAS FOR FY26
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	45.74	NATURAL GAS FOR FY26
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	45.07	NATURAL GAS FOR FY26
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	43.09	NATURAL GAS FOR FY26
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	47.07	FY2026 BLANKET PO - GAS COSTS

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	43.09	FY2026 BLANKET PO - GAS COSTS
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	78.86	FY2026 BLANKET PO - GAS COSTS
1016597	11/12/2025	BLACK HILLS/IOWA GAS UTILITY CO	64.29	FY26-UTILITY EXPENSE -GAS FOR 6 STATIONS
1016600	11/12/2025	BLACKHAWK AUTOMATIC SPRINKLERS INC	643.00	City hall sprinkler inspection
1016601	11/12/2025	BLACKSTONE AUDIO BOOKS	209.08	CD Audio Books for Library Collection
519511	11/12/2025	Boys & Girls Club of Greater Dubuque	30.00	Refund of Late Fee Food License Renewal
1016630	11/12/2025	BRANDON J BAUER	460.00	IACP 2025 Conference
1016641	11/12/2025	C&C MANUFACTURING LLC	127.31	UNIT# 3471 - Hydraulic Hoses
1016641	11/12/2025	C&C MANUFACTURING LLC	63.25	UNIT# 3471 - Hose
1016655	11/12/2025	Camiros, Ltd	5,963.41	Camiros -09-01-25 to 09-30-25
1016594	11/5/2025	CAPITAL SANITARY	421.31	Janitorial Supplies
1016594	11/5/2025	CAPITAL SANITARY	791.00	Janitorial Supplies
1016594	11/5/2025	CAPITAL SANITARY	173.97	Janitorial Supplies
1016594	11/5/2025	CAPITAL SANITARY	127.57	Janitorial Supplies - JOTC building
1016594	11/5/2025	CAPITAL SANITARY	165.51	Janitorial Supplies - JOTC building
1016594	11/5/2025	CAPITAL SANITARY	267.57	Janitorial Supplies - JOTC building
1016594	11/5/2025	CAPITAL SANITARY	(248.86)	MISC SUPPLIES- BHGC
1016594	11/5/2025	CAPITAL SANITARY	385.25	MISC SUPPLIES- BHGC
1016594	11/5/2025	CAPITAL SANITARY	323.03	HDQ-Janitorial Supplies
1016669	11/12/2025	CAPITAL SANITARY	205.78	ST2-Janitorial Supplies
1016669	11/12/2025	CAPITAL SANITARY	68.14	MISC SUPPLIES- BHGC
519512	11/12/2025	Carl Plumley	18.60	OCTOBER 2025 MILEAGE FOR CARL PLUMLEY
1016609	11/12/2025	CENGAGE LEARNING INC	610.20	Large Print books for circulating collection
519502	11/12/2025	CENTER POINT INC	274.47	Large print books for circulating collection
519517	11/12/2025	CHAD HEITZ	193.95	Temporary Easement Compensation Auburn & Custer
1016620	11/12/2025	CHRISTOPHER J LESTER	41.44	OCTOBER 2025 MILEAGE FOR CHRIS LESTER
1016602	11/12/2025	CINTAS CORP	19.45	Various Maintenance - FY26
1016602	11/12/2025	CINTAS CORP	52.43	Various Maintenance - FY26
1016602	11/12/2025	CINTAS CORP	45.06	Floor Mat Service
1016602	11/12/2025	CINTAS CORP	168.63	Cintas Ramp Rugs FY26
519483	11/12/2025	CLARKE UNIVERSITY	3,700.02	Franchise Fee FY26
1016668	11/12/2025	COMELEC INTERNET SERVICES	60.00	INTERNET FOR CAMPGROUNDS-FY26
1016668	11/12/2025	COMELEC INTERNET SERVICES	126.45	COMELEC INTERNET SERVICE FY26
1016583	11/5/2025	COMELEC SERVICES INC	120.00	KDUB Tower Fees - 8 Units - FY26
1016603	11/12/2025	COMMUNICATIONS ENGINEERING CO	6,014.00	Path Solution License Renewal
1016603	11/12/2025	COMMUNICATIONS ENGINEERING CO	13,901.00	Switches replacement for WRRC
1016603	11/12/2025	COMMUNICATIONS ENGINEERING CO	9,311.23	Hangar #105 Network Switch
1016604	11/12/2025	CONLON CONSTRUCTION CO	660,578.04	Iowa Amphitheater Schmitt Island Bid Pkg 2
1016649	11/12/2025	ConvergeOne Inc	1,000.00	C1 RP4VM service Work
1016605	11/12/2025	Cottingham & Butler Inc	2,917.00	Ongoing consulting 10-1-2025 to 10-1-2026
1016633	11/12/2025	CRAWFORD HEATING AND COOLING CO INC	3,932.34	BACKFLOW INSPECTIONS
1016584	11/5/2025	CRESCENT ELECTRIC	215.18	Central Ramp GEL Lamps
1016584	11/5/2025	CRESCENT ELECTRIC	107.59	Central Ramp GEL Lamps
1016584	11/5/2025	CRESCENT ELECTRIC	432.23	Stock GEL Lamps
1016658	11/12/2025	CRESCENT ELECTRIC	60.00	5th St Ramp Gel Lamps
519482	11/12/2025	DAN ARENSDORF CONSTRUCTION	4,647.92	2025 Concrete ROW
519482	11/12/2025	DAN ARENSDORF CONSTRUCTION	3,962.79	2025 Concrete ROW
519482	11/12/2025	DAN ARENSDORF CONSTRUCTION	1,650.11	2025 Concrete ROW
519482	11/12/2025	DAN ARENSDORF CONSTRUCTION	1,817.64	2025 Concrete ROW
1016632	11/12/2025	DANIEL K KROGER	352.00	TRAVEL REIMBURSEMENT
1016646	11/12/2025	David B Welsh	460.00	IACP 2025 Conference
1016656	11/12/2025	Debra A Meyer	100.80	Temporary Easement Compensation Auburn & Custer
519484	11/12/2025	DUBUQUE AREA CHAMBER OF COMMERCE	50.00	Scams: Protecting from Fraud - Dalsing/Messerich
1016606	11/12/2025	DUBUQUE HOSE & HYDRAULICS	229.54	Equipment supplies for maintenance
1016606	11/12/2025	DUBUQUE HOSE & HYDRAULICS	169.00	LF- Electronics Kit, Housing Kit, Spindle Assy
1016607	11/12/2025	DUBUQUE HUMANE SOCIETY	14,933.00	FY26 Contracted Service Fees
519522	11/12/2025	DUBUQUE MAIN STREET	300.00	SAT. FARMERS MKT DEPOSIT REFUND
1016628	11/12/2025	DUBUQUE SIGN COMPANY	930.00	Five Flags Sign Repair Labor
1016592	11/5/2025	DUBUQUELAND DOOR COMPANY	7,050.00	Replace/Repair Overhead Door in Fleet Maint Bay
1016608	11/12/2025	EAST CENTRAL INTERGOVERN ASSOC	1,068.00	16th St Detention Basin Culvert & Pumping Station
1016631	11/12/2025	EASTERN IOWA EXCAV & CONCRETE LLC	256,406.87	Auburn & Custer Utility & Roadway Project
519520	11/12/2025	EVAN RANDAL ROSSING	736.20	Temporary Easement Compensation Auburn & Custer
519523	11/12/2025	FALLON MILLERSKI	300.00	FUNDRAISER EVNT REFUND - OVER THE EDGE
1016650	11/12/2025	FEH Associates Inc	3,599.70	Minor Mods Project
1016650	11/12/2025	FEH Associates Inc	3,599.70	Minor Mods Project
519485	11/12/2025	FINLEY HOSPITAL	180.07	Franchise Fee FY26
1016659	11/12/2025	FLOOR SHOW CORPORATION	2,232.89	Remove & Install Carpet in Basement at HDQ/baseboa
519486	11/12/2025	GIESE SHEET METAL CO INC	7,885.00	ImOn Ice Arena Dehumidification System Upgrade Pro
519499	11/12/2025	GRP & ASSOCIATES INC	683.00	LF- Large Medical Waste Boxes 10/20/25
1016643	11/12/2025	Haidee M Cardoso	14.35	Mileage Reimbursement
1016591	11/5/2025	HEIMAN INC	29.65	XT Series Charger Interface Ring Replacement Kit
1016587	11/5/2025	HERITAGE PRINTING COMPANY	946.42	Printing Expenses - Council Proceedings
1016652	11/12/2025	HM Life Insurance Company	95,530.52	Stop Loss Insurance premium for November 2025
1016617	11/12/2025	Hooks Hydraulics & Equipment	39,263.04	NEW DUMP BODY FOR DUMP TRUCK
1016640	11/12/2025	IMWCA	81,081.00	Work Comp Premium - Installment #5
1016629	11/12/2025	INGRAM LIBRARY SERVICES INC.	814.75	Children's books for collection
1016629	11/12/2025	INGRAM LIBRARY SERVICES INC.	607.27	Teen/Young Adult Materials for Collection
1016629	11/12/2025	INGRAM LIBRARY SERVICES INC.	2,819.42	Circulating materials for Adult library collection
519521	11/12/2025	IOWA LAW ENFORCEMENT INTELLIGENCE NETWORK	100.00	Iowa Law Enforcement Intelligence Network
1016611	11/12/2025	J & R SUPPLY COMPANY	1,920.00	Sani Sewer- 0.5"x22' Kent Seal
1016610	11/12/2025	JESSICA M GEORGE-RETHWISCH	385.60	Per Diem APCO Fall 2025 Conference

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
1016613	11/12/2025	JOSEPH R PREGLER	280.00	Gartner IT Conference Per Diem
519519	11/12/2025	KENNETH J PEIFFER	144.90	Temporary Easement Compensation Auburn & Custer
1016635	11/12/2025	KENNETH M MILLER	68.30	Reimburse- Lunch for staff (Papa Johns)
1016595	11/5/2025	KIESLER POLICE SUPPLY INC	882.00	Glock 19 Gen 9mm Pistol
519487	11/12/2025	KLUESNER CONSTRUCTION INC	2,000.00	Wood Chips for DMASWA 10/17-10/30/25
1016660	11/12/2025	KONE INC	2,474.00	FY26 Ramp Elevator Maintenance
1016614	11/12/2025	KRAEMERS WATER STORE INC	13.05	Bottled Water Service for Landfill 08/31/25
1016614	11/12/2025	KRAEMERS WATER STORE INC	52.95	Bottled Water Service for Landfill 10/31/25
1016639	11/12/2025	KRISTEN K DIETZ	301.00	Travel reimbursement for conference
1016636	11/12/2025	KYLE P REINERT	816.00	Tuition Reimbursement
1016645	11/12/2025	Lerdahl Business Interiors, Inc.	50,413.28	Lerdahl furniture for MFC
1016657	11/12/2025	LINWOOD CEMETERY ASSOCIATION	6,527.11	CONTRIBUTION/FINANCIAL SUPPORT FOR FY26
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	47.32	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	44.01	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	66.13	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	65.34	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	290.58	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	43.66	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	52.80	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	58.03	FY26 Electric Traffic & Street Lights
1016585	11/5/2025	MAQUOKETA VALLEY ELECTRIC COOP	112.45	FY26 Electric Traffic & Street Lights
1016654	11/12/2025	Mary Angelene Metcalf	77.50	MILEAGE REIMBURSEMENT
1016651	11/12/2025	Matthew Dressler	26,200.00	324 Chappel 21 Lead and HH Work
519488	11/12/2025	MEDIACOM	236.90	INTERNET FOR TREE CREW-FY26
1016642	11/12/2025	METTA TECHNOLOGIES, INC	80,700.00	DMASWA Portable Litter Fencing Control Units 2025
1016622	11/12/2025	MICS CONSTRUCTION	235.25	942 Southern Ave. - Homeowner Rehabilitation
1016627	11/12/2025	MIDWEST TAPE LLC	359.11	Children's AV and Video Materials
1016627	11/12/2025	MIDWEST TAPE LLC	580.77	Adult DVDs, BluRays, CDs for Collection
260500002	11/5/2025	MIDWESTONE BANK	647,632.00	November 2025 HAP
260500003	11/5/2025	MIDWESTONE BANK	2,690.89	November 2025 Admin Fee
519500	11/12/2025	MI-T-M EQUIPMENT SALES & SERVICE	50.00	LF- Rotating Nozzle Filter
519490	11/12/2025	MOLO OIL COMPANY	1,420.33	CoD Fuel 09/20/25-10/19/25
519490	11/12/2025	MOLO OIL COMPANY	55,868.41	City of DBQ City Vehicles Fuel-09/20/25-10/19/25
519508	11/12/2025	MRI SOFTWARE LLC	34,606.39	Annual Happy Cloud Renewal (12/01/25 to 11/30/26)
519506	11/12/2025	MT LIBRARY SERVICES INC	940.56	Children's books for collection
519491	11/12/2025	MULGREW OIL COMPANY	2,490.47	LF-# 2 PRM DYED WNTR DSL ULS15PPM 10/21/25
519524	11/12/2025	MULTICULTURAL FAMILY CENTER	300.00	REFUND FOR EASTER EGG HUNT EVENT
519516	11/12/2025	NEZTROP, LLC	1,000.00	Lease w/ Neztrop LLC for Bee Branch Material Stora
1016612	11/12/2025	NIELAND REFRIGERATION	372.35	WALK-IN COOLER INSPECTION FOR REPAIR
1016621	11/12/2025	NUTRI JECT SYSTEMS INC	17,269.20	Biosolids Management - WRRC Hauling
1016621	11/12/2025	NUTRI JECT SYSTEMS INC	9,100.00	Biosolids Management - Storage
1016667	11/12/2025	PARKING INC	175.00	Iowa/Five Flags Ramp Server Maintenance
1016637	11/12/2025	PHELPS THE UNIFORM SPECIALISTS	48.19	Blanket Purchase Order - Weekly Uniform Cleaning
1016637	11/12/2025	PHELPS THE UNIFORM SPECIALISTS	48.19	Blanket Purchase Order - Weekly Uniform Cleaning
1016586	11/5/2025	POLYDYNE INC	11,385.00	Polymer - 3 totes for the Drum Thickener
519513	11/12/2025	Quality Striping Inc	177,163.34	Runway Markings Improvement Project #2
1016653	11/12/2025	R & J Window Cleaning LLC	275.00	WINDOW CLEANING- POD MARINA
519492	11/12/2025	RADIO DUBUQUE INC	75.00	Aging In Place Advertising
1016588	11/5/2025	RIVER CITY PAVING	80,839.24	2025:: JUL-DEC Hot & Cold Mix Asphalt
1016588	11/5/2025	RIVER CITY PAVING	47,721.84	2025:: JUL-DEC Hot & Cold Mix Asphalt
1016588	11/5/2025	RIVER CITY PAVING	58,794.35	2025:: JUL-DEC Hot & Cold Mix Asphalt
1016588	11/5/2025	RIVER CITY PAVING	130,058.11	2025:: JUL-DEC Hot & Cold Mix Asphalt
1016588	11/5/2025	RIVER CITY PAVING	53,718.80	2025:: JUL-DEC Hot & Cold Mix Asphalt
1016634	11/12/2025	ROCHESTER ARMORED CAR CO INC	408.53	DMASWA armored car service (Blanket)
519515	11/12/2025	RUNDE CHEVROLET, INC.	46,560.00	Parking Truck 2026 Silverado HD
260500001	11/7/2025	RXBENEFITS INC	91,070.66	FY26 Prescrp Admin & Claims - 10/11 to 10/24/25
1016638	11/12/2025	SARAH A BERNA	360.00	TRAVEL REIMBURSEMENT
1016638	11/12/2025	SARAH A BERNA	391.60	TRAVEL REIMBURSEMENT
519493	11/12/2025	SCHMALZ PRECAST CONCRETE MFG	2,069.00	Street- Manhole Risers 10/23/25
1016599	11/12/2025	SCOTT A. BAXTER	460.00	Per Diem IACP 2025 Conference
519518	11/12/2025	SILVER GLOVES, LLC	180.00	Temporary Easement Compensation Auburn & Custer
519514	11/12/2025	Sinclair Television Group, Inc.	700.00	Marketing - QGAN and KGAN
519514	11/12/2025	Sinclair Television Group, Inc.	700.00	Marketing - QGAN and KGAN
1016670	11/12/2025	SIX SECONDS	99.00	MAP Certification
519504	11/12/2025	SUSTAINABLE STRATEGIES DC	7,500.00	Strategic Funding Services - Grant Writing
1016661	11/12/2025	TELEGRAPH HERALD	6,326.00	Air Service Marketing
519509	11/12/2025	Telos Corporation	220.25	Blanket Purchase Order - Fingerprinting
1016625	11/12/2025	THE FISCHER COMPANIES	80.00	FY26 Parking
1016625	11/12/2025	THE FISCHER COMPANIES	80.00	Parking for IT - 2 spaces at Annex
1016623	11/12/2025	THERESE H GOODMANN	4,843.63	Strategic partnerships with federal agencies 2025
519497	11/12/2025	THOMSON REUTERS - WEST	394.00	IA Rules of Court 2026
1016615	11/12/2025	THREE RIVERS FS INC	990.00	LF- Diesel exhaust fluid bulk 10/24/25
1016615	11/12/2025	THREE RIVERS FS INC	272.40	LF- Spectra Lube Red 2 30TB CS
1016644	11/12/2025	Today's Business Solutions, Inc.	7,198.68	Public PC time and print management
1016644	11/12/2025	Today's Business Solutions, Inc.	7,198.68	Public PC time and print management
1016483	10/30/2025	TRICON CONSTRUCTION GROUP	49,161.03	MSC Reception Renovation
1016616	11/12/2025	TRICON CONSTRUCTION GROUP	1,716,191.46	Old Mill Lift Station and Force Main
519494	11/12/2025	TRICOR INC	700.00	Confined Space Training
1016666	11/12/2025	TRI-STATE PORTA POTTY INC	495.00	Rental of units for Landfill and Streets
1016589	11/5/2025	TRUCK COUNTRY OF IOWA INC	1,091.61	UNIT #3410 - REPAIR, PARTS
1016589	11/5/2025	TRUCK COUNTRY OF IOWA INC	121.34	UNIT #3403 - PART

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	191.28	UNIT #540009 - SERVICE/PART (HOSE MODIFICATION)
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	13.98	STOCK - RUBBISH
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	848.25	STOCK - BUS
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	34.07	SHOP USE
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	115.91	UNIT #4001 - PEDAL
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	1,167.60	UNIT #1921 - BATTERIES
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	63.29	UNIT #2614 - THERMOSTAT
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	2,642.64	UNIT #2503 - PARTS & REPAIR
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	437.85	STOCK BATTERIES 06/20/25
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	224.11	UNIT #540003 - AIR SUSPENSION BELLOWS
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	817.30	UNIT #3407 - SENSORS
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	113.15	UNIT #3201 - PNEUMATIC ABS
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	23.58	UNIT #540004 - HOSE
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	260.62	UNIT #2683 - SERVICE (HOSE LEAK)
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	301.35	UNIT #3223 - TANK-AIR, STL & CLAMP
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	(815.62)	Unit #Gillig Bus Parts
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	(255.00)	Unit # 2501- Sensor, Nitrogen Oxide
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	(98.29)	UNIT #2503 Electrical Repair Connector
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	(113.15)	STOCK - Pneumatic ABS (To Be Returned)
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	(510.00)	STOCK - Nitrogen Oxide Sensor and Cores
1016662	11/12/2025	TRUCK COUNTRY OF IOWA INC	(617.75)	UNIT# 2683 Lower Battery Replacement
519528	11/12/2025	UB REFUNDS	NELSON, VIVIAN I	UB 08995 911 LOCUST
519527	11/12/2025	UB REFUNDS	DIEDERICH, BETHANY A.	UB 02000 1416 LINCOLN
519526	11/12/2025	UB REFUNDS	BURKE, WALTER J.	UB 04812 2824 CENTRAL
519495	11/12/2025	UNION HOERMANN PRESS	159.91	Franchise Fee FY26
1016624	11/12/2025	Vestis Group Inc (f/k/a Aramark)	131.94	Linens, tablecloths, cleaning cloths
1016648	11/12/2025	Vidl Solutions, Inc	2,100.00	CC Goal-Organizational Culture Continuous Improvem
519496	11/12/2025	VISU-SEWER INC	10,400.00	Strong Seal Manhole Rehab Broadway & Wilson Alley
519501	11/12/2025	Wastequip LLC	1,792.00	LF- Waste Green Carts with Red Lids 10/25/25
519510	11/12/2025	WB McCloud & Co, Inc.	280.90	Monthly Pest Prevention
1016618	11/12/2025	WELU PRINTING COMPANY	39.10	Staff Business Cards
1016619	11/12/2025	WHKS AND COMPANY	718.92	City Hall Annex Awning
519525	11/12/2025	WICKED RIVER, LLC	300.00	FARMERS MKT DEPOSIT REFUND
1016665	11/12/2025	WOODMAN ELECTRICAL CONTRACTORS	1,293.00	Port Ramp Tech Support
1016647	11/12/2025	World Archives Midco, LLC	6,764.00	NewspaperArchive.com subscription 1/1/26 -12/31/26
			$ 4,994,973.46	

CITY OF DUBUQUE
PERIOD ENDING AUGUST 31,2025
INTERIM EXPENDITURES BY FUND

General	1,910,919.52
Special Revenue	664,603.93
Capital Projects	2,015,837.22
Water	525,682.50
Sanitary Sewer	285,900.60
Stormwater	29,370.55
Parking	80,001.31
Refuse	45,921.79
Transit	38,987.22
Internal Service	4,022.52
DMASWA	274,594.90
GRAND TOTAL	**$ 5,875,842.06**

***Please note that the financial information presented is preliminary. Expenditures are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.**

CITY OF DUBUQUE
PERIOD ENDING SEPTEMBER 30, 2025
INTERIM REVENUES BY TYPE

Revenue Type	Amount
Charge for services	7,737,433.47
Grants/Contributions	3,360,947.59
Property Taxes	2,841,926.37
TIF	2,009,543.25
LOST	1,100,968.65
Hotel/Motel Tax	324,018.54
Utility Franchise Fees	629,064.30
Gaming	52,421.88
Investment Earnings	340,537.73
Gain on Disposal	28,446.01
Miscellaneous	142,265.00
Total	**$ 18,567,572.79**

CITY OF DUBUQUE
PERIOD ENDING SEPTEMBER 30, 2025
INTERIM REVENUES BY FUND

Fund	Amount
General Fund	8,364,803.08
Special Revenue	4,244,994.24
Debt Service	28,498.05
Capital Projects	741,338.39
Water	1,014,494.97
Sanitary	1,136,022.96
Stormwater	536,491.01
Parking	240,657.82
Refuse	354,824.43
Transit	172,968.65
Internal Service	685,822.22
DMASWA	1,046,656.97
Total	**$ 18,567,572.79**

***Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.**

CITY OF DUBUQUE
PERIOD ENDING SEPTEMBER 30,2025
INTERIM EXPENDITURES BY FUND

General	1,459,434.73
Special Revenue	91,386.40
Capital Projects	1,412,557.20
Water	106,035.73
Sanitary Sewer	695,861.27
Stormwater	274,881.01
Parking	28,777.92
Refuse	4,034.53
Transit	16,891.43
Internal Service	7,306.27
DMASWA	1,279,493.20
GRAND TOTAL	**$ 5,376,659.69**

***Please note that the financial information presented is preliminary. Expenditures are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.**

CITY OF DUBUQUE
PERIOD ENDING OCTOBER 31, 2025
INTERIM REVENUES BY TYPE

Revenue Type	Amount
Charge for services	8,290,345.06
Grants/Contributions	1,716,918.36
Property Taxes	10,777,907.88
TIF	5,719,840.04
LOST	1,191,929.51
Hotel/Motel Tax	378,459.51
Utility Franchise Fees	131,754.00
Gaming	40,929.62
Investment Earnings	817,957.26
Gain on Disposal	17,823.04
Miscellaneous	2,618,124.50
Total	**$ 31,701,988.78**

CITY OF DUBUQUE
PERIOD ENDING OCTOBER 31, 2025
INTERIM REVENUES BY FUND

Fund	Amount
General Fund	13,707,177.21
Special Revenue	8,449,059.25
Debt Service	102,654.72
Capital Projects	618,533.09
Water	1,853,701.99
Sanitary	4,222,878.47
Stormwater	891,706.36
Parking	221,483.96
Refuse	618,235.09
Transit	79,104.99
Internal Service	18,942.21
DMASWA	918,511.44
Total	**$ 31,701,988.78**

***Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.**

CITY OF DUBUQUE
PERIOD ENDING OCTOBER 31,2025
INTERIM EXPENDITURES BY FUND

General	1,506,301.70
Special Revenue	637,414.06
Capital Projects	2,013,717.45
Water	80,523.12
Sanitary Sewer	321,226.20
Stormwater	370,890.37
Parking	21,303.26
Refuse	7,058.37
Transit	8,846.28
Internal Service	21,136.60
DMASWA	761,365.77
GRAND TOTAL	**$ 5,749,783.18**

***Please note that the financial information presented is preliminary. Expenditures are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.**

CITY OF DUBUQUE
PERIOD ENDING NOVEMBER 30, 2025
INTERIM REVENUES BY TYPE

Revenue Type	Amount
Charge for services	2,603,350.46
Grants/Contributions	758,944.76
Utility Franchise Fees	484,890.53
Gaming	9,036.35
Investment Earnings	2,401.17
Miscellaneous	340.97
Total	**$ 3,858,964.24**

CITY OF DUBUQUE
PERIOD ENDING NOVEMBER 30, 2025
INTERIM REVENUES BY FUND

Fund	Amount
General Fund	1,010,522.37
Special Revenue	747,335.44
Water	584,030.04
Sanitary	969,352.31
Stormwater	267,222.89
Parking	49,479.04
Refuse	177,911.40
Transit	13,918.71
Internal Service	6,409.84
DMASWA	32,782.20
Total	**$ 3,858,964.24**

***Please note that the financial information presented is preliminary. Revenues are not included until transactions have been reconciled and posted. Final figures will be shared once all data has been validated.**

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 4.

ITEM TITLE:	Banking Services Agreement First Amendment
SUMMARY:	City Manager recommending City Council approve the updated terms of the banking services agreement with UMB Bank, n.a.
SUGGUESTED DISPOSITION:	Receive and File; Approve

ATTACHMENTS:

1. Banking Services Agreement First Amendment_MVM Memo
2. Banking Services Agreement First Amendment_Staff Memo_2025_11_13
3. GOVERNMENT BANKING - Cover Sheet (1)

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007 • 2012 • 2013

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Banking Services Agreement First Amendment

DATE: November 13, 2025

Chief Financial Officer Jennifer Larson seeks City Council approval for updated banking agreement terms. The new interest rate of the 91-day T-Bill (avg) discount index plus 14 basis points is equivalent to the original agreement, ensuring equivalent interest earnings for City funds. Going forward, UMB will continue to conduct a comparative analysis monthly to ensure that the amount of interest being paid to the City of Dubuque remains at a level equal to or better than the original structure.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM: bd/sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jennifer Larson, Chief Financial Officer
Brian DeMoss, Finance Manager

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007 • 2012 • 2013

TO: Michael C. Van Milligen, City Manager

FROM: Jennifer Larson, Chief Financial Officer

SUBJECT: Banking Services Agreement First Amendment

DATE: November 13, 2025

INTRODUCTION

This memorandum seeks City Council's consideration and action on updated terms in the banking services agreement with HTLF Bank, now UMB Bank, n.a., as outlined in the attached form.

DISCUSSION

The attached form from UMB Bank updates the banking services agreement to use the 91-day T-Bill (avg) discount index plus a 14 basis points spread. Previously, it was the 13-week T-Bill plus five basis points, which is unavailable at UMB. UMB determined an equivalent rate of 91-day T-Bill (avg) discount plus 14 basis points, providing the equivalent interest earnings on City funds. Going forward, UMB will continue to conduct a comparative analysis monthly to ensure that the amount of interest being paid to the City of Dubuque remains at a level equal to or better than the original structure.

ACTION

I recommend the City Council approve and sign the updated terms of the banking services agreement with UMB Bank, n.a.

JML

Enclosures

GOVERNMENT BANKING
TREASURY MANAGEMENT
COVER SHEET

Organization Name: CITY OF DUBUQUE

Contact Person: Jenny Larson **Phone:** 563-589-4322

Address: 50 W. 13th St. **City/State/Zip:** Dubuque, IA, 52001

Email: Jlarson@cityofdubuque.org

Relationship Manager: KEVIN FINKE

Treasury Management Officer: Alma Mrzljak

INDEX AND INTEREST RATE TO BE PAID:
91 Day T-Bill Avg plus 14 bps

DDA Account:

Type of Collateral to be used: US Treasury and Government Agency Securities and other collateral allowable by Iowa State Statue

% of collateral to be used: 100%

Date of contract to begin: November 4, 2024

Contract Expiration Date: November 4, 2029

Updated Terms: Converting from HTLF, updating the index to 91-day T Bill (avg) disc, plus 14bps spread, and re-documenting Government Banking Form (GBF). As a result of the merger with UMB, the interest rate calculation has changed slightly as noted in the Government Banking Form. With that said, a 90 day look back comparative analysis was performed which resulted in the increase in the spread over the index increasing from .05 to .14 basis points to be equal to or greater than the interest associated with the original structure. Going forward, UMB will continue to conduct this comparative analysis monthly to ensure that the amount of interest being paid to the City of Dubuque remains at a level equal to or better than the original structure.

~~Nat'l FFE minus 8bps~~

GOVERNMENT BANKING
TREASURY MANAGEMENT
COVER SHEET

Client Signature Date

UMB Relationship Manager Approval Date

UMB Funds Management Approval Date

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 5.

ITEM TITLE:	Fiscal Year 2025 State of Iowa Annual Financial Report
SUMMARY:	City Manager recommending approval to file the Fiscal Year 2025 State of Iowa Annual Financial Report with the State of Iowa Auditor.
SUGGUESTED DISPOSITION:	Receive and File; Approve

ATTACHMENTS:

1. FY25 AFR_MVM Memo_2025_11_13
2. FY25 AFR_Staff Memo_2025_11_13
3. 25 AFR Notice
4. 25 AFR

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

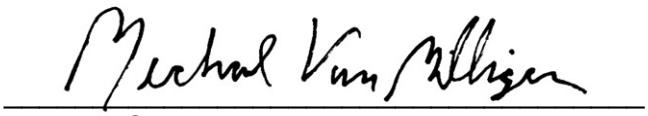
FROM: Michael C. Van Milligen, City Manager

SUBJECT: Fiscal Year 2025 State of Iowa Annual Financial Report

DATE: November 8, 2025

Chief Financial Officer Jennifer Larson is recommending approval to file the Fiscal Year 2025 State of Iowa Annual Financial Report with the State of Iowa Auditor.

I concur with the recommendation and respectfully request Mayor and City Council approval.



Michael C. Van Milligen

MCVM/jml
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jennifer Larson, Chief Financial Officer
Brian DeMoss, Finance Manager

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Michael C. Van Milligen, City Manager

FROM: Jennifer Larson, Chief Financial Officer

SUBJECT: Fiscal Year 2025 State of Iowa Annual Financial Report

DATE: November 8, 2025

INTRODUCTION

The purpose of this memorandum is to submit the Fiscal Year 2025 State of Iowa Annual Financial Report.

BACKGROUND

The Annual Financial Report must be filed with State of Iowa Auditor pursuant to the Code of Iowa Section 384.22 by December 1, 2025.

DISCUSSION

The Annual Financial Report is prepared on a modified basis, and the annual budget is prepared on a cash basis. The City is required to publish the first page of this report before filing the report with the State Auditor's Office. The Dubuque Telegraph Herald will publish this report after City Council approval.

There is no statutory requirement for the City Council to approve the Annual Financial Report or pass a resolution prior to publication and filing. However, when possible, City Council review and approval of the official document is recommended.

House File 718 (HF718), passed in the 2023 Legislative Session, mandates cities to report detailed information about their outstanding debts. Starting with the July 1, 2024 to June 30, 2025 financial report, cities must include each debt series, type of debt, issuance date, debt resolution, interest rate range, whether the debt was voted on (and if not, the exclusion reason), amount issued, principal outstanding at the start of the fiscal year, principal and interest paid, related lines of debt, purpose, and projects funded by the debt. The Iowa Department of Management has created a new page called "CITY DEBT DETAIL" for this purpose. This additional reporting requires about 16 hours to prepare due to the research needed for historical debt resolution information.

REQUEST

I respectfully recommend approval to publish and file the Fiscal Year 2025 State of Iowa Annual Financial Report with the State of Iowa Auditor.

STATE OF IOWA 2025 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2025 CITY OF DUBUQUE, IOWA DUE: December 1, 2025	16203100700000 CITY OF DUBUQUE 50 W 13th Street DUBUQUE IA 52001-4864 POPULATION: 59667

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	28780003		28,780,003	27,540,528
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	28,780,003		28,780,003	27,540,528
Delinquent Property Taxes	1,761		1,761	0
TIF Revenues	17,551,607		17,551,607	17,907,459
Other City Taxes	22,533,590	0	22,533,590	25,126,148
Licenses and Permits	3,097,806	1,925,617	5,023,423	2,290,822
Use of Money and Property	23,775,284	1,622,104	25,397,388	19,143,084
Intergovernmental	44,018,806	3,767,744	47,786,550	94,339,978
Charges for Fees and Service	5,758,312	48,669,404	54,427,716	58,215,895
Special Assessments	74,022	0	74,022	662,524
Miscellaneous	9,124,761	5,095,606	14,220,367	13,187,997
Other Financing Sources, Including Transfers in	52,147,553	25,886,015	78,033,568	134,304,264
Total Revenues and Other Sources	206,863,505	86,966,490	293,829,995	392,718,699
Expenditures and Other Financing Uses				
Public Safety	42,626,355		42,626,355	45,110,229
Public Works	16,395,835		16,395,835	20,719,349
Health and Social Services	1,172,595		1,172,595	1,323,877
Culture and Recreation	17,222,773		17,222,773	20,458,315
Community and Economic Development	21,502,546		21,502,546	19,476,722
General Government	15,161,161		15,161,161	18,513,110
Debt Service	10,865,131		10,865,131	13,597,492
Capital Projects	41,582,357		41,582,357	153,792,806
Total Governmental Activities Expenditures	166,528,753	0	166,528,753	292,991,900
Business type activities		64,570,928	64,570,928	140,770,948
Total All Expenditures	166,528,753	64,570,928	231,099,681	433,762,848
Other Financing Uses, Including Transfers Out	24,476,405	25,168,810	49,645,215	63,433,142
Total All Expenditures/and Other Financing Uses	191,005,158	89,739,738	280,744,896	497,195,990
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	15,858,347	-2,773,248	13,085,099	-104,477,291
Beginning Fund Balance July 1, 2024	117,784,983	34,176,560	151,961,543	152,461,021
Ending Fund Balance June 30, 2025	133,643,330	31,403,312	165,046,642	47,983,730

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds 8,036,072	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds 20,108,766

Indebtedness at June 30, 2025	Amount	Indebtedness at June 30, 2025	Amount
General Obligation Debt	104,240,754	Other Long-Term Debt	350,000
Revenue Debt	106,048,353	Short-Term Debt	0
TIF Revenue Debt	15,565,000		
		General Obligation Debt Limit	321,926,120

STATE OF IOWA 2025 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2025 CITY OF DUBUQUE, IOWA DUE: December 1, 2025	16203100700000 CITY OF DUBUQUE 50 W 13th Street DUBUQUE IA 52001-4864 POPULATION: 59667

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	28,780,003		28,780,003	27,540,528
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	28,780,003		28,780,003	27,540,528
Delinquent Property Taxes	1,761		1,761	0
TIF Revenues	17,551,607		17,551,607	17,907,459
Other City Taxes	22,533,590	0	22,533,590	25,126,148
Licenses and Permits	3,097,806	1,925,617	5,023,423	2,290,822
Use of Money and Property	23,775,284	1,622,104	25,397,388	19,143,084
Intergovernmental	44,018,806	3,767,744	47,786,550	94,339,978
Charges for Fees and Service	5,758,312	48,669,404	54,427,716	58,215,895
Special Assessments	74,022	0	74,022	662,524
Miscellaneous	9,124,761	5,095,606	14,220,367	13,187,997
Other Financing Sources	52,147,553	25,886,015	78,033,568	70,871,122
Transfers In	29,194,714	20,450,501	49,645,215	63,433,142
Total Revenues and Other Sources	206,863,505	86,966,490	293,829,995	392,718,699
Expenditures and Other Financing Uses				
Public Safety	42,626,355		42,626,355	45,110,229
Public Works	16,395,835		16,395,835	20,719,349
Health and Social Services	1,172,595		1,172,595	1,323,877
Culture and Recreation	17,222,773		17,222,773	20,458,315
Community and Economic Development	21,502,546		21,502,546	19,476,722
General Government	15,161,161		15,161,161	18,513,110
Debt Service	10,865,131		10,865,131	13,597,492
Capital Projects	41,582,357		41,582,357	153,792,806
Total Governmental Activities Expenditures	166,528,753	0	166,528,753	292,991,900
BUSINESS TYPE ACTIVITIES		64,570,928	64,570,928	140,770,948
Total All Expenditures	166,528,753	64,570,928	231,099,681	433,762,848
Other Financing Uses	24,476,405	25,168,810	49,645,215	
Transfers Out	24,476,405	25,168,810	49,645,215	63,433,142
Total All Expenditures/and Other Financing Uses	191,005,158	89,739,738	280,744,896	497,195,990
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	15,858,347	-2,773,248	13,085,099	-104,477,291
Beginning Fund Balance July 1, 2024	117,784,983	34,176,560	151,961,543	152,461,021
Ending Fund Balance June 30, 2025	133,643,330	31,403,312	165,046,642	47,983,730

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds 8,036,072	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds 20,108,766

Indebtedness at June 30, 2025	Amount	Indebtedness at June 30, 2025	Amount
General Obligation Debt	104,240,754	Other Long-Term Debt	350,000
Revenue Debt	106,048,353	Short-Term Debt	0
TIF Revenue Debt	15,565,000		
		General Obligation Debt Limit	321,926,120

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

	Publication 11/21/2025
Signature of Preparer	
Printed name of Preparer Jennifer Larson	Phone Number 563-589-4398
	Date Signed
Signature of Mayor or Mayor Pro Tem (Name and Title)	

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2

CITY OF DUBUQUE
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2025

GAAP / Modified

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section A - Taxes	1										1
Taxes levied on property	2	26,448,386	2,037,005		294,612			28,780,003		28,780,003	2
Less: Uncollected Property Taxes - Levy Year	3							0		0	3
Net Current Property Taxes	4	26,448,386	2,037,005		294,612	0	0	28,780,003		28,780,003	4
Delinquent Property Taxes	5	1,639	111		11			1,761		1,761	5
Total Property Tax	6	26,450,025	2,037,116		294,623	0	0	28,781,764		28,781,764	6
TIF Revenues	7			17,551,607				17,551,607		17,551,607	7
Other City Taxes											
Utility Tax Replacement Excise Taxes	8							0		0	8
Utility Franchise Tax (Chapter 364.2, Code of Iowa)	9	5,601,897	373,690					5,975,587		5,975,587	9
Parimutuel Wager Tax	10							0		0	10
Gaming Wager Tax	11	589,215						589,215		589,215	11
Mobile Home Tax	12	60,618	4,744		558			65,920		65,920	12
Hotel / Motel Tax	13	3,436,906						3,436,906		3,436,906	13
Other Local Option Taxes	14	6,232,981				6,232,981		12,465,962		12,465,962	14
Total Other City Taxes	15	15,921,617	378,434		558	6,232,981	0	22,533,590	0	22,533,590	15
Section B - Licenses and Permits	16	3,039,085				58,721		3,097,806	1,925,617	5,023,423	16
Section C - Use of Money and Property	17										17
Interest	18	4,847,188	716,965	809,008	300,849	1,631,977	5,021	8,311,008	1,394,618	9,705,626	18
Rents and Royalties	19	15,450,491				13,785		15,464,276	227,486	15,691,762	19
Other Miscellaneous Use of Money and Property	20							0		0	20
	21							0		0	21
Total Use of Money and Property	22	20,297,679	716,965	809,008	300,849	1,645,762	5,021	23,775,284	1,622,104	25,397,388	22
Section D - Intergovernmental	24										24
Federal Grants and Reimbursements	26										26
Federal Grants	27	3,041,103	9,500			8,229,632		11,280,235	3,298,132	14,578,367	27
Community Development Block Grants	28		1,602,433					1,602,433		1,602,433	28
Housing and Urban Development	29		10,818,214					10,818,214		10,818,214	29
Public Assistance Grants	30							0		0	30
Payment in Lieu of Taxes	31							0		0	31
	32							0		0	32
Total Federal Grants and Reimbursements	33	3,041,103	12,430,147		0	8,229,632	0	23,700,882	3,298,132	26,999,014	33

CITY OF DUBUQUE
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2025

GAAP / Modified

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section D - Intergovernmental - Continued	41										41
State Shared Revenues	43										43
Road Use Taxes	44		8,473,864					8,473,864		8,473,864	44
Other state grants and reimbursements	48										48
State grants	49	17,500	235,193			8,229,754		8,482,447	469,612	8,952,059	49
Iowa Department of Transportation	50	7,717						7,717		7,717	50
Iowa Department of Natural Resources	51					196,119		196,119		196,119	51
Iowa Economic Development Authority	52							0		0	52
CEBA grants	53							0		0	53
C&I Replacement and Tier I Business Tax Replacement	54	599,694	59,176	145,343	3,837			808,050		808,050	54
Monies and Credits	55	172,337						172,337		172,337	55
	56							0		0	56
	57							0		0	57
	58							0		0	58
	59							0		0	59
Total State	60	797,248	8,768,233	145,343	3,837	8,425,873	0	18,140,534	469,612	18,610,146	60
Local Grants and Reimbursements											
County Contributions	63	2,177,390						2,177,390		2,177,390	63
Library Service	64							0		0	64
Township Contributions	65							0		0	65
Fire/EMT Service	66							0		0	66
	67							0		0	67
	68							0		0	68
	69							0		0	69
Total Local Grants and Reimbursements	70	2,177,390	0	0	0	0	0	2,177,390	0	2,177,390	70
Total Intergovernmental (Sum of lines 33, 60, and 70)	71	6,015,741	21,198,380	145,343	3,837	16,655,505	0	44,018,806	3,767,744	47,786,550	71
Section E -Charges for Fees and Service	72										72
Water	73							0	12,636,718	12,636,718	73
Sewer	74							0	17,630,404	17,630,404	74
Electric	75							0		0	75
Gas	76							0		0	76
Parking	77							0	727,596	727,596	77
Airport	78	242,375	17,050					259,425		259,425	78
Landfill/garbage	79							0	10,811,471	10,811,471	79
Hospital	80							0		0	80

REVENUE P4

CITY OF DUBUQUE
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2025

GAAP / Modified

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Section E - Charges for Fees and Service - Continued	81										81
Transit	82							0	352,992	352,992	82
Cable TV	83							0		0	83
Internet	84							0		0	84
Telephone	85							0		0	85
Housing Authority	86							0		0	86
Storm Water	87							0	6,488,487	6,488,487	87
Other:	88										88
Nursing Home	89							0		0	89
Police Service Fees	90	17,637						17,637		17,637	90
Prisoner Care	91							0		0	91
Fire Service Charges	92							0		0	92
Ambulance Charges	93	3,915,057						3,915,057		3,915,057	93
Sidewalk Street Repair Charges	94							0		0	94
Housing and Urban Renewal Charges	95		104,284					104,284		104,284	95
River Port and Terminal Fees	96							0		0	96
Public Scales	97							0		0	97
Cemetery Charges	98							0		0	98
Library Charges	99	38,495	28,149					66,644		66,644	99
Park, Recreation, and Cultural Charges	100	1,152,385						1,152,385		1,152,385	100
Animal Control Charges	101	5,820						5,820		5,820	101
Salt Operations/Building Permits	102	124,399						124,399	21,736	146,135	102
Misc Dept Fees	103	112,661						112,661		112,661	103
Total Charges for Service	104	5,608,829	149,483	0	0	0	0	5,758,312	48,669,404	54,427,716	104
Section F - Special Assesments	106		74,022					74,022		74,022	106
Section G - Miscellaneous	107										107
Contributions	108	1,006,833	76,556	573,332		726,453		2,383,174	170,352	2,553,526	108
Deposits and Sales/Fuel Tax Refunds	109	27,483						27,483	118,129	145,612	109
Sale of Property and Merchandise	110	3,776,234	7,898			22,579		3,806,711	105,777	3,912,488	110
Fines	111	221,397						221,397	245,008	466,405	111
Internal Service Charges	112	904,743						904,743	3,106,028	4,010,771	112
Insurance Settlements/Refunds	113	993,363	171,198			616,664	10	1,781,235	1,350,312	3,131,547	113
Miscellaneous	114	18						18		18	114
	115							0		0	115
	116							0		0	116
	117							0		0	117
	118							0		0	118
	119							0		0	119
Total Miscellaneous	120	6,930,071	255,652	573,332	0	1,365,696	10	9,124,761	5,095,606	14,220,367	120

REVENUE P5

CITY OF DUBUQUE
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2025

GAAP / Modified

Item Description		General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)	
Total All Revenues (Sum of lines 6, 7, 15,16,22, 71, 104, 106, and 120)	121	84,263,047	24,810,052	19,079,290	599,867	25,958,665	5,031	154,715,952	61,080,475	215,796,427	121
Section H - Other Financing Sources	123										123
Proceeds of capital asset sales	124							0	39,361	39,361	124
Proceeds of long-term debt (Excluding TIF internal borrowing)	125	5,000				22,947,839		22,952,839	5,396,153	28,348,992	125
Proceeds of anticipatory warrants or other short-term debt	126							0		0	126
Regular transfers in and interfund loans	127	13,693,024	156,058		7,497,782	3,276,755		24,623,619	20,450,501	45,074,120	127
Internal TIF loans and transfers in	128	15,970	132,987		2,923,627	1,498,511		4,571,095		4,571,095	128
	129							0		0	129
	130							0		0	130
Total Other Financing Sources	131	13,713,994	289,045	0	10,421,409	27,723,105	0	52,147,553	25,886,015	78,033,568	131
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132	97,977,041	25,099,097	19,079,290	11,021,276	53,681,770	5,031	206,863,505	86,966,490	293,829,995	132
Beginning Fund Balance July 1, 2024	134	56,717,944	14,013,998	16,879,760	-113,792	30,177,137	109,936	117,784,983	34,176,560	151,961,543	134
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136	154,694,985	39,113,095	35,959,050	10,907,484	83,858,907	114,967	324,648,488	121,143,050	445,791,538	136

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Local Government Property Valuation System

CITY OF DUBUQUE
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2025

GAAP / Modified

Item Description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section A - Public Safety	1										1
Police Department/Crime Prevention	2	18,920,531	63,838					18,984,369		18,984,369	2
Jail	3							0		0	3
Emergency Management	4	4,491,257						4,491,257		4,491,257	4
Flood control	5	912,988						912,988		912,988	5
Fire Department	6	14,310,837						14,310,837		14,310,837	6
Ambulance	7	2,199,901						2,199,901		2,199,901	7
Building Inspections	8	1,310,696						1,310,696		1,310,696	8
Miscellaneous Protective Services	9							0		0	9
Animal Control	10	416,307						416,307		416,307	10
Other Public Safety	11							0		0	11
	12							0		0	12
	13							0		0	13
Total Public Safety	14	42,562,517	63,838		0	0	0	42,626,355		42,626,355	14
Section B - Public Works	15										15
Roads, Bridges, Sidewalks	16	1,264,723	4,195,854					5,460,577		5,460,577	16
Parking Meter and Off-Street	17							0		0	17
Street Lighting	18	306,282	711,481					1,017,763		1,017,763	18
Traffic Control Safety	19	522,625	12,943					535,568		535,568	19
Snow Removal	20		1,325,823					1,325,823		1,325,823	20
Highway Engineering	21							0		0	21
Street Cleaning	22		665,216					665,216		665,216	22
Airport (if not an enterprise)	23	6,596,975						6,596,975		6,596,975	23
Garbage (if not an enterprise)	24							0		0	24
Other Public Works	25	793,913						793,913		793,913	25
	26							0		0	26
	27							0		0	27
Total Public Works	28	9,484,518	6,911,317		0	0	0	16,395,835		16,395,835	28
Section C - Health and Social Services	29										29
Welfare Assistance	30							0		0	30
City Hospital	31							0		0	31
Payments to Private Hospitals	32							0		0	32
Health Regulation and Inspections	33	563,679						563,679		563,679	33
Water, Air, and Mosquito Control	34							0		0	34
Community Mental Health	35							0		0	35
Other Health and Social Services	36	608,916						608,916		608,916	36
	37							0		0	37
	38							0		0	38
Total Health and Social Services	39	1,172,595	0		0	0	0	1,172,595		1,172,595	39
Section D - Culture and Recreation	40										40
Library Services	41	4,274,582	60,101					4,334,683		4,334,683	41
Museum, Band, Theater	42							0		0	42
Parks	43	4,402,320	7,058				4,110	4,413,488		4,413,488	43
Recreation	44	3,915,535	117,411					4,032,946		4,032,946	44
Cemetery	45							0		0	45
Community Center, Zoo, Marina, and Auditorium	46	4,103,559						4,103,559		4,103,559	46
Other Culture and Recreation	47							0		0	47
Arts and Cultural Affairs	48	338,097						338,097		338,097	48
	49							0		0	49
Total Culture and Recreation	50	17,034,093	184,570		0	0	4,110	17,222,773		17,222,773	50

EXPENDITURES P7

CITY OF DUBUQUE

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2025 -- Continued

GAAP / Modified

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section E - Community and Economic Development	51										51
Community beautification	52	509,029	8,710					517,739		517,739	52
Economic development	53	3,999,385						3,999,385		3,999,385	53
Housing and urban renewal	54	1,193,362	10,971,243					12,164,605		12,164,605	54
Planning and zoning	55	1,056,469						1,056,469		1,056,469	55
Other community and economic development	56							0		0	56
TIF Rebates	57			3,764,348				3,764,348		3,764,348	57
	58							0		0	58
Total Community and Economic Development	59	6,758,245	10,979,953	3,764,348	0	0	0	21,502,546		21,502,546	59
Section F - General Government	60										60
Mayor, Council and City Manager	61	2,224,135						2,224,135		2,224,135	61
Clerk, Treasurer, Financial Administration	62	5,409,713						5,409,713		5,409,713	62
Elections	63							0		0	63
Legal Services and City Attorney	64	1,121,704						1,121,704		1,121,704	64
City Hall and General Buildings	65	1,334,257						1,334,257		1,334,257	65
Tort Liability	66							0		0	66
Other General Government	67	4,388,961	682,391					5,071,352		5,071,352	67
	68							0		0	68
	69							0		0	69
Total General Government	70	14,478,770	682,391		0	0	0	15,161,161		15,161,161	70
Section G - Debt Service	71				10,865,131			10,865,131		10,865,131	71
	72							0		0	72
	73							0		0	73
Total Debt Service	74	0	0	0	10,865,131	0	0	10,865,131		10,865,131	74
Section H - Regular Capital Projects - Specify	75										75
Budgeted Capital Projects	76	10,302,290	3,577,923			27,702,144		41,582,357		41,582,357	76
	77							0		0	77
Subtotal Regular Capital Projects	78	10,302,290	3,577,923		0	27,702,144	0	41,582,357		41,582,357	78
TIF Capital Projects - Specify	79										79
	80							0		0	80
	81							0		0	81
Subtotal TIF Capital Projects	82	0	0		0	0	0	0		0	82
Total Capital Projects	83	10,302,290	3,577,923		0	27,702,144	0	41,582,357		41,582,357	83
Total Governmental Activities Expenditures	84	101,793,028	22,399,992	3,764,348	10,865,131	27,702,144	4,110	166,528,753		166,528,753	84
(Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES P8

CITY OF DUBUQUE

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2025 -- Continued

GAAP / Modified

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I - Business Type Activities	87										87
Water - Current Operation	88								6,123,699	6,123,699	88
Capital Outlay	89								1,423,797	1,423,797	89
Debt Service	90								2,495,306	2,495,306	90
Sewer and Sewage Disposal - Current Operation	91								8,129,989	8,129,989	91
Capital Outlay	92								10,713,889	10,713,889	92
Debt Service	93								5,750,035	5,750,035	93
Electric - Current Operation	94									0	94
Capital Outlay	95									0	95
Debt Service	96									0	96
Gas Utility - Current Operation	97									0	97
Capital Outlay	98									0	98
Debt Service	99									0	99
Parking - Current Operation	100								1,802,014	1,802,014	100
Capital Outlay	101								230,825	230,825	101
Debt Service	102								2,762,099	2,762,099	102
Airport - Current Operation	103									0	103
Capital Outlay	104									0	104
Debt Service	105									0	105
Landfill/Garbage - Current operation	106								7,963,639	7,963,639	106
Capital Outlay	107								1,823,771	1,823,771	107
Debt Service	108								676,024	676,024	108
Hospital - Current Operation	109									0	109
Capital Outlay	110									0	110
Debt Service	111									0	111
Transit - Current Operation	112								4,233,218	4,233,218	112
Capital Outlay	113								693,811	693,811	113
Debt Service	114								345,018	345,018	114
Cable TV, Telephone, Internet - Current Operation	115									0	115
Capital Outlay	116									0	116
Housing Authority - Current Operation	117									0	117
Capital Outlay	118									0	118
Debt Service	119									0	119
Storm Water - Current Operation	120								1,651,978	1,651,978	120
Capital Outlay	121								761,579	761,579	121
Debt Service	122								2,533,314	2,533,314	122
Other Business Type - Current Operation	123								122,349	122,349	123
Capital Outlay	124									0	124
Debt Service	125									0	125
Internal Service Funds - Specify	126										126
Garage Service Fund	127								3,828,548	3,828,548	127
Engineering Service Fund/Central Stores	128								506,026	506,026	128
Total Business Type Activities	129								64,570,928	64,570,928	129

EXPENDITURES P9

CITY OF DUBUQUE

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2025 -- Continued

GAAP / Modified

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Subtotal Expenditures (Sum of lines 84 and 129)	130	101,793,028	22,399,992	3,764,348	10,865,131	27,702,144	4,110	166,528,753	64,570,928	231,099,681	130
Section J - Other Financing Uses Including Transfers Out	131										131
Regular transfers out	132	7,248,237	2,673,062			9,984,011		19,905,310	25,168,810	45,074,120	132
Internal TIF loans/repayments and transfers out	133			4,571,095				4,571,095		4,571,095	133
	134							0		0	134
Total Other Financing Uses	135	7,248,237	2,673,062	4,571,095	0	9,984,011	0	24,476,405	25,168,810	49,645,215	135
Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	109,041,265	25,073,054	8,335,443	10,865,131	37,686,155	4,110	191,005,158	89,739,738	280,744,896	136
	137										137
Ending fund balance June 30, :	138										138
Governmental:	139										139
Nonspendable	140						110,857	110,857		110,857	140
Restricted	141		14,040,041	27,623,607		2,080,000		43,743,648		43,743,648	141
Committed	142	7,923,171			42,353	44,092,752		52,058,276		52,058,276	142
Assigned	143	1,166,574						1,166,574		1,166,574	143
Unassigned	144	36,563,975						36,563,975		36,563,975	144
Total Governmental	145	45,653,720	14,040,041	27,623,607	42,353	46,172,752	110,857	133,643,330		133,643,330	145
Proprietary	146								31,403,312	31,403,312	146
Total Ending Fund Balance June 30,	147	45,653,720	14,040,041	27,623,607	42,353	46,172,752	110,857	133,643,330	31,403,312	165,046,642	147
Total Requirements (Sum of lines 136 and 147)	148	154,694,985	39,113,095	35,959,050	10,907,484	83,858,907	114,967	324,648,488	121,143,050	445,791,538	148

OTHER P10

Part III Intergovernmental Expenditures
Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.

Purpose	Amount paid to other local governments
Correction	
Health	
Highways	
Transit Subsidies	
Libraries	
Police protection	
Sewerage	
Sanitation	
All other	

Purpose	Amount paid to State
Highways	
All other	

Part IV
Wages & Salaries
Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE Amount areas FOR SALARIES AND WAGES PAID	Amount
Total Salaries and Wages Paid	77,832,807

Part V Debt Outstanding, Issued, and Retired

Transit subsidies

A. Long-Term Debt

		Debt During the Fiscal Year			Debt Outstanding JUNE 30, 2025				
Purpose	Line	Debt Outstanding JULY 1, 2024	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year
Water Utility	1.	22,483,949	0	2,038,183	7,251,668	0	13,194,098	0	457,122
Sewer Utility	2.	65,318,125	28,757,000	4,445,076	6,194,794	0	54,678,255	0	1,304,958
Electric Utility	3.	0	0	0	0	0	0	0	0
Gas Utility	4.	0	0	0	0	0	0	0	0
Transit-Bus	5.	2,796,095	0	286,526	2,509,569	0	0	0	58,492
Industrial Revenue	6.	0	0	0	0	0	0	0	0
Mortgage Revenue	7.	0	0	0	0	0	0	0	0
TIF Revenue	8.	58,983,964	14,250,000	2,999,315	40,069,649	15,565,000	0	350,000	2,039,155
Other Purposes / Miscellaneous	9.	0	0	0	0	0	0	0	0
GO	10.	23,830,508	8,830,802	1,227,686	22,602,822	0	0	0	537,925
Parking	11.	4,539,932	0	814,490	3,725,442	0	0	0	133,609
Airport	12.	2,615,556	654,198	221,985	2,393,571	0	0	0	44,234
Stormwater	13.	64,203,701	0	6,534,462	19,493,239	0	38,176,000	0	1,615,523
Section 108	14.	0	0	0	0	0	0	0	0
Total Long-Term		244,771,830	52,492,000	18,567,723	104,240,754	15,565,000	106,048,353	350,000	6,191,018

B. Short-Term Debt	**Amount**
Outstanding as of July 1, 2024	
Outstanding as of JUNE 30, 2025	

Part VI DEBT LIMITATION FOR GENERAL OBLIGATIONS

	Amount		
Actual valuation -- January 1, 2023	6,438,522,409	**x.05 = $**	321,926,120.45

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30, 2025

Type of asset	Amount				
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)	Total (e)
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.		7,560,024		186,498,327	194,058,351
	If you budget on a NON-GAAP CASH BASIS, the amount in the Total above SHOULD EQUAL the above summed amounts on the sheet All Funds P1: Ending fund balance, column C PLUS the amounts in the shaded Note area.				

CITY DEBT DETAIL - LT DEBT1

Debt Series Name		Type of Debt	Date of Issuance	Debt Resolution	Rate Range	Voted	Amount of Issue	Principal Outstanding July 1, 2024	Fiscal Year Principal Paid	Fiscal Year Interest Paid	Tied to Other Debt	Purpose of Debt	Projects Funded by Debt
2016C EXEMPT ESSENTIAL PURPOSE SALES TAX	1	GO	04-04-2016	93-16	2-3.125	No Vote - Essential GO	635,932	401,735	31,653	11,636	7	Airport	NEW TERMINAL ROADS/PARKING
2025A EXEMPT ESSENTIAL PURPOSE SALES TAX	2	GO	03-04-2025	65-25	4-5	No Vote - Essential GO	654,198	654,198	0	0		Airport	TAXIWAY A
2017A EXEMPT ESSENTIAL PURPOSE SALES TAX	3	GO	04-17-2017	119-17	3	No Vote - Essential GO	282,200	140,600	24,800	4,218	9	Airport	AIRPORT
2021A REFUNDING GO SALES TAX/PFC	4	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	543,182	402,302	47,200	8,046		Airport	AIRPORT
2021B REFUNDING GO SALES TAX	5	GO	06-02-2021	158-21	2	No Vote - Essential GO	1,363,033	1,016,721	118,332	20,334		Airport	AIRPORT
2016A GO SETTLEMENT BONDS DEBT LEVY	6	GO	04-04-2016	89-16	2-3.37	No Vote - Essential GO	2,830,000	1,760,000	145,000	53,906		General Obligation (GO)	FRANCHISE FEE LITIGATION
2016C EXEMPT GO SALES TAX	7	GO	04-04-2016	93-16	2-3.125	No Vote - Below Threshold	268,409	170,034	13,360	4,911	8	General Obligation (GO)	FEDERAL BUILDING IMPROVEMENTS
2016C EXEMPT GO SALES TAX	8	GO	04-04-2016	93-16	2-3.125	No Vote - Essential GO	200,659	127,112	9,988	3,672	1	General Obligation (GO)	PARKS HAM HOUSE RENOVATION
2017A EXEMPT ESSENTIAL PURPOSE SALES TAX	9	GO	04-17-2017	119-17	3	No Vote - Essential GO	230,000	120,809	20,000	3,600	10	General Obligation (GO)	NEW AMBULANCE
2017A REFUNDING GO SALES TAX/RUT	10	GO	04-17-2017	119-17	3	No Vote - Essential GO	4,900	1,714	400	75	11	General Obligation (GO)	STREET IMPROVEMENTS
2017A REFUNDING GO DEBT LEVY	11	GO	04-17-2017	119-17	3	No Vote - Essential GO	951,500	473,591	83,700	14,232	12	General Obligation (GO)	FIRE VEHICLES
2017A REFUNDING GO SALES TAX	12	GO	04-17-2017	119-17	3	No Vote - Essential GO	45,400	22,600	4,000	678	13	General Obligation (GO)	CITY BUILDING IMPROVEMENTS
2017A REFUNDING GO RUT	13	GO	04-17-2017	119-17	3	No Vote - Essential GO	258,600	87,370	22,800	3,870	14	General Obligation (GO)	ENGINEERING RUT
2017A REFUNDING GO SALES TAX	14	GO	04-17-2017	119-17	3	No Vote - Essential GO	60,000	29,900	5,300	897	15	General Obligation (GO)	PARKS IMPROVEMENTS
2017A REFUNDING GO RUT	15	GO	04-17-2017	119-17	3	No Vote - Essential GO	392,000	195,400	34,500	5,862	16	General Obligation (GO)	PUBLIC WORKS EQUIPMENT
2017A REFUNDING GO REFUSE	16	GO	04-17-2017	119-17	3	No Vote - Essential GO	51,300	25,600	4,500	768	9	General Obligation (GO)	REFUSE TRUCKS
2018A EXEMPT ESSENTIAL PURPOSE SALES TAX	17	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	110,000	44,200	10,400	1,326	18	General Obligation (GO)	PUBLIC WORKS RADIOS
2018A REFUNDING GO REFUSE	18	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	27,600	16,211	2,082	488	19	General Obligation (GO)	REFUSE TRUCKS
2018A REFUNDING GO SALES TAX	19	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	771,500	456,917	58,538	13,708	17	General Obligation (GO)	SW ARTERIAL IMPROVMEENTS
2018B REFUDNING GO SALES TAX	20	GO	04-25-2018	82-18	3-3.15	No Vote - Essential GO	391,900	109,123	52,645	3,387		General Obligation (GO)	18TH ST BUILDING IMPROVEMENTS

CITY DEBT DETAIL - LT DEBT2

Debt Series Name		Type of Debt	Date of Issuance	Debt Resolution	Rate Range	Voted	Amount of Issue	Principal Outstanding July 1, NaN	Fiscal Year Principal Paid	Fiscal Year Interest Paid	Tied to Other Debt	Purpose of Debt	Projects Funded by Debt
2019A EXEMPT GO SALES TAX	21	GO	06-20-2019	215-19	3	No Vote - Essential GO	448,875	448,875	0	13,466		General Obligation (GO)	FIRE QUICK PUMPER
2019B TAXABLE GO SALES TAX	22	GO	06-20-2019	218-19	3	No Vote - Below Threshold	59,340	22,770	7,590	683	23	General Obligation (GO)	CIVIC CENTER CHAIR PLATFORM
2019B TAXABLE GO SALES TAX	23	GO	06-20-2019	218-19	3	No Vote - Below Threshold	187,136	71,808	23,936	2,154	24	General Obligation (GO)	CONFERENCE CENTER IMPROVEMENTS
2019B TAXABLE GO SALES TAX	24	GO	06-20-2019	218-19	3	No Vote - Essential GO	613,524	235,422	78,474	7,063	25	General Obligation (GO)	SKATE PARK IMPROVEMENTS
2019C REFUNDING GO GENERAL FUND	25	GO	07-05-2019	222-19	3	No Vote - Essential GO	141,869	82,906	12,178	2,493	26	General Obligation (GO)	E911 TOWER RELOCATION
2019C REFUNDING GO SALES TAX	26	GO	07-05-2019	222-19	3	No Vote - Essential GO	235,770	138,179	20,296	4,154	27	General Obligation (GO)	CITY BUILDING IMPROVEMENTS
2019C REFUNDING GO GENERAL FUND	27	GO	07-05-2019	222-19	3	No Vote - Essential GO	187,550	112,457	16,145	3,304	28	General Obligation (GO)	FIRE EQUIPMENT
2019C REFUNDING GO SALES TAX	28	GO	07-05-2019	222-19	3	No Vote - Essential GO	25,032	16,855	2,155	441	29	General Obligation (GO)	CONFERENCE CENTER IMPROVEMENTS
2019C REFUNDING GO SALES TAX	29	GO	07-05-2019	222-19	3	No Vote - Essential GO	39,295	23,030	3,383	692	30	General Obligation (GO)	LIBRARY IMPROVEMENTS
2019C REFUNDING GO SALES TAX	30	GO	07-05-2019	222-19	3	No Vote - Essential GO	51,229	30,378	4,410	903	31	General Obligation (GO)	PARKS IMPROVEMENTS
2019C REFUNDING GO GENERAL FUND	31	GO	07-05-2019	222-19	3	No Vote - Essential GO	64,716	37,927	5,571	1,140	32	General Obligation (GO)	ENGINEERING FEMA BUYOUT
2019C REFUNDING GO SALES TAX	32	GO	07-05-2019	222-19	3	No Vote - Essential GO	322,221	188,845	27,738	5,677	25	General Obligation (GO)	CIVIC CENTER IMPROVEMENTS
2021A EXEMPT GO SALES TAX	33	GO	06-02-2021	156-21	2-3	No Vote - Below Threshold	244,239	216,288	10,648	4,326	34	General Obligation (GO)	NEW ERP FINANCIAL SYSTEM
2021A EXEMPT GO SALES TAX	34	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	810,153	717,438	35,320	14,349	35	General Obligation (GO)	FIRE TRUCK
2021A REFUNDING GO SALES TAX	35	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	87,596	22,227	22,227	445	36	General Obligation (GO)	CITY BUILDING IMPROVEMENTS
2021A REFUNDING GO SALES TAX	36	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	1,351,402	1,063,964	105,947	21,278	37	General Obligation (GO)	FIRE TRUCK
2021A REFUNDING GO SALES TAX	37	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	176,444	97,191	28,244	1,944	38	General Obligation (GO)	FIRE BUILDING IMPROVEMENTS
2021A REFUNDING GO SALES TAX	38	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	84,526	42,894	14,156	858	39	General Obligation (GO)	LIBRARY IMPROVEMENTS
2021A REFUNDING GO SALES TAX	39	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	226,362	117,309	16,355	2,346	40	General Obligation (GO)	PARK IMPROVEMENTS
2021A REFUNDING GO GENERAL FUND	40	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	235,600	110,000	20,000	2,200	32	General Obligation (GO)	POLICE PUBLIC SAFETY SOFTWARE

CITY DEBT DETAIL - LT DEBT3

Debt Series Name		Type of Debt	Date of Issuance	Debt Resolution	Rate Range	Voted	Amount of Issue	Principal Outstanding July 1, NaN	Fiscal Year Principal Paid	Fiscal Year Interest Paid	Tied to Other Debt	Purpose of Debt	Projects Funded by Debt
2021A Tax Exempt Corporate Purpose SALES TAX	41	GO	06-02-2021	156-21	2	No Vote - Essential GO	406,346	289,893	26,540	5,798	40	General Obligation (GO)	REFUNDING - PUBLIC WORKS CURB RAMP IMPROVEMENTS
2021A Tax Exempt Corporate Purpose SALES TAX	42	GO	06-02-2021	156-21	2	No Vote - Essential GO	59,117	17,469	14,160	350	41	General Obligation (GO)	REFUNDING - RECREATION IMPROVEMENTS
2022A Tax Exempt Corporate Purpose SALES TAX	43	GO	06-29-2022	205-22	4-4.12	No Vote - Below Threshold	420,457	401,747	18,710	17,016	44	General Obligation (GO)	NEW ERP FINANCE SYSTEM
2022A Tax Exempt Corporate Purpose SALES TAX	44	GO	06-29-2022	205-22	4-4.12	No Vote - Essential GO	1,924,543	1,843,253	81,290	73,928	45	General Obligation (GO)	FIRE TRUCK AND AMBULANCE
2023A Taxable Corporate Purpose SALES TAX	45	GO	08-01-2023	235-23	4.3-6	No Vote - Essential GO	207,114	207,114	6,821	9,902	46	General Obligation (GO)	18TH ST BUILDING IMPROVEMENTS
2023A Taxable Corporate Purpose SALES TAX	46	GO	08-01-2023	235-23	4.3-6	No Vote - Below Threshold	188,576	188,576	6,211	9,016	47	General Obligation (GO)	FIRE HOUSE HVAC IMPROVEMENTS
2023A Taxable URBAN RENEWAL SALES TAX	47	GO	08-01-2023	235-23	4.3-6	Voted	4,614,310	4,614,310	151,968	220,619	45	General Obligation (GO)	PARKS ICE CENTER FLOOR REMEDIATION
2025A Tax Exempt Corporate Purpose SALES TAX	48	GO	03-04-2025	65-25	4-5	No Vote - Essential GO	4,395,802	4,395,802	0	0	49	General Obligation (GO)	FIRE EQUIPMENT
2025A Tax Exempt Corporate Purpose REFUSE	49	GO	03-04-2025	65-25	4-5	No Vote - Essential GO	1,140,000	1,140,000	0	0	48	General Obligation (GO)	REFUSE TRUCKS
2025B Taxable Corporate Purpose SALES TAX	50	GO	03-04-2025	66-25	4.3-5.3	No Vote - Essential GO	2,147,473	2,147,473	0	0	51	General Obligation (GO)	FIRE PUMPER TRUCK
2025B Taxable URBAN RENEWAL GDTIF	51	GO	03-04-2025	66-25	4.3-5.3	Voted	1,147,527	1,147,527	0	0	50	General Obligation (GO)	PARKS ICE CENTER DEHUMIDIFICATION
2017B Refunding GDTIF	52	GO	04-17-2017	121-17	3	No Vote - Essential GO	6,380,000	2,990,000	560,000	89,700	69	Parking	CENTRAL AVENUE PARKING RAMP
2017B REFUNDING GDTIF	53	GO	04-17-2017	121-17	3	No Vote - Essential GO	2,080,000	1,075,000	165,000	32,250	52	Parking	MILLWORK DISTRICT PARKING
2018A REFUNDING GDTIF	54	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	45,500	26,954	3,453	809	18	Parking	IOWA STREET RAMP
2018B REFUNDING PARKING	55	GO	04-25-2018	82-18	3-3.15	No Vote - Essential GO	373,500	104,049	50,179	3,228	20	Parking	PARKING IMPROVEMENTS
2019C REFUNDING PARKING	56	GO	07-05-2019	222-19	3	No Vote - Essential GO	126,133	73,929	10,858	2,222	25	Parking	PARKING IMPROVEMENTS
2021A REFUNDING PARKING	57	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	125,000	95,000	10,000	1,900	34	Parking	PARKING IMPROVEMENTS
2021B REFUNDING PARKING	58	GO	06-02-2021	158-21	2	No Vote - Essential GO	220,000	175,000	15,000	3,500	76	Parking	PARKING IMPROVEMENTS
2016C EXEMPT ESSENTIAL GO SANITARY	59	GO	04-04-2016	91-16	2-3.12	No Vote - Essential GO	2,405,000	1,527,476	120,000	44,006	1	Sewer Utility	SEWER IMPROVEMENTS
2018A REFUNDING SANITARY	60	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	660,000	340,000	50,000	10,200	17	Sewer Utility	SEWER IMPROVEMENTS

CITY DEBT DETAIL - LT DEBT4

Debt Series Name		Type of Debt	Date of Issuance	Debt Resolution	Rate Range	Voted	Amount of Issue	Principal Outstanding July 1, NaN	Fiscal Year Principal Paid	Fiscal Year Interest Paid	Tied to Other Debt	Purpose of Debt	Projects Funded by Debt
2019C REFUNDING SANITARY	61	GO	07-05-2019	222-19	3	No Vote - Essential GO	1,125,492	659,446	96,889	19,828	25	Sewer Utility	SANITARY IMPROVEMENTS
2021A REFUNDING SANITARY	62	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	4,766,122	3,750,964	348,030	75,018	33	Sewer Utility	SANITARY IMPROVEMENTS
2018A REFUNDING SANITARY	63	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	1,030,000	609,973	78,146	18,299	17	Sewer Utility	SANITARY IMPROVEMENTS
2017A REFUNDING STORM	64	GO	04-17-2017	119-17	3	No Vote - Essential GO	2,015,000	1,000,000	165,000	30,000	3	Stormwater	STORMWATER IMPROVEMENTS
2018A REFUNDING STORM	65	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	1,714,500	1,015,378	130,081	30,461	63	Stormwater	STORMWATER IMPROVEMENTS
2019C REFUNDING STORM	66	GO	07-05-2019	222-19	3	No Vote - Essential GO	291,075	170,590	25,057	5,128	61	Stormwater	STORMWATER IMPROVEMENTS
2016B REFUNDING STORM	67	GO	04-04-2016	91-16	2-3	No Vote - Essential GO	6,270,000	1,200,000	440,000	36,000		Stormwater	STORMWATER IMPROVEMENTS
2021A REFUNDING STORM	68	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	1,192,551	867,336	113,927	17,347	33	Stormwater	STORMWATER IMPROVEMENTS
2017B REFUNDING TIF DICW	69	GO	04-17-2017	121-17	3	No Vote - Essential GO	1,285,000	595,000	115,000	17,850		TIF Revenue	DICW N SIEGERT FARM
2017C REFUNDING TIF GDTIF	70	GO	04-17-2017	123-17	3-3.45	No Vote - Essential GO	2,120,000	1,140,000	170,000	36,805		TIF Revenue	DOWTOWN HOUSING
2018B REFUNDING TIF DICW	71	GO	04-25-2018	82-18	3-3.15	No Vote - Essential GO	239,600	66,828	32,176	2,070	20	TIF Revenue	DICW
2019A URBAN RENWAL GO TIF GDTIF	72	GO	06-20-2019	215-19	3	Voted	1,575,000	1,370,000	75,000	41,100	21	TIF Revenue	MULTICULTURAL FAMILY CENTER ADDITION REMODEL
2019C REFUNDING TIF DICW	73	GO	07-05-2019	222-19	3	No Vote - Essential GO	305,629	179,119	26,310	5,385	25	TIF Revenue	DICW
2021A URBAN RENEWAL GO TIF	74	GO	06-02-2021	156-21	2-3	Voted	1,800,000	1,690,000	60,000	33,800	33	TIF Revenue	DICW CHAVENELLE/GDTIF PARKS
2021A REFUNDING TIF	75	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	4,709,576	3,464,252	432,847	69,285	34	TIF Revenue	REFUNDING DICW/GDTIF
2021B URBAN RENEWAL GO TIF GDTIF	76	GO	06-02-2021	158-21	2	Voted	1,290,000	1,205,000	90,000	24,100	5	TIF Revenue	GDTIF DOCKS AND DOWNTOWN RAMP
2021B REFUNDING TIF	77	GO	06-02-2021	158-21	2	No Vote - Essential GO	9,661,967	7,433,279	736,668	148,666	76	TIF Revenue	REFUNDING DICW/GDTIF
2022A TAXABLE URBAN RENEWAL GO TIF	78	GO	06-29-2022	207-22	4-4.7	Voted	7,220,000	7,220,000	165,000	307,632		TIF Revenue	DICW WEBBER/ GDTIF DOCKS/RAMP/FIVE FLAGS
2023A EXEMPT URBAN RENEWAL GO TIF GDTIF	79	GO	08-01-2023	235-23	4.3-6	Voted	1,080,000	1,080,000	35,000	51,682	45	TIF Revenue	GDTIF FIVE FLAGS/PARKING RAMPS
2025A EXEMPT URBAN RENEWAL GO GDTIF	80	GO	03-04-2025	65-25	4-8	Voted	230,000	230,000	0	0	2	TIF Revenue	GDTIF CENTRAL AVE STREETSCAPE

CITY DEBT DETAIL - LT DEBT5

Debt Series Name		Type of Debt	Date of Issuance	Debt Resolution	Rate Range	Voted	Amount of Issue	Principal Outstanding July 1, NaN	Fiscal Year Principal Paid	Fiscal Year Interest Paid	Tied to Other Debt	Purpose of Debt	Projects Funded by Debt
2025B TAXABLE URBAN RENEWAL GO GDTIF	81	GO	03-04-2025	66-25	4.3-5.3	Voted	5,075,000	5,075,000	0	0		TIF Revenue	GDTIF PARKING IMPROVEMENTS
2025C TAXABLE URBAN RENEWAL GO GDTIF	82	GO	03-04-2025	67-25	4.5-5.12	Voted	8,945,000	8,945,000	0	0		TIF Revenue	GDTIF DRA AMPHITEATER
2018A EXEMPT GO SALES TAX	83	GO	04-25-2018	80-18	2-3	No Vote - Below Threshold	95,000	40,800	9,600	1,224	1	Transit - Bus	TRANSIT RADIOS
2019A EXEMPT GO SALES TAX	84	GO	06-20-2019	215-19	3	No Vote - Below Threshold	216,125	216,125	0	6,484	72	Transit - Bus	TRANSIT MIDTOWN TRANSFER
2021A EXEMPT GO SALES TAX	85	GO	06-02-2021	156-21	2-3	No Vote - Below Threshold	780,609	691,275	34,032	13,826	74	Transit - Bus	TRANSIT BUSES
2021A REFUNDING GDTIF	86	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	2,556,407	1,847,895	242,894	36,958	68	Transit - Bus	INTERMODAL FACILITY AND PARKING RAMPS
2016C GO WATER	87	GO	04-04-2016	91-16	2-3.15	No Vote - Essential GO	635,000	403,643	30,000	11,687	59	Water Utility	WATER IMPROVEMENTS
2018A REFUNDING WATER	88	GO	04-25-2018	80-18	2-3	No Vote - Essential GO	1,155,900	684,565	87,700	20,536	60	Water Utility	WATER IMPROVEMENTS
2019C REFUNDING WATER	89	GO	07-05-2019	222-19	3	No Vote - Essential GO	1,324,394	776,340	114,010	23,333	56	Water Utility	WATER IMPROVEMENTS
2021A REFUNDING WATER	90	GO	06-02-2021	156-21	2-3	No Vote - Essential GO	7,839,768	6,186,303	567,473	123,726	57	Water Utility	WATER IMPROVEMENTS
2021C REFUNDING WATER	91	Revenue	08-18-2021	264-21	2	No Vote - Non-GO	3,505,000	2,435,000	380,000	48,700		Water Utility	WATER IMPROVEMENTS
2014A REVENUE SALES TAX INCREMENT	92	Revenue	05-19-2014	159-14	4-5	No Vote - Non-GO	7,190,000	6,000,000	1,125,000	275,500		Stormwater	STORMWATER IMPROVEMENTS
2015A REVENUE SALES TAX INCREMENT	93	Revenue	06-15-2015	180-15	3-5	No Vote - Non-GO	20,800,000	16,725,000	2,150,000	618,969		Stormwater	STORMWATER IMPROVEMENTS
2007 TAXABLE URBAN RENEWAL TIF REVENUE BONDS GDTIF	94	TIF Revenue	10-16-2007	487-07	7.5	No Vote - Non-GO	23,025,000	16,350,000	785,000	1,226,250		TIF Revenue	PORT OF DUBUQUE PARKING RAMP
2011 IFA LOAN CARADCO GDTIF	95	GO	01-14-2011	212-10	3	No Vote - Non-GO	4,500,000	2,540,486	226,314	74,530		TIF Revenue	CARADCO BUILDING
2012 LEASE TERMINATION GDTIF	96	Other	12-05-2012	287-12	0	No Vote - Non-GO	1,000,000	400,000	50,000	0		TIF Revenue	LEASE BUYOUT
2020 SRF REFUNDING N CATFISH CREEK SANITARY	97	Revenue	07-20-2020	220-20	1.75	No Vote - Non-GO	912,000	337,000	52,000	6,740		Sewer Utility	N CATFISH CREEK
2013 SRF REFUNDING SANITARY	98	Revenue	05-31-2013	149-13	3.25	No Vote - Non-GO	3,058,000	1,346,000	174,000	43,745		Sewer Utility	METER REPLACEMENT
2010 SRF WRRC PLANT SANITARY	99	Revenue	08-18-2010	201-12	2.00	No Vote - Non-GO	74,285,000	47,502,000	2,747,000	1,009,417		Sewer Utility	WRRC SANITARY PLANT RENOVATIONS
2013 SRF WRRC COGENERATION SANITARY	100	Revenue	04-19-2013	149-13	2.00	No Vote - Non-GO	3,048,000	1,522,000	156,000	30,440		Sewer Utility	CO-GENERATION

CITY DEBT DETAIL - LT DEBT6

Debt Series Name		Type of Debt	Date of Issuance	Debt Resolution	Rate Range	Voted	Amount of Issue	Principal Outstanding July 1, NaN	Fiscal Year Principal Paid	Fiscal Year Interest Paid	Tied to Other Debt	Purpose of Debt	Projects Funded by Debt
2017 SRF SEWER REVENUE LOAN KERPER SANITARY	101	Revenue	03-08-2019	108-13	1.00	No Vote - Non-GO	2,992,000	1,911,538	130,538	19,105		Sewer Utility	KERPER SEWER PROJECT
2021A SRF CAPITAL LOAN NOTES ANTICIPATION SANITARY	102	Revenue	03-19-2021	46-21	0	No Vote - Non-GO	328,187	328,187	328,187	0		Sewer Utility	MASTER PLAN
2021C SRF CAPITAL LOAN NOTES ANTICIPATION SANITARY	103	Revenue	03-19-2021	48-21	0	No Vote - Non-GO	75,286	75,286	75,286	0		Sewer Utility	AUBURN & CUSTER SEWER
2021 SRF SEWER REVENUE CAPITAL LOAN NOTES SANITARY	104	Revenue	09-24-2021	310-21	0	No Vote - Non-GO	290,000	285,336	0	0		Sewer Utility	HIGH STRENGTH WASTE
2023A TAXABLE SEWER REVENUE WQFP SANITARY	105	Revenue	06-02-2023	27-23	1	No Vote - Non-GO	1,950,000	293,650	89,000	2,936		Sewer Utility	SANITARY FORCE MAIN
2025A SRF GRANGER SANITARY	106	Revenue	09-20-2024	266-24	2.61	No Vote - Non-GO	2,536,000	1,762,246	0	11,889		Sewer Utility	GRANGER CREEK/TWIN RIDGE
2025B SRF OLD MILL LIFT STATION SANITARY	107	Revenue	02-07-2025	24-25	2.54	No Vote - Non-GO	26,221,000	3,067,023	0	13,335		Sewer Utility	OLD MILL LIFT STATION PHASE 1
2019 SRF REFUNDING W 32ND STORM DETENTION	108	Revenue	06-01-2019	193-19	2.00	No Vote - Non-GO	1,847,000	466,000	111,000	9,320		Stormwater	W 32ND STORM DETENTION
2020 SRF REFUNDING N CATFISH STORM	109	Revenue	07-20-2020	221-20	2.00	No Vote - Non-GO	800,000	295,000	45,000	5,900		Stormwater	N CATFISH CREEK
2021 SRF REFUNDING LOWER BEE BRANCH STORM	110	Revenue	10-27-2010	19-21	2.00	No Vote - Non-GO	7,850,000	5,337,000	240,000	106,740		Stormwater	BEE BRANCH STORM
2014 SRF STORM WATER UTILITY REVENUE STORM	111	Revenue	02-28-2014	47-14	2.00	No Vote - Non-GO	1,029,000	168,000	17,000	3,360		Stormwater	BEE BRANCH STORM
2021 REFUNDING GO ANNUAL APPROP STORM	112	GO	04-30-2021	92-21	1.18	No Vote - Essential GO	22,138,000	17,356,397	1,242,397	204,805		Stormwater	BEE BRANCH STORM
2019 SRF BEE BRANCH RR CULVERTS STORM	113	Revenue	04-12-2019	96-19	2.00	No Vote - Non-GO	16,382,000	13,603,000	730,000	271,993		Stormwater	BEE BRANCH STORM
2017 SRF REFUNDING CLEAR WELLS WATER	114	Revenue	06-01-2017	333-17	2.00	No Vote - Non-GO	1,037,000	232,000	55,000	4,640		Water Utility	CLEAR WELLS
2020 SRF REFUNDING WATER METER CHANGEOUT WATER	115	Revenue	12-01-2020	220-20	2.00	No Vote - Non-GO	7,676,000	1,346,000	174,000	26,920		Water Utility	METER REPLACEMENT
2017 SRF CIWA PURCHASE WATER	116	Revenue	12-01-2016	228-17	2.00	No Vote - Non-GO	10,198,000	6,235,000	431,000	124,700		Water Utility	CIWA PURCHASE
2019 SRF ROOSEVELT WATER TOWER WATER	117	Revenue	08-09-2019	258-19	2.00	No Vote - Non-GO	4,400,000	3,644,000	199,000	72,880		Water Utility	ROOSEVELT WATER TOWER
2022 SRF WATER REVENUE CAPITAL LOAN ANTICIP WATER	118	Revenue	01-07-2022	426-21	0	No Vote - Non-GO	1,570,000	541,098	0	0		Water Utility	WATER WEBBER EXTENSION
TIF REBATES	119	TIF Agreement	06-30-2025	TIF AGREEMENT	0	No Vote - Non-GO	23,353,065	23,353,065	3,764,348	0		TIF Revenue	TIF AGREEMENTS
	120	-				-						-	-

Notes & Remarks
REMARKS
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November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 6.

ITEM TITLE:	Recommendation to Move Accounting, Payroll, and Budget Functions of Finance Department to 7800 Chavenelle – Unit 6
SUMMARY:	City Manager recommending approval of relocating the accounting, payroll, and budget functions of the Finance Department to 7800 Chavenelle Drive, negotiating an amended lease with Dubuque Childcare Collaborative, LLC, and initiating public bidding for necessary construction.
SUGGUESTED DISPOSITION:	Receive and File; Approve

ATTACHMENTS:

1. MVM Memo Acctg Payroll Budget Move Chavenelle _MVM Memo_2025_11_06
2. Acct_Payroll_Budget_Move to Chavenelle_Staff_2025_11_06
3. Finance Seating Chart
4. _Bright Minds Campus_Master Plan

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Recommendation to Move Accounting, Payroll, and Budget Functions of Finance Department to 7800 Chavenelle – Unit 6

DATE: November 12, 2025

Chief Financial Officer Jennifer Larson recommends the approval of relocating the accounting, payroll, and budget functions of the Finance Department to 7800 Chavenelle Drive, negotiating an amended lease with Dubuque Childcare Collaborative, LLC, and initiating public bidding for necessary construction. This relocation aims to enhance efficiency, collaboration, and address space limitations observed within the current setup. The Budget Manager and Utility Billing Supervisor currently lack privacy in their cubicles, necessitating alternative meeting spaces. Since the 2020 Finance Department remodel, additional roles such as Payroll Systems Analyst, Purchasing and Safety Coordinator, Budget/Financial Analyst – Reporting, and two interns have been included, leading to cramped conditions and reassigned workspaces. Flex scheduling has proven unreliable for ensuring adequate workspace, especially for interns, limiting staffing capacity and reducing team collaboration.

Unit 6 at 7800 Chavenelle Road offers approximately 5,667 square feet of available space. This facility can accommodate up to 40 staff members in 20 cubicles (two per cubicle) and includes five office spaces. Shared amenities comprise an auditorium, conference room, restrooms, and a break room. Its proximity to IT makes it an optimal location to meet the Finance Department's current and future space needs while fostering better collaboration with the IT department.

The lease-to-own arrangement spans five years, with Unit 6 added to the existing IT lease initiated in January 2024. IT has negotiated a base rent of $10.00 per square foot plus a portion of operational costs and utilities based on area. The Finance Department will also pay this base rent rate and $3.78 per square foot per year for maintenance, insurance, and tax payments, bringing the total annual expense to roughly $78,091 (including $21,421 for operational costs and utilities) for 5,667 square feet. At the end of the term, the City can buy Unit 6 for $1,000. Dubuque Childcare Collaborative, LLC has agreed to modify the Unit 4 (IT) lease to include Unit 6 (Finance), with the Finance portion of the lease ending in December 2030.

Several tasks are required before Accounting, Budget, and Payroll functions can transition to Unit 6: replace missing/worn carpeting, reconnect HVAC, ethernet, power, and network systems, paint, install three doors, modify cubicles, split the conference room into two offices, and purchase office furniture, all with an estimated cost of $350,000.

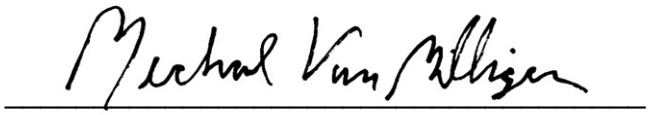
Joe Pregler, Chief Information Officer, has identified additional construction needs. The carpet in the IT space is worn and presents tripping hazards. Staff changes, including the addition of GIS and a data analyst, necessitate more offices and improved sound management in cubicles. Additionally, the shared conference room is now too small for the number of staff, requiring a new conference room to serve both the Finance and IT departments. The total estimated construction cost for IT is $324,243.

In addition to construction costs, non-construction expenses must be considered for moving the Accounting, Payroll, and Budget functions. Shared custodial services will be required. We are evaluating whether a full-time custodian (NB06) at 1.00 FTE, with an annual cost of $67,280, is necessary. Responsibilities would include cleaning restrooms, hallways, break rooms, entryways, and trash disposal. Furthermore, other tenants request that the City clean shared restrooms, hallways, conference room, auditorium, and the new E911 center, with the City being reimbursed for half the cleaning costs of the E911 center. Tenants will also contribute to custodial expenses for shared areas. The City cost of a full-time custodian is estimated to be $55,365.

The Utility Billing staff will remain at City Hall, with plans to upgrade their workspace for better accommodation and improved workflow. Currently, the Utility Billing department occupies a space designed before the COVID-19 pandemic, featuring cashier windows structured to efficiently redirect large customer lines from the hallway into the department. Proposed future changes include reconfiguring workspace to allow staff to physically spread out, reviewing and redesigning the cashier window layout to better meet post-COVID customer service requirements, and constructing an office for the Utility Billing Supervisor. Consequently, the Utility Billing staff would occupy less space in the Finance Department, with approximately one fourth of the total space, allowing alternative uses for the remaining area. Acknowledging the significant space being vacated, options to serve the needs of other departments will be explored to ensure optimal use of the available space.

The one-time construction cost of $685,000 will be funded by sales tax construction fund savings from Fiscal Year 2025. Recurring operating expenses for a full-time or part-time custodian, annual base rent, and operating expenses will be funded by Fiscal Year 2025 general fund savings.

I concur with the recommendation and respectfully request Mayor and City Council approval.



Michael C. Van Milligen

MCVM/jml
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Brian DeMoss, Finance Manager

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007 • 2012 • 2013

TO: Michael C. Van Milligen, City Manager

FROM: Jennifer Larson, Chief Financial Officer

SUBJECT: Recommendation to Move Accounting, Payroll, and Budget Functions of Finance Department to 7800 Chavenelle – Unit 6

DATE: November 12, 2025

INTRODUCTION
The purpose of this memorandum is to recommend City Council approval of the relocation of the Accounting/Payroll/Budget functions of the Finance Department to 7800 Chavenelle Drive and to negotiate an amended lease with Dubuque Childcare Collaborative, LLC. It also seeks to start public bidding for necessary construction. The move aims to improve efficiency, collaboration, and address space limitations.

BACKGROUND
The Finance Department's 2020 remodel within its existing space (Attachment I) removed two offices, worsening space constraints. This has led to overcrowded offices and insufficient cubicles.

The Budget Manager and Utility Billing Supervisor lack privacy in their cubicles, forcing them to find alternative meeting spaces. Since the remodel, new roles like Payroll Systems Analyst, Purchasing and Safety Coordinator, Budget/Financial Analyst – Reporting, and two interns have been added. Consequently, additional cubicles were squeezed in, and a second intern's workspace was reallocated. Flex scheduling is unreliable for ensuring adequate workspace, particularly for interns.

Space limitations hinder staffing capacity, preventing the hiring of all budgeted interns and reducing team collaboration. Expanding into the City Clerk Office was deemed a temporary fix, inadequate for long-term needs.

With the IT department and E911 recently relocated to 7800 Chavenelle Road, approximately 5,667 square feet of vacant space is now available in Unit 6. This area includes 20 cubicles, three offices, a conference room that can be divided into two offices, a technology closet, and a break room. Its proximity to IT makes it an ideal location to

meet current and future space needs for the Finance Department and boost collaboration with IT.

DISCUSSION

It is recommended to relocate the Accounting, Budget, and Payroll functions of the Finance Department to Unit 6 at 7800 Chavenelle Road. The Utility Billing operations will remain at City Hall to continue providing assistance to residents with bill payments, new service requests, and other utility-related needs.

This relocation addresses both immediate and future space requirements, promotes better collaboration with IT on software development, financial systems integration, and joint projects, frees up space at City Hall, enhances operational efficiency and staff comfort, and supports growth and technological advancements.

In the short term, the needs include four offices (for the CFO, Purchasing/Risk Manager, Finance Manager, and Budget Manager), 14 cubicles (for Budget Analysts, Accountants, Interns, Payroll Analyst, and Safety Coordinator), as well as a break room, storage area, shared restrooms, and conference and training rooms. In the long term, additional office space and cubicles will be required to accommodate future staffing growth.

Unit 6 has the capacity to accommodate up to 40 staff members in 20 cubicles (two per cubicle) and includes five office spaces. Shared facilities comprise an auditorium, conference room, restrooms, and a break room (Attachment 2).

View of Cubicle Bank Facing NW Windows

Conference Room to Convert to Two Offices

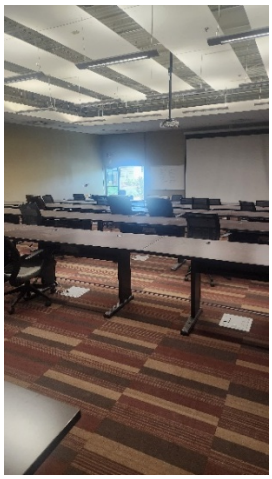
Three Existing Offices

Cubicle Bank Facing Conference Room

Department Break Room

Cubicle Bank Facing Existing Offices

Cubicle Bank facing common hallway



Shared Auditorium

Shared Conference

The lease-to-own agreement covers five years, with Unit 6 added to the existing IT lease that started in January 2024. IT negotiated a base rent of $10.00 per square foot plus a portion of operational costs and utilities based on area. The Finance Department will pay the same base rent rate and $3.78 per square foot per year for maintenance, insurance, and tax payments, bringing the total annual expense to roughly $78,091 (including $21,421 for operational costs and utilities) for 5,667 square feet. At the end of the term, the City can buy Unit 6 for $1,000. Dubuque Childcare Collaborative, LLC has agreed to modify the Unit 4 (IT) lease to include Unit 6 (Finance), with the Finance portion of the lease ending on December 2030.

Before Accounting, Budget, and Payroll can move into Unit 6, several tasks need completion: replace missing/worn carpeting, reconnect HVAC, ethernet, power, and network, paint, install three doors, modify cubicles, split the conference room into two offices, and purchase office furniture.

Construction Task	Estimate
New Carpet Squares - 5,290 Sq Ft (includes lifting cubicles)	$38,375
Connect HVAC to IT roof top unit	$34,121
Reconnect Ethernet/Power	$12,000
Hardware Network Connection – Closet	$10,000
Painting	$30,000

Construction Task	Estimate
Installation of 3 Doors	$20,000
Electronic Access Control System panel and card strikes expansion	$5,000
Construction of Hallway Storage for IT & Finance	$23,250
Modification of cubicles to sit to stand (40)	$33,800
Addition of fabric privacy panels to cubicles (59)	$8,315
Refrigerator, microwave, garbage disposal, ice maker	$2,000
Split existing conference room into 2 offices	$93,000
Office furniture for Finance offices (5)	$13,450
Office chairs for cubicles (40)	$10,000
Moving Existing Copier/Printer/Monitors/Phones (inhouse IT)	$0
Contingency 5%	$16,689
Total Construction Cost	$350,000

Joe Pregler, Chief Information Officer, has identified additional construction needs. The carpet in their space is worn and poses tripping hazards. Staff changes, including the addition of GIS and a data analyst, require more offices and better sound management in cubicles. The shared conference room is now too small for the number of staff, necessitating a new conference room for both Finance and IT departments.

Construction Task	Estimate
New Carpet Squares (includes lifting cubicles/ disassembly/ reassembly office furniture)	$30,000
Addition of fabric privacy panels to cubicles (33)	$4,653
Construction of 4 offices	$186,000
Construction of conference room	$69,750
Conference room furniture	$9,000
Conference room AV equipment	$6,200
Office furniture for new IT offices	$13,450
Contingency 5%	$15,947
Total Construction Cost	$335,000

In addition to construction costs, non-construction expenses must be considered for moving Accounting/Payroll/Budget. Shared custodial services will be required. We are assessing if a full-time custodian (NB06) at 1.00 FTE, with an annual cost of $67,280, is necessary. Responsibilities would include cleaning restrooms, hallways, breakrooms, entryways, and trash disposal. Additionally, other tenants request the City clean shared restrooms, hallways, conference room, auditorium, and the new E911 center, with the City being reimbursed for half the cleaning costs of the E911 center. Tenants will also contribute to the custodial expenses for shared areas.

The breakdown of the square footage by tenant that would require City custodial services is as follows:

Tenant	Sq Ft	% of Total
City	13,670	49.70%
Dispatch	7,388	27.26%
Shared	6,245	23.04%
Total	27,103	100.00%

The City cost of a full-time custodian would be as follows:

Space	%	Custodial Cost
City	50.94%	$33,438
Dispatch	13.77%	$9,170
Shared	4.50%	$12,757
Total City Custodial	69.21%	$55,365

The Utility Billing staff will stay at City Hall, with plans to upgrade their workspace for better accommodation and workflow improvement. At present, the Utility Billing department occupies a space designed before the COVID-19 pandemic, featuring cashier windows set up to efficiently redirect large customer lines from the hallway into the department.

Proposed Future Space Changes:

- Reconfigure the workspace to allow staff to physically spread out, enhancing comfort and productivity.
- Review and redesign the cashier window layout to better meet post-COVID customer service requirements.
- Construct an office for the Utility Billing Supervisor.

The cashier window layout, designed before the pandemic to improve customer flow and reduce hallway congestion, is now outdated. Since COVID-19, long lines have decreased, making the original design inefficient. The current setup creates a narrow corridor that limits space and flexibility.

Benefits of Revising the Layout:

- Increased Operational Efficiency: Reorienting cashier windows parallel to the hallway frees up interior space, enabling better customer service, reducing congestion, and speeding up transactions.
- Improved Customer Service: A more accessible and welcoming cashier area reduces wait times and eases access to services, allowing staff to handle peak periods more effectively.
- Enhanced Staff Workflow and Collaboration: Flexible workspaces improve staff comfort and collaboration, especially during busy times or complex transactions.

- Better Space Utilization for Future Needs: The revised layout allows for departmental expansion, including a dedicated supervisor’s office, boosting overall efficiency.

Utility Billing staff would occupy less space in the Finance Department, approximately one fourth of the total space, allowing alternative uses for the remaining area. Acknowledging the significant space being vacated, options to serve the needs of other departments will be explored to ensure optimal use of the available space.

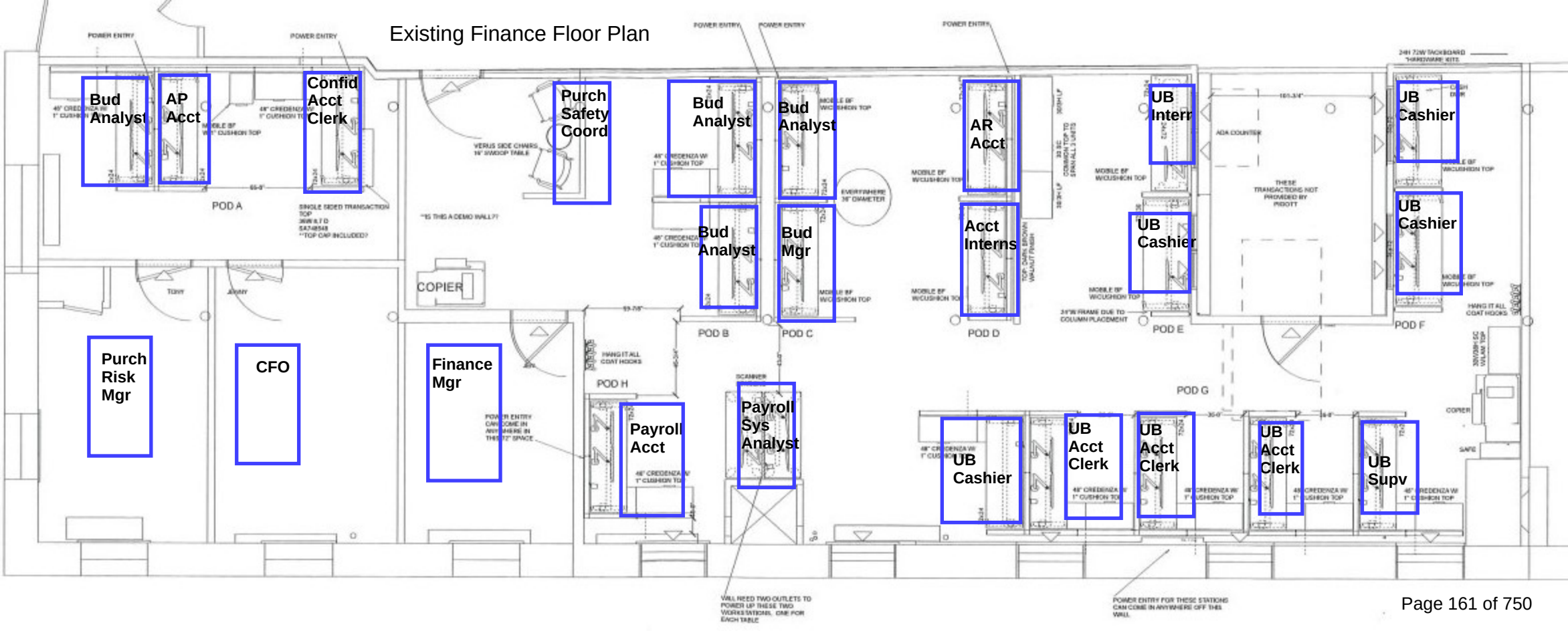
BUDGET IMPACT
The estimated one-time construction cost of $685,000 will be funded by sales tax construction fund savings from Fiscal Year 2025. Funding for a full-time custodian will come from Fiscal Year 2025 general fund savings, and would result in a net cost of $55,365, potentially less if part-time service is considered. The annual base rent of $56,670 and operating expense of $21,421 will also be covered by general fund savings, with future costs included in the budget process.

Future space changes for Utility Billing will be aligned with planned renovations of City Hall.

REQUEST
I recommend approving the relocation of the Finance Department's Accounting, Payroll, and Budget functions to 7800 Chavenelle Drive, negotiating an amended lease with Dubuque Childcare Collaborative, LLC., and starting public bidding for necessary construction.

Attachments

Existing Finance Floor Plan



DRAWING IS NOT TO SCALE UNLESS PRINTED ON 24X36 SHEET

Straka Johnson Architects, P.C.
3555 Digital Drive
Dubuque, IA 52003
Phone (563) 556 - 0847
Fax (563) 556 - 0847
Architects

DUBUQUE INITIATIVES

DUBUQUE INITIATIVES - MASTERPLAN

7900 CHAVENELLE RD
DUBUQUE, IA 52002

PRELIMINARY DOCUMENTS - NOT FOR CONSTRUCTION

Revision

Date: 10/11/2024

Drawn By: LA

Checked By: BHB

Project Number: 22053

Sheet Title

Sheet Number

SCHOOL DISTRICT LIMITED COMMON ELEMENT

SCHOOL DISTRICT PARKING AREA

CITY PARKING AREA

CHILDCARE PARKING AREA

COUNTY PARKING AREA

CHILDCARE LIMITED COMMON ELEMENT

UNIT 6
OPEN SPACE
5,290 SF

UNIT 3
DCSD SPACE
18,850 SF

CITY IDF
163 SF

SHARED ENTRY
177 SF

UNIT 4
CITY IT DEPARTMENT
4,767 SF

UNIT 4
SHARED DATA CENTER
956 SF

CITY BREAK RM.
185 SF

SHARED MECHANICAL
335 SF

SHARED RESTROOM
240 SF

SHARED RESTROOM
240 SF

UNIT 5
COUNTY 911 DISPATCH
6,578 SF

SHARED CIRCULATION
3,100 SF

UNIT 2
CHILDCARE PHASE 2
6,142 SF

UNIT 1
CHILDCARE PHASE 1
15,273 SF

SHARED CONFERENCE
383 SF

KITCHENETTE / AV CLOSET
151 SF

UNIT 4
DATA SUPPORT
200 SF

SHARED HARDENED SPACE
466 SF

UNIT 4
CITY TRAFFIC DEPARTMENT
1,033 SF

UNIT 5
COUNTY EXPANSION
815 SF

SHARED AUDITORIUM
2,068 SF

OVERALL FLOOR PLAN
SCALE = 1/16"=1'-0"

Drawing Name: F:\PROJECTS\24\24051 - Bright Minds Campus Phase II\Drawings_Masterplan\A1 - Floor Plan.dwg Last Modified: Oct 11, 2024 - 8:42am Plotted on: Oct 11, 2024 - 8:42am by landerson

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 7.

ITEM TITLE:	Commercial Air Service and Dubuque Initiatives $100 Airfare Rebate Flyer
SUMMARY:	City Manager providing a copy of a flyer promoting commercial air service at the Dubuque Regional Airport and the $100 airfare rebate funded by Dubuque Initiatives. The flyer is being mailed with City of Dubuque utility bills from November 12 to December 10, 2025.
SUGGUESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. Airfare Rebate UB Insert

Fly DBQ

DUBUQUE REGIONAL AIRPORT

$100 Rebate

for each round-trip ticket on flights at the Dubuque Regional Airport!

No restrictions on travel dates.

Tickets must be purchased by Dec. 31, 2025.

For A Limited Time!

To receive the rebate, travelers must present proof of purchase in the form of a ticket or invoice to Greater Dubuque Development Corporation. Rebates will be issued as $100 checks per passenger for each round-trip ticket utilizing Denver Air Connection flights.

Details at *FlyDBQ.com/Incentives*

Closer. Quicker. Easier.

FlyDBQ.com

Daily Flights

Early morning departure to and early evening arrival from Chicago/O'Hare.

Conveniently connect to hundreds of destinations through American Airlines and United Airlines with one check-in at Dubuque. Book flights through American, United, or your preferred online travel retailer.

Experience the local difference when you Fly DBQ.

97% of respondents to a passenger survey rate their experience at the Dubuque Regional Airport as "Excellent" or "Good."

What passengers are saying:

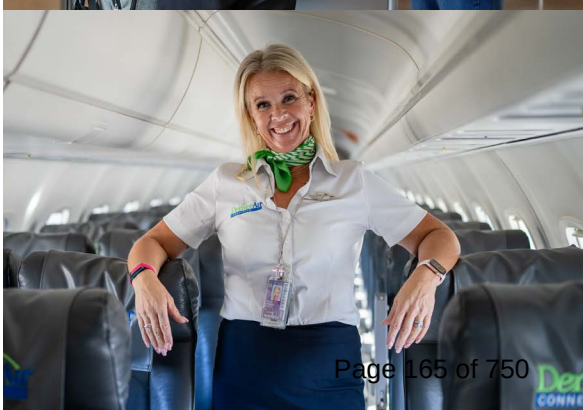
- *"The entire process with security and parking was very smooth. One of the easiest travel experiences I've had in a long time."*
- *"The airport is minutes away. Check-in was fast and easy. The building itself is beautiful and clean."*
- *"I've been to multiple countries this year, and the Dubuque airport is the best one yet. Easy security check, friendly staff, right down to the condition of the airport. I will definitely be flying back to Dubuque!"*
- *"I travel to Chicago for work every couple of months and the filght times are extremely convenient. The shorter lines, smaller crowds, and free parking are also reasons why I plan to keep flying DBQ."*
- *"I love the convenience of flying in and out of Dubuque. The check-in wait time is minimal. The security screen wait time is minimal. Parking is free. No long commute at the end of my trip to get home."*

Fly DBQ
DUBUQUE REGIONAL AIRPORT

Skip the drive.
Start the trip!
FlyDBQ.com

The Perks of Flying DBQ

- ✓ Close & convenient
- ✓ Free parking
- ✓ Short TSA lines
- ✓ At the gate in minutes
- ✓ Friendly service



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November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 8.

ITEM TITLE:	2025-2027 City Council Goals and Priorities Brochure
SUMMARY:	City Manager providing a copy of the brochure on the 2025-2027 City Council Goals and Priorities, which is being mailed with City of Dubuque utility bills from November 12 to December 10, 2025. This information is also available at www.cityofdubuque.org/councilgoals
SUGGUESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. 2025-2027 City Council Goals and Priorities Handout

2025-2027 CITY COUNCIL
GOALS & PRIORITIES

The Dubuque City Council completed its annual goal-setting sessions on Thursday, Sept. 25, 2025. Over the course of three evening sessions, City Council members affirmed the 15-year vision statement and mission statement and identified seven five-year goals for the city. They also identified top and high priorities for a 2025-2026 policy agenda as well as in-progress projects and capital projects for 2025-2026.

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2025 - 2027 Top Priorities *(in alphabetical order)*

- Commercial Air Service Future: Strategy and Action Plan to Sustain and Expand
- Comprehensive Fire Station Location and Facilities Study
- Fire Department Staffing Increases
- Police Department: Full Staffing and Hiring
- Sanitary Sewer Investments and Implementation
  - Catfish Creek Sanitary Sewer Project
  - Cedar Street Lift Station and Force Main
  - Chaplain Schmitt Island Sanitary Sewer
  - Cooper Place/Maiden Lane Project
  - Grove Terrace Project
  - Harvard Street Project
  - Hempstead Street Project
  - Sanitary Sewer Force Main Stabilization Project
  - Sanitary Sewer Consent Decree Compliance
  - Terminal Street Lift Station and Force Main
  - Other Projects
- Sports Complex Development
- Stormwater Management Investments and Implementation:
  - 17th and Elm Street Stormwater Project
  - 17th and Locust Street Stormwater Project
  - Bee Branch Gate & Pump Station Project
  - Detention Ponds Maintenance
  - Individual Neighborhood Investments
  - Kaufmann Avenue Storm Sewer Improvements
- Street Maintenance/Rehabilitation Program

2025 - 2027 High Priorities *(in alphabetical order)*

- Continued Implementation of Central Avenue Revitalization Plan
- Downtown Master Plan Update
- Dubuque Law Enforcement Center (DLEC) Short-Term Facility Enhancements and Future Plan
- East-West Corridor/Roundabouts Projects
- Next Phases of Chaplain Schmitt Island Development
- Parks and Recreation Master Plan Adoption and Implementation
- Water Resource and Recovery Center Facility and Process Improvements and Odor Reduction

VISION & MISSION

2040 Vision Statement

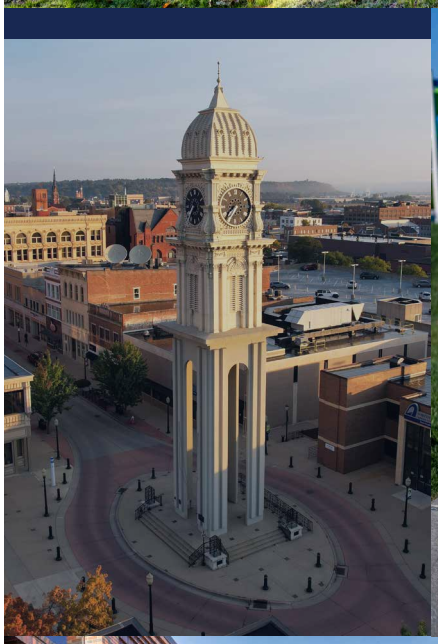
Dubuque 2040 is a sustainable and resilient city, an inclusive and equitable community where ALL are welcome. Dubuque 2040 has preserved our Masterpiece on the Mississippi, has a strong, diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyles; have choices of quality, affordable, livable neighborhoods; have an abundance of diverse, fun things to do; and are successfully and actively engaged in the community.

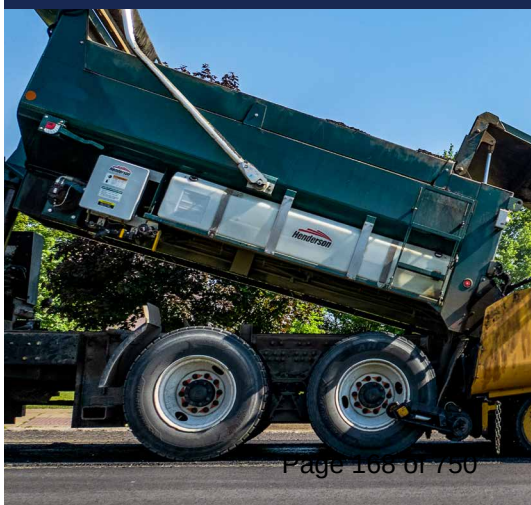
Mission Statement

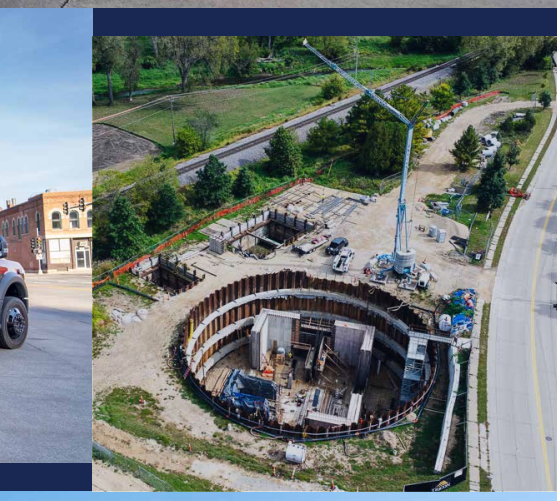
Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.

FIVE-YEAR GOALS

- **Healthy and Safe Community**
- **Financially Responsible, High-Performance City Organization:** Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:** Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:** Great Place to Live
- **Sustainable Environment:** Preserving and Enhancing Natural Resources
- **Connected Community:** Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**







MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Healthy and Safe Community

Management in Progress

- Access, Belonging and Community Action Plans
- Community Risk Reduction Program Implementation
- Fire Explorer Program Development
- License Plate Reader Camera Deployments
- New Emergency Responder Computer-Aided Dispatch (CAD) System Implementation
- Police Radios Upgrade Implementation
- Public Health Preparedness Emergency Response Plan Update
- Traffic and Security Camera Deployments and Upgrades

Major Projects

- Fire Stations Improvement Projects
- Crescent Community Health Center Facilities and Services Expansion

Financially Responsible, High-Performance City Organization

Management in Progress

- Adopt-A-Spot/Volunteer Management Hub Site GIS Application
- City Bond Rating: Updated Credit Rating and Bond Sale
- City Departments Safety Program: Funding for OSHA Compliance
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations
- City Website ADA Compliance
- Enterprise Asset Management System and Work Order System Funding and Implementation Plan
- Enterprise Resource Planning (ERP) Software Implementation
- Federal Legislative Advocacy Agenda and Action Plan
- Historic Federal Building Upgrades
- Human Resources Information System (HRIS) Implementation
- Multicultural Family Center Management and Staffing Review
- Organizational Culture Continuous Improvement: Exit Interviews
- State Legislative Advocacy Agenda and Action Plan 2026
- Succession Plan for Intergovernmental Relations Position

Major Projects

- Multicultural Family Center Elevator
- City Data Center Phase 2

Robust Local Economy

Management in Progress

- Business Incentives Policies and Processes Review
- Chaplain Schmitt Island Development: Hotel Project
- Comprehensive Hotel Attraction/Incentive Policy

(Continued on page 4.)

- Electronic Bidding Software Implementation
- Field of Dreams: Next Steps for City Support
- Minority and/or Women-owned Business Enterprise (MWBE) Procurement Policy
- Port of Dubuque New Hotel Development: City Actions
- Poverty Prevention and Reduction Plan Update
- River Cruise Ship Docking Project

Livable Neighborhoods and Housing

Management in Progress

- Unified Development Code Update and Adoption
- Historic Millwork District Development Update
- Neighborhood Associations Development: Activation/ Expansion
- Terminus Software Implementation for City Permits
- Permitting and Inspection Software Implementation
- New Housing Development Status Updates

Sustainable Environment

Management in Progress

- Electric Bus Acquisition and Charging Station
- Emerald Ash Borer Recovery: Funding for Stump Removal, Planting, and Related Sidewalk Replacement
- Green Alley Maintenance and Performance Evaluation
- Sewer System Infrastructure Asset Master Plan Development and Adoption
- Branching Out Dubuque Tree Planting Program
- Water Department 2025 Consumer Confidence Report
- Water and Resource Recovery Center (WRRC) 2025 Explosion Recovery Completion
- WRRC Fats, Oils, and Greases (FOG) Program Review
- WRRC High-Strength Waste Receiving and Storage Project
- WRRC HVAC Mini-Split System Installation
- WRRC State-Certified Lab Expansion

Major Projects

- Auburn St. and Custer St. Water Main, Sanitary Sewer, and Street Reconstruction
- City-Wide Fiber Project: Water Department Pump, Stations, Tanks, and Towers
- Green Alley Project: 15th St. to 17th St. between Iowa St. and Central Ave.
- Lead Water Service Lines Replacement Phase 1
- N. Cascade Rd./Southwest Arterial Water and Sewer Main Extensions from Edval Ln. to N. English Mill Rd.
- Rockdale Rd. Stormwater Project
- Water Department Deep Well No. 7 Rehabilitation
- Water Department New Deep Well No. 11 (part of PFAS Remediation Plan)
- Water Department SCADA (Supervisory Control and Data Acquisition) Overhaul
- Water Main Creek Crossing Restoration Project

Connected Community

Management in Progress

- Jule Federal Transportation Administration Areas of Persistent Poverty Planning Grant
- Parking System and Technology Upgrade and Installation
- Smart Parking and Mobility Study Implementation
- STREETS (Smart Traffic Routing with Efficient and Effective Traffic System) Program Funding and Implementation

Major Projects

- 14th St. Railroad Overpass and 16th St. Corridor Complete Streets Improvements
- Airport General Aviation Apron Reconstruction
- Airport Taxiway Alpha Construction
- Chaplain Schmitt Island Trail Project (Federal Community Project Grant)
- Fiber Optic Connections to Data Center
- Relocation of Fiber Optics on Julien Dubuque Bridge
- Southwest Arterial Intelligent Transportation System (ITS) Project
- US 20/Northwest Arterial Intersection Iowa DOT Project
- Wildwood Dr. Bridge Replacement

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Comiskey Park Phase 2 Upgrades: Parking and Amenities
- Community Cultural Experiences and Programming
- Historic Millwork District Green Space Plan
- Eagle Point Park Historic Structures Assessment and Report
- Friends of Eagle Point Park Organization Development
- Eagle Point Park Fall 2025 Clean-Up

Major Projects

- Jackson Park Restrooms
- ImOn Ice Arena Dehumidification System
- Rustic Point Park Completion
- South Pointe Park Completion
- Eagle Point Park Water Tower Destruction
- Chaplain Schmitt Island Amphitheater

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City of Dubuque
City Council

CONSENT ITEMS # 9.

ITEM TITLE:	Acceptance of Public Sanitary Sewer Main Improvements Serving Lots 1, 1-2, and 2-2 of Pizza Ranch Place on Radford Road associated with the EMRI Apartment Development
SUMMARY:	City Manager recommending City Council acceptance of the public sanitary sewer improvements that the developer, Dubuque Housing, LLC, has recently completed across Part of Lots 1, 1-2, and 2-2 of Pizza Ranch, in the City of Dubuque, Iowa. **RESOLUTION** Accepting Public Sanitary Sewer Improvements Across Parts Of Lots 1-2 And 2-2 Of Pizza Ranch Place, In The City Of Dubuque, Iowa
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. 1 emri san sewer imp accept memo
3. 2 emri san sewer imp accept resolution
4. 3 cc area map emri apts

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Acceptance of Public Sanitary Sewer Main Improvements Serving Lots 1, 1-2, and 2-2 of Pizza Ranch Place on Radford Road associated with the EMRI Apartment Development

DATE: November 7, 2025

City Engineer Gus Psihoyos is recommending City Council accept the public sanitary sewer improvements that the developer, Dubuque Housing, LLC, has recently completed across Part of Lots 1, 1-2, and 2-2 of Pizza Ranch, in the City of Dubuque, Iowa.

Maintenance guarantees for said public improvements shall be provided by the owners, Dubuque Housing, LLC, for a period of two (2) years from the date of acceptance by City Council.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Nate Kieffer, PLS, PE

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TO: Michael C. Van Milligen, City Manager

FROM: Gus Psihoyos, City Engineer

SUBJECT: Acceptance of Public Sanitary Sewer Main Improvements Serving Lots 1, 1-2, and 2-2 of Pizza Ranch Place on Radford Road associated with the EMRI Apartment Development

DATE: November 5, 2025

INTRODUCTION

The enclosed material provides for City Council acceptance of the public sanitary sewer improvements that the developer, Dubuque Housing, LLC, has recently completed across Part of Lots 1, 1-2, and 2-2 of Pizza Ranch, in the City of Dubuque, Iowa.

BACKGROUND

Radford Road Real Estate LLC (an affiliate of Dubuque Housing, LLC) was the owner of the property south of the existing Pizza Ranch restaurant property at 2020 Radford Road. Last year, Radford Road Real Estate LLC divided the property into two lots for the sale of the easterly lot to Dubuque Housing, LLC. Dubuque Housing, LLC is in the process of completing construction of the EMRI Apartment development on said easterly lot.

In order to make the two new lots south of the Pizza Ranch restaurant property more developable, Dubuque Housing, LLC proposed to relocate the existing sanitary sewer main to the common lot line between the two new lots. The existing sanitary sewer to be relocated was privately owned. Pursuant to a Sanitary Sewer Construction Agreement approved by City Council Resolution Number 226-24, the developer has designed and constructed, to City Standards, a new public sanitary sewer on the common lot line as described above. The new sewer has been constructed by the developer and inspected by City Staff. As such, Dubuque Housing, LLC is now dedicating the utility to the City for ownership and maintenance. The plat of survey creating the two subject lots included a dedication of an appropriate public sanitary sewer easement to accommodate the relocated sewer main and provide rights for the City to own and maintain the utility into the future, and the City has accepted said easement by council resolution.

DISCUSSION

The Subdivision Ordinance requires that upon completion of all the required public improvements, the subdivider shall notify the City in writing of the completion of the improvements, requesting that the City either approve or reject the acceptance of the improvements, together with a statement of reasons for any rejection.

On November 3, 2025, the owners requested City's acceptance of the public sanitary sewer improvements. Upon inspection by the City, it has been determined that the public improvements required by said agreement have been completed in accordance with plans approved by the City Staff and in conformance with City specifications.

RECOMMENDATION

I would, therefore, recommend that the City Council accept the public improvements as described above. Maintenance guarantees for said public improvements shall be provided by the owners, Dubuque Housing, LLC, for a period of two (2) years from the date of acceptance by City Council.

ACTION TO BE TAKEN

The City Council is requested to adopt the attached resolution accepting the public sanitary sewer improvements across Part of Lots 1, 1-2, and 2-2 of Pizza Ranch, in the City of Dubuque, Iowa.

Prepared by Nate Kieffer, PLS, PE

RESOLUTION NO. -25

ACCEPTING PUBLIC SANITARY SEWER IMPROVEMENTS ACROSS PARTS OF LOTS 1-2 AND 2-2 OF PIZZA RANCH PLACE, IN THE CITY OF DUBUQUE, IOWA

Whereas, pursuant to a Sanitary Sewer Construction Agreement approved by City Council Resolution Number 226-24, certain public improvements, including sanitary sewer and appurtenances, were installed by Dubuque Housing, LLC; and

Whereas, the improvements have been completed, and the City Manager has examined the work and has filed a certificate stating that the same has been completed in accordance with the plans approved by the City Council and in conformance with City specifications and has recommended that the improvements be accepted by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That the recommendation of the City Manager be approved and that said public improvements across Parts of Lot 1-2 and 2-2 of Pizza Ranch Place, in the City of Dubuque, Iowa, be and the same is hereby accepted.

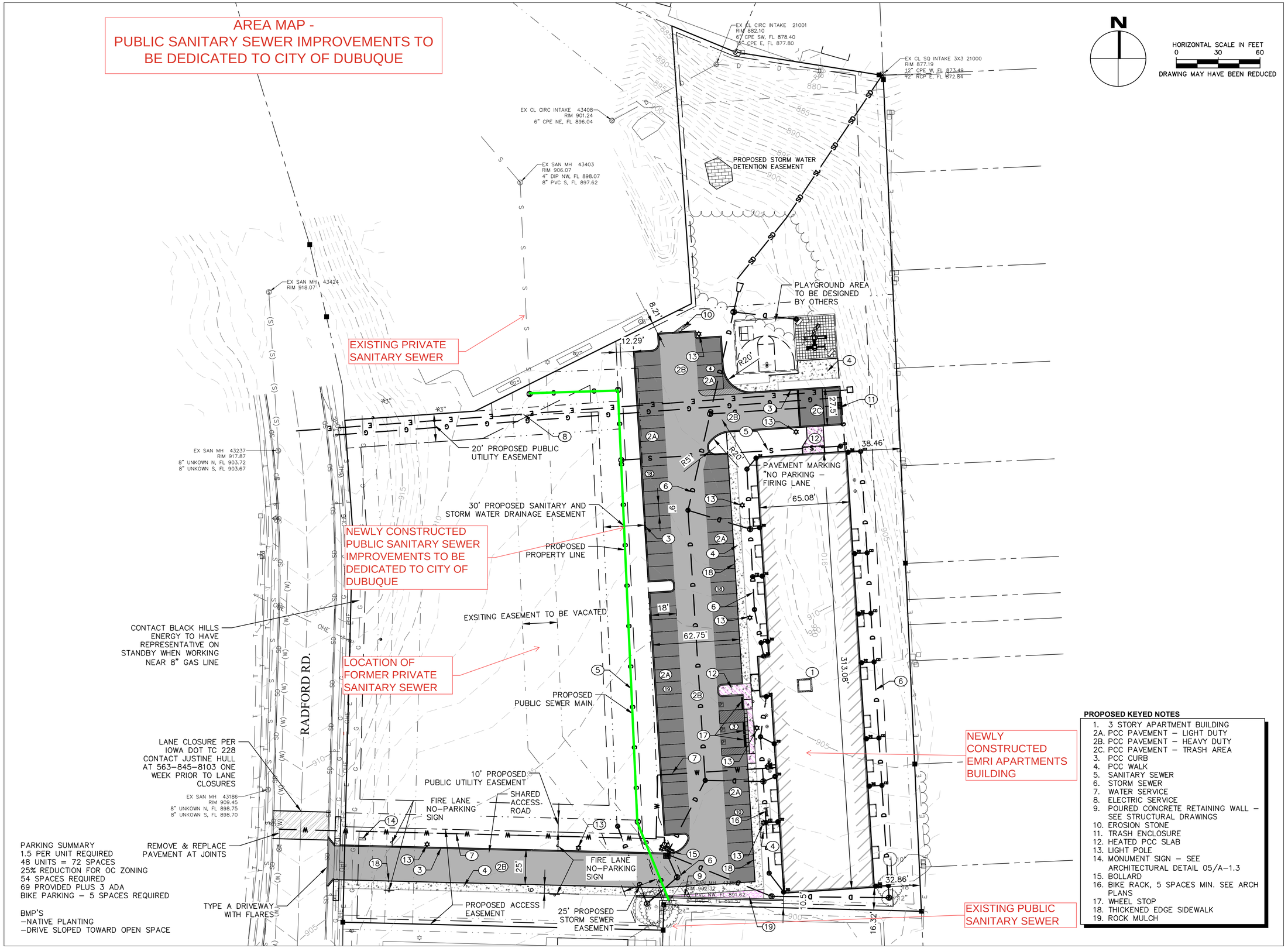
Section 2. That a maintenance guarantee covering said public improvements shall be provided by the owners, Dubuque Housing LLC, for a period of two (2) years from the date of this resolution.

Passed, approved and adopted this 17th day of November 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne N. Breitfelder, City Clerk



PROPOSED KEYED NOTES

1. 3 STORY APARTMENT BUILDING
2A. PCC PAVEMENT – LIGHT DUTY
2B. PCC PAVEMENT – HEAVY DUTY
2C. PCC PAVEMENT – TRASH AREA
3. PCC CURB
4. PCC WALK
5. SANITARY SEWER
6. STORM SEWER
7. WATER SERVICE
8. ELECTRIC SERVICE
9. POURED CONCRETE RETAINING WALL – SEE STRUCTURAL DRAWINGS
10. EROSION STONE
11. TRASH ENCLOSURE
12. HEATED PCC SLAB
13. LIGHT POLE
14. MONUMENT SIGN – SEE ARCHITECTURAL DETAIL 05/A-1.3
15. BOLLARD
16. BIKE RACK, 5 SPACES MIN. SEE ARCH PLANS
17. WHEEL STOP
18. THICKENED EDGE SIDEWALK
19. ROCK MULCH

Sand Architects, LLC
366 South Tenth Avenue
PO Box 727
Waite Park, MN 56387-0727
Office: (320) 202-3100
Fax: (320) 202-3139
Website: www.SandCompanies.com
E-Mail: Architects@SandCompanies.com

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PRINT LOG

REVISION/DATE/COMMENTS	
02-28-24	PERMIT SET

origin design
WORKING ON TOMORROW.
800 556-4491
origindesign.com

EMRI APARTMENTS

XXXX RADFORD RD
DUBUQUE, IOWA

PROPOSED CONDITIONS

C1.20

PROJECT NO.:	3112-103-23
DRAWN BY:	ajb/ZLO/AMW/SMS
CHECKED BY:	BDH/MDB
DATE ISSUED FOR CONSTRUCTION:	XX-XX-XX

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City of Dubuque
City Council

CONSENT ITEMS # 10.

ITEM TITLE:	Tamarack Sanitary Sewer Extension Project - Acceptance of Public Improvement Construction Contract
SUMMARY:	City Manager recommending City Council adopt the attached resolution accepting the public improvement, establishing the final contract amount at $686,185.63, and authorize the payment of the final contract retainage amount of $34,309.28 to Boomerang Corp. for the Tamarack Sanitary Sewer Extension Project. **RESOLUTION** Accepting The Tamarack Sanitary Sewer Extension Project
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Tamarack Sanitary Sewer Ext Project - Acceptance MEMO
3. Tamarack Sanitary Sewer Ext Project - Acceptance RESOLUTION
4. Tamarack Sanitary Sewer Ext Project - ENGINEERS CERTIFICATE

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Tamarack Sanitary Sewer Extension Project
Acceptance of Public Improvement Construction Contract
Project No. 5581500001

DATE: November 13, 2025

Assistant City Engineer Robert Schiesl is recommending City Council adopt the attached resolution accepting the public improvement, establishing the final contract amount at $686,185.63, and authorize the payment of the final contract retainage amount of $34,309.28 to Boomerang Corp. for the Tamarack Sanitary Sewer Extension Project.

The remaining balance of the SRF loan funding allocated for the Tamarack Sanitary Sewer Extension Project, in the amount of $153,808.07, will be reallocated to 5581500009 to support the Granger Creek Lift Station Capacity Improvements project. The final SRF loan amount will be established in the acceptance memo for the Granger Creek Lift Station Capacity Improvements project.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Jenny Larson, Chief Financial Officer
Bob Schiesl, PE, Assistant City Engineer
Max O'Brien, PE Civil Engineer
Todd Irwin, Water Resource Project Supervisor

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TO: Michael C. Van Milligen, City Manager

FROM: Robert Schiesl, Assistant City Engineer

SUBJECT: Tamarack Sanitary Sewer Extension Project
Acceptance of Public Improvement Construction Contract
Project No. 5581500001

DATE: November 12, 2025

INTRODUCTION

The enclosed resolution provides for establishing the final contract amount, and acceptance of the public improvement construction contract for the Tamarack Sanitary Sewer Extension Project.

BACKGROUND

In 1998 the City began to extend sanitary sewer along Granger Creek, for the Dubuque Technology Park development. The Granger Creek Interceptor Sewer (GCIS) extension consisted of the Granger Creek Pump Station and approximately 17,600 LF of both 20 inch and 18" diameter pipe. In 2015, the City extended the interceptor sewer, continuing along Granger Creek and U.S. Highway 151/61, to the Dubuque Regional Airport. The GCIS extension increased the sanitary Sewer Shed 4 to approximately 6,300 acres.

Since the GCIS and the extension to the Dubuque Regional Airport has been completed, several adjacent areas, in or near Key West, have connected to the City's sewer system such as; Table Mound Mobile Home Park, Kerrigan Heights Subdivision, Truck Country, a portion of Twin Ridge Subdivision, and Silver Oaks Subdivision. Tamarack Business Park and the City's Crossroads Industrial Park, along with other adjacent parcels, are also able to be served by GCIS.

The City of Dubuque submitted a facility plan, based on the results of an intensive evaluation of the existing interceptor collection and pumping systems that convey sewage to the Water Resource Recovery Center (WRRC), to Iowa Department of Natural Resources (IDNR), in September of 2021. The facility plan identified three improvement projects related to the Granger Creek Interceptor Sewer System: Granger Creek Lift Station Capacity Improvements, Twin Ridge Sanitary Sewer Extension and lagoon abandonment and the Tamarack Sanitary Sewer Extension.

The Tamarack Sanitary Sewer Extension Project provides sanitary sewer service to the existing unsewered commercial development, Tamarack Business Park, and provides

future sanitary sewer service opportunities for the Crossroads Industrial Park area, along with adjacent developed and undeveloped areas to the west.

DISCUSSION

The Tamarack Sanitary Sewer Extension Project has been completed by Boomerang Corp. of Anamosa, Iowa in the final contract amount of $686,185.63. This is a 1.6% increase from the original contract amount of 675,319.50.

BUDGET IMPACT

The Tamarack Sanitary Sewer Extension Project is one of three projects included in a single State Revolving Fund (SRF) loan being utilized to fund the projects. The Twin Ridge Sanitary Sewer Ext. and Lagoon Abandonment Project and the Granger Creek Lift Station Capacity Improvements Project will be presented under separate memos.

The table below details the final total project cost for the Tamarack Sanitary Sewer Extension Project:

Description	Award	Final
Planning & Design	$ 56,650.00	$ 57,296.10
Construction	675,319.50	686,185.63
Contract Admin / Construction Engineering	50,000.00	50,000.00
Contingency	73,472.39	10,866.13
City Staff & Legal	9,404.39	14,091.07
0.5% SRF Loan Origination Fees	5,153.00	5,153.00
Total Project Cost	**$ 869,999.28**	**$ 823,591.93**

The SRF loan, for all three projects, is being funded through multiple Fiscal Year appropriations. The funding summary of the loan amount allocated to the Tamarack Sanitary Sewer Extension Project is detailed below:

	Project No.	Fund Description	Fund Amount
FY22	5581500001	Sanitary Sewer Extensions to Existing Developments	$ 233,500.00
FY23	5581500001	Sanitary Sewer Extensions to Existing Developments	339,700.00
FY24	5581500001	Sanitary Sewer Extensions to Existing Developments	404,200.00
Total SRF Project Funding			**$ 977,400.00**

The remaining balance of the SRF loan funding allocated for the Tamarack Sanitary Sewer Extension Project, in the amount of $153,808.07, will be reallocated to 5581500009 to support the Granger Creek Lift Station Capacity Improvements project. The final SRF loan amount will be established in the acceptance memo for the Granger Creek Lift Station Capacity Improvements project.

RECOMMENDATION

I recommend that the City Council accept the public improvement, establishing the final contract amount at $686,185.63, and authorize the payment of the final contract retainage amount of $34,309.28 to Boomerang Corp. for the Tamarack Sanitary Sewer Extension Project.

I further recommend that the SRF loan funding balance ($153,808.07) be reallocated to 5581500009 to support the Granger Creek Lift Station Capacity Improvements project.

ACTION TO BE TAKEN

The City Council is requested to adopt the attached resolution accepting the public improvement, establishing the final contract amount at $686,185.63, and authorize the payment of the final contract retainage amount of $34,309.28 to Boomerang Corp. for the Tamarack Sanitary Sewer Extension Project.

Prepared by Todd Irwin, Water Resource Project Supervisor
cc: Jenny Larson, Chief Financial Officer
Bob Schiesl, PE, Assistant City Engineer
Max O'Brien, PE Civil Engineer

Prepared by: Kerry Bradley, City of Dubuque Engineering, 50 W. 13th Street, Dubuque, IA 52001 (563)589-4270
Return to: Adrienne N. Breitfelder, City Clerk, 50W 13th Street, Dubuque, IA 52001 (563)589-4100

RESOLUTION NO. -25

ACCEPTING THE TAMARACK SANITARY SEWER EXTENSION PROJECT

WHEREAS, the public improvement contract for the Tamarack Sanitary Sewer Extension Project (the Project) has been completed by the Contractor, Boomerang Corp. of Anamosa, Iowa, (Contractor), and the City Engineer has examined the work and recommends that the Project be accepted; and

WHEREAS, the final contract amount for the Project is $686,185.63; and

WHEREAS, the Contractor has previously been paid $651,876.35, leaving a retainage balance of $34,309.28; and

WHEREAS, the City Council finds that the recommendation of the City Engineer should be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

SECTION 1. The recommendation of the City Engineer is approved, and the Project is hereby accepted.

SECTION 2. The Finance Director is hereby directed to pay to the Contractor the balance of the retainage of $34,309.28 as provided in Iowa Code chapter 573, and to pay such retainage in accordance with the provisions of Iowa Code chapter 573 or Iowa Code chapter 26.13.

Passed, approved and adopted this 17th day of November 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne N. Breitfelder, City Clerk

CITY ENGINEER'S CERTIFICATE OF FINAL COMPLETION OF TAMARACK SANITARY SEWER EXTENSION PROJECT

The undersigned City Engineer of the City of Dubuque, Iowa, hereby certifies that the Tamarack Sanitary Sewer Extension Project has been inspected, completed and performed in compliance with the terms of the Public Improvement Contract, and that the total cost of the completed work is $823,591.93.

Dated this 12th day of November 2025.

Gus Psihoyos, City Engineer

Filed in the office of the City Clerk on the 12th day of November 2025.

Adrienne N. Breitfelder, City Clerk

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November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 11.

ITEM TITLE:	Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project - Acceptance of Public Improvement Construction Contract
SUMMARY:	City Manager recommending City Council adopt the attached resolution accepting the public improvement, establishing the final contract amount at $615,775.64, and authorize the payment of the final contract retainage amount of $30,788.78 to Tschiggfrie Excavating Co. for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project. **RESOLUTION** Accepting The Twin Ridge Sanitary Sewer Extension And Lagoon Abandonment Project
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Twin Ridge Sanitary Sewer Ext Project - Acceptance MEMO
3. Twin Ridge Sanitary Sewer Ext Project - Acceptance RESOLUTION
4. Twin Ridge Sanitary Sewer Ext Project - ENGINEERS CERTIFICATE

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project
Acceptance of Public Improvement Construction Contract
Project No. 5581500024

DATE: November 13, 2025

Assistant City Engineer Robert Schiesl is recommending City Council adopt the attached resolution accepting the public improvement, establishing the final contract amount at $615,775.64, and authorize the payment of the final contract retainage amount of $30,788.78 to Tschiggfrie Excavating Co. for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project.

The remaining balance of the SRF loan funding allocated for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project, in the amount of $285,783.43**,** will be reallocated to 5581500009 to support the Granger Creek Lift Station Capacity Improvements project. The final SRF loan amount will be established upon the acceptance of the Granger Creek Lift Station Capacity Improvements project.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Robert Schiesl, PE Assistant City Engineer
Todd Irwin, Water Resource Project Supervisor
Jenny Larson, Chief Financial Officer
Max O'Brien, PE Civil Engineer

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TO: Michael C. Van Milligen, City Manager

FROM: Robert Schiesl, Assistant City Engineer

SUBJECT: Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project
Acceptance of Public Improvement Construction Contract
Project No. 5581500024

DATE: November 12, 2025

INTRODUCTION

The enclosed resolution provides for establishing the final contract amount, and acceptance of the public improvement construction contract for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project.

BACKGROUND

In 1998 the City began to extend sanitary sewer along Granger Creek, for the Dubuque Technology Park development. The Granger Creek Interceptor Sewer (GCIS) extension consisted of the Granger Creek Pump Station and approximately 17,600 LF of both 20 inch and 18" diameter pipe. In 2015, the City extended the interceptor sewer, continuing along Granger Creek and U.S. Highway 151/61, to the Dubuque Regional Airport. The GCIS extension increased the sanitary Sewer Shed 4 to approximately 6,300 acres.

Since the GCIS and the extension to the Dubuque Regional Airport has been completed, several adjacent areas, in or near Key West, have connected to the City's sewer system such as; Table Mound Mobile Home Park, Kerrigan Heights Subdivision, Truck Country, a portion of Twin Ridge Subdivision, and Silver Oaks Subdivision. Tamarack Business Park and the City's Crossroads Industrial Park, along with other adjacent parcels, are also able to be served by GCIS.

The City of Dubuque submitted a facility plan, based on the results of an intensive evaluation of the existing interceptor collection and pumping systems that convey sewage to the Water Resource Recovery Center (WRRC), to Iowa Department of Natural Resources (IDNR), in September of 2021. The facility plan identified three improvement projects related to the Granger Creek Interceptor Sewer System: Granger Creek Lift Station Capacity Improvements, Twin Ridge Sanitary Sewer Extension and lagoon abandonment and the Tamarack Sanitary Sewer Extension.

The Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project extended the sanitary sewer gravity system and connected into the existing Twin Ridge Subdivision gravity sewer system, along with abandoning the existing lagoon system.

With the completion of this project, the City will no longer need to permit, operate and maintain the lagoon system. The parcel will still need to be maintained, by the City, until redevelopment occurs.

DISCUSSION

The Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project has been completed by Tschiggfrie Excavating Co., of Dubuque, Iowa in the final contract amount of $615,775.64. This is a 1.5% decrease from the original contract amount of $624,975.70.

BUDGET IMPACT

The Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project is one of three projects included in a single State Revolving Fund (SRF) loan being utilized to fund the projects. The Tamarack Sanitary Sewer Extension Project and the Granger Creek Lift Station Capacity Improvements Project will be presented under separate memos.

The table below details the final total project cost for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project:

Description	Award	Final
Planning & Design	$ 67,000.00	$ 67,000.00
Construction	624,975.70	615,775.64
Contract Admin / Construction Engineering	66,000.00	60,430.44
Contingency	70,338.95	0.00
City Staff & Legal	12,413.79	12,279.32
0.5% SRF Loan Origination Fees	5,031.17	5,031.17
Total Project Cost	**$ 845,759.61**	**$ 760,516.57**

The SRF loan, for all three projects, is being funded through multiple Fiscal Year appropriations. The funding summary of the loan amount allocated to the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project is detailed below:

	Project No.	Fund Description	Fund Amount
FY23	5581500024	Twin Ridge Lift Station Abandonment	$ 120,000.00
FY24	5581500024	Twin Ridge Lift Station Abandonment	926,300.00
Total SRF Project Funding			**$ 1,046,300.00**

The remaining balance of the SRF loan funding allocated for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project, in the amount of $285,783.43**,** will be reallocated to 5581500009 to support the Granger Creek Lift Station Capacity Improvements project. The final SRF loan amount will be established upon the acceptance of the Granger Creek Lift Station Capacity Improvements project.

RECOMMENDATION

I recommend that the City Council accept the public improvement, establishing the final contract amount at $615,775.64, and authorize the payment of the final contract retainage amount of $30,788.78 to Tschiggfrie Excavating Co. for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project.

I further recommend that the SRF loan funding balance ($285,783.43) be reallocated to 5581500009 to support the Granger Creek Lift Station Capacity Improvements project.

ACTION TO BE TAKEN

The City Council is requested to adopt the attached resolution accepting the public improvement, establishing the final contract amount at $615,775.64, and authorize the payment of the final contract retainage amount of $30,788.78 to Tschiggfrie Excavating Co. for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project.

Prepared by Todd Irwin, Water Resource Project Supervisor
cc: Jenny Larson, Chief Financial Officer
Bob Schiesl, PE, Assistant City Engineer
Max O'Brien, PE Civil Engineer

Prepared by: Kerry Bradley, City of Dubuque Engineering, 50 W. 13th Street, Dubuque, IA 52001 (563)589-4270
Return to: Adrienne N. Breitfelder, City Clerk, 50W 13th Street, Dubuque, IA 52001 (563)589-4100

RESOLUTION NO. -25

ACCEPTING THE TWIN RIDGE SANITARY SEWER EXTENSION AND LAGOON ABANDONMENT PROJECT

WHEREAS, the public improvement contract for the Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment Project (the Project) has been completed by the Contractor, Tschiggfrie Excavating Co., of Dubuque, Iowa, (Contractor), and the City Engineer has examined the work and recommends that the Project be accepted; and

WHEREAS, the final contract amount for the Project is $615,775.64; and

WHEREAS, the Contractor has previously been paid $584,986.86, leaving a retainage balance of $30,788.78; and

WHEREAS, the City Council finds that the recommendation of the City Engineer should be accepted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

SECTION 1. The recommendation of the City Engineer is approved, and the Project is hereby accepted.

SECTION 2. The Finance Director is hereby directed to pay to the Contractor the balance of the retainage of $30,788.78 as provided in Iowa Code chapter 573, and to pay such retainage in accordance with the provisions of Iowa Code chapter 573 or Iowa Code chapter 26.13.

Passed, approved and adopted this 17th day of November 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne N. Breitfelder, City Clerk

CITY ENGINEER'S CERTIFICATE OF FINAL COMPLETION OF TWIN RIDGE SANITARY SEWER EXTENSION AND LAGOON ABANDONMENT PROJECT

The undersigned City Engineer of the City of Dubuque, Iowa, hereby certifies that the Twin Ridge Sanitary Sewer Ext. and Lagoon Abandonment Project has been inspected, completed and performed in compliance with the terms of the Public Improvement Contract, and that the total cost of the completed work is $760,516.57.

Dated this 12th day of November 2025.

Gus Psihoyos, City Engineer

Filed in the office of the City Clerk on the 12th day of November 2025.

Adrienne N. Breitfelder, City Clerk

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City of Dubuque
City Council

CONSENT ITEMS # 12.

ITEM TITLE:	Grandview Avenue Streetlight Replacement Project – Recommendation to Fund Completion Using Available Road Use Tax (RUT) Funds
SUMMARY:	City Manager recommending City Council approve the use of available Road Use Tax (RUT) funds to complete the final phase of the Grandview Avenue Streetlight Replacement Project.
SUGGUESTED DISPOSITION:	Receive and File; Approve

ATTACHMENTS:

1. MVM Memo
2. Grandview Ave Streetlight Replacement - RUT Funding Request - Staff MEMO

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Grandview Avenue Streetlight Replacement Project – Recommendation to Fund Completion Using Available Road Use Tax (RUT) Funds

DATE: November 13, 2025

Civil Engineer III David Ness is recommending City Council approve the use of available Road Use Tax (RUT) funds to complete the final phase of the Grandview Avenue Streetlight Replacement Project. This project will replace the remaining deteriorating concrete poles and complete the corridor lighting improvements between South Hill and Southern Avenue.

The total estimated cost to complete the final phase is $197,000, which includes:

- Streetlight poles and fixtures – $98,091.75
- Installation and electrical work – $60,000
- Alliant Energy coordination – $3,000
- Public-safety camera infrastructure – $20,100
- Contingency and administrative – balance

Staff recommends funding the full $197,000 from available Road Use Tax (RUT) funds, subject to a budget amendment. RUT has previously been used as an eligible source for similar streetlight and safety improvements, including prior phases of Grandview.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos P.E., City Engineer
David Ness, Civil Engineer III

Robert D. Schiesl, P.E., Assistant City Engineer
Duane Richter, Traffic Operations Supervisor
Jennifer Larson, Chief Financial Officer
Laura Bendorf, Budget Manager

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Michael C. Van Milligen, City Manager

FROM: David Ness, Civil Engineer III

DATE: November 12, 2025

SUBJECT: Grandview Avenue Streetlight Replacement Project – Recommendation to Fund Completion Using Available Road Use Tax (RUT) Funds

INTRODUCTION

The purpose of this memorandum is to recommend that the City Council approve the use of available Road Use Tax (RUT) funds to complete the final phase of the Grandview Avenue Streetlight Replacement Project. This project will replace the remaining deteriorating concrete poles and complete the corridor lighting improvements between South Hill and Southern Avenue.

BACKGROUND

The Grandview Avenue Streetlight Replacement Project has progressed as funding became available, with substantial underground work completed through a coordinated public–private partnership with ImOn Communications. By aligning the City's electrical and communication infrastructure improvements with ImOn's Fiber-to-the-Home installation, all underground conduit, lighting cabinets, and fiber optic infrastructure were completed at reduced costs and with minimal disturbance to residents.

The remaining work includes the purchase and installation of 32 nostalgic-style LED streetlight poles and fixtures, electrical wiring by a licensed electrician, and coordination with Alliant Energy for service connections. The project also includes three proposed public-safety camera locations (six fixed cameras, two 180° cameras, and three network switches) to improve corridor visibility and monitoring. With new fiber optics already installed, the cost of connecting these cameras will be significantly reduced.

DISCUSSION

Completion of this project will replace the final section of aging concrete poles that have required frequent maintenance due to internal corrosion. The upgrade to LED lighting will improve energy efficiency, lighting uniformity, and long-term reliability. The project also supports the Sons of the American Legion Flag Program, which maintains flags along Grandview Avenue, by providing poles designed for improved flag clearance and reduced tangling.

Once completed, this corridor will feature consistent, modern lighting and integrated fiber connectivity that supports both traffic safety and future smart-city technology deployment.

BUDGET AND FUNDING

To date, the City has invested approximately $341,000 in the project through FY2023 and FY2024 using Engineering, Street Construction, and Road Use Tax funds. All underground work and system components are complete.

The total estimated cost to complete the final phase is $197,000, which includes:
- Streetlight poles and fixtures – $98,091.75
- Installation and electrical work – $60,000
- Alliant Energy coordination – $3,000
- Public-safety camera infrastructure – $20,100
- Contingency and administrative – balance

Staff recommends funding the full $197,000 from available Road Use Tax (RUT) funds, subject to a budget amendment. RUT has previously been used as an eligible source for similar streetlight and safety improvements, including prior phases of Grandview.

RECOMMENDATION

It is recommended that the City Council approve the use of available Road Use Tax (RUT) funds, subject to a budget amendment, to complete the Grandview Avenue Streetlight Replacement Project. Approval of this funding will allow the remaining lighting and public-safety improvements to be completed during FY2026, closing out the project and enhancing corridor safety, reliability, and aesthetics.

cc: Gus Psihoyos, P.E., City Engineer
Robert D. Schiesl, P.E., Assistant City Engineer
Duane Richter, Traffic Operations Supervisor

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 13.

ITEM TITLE:	Sustainable Dubuque Grant Award Recommendation
SUMMARY:	City Manager recommending City Council approve the recommendations of the Resilient Community Advisory Commission regarding the Round 32 funding of the Sustainable Dubuque Community Grant program. **RESOLUTION** Awarding Sustainable Dubuque Grant To The Dubuque Rescue Mission **RESOLUTION** Awarding Sustainable Dubuque Grant To The National Mississippi River Museum And Aquarium **RESOLUTION** Awarding Sustainable Dubuque Grant To Prescott Elementary School **RESOLUTION** Awarding Sustainable Dubuque Grant To The Dubuque Area Library Info Consortium **RESOLUTION** Awarding Sustainable Dubuque Grant To Dubuque Colleges Sustainability Coalition
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. SD Community Grant Recommendation CC_10032025
3. Resolution_Dubuque Rescue Mission Garden_10102025
4. Resolution_NMRMA_10102025
5. Resolution_Prescott Elementary School.DCSD_10102025
6. Resolution_Dubuque Area Library Info Consortium_10102025
7. Resolution_Dubuque Colleges Sustainability Coalition_UD_10102025

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Sustainable Dubuque Community Grant Award Recommendation

DATE: November 13, 2025

Director of Sustainability Gina Bell is recommending City Council approve the recommendations of the Resilient Community Advisory Commission regarding the Round 32 funding of the Sustainable Dubuque Community Grant program.

The following applications are recommended for funding:

ORGANIZATION	PROJECT	AWARD
National Mississippi River Museum and Aquarium	Wetland Invasives Removal	$2,500.00
Dubuque Area Library Info Consortium	Dubuque County Reads	$2,500.00
Dubuque Rescue Mission Garden	Sustain (Mission Garden)	$2,500.00
Prescott Elementary	Pocket Prairie	$750.00
Dubuque Colleges Sustainability Coalition	Climate Festival on Campus	$2,125.00
		TOTAL $10,375.00

The total recommended funding for this round is $10,375. In accordance with guidance from the State Auditor, each grant includes a resolution to state public purpose.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gina Bell, Director of Sustainability

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Michael Van Milligen, City Manager

FROM: Gina Bell, Director of Sustainability

SUBJECT: Sustainable Dubuque Community Grant Award Recommendation

DATE: November 10, 2025

INTRODUCTION
The purpose of this memo is to present the recommendations of the Resilient Community Advisory Commission (RCAC) for Round 32 of the Sustainable Dubuque Community Grant applications.

BACKGROUND
In 2013, the City Council approved the Sustainable Dubuque Community Grant program to catalyze community leaders in the Sustainable Dubuque initiative. The grants are competitively available to any residents, non-profits or businesses who propose a project that addresses at least one of the twelve sustainability principles and includes an element of community engagement or education in their project.

$25,000 was allocated for grant disbursement in FY26. Eleven (11) eligible applications were received in this first round (October 2025) with a total funding request of $23,548. All commissioners were invited to submit their individuals scores and comments.

DISCUSSION
The following applications are recommended for funding:

ORGANIZATION	PROJECT	AWARD
National Mississippi River Museum and Aquarium	Wetland Invasives Removal	$2,500.00
Dubuque Area Library Information Consortium	Dubuque County Reads	$2,500.00
Dubuque Rescue Mission Garden	Sustain (Mission Garden)	$2,500.00
Prescott Elementary	Pocket Prairie	$750.00
Dubuque Colleges Sustainability Coalition	Climate Festival on Campus	$2,125.00
	TOTAL	**$10,375.00**

There have been concerns about Sustainable Dubuque grants being used outside of the city limits and this recommendation includes funding for the Dubuque County Reads project. The request for $2500 for books, events, and stickers with QR codes leading to a webpage specifically dedicated to sustainability practices and native wisdom algin with the grant. After the Resilient Community Advisory Commission made its recommendation, I spoke with program staff, and they assured me they have additional funds to use for county events and books, and that this funding would be used to support books given away at the Carnegie Stout Public Library (limited to City of Dubuque residents) and for events taking place within the city limits (panel discussion and author speaking event). The Resilient Community Advisory Commission scored this application very high and want to fund this important work as they see it in alignment with the grant's goals and the 12 Sustainability Principles.

The total recommended funding for this round is $10,375, leaving $14,625 to grant during the next round. Unsuccessful applications may receive feedback if requested that could strengthen their application, and they could resubmit during the next round. In accordance with guidance from the State Auditor, each grant includes a resolution to state public purpose.

REQUESTED ACTION
I respectfully request City Council approve the recommendations of the RCAC regarding the Round 32 funding of the Sustainable Dubuque Community Grant program.

Attachments
Resolution_National Mississippi River Museum and Aquarium_10102025
Resolution_ Dubuque Area Library Information Consortium_10102025
Resolution_ Dubuque Rescue Mission Garden_10102025
Resolution_ Prescott Elementary_10102025
Resolution_ Dubuque Colleges Sustainability Coalition_10102025

Prepared by Crenna Brumwell, Esq., 300 Main St., Ste. 330, Dubuque IA 52001-6944, (563) 583-4113

Return to Gina Bell, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4120

RESOLUTION NO. _____ - 25

AWARDING SUSTAINABLE DUBUQUE GRANT TO THE DUBUQUE RESCUE MISSION

WHEREAS, the City Council adopts goals on an annual basis; and

WHEREAS, sustainability first appeared as a City Council goal in 2006; and

WHEREAS, in 2010 the City Council adopted the Dubuque Greenhouse Gas (GHG) Inventory, the first step in developing a Climate Action Plan (CAP) for Dubuque; and

WHEREAS, the inventory measured gases emitted by City operations for the baseline year 2003, and again for 2007, and predicted future emissions if business as usual occurred, and provided the City a tool to set emission reduction targets to improve and maintain healthy air quality; and

WHEREAS, a 2014 update to the GHG inventory revealed that the community had reduced their GHG emissions 11% since 2003, and

WHEREAS, the 2019 update to the GHG inventory reported a 27% reduction in GHG emissions since 2003; and

WHEREAS, the 2022 update to the GHG inventory reported a 34% reduction in GHG emissions since 2003; and

WHEREAS, the City Council adopted “The 50% by 2030 Plan” in 2013, and updated the plan in 2020, as a non-binding, voluntary effort to identify opportunities to reduce Dubuque’s community greenhouse gas emissions; and

WHEREAS, The 50% by 2030 Plan is used in the following ways:

- Informing officials during goal-setting and budget decisions,

- Informing businesses and individuals about potential emission and cost-saving options,
- Showcasing success stories,
- Providing a roadmap that can be added to or adjusted, and
- Exposing from where Dubuque's GHG emissions really come; and

WHEREAS, sustainability has remained a goal; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, "Sustainable Environment: Preserving and Enhancing Natural Resources"; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, Livable Neighborhoods and Housing: Great Place to Live"; and

WHEREAS, the Sustainable Dubuque Grant program is the intersection of the City's goals related to sustainability, access, viability, partnerships, and the creation of housing, which is livable, affordable, and sustainable; and

WHEREAS, the Sustainable Dubuque Grant program meets the needs of the Dubuque community's vision for sustainability; and

WHEREAS, efforts which address a Sustainable Dubuque principle and offer a community engagement activity or community education activity benefit the entirety of the community and the specifically adopted goals of the City Council; and

WHEREAS, the grant recipients shall build a barrel compost system and add drip irrigation to the garden; and

WHEREAS, the City Council believes it is in the best interest of the City of Dubuque to further sustainability efforts in the community for the benefit of all residents and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. The City Council hereby awards a Sustainable Dubuque Grant to the Dubuque Rescue Mission Garden.

Section 2. The City Manager or his designee shall enter into a grant agreement with the Dubuque Rescue Mission Garden and shall ensure compliance with the grant agreement pursuant to Iowa Code and the grant award requirements.

Passed, approved and adopted this ___ day of October 2025.

Brad Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

Prepared by Crenna Brumwell, Esq., 300 Main St., Ste. 330, Dubuque IA 52001-6944, (563) 583-4113

Return to Gina Bell, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4120

RESOLUTION NO. _____ - 25

AWARDING SUSTAINABLE DUBUQUE GRANT TO THE NATIONAL MISSISSIPPI RIVER MUSEUM AND AQUARIUM

WHEREAS, the City Council adopts goals on an annual basis; and

WHEREAS, sustainability first appeared as a City Council goal in 2006; and

WHEREAS, in 2010 the City Council adopted the Dubuque Greenhouse Gas (GHG) Inventory, the first step in developing a Climate Action Plan (CAP) for Dubuque; and

WHEREAS, the inventory measured gases emitted by City operations for the baseline year 2003, and again for 2007, and predicted future emissions if business as usual occurred, and provided the City a tool to set emission reduction targets to improve and maintain healthy air quality; and

WHEREAS, a 2014 update to the GHG inventory revealed that the community had reduced their GHG emissions 11% since 2003, and

WHEREAS, the 2019 update to the GHG inventory reported a 27% reduction in GHG emissions since 2003; and

WHEREAS, the 2022 update to the GHG inventory reported a 34% reduction in GHG emissions since 2003; and

WHEREAS, the City Council adopted “The 50% by 2030 Plan” in 2013, and updated the plan in 2020, as a non-binding, voluntary effort to identify opportunities to reduce Dubuque’s community greenhouse gas emissions; and

WHEREAS, The 50% by 2030 Plan is used in the following ways:

- Informing officials during goal-setting and budget decisions,

- Informing businesses and individuals about potential emission and cost-saving options,
- Showcasing success stories,
- Providing a roadmap that can be added to or adjusted, and
- Exposing from where Dubuque's GHG emissions really come; and

WHEREAS, sustainability has remained a goal; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, "Sustainable Environment: Preserving and Enhancing Natural Resources"; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, Livable Neighborhoods and Housing: Great Place to Live"; and

WHEREAS, the Sustainable Dubuque Grant program is the intersection of the City's goals related to sustainability, access, viability, partnerships, and the creation of housing, which is livable, affordable, and sustainable; and

WHEREAS, the Sustainable Dubuque Grant program meets the needs of the Dubuque community's vision for sustainability; and

WHEREAS, efforts which address a Sustainable Dubuque principle and offer a community engagement activity or community education activity benefit the entirety of the community and the specifically adopted goals of the City Council; and

WHEREAS, the grant recipients shall remove invasive species in museum wetlands using grazing goats and educate the public about the process through interpretive panels and educational materials; and

WHEREAS, the City Council believes it is in the best interest of the City of Dubuque to further sustainability efforts in the community for the benefit of all residents and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF

DUBUQUE, IOWA:

Section 1. The City Council hereby awards a Sustainable Dubuque Grant to the National Mississippi River Museum and Aquarium.

Section 2. The City Manager or his designee shall enter into a grant agreement with the National Mississippi River Museum and Aquarium and shall ensure compliance with the grant agreement pursuant to Iowa Code and the grant award requirements.

Passed, approved and adopted this ___ day of October 2025.

Brad Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

Prepared by Crenna Brumwell, Esq., 300 Main St., Ste. 330, Dubuque IA 52001-6944, (563) 583-4113

Return to Gina Bell, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4120

RESOLUTION NO. _____ - 25

AWARDING SUSTAINABLE DUBUQUE GRANT TO PRESCOTT ELEMENTARY SCHOOL

WHEREAS, the City Council adopts goals on an annual basis; and

WHEREAS, sustainability first appeared as a City Council goal in 2006; and

WHEREAS, in 2010 the City Council adopted the Dubuque Greenhouse Gas (GHG) Inventory, the first step in developing a Climate Action Plan (CAP) for Dubuque; and

WHEREAS, the inventory measured gases emitted by City operations for the baseline year 2003, and again for 2007, and predicted future emissions if business as usual occurred, and provided the City a tool to set emission reduction targets to improve and maintain healthy air quality; and

WHEREAS, a 2014 update to the GHG inventory revealed that the community had reduced their GHG emissions 11% since 2003, and

WHEREAS, the 2019 update to the GHG inventory reported a 27% reduction in GHG emissions since 2003; and

WHEREAS, the 2022 update to the GHG inventory reported a 34% reduction in GHG emissions since 2003; and

WHEREAS, the City Council adopted “The 50% by 2030 Plan” in 2013, and updated the plan in 2020, as a non-binding, voluntary effort to identify opportunities to reduce Dubuque’s community greenhouse gas emissions; and

WHEREAS, The 50% by 2030 Plan is used in the following ways:

- Informing officials during goal-setting and budget decisions,

- Informing businesses and individuals about potential emission and cost-saving options,
- Showcasing success stories,
- Providing a roadmap that can be added to or adjusted, and
- Exposing from where Dubuque's GHG emissions really come; and

WHEREAS, sustainability has remained a goal; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, "Sustainable Environment: Preserving and Enhancing Natural Resources"; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, Livable Neighborhoods and Housing: Great Place to Live"; and

WHEREAS, the Sustainable Dubuque Grant program is the intersection of the City's goals related to sustainability, access, viability, partnerships, and the creation of housing, which is livable, affordable, and sustainable; and

WHEREAS, the Sustainable Dubuque Grant program meets the needs of the Dubuque community's vision for sustainability; and

WHEREAS, efforts which address a Sustainable Dubuque principle and offer a community engagement activity or community education activity benefit the entirety of the community and the specifically adopted goals of the City Council; and

WHEREAS, the grant recipients shall create a pocket prairie on the school grounds to invite pollinators and educate students about the importance of native species; and

WHEREAS, the City Council believes it is in the best interest of the City of Dubuque to further sustainability efforts in the community for the benefit of all residents and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. The City Council hereby awards a Sustainable Dubuque Grant to Prescott Elementary School.

Section 2. The City Manager or his designee shall enter into a grant agreement with Prescott Elementary School and shall ensure compliance with the grant agreement pursuant to Iowa Code and the grant award requirements.

Passed, approved and adopted this ___ day of October 2025.

Brad Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

Prepared by Crenna Brumwell, Esq., 300 Main St., Ste. 330, Dubuque IA 52001-6944, (563) 583-4113

Return to Gina Bell, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4120

RESOLUTION NO. _____ - 25

AWARDING SUSTAINABLE DUBUQUE GRANT TO THE DUBUQUE AREA LIBRARY INFO CONSORTIUM

WHEREAS, the City Council adopts goals on an annual basis; and

WHEREAS, sustainability first appeared as a City Council goal in 2006; and

WHEREAS, in 2010 the City Council adopted the Dubuque Greenhouse Gas (GHG) Inventory, the first step in developing a Climate Action Plan (CAP) for Dubuque; and

WHEREAS, the inventory measured gases emitted by City operations for the baseline year 2003, and again for 2007, and predicted future emissions if business as usual occurred, and provided the City a tool to set emission reduction targets to improve and maintain healthy air quality; and

WHEREAS, a 2014 update to the GHG inventory revealed that the community had reduced their GHG emissions 11% since 2003, and

WHEREAS, the 2019 update to the GHG inventory reported a 27% reduction in GHG emissions since 2003; and

WHEREAS, the 2022 update to the GHG inventory reported a 34% reduction in GHG emissions since 2003; and

WHEREAS, the City Council adopted “The 50% by 2030 Plan” in 2013, and updated the plan in 2020, as a non-binding, voluntary effort to identify opportunities to reduce Dubuque’s community greenhouse gas emissions; and

WHEREAS, The 50% by 2030 Plan is used in the following ways:

- Informing officials during goal-setting and budget decisions,

- Informing businesses and individuals about potential emission and cost-saving options,
- Showcasing success stories,
- Providing a roadmap that can be added to or adjusted, and
- Exposing from where Dubuque's GHG emissions really come; and

WHEREAS, sustainability has remained a goal; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, "Sustainable Environment: Preserving and Enhancing Natural Resources"; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, Livable Neighborhoods and Housing: Great Place to Live"; and

WHEREAS, the Sustainable Dubuque Grant program is the intersection of the City's goals related to sustainability, access, viability, partnerships, and the creation of housing, which is livable, affordable, and sustainable; and

WHEREAS, the Sustainable Dubuque Grant program meets the needs of the Dubuque community's vision for sustainability; and

WHEREAS, efforts which address a Sustainable Dubuque principle and offer a community engagement activity or community education activity benefit the entirety of the community and the specifically adopted goals of the City Council; and

WHEREAS, the grant recipients shall purchase books and stickers for the Dubuque County Reads event for books given to City of Dubuque residents to promote literacy, community engagement and promote environmental stewardship through the book choice, The Seed Keeper; and

WHEREAS, the City Council believes it is in the best interest of the City of Dubuque to further sustainability efforts in the community for the benefit of all residents and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. The City Council hereby awards a Sustainable Dubuque Grant to the Dubuque Area Library Info Consortium.

Section 2. The City Manager or his designee shall enter into a grant agreement with the Dubuque Area Library Info Consortium and shall ensure compliance with the grant agreement pursuant to Iowa Code and the grant award requirements.

Passed, approved and adopted this ___ day of October 2025.

Brad Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

Prepared by Crenna Brumwell, Esq., 300 Main St., Ste. 330, Dubuque IA 52001-6944, (563) 583-4113

Return to Gina Bell, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4120

RESOLUTION NO. _____ - 25

AWARDING SUSTAINABLE DUBUQUE GRANT TO DUBUQUE COLLEGES SUSTAINABILITY COALITION

WHEREAS, the City Council adopts goals on an annual basis; and

WHEREAS, sustainability first appeared as a City Council goal in 2006; and

WHEREAS, in 2010 the City Council adopted the Dubuque Greenhouse Gas (GHG) Inventory, the first step in developing a Climate Action Plan (CAP) for Dubuque; and

WHEREAS, the inventory measured gases emitted by City operations for the baseline year 2003, and again for 2007, and predicted future emissions if business as usual occurred, and provided the City a tool to set emission reduction targets to improve and maintain healthy air quality; and

WHEREAS, a 2014 update to the GHG inventory revealed that the community had reduced their GHG emissions 11% since 2003, and

WHEREAS, the 2019 update to the GHG inventory reported a 27% reduction in GHG emissions since 2003; and

WHEREAS, the 2022 update to the GHG inventory reported a 34% reduction in GHG emissions since 2003; and

WHEREAS, the City Council adopted “The 50% by 2030 Plan” in 2013, and updated the plan in 2020, as a non-binding, voluntary effort to identify opportunities to reduce Dubuque’s community greenhouse gas emissions; and

WHEREAS, The 50% by 2030 Plan is used in the following ways:

- Informing officials during goal-setting and budget decisions,

- Informing businesses and individuals about potential emission and cost-saving options,
- Showcasing success stories,
- Providing a roadmap that can be added to or adjusted, and
- Exposing from where Dubuque's GHG emissions really come; and

WHEREAS, sustainability has remained a goal; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, "Sustainable Environment: Preserving and Enhancing Natural Resources"; and

WHEREAS, the City Council in 2025 reaffirmed its commitment to sustainability by adopting the specific goal, Livable Neighborhoods and Housing: Great Place to Live"; and

WHEREAS, the Sustainable Dubuque Grant program is the intersection of the City's goals related to sustainability, access, viability, partnerships, and the creation of housing, which is livable, affordable, and sustainable; and

WHEREAS, the Sustainable Dubuque Grant program meets the needs of the Dubuque community's vision for sustainability; and

WHEREAS, efforts which address a Sustainable Dubuque principle and offer a community engagement activity or community education activity benefit the entirety of the community and the specifically adopted goals of the City Council; and

WHEREAS, the grant recipients shall host a zero-waste Climate Festival to advance sustainability goals community-wide; and

WHEREAS, the City Council believes it is in the best interest of the City of Dubuque to further sustainability efforts in the community for the benefit of all residents and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. The City Council hereby awards a Sustainable Dubuque Grant to Dubuque Colleges Sustainability Coalition.

Section 2. The City Manager or his designee shall enter into a grant agreement with Dubuque Colleges Sustainability Coalition and shall ensure compliance with the grant agreement pursuant to Iowa Code and the grant award requirements.

Passed, approved and adopted this ___ day of October 2025.

Brad Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 14.

ITEM TITLE: Signed Contracts

SUMMARY: 563 Design, PLLC for Taks Order No. 04 – Finance Department – 7800 Chavenelle Road; Dubuque County E911 Board for the Health Services – Animal Control 911 Radio Access Fee; Dubuque Regional Humane Society for City of Dubuque Veterinary Services; Environmental Management Services of Iowa, Inc. for the Eagle Point Water Treatment Plant Roof Rehabilitation – Asbestos Abatement Project; Hills and Dales for the FY 2026 Special Services Grant Program Agreement; ImOn Communications, LLC MSA Addendum for Changes and Letter of Agency; Kramer Pest Control for Pest Control at 6 fire stations; Midwest Injection, Inc for the Terminal Street Lift Station Bypass Pumping Project; Outfly Development LLC for Site Access Agreement; Racom for City Hall Video Decoder: City Manager; RSM US , LLP for Statement of Work – Finance Organizational Assessment and Design; The EMS Training School, LLC Clinical Affiliation Agreement; Top Grade Excavating for the Catfish Creek Sanitary Utility Easement Stream Crossings Restoration; WHKS & Co. for Task Order #25-Brunskill Road Sanitary Sewer and Streambank Restoration

SUGGUESTED DISPOSITION: Receive and File

ATTACHMENTS:

1. FY26 Special Services Grant Program Agreement with Hills and Dales
2. Kramer Pest Control
3. Brunskill Rd Sanitary Sewer Streambank Restoration WHKS
4. Racom
5. Site Access Agreement for Outfly Development LLC Hodge
6. RSM Finance Organizational Assessment Contract
7. 563 Design Task Order for 7800 and 7850 Chavenelle (3)
8. Contract for Cleaning Centrate Tank at WRRC
9. Catfish Creek Sanitary Utility Easement Stream Crossing
10. IA - Dubuque Fire Department_AA_2025
11. Water Plant Roof Rehab Project Award Asbestos Abatement

12. DBQ CO E911
13. DBQ Regional Humane Society
14. ImOn Communications Addendum For Changes to Service
15. IMON Telephone Services Letter of Agency

CITY OF DUBUQUE, IOWA
AND
HILLS AND DALES

FY 2026 SPECIAL SERVICES GRANT PROGRAM AGREEMENT

THIS AGREEMENT, executed on the 1st day of July 2025 is entered into by and between the City of Dubuque, Iowa, a municipal corporation organized and existing under the laws of the State of Iowa (Recipient) and Hills and Dales, with its principal place of business in Dubuque, Iowa (Subrecipient).

WHEREAS, the City Council deems it in the best interests of the City to provide special services funding to support organizations in the city of Dubuque; and

WHEREAS, Recipient wishes to engage Subrecipient to assist Recipient in providing services to a presumed low-and moderate- income population.

NOW THEREFORE, in consideration of the premises and respective covenants, agreements and representations hereinafter set forth, the parties agree as follows:

I. SCOPE OF SERVICES:

a. Subrecipient shall:

i. Provide the services to eligible residents of the City of Dubuque in a manner satisfactory to Recipient and consistent with any standards required as a condition of providing these funds. Such program shall include the following activities similar to those eligible under the Community Development Block Grant Program: Operating costs for the Hills and Dales Lifetime program to provide educational, recreational and social programs to elderly persons.

1. In the event of a conflict between Subrecipient's proposals and the provisions hereto attached, that provision which in the judgment of Recipient provides the greatest benefit to Recipient shall prevail. Failure of Subrecipient to provide any of the services proposed shall be deemed a material breach of this Agreement.

ii. Comply with City Council goals and priorities are attached.

I. City Responsibilities

City designates the City Manager, or the City Manager's designee, to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and

provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

IV. Project Budget

The total compensation to be paid to Subrecipient by Recipient for the services shall in no event exceed the sum of $25,000 for the program as described in the City of Dubuque's FY26 fiscal year budget.

Recipient may require a more detailed budget breakdown, and Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by Recipient. The Recipient and Subrecipient must approve any amendments to this Agreement in writing.

V. Dates of Commencement and Completion

The services to be provided under this Agreement shall be commenced on July 1, 2025 and shall be completed not later than June 30, 2026.

VI. Agreement Documents and Provisions

Subrecipient shall perform or arrange for the provision of services under this Agreement in the manner and time provided herein.

VII. Payment

a. It is expressly agreed and understood that the total amount to be paid by Recipient to Subrecipient under this Agreement shall not exceed the amount stated in Section III of this Agreement. Such amount shall constitute complete compensation for all services to be rendered, including expenses for the operation of the physical structure and the cost in providing staff to deliver homeless services. Such amount shall be paid upon written request on the Request for Payment form, with proof satisfactory to the recipient of expenses. Drawdowns for payment of eligible expenses are reimbursement only.

b. Payment shall be supported by documentation provided by Subrecipient of costs incurred for services provided pursuant to this Agreement.

c. Payments are be contingent upon certification of Subrecipient's financial management system in accordance with the standards specified in 2 CFR 200, the provisions of which are available in the office of Recipient.

VIII. Insurance.

At the time of execution of this Agreement by Subrecipient, Subrecipient shall provide to Recipient copies of Subrecipient's insurance certificates showing general liability, automobile liability, and workers compensation insurance coverage to the satisfaction of Recipient (attached Insurance Schedule A) for the term of this Agreement.

Reporting.
Organization agrees to submit the final report and remit any unspent grant funds by August 31, 2026. Final reports must include documentation of project expenditures, required match, and activities completed. Details pertaining to match requirements are outlined in the program guidelines. Failure to submit a final report may impact eligibility for receiving future City arts funding.

Audit & Evaluation.

Because the funds provided to Organization by City are public funds, Organization must maintain books, financial records, and accounting in accordance with generally accepted accounting standards and necessary documentation to support all expenditures.

Organization will retain all financial records, reporting documents, and other records for three (3) calendar years after the end of the term of this Agreement.

Organization's funding request application and applicant assurances are incorporated by reference into this Agreement.

X. Termination of Agreement

This Agreement may be terminated by either party by giving the other party a written, ninety (90) day notice of such termination or upon such other terms as may be mutually agreeable.
If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement or if Agency shall violate any of the covenants, agreements, or stipulations of this Agreement, City shall have the right to terminate this Agreement by giving written notice to Agency of such termination not less than five (5) days before the effective date of such termination.

XI. Notices

Communication and details concerning this Agreement shall be directed to the following agreement representatives:

Recipient	Subrecipient
Dan Kroger	Jack Mescher
Recreation Division Manager	Hills and Dales
Leisure Services Department	1011 Davis
2200 Bunker Hill Rd.	Dubuque, IA 52001
Dubuque, Iowa 52001	

XII. Assignability

Agency shall not assign this Agreement or any interest in this Agreement without prior written approval of City.

XIII. Civil Rights

During the performance of this Agreement, the grantee, for itself, its officers and employees, agrees to comply with the following non-discrimination statutes and authorities, as applicable, including but not limited to:

a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;

b) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

c) Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);

d) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;

e) The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq), (prohibits discrimination on the basis of age);

f) Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

g) The Civil Rights Restoration Act of 1987, (PL 100-209); (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964 to include that entities that receive federal funding must comply with civil rights legislation, including the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, in all operations, not just in the program or activity receiving federal funding);

h) Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;

i) The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

j) Section 1557of the Affordable Care Act (prohibits discrimination on the basis of national origin);

k) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. § 1681 et seq.) (prohibits discrimination because of sex in education programs or activities);

l) Drug Abuse Office and Treatment Act of 1972, as amended (21 U.S.C. § 1101 et seq.); and

m) Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended (42 U.S.C. § 4541, et seq.);

n) All applicable standards, orders, or regulations issued pursuant to the Clean Air Act of 1970 (42 USC 1958(H) et. seq.);

o) The Federal Water Pollution Act (33 USC 1368 et. seq.) as amended;

p) Environmental Protection Agency regulations (40 CFR, Part 15);

q) Contract Work Hours and Safety Standards Act (40 USC 327-330); and

r) Department of Labor Regulations (29 CFR, Part 5).

IN WITNESS WHEREOF, the parties have executed this contract with the referenced attachments Exhibit A, B and C as of the date first written above.

Witness:

Adrienne N. Breitfelder

Adrienne Breitfelder, City Clerk

City of Dubuque, Iowa

Michael Van Milligan

Michael C. Van Milligan

Hills and Dales

Jack Mescher, CEO

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

City of Dubuque
Fire Department
11 West 9th Street, Dubuque
(address)
Dubuque, IA 52001
Phone # 563-589-4160

CITY OF DUBUQUE, IOWA
SHORT FORM
VENDOR SERVICE AGREEMENT

THIS VENDOR SERVICE AGREEMENT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and

(Vendor) at Kramer Pest Control
(Vendor Name)
14561 Forest Ridge Road, Dubuque, IA 52002-9754
(Vendor Address - City and State)

PROJECT TITLE: Pest Control at 6 fire stations
(Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

VENDOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for:
Pest control at 6 fire stations

The work described above shall be completed at the following location(s):
Fire Headquarters (11 W. 9th St), Station 2 (2180 JFK Rd), Station 3 (3155 Central Ave.), Station 4 (1697 University Ave), Station 5 (689 S. Grandview), Station 6 (1500 Rhomberg)

The Project shall be completed in strict accordance with the terms as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa

and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following **WHERE APPLICABLE**:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Proposal (or procurement documentation)**
- This Contract;
- Ordinances and resolutions heretofore adopted by the City Council having to do with this Project;
- **The Vendor's Proposal**;
- **Plans and Specifications**;
- **General Requirements** as adopted by the City Council for the Project;
- **Terms and Conditions (Exhibit A)**; and
- **INSURANCE – Please include one applicable Insurance Schedule:**
  - **Insurance Schedule F for General Artisan or Trade Contractors or Subcontractors (Exhibit B)**
  - **Insurance Schedule G for Vendors (Exhibit C)**
  - **Insurance Schedule J for Professional Services (Exhibit D)**

  Check Appropriate Box

  ☑ Insurance Schedule F – General Artisan or Trade Contractors or Subcontractors

  ☐ Insurance Schedule G – Vendors

  ☐ Insurance Schedule J – Professional Services
- Other: _____

3. All materials used by the Vendor on this Project shall be of the quality required by the Contract Documents and shall be put in place in accordance with the Contract Documents.

4. The Vendor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Vendor.

5. The Vendor has read and understands the Contract Documents and has examined and understands the project description described in Section 1 of this Agreement and any attached Special Conditions herein referred to and agrees not to plead misunderstanding or deception because of estimates of quantity, character, location or other conditions surrounding the same.

6. The Vendor shall fully complete the Project under this Contract on or before June 30, 2026 (date)

7. Indemnification; Liability for City Damage

   A. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property (other than the Project itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, the Contractor's subcontractor, or anyone directly or indirectly employed by the Contractor or the Contractor's subcontractor or anyone for whose acts the Contractor or the Contractor's subcontractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

   B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

8. Prior to the commencement of any work on this Project and at all times during the performance of this Contract, the Vendor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule as indicated above and attached hereto.

9. The Vendor agrees that no work under this Contract shall commence until the City has authorized said work in writing. Any work started by the Vendor prior the City authorization shall be considered unauthorized and done at the sole risk to the Vendor.

10. Vendor will comply with all federal, state, and local laws and regulations in the performance of this Contract.

11. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Vendor.

12. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County.

THE CITY AGREES:

The City agrees to pay the Vendor for the work actually performed under this Contract, up to the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT $ Up to $4,000

CITY OF DUBUQUE, IOWA

By: Michael Van Milligen 10/30/2025
Michael C. Van Milligen — Date
City Manager

VENDOR:

Kramer Pest Control
Company Name

By: Jessica M Kramer 10/29/2025
Signature — Date

Jessica M. Kramer
Printed Name

Co-Owner
Title

EXHIBIT A

TERMS AND CONDITIONS

The following Terms and Conditions apply to City of Dubuque Transactions:

1. The City of Dubuque is exempt from federal excise tax and Iowa sales tax.

2. The City of Dubuque will not be responsible for payment for any goods delivered without a purchase order.

3. The vendor will send a separate invoice for each purchase order number. All invoices, packages, shipping notices, or the like affecting the order shall contain the applicable purchase order number. The vendor is to submit original invoice to the address shown in the SHIP TO section on the front of this order.

4. No freight or packing charges will be allowed by the City of Dubuque unless specifically authorized.

5. It is understood by the vendor that the cash discount period to the City of Dubuque will date from the receipt of the invoice or from the date of the receipt of the goods, whichever is later.

6. The risk of loss of and damage to the goods which are the subject of this order, regardless of the F.O.B. point, is and will remain with the vendor until the goods are delivered to the destination set out in the order and accepted by the City of Dubuque or the authorized City of Dubuque representative.

7. In the event of the vendor's failure to deliver as and when specified, or to perform as and when specified, the City of Dubuque reserves the right to cancel this order, or any part thereof, without prejudice to its other rights, and the vendor agrees that the City of Dubuque may return part or all of any shipment so made and may charge the vendor with any loss expense sustained as a result of such failure to deliver or to perform.

8. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the vendor will indemnify and save harmless the City of Dubuque from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of such patent, copyright or application for either.

9. In the event any article, service, or process sold and delivered or sold and performed hereunder is defective in any respect whatsoever, the vendor will indemnify and save harmless the City of Dubuque from all loss or the payment of all sums of money by reason of all accidents, injuries or damages to person or property that may happen or occur in connection with the use or sale of such article, or process and are contributed to by said defective condition.

10. The vendor agrees not to release any advertising copy mentioning the City of Dubuque or quoting the opinion of any City of Dubuque employee without the prior written authorization from the City of Dubuque.

11. The vendor represents and warrants that no federal or state statute or regulation, or local municipal ordinance has been or will be violated in the manufacturing, sale and delivery hereunder. If such violation has or does occur, the vendor will indemnify and save harmless the City of Dubuque from all loss, penalties, or payment of all sums of money on account of such violation.

12. The City of Dubuque may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous custom, practice, or course of dealing to the contrary.

13. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the vendor's proposal, and are not subject to change by reason of any written or verbal statements by the vendor or by any terms stated in the vendor's acknowledgement unless same be accepted in writing by the City of Dubuque.

14. Current Safety Data Sheets (SDS), when applicable to the order, must be provided by the vendor in accordance with all regulations.

EXHIBIT B

INSURANCE SCHEDULE F

Class A:

Asbestos Removal
Asphalt Paving
Concrete
Construction Managers
Cranes
Culverts
Decking
Demolition
Deconstruction
Earthwork
Electrical
Elevators
Fiber Optics
Fire Protection
Fireproofing
General Contractors
HVAC
Mechanical
Paving & Surfacing
Piles & Caissons
Plumbing
Retaining Walls
Reinforcement
Roofing
Sanitary Sewers
Sheet Metal
Site Utilities
Shoring
Special construction
Steel
Storm sewers
Structural Steel
Trails
Tunneling
Water main

Class B:

Chemical Spraying
Doors, Window & Glazing
Drywall Systems
Fertilizer Application
Geotech Boring
Insulation
Finish Carpentry
Landscaping
Masonry
Vehicular Snow Removal
Painting & Wall Covering
Pest Control
Scaffolding
Sidewalks
Plastering
Rough Carpentry
Stump Grinding
Tank Coating
Tree Removal
Tree Trimming
Tuckpointing
Waterproofing
Well Drilling

Class C:

Carpet Cleaning
Carpet & Resilient Flooring
Caulking & Sealants
Acoustical Ceiling
Filter Cleaning
General Cleaning
Grass Cutting
Janitorial
Non Vehicular Snow & Ice Removal
Office Furnishings
Power Washing
Tile & Terrazzo Flooring
Window Washing

INSURANCE SCHEDULE F (continued)

1. Contractor shall furnish a signed certificate of insurance to the department responsible for the contract for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget or Designee. The certificate must clearly indicate the project number, project name, or project description for which it is being provided Eg: Project #_____ Project name: Pest Control for 6 Fire Stations or Project Location at _____or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each Certificate required shall be furnished to the Fire Department of the City of Dubuque.

4. Failure to provide the coverages described in this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this contract.

5. Contractor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Contractor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever an ISO form is referenced the current edition must be provided.

8. Contractor shall be required to carry the minimum coverage/limit, or greater if required by law or other legal agreement, in Exhibit I - Insurance Schedule F. If the contractor's limits of liability are higher than the required minimum limit, then the contractor's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the contract, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE F (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$2,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01 or business owners form BP 00 02 shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit" or CG 25 03 "Designated Construction Project(s) General Aggregate Limit" as appropriate.
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees, agents, and volunteers. Use ISO form CG 20 10 (Ongoing operations).
6) The additional insured endorsement shall include completed operations under ISO form CG 20 37 during the project term and for a period of two years after the completion of the project.
7) Policy shall include Waiver of Right to Recover from Others endorsement.
8) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.
9) Contractor and subcontractor shall not use any drone without the prior written approval of the City of Dubuque. Any drone usage must comply with above liability limits and the additional insured endorsement must name the City of Dubuque with respect to aircraft liability coverage.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa

Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

C) AUTOMOBILE LIABILITY

Combined Single Limit	$1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

1) Policy shall include Waiver of Right to Recover from Others endorsement.

D) UMBRELLA/EXCESS LIABILITY

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.
All Class A contractors with contract values in excess of $10,000,000 must have umbrella/excess liability coverage of $10,000,000.

All Class A and Class B contractors with contract values between $500,000 and $10,000,000 must have umbrella/excess liability coverage of $3,000,000.

All Class A and B contractors with contract values less than $500,000 must have umbrella/excess liability coverage of $1,000,000.

All Class C contractors are not required to have umbrella/excess liability coverage.

All contractors performing earth work must have a minimum of $3,000,000 umbrella regardless of the contract value.

E) POLLUTION LIABILITY

Coverage required: ___ Yes X No

Pollution liability coverage shall be required if project involves any pollution exposure for hazardous or contaminated materials including, but not limited to, the removal of lead, asbestos, or PCB's. Pollution product and complete operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations) or its equivalent.
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.
7) Pollution liability shall include ISP endorsement CA 99 48. Pollution Liability-Broadened Coverage for Covered Autos, or equivalent endorsement if the contractor has vehicles that transport fuel onto the Owner's property.

F) RAILROAD PROTECTIVE LIABILITY

Coverage required: ___ Yes X No

Any contract for construction or demolition work on or within fifty feet (50') from the edge of the tracks of a railroad and affecting any railroad bridge, trestle, tracks, roadbeds, tunnel, underpass, or crossing, for which an easement, license or indemnification of the railroad is required, shall require evidence of the following additional coverages.

Railroad Protective Liability:

$_____ each occurrence (per limits required by Railroad)

$_____ *policy aggregate (per limits required by Railroad)*

AND

An endorsement to the Commercial General Liability policy equal to ISO CG 24 17 (Contractual Liability-Railroads). A copy of this endorsement shall be attached to the certificate of insurance.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

CITY OF DUBUQUE

TASK ORDER #25 – Brunskill Road Sanitary Sewer and Streambank Restoration

This **TASK ORDER** is issued under the **PROFESSIONAL SERVICES AGREEMENT** (dated June 7, 2021 agreement reference number 9290.00) between the City of Dubuque ("Client") and WHKS & Co. ("WHKS") for Services to be provided by Consultant for Client on the **Brunskill Road Sanitary Sewer and Streambank Restoration** ("Project"), described below to this Task Order.

A. Project Information

The North Fork of Catfish Creek has migrated and fully eroded around an existing sanitary manhole. The 24" sanitary sewer aligned south from the manhole is partially exposed above the streambed. This project will move the creek channel back to the east, encase the sewer in concrete, armor the streambank, and provide grade control to prevent further erosion. This task order is to complete environmental permit applications and associated agency coordination, final design plans and specifications, and to aid the City in the bidding process.

B. Scope of Services

1. Project Management and Meetings

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, preparation of invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold virtual kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Section C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend two (2) meetings for the project.

2. Stream Assessment, Topographic Survey and Research of Existing Conditions

- Perform site topographical surveys to support new facilities, exclusive of boundary surveys for land and easement acquisition.
- Conduct a stream assessment and survey, including stream thalweg profile, stream water surface profile, identification of run-riffle-pool features, three representative riffle cross sections, three representative pool cross sections, and riffle pebble counts.
- Develop project control and base map for the project.
- Locate existing underground utilities through the Iowa One Call system.
- Collect, obtain and review relevant information from the Client.

3. Final Design

- Determine bankfull elevation and velocity based on collected field data to support design of bank restoration and in-stream grade control.
- Prepare final plans and specifications to show the character and scope of work to be performed by contractors on the Project. The project will be designed in accordance with the applicable Natural Resources Conservation Service (NRCS) practice standards.

- Prepare bid documents using the City of Dubuque standard template.
- Prepare opinion of probable construction cost for completed plans and specifications.
- Answer contractor's questions during the bidding phase.
- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.
- Prepare a Storm Water Pollution Prevention Plan (SWPPP).
- Furnish signed copies of the plans, specifications, and other contract documents as required to the Client.

4. Environmental Permitting

- Delineate wetlands within the study area using field and desktop data. The delineation will be done according to the *1987 Corps of Engineers Manual and Midwest Regional Supplement*.
- Collect and review available data that could aid in the delineation of wetlands. These data may include historical aerial photography, soil maps, existing wetland maps, and various Geographic Information System (GIS) data sets.
- Perform a field investigation for the purpose of delineating wetlands within the project study area. Information to be collected will include plant community composition and cover, presence or absence of wetland hydrology and indicators, and hydric soil characteristics.
- Perform hydraulic modeling of the stream corridor in support of state and local floodplain permitting requirements for the project. Modeling will be completed using HEC-RAS software.
- Prepare a cover letter summarizing hydraulic modeling results, compile electronic copies of hydraulic model files, and prepare a no-rise certification.
- Prepare and submit permit application package to the IA DNR and USACE.
- Coordinate with agency representatives during permit review.

C. Special Engineering Services:

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Land surveying and platting
2. Easement research, plats or descriptions
3. Negotiation for easements or land acquisition
4. Quality control testing and construction materials testing
5. Permits other than those identified above
6. Funding assistance, including grant and/or loan applications
7. Geotechnical design/recommendations
8. Cultural resource survey or other studies or documentation that may be required by regulatory agencies that are not specifically listed in the scope of services
9. National Environmental Policy Act (NEPA) compliance, including historical and archeological investigations
10. Attendance at additional meetings (other than those listed above)
11. Construction phase engineering services, including construction administration, staking, construction observation, preparation of record drawings and project close-out services

D. Basis of Compensation:

For the services described above, the Client shall remunerate WHKS as follows:

This Task Order is for Civil Engineering work with a Not-to-Exceed Fee of $42,000 including expenses. Permit fees will be paid separately by Client. External expenses include an administrative charge of 10 percent.

All terms and conditions of the **Professional Services Agreement** shall continue in full force and effect. This Task Order is accepted, and the Consultant is authorized to proceed.

City of Dubuque		***WHKS** & co.*	
By:		By:	
Printed Name:	Michael C. Van Milligen	Printed Name:	Derek J. Thomas, PE
Title:	City Manager	Title:	Vice President

City of Dubuque
Dept: City Managers Office
50 W. 13th Street
Dubuque, IA 52001
Phone #563-589-4416

CITY OF DUBUQUE, IOWA
SHORT FORM
VENDOR SERVICE AGREEMENT

THIS VENDOR SERVICE AGREEMENT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and

Racom (Vendor) at
(Vendor Name)

201 West State St Marshalltown, IA 50158
(Vendor Address - City and State)

PROJECT TITLE: City Hall Video Decoder: City Manager

(Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

VENDOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for:

Install a video decorder and program decoder with city hall cameras

The work described above shall be completed at the following location(s):

City managers office 50 W 13th street. 2nd Floor.

The Project shall be completed in strict accordance with the terms as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following where applicable:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Proposal (or procurement documentation)**
- This Contract;
- Ordinances and resolutions heretofore adopted by the City Council having to do with this Project;
- **The Vendor's Proposal**;
- **Plans and Specifications**;
- **General Requirements** as adopted by the City Council for the Project;
- **Terms and Conditions (Exhibit A)**; and
- **Insurance Schedule G for Vendors (Exhibit B) or Insurance Schedule J for Professional Services (Exhibit C).**
  Check Appropriate Box
  ☐ Insurance Schedule G – Vendors
  ☐ Insurance Schedule J – Professional Services
- Other: _____

3. All materials used by the Vendor on this Project shall be of the quality required by the Contract Documents and shall be put in place in accordance with the Contract Documents.

4. The Vendor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Vendor.

5. The Vendor has read and understands the Contract Documents and has examined and understands the project description described in Section 1 of this Agreement and any attached Special Conditions herein referred to and agrees not to plead misunderstanding or deception because of estimates of quantity, character, location or other conditions surrounding the same.

6. The Vendor shall fully complete the Project under this Contract on or before
   11-20-2025 .
   (DATE)

7. Indemnification; Liability for City Damage

   A. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property (other than the Project itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, the Contractor's subcontractor, or anyone directly or indirectly employed by the Contractor or the Contractor's subcontractor or anyone for whose acts the Contractor or the Contractor's subcontractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

8. Prior to the commencement of any work on this Project and at all times during the performance of this Contract, the Vendor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule G or Insurance Schedule J attached to this Contract.

Check Appropriate Box
☐ Insurance Schedule G – Vendors
☑ Insurance Schedule J – Professional Services

9. The Vendor agrees that no work under this Contract shall commence until the City has authorized said work in writing. Any work started by the Vendor prior the City authorization shall be considered unauthorized and done at the sole risk to the Vendor.

10. Vendor will comply with all federal, state, and local laws and regulations in the performance of this Contract.

11. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Vendor.

12. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County.

THE CITY AGREES:

Upon the completion of this Contract, and the acceptance of the Project by the City Manager, the City agrees to pay the Vendor as full compensation for the complete performance of this Contract, the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT $ $985.65

CITY OF DUBUQUE, IOWA

By: Michael Van Milligen 10/30/2025
Michael C. Van Milligen — Date
City Manager

VENDOR:

Racom
Company Name

By: Alec Metz 10/20/2025
Signature — Date

Alec Metz
Printed Name

Service Manager
Title

VENDOR ACKNOWLEDGEMENT OF ATTACHED SPECIAL CONDITIONS:

By: Alec Metz 10/20/2025

Signature Date

Alec Metz

Printed Name

Service Manager

Title

EXHIBIT A

TERMS AND CONDITIONS

The following Terms and Conditions apply to City of Dubuque Transactions:

1. The City of Dubuque is exempt from federal excise tax and Iowa sales tax.

2. The City of Dubuque will not be responsible for payment for any goods delivered without a purchase order.

3. The vendor will send a separate invoice for each purchase order number. All invoices, packages, shipping notices, or the like affecting the order shall contain the applicable purchase order number. The vendor is to submit original invoice to the address shown in the SHIP TO section on the front of this order.

4. No freight or packing charges will be allowed by the City of Dubuque unless specifically authorized.

5. It is understood by the vendor that the cash discount period to the City of Dubuque will date from the receipt of the invoice or from the date of the receipt of the goods, whichever is later.

6. The risk of loss of and damage to the goods which are the subject of this order, regardless of the F.O.B. point, is and will remain with the vendor until the goods are delivered to the destination set out in the order and accepted by the City of Dubuque or the authorized City of Dubuque representative.

7. In the event of the vendor's failure to deliver as and when specified, or to perform as and when specified, the City of Dubuque reserves the right to cancel this order, or any part thereof, without prejudice to its other rights, and the vendor agrees that the City of Dubuque may return part or all of any shipment so made and may charge the vendor with any loss expense sustained as a result of such failure to deliver or to perform.

8. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the vendor will indemnify and save harmless the City of Dubuque from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of such patent, copyright or application for either.

9. In the event any article, service, or process sold and delivered or sold and performed hereunder is defective in any respect whatsoever, the vendor will indemnify and save harmless the City of Dubuque from all loss or the payment of all sums of money by reason of all accidents, injuries or damages to person or property that may happen or occur in connection with the use or sale of such article, or process and are contributed to by said defective condition.

10. The vendor agrees not to release any advertising copy mentioning the City of Dubuque or quoting the opinion of any City of Dubuque employee without the prior written authorization from the City of Dubuque.

11. The vendor represents and warrants that no federal or state statute or regulation, or local municipal ordinance has been or will be violated in the manufacturing, sale and delivery hereunder. If such violation has or does occur, the vendor will indemnify and save harmless the City of Dubuque from all loss, penalties, or payment of all sums of money on account of such violation.

12. The City of Dubuque may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous custom, practice, or course of dealing to the contrary.

13. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the vendor's proposal, and are not subject to change by reason of any written or verbal statements by the vendor or by any terms stated in the vendor's acknowledgement unless same be accepted in writing by the City of Dubuque.

14. Current Safety Data Sheets (SDS), when applicable to the order, must be provided by the vendor in accordance with all regulations.

EXHIBIT B

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.

5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.

8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.

9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.

10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.

11. All certificates of insurance must include agents name, phone number, and email address.

12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
6) Policy shall include Waiver of Right to Recover from Others endorsement.
7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ___ Yes ___ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37(competed operations).
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY $1,000,000

Coverage required: ___ Yes ___ No

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide “extended reporting” coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH $1,000,000

Coverage required: ___ Yes ___ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS $1,000,000

Coverage required: ___ Yes ___ No

The General Liability, Automobile Liability and Employer’s Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

EXHIBIT C

INSURANCE SCHEDULE J

1. _____ shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Eg: Project #_____or Project Location at _____or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. Failure to provide coverage required by this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

5. Contractors shall require all subconsultants and sub-subconsultants to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurances from all such subconsultants and sub-subconsultants. Contractors agree that they shall be liable for the failure of a subconsultant and sub-subconsultant to obtain and maintain such coverages. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is listed, required the current edition of the form must be used, or an equivalent form may be substituted if approved by the Director of Finance and Budget and subject to the contractor identifying and listing in writing all deviations and exclusions from the ISO form.

8. Contractors shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. If the contractor's limits of liability are higher than the required minimum limits then the provider's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE J (continued)

Exhibit I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or business owners form BP 00 02, shall be clearly identified.
2) Include endorsement indicating that coverage is primary and non-contributory.
3) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
4) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 26.
5) Policy shall include Waiver of Right to Recover from Others endorsement.
6) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) AUTOMOBILE LIABILITY

Combined Single Limit	$1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

1) Policy shall include Waiver of Right to Recover from Others endorsement.

C) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

D) UMBRELLA/EXCESS LIABILITY $1,000,000

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

E) PROFESSIONAL LIABILITY $2,000,000

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

F) CYBER LIABILITY/BREACH $1,000,000

___ Yes ___ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

SITE ACCESS AGREEMENT
BETEWEEN
THE CITY OF DUBUQUE, IOWA
AND
OUTFLY DEVELOPMENT LLC

This Agreement is made and entered into this 29th day of October, 2025, by and between the City of Dubuque, Iowa, an Iowa municipal corporation (City), and Outfly Development, LLC, an Iowa limited liability corporation (Developer).

WHEREAS, City is the owner of the following real estate

Lot 3 of Dubuque Industrial Center South Third Addition in the City of Dubuque, Iowa (Parcel A)

Lot 2 of Dubuque Industrial Center South Third Addition in the City of Dubuque, Iowa (Parcel B), (the Property)

shown on Exhibit B-1 (the Plat) and Exhibit B-2 (the Proposed Site Plan), attached hereto, which is being considered as a Development Project by City and Developer; and

WHEREAS, Developer and City have entered into a Development Agreement dated October 6, 2025 to convey Property to Developer; and

WHEREAS, the Closing of the Development Agreement has not yet taken place; and

WHEREAS, Developer desires access to the Site prior to Closing for purposes of site analysis, excavation and grading; and

WHEREAS, the City desires to allow Developer access to the Site for such purposes prior to the closing subject to the conditions set forth herein.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

SECTION 1. ACCESS TO SITE. City hereby grants to Developer, its counsel, accountants, agents and representatives full and continuing access to the Site and all parts thereof, upon reasonable notice to City, and at Developer's sole expense, for site analysis, excavation and installation of footings and such other work as City and Developer shall agree in writing is appropriate.

SECTION 2. RESTORATION OF SITE. Developer acknowledges that any site preparation or other work performed by Developer is at Developer's sole risk. Developer agrees to timely pay and discharge all claims of any kind by its contractors, subcontractors and suppliers with respect to any work performed on the Site, including but not limited to

claims for labor or material furnished in connection therewith, and to defend, indemnify and hold harmless City from and against any and all such claims. In the event that the City Council does not complete the transfer of Property for any reason at the May 1, 2026 Closing, (or as may be mutually extended by the parties), Developer shall, at the City's option, restore the Site at Developer's sole expense but not later than August 1, 2026 (or as may be mutually extended by the parties), and this Agreement shall then terminate. For the purposes of this Agreement, the term "restore the Site" means removing any and all structures that may have been constructed on the Site, replacing any removed roadway structures, filling any holes on the Site to adjoining grade level and seeding the Site. In the event Developer fails to restore the Site by such date, City will have the Site restored and Developer shall reimburse City for all costs of restoration within thirty days of receipt of a statement from City for such costs. This obligation shall survive the termination of this Agreement.

SECTION 3. CONDITION OF THE SITE.

3.1 City makes no warranty or representation as to the condition of the Site. Developer acknowledges that any work performed by Developer and/or its consultant(s) at the Site is at its sole risk. Developer shall ensure that all work at the Site is done in accordance with all applicable laws and permits and in a good worker-like manner. Developer and its consultants shall daily leave the Site in a condition no less safe than before the work was conducted. Developer and its consultant(s) are solely responsible for obtaining any and all permits required for the work to be conducted at the Site. No hazardous chemicals and wastes may be stored or disposed of on the Site and all such materials must be used only as allowed by law. Developer shall be responsible for identifying any and all utilities serving the Site prior to conducting invasive work on the Site.

3.2 City has provided Developer with certain information in its possession regarding the environmental condition of the Site. Developer shall conduct work at the Site under this Agreement, taking due precautions to prevent exacerbation or expansion of any existing condition.

SECTION 4. SHARING OF INFORMATION. Developer shall provide City with copies of any and all reports and documents resulting from the work conducted at the Site upon the request of the City. In the event such information is confidential, it shall be managed by the parties pursuant to a separate Confidentiality Agreement. Developer and/or its consultant(s) shall notify the City immediately upon discovery of any hazardous or unsafe condition at the Site.

SECTION 5. INDEMNIFICATION. Developer shall defend, indemnify and hold harmless City, its officers, agents and employees from and against any claim and cost of any kind, including without limitation, attorneys' fees and consulting fees, arising out any work at the Site by or on behalf of Developer and its consultants. This obligation shall survive the termination of this Agreement.

SECTION 6. INSURANCE. Developer shall at all times while performing site analysis, excavation and installation of footings and all other work pursuant to this Agreement provide insurance as set forth in the attached Insurance Schedule.

CITY OF DUBUQUE, IOWA

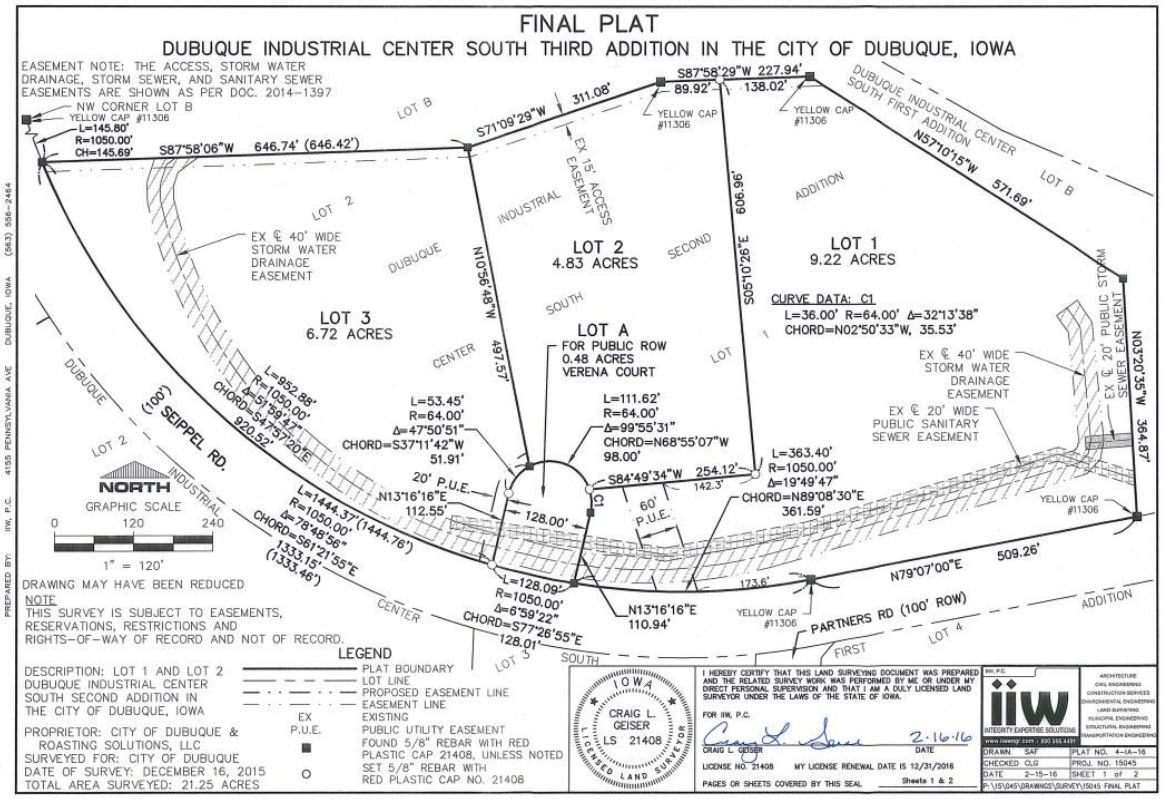
By: _____
Michael C. Van Milligen
City Manager

OUTFLY DEVELOPMENTLLC

_____
Michael Fullan
President

EXHIBIT B-1

PLAT

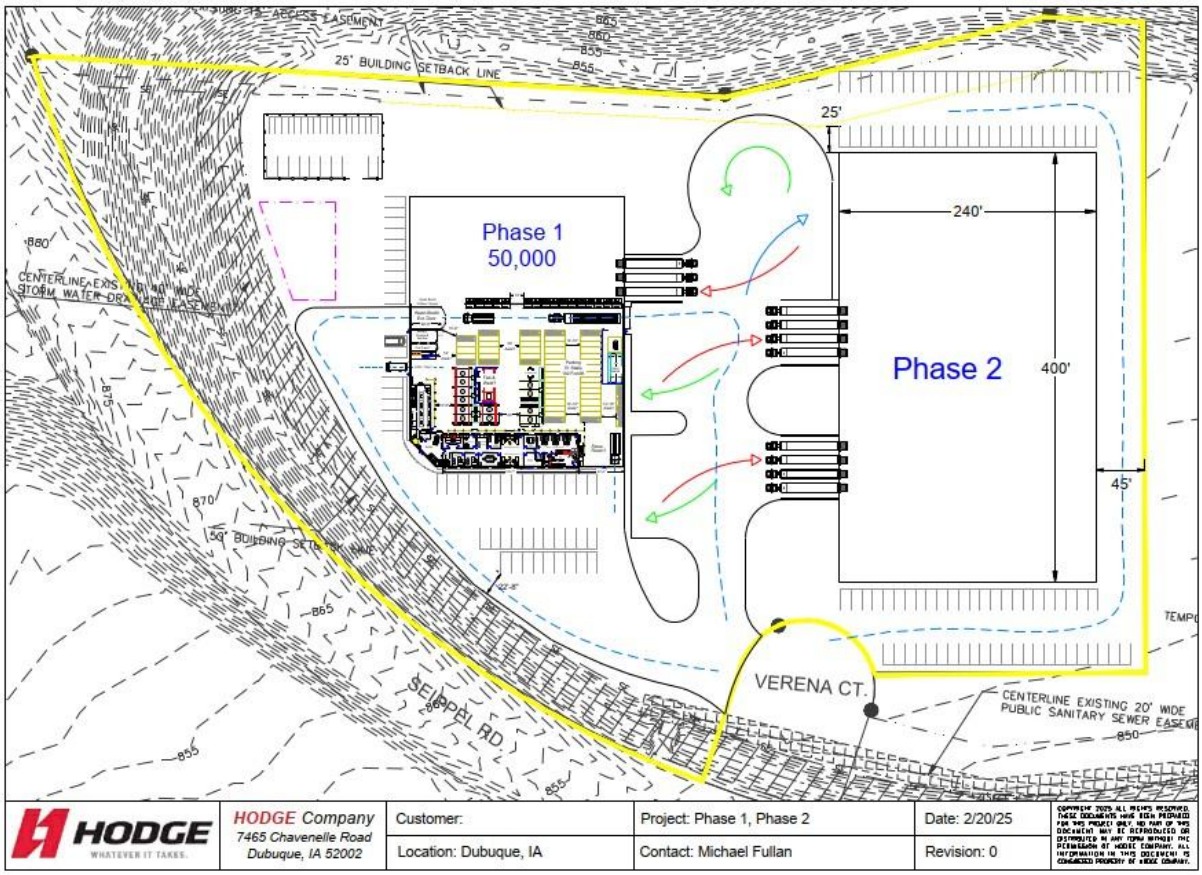


Lot 3 represents Parcel A
Lot 2 represents Parcel B

EXHIBIT B-2

PROPOSED SITE PLAN

Parcel A **Parcel B**



INSURANCE SCHEDULE A

City of Dubuque Insurance Requirements for Lessees of City Property and Right of Way Licensees or Permittees

INSURANCE SCHEDULE A

1. Walter Development, LLC shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the lease, license, or permit commencement. All lessees of City property and right of way licensees or permittees shall submit an updated certificate annually. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Eg: Site Access Agreement dated _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. The lessee, licensee, or permittee shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.

5. Failure to obtain or maintain the required insurance shall be considered a material breach of the lease, license, or permit.

6. All required endorsements shall be attached to certificate.

7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The lessee, licensee, or permittee must identify and list in writing all deviations and exclusions from the ISO form.

8. If lessee's, licensee's, or permittee's limits of liability are higher than the required minimum limits then the lessee's, licensee's, or permittee's limits shall be this agreement's required limits.

9. Lessee, licensee, or permittee shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Lessee, licensee, or permittee agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the lessee, licensee, or permittee.

10. Lessee, license & permittees shall be responsible for deductibles and self-insured retention.

INSURANCE SCHEDULE A (Continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 0001, or Business owners form BP 00 02, shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
6) If lessee, licensee, or permittee utilizes Trikkes or Segways in the conduct of business, include an endorsement reflecting that these vehicles are not excluded from Commercial General Liability coverage.
7) Policy shall include Waiver of Right to Recover from Others Endorsement.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

Nonelection of Workers' Compensation or Employers' Liability Coverage under Iowa Code sec. 87.22. Completed form must be attached.

INSURANCE SCHEDULE A (Continued)

C) POLLUTION LIABILITY

Coverage required: ___ yes _X_ no

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 2010. (Ongoing operations) or its equivalent and CG2037(completed operations) or its equivalent.
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.

D) PROPERTY INSURANCE REQUIRED BY LEASE, LICENSE, OR PERMIT

___ yes _X_ no

Evidence of property coverage provided: ___ yes

Include the City of Dubuque as Lender Loss Payable.

E) RIGHT-OF-WAY WORK ONLY:

UMBRELLA/EXCESS $1,000,000

_X_ yes ___ no

Umbrella/excess liability coverage must be at least following form with the underlying policies included herein.

F) FLOOD INSURNACE

___ yes _X_ no

If Required Coverage $_____

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it is now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

STATEMENT OF WORK—FINANCE ORGANIZATIONAL ASSESSMENT AND DESIGN

This Statement of Work ("Statement of Work" or "SOW") dated October 22, 2025, ("SOW Effective Date") is entered into by and between the City of Dubuque, an Iowa municipal corporation, with an office at 50 West 13th Street, Dubuque, IA 52001 ("Client," "you" or "your") and RSM US LLP, an Iowa limited liability partnership ("RSM," "we," "us" or "our") pursuant to the Master Services Agreement dated September 16, 2022, (the "Agreement") all of the terms of which are hereby incorporated herein by reference. RSM and Client are each a "party" to this SOW and sometimes collectively referred to herein as the "parties." Any capitalized terms used herein which are not otherwise defined in this SOW shall have the same meaning as that given to them in the main body of the Agreement.

A. Services and Scope of Work

Our work will be to assist and advise you with this engagement. As stated below and for clarity, we will not, nor does Client desire us to, perform any management functions, make management decisions, or otherwise perform in a capacity equivalent to that of an employee or officer of Client.

Engagement Objectives

Client is seeking support from RSM to complete a review of the current-state organizational structure for the finance department. The goal is to summarize areas of opportunities and structural recommendations in alignment with leading practice, focused on an assessment of staffing and workload distribution.

- Rapid Assessment – Conduct a focused review to identify immediate gaps, process inefficiencies, enterprise resource planning (ERP) implications, and short-term resourcing needs. Identify initial process improvement wins and resourcing needs and support requirements including leveraging current resources or third-party support.
- Design of Future-State Operating Model and Structure – Develop an optimal structure, clarify roles and titles, and map required skills and capabilities.
- Transition and Implementation Planning – Create a phased plan to move from the current to the desired future-state, promoting a minimal disruption and clear accountability. This approach will be informed by benchmarking work already completed and tailored to support both immediate stabilization and long-term effectiveness.

Scope

This engagement is focused on high-level responsibilities and roles for finance department at the Client. It includes a review of the current-state organization and design a future-state organization including transition plans to identify changes in staff duties, roles and responsibilities, structure and headcount implications. Phase I of the engagement will include an initial planning period, during which the focus areas may be refined based on emerging insights to ensure we are addressing the most critical and high-impact elements of the Client operations.

RSM US LLP is the U.S. member firm of RSM International, a global network of independent assurance, tax and consulting firms.
Visit rsmus.com/aboutus for more information regarding RSM US LLP and RSM International.

The below table represents the key engagement activities and deliverables:

Phase	RSM Activities	RSM Deliverables
Phase I: Engagement Kickoff and Planning	• Identify stakeholders • Develop stakeholder engagement/communication plan • Develop engagement plan and meeting cadence • Develop and submit document request • Ongoing engagement management (RAID, status updates, budget tracking) • Develop current-state interview guide and associated communications • Provide the leadership, and engagement team assistance in planning and communication	• Stakeholder list • Stakeholder engagement plan • Document request list • Design principles • Engagement plan • Interview guide and agenda
Phase II: Rapid Assessment	• Summarize resources, services and gather internal job role documentation • Leverage completed benchmarking data for headcount role responsibilities and process recommendations • Summarize initial gaps • Workshop 1: identify immediate gaps, process inefficiencies and short-term resourcing needs • Summarize and prioritize immediate process and resource recommendations • Workshop 2: Align on plan and prioritize to close immediate gaps • Review draft of current-state summary report and recommendations	• Department inventory and summary of resources/services • Current-state summary report draft/readout • Assessment of strengths and weaknesses • Identification of immediate priorities and quick win recommendations for process improvement

Phase	RSM Activities	RSM Deliverables
Phase III: Analyze and Future-State Conceptual Design	• Draft job architecture • Assess strategic grouping alternatives • Provide standard leading practice recommendations on headcount and skills gaps • Draft alternative internal service delivery models • Provide recommendation for internal service delivery model • Review and align on service delivery model • Define high-level activities responsibilities by role • Provide options for proposed organization structure and staffing recommendations • Review outcomes with leadership • Select departments for detailed design	• Service delivery structural options and cost implications • Basic options for future-state organization revisions • Span of control review • Preliminary recommendations
Phase IV: Conduct Detailed Design	• Inventory organizational enhancements • Provide final recommendation for proposed org structure • Finalize and prioritize recommendations • Clarify roles, responsibilities to the job-level • Draft future-state job descriptions for net new roles • Provide recommendations for core business process updates in alignment to organizational changes • Review report and recommendations	• Recommended future-state organizational structure staffing recommendations • Gap assessment of current roles, headcount and reporting relationships • Roles and responsibilities • Job descriptions • Business process update recommendations

Phase	RSM Activities	RSM Deliverables
Phase V: Transition and Talent Planning	• Develop risk mitigation/change management plan • Identify preliminary change management risks and barriers • Develop roadmap with sequence and method of rolling out changes • Enhance roadmap with resource, cost, dependency and milestone factors • Revise communication plan • Prepare written final report summarizing business process review and organization review inclusive of findings, conclusions, and recommendations for each department • Present final report to leadership	• Implementation roadmap • Final written report (findings, conclusions and recommendations) for organizational structure and business process • Communication plan

The Services performed hereunder will not constitute an audit, review, or compilation of Client's financial statements or any part thereof, nor the external examination of management's assertions concerning the effectiveness of Client's internal control systems or an examination of compliance with laws, regulations, or other matters. Accordingly, our performance of Services hereunder will not result in the expression of an opinion or any other form of assurance on Client's financial statements or any part thereof, nor an external opinion or any other form of assurance of Client's internal control systems or its compliance with laws, regulations, or other matters.

During engagement planning, we will establish mutually agreeable milestone dates for critical engagement steps, most notably, the date of scheduled interviews, walk-throughs and fieldwork, and the date by which Client must submit requested documentation.

Both parties agree to fulfill their responsibilities in meeting the milestone dates. Our engagement resources and timelines are dependent on meeting these dates.

Unless otherwise expressly set forth herein, changes to the scope, timing, and/or cost of the Services set forth in this Statement of Work will be subject to a mutually agreed upon Change Order executed by both parties or, if more appropriate in the reasonable judgment of RSM, a separate Statement of Work executed by both parties.

Timing

The engagement will begin at the earliest mutually agreeable date and will take an estimated ten (10) weeks to complete

B. Engagement Team

Marni Rozen will be responsible for overseeing the engagement and the delivery of the Services to you. Hailey Knight will coordinate all fieldwork and engagement communications. Other personnel at the necessary skill and experience levels may be called upon to assist in this engagement as appropriate. While we will attempt to comply with your requests for certain individuals, we retain the right to assign and reassign our personnel, as appropriate, to perform the Services.

You acknowledge and agree that in addition to our personnel we may use our affiliate(s) located within or outside the United States to assist us with the provision of the Services, which will result in such affiliate(s) having access to and/or receiving certain protected and/or confidential information of yours. RSM shall ensure that each such affiliate adheres to substantively the same confidentiality and disclosure requirements applicable to RSM pursuant to this Statement of Work and the Agreement.

C. Client Acceptance of Work

Upon your receipt of any of our work under this Statement of Work, you are responsible for reviewing and accepting such work in a timely manner, but in no event more than ten (10) business days from the date of your receipt of such work. In the event you discover a failure of any of our work to conform to the specifications set forth herein ("Nonconformity"), you will notify us in writing within ten (10) business days from your receipt of such work, identifying with reasonable specificity the nonconforming portions of the work ("Nonconformity Notice"). To the extent caused by our errors or omissions, we will use commercially reasonable efforts to correct the Nonconformities stated in the Nonconformity Notice at no additional cost to you. In all other cases, we shall use commercially reasonable efforts to correct such Nonconformities on a time-and-material basis at the rates agreed upon in this Statement of Work. After we make such corrections to the nonconforming work and make such work available to you for review, you will have five (5) business days to review and accept such work. If any Nonconformities remain, the process stated above will be repeated unless the parties mutually agree otherwise at such time.

D. Engagement Assumptions and Client Acknowledgements, Responsibilities, and Representations

Our Services, Fees, and work schedule are based upon the following assumptions, acknowledgements, representations, and understandings with you:

- Client will determine the extent of services it wishes RSM to provide and will undertake the responsibilities set forth in this Statement of Work.
- Client will designate an employee or employees within its senior management who will make or obtain all management decisions with respect to this Statement of Work on a timely basis.

- Client will ensure that we have access to personnel, facilities, computer systems, applications, equipment, and data, including Third-Party Products, as is deemed reasonably necessary to perform the Services, and that all levels of your employees and contractors will cooperate fully and timely with us. We will let you know where we believe we are not getting the appropriate cooperation or direction. The success of this engagement is dependent upon full openness, communications, cooperation, and timely direction.
- Client acknowledges, understands, and agrees that it has the ultimate responsibility for ensuring the accuracy of the materials generated by RSM and, as such, it will carefully review all such materials. RSM shall not be liable or accountable for (i) any action reasonably taken or omitted by it in good faith in accordance with directions, instructions, or advice of, or (ii) pursuant to any document which it reasonably believes to be genuine and to have been delivered or signed by Client or any person acting on the Client's behalf, including Client's counsel, accountants, investment advisors, or other advisors or representatives.
- Client acknowledges, understands, and agrees that Client solely is responsible for procuring any software, hardware, equipment, or other products reasonably required to perform the Services set forth in this SOW, including entering into any licensing, subscription, end-user licensing, or other agreements permitting the parties' use of and access to such software, hardware, equipment, or other products in connection with the Services set forth herein. All such software, hardware, equipment, and other products provided by Client to RSM for the Services shall be the property of Client.
- Client is entitled to request a delay or rescheduling of the engagement up to four (4) weeks in advance of the agreed-upon milestone dates.
- Should Client request to postpone milestone dates, or delay or reschedule the engagement, less than four (4) weeks in advance, Client may be subject to a rescheduling fee.
- Client agrees that all assumptions set forth in this Statement of Work are accurate and agrees to provide us with such further information we may need and which we can rely on to be accurate and complete. We will be entitled to rely on all of your decisions and approvals, and we will not be obligated to evaluate, advise on, confirm, or reject such decisions and approvals.
- Client will evaluate the adequacy and results of services and will let us know immediately of any problems or issues you perceive in our personnel, services, or deliverables.

The fulfillment and confirmation of these responsibilities, acknowledgements, and representations are critical to the success of this engagement. The successful delivery of our Services, and the Fees charged, are also dependent on your timely and effective completion of your responsibilities, the accuracy and completeness of the assumptions, and timely decisions and approvals by your management. You will be responsible for any delays, additional costs, or other liabilities caused by or associated with any deficiencies in the assumptions or in carrying out your responsibilities.

E. Additional Understandings Arising from the Performance of Attest Services by RSM to Client or an Affiliate of Client Under a Separate Engagement Agreement

In connection with the performance of these Services, Client agrees to make all management decisions and perform all management functions; designate an individual who possesses suitable skills, knowledge, and/or experience, preferably within senior management, to oversee such Services; evaluate the adequacy and results of the Services performed; accept responsibility for the results of the Services; and establish and maintain internal controls, including monitoring ongoing activities. We will not perform any management functions, make management decisions, or otherwise perform in a capacity equivalent to that of an employee or officer of Client.

F. Fees and Expenses

Based on our initial understanding of the engagement scope, we are estimating one hundred seventy-five (175) to two hundred (200) hours of engagement work. The total estimated billings for the Services described in this Statement of Work will range from $48,125 to $55,000, plus Expenses along with any applicable taxes.

In addition to our Fees, you will be invoiced for (i) out-of-pocket expenses incurred in connection with the Services, including, as applicable, amounts attributable to travel and meals, and expenses incurred by RSM's subcontractors in connection with the provision of the Services, and (ii) a charge of 5% of the Fees for indirect administrative expenses, such as technology, research and library databases, communications, photocopying, postage and clerical assistance, security, privacy, automation, risk mitigation, regulatory compliance requirements, peer quality reviews and engagement management oversight, RSM's development library, and research and development team engagement involvement (collectively, "Expenses"), along with any applicable taxes.

Travel time will be billed at 50% of our standard hourly rates and is in addition to the estimated Fees.

The Fees quoted in this Statement of Work will remain valid for sixty (60) days from the date of issuance.

You acknowledge that this is our good faith estimate based upon our understanding of the engagement assumptions and the facts and circumstances we are aware of at this time. If the basis of our estimates is inaccurate, the Fees and Expenses may be different from those we each anticipate. If circumstances are encountered that affect our ability to proceed according to the plan outlined above, such as, scope changes, loss of key Client personnel, unavailable information, or unforeseen circumstances or circumstances beyond our reasonable control, we will inform you promptly and seek your approval for any changes in scope, timing, or Fees that may result from such circumstances.

G. Invoice Address

Invoices for our Services rendered pursuant to this Statement of Work will be sent to:

Jlarson@cityofdubuque.org

H. Acknowledgement and Acceptance

By the signatures of their duly authorized representatives below, RSM and Client, intending to be legally bound, acknowledge that they have read and agree to all of the provisions of this Statement of Work (including any exhibits and attachments expressly incorporated herein or attached hereto) as of the SOW Effective Date. RSM and Client, and each signatory below, hereby represent that said signatory is a duly authorized representative of such party and has the requisite power and authority to bind such entity to the terms set forth in this Statement of Work.

AGREED TO AND ACKNOWLEDGED BY:

RSM US LLP		**City of Dubuque**	
By:	Marni Rozen	By:	Michael Van Milligen
Name:	Marni Rozen	Name:	Michael C. Van Milligen
Title:	Principal	Title:	City Manager
Date:	October 22, 2025	Date:	October 31, 2025

Options to return signed contract:
1. DocuSign
2. Email: CPCClientProcessing@rsmus.com
3. Fax: 877 281 9587
4. Mail: RSM US LLP, Attn: Client Resource Center, 201 First Street SE, Suite 800, Cedar Rapids, IA 52401

563 DESIGN
1268 Locust Street
Dubuque, Iowa 52001
563design.com

Task Order No. 0 4

563 Design, PLLC (CONSULTANT)
Project Name: **Finance Department – Move to 7800 Chavenelle Road**
Pursuant to Master Services Agreement dated **May 1, 2025**

Task Information

Task Name: Finance Department – 7800 Chavenelle Road

Task Description: Provide Architectural, Mechanical, Plumbing and Electrical Services for Bidding Documents and Construction Administration for Tenant Improvements (Finance Department) located in the North-West corner of building adjacent to the City of Dubuque's IT Department.

Mechanical Consultant – Delta 3
Plumbing Consultant – Delta 3
Electrical Consultant - DRJ

Scope of Services

Bidding Documents

- Drawings and Specifications to include Architectural, Mechanical, Plumbing and Electrical drawings showing the tenant improvements for the approximate 5,300 SF area located on the North-West portion of the building and approximately 700 SF of office remodel within the existing IT Department. Documents will include the following scope of work:
  - New finishes throughout Finance Department
  - New finishes in remodeled portions of the IT Department
  - New carpet throughout entire IT Department
  - New doors and access control in areas discussed on site (currently 3 doors)
  - Modify existing conference room into two offices
  - HVAC, Plumbing and Electrical work as required
  - Create 4 new offices and 1 conference room within existing IT Department
  - Coordination with Owner provided consultants and activities
  - Owner to provide Division 00 of project manual
- Improvements to meet current code requirements where applicable to scope of work.
- Design to meet ADA requirements where applicable to scope of work.

Bidding / Permitting

- Distribute Bid Documents (with City's assistance)
- Pre-Bid Meeting, Answer Request for Interpretation from Bidders
- Review Substitution Requests, Issue Addenda
- Conduct Bid Opening (with City's assistance)
- Submit Bid Tabulation and Recommendation to Owner

Construction Administration to include:

- Four site visits by the Architect, and a total of four site visits by the Architect's consultants, additional visits will be billed as an additional service.
- Participate in the pre-construction meeting.
- The Architect and Architect's consultants shall respond to Contractor's request for additional information about the Bidding Documents.
- The Architect and Architect's consultants shall review shop drawings and submittals to confirm conformance with the construction documents and specifications.
- The Architect and Architect's consultants will review and certify contractor's monthly applications for payment.
- The Architect and Architect's consultants will provide a punch list of outstanding items and shall provide follow-up of outstanding items.

Schedule

- Bidding Documents: 4-6 weeks
- Bidding/Quotes: 4-8 weeks
- Construction Administration: 8-12 weeks

Compensation

CLIENT shall compensate CONSULTANT for Services under this Task Order as follows:

Thirty-Five thousand, five hundred dollars **($35,000.00**)

CONSULTANT: **563 Design, PLLC**

Andrew McCready, Architect

President

Date: October 23, 2025

CLIENT: **City of Dubuque, Iowa**

Insert Name: Michael C. Van Milligen

Insert Title: City Manager

Date: October 31, 2025

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

City of Dubuque
WRRC Department
795 Julien Dubuque Dr
(address)
Dubuque, IA 52003
Phone # 563.589.4176

CITY OF DUBUQUE, IOWA
SHORT FORM
VENDOR SERVICE AGREEMENT

THIS VENDOR SERVICE AGREEMENT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and

Midwest Injection, Inc (Vendor) at
(Vendor Name)
1621 McCabe Lane, PO Box 141, Cascade, IA 52033
(Vendor Address - City and State)

PROJECT TITLE:

Terminal Street Lift Station Bypass Pumping (Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

VENDOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for: building road/access to centrate tank, removing and disposing of material in the centrate tank.

The work described above shall be completed at the following location(s): Water & Resource Recovery Center and hauling to final disposal site.

The Project shall be completed in strict accordance with the terms as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa

and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following **WHERE APPLICABLE**:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Proposal (or procurement documentation)**
- This Contract;
- Ordinances and resolutions heretofore adopted by the City Council having to do with this Project;
- **The Vendor's Proposal**;
- **Plans and Specifications**;
- **General Requirements** as adopted by the City Council for the Project;
- **Terms and Conditions (Exhibit A)**; and
- **INSURANCE – Please include one applicable Insurance Schedule:**
  - **Insurance Schedule F for General Artisan or Trade Contractors or Subcontractors (Exhibit B)**
  - **Insurance Schedule G for Vendors (Exhibit C)**
  - **Insurance Schedule J for Professional Services (Exhibit D)**

  Check Appropriate Box

  ☑ Insurance Schedule F – General Artisan or Trade Contractors or Subcontractors

  ☐ Insurance Schedule G – Vendors

  ☐ Insurance Schedule J – Professional Services
- Other:

  _____

3. All materials used by the Vendor on this Project shall be of the quality required by the Contract Documents and shall be put in place in accordance with the Contract Documents.

4. The Vendor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Vendor.

5. The Vendor has read and understands the Contract Documents and has examined and understands the project description described in Section 1 of this Agreement and any attached Special Conditions herein referred to and agrees not to plead misunderstanding or deception because of estimates of quantity, character, location or other conditions surrounding the same.

6. The Vendor shall fully complete the Project under this Contract on or before November 28, 2025 (date)

7. Indemnification; Liability for City Damage

A. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property (other than the Project itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, the Contractor's subcontractor, or anyone directly or indirectly employed by the Contractor or the Contractor's subcontractor or anyone for whose acts the Contractor or the Contractor's subcontractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

8. Prior to the commencement of any work on this Project and at all times during the performance of this Contract, the Vendor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule as indicated above and attached hereto.

9. The Vendor agrees that no work under this Contract shall commence until the City has authorized said work in writing. Any work started by the Vendor prior the City authorization shall be considered unauthorized and done at the sole risk to the Vendor.

10. Vendor will comply with all federal, state, and local laws and regulations in the performance of this Contract.

11. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Vendor.

12. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County.

THE CITY AGREES:

The City agrees to pay the Vendor for the work actually performed under this Contract, up to the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT $ 96,327.00

CITY OF DUBUQUE, IOWA

By: _____ 11/03/2025
Michael C. Van Milligen — Date
City Manager

VENDOR:

Midwest Injection, Inc.
Company Name

By: _____ 10/30/2025
Signature — Date

Jake McAllister
Printed Name

President
Title

Midwest Injection Inc.
AGRICULTURE • INDUSTRIAL SERVICES • MUNICIPAL WASTE
RESIDUALS TRANSPORTATION
LAGOON CLEANING • DIGESTERS • LAND APPLICATIONS

1621 McCABE LANE • CASCADE, IA 52033 563-852-7125 • 563-852-6005 fax • 563-599-4122
MAILING ADDRESS: PO BOX 141 • CASCADE, IA 52033

10/22/2025

RE: Centrate Tank Cleanout

Thank you for the opportunity to submit a quote

Scope of Services

Biosolids removal and land application services and the normal labor, equipment, supplies, and supervision as it so relates to such items per the RFP specs & drawings.

Pricing

Midwest Injection proposes the following lump sum price for the scope of services:

$96,327.00

Bid Assumptions:

- Bid includes building rock pad.
- Bid does not include removing rock pad after job is complete.

Commencement of work can be scheduled upon receipt of an executed purchase agreement.

This proposal is valid for 30 days from the date of this proposal. Mobilization is included.

We appreciate the opportunity to submit this quote for your project and look forward to working with you. Attached is our company biography, references, and qualifications. You can also visit with us at www.midwestinjection.com and like us on Facebook.

Sincerely,

Jake McAllister, CEO
Midwest Injection, Inc.

Deron Muehring

From: Jamie Recker <Jamie@midwestinjection.com>
Sent: Thursday, October 30, 2025 8:45 AM
To: Deron Muehring
Cc: Adam Leeser
Subject: RE: Centrate Tank Cleaning

Caution! This message was sent from outside your organization. Never give your login information and password over email!

Block sender | Report

Deron,

Our cost on building the access to the tank is $19,333
Our cost on removing & disposing of the material in the tank is $68,711

Let me know if you need anything else.

Thanks,
Jamie

From: Deron Muehring <Dmuehrin@cityofdubuque.org>
Sent: Wednesday, October 29, 2025 11:47 AM
To: Jamie Recker <Jamie@midwestinjection.com>
Cc: Adam Leeser <Aleeser@cityofdubuque.org>
Subject: RE: Centrate Tank Cleaning

Jamie,

Thanks for the quote. Can you break down for me the work/cost associated with building access to tank and then the work/cost of removing and disposing of the material in the tank?

Thanks.

Deron

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Deron Muehring (he/him/his)
Water & Resource Recovery Center Director
City of Dubuque
795 Julien Dubuque Drive
Dubuque, Iowa 52003
O: 563.589.4177 | dmuehrin@cityofdubuque.org

From: Jamie Recker <Jamie@midwestinjection.com>
Sent: Wednesday, October 22, 2025 9:12 AM

To: Deron Muehring <Dmuehrin@cityofdubuque.org>
Subject: Centrate Tank Cleaning

Good Morning Deron,

Please find attached our bid for cleaning the centrate tanks.

Thank You,

Jamie Recker

Midwest Injection
319.481.7681
1621 McCabe Lane
Cascade, IA 52033
midwestinjection.com

EXHIBIT A

TERMS AND CONDITIONS

The following Terms and Conditions apply to City of Dubuque Transactions:

1. The City of Dubuque is exempt from federal excise tax and Iowa sales tax.

2. The City of Dubuque will not be responsible for payment for any goods delivered without a purchase order.

3. The vendor will send a separate invoice for each purchase order number. All invoices, packages, shipping notices, or the like affecting the order shall contain the applicable purchase order number. The vendor is to submit original invoice to the address shown in the SHIP TO section on the front of this order.

4. No freight or packing charges will be allowed by the City of Dubuque unless specifically authorized.

5. It is understood by the vendor that the cash discount period to the City of Dubuque will date from the receipt of the invoice or from the date of the receipt of the goods, whichever is later.

6. The risk of loss of and damage to the goods which are the subject of this order, regardless of the F.O.B. point, is and will remain with the vendor until the goods are delivered to the destination set out in the order and accepted by the City of Dubuque or the authorized City of Dubuque representative.

7. In the event of the vendor's failure to deliver as and when specified, or to perform as and when specified, the City of Dubuque reserves the right to cancel this order, or any part thereof, without prejudice to its other rights, and the vendor agrees that the City of Dubuque may return part or all of any shipment so made and may charge the vendor with any loss expense sustained as a result of such failure to deliver or to perform.

8. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the vendor will indemnify and save harmless the City of Dubuque from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of such patent, copyright or application for either.

9. In the event any article, service, or process sold and delivered or sold and performed hereunder is defective in any respect whatsoever, the vendor will indemnify and save harmless the City of Dubuque from all loss or the payment of all sums of money by reason of all accidents, injuries or damages to person or property that may happen or occur in connection with the use or sale of such article, or process and are contributed to by said defective condition.

10. The vendor agrees not to release any advertising copy mentioning the City of Dubuque or quoting the opinion of any City of Dubuque employee without the prior written authorization from the City of Dubuque.

11. The vendor represents and warrants that no federal or state statute or regulation, or local municipal ordinance has been or will be violated in the manufacturing, sale and delivery hereunder. If such violation has or does occur, the vendor will indemnify and save harmless the City of Dubuque from all loss, penalties, or payment of all sums of money on account of such violation.

12. The City of Dubuque may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous custom, practice, or course of dealing to the contrary.

13. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the vendor's proposal, and are not subject to change by reason of any written or verbal statements by the vendor or by any terms stated in the vendor's acknowledgement unless same be accepted in writing by the City of Dubuque.

14. Current Safety Data Sheets (SDS), when applicable to the order, must be provided by the vendor in accordance with all regulations.

EXHIBIT B

INSURANCE SCHEDULE F

Class A:

Asbestos Removal
Asphalt Paving
Concrete
Construction Managers
Cranes
Culverts
Decking
Demolition
Deconstruction
Earthwork
Electrical
Elevators
Fiber Optics
Fire Protection
Fireproofing
General Contractors
HVAC
Mechanical
Paving & Surfacing
Piles & Caissons
Plumbing
Retaining Walls
Reinforcement
Roofing
Sanitary Sewers
Sheet Metal
Site Utilities
Shoring
Special construction
Steel
Storm sewers
Structural Steel
Trails
Tunneling
Water main

Class B:

Chemical Spraying
Doors, Window & Glazing
Drywall Systems
Fertilizer Application
Geotech Boring
Insulation
Finish Carpentry
Landscaping
Masonry
Vehicular Snow Removal
Painting & Wall Covering
Pest Control
Scaffolding
Sidewalks
Plastering
Rough Carpentry
Stump Grinding
Tank Coating
Tree Removal
Tree Trimming
Tuckpointing
Waterproofing
Well Drilling

Class C:

Carpet Cleaning
Carpet & Resilient Flooring
Caulking & Sealants
Acoustical Ceiling
Filter Cleaning
General Cleaning
Grass Cutting
Janitorial
Non Vehicular Snow & Ice Removal
Office Furnishings
Power Washing
Tile & Terrazzo Flooring
Window Washing

INSURANCE SCHEDULE F (continued)

1. Contractor shall furnish a signed certificate of insurance to the department responsible for the contract for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget or Designee. The certificate must clearly indicate the project number, project name, or project description for which it is being provided Eg: Project #_____ Project name: _____or Project Location at 795 Julien Dubuque Dr or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each Certificate required shall be furnished to the WRRC Department of the City of Dubuque.

4. Failure to provide the coverages described in this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this contract.

5. Contractor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Contractor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever an ISO form is referenced the current edition must be provided.

8. Contractor shall be required to carry the minimum coverage/limit, or greater if required by law or other legal agreement, in Exhibit I - Insurance Schedule F. If the contractor's limits of liability are higher than the required minimum limit, then the contractor's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the contract, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE F (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$2,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01 or business owners form BP 00 02 shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit" or CG 25 03 "Designated Construction Project(s) General Aggregate Limit" as appropriate.
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees, agents, and volunteers. Use ISO form CG 20 10 (Ongoing operations).
6) The additional insured endorsement shall include completed operations under ISO form CG 20 37 during the project term and for a period of two years after the completion of the project.
7) Policy shall include Waiver of Right to Recover from Others endorsement.
8) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.
9) Contractor and subcontractor shall not use any drone without the prior written approval of the City of Dubuque. Any drone usage must comply with above liability limits and the additional insured endorsement must name the City of Dubuque with respect to aircraft liability coverage.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa

Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

C) **AUTOMOBILE LIABILITY**

Combined Single Limit	$1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

1) Policy shall include Waiver of Right to Recover from Others endorsement.

D) **UMBRELLA/EXCESS LIABILITY**

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.
All Class A contractors with contract values in excess of $10,000,000 must have umbrella/excess liability coverage of $10,000,000.

All Class A and Class B contractors with contract values between $500,000 and $10,000,000 must have umbrella/excess liability coverage of $3,000,000.

All Class A and B contractors with contract values less than $500,000 must have umbrella/excess liability coverage of $1,000,000.

All Class C contractors are not required to have umbrella/excess liability coverage.

All contractors performing earth work must have a minimum of $3,000,000 umbrella regardless of the contract value.

E) **POLLUTION LIABILITY**

Coverage required: ___ Yes _X_ No

Pollution liability coverage shall be required if project involves any pollution exposure for hazardous or contaminated materials including, but not limited to, the removal of lead, asbestos, or PCB's. Pollution product and complete operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations) or its equivalent.
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.
7) Pollution liability shall include ISP endorsement CA 99 48. Pollution Liability-Broadened Coverage for Covered Autos, or equivalent endorsement if the contractor has vehicles that transport fuel onto the Owner's property.

F) **RAILROAD PROTECTIVE LIABILITY**

Coverage required: ___ Yes _X_ No

Any contract for construction or demolition work on or within fifty feet (50') from the edge of the tracks of a railroad and affecting any railroad bridge, trestle, tracks, roadbeds, tunnel, underpass, or crossing, for which an easement, license or indemnification of the railroad is required, shall require evidence of the following additional coverages.

Railroad Protective Liability:

$_____ each occurrence (per limits required by Railroad)

$_____ policy aggregate (per limits required by Railroad)

AND

An endorsement to the Commercial General Liability policy equal to ISO CG 24 17 (Contractual Liability-Railroads). A copy of this endorsement shall be attached to the certificate of insurance.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

EXHIBIT C

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit [illegible] prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approv[illegible]der Descri[illegible]

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2. All poli[illegible]and all insurer[illegible]

3. Each c[illegible]

4. The se[illegible]w or other legal a[illegible]waiver of such requirements by the City of Dubuque.

5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.

8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.

9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.

10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.

11. All certificates of insurance must include agents name, phone number, and email address.

12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

EXHIBIT I

A) **COMMERCIAL GENERAL LIABILITY**

General Aggregate Limit $2,000,000

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3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
6) Policy shall include Waiver of Right to Recover from Others endorsement.
7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) **WORKERS' COMPENSATION & EMPLOYERS LIABILITY**

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) **POLLUTION LIABILITY**

Coverage required: ___ Yes _X_ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution [illegible] petroleum [illegible] coverage

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employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37(competed operations).

3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.

D) **PROFESSIONAL LIABILITY** $1,000,000

Coverage required: ___ Yes ___ No

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) **CYBER LIABILITY/BREACH** $1,000,000

Coverage required: ___ Yes _X_ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) **UMBRELLA/EXCESS** $1,000,000

Coverage required: ___ Yes ___ No

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

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3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

EXHIBIT D

INSURANCE SCHEDULE J

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4. Failure to provide coverage required by this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

5. Contractors shall require all subconsultants and sub-subconsultants to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurances from all such subconsultants and sub-subconsultants. Contractors agree that they shall be liable for the failure of a subconsultant and sub-subconsultant to obtain and maintain such coverages. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is listed, required the current edition of the form must be used, or an equivalent form may be substituted if approved by the Director of Finance and Budget and subject to the contractor identifying and listing in writing all deviations and exclusions from the ISO form.

8. Contractors shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. If the contractor's limits of liability are higher than the required minimum limits then the provider's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE J (continued)

Exhibit I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit $2,000,000

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3) Include Preservation of Governmental Immunities Endorsement. (Sample attached).

4) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 26.

5) Policy shall include Waiver of Right to Recover from Others endorsement.

6) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) AUTOMOBILE LIABILITY

Combined Single Limit $1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

2) Policy shall include Waiver of Right to Recover from Others endorsement.

C) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

D) **UMBRELLA/EXCESS LIABILITY** $1,000,000

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same

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with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

F) **CYBER LIABILITY/BREACH** $1,000,000

___ Yes _X_ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

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3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

City of Dubuque
Engineering Department
50 W 13th Street
(address)
Dubuque, IA 52001
Phone # 563-589-4270

CITY OF DUBUQUE, IOWA
SHORT FORM
PUBLIC IMPROVEMENT CONTRACT
PROJECTS ESTIMATED AT LESS THAN $100,000.00

Check Appropriate Box

☐ Estimate under $25,000.00

☐ Estimate between $25,000.00 and $99,999.99

THIS PUBLIC IMPROVEMENT CONTRACT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and

Top Grade Excavating (Contractor) at
(Contractor Name)

(Contractor's Address - City and State)

PROJECT TITLE: Catfish Creek Sanitary Utility Easement Stream Crossings Restoration

(Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

CONTRACTOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for:

the restoration of vehicular stream crossings located withing sanitary sewer easement areas along Catfish Creek Middle Fork.
Contract shall include all costs of contractor staff, equipment, and materials, including furnishing and installing erosion stone as needed estimated at $20/ton.

The work described above shall be completed at the following location(s):

Sanitary sewer easements located along Catfish Creek Middle Fork

The Project shall be constructed to the meet the requirements as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following where applicable:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Bid or procurement documentation**;
- This Contract;
- All ordinances and resolutions heretofore adopted by the City Council having to do with the Project;
- **The Contractor's Bid or procurement documentation**;
- **Consent Decree Certification Form, if applicable (Exhibit A)**;
- **Bond Form, if applicable (Exhibit B)**;
- **Plans and Specifications**;
- SUDAS Standard Specifications (Current Edition) including but not limited to Division 1: General Provisions and Covenants and the City of Dubuque Supplemental Specifications – Division 1 (Current Edition);
- General Requirements as adopted by the City Council for the Project;
- **Insurance Schedule F (Exhibit C)**; and
- Other_____.

Is the project over $25,000.00?

☐ Yes ☑ No

If yes, Bond Form is required, see Exhibit B.

3. All materials used by the Contractor in the Project shall be the best of their several kinds and shall be put in place to the satisfaction of the City Manager.

4. The Contractor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Contractor.

5. Three (3%) of the Contract price may be retained by the City for a period of thirty (30) days after final completion and acceptance of the Project by the City Manager to pay any claim that may be filed within said time for labor and materials done and furnished in connection with the performance of this Contract and for a longer period if such claims are not adjusted within that time, as provided in Iowa Code Chapter 573. The City shall also retain additional sums to protect itself against any claim that has been filed against it for damages to persons or property arising through the prosecution of the work and such sums shall be held by the City until such claims have been settled, adjudicated or otherwise disposed of.

6. The Contractor has read and understands the Contract and the project description described in Section 1 and the Contract Documents outlined in Section 2 and agrees not to plead misunderstanding or deception.

7. The Contractor shall guarantee for a period of two years and make good any other defect in any part of the Project due to improper construction or material performance notwithstanding the fact that said Project may have been accepted and fully paid for by the City. The guarantee shall commence on the date that the City pays full compensation for the complete performance of this contract.

8. The Contractor shall fully complete the Project under this Contract on or before

_____
(DATE)

9. Indemnification from Third Party Claims; Liability for City Damage.

   A. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless City, its officers and employees, from and against all claims, damages, losses and expenses claimed by third parties, but not including any claims, damages, losses or expenses of the parties to this Contract, including but not limited to attorneys' fees, arising out of or resulting from performance of this Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of Contractor, or anyone directly or indirectly employed by Contractor or anyone for whose acts Contractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

   B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

10. Prior to the commencement of any work on the Project and at all times during the performance of this Contract, the Contractor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule F attached to this Contract as Exhibit C.

11. Permits and Licenses. Contractor further represents and warrants that Contractor will obtain all necessary business permits and licenses that may be required to carry out the obligations pursuant to this Contract, including any permits and licenses that might be required by the state or locality in which Contractor performs the Services, and Contractor agrees to maintain, at Contractor's sole expense, such required permits and licenses for the duration of the term(s) of this Contract.

12. Legal Compliance. Contractor is responsible for compliance with all applicable laws, statutes, rules, regulations, and ordinances which may apply to the performance of Contractor's obligations under this Contract, including but not limited to the laws outlined in Exhibit C, and hereby represents and warrants that Contractor is in compliance with the same as of the Closing/Effective Date and further represents that during the Term Contractor will remain in compliance. Contractor shall require all contractors and subcontractors providing services under this Contract shall also certify compliance with this Section.

    When Applicable:

    Contractor further represents and warrants that Contractor has obtained all necessary business permits and licenses that may be required to carry out the obligations pursuant to this Contract, including any permits and licenses that might be required by the state or locality in which Contractor performs the Services, and Contractor agrees to maintain, at Contractor's sole expense, such required permits and licenses for the durations of the term(s) of this Contract.

13. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Contractor.

14. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County

15. The City is exempt from federal excise tax and Iowa sales tax.

16. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the Contractor will indemnify and save harmless the City from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of any patent, copyright, or application.

17. The Contractor agrees not to release any advertising copy mentioning the City or quoting the opinion of any City employee without prior written authorization from the City of Dubuque.

18. Current Safety Data Sheets (SDS), when applicable to the order, will be provided by the Contractor in accordance with all regulations.

19. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the Contractor's proposal, and are not subject to change by reason of any written or verbal statements by the Contractor or by and terms stated in the Contractor's acknowledgment unless same be accepted in writing by the City.

20. The City of Dubuque, State of Iowa and Department of Justice have entered into a Consent Decree requiring the City to complete certain capital improvements pursuant to an established schedule and to comply with certain capital improvements pursuant to an established schedule and to comply with certain reporting and recordkeeping requirements. One of the terms of the Consent Order is for the City to advise contractors whose duties might reasonably include compliance with any provision of the Consent Decree with a copy of the Consent Decree. The City expects its contractors to comply with the Consent Decree and to assist the City in complying with the Consent Decree. As a requirement of this Contract, the Contractor shall execute and return to City Exhibit the Certification Form attached this this Contract as Exhibit A.

☐ THIS CONTRACTOR **IS** PERFORMING WORK FOR THE CITY OF DUBUQUE RELATED TO THE WATER & RESOURCE RECOVERY CENTER OR THE SANITARY SEWER COLLECTION SYSTEM. THEREFORE, THE CONSENT DECREE AND THIS SECTION ARE APPLICABLE.

☑ THIS CONTRACTOR **IS NOT** PERFORMING WORK FOR THE CITY OF DUBUQUE RELATED TO THE WATER & RESOURCE RECOVERY CENTER OR THE SANITARY SEWER COLLECTION SYSTEM. THEREFORE THE CONSENT DECREE AND THIS SECTION ARE NOT APPLICABLE.

THE CITY AGREES:

The City agrees to pay the Vendor for the work actually performed under this Contract, up to the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT: $ 15,000

CITY OF DUBUQUE, IOWA

By: Michael Van Milligen
Michael C. Van Milligen
City Manager

11/042025
Date

CONTRACTOR:

Top Grade Excavating
Company Name

By: Ben Kramer
Signature

11-04-25
Date

Ben Kramer
Printed Name

Vice President
Title

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EXHIBIT A

**CONSENT DECREE
RELATING TO THE
CITY OF DUBUQUE, IOWA
WATER & RESOURCE RECOVERY CENTER
AND
SEWER COLLECTION SYSTEM**

NO CONTRACTOR OR CONSULTANT MAY PERFORM ANY WORK FOR THE CITY OF DUBUQUE RELATED TO THE WATER & RESOURCE RECOVERY CENTER OR THE SEWER CONNECTION SYSTEM UNLESS A SIGNED COPY OF THIS DOCUMENT IS RETURNED TO THE CITY OF DUBUQUE ENGINEERING DEPARTMENT

The City of Dubuque, Iowa has entered into a Consent Decree in the case of The United States of America, and the State of Iowa v. The City of Dubuque, Iowa, Civil Action No. Case 2:11-cv-01011-EMJ, Civil Action Number 2008V00041, DOJ Case Number 90-5-1-1-09339, United States District Court for the Northern District of Iowa. The provisions of the Consent Decree apply to and are binding upon the City and its officers, directors, employees, agents, servants, successors, assigns, and all persons, firms and corporations under contract with the City to perform the obligations of the Consent Decree.

The City is required to provide a copy of the Consent Decree to any contractor or consultant retained to perform work required by the Consent Decree.

A copy of the Consent Decree can be found at http://www.cityofdubuque.org/DocumentCenter/Home/View/3173. A paper copy is available upon request from the City of Dubuque Engineering Department.

The City must condition any contract to perform work required under the Consent Decree upon performance of the work in conformity with the provisions of the Consent Decree.

The Consent Decree also provides that until five years after the termination of the Consent Decree, the City shall retain, and shall instruct its contractors and agents to preserve, all non-identical copies of all documents, reports, data, records, or other information (including documents, records, or other information in electronic form) in its or its contractors' or agents' possession or control, or that come into its or its contractors' or agents' possession or control, and that relate in any manner to the City's performance of its obligations under this Consent Decree, including any underlying research and analytical data. This information-retention requirement shall apply regardless of any contrary City, corporate or institutional policies or procedures. At any time during this information-retention period, upon request by the United States or the State, the City shall provide copies of any documents, reports, analytical data, or other information required to be maintained under the Consent Decree. At the conclusion of the information-retention period, the City shall notify the United States and the State at least ninety (90) Days prior to the destruction of any documents, records, or other information subject to such requirements and, upon request by the United States or the State, the City shall deliver any such documents, records, or other information to the EPA or IDNR.

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Certification by Contractor or Consultant

The undersigned, on behalf of the Contractor or Consultant, with full authority to act on behalf of the Contractor or Consultant, certifies to the City of Dubuque as follows:

1. I have received a copy of the Consent Decree in the case of The United States of America, and the State of Iowa v. The City of Dubuque, Iowa, Civil Action No. Case 2:11-cv-01011-EMJ, Civil Action Number 2008V00041, DOJ Case Number 90-5-1-1-09339, United States District Court for the Northern District of Iowa.

2. All work performed will be in conformity with the provisions of the Consent Decree.

3. All documents, reports, data, records, or other information (including documents, records, or other information in electronic form) that relate in any manner to the performance of obligations under the Consent Decree, including any underlying research and analytical data, will be retained as required by the Consent Decree.

The Contractor or Consultant agrees to defend, indemnify, and hold harmless the City, its officers, agents, or employees from and against any claims, including penalties, costs and fees as provided in the Consent Decree, relating to or arising out of the Contractor's or Consultant's failure to comply with the Consent Decree.

Contractor or Consultant:_____

By:_____

Its:_____

Date: _____

Return signed copy to:

Engineering Department
50 W. 13th Street
Dubuque IA 52001

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EXHIBIT B

PERFORMANCE, PAYMENT AND MAINTENANCE BOND

KNOW ALL BY THESE PRESENTS:

That we,_____, as Principal (hereinafter the "Contractor" or "Principal") and_____ _____, as Surety are held and firmly bound unto the City of Dubuque, Iowa, as Obligee (hereinafter referred to as "Owner"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of _____ dollars ($_____), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Owner, bearing date the _____ day of _____, 20___, (hereinafter the "Contract") wherein said Contractor undertakes and agrees to construct the following project in accordance with the Contract Documents, and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents. The Contract Documents for _____ Project detail the following described improvements:

INSERT PROJECT DESCRIPTION
(Use description from Notice to Bidders)

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. PERFORMANCE: The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the project, and shall indemnify and save harmless the Owner from all outlay and expense incurred by the Owner by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.

2. PAYMENT: The Contractor and the Surety on this Bond hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price the Owner is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference

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is made a part hereof as though fully set out herein.

3. MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:

   A. To remedy any and all defects that may develop in or result from work to be performed under the Contract Documents within the period of two (2) year(s) from the date of acceptance of the work under the Contract, by reason of defects in workmanship, equipment installed, or materials used in construction of said work;

   B. To keep all work in continuous good repair; and

   C. To pay the Owner's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Owner all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

   Contractor's and Surety's Contract herein made extends to defects in workmanship or materials not discovered or known to the Owner at the time such work was accepted.

4. GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

   A. To consent without notice to any extension of time authorized in approved change orders to the Contractor in which to perform the Contract;

   B. To consent without notice to any change in the Contract or Contract Documents, authorized in approved change orders which thereby increases the total contract price and the penal sum of this Bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent (20%) of the total contract price, and that this Bond shall then be released as to such excess increase;

   C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the agreed damage penalty is being charged against the Contractor.

The Contractor and every Surety on the Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

   D. That no provision of this Bond or of any other contract shall be valid that limits to less than five (5) years after the acceptance of the work under the Contract the right to sue on this Bond.

   E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Owner including interest, benefits, and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Owner's staff attorneys), and all costs and expenses of litigation as they are incurred by the Owner. It is intended the Contractor and Surety will defend and indemnify the Owner on all claims made against the Owner on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Owner

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will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Owner incurs any "outlay and expense" in defending itself against any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Owner whole for all such outlay and expense, provided that the Surety's obligation under this Bond shall not exceed one hundred twenty-five percent (125%) of the penal sum of this Bond.

In the event that any actions or proceedings are initiated regarding this Bond, the parties agree that the venue thereof shall be Dubuque County, State of Iowa. If legal action is required by the Owner to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Owner, the Contractor and the Surety agree, jointly, and severally, to pay the Owner all outlay and expense incurred therefor by the Owner. All rights, powers, and remedies of the Owner hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Owner, by law. The Owner may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Project No. _____

Witness our hands, this _____ day of _____, 20__.

SURETY COUNTERSIGNED BY:

_____
Signature of Agent

_____
Printed Name of Agent

_____
Company Address

_____
City, State, Zip Code

_____
Company Telephone Number

PRINCIPAL:

_____
Contractor

By: _____
Signature

_____
Printed Name

_____
Title

FORM APPROVED BY:

_____

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Representative for Owner

SURETY:

_____
Surety Company

By:_____
Signature Attorney-in-Fact Officer

_____
Printed Name of Attorney-in-Fact Officer

_____
Company Name

_____
Company Address

_____
City, State, Zip Code

_____
Company Telephone Number

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NOTE:

1. All signatures on this performance, payment, and maintenance Bond must be original signatures in ink; copies, facsimile, or electronic signatures will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal.
3. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate or Power of Attorney accompanying this Bond.

EXHIBIT C

INSURANCE SCHEDULE F

Class A:

- Asbestos Removal
- Asphalt Paving
- Concrete
- Construction Managers
- Cranes
- Culverts
- Decking
- Demolition
- Deconstruction
- Earthwork
- Electrical
- Elevators
- Fiber Optics
- Fire Protection
- Fireproofing
- General Contractors
- HVAC
- Mechanical
- Paving & Surfacing
- Piles & Caissons
- Plumbing
- Retaining Walls
- Reinforcement
- Roofing
- Sanitary Sewers
- Sheet Metal
- Site Utilities
- Shoring
- Special construction
- Steel
- Storm sewers
- Structural Steel
- Trails
- Tunneling
- Water main

Class B:

- Chemical Spraying
- Doors, Window & Glazing
- Drywall Systems
- Fertilizer Application
- Geotech Boring
- Insulation
- Finish Carpentry
- Landscaping
- Masonry
- Vehicular Snow Removal
- Painting & Wall Covering
- Pest Control
- Scaffolding
- Sidewalks
- Plastering
- Rough Carpentry
- Stump Grinding
- Tank Coating
- Tree Removal
- Tree Trimming
- Tuckpointing
- Waterproofing
- Well Drilling

Class C:

- Carpet Cleaning
- Carpet & Resilient Flooring
- Caulking & Sealants
- Acoustical Ceiling
- Filter Cleaning
- General Cleaning
- Grass Cutting
- Janitorial
- Non Vehicular Snow & Ice Removal
- Office Furnishings
- Power Washing
- Tile & Terrazzo Flooring
- Window Washing

INSURANCE SCHEDULE F (continued)

1. Contractor shall furnish a signed certificate of insurance to the department responsible for the contract for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget or Designee. The certificate must clearly indicate the project number, project name, or project description for which it is being provided Eg: Project #_____ Project name: _____or Project Location at _____or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each Certificate required shall be furnished to the _____ Department of the City of Dubuque.

4. Failure to provide the coverages described in this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this contract.

5. Contractor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Contractor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever an ISO form is referenced the current edition must be provided.

8. Contractor shall be required to carry the minimum coverage/limit, or greater if required by law or other legal agreement, in Exhibit I - Insurance Schedule F. If the contractor's limits of liability are higher than the required minimum limit, then the contractor's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the contract, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE F (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$2,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01 or business owners form BP 00 02 shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit" or CG 25 03 "Designated Construction Project(s) General Aggregate Limit" as appropriate.
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees, agents, and volunteers. Use ISO form CG 20 10 (Ongoing operations).
6) The additional insured endorsement shall include completed operations under ISO form CG 20 37 during the project term and for a period of two years after the completion of the project.
7) Policy shall include Waiver of Right to Recover from Others endorsement.
8) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.
9) Contractor and subcontractor shall not use any drone without the prior written approval of the City of Dubuque. Any drone usage must comply with above liability limits and the additional insured endorsement must name the City of Dubuque with respect to aircraft liability coverage.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa

Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

C) AUTOMOBILE LIABILITY

Combined Single Limit $1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

1) Policy shall include Waiver of Right to Recover from Others endorsement.

D) UMBRELLA/EXCESS LIABILITY

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.
All Class A contractors with contract values in excess of $10,000,000 must have umbrella/excess liability coverage of $10,000,000.

All Class A and Class B contractors with contract values between $500,000 and $10,000,000 must have umbrella/excess liability coverage of $3,000,000.

All Class A and B contractors with contract values less than $500,000 must have umbrella/excess liability coverage of $1,000,000.

All Class C contractors are not required to have umbrella/excess liability coverage.

All contractors performing earth work must have a minimum of $3,000,000 umbrella regardless of the contract value.

E) POLLUTION LIABILITY

Coverage required: ___ Yes ___ No

Pollution liability coverage shall be required if project involves any pollution exposure for hazardous or contaminated materials including, but not limited to, the removal of lead, asbestos, or PCB's. Pollution product and complete operations coverage shall also be covered.

Each Occurrence $2,000,000

Policy Aggregate $4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations) or its equivalent.
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.
7) Pollution liability shall include ISP endorsement CA 99 48. Pollution Liability-Broadened Coverage for Covered Autos, or equivalent endorsement if the contractor has vehicles that transport fuel onto the Owner's property.

F) RAILROAD PROTECTIVE LIABILITY

Coverage required: ___ Yes ___ No

Any contract for construction or demolition work on or within fifty feet (50') from the edge of the tracks of a railroad and affecting any railroad bridge, trestle, tracks, roadbeds, tunnel, underpass, or crossing, for which an easement, license or indemnification of the railroad is required, shall require evidence of the following additional coverages.

Railroad Protective Liability:

$_____ each occurrence (per limits required by Railroad)

$_____ policy aggregate (per limits required by Railroad)

AND

An endorsement to the Commercial General Liability policy equal to ISO CG 24 17 (Contractual Liability-Railroads). A copy of this endorsement shall be attached to the certificate of insurance.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

EXHIBIT D

LEGAL COMPLIANCE

a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;

b) The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

c) Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);

d) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;

e) The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq), (prohibits discrimination on the basis of age);

f) Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

g) The Civil Rights Restoration Act of 1987, (PL 100-209); (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964 to include that entities that receive federal funding must comply with civil rights legislation, including the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, in all operations, not just in the program or activity receiving federal funding);

h) Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38;

i) The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

j) Section 1557of the Affordable Care Act (prohibits discrimination on the basis of national origin);

k) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. § 1681 et seq.) (prohibits discrimination because of sex in education programs or activities);

l) Drug Abuse Office and Treatment Act of 1972, as amended (21 U.S.C. § 1101 et seq.); and

m) Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended (42 U.S.C. § 4541, et seq.).

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CLINICAL AFFILIATION AGREEMENT
BETWEEN
THE EMS TRAINING SCHOOL, LLC,
dba SCHOOL OF EMS and dba Camsen Career Institute
AND
THE CITY OF DUBUQUE THROUGH ITS FIRE DEPARTMENT

I. PURPOSE OF AGREEMENT:

The purpose of this Field and Ride-Along Agreement (hereinafter **"Agreement"**) is to define the rights and responsibilities of The EMS Training School, LLC, dba School of EMS and dba Camsen Career Institute **(hereinafter College)**, which provides education to health care students, and the **City of Dubuque, Iowa** through its **Fire Department (hereinafter DFD)**, which provides supervised field resources and related experiences for Paramedic and EMT training programs. College and DFD may be referred to individually as a Party or collectively as the Parties.

II. PREAMBLE:

College shall have overall responsibility for the students' classroom instruction, clinical experience, clinical evaluation and for informing students of all policies, procedures, and protocols of the College. College shall designate a faculty member to coordinate each College student's field experience at the DFD site. DFD provides field experience in which students receive learning experiences, under the direct supervision of a paramedic or other appropriate health professional.

III. COLLEGE AGREES:

A. To provide classroom instruction, to coordinate clinical experience, to ensure students are knowledgeable of all policies, procedures, and protocols of the College, and to assume overall responsibility for students throughout their classroom and clinical experience.

B. To provide students with education on blood-borne pathogens, infectious diseases, and the application of standard precautions, including the use of personal protective devices.

C. To establish policies and procedures to ensure each student completes a 10-panel drug screen prior to beginning their clinical experience.

D. To have immunization policies and procedures in place for faculty and/or students which address the following immunization standards:

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1. Two-step TB skin testing done within the past year; or if a positive PPD history, a current negative chest x-ray report upon admission; then a TB skin test yearly after admission.
2. Hepatitis B series, or a positive Hepatitis B Surface Antibody titer, or a letter from the student's physician stating need for exemption.
3. Measles, mumps, rubella (MMR vaccine) two doses or titers of all three diseases showing full immunity.
4. Chicken Pox (varicella) – proof of disease by physician documentation, or a positive titer, or two doses of varicella vaccine.
5. Seasonal influenza vaccine – annual proof of immunization prior to the conclusion of the first week of January classes.

E. To provide DFD with student names and field schedules at least one week in advance of the start date of the field rotation, unless the DFD elects to do its own scheduling of students, in which case the College's responsibility will be limited to reviewing and communicating the schedule to the student.

F. To participate in continuous planning with the DFD regarding desired learning experiences for students.

G. To advise students they may participate in patient care only under the direction and supervision of a College instructor, paramedic of the DFD, or other qualified DFD personnel.

H. To inform students they are responsible for following the policies and procedures of the DFD as well as applicable federal and state laws, rules and regulations pertaining to health care facilities, including but not limited to confidentiality policies pertaining to patient records and patient. College faculty and students will maintain the confidentiality of all City records, patients and clients that they encounter. Students and faculty will sign Confidentiality Agreements prior to participating in their clinical experience and shall be subject to the City's policies respecting the confidentiality of medical information.

I. To communicate to faculty and students that the cost of transportation to and from the DFD clinical site shall be the personal responsibility of the faculty member and student.

J. To handle student discipline.

K. To maintain student background and child/adult abuse or neglect registry check reports in a manner consistent with its internal record retention policy. The reports may be provided to Clinical Site upon request if the student to which the report relates provides his or her written authorization. College will extend its best effort to obtain the written authorization from the student, but if a student refuses or if the College

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is otherwise unable to obtain written authorization, College will not be subject to any liability or penalty. College makes no representations or warranties as to the accuracy of these documents.

L. College will inform students they must maintain an acceptable personal appearance and shall wear the name tag provided by the College while involved in field experience at the DFD site.

M. To provide all students with appropriate instruction in Standard Precautions as defined by the Centers for Disease Control and Prevention and have OSHA in-service documentation and in HIPAA compliance, with such records to be provided to the DFD upon request.

N. College shall provide Health Insurance Portability and Accountability (HIPAA), Family Educational Rights and Privacy Act (FERPA), and 42 CFR Part 2 training to all students and faculty members before they are assigned to CITY.

IV. DFD AGREES:

A. To provide students field experience through participation in pre-hospital care provided by DFD personnel, such experience to be mutually agreed upon between the DFD and the College.

B. To provide College with the facts and circumstances upon which the DFD personnel determine a College student shall be removed from participation in clinical field experience.

C. To provide College with immediate notice of any injury to a student of the College which occurs during the student's participation in prehospital care provided by DFD personnel.

D. To designate a primary preceptor for responsibility in teaching, coordinating, and directing the student's field experience who is certified with the appropriate level of education and training and to allow each preceptor an opportunity to attend preceptor training conducted by College.

E. To inform College of student field experience schedules.

F. To schedule students for field experience time to assure appropriate experience, subject to such scheduling being consistent with the DFD's obligation to provide prehospital care to its citizens.

G. To identify and provide preceptors who will be responsible for providing

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the College with an evaluation of each student throughout the field experience.

H. To retain ultimate responsibility for the quality and provision of patient care at the DFD.

I. When reasonably possible, to obtain patient consent to participation in the field education program and receipt of services from College students.

J. To ensure that its staff meet minimum health standards.

K. To orient the student to the field site with specific information on standard precautions including location and required use of personal protective equipment in accordance with standard precaution regulations, provide needle stick prevention procedures including location and use of sharps containers, and proper reporting procedures for response to personal exposure to an infectious disease.

L. To orient the student to the location of hazardous materials, handling, disposing of and use of personal protective equipment, and location and use of hazardous waste containers.

M. To submit a written evaluation of student performance in accordance with procedures established by the College, if requested.

N. To provide adequate space, as available, for the College to use as conference rooms during the practicum experience. Provision of such space will be contingent upon availability of such space.

O. In the event student or College faculty requires immediate medical care, Clinical Site will use its best efforts to arrange and/or provide necessary care in a timely and appropriate manner. Clinical Site shall use its best efforts to document the event and shall provide copies of all documentation to College, subject to applicable legal or regulatory requirements. Clinical Site shall be entitled to payment for any medical care or services it provides either by:

1. College or its insurer if the student or College faculty is injured while engaging in activities or behaviors within the scope of his or her student or employee function, respectively, and if done in a safe, prudent, and acceptable manner; or
2. Student or College faculty or his or her private health insurance provider if the student or College faculty is injured while engaging in activities or behaviors outside to the scope of his or her student or employee function, respectively, or while engaging in activities or behaviors within the scope of his or her student or employee function,

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respectively, but done in an unsafe, unacceptable, or negligent manner.

P. Students shall be required to wear facial PPE while at Clinical Site. Clinical Site shall have the responsibility of ensuring students comply with this requirement. Any student who fails or refuses to wear facial PPE may be asked to leave the Clinical Site. Facial PPE may include a face mask and/or face shield or goggles. Additional PPE as deemed necessary by Clinical Site may be required on a case by case basis. To ensure compliance with Clinical Site standards which may continually evolve in response to clinical research and pandemic conditions, Clinical Site shall supply students with PPE which meets the standards established by Clinical Site.

Q. With reasonable notice, to provide information on the DFD site, and, with permission of the DFD Chief, permit inspection of the DFD site, by individuals or agencies charged with the responsibility for accreditation of the College and its education programs.

V. COLLEGE AND DFD AGREE:

A. Each Party will retain complete control over such activities of its own that are outside the scope of this Agreement.

B. Students participating in activities covered by this Agreement will not receive compensation or remuneration for the services performed hereunder, other than specifically provided for herein.

C. College is not providing any services to DFD which would cause College to be considered a Business Associate under the Health Insurance Portability and Accountability Act (HIPAA) and therefore a Business Associate Agreement between College and Clinical Site is unnecessary

D. Students participating in activities covered by this Agreement are for purposes of HIPAA considered part of Clinical Site's "Workforce" (as that term is defined at 45 CFR 160.103) and therefore a Business Associate Agreement between College and Clinical Site is unnecessary.

E. Representatives from College and DFD will meet to review course objectives and field experiences as reasonably required or requested by either Party.

F. Changes to a field schedule shall be made by mutual agreement and, when reasonably possible, in written form, between College faculty and the appropriate DFD representative. Such changes should be made as soon as possible prior to the time the schedule change is to become effective.

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G. Services performed by students covered by this Agreement will be within the established requirements of each student's educational program at the College.

H. Students will work according to protocols or standard operating procedures acceptable to both the College and the DFD.

I. Nothing in this Agreement is to be construed as requiring facilities or personnel except what is otherwise deemed necessary for operation by the DFD.

J. There will be no discrimination on the basis of race, national origin, color, religion, creed, sex, age, race, disability, sexual orientation, national origin, ancestry, gender identity, familial status, or any other category as provided for in law.

K. The parties will conduct themselves in a manner which is consistent with high standards of professionalism and business ethics.

L. DFD shall not be responsible for lost or damaged personal property of the student.

M. The parties agree the placement of students for DFD field experience shall be at the availability of the DFD.

VI. LIABILITY INSURANCE AND INDEMNIFICATION:

A. Each Party shall be responsible for its own acts and omissions and shall be liable for payment of that portion of any and all claims, liabilities, injuries, suits, and demands and expenses of all kinds that may result or arise out of any malfeasance or neglect caused by said Party, its employees, agents, or subcontractors, in the performance or omission of any act or responsibility of said Party under this Agreement.

B. College shall ensure its students have professional liability insurance in the appropriate amount prior to beginning clinical experience with the DFD.

C. To the extent of any legal liability of College for the negligent or tortious acts of its students and faculty, College shall indemnify and save harmless City, its employees, agents, and elected officials from loss, damages, expenses, attorney fees and costs on account of the death, personal injury and property damage to any person to the extent of available insurance coverages and proceeds.

D. College shall maintain insurance in compliance with City Insurance Schedule J, as attached.

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E. City shall maintain its membership in the Iowa Communities Assurance Pool during the term of this Agreement and shall, upon request, provide proof of said membership and coverage to College.

F. In the event that a claim is made against both Parties, it is the intent of both Parties to cooperate in the defense of said claim and to cause their insurers to do likewise. Both Parties shall, however, retain the right to take any and all actions they believe necessary to protect their own interests.

G. The College also agrees to provide each student with liability insurance coverage in the amounts set out in the attached City Insurance Schedule, at no cost to the DFD.

VII. TERM AND TERMINATION:

A. Term. This Agreement shall be effective September _____, 2025 for a term of three (3) years and each year thereafter shall automatically renew for an additional one-year term, unless this Agreement is terminated as provided herein.

B. Termination. The Parties have the following rights regarding termination of this Agreement and termination or suspension of a student's participation under this Agreement:

1. **Termination of Agreement Without Cause.** This Agreement may be terminated without cause at any time by a Party upon ninety (90) days prior written notice to the other Party. In the event that this Agreement is terminated pursuant to this paragraph, the Parties hereby agree that no students participating in an ongoing field experience will be denied the opportunity to complete such field experience. In such event, all applicable provisions of this Agreement, including the right to terminate any student pursuant to Section VIII, shall remain in force during the extension period from the effective date of termination, until the student's field experience is completed.

2. **Termination of Agreement With Cause.** This Agreement may be terminated by either Party in the event of an alleged material breach by the other, upon thirty (30) days prior written notice given by the non-breaching Party to the other Party, provided such alleged breach is not cured within said thirty (30) day period.

3. **Termination for Noncompliance**. This Agreement may be terminated immediately by either Party if this Agreement (a) is determined to be in violation of, or (b) causes either Party to be in

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noncompliance with, federal or state rules or regulations applicable to that Party.

4. **Termination for Inconsistency with College Standards.** This Agreement may be terminated immediately by either Party upon College providing written notice to DFD that a provision of the contract is inconsistent with the Vision, Mission, Core Values and/or Beliefs of the College or its affiliates.

VIII. DFD'S RIGHT TO TERMINATE OR SUSPEND STUDENTS:

DFD may dismiss a student from a field experience whose work, conduct, or health is or is reasonably likely to be detrimental or disruptive to DFD. In the event of such action, an immediate phone call will be placed to the College explaining the action, followed by a written evaluation of the incident.

IX. MISCELLANEOUS PROVISIONS:

A. **Compliance With and Construction of Law.** Each Party shall comply with all federal, state, and local laws, ordinances or regulations, Joint Commission on the Accreditation of Healthcare Organizations (JCAHO) or other applicable accrediting body standards and accepted standards of practice applicable to student training, and if at any time the Agreement does not conform thereto, it will be considered amended so as to conform. This Agreement shall be governed and construed in accordance with the laws of the State of Iowa. Words and phrases in this Agreement shall be construed in the singular or plural number and as masculine, feminine, or neuter gender, according to the context.

B. **Jeopardy.** Notwithstanding anything to the contrary contained in this Agreement, if a Party's performance of this Agreement jeopardizes the licensure of either Party, the participation of either Party in, or the payment or reimbursement from, any governmental health care program, the full accreditation of either Party by any applicable state or nationally recognized accreditation organization, or the tax exempt status of either Party, any of such Party's property or financing (or the interest income thereon, as applicable), or will prevent or prohibit any physician, or any other health care professionals or their patients from utilizing the services of either Party, or if for any other reason said performance should be in violation of any statute, ordinance, or be otherwise deemed illegal, or be deemed unethical by any recognized body, agency or association in the educational, medical or hospital fields, the affected Party may terminate this Agreement immediately upon written notice or initiate negotiations to resolve the matter and, if the Parties are unable to resolve the matter within thirty (30) days thereafter, the affected Party may, at its option, terminate this Agreement immediately.

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C. **Independent Contractors.** Each Party is a separate and independent institution, and this Agreement shall not be deemed to create a relationship of agency, employment or partnership between them. Each Party understands and agrees that the agents or employees of each Party are not employees or agents of the other Party. Services rendered by students covered by this Agreement are considered to be educational in nature. Nothing in the execution or performance of this Agreement shall be construed to establish an employer-employee, agency, partnership of joint venture relationship among the parties and their affiliates.

D. **Assignment.** All or any portion of this Agreement, or of the rights, duties and obligations hereunder, shall not be assigned by either Party without the prior written consent of the other Party. Any purported assignment in contravention of this provision shall be null and void.

E. **Entire Agreement.** This Agreement and each expressly referenced exhibit represents the entire agreement between the Parties concerning the subject matter. All prior understandings, representations and other agreements between them with respect to the subject matter hereof are either merged herein or superseded hereby.

F. **Severability.** In the event any provision of this Agreement is held invalid, illegal or unenforceable, in whole or in part, the remaining provisions of this Agreement shall not be affected thereby and shall continue to be valid and enforceable.

G. **Use of Name.** Neither Party shall use the name, logo, or likeness of the other Party, or the other Party's employee or agent, in any publicity or advertising material without such other Party's express prior written consent.

H. **Third Party Beneficiaries.** Failure of either Party to provide services hereunder in a manner reasonably acceptable to the other shall constitute a breach of this Agreement. The Parties specifically disclaim any attempt, however, to establish any fixed contractual standards for the quality and efficiency of care rendered by students in the service tendered hereunder, and further specifically disclaim the existence of any third party beneficiaries to any contractual standard of care, or the existence of any other individual or entity who is intended to have a right to enforce any provision of this Agreement.

I. **Notices.** Whenever written notice is required or permitted to be given by either Party to the other, such notice shall have been deemed to have been sufficiently given if personally delivered or deposited in the United States mail in a properly stamped envelope, certified or registered mail, return receipt requested, addressed to:

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For College: The EMS Training School, LLC,
dba School of EMS and dba Camsen Career Institute
Attn: Amber Jameson, Clinical Services Manager
115 Jordan Plaza Blvd, Suite 200
Tyler, TX 75704

For DFD: City of Dubuque Fire Department
Attn: Amy Scheller, Chief
11 West 9th Street
Dubuque, Iowa 52001

J. **Amendment and Modification.** This Agreement may only be amended by mutual written agreement of the Parties hereto or their duly authorized representatives and may not be amended or modified in any other manner.

K. **Authority.** The persons signing this Agreement warrant that they have full authority to do so and that the signature of each shall bind the Party on whose behalf the person signs.

L. **Waiver.** The failure of either Party to insist in any one or more instances upon performance of any terms or conditions of this Agreement shall not be construed as a waiver of future performance of any such term, covenant, or condition; but the obligations of such Party with respect thereto shall continue in full force and effect.

M. **Books and Records.** To the extent applicable, the Parties agree to comply with 42 U.S.C. section 1395x(v)(1)(I) and make available to appropriate federal authorities the contract, books, documents, and records reflecting the operation of the field education program for a period of four (4) years from and after the termination of services under this Agreement. Additionally, the Parties agree to comply with section 1861(b)(1)(I) of the Social Security Act and require all of their subcontractors who perform services under this contract with the value or cost of $10,000 or more over a twelve (12) month period to contractually agree that, until the expiration of four (4) calendar years after the furnishing of services under the subcontract, the subcontractor shall make available, upon written request of the appropriate federal authorities, the subcontract and books, documents and records of the subcontractor that are necessary to verify the nature and extent of the costs involved in the subcontract.

N. **Non-Discrimination.** Each Party agrees to be responsible for compliance with all anti-discrimination laws applicable to its respective activities arising under the terms of this Agreement. Neither Party will discriminate against any student as provided for in federal and state law or municipal code.

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O. **Clinical Practice.** No term of this Agreement is intended to directly or indirectly, covertly or overtly require or solicit referral of patients in any way, regardless of pay or source, including Medicare and/or Medicaid patients.

P. **Acknowledgment.** By their execution of this Agreement, the Parties stipulate and agree they have read the Agreement, understand the Agreement, and agree to the statements and provisions contained therein.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the respective dates written below.

The EMS Training School, LLC, d/b/a School of EMS and d/b/a Camsen Career Institute

By: TC Howard
Signature

Name: TC Howard
Printed

Title: Chief Operating Officer

Date: 11/4/2025 | 18:13 CST

City of Dubuque

By: Michael Van Milligen
Signature

Name: Michael C. Van Milligen
Printed

Title: City Manager

Date: 10/16/2025

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EXHIBIT A
CITY INSURANCE SCHEDULE

City of Dubuque Insurance Requirements for Professional Services

INSURANCE SCHEDULE J

1. _____ shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Eg: Project #_____or Project Location at _____or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. Failure to provide coverage required by this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

5. Contractors shall require all subconsultants and sub-subconsultants to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurances from all such subconsultants and sub-subconsultants. Contractors agree that they shall be liable for the failure of a subconsultant and sub-subconsultant to obtain and maintain such coverages. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is listed, required the current edition of the form must be used, or an equivalent form may be substituted if approved by the Director of Finance and Budget and subject to the contractor identifying and listing in writing all deviations and exclusions from the ISO form.

8. Contractors shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. If the contractor's limits of liability are higher than the required minimum limits then the provider's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

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INSURANCE SCHEDULE J (continued)

Exhibit I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or business owners form BP 00 02, shall be clearly identified.
2) Include endorsement indicating that coverage is primary and non-contributory.
3) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
4) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 26.
5) Policy shall include Waiver of Right to Recover from Others endorsement.
6) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) AUTOMOBILE LIABILITY

Combined Single Limit	$1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

1) Policy shall include Waiver of Right to Recover from Others endorsement.

C) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

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Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

D) UMBRELLA/EXCESS LIABILITY $1,000,000

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

E) PROFESSIONAL LIABILITY $2,000,000

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

F) CYBER LIABILITY/BREACH $1,000,000

___ Yes X No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

Docusign Envelope ID: C66D14F4-D31C-411E-B4CD-2BC524E07C0C

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

City of Dubuque
Water Department
1902 Hawthorne Street
(address)
Dubuque, IA 52001
Phone # 563-589-4291

CITY OF DUBUQUE, IOWA
SHORT FORM
VENDOR SERVICE AGREEMENT

THIS VENDOR SERVICE AGREEMENT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and

(Vendor) at Environmental Management Services of Iowa, Inc.
(Vendor Name)
5170 Wolff Rd # 2, Dubuque, IA 52002
(Vendor Address - City and State)

PROJECT TITLE:

Eagle Point Water Treatment Plant Roof Rehabilitation - Asbestos Abatement (Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

VENDOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for:

Testing and removal and disposal of asbestos-containing materials on insulation covering roof drain piping from Roof No. 4 (3rd Floor Admin) of the Eagle Point Water Treatment Plant Roof Rehabilitation Project, as described in proposal dated October 27, 2025.

The work described above shall be completed at the following location(s):

Eagle Point Water Treatment Plant (1902 Hawthorne Street, Dubuque, Iowa 52001)

The Project shall be completed in strict accordance with the terms as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa

and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following **WHERE APPLICABLE**:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Proposal (or procurement documentation)**
- This Contract;
- Ordinances and resolutions heretofore adopted by the City Council having to do with this Project;
- **The Vendor's Proposal**;
- **Plans and Specifications**;
- **General Requirements** as adopted by the City Council for the Project;
- **Terms and Conditions (Exhibit A)**; and
- **INSURANCE – Please include one applicable Insurance Schedule:**
  - **Insurance Schedule F for General Artisan or Trade Contractors or Subcontractors (Exhibit B)**
  - **Insurance Schedule G for Vendors (Exhibit C)**
  - **Insurance Schedule J for Professional Services (Exhibit D)**

  Check Appropriate Box

  ☑ Insurance Schedule F – General Artisan or Trade Contractors or Subcontractors

  ☐ Insurance Schedule G – Vendors

  ☐ Insurance Schedule J – Professional Services
- Other: _____

3. All materials used by the Vendor on this Project shall be of the quality required by the Contract Documents and shall be put in place in accordance with the Contract Documents.

4. The Vendor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Vendor.

5. The Vendor has read and understands the Contract Documents and has examined and understands the project description described in Section 1 of this Agreement and any attached Special Conditions herein referred to and agrees not to plead misunderstanding or deception because of estimates of quantity, character, location or other conditions surrounding the same.

6. The Vendor shall fully complete the Project under this Contract on or before November 30, 2025 (date)

7. Indemnification; Liability for City Damage

   A. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property (other than the Project itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, the Contractor's subcontractor, or anyone directly or indirectly employed by the Contractor or the Contractor's subcontractor or anyone for whose acts the Contractor or the Contractor's subcontractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

   B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

8. Prior to the commencement of any work on this Project and at all times during the performance of this Contract, the Vendor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule as indicated above and attached hereto.

9. The Vendor agrees that no work under this Contract shall commence until the City has authorized said work in writing. Any work started by the Vendor prior the City authorization shall be considered unauthorized and done at the sole risk to the Vendor.

10. Vendor will comply with all federal, state, and local laws and regulations in the performance of this Contract.

11. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Vendor.

12. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County.

THE CITY AGREES:

The City agrees to pay the Vendor for the work actually performed under this Contract, up to the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT $ 1,265.00

CITY OF DUBUQUE, IOWA

By: _____ 11/06/2025
Michael C. Van Milligen — Date
City Manager

VENDOR:

Environmental Management Services of Iowa, Inc.
Company Name

By: _____ 11/05/25
Signature — Date

Kim Koeller
Printed Name

President
Title

EXHIBIT A

TERMS AND CONDITIONS

The following Terms and Conditions apply to City of Dubuque Transactions:

1. The City of Dubuque is exempt from federal excise tax and Iowa sales tax.

2. The City of Dubuque will not be responsible for payment for any goods delivered without a purchase order.

3. The vendor will send a separate invoice for each purchase order number. All invoices, packages, shipping notices, or the like affecting the order shall contain the applicable purchase order number. The vendor is to submit original invoice to the address shown in the SHIP TO section on the front of this order.

4. No freight or packing charges will be allowed by the City of Dubuque unless specifically authorized.

5. It is understood by the vendor that the cash discount period to the City of Dubuque will date from the receipt of the invoice or from the date of the receipt of the goods, whichever is later.

6. The risk of loss of and damage to the goods which are the subject of this order, regardless of the F.O.B. point, is and will remain with the vendor until the goods are delivered to the destination set out in the order and accepted by the City of Dubuque or the authorized City of Dubuque representative.

7. In the event of the vendor's failure to deliver as and when specified, or to perform as and when specified, the City of Dubuque reserves the right to cancel this order, or any part thereof, without prejudice to its other rights, and the vendor agrees that the City of Dubuque may return part or all of any shipment so made and may charge the vendor with any loss expense sustained as a result of such failure to deliver or to perform.

8. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the vendor will indemnify and save harmless the City of Dubuque from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of such patent, copyright or application for either.

9. In the event any article, service, or process sold and delivered or sold and performed hereunder is defective in any respect whatsoever, the vendor will indemnify and save harmless the City of Dubuque from all loss or the payment of all sums of money by reason of all accidents, injuries or damages to person or property that may happen or occur in connection with the use or sale of such article, or process and are contributed to by said defective condition.

10. The vendor agrees not to release any advertising copy mentioning the City of Dubuque or quoting the opinion of any City of Dubuque employee without the prior written authorization from the City of Dubuque.

11. The vendor represents and warrants that no federal or state statute or regulation, or local municipal ordinance has been or will be violated in the manufacturing, sale and delivery hereunder. If such violation has or does occur, the vendor will indemnify and save harmless the City of Dubuque from all loss, penalties, or payment of all sums of money on account of such violation.

12. The City of Dubuque may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous custom, practice, or course of dealing to the contrary.

13. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the vendor's proposal, and are not subject to change by reason of any written or verbal statements by the vendor or by any terms stated in the vendor's acknowledgement unless same be accepted in writing by the City of Dubuque.

14. Current Safety Data Sheets (SDS), when applicable to the order, must be provided by the vendor in accordance with all regulations.

EXHIBIT B

INSURANCE SCHEDULE F

Class A:

Asbestos Removal
Asphalt Paving
Concrete
Construction Managers
Cranes
Culverts
Decking
Demolition
Deconstruction
Earthwork
Electrical
Elevators
Fiber Optics
Fire Protection
Fireproofing
General Contractors
HVAC
Mechanical
Paving & Surfacing
Piles & Caissons
Plumbing
Retaining Walls
Reinforcement
Roofing
Sanitary Sewers
Sheet Metal
Site Utilities
Shoring
Special construction
Steel
Storm sewers
Structural Steel
Trails
Tunneling
Water main

Class B:

Chemical Spraying
Doors, Window & Glazing
Drywall Systems
Fertilizer Application
Geotech Boring
Insulation
Finish Carpentry
Landscaping
Masonry
Vehicular Snow Removal
Painting & Wall Covering
Pest Control
Scaffolding
Sidewalks
Plastering
Rough Carpentry
Stump Grinding
Tank Coating
Tree Removal
Tree Trimming
Tuckpointing
Waterproofing
Well Drilling

Class C:

Carpet Cleaning
Carpet & Resilient Flooring
Caulking & Sealants
Acoustical Ceiling
Filter Cleaning
General Cleaning
Grass Cutting
Janitorial
Non Vehicular Snow & Ice Removal
Office Furnishings
Power Washing
Tile & Terrazzo Flooring
Window Washing

INSURANCE SCHEDULE F (continued)

1. Contractor shall furnish a signed certificate of insurance to the department responsible for the contract for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget or Designee. The certificate must clearly indicate the project number, project name, or project description for which it is being provided Eg: Project #_____ Project name: Eagle Point Water Treatment Plant Roof Rehabilitation - Asbestos Abatement or Project Location at _____or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each Certificate required shall be furnished to the Water Department of the City of Dubuque.

4. Failure to provide the coverages described in this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this contract.

5. Contractor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Contractor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever an ISO form is referenced the current edition must be provided.

8. Contractor shall be required to carry the minimum coverage/limit, or greater if required by law or other legal agreement, in Exhibit I - Insurance Schedule F. If the contractor's limits of liability are higher than the required minimum limit, then the contractor's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the contract, subject to written mutual agreement attached hereto.

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$2,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01 or business owners form BP 00 02 shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit" or CG 25 03 "Designated Construction Project(s) General Aggregate Limit" as appropriate.
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees, agents, and volunteers. Use ISO form CG 20 10 (Ongoing operations).
6) The additional insured endorsement shall include completed operations under ISO form CG 20 37 during the project term and for a period of two years after the completion of the project.
7) Policy shall include Waiver of Right to Recover from Others endorsement.
8) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.
9) Contractor and subcontractor shall not use any drone without the prior written approval of the City of Dubuque. Any drone usage must comply with above liability limits and the additional insured endorsement must name the City of Dubuque with respect to aircraft liability coverage.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa

Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

C) AUTOMOBILE LIABILITY

Combined Single Limit	$1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

1) Policy shall include Waiver of Right to Recover from Others endorsement.

D) UMBRELLA/EXCESS LIABILITY

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.
All Class A contractors with contract values in excess of $10,000,000 must have umbrella/excess liability coverage of $10,000,000.

All Class A and Class B contractors with contract values between $500,000 and $10,000,000 must have umbrella/excess liability coverage of $3,000,000.

All Class A and B contractors with contract values less than $500,000 must have umbrella/excess liability coverage of $1,000,000.

All Class C contractors are not required to have umbrella/excess liability coverage.

All contractors performing earth work must have a minimum of $3,000,000 umbrella regardless of the contract value.

E) POLLUTION LIABILITY

Coverage required: _x_ Yes ___ No

Pollution liability coverage shall be required if project involves any pollution exposure for hazardous or contaminated materials including, but not limited to, the removal of lead, asbestos, or PCB's. Pollution product and complete operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees, agents, and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations) or its equivalent.
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.
7) Pollution liability shall include ISP endorsement CA 99 48. Pollution Liability-Broadened Coverage for Covered Autos, or equivalent endorsement if the contractor has vehicles that transport fuel onto the Owner's property.

F) RAILROAD PROTECTIVE LIABILITY

Coverage required: ___ Yes _x_ No

Any contract for construction or demolition work on or within fifty feet (50') from the edge of the tracks of a railroad and affecting any railroad bridge, trestle, tracks, roadbeds, tunnel, underpass, or crossing, for which an easement, license or indemnification of the railroad is required, shall require evidence of the following additional coverages.

Railroad Protective Liability:

$_____ each occurrence (per limits required by Railroad)

$_____ policy aggregate (per limits required by Railroad)

AND

An endorsement to the Commercial General Liability policy equal to ISO CG 24 17 (Contractual Liability-Railroads). A copy of this endorsement shall be attached to the certificate of insurance.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated _____

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.

5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.

8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.

9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.

10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.

11. All certificates of insurance must include agents name, phone number, and email address.

12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
6) Policy shall include Waiver of Right to Recover from Others endorsement.
7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

C) POLLUTION LIABILITY

Coverage required: ___ Yes ___ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37(competed operations).
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY $1,000,000

Coverage required: ___ Yes ___ No

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH $1,000,000

Coverage required: ___ Yes ___ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS $1,000,000

Coverage required: ___ Yes ___ No

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

EXHIBIT D

INSURANCE SCHEDULE J

1. _____shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to commencing work and at the end of the project if the term of work is longer than 60 days. Contractors presenting annual certificates shall present a certificate at the end of each project with the final billing. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Department of Insurance or an equivalent approved by the Director of Finance and Budget. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Eg: Project #_____or Project Location at _____or construction of _____.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. Failure to provide coverage required by this Insurance Schedule shall not be deemed a waiver of these requirements by the City of Dubuque. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

5. Contractors shall require all subconsultants and sub-subconsultants to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurances from all such subconsultants and sub-subconsultants. Contractors agree that they shall be liable for the failure of a subconsultant and sub-subconsultant to obtain and maintain such coverages. The City may request a copy of such certificates from the Contractor.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is listed, required the current edition of the form must be used, or an equivalent form may be substituted if approved by the Director of Finance and Budget and subject to the contractor identifying and listing in writing all deviations and exclusions from the ISO form.

8. Contractors shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. If the contractor's limits of liability are higher than the required minimum limits then the provider's limits shall be this agreement's required limits.

9. Contractor shall be responsible for deductibles and self-insured retention for payment of all policy premiums and other cost associated with the insurance policies required below.

10. All certificates of insurance must include agents name, phone number, and email address.

11. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

12. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

Exhibit I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or business owners form BP 00 02, shall be clearly identified.
2) Include endorsement indicating that coverage is primary and non-contributory.
3) Include Preservation of Governmental Immunities Endorsement. (Sample attached).
4) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 26.
5) Policy shall include Waiver of Right to Recover from Others endorsement.
6) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) AUTOMOBILE LIABILITY

Combined Single Limit	$1,000,000

Coverage shall include all owned, non-owned, and hired vehicles. If the Contractor's business does not own any vehicles, coverage is required on non-owned and hired vehicles.

2) Policy shall include Waiver of Right to Recover from Others endorsement.

C) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Contractor is not required to purchase Workers' Compensation Insurance, the Contractor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

D) UMBRELLA/EXCESS LIABILITY $1,000,000

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

E) PROFESSIONAL LIABILITY $2,000,000

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

F) CYBER LIABILITY/BREACH $1,000,000

___ Yes ___ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

Iowa Code Chapter 670, Liability of Governmental Subdivisions, provides cities with certain immunities which may be available to you. Naming the City of Dubuque as an additional insured on your insurance as is requested by this Insurance Schedule may result in your waiver of those immunities. If you would like to preserve those immunities, please use this endorsement or an equivalent form. The preservation of immunities is for your benefit.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

QUOTE/
CONTRACT

ENVIRONMENTAL MANAGEMENT SERVICES OF IOWA, INC.

5170 Wolff Rd., Ste. 2, Dubuque, IA 52002-2573 www.emsofiowa.com
PHONE: (563) 583-0808 FAX: (563) 583-2206 EMAIL: emsi.asbestosservices@aol.com

*Asbestos Inspections/Testing & Asbestos Abatement/Removal Services *Asbestos Licensed in Iowa, Illinois, & Wisconsin

PROPOSAL TO:	PHONE:	DATE:
City of Dubuque Attn: Nick Connolly	(563) 513-5706 nconnoll@cityofdubuque.org	October 27, 2025
STREET: 50 West 13th Street	**JOB:** Asbestos Removal	
CITY, STATE, ZIP: Dubuque, IA 52001	**JOB LOCATION:** City of Dubuque Water Treatment Center, 1902 Hawthorne St., Dubuque, IA 52001	

We hereby submit specifications and estimates for:

Sample collection, preparation, and asbestos analysis at an approved lab **$30.00/sample**

Removal and disposal of approximately 8 ln. ft. of asbestos woolsfelt insulation on roof drain and one asbestos mudded fitting on roof drain.

Price Complete..... $1,175.00

NOTE: The above price includes the required Iowa DNR Asbestos Notification fee.

***
Special insurance requirements may require additional costs to be added to the project price.
The prices are not based on Prevailing Wage or Davis Bacon Wage Rates.
The quotes/prices do not include the cost of any air clearance samples if required, unless otherwise stated within this quote.

ROOF PROJECTS: EMSI's quotes do not include the removal of rubber or other types of non-asbestos roofing or insulation above asbestos roofing layers, removal of layers of roofing located under asbestos roofing, and any covering of exposed areas after asbestos removal is completed.

MASTIC/ADHESIVE REMOVAL PROJECTS: Due to the materials needed to be used to remove asbestos or non-asbestos mastics/adhesives, Environmental Management Services of Iowa, Inc. (EMSI) will not be responsible for issues with adherence of new materials to surfaces after mastics/adhesives are removed. The contractor/installer of new materials will be responsible for preparing surfaces for proper adherence of new materials and will be responsible for adherence issues. EMSI will neutralize solvents to the best of ability, but cannot guarantee will resolve adherence issues.

All work will be performed in accordance with OSHA asbestos standard for construction industry, 29 CFR 1926.1101 and USEPA National Emissions Standard for Hazardous Air Pollutants (NESHAPS). Asbestos Regulations, 40 CFR 61 Subpart A & M. All work will be performed by AHERA licensed individuals regularly engaged in asbestos removal.

Payment to be made as follows: Down payment of 50% of quoted price prior to start may be required / Net 10 days / 1.5% Past Due

Iowa Contractors License No. 3401
IL Asbestos Contractor Permit No. 500-0482
WI Contractor Permit No. 13150

Authorized Signature: Kim Koeller

Kim Koeller, President

NOTE: This proposal may be withdrawn if not accepted within 30 days.

Acceptance of Proposal
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as stated above.

Signature: _____

Date Accepted: _____ **Signature:** _____

EMSI

Thank you for the opportunity to provide a quote. If the quote is accepted, please return a signed and dated copy.

*Est. 1990 / Serving local communities for over 35 years!

City of Dubuque
Dept: Health Dept.
50 W. 13th Street
Dubuque, IA 52001
Phone # 563-589-4181

CITY OF DUBUQUE, IOWA
SHORT FORM
VENDOR SERVICE AGREEMENT

THIS VENDOR SERVICE AGREEMENT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and Dubuque County E911 Board (Vendor) at
(Vendor Name)
14928 Public Safety Way, Dubuque, IA 52002
(Vendor Address - City and State)

PROJECT TITLE: Health Services - Animal Control 911 Radio Access Fee

(Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

VENDOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for:
911 Radio Access Fees for City of Dubuque Animal Control

The work described above shall be completed at the following location(s):
N/A

The Project shall be completed in strict accordance with the terms as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following where applicable:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Proposal (or procurement documentation)**
- This Contract;
- Ordinances and resolutions heretofore adopted by the City Council having to do with this Project;
- **The Vendor's Proposal**;
- **Plans and Specifications**;
- **General Requirements** as adopted by the City Council for the Project;
- **Terms and Conditions (Exhibit A)**; and
- **Insurance Schedule G for Vendors (Exhibit B) or Insurance Schedule J for Professional Services (Exhibit C).**
  Check Appropriate Box
  ☑ Insurance Schedule G – Vendors
  ☐ Insurance Schedule J – Professional Services
- Other: _____

3. All materials used by the Vendor on this Project shall be of the quality required by the Contract Documents and shall be put in place in accordance with the Contract Documents.

4. The Vendor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Vendor.

5. The Vendor has read and understands the Contract Documents and has examined and understands the project description described in Section 1 of this Agreement and any attached Special Conditions herein referred to and agrees not to plead misunderstanding or deception because of estimates of quantity, character, location or other conditions surrounding the same.

6. The Vendor shall fully complete the Project under this Contract on or before
   June 30, 2026 .
   (DATE)

7. Indemnification; Liability for City Damage

   A. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property (other than the Project itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, the Contractor's subcontractor, or anyone directly or indirectly employed by the Contractor or the Contractor's subcontractor or anyone for whose acts the Contractor or the Contractor's subcontractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

   B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

8. Prior to the commencement of any work on this Project and at all times during the performance of this Contract, the Vendor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule G or Insurance Schedule J attached to this Contract.

   Check Appropriate Box
   ☑ Insurance Schedule G – Vendors
   ☐ Insurance Schedule J – Professional Services

9. The Vendor agrees that no work under this Contract shall commence until the City has authorized said work in writing. Any work started by the Vendor prior the City authorization shall be considered unauthorized and done at the sole risk to the Vendor.

10. Vendor will comply with all federal, state, and local laws and regulations in the performance of this Contract.

11. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Vendor.

12. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County.

THE CITY AGREES:

Upon the completion of this Contract, and the acceptance of the Project by the City Manager, the City agrees to pay the Vendor as full compensation for the complete performance of this Contract, the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT $ $374.04

CITY OF DUBUQUE, IOWA

By: _____ 11/06/2025
Michael C. Van Milligen — Date
City Manager

VENDOR:

Dubuque County E911 Board
Company Name

By: Thomas I Berger 09-16-2025
Signature — Date

Thomas I. Berger
Printed Name

Dubuque County 911 Board Chair
Title

EXHIBIT A

TERMS AND CONDITIONS

The following Terms and Conditions apply to City of Dubuque Transactions:

1. The City of Dubuque is exempt from federal excise tax and Iowa sales tax.

2. The City of Dubuque will not be responsible for payment for any goods delivered without a purchase order.

3. The vendor will send a separate invoice for each purchase order number. All invoices, packages, shipping notices, or the like affecting the order shall contain the applicable purchase order number. The vendor is to submit original invoice to the address shown in the SHIP TO section on the front of this order.

4. No freight or packing charges will be allowed by the City of Dubuque unless specifically authorized.

5. It is understood by the vendor that the cash discount period to the City of Dubuque will date from the receipt of the invoice or from the date of the receipt of the goods, whichever is later.

6. The risk of loss of and damage to the goods which are the subject of this order, regardless of the F.O.B. point, is and will remain with the vendor until the goods are delivered to the destination set out in the order and accepted by the City of Dubuque or the authorized City of Dubuque representative.

7. In the event of the vendor's failure to deliver as and when specified, or to perform as and when specified, the City of Dubuque reserves the right to cancel this order, or any part thereof, without prejudice to its other rights, and the vendor agrees that the City of Dubuque may return part or all of any shipment so made and may charge the vendor with any loss expense sustained as a result of such failure to deliver or to perform.

8. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the vendor will indemnify and save harmless the City of Dubuque from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of such patent, copyright or application for either.

9. In the event any article, service, or process sold and delivered or sold and performed hereunder is defective in any respect whatsoever, the vendor will indemnify and save harmless the City of Dubuque from all loss or the payment of all sums of money by reason of all accidents, injuries or damages to person or property that may happen or occur in connection with the use or sale of such article, or process and are contributed to by said defective condition.

10. The vendor agrees not to release any advertising copy mentioning the City of Dubuque or quoting the opinion of any City of Dubuque employee without the prior written authorization from the City of Dubuque.

11. The vendor represents and warrants that no federal or state statute or regulation, or local municipal ordinance has been or will be violated in the manufacturing, sale and delivery hereunder. If such violation has or does occur, the vendor will indemnify and save harmless the City of Dubuque from all loss, penalties, or payment of all sums of money on account of such violation.

12. The City of Dubuque may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous custom, practice, or course of dealing to the contrary.

13. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the vendor's proposal, and are not subject to change by reason of any written or verbal statements by the vendor or by any terms stated in the vendor's acknowledgement unless same be accepted in writing by the City of Dubuque.

14. Current Safety Data Sheets (SDS), when applicable to the order, must be provided by the vendor in accordance with all regulations.

EXHIBIT B

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated September 8, 2025.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.

5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.

8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.

9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.

10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.

11. All certificates of insurance must include agents name, phone number, and email address.

12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
6) Policy shall include Waiver of Right to Recover from Others endorsement.
7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

C) POLLUTION LIABILITY

Coverage required: ___ Yes x__ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37(competed operations).
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY $1,000,000

Coverage required: x__ Yes ___ No

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide “extended reporting” coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH $1,000,000

Coverage required: ___ Yes X__ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS $1,000,000

Coverage required: ___ Yes X__ No

The General Liability, Automobile Liability and Employer’s Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City’s governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

City of Dubuque
Dept: Health Dept.
50 W. 13th Street
Dubuque, IA 52001
Phone # 563-589-4181

CITY OF DUBUQUE, IOWA
SHORT FORM
VENDOR SERVICE AGREEMENT

THIS VENDOR SERVICE AGREEMENT (the Contract), between the City of Dubuque, Iowa (City), by its City Manager, through authority conferred upon the City Manager by its City Council and Dubuque Regional Humane Society (Vendor) at
(Vendor Name)
4242 Chavenelle Rd., Dubuque, IA 52002
(Vendor Address - City and State)

PROJECT TITLE: City of Dubuque Veterinary Services
(Project)

For and in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

VENDOR AGREES:

1. To furnish all material and equipment and to perform all labor necessary for:
Veterinary services for the City of Dubuque, as normally available and within the ability and capacity of Vendor.
Services beyond the Vendor's resources or expertise are not required under this Agreement.

The work described above shall be completed at the following location(s):
Dubuque Regional Humane Society

The Project shall be completed in strict accordance with the terms as described in this Contract; in strict accordance with the requirements of the laws of the State of Iowa and ordinances of the City of Dubuque, just as much as if the detailed statements thereof were repeated herein.

2. Contract Documents shall mean and include the following where applicable:

Documents listed in **bold** should be attached to this document upon submission.

- **Request for Proposal (or procurement documentation)**
- This Contract;
- Ordinances and resolutions heretofore adopted by the City Council having to do with this Project;
- **The Vendor's Proposal;**
- **Plans and Specifications;**
- **General Requirements** as adopted by the City Council for the Project;
- **Terms and Conditions (Exhibit A);** and
- **Insurance Schedule G for Vendors (Exhibit B) or Insurance Schedule J for Professional Services (Exhibit C).**
  Check Appropriate Box
  ☑ Insurance Schedule G – Vendors
  ☐ Insurance Schedule J – Professional Services
- Other: _____

3. All materials used by the Vendor on this Project shall be of the quality required by the Contract Documents and shall be put in place in accordance with the Contract Documents.

4. The Vendor shall remove any materials rejected by the City Manager as defective or improper, or any of said work condemned as unsuitable or defective, and the same shall be replaced or done anew to the satisfaction of the City Manager at the cost and expense of the Vendor.

5. The Vendor has read and understands the Contract Documents and has examined and understands the project description described in Section 1 of this Agreement and any attached Special Conditions herein referred to and agrees not to plead misunderstanding or deception because of estimates of quantity, character, location or other conditions surrounding the same.

6. The Vendor shall fully complete the Project under this Contract on or before
   June 30, 2026 .
   (DATE)

7. Indemnification; Liability for City Damage

   A. To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Contract, provided that such claim, damages, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property (other than the Project itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the Contractor, the Contractor's subcontractor, or anyone directly or indirectly employed by the Contractor or the Contractor's subcontractor or anyone for whose acts the Contractor or the Contractor's subcontractor may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

   B. The Contractor shall also be liable to the City for any damage to City property arising out of or related to the Contractor's negligent performance of the Contract.

8. Prior to the commencement of any work on this Project and at all times during the performance of this Contract, the Vendor shall provide evidence of insurance which meets the requirements of the City's Insurance Schedule G or Insurance Schedule J attached to this Contract.

   Check Appropriate Box
   ☑ Insurance Schedule G – Vendors
   ☐ Insurance Schedule J – Professional Services

9. The Vendor agrees that no work under this Contract shall commence until the City has authorized said work in writing. Any work started by the Vendor prior the City authorization shall be considered unauthorized and done at the sole risk to the Vendor.

10. Vendor will comply with all federal, state, and local laws and regulations in the performance of this Contract.

11. The City may terminate this Contract with or without cause upon fourteen (14) days' written notice delivered to the Vendor.

12. This Contract shall be governed by the laws of the State of Iowa and exclusive jurisdiction and venue for any action arising out of or related to this Contract shall be the Iowa District Court for Dubuque County.

THE CITY AGREES:

Upon the completion of this Contract, and the acceptance of the Project by the City Manager, the City agrees to pay the Vendor as full compensation for the complete performance of this Contract, the amount stated below, less any agreed damages provided for in the Contract Documents.

CONTRACT AMOUNT $ 1,500*

**In the event that services required exceed this amount, the parties agree to renegotiate in good faith to amend the Agreement to cover any additional costs incurred.*

CITY OF DUBUQUE, IOWA

By: Michael Van Milligen 11/06/2025
Michael C. Van Milligen — Date
City Manager

VENDOR:

Dubuque Regional Humane Society
Company Name

By: Kim Hess 10/7/2025
Signature — Date

Kim Hess
Printed Name

Executive Director
Title

EXHIBIT A

TERMS AND CONDITIONS

The following Terms and Conditions apply to City of Dubuque Transactions:

1. The City of Dubuque is exempt from federal excise tax and Iowa sales tax.

2. The City of Dubuque will not be responsible for payment for any goods delivered without a purchase order.

3. The vendor will send a separate invoice for each purchase order number. All invoices, packages, shipping notices, or the like affecting the order shall contain the applicable purchase order number. The vendor is to submit original invoice to the address shown in the SHIP TO section on the front of this order.

4. No freight or packing charges will be allowed by the City of Dubuque unless specifically authorized.

5. It is understood by the vendor that the cash discount period to the City of Dubuque will date from the receipt of the invoice or from the date of the receipt of the goods, whichever is later.

6. The risk of loss of and damage to the goods which are the subject of this order, regardless of the F.O.B. point, is and will remain with the vendor until the goods are delivered to the destination set out in the order and accepted by the City of Dubuque or the authorized City of Dubuque representative.

7. In the event of the vendor's failure to deliver as and when specified, or to perform as and when specified, the City of Dubuque reserves the right to cancel this order, or any part thereof, without prejudice to its other rights, and the vendor agrees that the City of Dubuque may return part or all of any shipment so made and may charge the vendor with any loss expense sustained as a result of such failure to deliver or to perform.

8. In the event any article, service, or process sold, delivered and/or performed hereunder is covered by any patent, copyright, or application for either, the vendor will indemnify and save harmless the City of Dubuque from any and all loss, cost, or expenses on account of any and all claims, suits, or judgments on account of the use or sale of such article or the use of such service or process in violation of such patent, copyright or application for either.

9. In the event any article, service, or process sold and delivered or sold and performed hereunder is defective in any respect whatsoever, the vendor will indemnify and save harmless the City of Dubuque from all loss or the payment of all sums of money by reason of all accidents, injuries or damages to person or property that may happen or occur in connection with the use or sale of such article, or process and are contributed to by said defective condition.

10. The vendor agrees not to release any advertising copy mentioning the City of Dubuque or quoting the opinion of any City of Dubuque employee without the prior written authorization from the City of Dubuque.

11. The vendor represents and warrants that no federal or state statute or regulation, or local municipal ordinance has been or will be violated in the manufacturing, sale and delivery hereunder. If such violation has or does occur, the vendor will indemnify and save harmless the City of Dubuque from all loss, penalties, or payment of all sums of money on account of such violation.

12. The City of Dubuque may at any time insist upon strict compliance with these terms and conditions notwithstanding any previous custom, practice, or course of dealing to the contrary.

13. The terms and conditions of sale as stated in this order govern in the event of conflict with any terms of the vendor's proposal, and are not subject to change by reason of any written or verbal statements by the vendor or by any terms stated in the vendor's acknowledgement unless same be accepted in writing by the City of Dubuque.

14. Current Safety Data Sheets (SDS), when applicable to the order, must be provided by the vendor in accordance with all regulations.

EXHIBIT B

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated September 2, 2025.

2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.

3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.

4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.

5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.

6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.

7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.

8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.

9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.

10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.

11. All certificates of insurance must include agents name, phone number, and email address.

12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.

13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	$2,000,000
Products-Completed Operations Aggregate Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit (any one occurrence)	$50,000
Medical Payments	$5,000

1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
3) Include endorsement indicating that coverage is primary and non-contributory.
4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
5) Include additional insured endorsement for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
6) Policy shall include Waiver of Right to Recover from Others endorsement.
7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	$100,000
	Each Employee-Disease	$100,000
	Policy Limit-Disease	$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ___ Yes x__ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	$2,000,000
Policy Aggregate	$4,000,000

1) Policy to include job site and transportation coverage.
2) Include additional Insured for:
   The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37(competed operations).
3) Include Preservation of Governmental Immunities Endorsement.
4) Provide evidence of coverage for 5 years after completion of project.
5) Include endorsement indicating that coverage is primary and non-contributory.
6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY $1,000,000

Coverage required: x__ Yes ___ No

If the required policy provides claims-made coverage:

1) The Retroactive Date must be shown and must be before the date of the agreement.
2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH $1,000,000

Coverage required: ___ Yes X__ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS $1,000,000

Coverage required: ___ Yes X__ No

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

MSA Addendum for Changes

Customer: City of Dubuque
Omnia Account #:

COMMUNICATION SERVICES			
SOLUTION	**QUANTITY**	**UNIT PRICE/mo.**	**TOTAL**
Additional Business Listings	**68**	**$10.00/mo.**	**$680.00/mo.**
		Total:	**$680.00/mo.**

- Plus applicable Taxes and Fees- All other Terms & Conditions remain in effect.

Note: City of Dubuque is reducing the number of Additional Business Listings from 68 to 33. Updated Additional Business Listing(s) pricing below.

(Updated Service Information):

COMMUNICATION SERVICES			
SOLUTION	**QUANTITY**	**UNIT PRICE/mo.**	**TOTAL**
Additional Business Listing	33	$330.00/mo.	$330.00/mo.
		Total:	$330.00/mo.

INVESTMENT SUMMARY – MONTHLY RECURRING CHARGES (for services listed above)	
TERM LENGTH: 36 MONTHS	
MONTHLY RECURRING TOTAL CHARGES: (for services listed above)	$330.00

- Plus applicable Taxes and Fees

- All other Terms & Conditions remain in effect.

EFFECTIVE DATE OF CHANGE: _____TBD_____

IN WITNESS WHEREOF, ImOn and Customer have caused this Agreement to be signed by their duly authorized representatives.

City of Dubuque

Name: Michael C. Van Milligen

Title: City Manager

Signature: Michael Van Milligen

Date: 10/30/2025

Name: _____

Title: _____

Signature: _____

Date: _____

ImOn Communications, LLC

Name: Matt Sevde

Title: Business Sales

Signature: Matt Sevde

Date: 11-13-2025

Name: _____

Title: _____

Signature: _____

Date: _____

Letter of Agency

This document authorizes ImOn Communications, LLC (ImOn) to request and receive data and billing information (including Customer Proprietary Network Information), a copy of records for the telephone numbers listed including, but not limited to, associated line features from your existing provider, to investigate Customer's credit history to the full extent permitted by applicable law, and to act as our representative for telecommunications. We are selecting ImOn as the preferred provider for the following service(s) for the telephone number(s) listed:

Circuit Facility Assignment: Provided By Customer

[X] **Local Exchange Service** (Local service only)	[X] **International Service** (Calling outside of the United States)
[X] **IntraLATA Service** (Local Access Transport Area) (Local long distance calls)	[X] **InterLATA Service** (Local Access Transport Area) (Calling outside your local long distance area)

ImOn is authorized to notify our current local and/or long distance service providers of our telecommunications choices for the above location and any indicated on attached Addendum.

We understand: 1) this authorization changes the selected service providers; 2) each telephone number may have only one preferred provider for each service, and; 3) our current local service provider may apply a charge for this change.

I hereby authorize ImOn to make inquiries concerning my credit worthiness and hereby authorize financial institutions vendors, and others to disclose credit information to ImOn.

Michael Van Milligen City Manager
Customer Signature & Title

City of Dubuque Michael C. Van Milligen
Print Customer Name

10/30/2025
Date

Telephone Number(s)

563-587-3600-3647	563-589-1738-1739	563-556-3057
563-587-3800-3811	563-589-4100-4107	563-556-3969
563-587-3813-3826	563-589-4110-4116	563-556-5328
563-587-3828-3835	563-589-4118-4135	563-582-1648
563-587-3838-3840	563-589-4137-4161	563-582-3681
563-587-3842-3854	563-589-4168-4169	563-583-1710
563-587-3856-3858	563-589-4171-4175	563-583-1832
563-589-0886-0887	563-589-4177-4178	563-583-4789
563-589-1720-1728	563-589-4180-4185	563-588-0714
563-589-1731-1732	563-589-4189-4208	563-589-0880
563-589-1734-1735	563-589-4210-4215	563-589-0892
563-589-4392-4405	563-589-4218-4226	563-589-0897
563-589-4407-4412	563-589-4227-4253	563-589-4297
563-589-4421-4423	563-589-4260-4291	563-589-4341
563-589-4427-4431	563-589-4293-4295	563-589-4354
563-589-4438-4439	563-589-4301-4307	563-589-4374
563-589-4443-4444	563-589-4309-4322	563-589-4425
563-589-4460-4461	563-589-4325-4339	563-589-4449
563-589-4466-4469	563-589-4343-4349	563-589-4454
563-589-4472-4476	563-589-4381-4382	563-589-4486
563-589-7844-7850	563-589-4384-4390	563-589-4497
563-589-7858-7860	563-589-7898-7899	
563-589-7862-7866	563-690-6000-6075	
563-589-7876-7879	563-690-6086-6256	
563-589-7882-7883	563-690-6258-6350	
563-589-7886-7887	563-690-6352-6739	
563-589-7889-7891		

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 15.

ITEM TITLE:	Abstract of Votes - 2025 City Election
SUMMARY:	City Clerk transmitting the Abstract of Votes for the November 4, 2025, City Election as certified by the Dubuque County Board of Supervisors.
SUGGUESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. Abstract of Votes

State of Iowa

Abstract of Votes

Dubuque County, Iowa

We, the undersigned members of the County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 04, 2025, as shown by the tally lists returned from the several election precincts.

City of Dubuque - Mayor

Brad Cavanagh	Received Eight Thousand and Thirty-Eight (8,038) votes
Jason Davis	Received Six Thousand Eight Hundred and Eighty-Eight (6,888) votes
Scattering	Received Thirty (30) votes
Total	Fourteen Thousand Nine Hundred and Fifty-Six (14,956) votes

We therefore declare :
Brad Cavanagh to be duly elected for the office of City of Dubuque - Mayor for the term of 4 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Dubuque, the county seat of Dubuque County, this Wednesday, November 12, 2025.

Chairperson

(Seal)

Members of the Board of Supervisors and ex-officio County Board of Canvassers

Attest: County Auditor and Clerk of the Board of Supervisors

State of Iowa

Abstract of Votes

Dubuque County, Iowa

We, the undersigned members of the County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 04, 2025, as shown by the tally lists returned from the several election precincts.

City of Dubuque - City Council At-Large

Ric Jones	Received Six Thousand Five Hundred and Twenty-Three (6,523) votes
Chris Staver	Received Seven Thousand Seven Hundred and Twenty (7,720) votes
Scattering	Received Fifty (50) votes
Total	Fourteen Thousand Two Hundred and Ninety-Three (14,293) votes

We therefore declare :
Chris Staver to be duly elected for the office of City of Dubuque - City Council At-Large for the term of 4 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Dubuque, the county seat of Dubuque County, this Wednesday, November 12, 2025.

Chairperson

(Seal)

Members of the Board of Supervisors and ex-officio County Board of Canvassers

Attest: County Auditor and Clerk of the Board of Supervisors

State of Iowa

Abstract of Votes

Dubuque County, Iowa

We, the undersigned members of the County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 04, 2025, as shown by the tally lists returned from the several election precincts.

City of Dubuque - City Council Ward 1

Carmen Hernandez	Received Two Thousand Two Hundred and Sixteen (2,216) votes
Tyson Leyendecker	Received Two Thousand Six Hundred and Twenty-Two (2,622) votes
Scattering	Received Four (4) votes
Total	Four Thousand Eight Hundred and Forty-Two (4,842) votes

We therefore declare :
Tyson Leyendecker to be duly elected for the office of City of Dubuque - City Council Ward 1 for the term of 4 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Dubuque, the county seat of Dubuque County, this Wednesday, November 12, 2025.

Chairperson

(Seal)

Members of the Board of Supervisors and ex-officio County Board of Canvassers

Attest: County Auditor and Clerk of the Board of Supervisors

State of Iowa

Abstract of Votes

Dubuque County, Iowa

We, the undersigned members of the County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 04, 2025, as shown by the tally lists returned from the several election precincts.

City of Dubuque - City Council Ward 3

Danny Sprank	Received One Thousand Six Hundred and Eighty (1,680) votes
Matthew Z. Henick	Received One Thousand Two Hundred and Twenty-Nine (1,229) votes
Scattering	Received Five (5) votes
Total	Two Thousand Nine Hundred and Fourteen (2,914) votes

We therefore declare :
Danny Sprank to be duly elected for the office of City of Dubuque - City Council Ward 3 for the term of 4 years.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Dubuque, the county seat of Dubuque County, this Wednesday, November 12, 2025.

Chairperson

(Seal)

Members of the Board of Supervisors and ex-officio County Board of Canvassers

Attest: County Auditor and Clerk of the Board of Supervisors

Copyrighted
November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 16.

ITEM TITLE:	Approval of Retail Alcohol Licenses
SUMMARY:	City Manager recommending City Council approval of retail alcohol licenses as submitted. **RESOLUTION** Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Police Chief Staff Memo
3. City Clerk Staff Memo
4. Resolution

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Retail Alcohol Licenses for the following:

Annual Renewals

- Big 10 Mart, 1875 JFK Rd.
- Grand Harbor Water Resort, 350 Bell St.
- Happy's Place, 2323 Rockdale Rd.
- Hotel Julien DBQ, 200 Main St.
- Pepper Sprout, 378 Main St.
- Your Pie, 806 Wacker Dr., Suite 100
- Holiday Inn Dubuque Five Flags, 450 Main St.
- Next Phase Bar, 600 Central Ave.
- Kwik Stop 76, 2320 Gateway Dr.

New Applications

- Laughing Crab, 1355 Associates Dr.
- Dubuque Tobacco and Grocery, 1248 Iowa St.

Special Event(s) per Special Event Application Submittal

- Wicked River - 12-4-25 to 12-8-25, 10th Street, between Washington & Jackson Streets and the courtyard of the CARADCO lofts building.

DATE: November 14, 2025

Chief of Police Jeremy Jensen is recommending City Council approval of the Retail Alcohol License renewals for: Big 10 Mart, 1875 JFK Rd., Grand Harbor Water Resort, 350 Bell St., Happy's Place, 2323 Rockdale Rd., Hotel Julien DBQ, 200 Main St.., Pepper Sprout, 378 Main St., Your Pie, 806 Wacker Dr., Suite 100., Holiday Inn Dubuque Five Flags, 450 Main St., Next Phase Bar, 600 Central Ave., Kwik Stop 76, 2320 Gateway Dr.

City Clerk Adrienne Breitfelder is recommending City Council approval for New Applications: Laughing Crab, 1355 Associates Dr., Dubuque Tobacco and Grocery, 1248 Iowa St.; Special Event(s) per Special Event Application Submittal: Wicked River - 12-4-25 to 12-8-25, 10th Street, between Washington & Jackson Streets and the courtyard of the CARADCO lofts building.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jeremy Jensen, Chief of Police
Adrienne Breitfelder, City Clerk
Trish Gleason, Assistant City Clerk

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

MEMORANDUM

DATE: November 14, 2025

TO: Michael C. Van Milligen
City Manager

FROM: Jeremy R. Jensen
Chief of Police

RE: Retail Alcohol Licenses for the following:

- Big 10 Mart, 1875 JFK Rd.
- Grand Harbor Water Resort, 350 Bell St.
- Happy's Place, 2323 Rockdale Rd.
- Hotel Julien DBQ, 200 Main St.
- Pepper Sprout, 378 Main St.
- Your Pie, 806 Wacker Dr., Suite 100
- Holiday Inn Dubuque Five Flags, 450 Main St.
- Next Phase Bar, 600 Central Ave.
- Kwik Stop 76, 2320 Gateway Dr.

INTRODUCTION
The purpose of this memorandum is to recommend the annual renewal of the above retail alcohol license establishments and to highlight the calls for service related to incidences of disturbances, crimes against persons, crimes against property, and public morals occurring at the business since the last liquor license renewal.

BACKGROUND
Regarding the listed establishments, the following is a summary of activity since their last renewal. The following key provides a brief description of those calls for service displaying four areas of concern.

Disturbances	Includes physical fighting, verbal arguments, loud music and/or subjects and all other disorderly behavior not already listed
Crimes Against Persons	Includes Assault and Harassment
Crimes Against Property	Includes Burglary, Criminal Mischief and Theft
Public Morals	Includes Public Intoxication and Possession of Controlled Substances

DISCUSSION

•Big 10 Mart, 1875 JFK Rd.
Since the last renewal date there have been 1 call for service to the establishment. There were 0 disturbances, 0 crimes against persons, 0 crimes against property, and 1 public morals call. Additionally, there were 1 individual violation and 0 violations against the business.

2025-004921	Intoxication, OWI-Arrest

•Grand Harbor Water Resort, 350 Bell St.
Since the last renewal date there have been 1 call for service to the establishment. There were 1 disturbance, 0 crimes against persons, 0 crimes against property, and 0 public morals calls. Additionally, there were 0 individual violations and 0 violations against the business.

2025-001212	Disorderly Behavior-Report Taken

•Happy's Place, 2323 Rockdale Rd.
Since the last renewal date there have been 0 call for service to the establishment. There were 0 disturbance, 0 crimes against persons, 0 crimes against property, and 0 public morals call. Additionally, there were 0 individual violations and 0 violations against the business.

•Hotel Julien DBQ, 200 Main St..
Since the last renewal date there have been 0 call for service to the establishment. There were 0 disturbance, 0 crimes against persons, 0 crimes against property, and 0 public morals call. Additionally, there were 0 individual violations and 0 violations against the business.

•Pepper Sprout, 378 Main St.
Since the last renewal date there have been 1 call for service to the establishment. There were 0 disturbance, 0 crimes against persons, 1 crime against property, and 0 public morals call. Additionally, there were 0 individual violation and 0 violations against the business.

2025-000832	Theft-Report Taken

•Your Pie, 806 Wacker Dr., Suite 100
Since the last renewal date there have been 0 calls for service to the establishment. There were 0 disturbances, 0 crimes against persons, 0 crimes against property, and 0 public morals calls. Additionally, there were 0 individual violations and 0 violations against the business.

•Holiday Inn Dubuque Five Flags, 450 Main St.
Since the last renewal date there have been 0 calls for service to the establishment. There were 0 disturbances, 0 crimes against persons, 0 crimes against property, and 0 public morals calls. Additionally, there were 0 individual violations and 0 violations against the business.

2025-006369	Drugs-Report Taken

•Next Phase Bar, 600 Central Ave.
Since the last renewal date there have been 0 calls for service to the establishment. There were 0 disturbances, 0 crimes against persons, 0 crimes against property, and 0 public morals calls. Additionally, there were 0 individual violations and 0 violations against the business.

•Kwik Stop 76, 2320 Gateway Dr.
Since the last renewal date there have been 0 calls for service to the establishment. There were 0 disturbance, 0 crime against persons, 0 crime against property, and 0 public morals calls. Additionally, there were 0 individual violations and 0 violations against the business.

RECOMMENDATION
Based upon a review of the above businesses, we would recommend approval of the annual retail alcohol licenses for: Big 10 Mart, 1875 JFK Rd., Grand Harbor Water Resort, 350 Bell St., Happy's Place, 2323 Rockdale Rd., Hotel Julien DBQ, 200 Main St.., Pepper Sprout, 378 Main St., Your Pie, 806 Wacker Dr., Suite 100., Holiday Inn Dubuque Five Flags, 450 Main St., Next Phase Bar, 600 Central Ave., Kwik Stop 76, 2320 Gateway Dr.

ACTION REQUESTED
Action requested is for City Council consideration to approve the retail alcohol license. renewals for: Big 10 Mart, 1875 JFK Rd., Grand Harbor Water Resort, 350 Bell St., Happy's Place, 2323 Rockdale Rd., Hotel Julien DBQ, 200 Main St.., Pepper Sprout, 378 Main St., Your Pie, 806 Wacker Dr., Suite 100., Holiday Inn Dubuque Five Flags, 450 Main St., Next Phase Bar, 600 Central Ave., Kwik Stop 76, 2320 Gateway Dr.

cc: Crenna Brumwell, City Attorney
Adrienne N. Breitfelder, City Clerk

City Clerk's Office
City Hall
50 W. 13th Street
Dubuque, IA 52001-4864
(563) 589-4100 office
(563) 589-0890 fax
ctyclerk@cityofdubuque.org
www.cityofdubuque.org

TO: Michael C. Van Milligen, City Manager

FROM: Adrienne N. Breitfelder, City Clerk

DATE: November 10, 2025

SUBJECT: Retail Alcohol License Approvals for the following:
New Applications
Laughing Crab, 1355 Associates Dr.
Dubuque Tobacco and Grocery, 1248 Iowa St.

Special Event(s) per Special Event Application Submittal
Wicked River - 12-4-25 to 12-8-25, 10th Street, between Washington & Jackson Streets and the courtyard of the CARADCO lofts building.

INTRODUCTION
The purpose of this memorandum is to recommend the approval of the above noted retail alcohol license applications.

BACKGROUND
State and city codes require a retail alcohol license to sell beer, wine, or liquor within the city. The Iowa Department of Revenue Alcohol and Tax Compliance Division (Division) manages the application and licensing process. The Iowa Alcoholic Beverages Division (ABD) previously managed this process but was merged into the Iowa Department of Revenue in 2024, leading to a new division name. The Division works in coordination with cities, which serve as the local authority under State Code Chapter 123 on alcoholic beverage control. In Dubuque, the City Clerk's Office acts as the local authority for retail alcohol license applications, processing each application on the city's behalf. When an applicant applies for a retail alcohol license, they must receive approval from the local authority before the application is forwarded to the Division for further action.

DISCUSSION
The City Clerk's Office submits recommendations to the City Council for approval of all new retail alcohol license applications, additional privileges, and amendments. While new applications include special events, the City Clerk's Office highlights these separately in memos and resolutions for easy reference.

Per City Code §4-2B-9, City Council action is required before an application is submitted to the Division. However, §4-2B-9 also authorizes the City Clerk's Office to issue provisional approval for new and renewal applications before a regularly scheduled City Council meeting, provided the applicant has met all city and state application and inspection requirements. Provisional approval is granted when necessary and is subsequently placed on the next City Council agenda for formal

review and either approval or revocation. All applications listed above have met the relevant city and state requirements.

The Dubuque Police Department submits recommendations for retail alcohol license renewal applications via a separate memo in which they detail their annual calls for service on each establishment.

RECOMMENDATION
I respectfully request approval of the above noted retail alcohol license applications as submitted.

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jeremy Jensen, Police Chief

Prepared by: Trish Gleason, Assistant City Clerk

Prepared by Trish L. Gleason, Asst. City Clerk, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4100
Return to Adrienne N. Breitfelder, City Clerk, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4100

RESOLUTION NO.

APPROVING APPLICATIONS FOR RETAIL ALCOHOL LICENSES, AS REQUIRED BY CITY OF DUBUQUE CODE OF ORDINANCES TITLE 4 BUSINESS AND LICENSE REGULATIONS, CHAPTER 2 LIQUOR CONTROL, ARTICLE B LIQUOR, BEER AND WINE LICENSES AND PERMITS

Whereas, applications for retail alcohol licenses have been submitted and filed with the City Council for approval, and the same have been examined, provisionally approved, and/or approved; and

Whereas, the premises to be occupied by such applicants were inspected and found to comply with the Ordinances of the City; and

Whereas, the applicants have filed the proper fees and bonds to the Iowa Department of Revenue Alcohol and Tax Compliance Division and have otherwise complied with the requirements of the Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA THAT:

Section 1. The City Clerk is hereby authorized and directed to cause to be issued at the noted premise address to the following applicants pending submission of the locally required documentation:

New Applications	
Laughing Crab	1355 Associates Dr.
Dubuque Tobacco and Grocery	1248 Iowa St.
Renewals	
Big 10 Mart 10	1875 John F Kennedy Rd.
Grand Harbor Resort & Water Park	350 Bell St.
Happy's Place	2323 Rockdale Rd.
Holiday Inn Dubuque Five Flags	450 Main St.
Hotel Julien Dubuque	200 Main St.
Kwik Stop 76	2320 Gateway Dr.
Next Phase Bar	600 Central Ave.
Pepper Sprout	378 Main St.
Your Pie	806 Wacker Dr Suite 100

Special Event(s) per Special Event Application Submittal	
Wicked River - 12-4-25 to 12-8-25	10th Street, between Washington & Jackson Streets and the courtyard of the CARADCO lofts building.

Passed, approved, and adopted this 17th day of November 2025.

_____

Brad M. Cavanagh, Mayor

Attest:

_____

Adrienne N. Breitfelder, City Clerk

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November 17, 2025

City of Dubuque
City Council

CONSENT ITEMS # 17.

ITEM TITLE:	Approval of Retail/Device Tobacco, Alternative Nicotine, and Vapor Product Permit Applications
SUMMARY:	City Manager recommending City Council approval of the retail tobacco, tobacco products, alternative nicotine products, vapor products, and device permits as submitted. **RESOLUTION** Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. Resolution

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications

DATE: November 13, 2025

City Clerk Adrienne Breitfelder is recommending City Council approval of the permits for retail tobacco, tobacco products, alternative nicotine products, vapor products, and devices effective to June 30, 2026, for the following retailers:

Business Name	Business Address	Permit Type
Downtown Gas & Grocery	1401 Central Ave.	Device Tobacco

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Adrienne Breitfelder, City Clerk
Trish Gleason, Assistant City Clerk

City Clerk's Office
City Hall
50 W. 13th Street
Dubuque, IA 52001-4864
(563) 589-4100 office
(563) 589-0890 fax
ctyclerk@cityofdubuque.org
www.cityofdubuque.org

TO: Michael C. Van Milligen, City Manager

FROM: Adrienne N. Breitfelder, City Clerk

SUBJECT: Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications

DATE: November 10, 2025

Pursuant to Iowa Code §453A.47A and §453E.3, a retail permit is required to sell tobacco, tobacco products, alternative nicotine products, vapor products, or devices at any place of business or through delivery sales within the state of Iowa. All permits expire annually on June 30 and are classified as either device retailer permits, or retail tobacco permits, with the latter covering tobacco, tobacco products, alternative nicotine products, and vapor products. The Iowa Department of Revenue (IDOR) administers the retail permitting requirements outlined in these sections and coordinates with local governments on permit approvals. The City Clerk's Office is responsible for processing all permit applications for businesses located within city limits. Once a completed application is received, it is approved by the City Council before it is submitted to the IDOR for further action.

Upon confirmation that the City Clerk's Office has received the completed applications, I recommend approving the permits for retail tobacco, tobacco products, alternative nicotine products, vapor products, and device effective from November 18, 2025, to June 30, 2026, for the following retailers.

Business Name	Business Address	Permit Type
Downtown Gas & Grocery	1401 Central Ave.	Device Tobacco

Prepared by: Trish Gleason, Assistant City Clerk

Prepared by Trish L. Gleason, Asst. City Clerk, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4100.
Return to Adrienne N. Breitfelder, City Clerk, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4100.

RESOLUTION NO.

APPROVING APPLICATIONS FOR TOBACCO RETAIL, TOBACCO PRODUCTS, ALTERNATIVE NICOTINE PRODUCTS, VAPOR PRODUCT S OR DEVICE S, AS REQUIRED BY IOWA CODE 453A.47A AND 453E.3

Whereas, applications for Tobacco/Tobacco Products/Alternative Nicotine Products/Vapor Product s or Device retail s have been submitted and filed with the City Clerk; and

Whereas, the applicants have filed the proper application and fees as required by the Iowa Department of Revenue; and

Whereas, applications are presented to City Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA THAT:

Section 1. The City Clerk is hereby authorized and directed to cause to be issued the following named applicants and locations for a Cigarette/Device/Tobacco/Nicotine/Vapor product or retail device effective from November 18, 2025, to June 30, 2026.

Business Name	Business Address	Permit Type
Downtown Gas & Grocery	1401 Central Ave.	Device Tobacco

Passed, approved, and adopted this 17th day of November, 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

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November 17, 2025

City of Dubuque
City Council

ITEMS SET FOR PUBLIC HEARING # 1.

ITEM TITLE:	Eagle Point Water Treatment Plant Roof Rehabilitation Project Phase 1 — Reset the Public Hearing Date
SUMMARY:	City Manager recommending City Council adopt the resolution to reset the public hearing date for the review and comment on the plans, specifications, form of contract, and estimated cost of $500,000 for the Eagle Point Water Treatment Plant Roof Rehabilitation Project, as December 1, 2025. **RESOLUTION** Eagle Point Water Treatment Plant Roof Rehabilitation Project – Phase 1: Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s), Set Public Hearing for December 1, 2025

ATTACHMENTS:

1. MVM Memo
2. EP WTP Roof Rehab Reset PH Memo
3. EP WTP Roof Rehab Reset PH Date Resolution
4. EP WTP Roof Rehab Reset NPH

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Eagle Point Water Treatment Plant Roof Rehabilitation Project Phase 1 - Reset the Public Hearing Date

DATE: November 7, 2025

Water Department Director Christopher Lester is recommending City Council adopt the resolution to reset the public hearing date for the review and comment on the plans, specifications, form of contract, and estimated cost of $500,000 for the Eagle Point Water Treatment Plant Roof Rehabilitation Project, as December 1, 2025.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Christopher Lester, Water Department Director
Eldon Schneider, Water Project Supervisor
Carl Plumley, Water Distribution Supervisor

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TO: Michael C. Van Milligen, City Manager

FROM: Christopher Lester, Water Department Director

DATE: November 6, 2025

SUBJECT: Eagle Point Water Treatment Plant Roof Rehabilitation Project Phase 1 - Reset the Public Hearing Date

INTRODUCTION

The purpose of this memorandum is to establish the date for the public hearing related to the public bidding for the Eagle Point Water Treatment Plant Roof Rehabilitation Project.

BACKGROUND

The City of Dubuque's Water Department has identified a phased replacement of roofing systems at the Eagle Point Water Treatment Plant. The membrane roofing systems were inspected in 2020, and noticeable failures were identified. The systemic, phased replacement of the aging roofing systems were included as improvements recommended in the Water Treatment Plant Condition Assessment prepared by Strand Associates, issued June 2023.

Phase 1 of roof replacements include the North Plant Clarifiers, Lime Silo, and Administration Building 3rd Floor. Phase 2 of roof replacements will include the Sludge Plant, Sludge Plant Wet Well Walkway between Sludge Clarifiers, and Sludge Plant Electrical Room. Phase 3 of roof replacements will include the North Plant Filters. Phase 4 roof replacements includes the South Plant Clarifiers, Administrative Offices, Plant Filter Motor Control Room, and East Clearwell.

Water Department staff completed the bidding documents, specifications, and drawings for the roof replacements in Phase 1.

Construction for Phase 1 was originally planned for the spring of 2025. However, due to anticipated project costs, bidding for the project was timed for Fall of 2025 to allow for additional funds within FY26 to complete the project.

DISCUSSION

The scope of work and bidding documents have been finalized and are now ready to be advertised for bidding and review at a public hearing.

The City Council approved Bid Initiation proceedings at the Council Meeting on October 6, 2025, and the project was publicly advertised on October 8, 2025.

The public hearing associated with review of proposed plans and specifications, form of contract and estimated cost of said Project was scheduled but did not take place and is proposed to be rescheduled at the November 17, 2025 Council Meeting to take place at the December 1, 2025 Council Meeting.

PROJECT SCHEDULE

The schedule for the project is as follows:

- Council Initiate — October 6, 2025
- Advertise for Bids and Publish the Public Hearing Notice — October 8, 2025
- ~~Public Hearing — October 20, 2025~~
- Receipt of Bid Proposals — October 23, 2025
- Council reset the public hearing — November 17, 2025
- Republish the Public Hearing Notice — November 21, 2025
- Public Hearing — December 1, 2025
- Award Construction Contract — December 15, 2025
- Substantial Completion Date — May 1, 2026
- Final Completion Date — May 29, 2026

BUDGET IMPACT

The estimate of probable cost for the Eagle Point Water Treatment Plant Roof Rehabilitation Project is summarized as follows:

Description	Estimate
Construction Contract	$500,000
Contingency	$50,000
Total Project Cost	**$550,000**

The funding summary is as follows:

CIP	Funding Source	Amount
4281000044	Water Construction Fund (FY26 Carry-Over)	$309,190
4281000044	Water Construction Fund (FY26)	$590,000
Total Project Funding		**$899,190**

ACTION TO BE TAKEN

I respectfully request that the City Council adopt the resolution to reset the public hearing date for the review and comment on the plans, specifications, form of contract, and estimated cost for the Eagle Point Water Treatment Plant Roof Rehabilitation Project, as December 1, 2025.

cc: Jennifer Larson, Chief Financial Officer
Eldon Schneider, Water Project Supervisor
Carl Plumley, Water Distribution Supervisor

Prepared by Chris Lester, City of Dubuque Water Department,1902 Hawhorne St. Dubuque IA 52001 (563)589-4291
Return to Adrienne N. Breitfelder City Clerk City of Dubuque, 50 W. 13th St. Dubuque, IA 52001 (563)589-4100

RESOLUTION NO. ____-25

EAGLE POINT WATER TREATMENT PLANT ROOF REHABILITATION PROJECT – PHASE 1

SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST

Whereas, the City of Dubuque's Water Department has identified a phased replacement of roofing systems at the Eagle Point Water Treatment Plant and the first phase of roof replacements include the North Plant Clarifiers, Lime Silo, and Administration Building 3rd Floor; and

Whereas, the City Council, by Resolution No. 319-25, dated October 6, 2025, preliminary approved the proposed plans, specifications, form of contract and estimated cost in the amount of $500,000 for the Eagle Point Water Treatment Plant Roof Rehabilitation Project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

A public hearing will be held on the 1st day of December, 2025, at 6:30 p.m. in the Historic Federal Building Council Chambers (second floor) 350 W. 6th Street, Dubuque, Iowa, at which time interested persons may appear and be heard for or against the proposed plans and specifications, form of contract and estimated cost of said Project, and the City Clerk be and is hereby directed to cause the attached notice of the time and place of such hearing to be published in a newspaper having general circulation in the City of Dubuque, Iowa, which notice shall be published not less than four days nor more than twenty days prior to the date of such hearing. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the Project.

Passed, adopted and approved this _____ day of _____, 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne Breitfelder, City Clerk

CITY OF DUBUQUE, IOWA
OFFICIAL NOTICE

PUBLIC NOTICE is hereby given that the Dubuque City Council will conduct a public hearing on the 1st day of December, 2025, at 6:30 p.m., in the Historic Federal Building, 350 W. 6th Street, 2nd floor, Dubuque, Iowa, at which meeting the City Council proposes to will hold a public hearing on the proposed plans and specifications, form of contract and estimate of cost for the proposed Eagle Point Water Treatment Plant Roof Phase 1 Rehabilitation Project.

The Project generally consists of the removal and replacement of the existing roofing and insulation material for the identified roof segments. Roofing will include installation of curbing, vapor barrier, insulation, membrane roofing, and flashings. The existing siding at the Lime Silo building will require modifications to allow for additional insulation and counter-flashing.

At the meeting, the City Council will receive oral and written comments from any resident or property owner of said City to the above action. The official City Council agenda will be posted the Friday before the meeting and will contain public input options. The agenda can be accessed at https://dubuqueia.portal.civicclerk.com/ or by contacting the City Clerk's Office at 563-589-4100, ctyclerk@cityofdubuque.org.

Written comments on the public hearing may be submitted to the City Clerk's Office by email at ctyclerk@cityofdubuque.org or by mail to City Hall, 50 W. 13th St., Dubuque, IA 52001, before the scheduled hearing. The City Council will review all written comments at the time of the hearing.

Documents related to the public hearing are on file in the City Clerk's Office and may be viewed Monday through Friday between 8:00 a.m. and 5:00 p.m.

Individuals requiring special assistance should contact the City Clerk's Office as soon as feasible. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

Published by order of the City Council given on the 17th day of November 2025.

Adrienne N. Breitfelder, CMC, City Clerk

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November 17, 2025

City of Dubuque
City Council

PUBLIC HEARINGS # 1.

ITEM TITLE:	Planned Unit Development Amendment - Wood Street
SUMMARY:	Proof of publication on notice of public hearing to consider a request from Eric Dregne, Next Level, LLC, to amend the Wood Street Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations, and Zoning Advisory Commission recommending approval. **ORDINANCE** Amending Title 16 Of The Unified Development Code Of The City Of Dubuque Code Of Ordinances By Rescinding Ordinance No. 18-24 Which Established Regulations For A PUD Planned Unit Development With A PR Planned Residential District Designation And Adopting An Amended PUD Ordinance With A Revised Conceptual Development Plan And Lot And Bulk Regulations In The PUD Planned Unit Development With PR Planned Residential District Designation
SUGGUESTED DISPOSITION:	Receive and File; Motion B; Motion A

ATTACHMENTS:

1. ZAC Letter to CC
2. Application
3. Vicinity Map
4. Notification Map
5. Site Image
6. Staff Report ZAC
7. Ordinance
8. Exhibit A - Conceptual Plan
9. Presentation

Planning Services Department
City Hall
50 West 13th Street
Dubuque, IA 52001-4864
(563) 589-4210 phone
(563) 589-4221 fax
(563) 690-6678 TDD
planning@cityofdubuque.org

November 5, 2025

The Honorable Mayor and City Council Members
City of Dubuque
City Hall – 50 W. 13th Street
Dubuque IA 52001

Applicant: Eric Dregne, Next Level, LLC
Location: Wood Street
Description: To amend the Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations.

Dear Mayor and City Council Members:

The City of Dubuque Zoning Advisory Commission has reviewed the above-cited request. The application, staff report, and related materials are attached for your review.

Discussion
Eric Dregne, 8618 Fisher Road, Galena, spoke on behalf of the applicant. He stated they are seeking to plat the home sites for Rosalynn Carter Place and as a result of creating new lots are seeking to amend the PUD ordinance governing those lots.

There was no public input.

Staff detailed the staff report explaining that a PUD was approved in November 2024 and that the applicant came before the Commission just in October with the subdivision plat. Staff stated that the property was subdivided to created lots for each home, and now the bulk regulations are being established in the PUD ordinance. Staff noted that there are now 14 single-family homes planned, rather than 16 in the previously conceptual plan, and that the number of parking spaces is not changing. Staff explained the main change is to the bulk standards for lot size, frontage, coverage, setbacks, and maximum height, and that a section to allow for Variance and Special Exception requests was also added. Staff noted that neighbors have called in to get information about the change, but none have had concerns to register.

Commissioners discussed the request and found it appropriate.

Recommendation
By a vote of 5 to 0, the Zoning Advisory Commission recommends that the City Council approve the request.

A simple majority vote is needed for the City Council to approve the request.

Respectfully submitted,

Matt Mulligan, Chairperson
Zoning Advisory Commission

Attachments

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City of Dubuque
Planning Services Department
Dubuque, IA 52001-4845
Phone: 563-589-4210
Fax: 563-589-4221
planning@cityofdubuque.org

APPLICATION FORM

Zoning Advisory Commission
- ☒ Amended PUD
- ☐ Rezoning/PUD/ID
- ☐ Text Amendment
- ☐ Simple Subdivision
- ☐ Preliminary Plat
- ☐ Major Final Plat
- ☐ Minor Final Plat
- ☐ Waiver from Site Design Standards

Zoning Board of Adjustment
- ☐ Conditional Use Permit
- ☐ Special Exception
- ☐ Variance
- ☐ Appeal

Development Services
- ☐ Annexation
- ☐ Limited Setback Waiver
- ☐ Site Plan Simple
- ☐ Site Plan Minor
- ☐ Site Plan Major
- ☐ Simple Subdivision
- ☐ Temporary Use Permit
- ☐ Port of Dubuque/ Chaplain Schmitt Island Design Review

Historic Preservation Commission
- ☐ Demolition
- ☐ Historic Revolving Loan
- ☐ Certificate of Economic Non-Viability
- ☐ Design Review Certificate of Appropriateness
- ☐ Advisory Design Review (Public Projects)
- ☐ Historic Designation: _____

Please complete the applicable sections below. Please type or print legibly.

A. Property Information

Site Location/Address: Wood Street - Habitat for Humanity Subdivision

Legal Description/Parcel ID#/Subdivision: PINs 1023407029, 1023407028, and 1023405014

Existing Zoning: PR Proposed Zoning: PR Site Area (square feet/acres): 1.23 acres/ 53,658 sq. ft.

Historic District: _____ Landmark: ☐ Yes ☒ No

B. Describe proposal and reason for application (attach a letter of explanation, if necessary):

Request to amend the conceptual plan and the bulk regulations in the existing PUD ordinance.

C. Applicant/Agent Information

Name: next level - project management Phone: 815-281-0061

Address: 8618 Fisher Rd City: Hanover

State: IL Zip: 61041 Email: eric@partnersforbigideas.com

D. Property Owner(s) Information

Name(s): Habitat for Humanity of Dubuque & Jackson County Phone: 563-513-0057

Address: 900 Jackson St. Suite LL5-2E City: Dubuque

State: IA Zip: 52001 Email: hdalton@habitatdjc.org

E. Certification: I/we, the undersigned, do hereby certify/acknowledge that:

1. Payment does not guarantee approval and fees are nonrefundable;
2. All additional required written and graphic materials are attached;
3. It is the property owner's responsibility to locate property lines and to review the abstract for easements and restrictive covenants; and
4. The information submitted herein is true and correct to the best of my/our knowledge and upon submittal becomes public record.

Applicant/Agent: _____ Date: 10/14/25

Property Owner(s): _____ Date: 10/14/2025

FOR OFFICE USE ONLY

Fee $ 885 Ck# 5829 ☐CC ☐Cash Received by _____ Date 10/16/25

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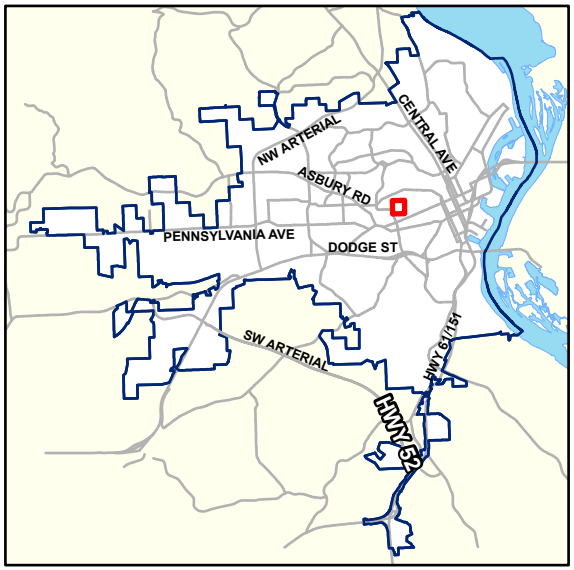
Vicinity Map



Applicant: Eric Dregne, next level, LLC

Location: Wood Street, PIN 1023405014, 1023407028, and 1023407029

Type: Amend PUD

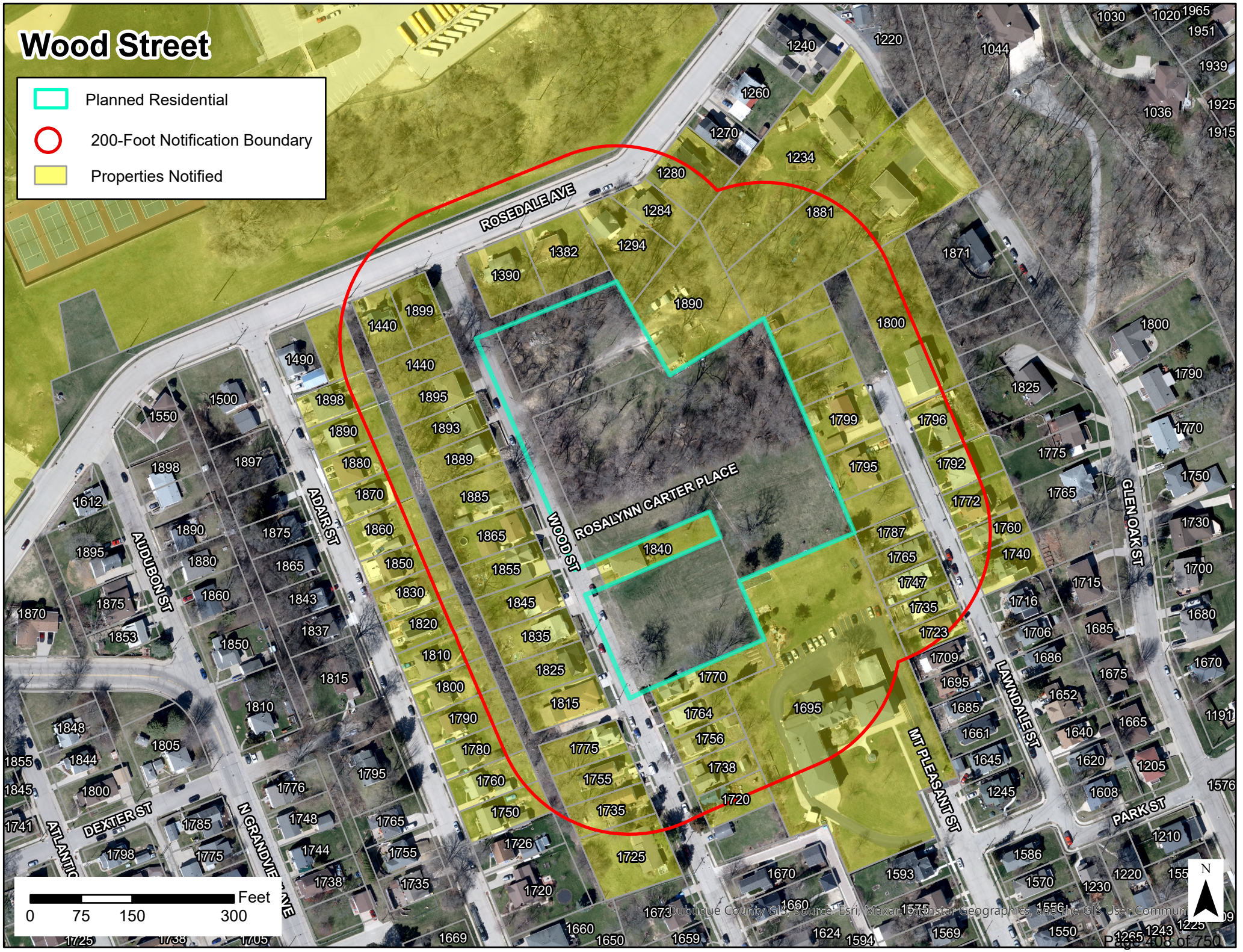
Description: To amend the Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations.

PUD Boundary

0 75 150 300
Feet

N

1:2,000


Wood Street
Planned Residential
200-Foot Notification Boundary
Properties Notified
ROSEDALE AVE
ROSALYNN CARTER PLACE
WOOD ST
ADAIR ST
AUDUBON ST
DEXTER ST
N GRANDVIEW AVE
ATLANTIC
LAWNDALE ST
MT PLEASANT ST
GLEN OAK ST
PARK ST
Feet
0 75 150 300
N
Dubuque County GIS, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Commun

This information was compiled using the Dubuque Area Geographic Information System (DAGIS), which includes data created by both the City of Dubuque and Dubuque County. It is understood that, while the City of Dubuque and participating agencies utilize the most current and accurate information available, DAGIS and its supplies do no warrant the accuracy or currency of the information or data contained herein. The City of Dubuque and participating agencies shall not be held liable for any direct, indirect, incidental, consequential, punitive or special damages, whether foreseeable or unforeseeable, arising out of the authorized or unauthorized use of this data or the inability to use this data or out of any breach of warranty whatsoever.

Planning Services Department
City Hall - 50 West 13th Street
Dubuque, IA 52001-4845
(563) 589-4210 phone
(563) 589-4221 fax
(563) 690-6678 TDD
planning@cityofdubuque.org

November 5, 2025

TO: Zoning Advisory Commission

FROM: Shena Moon, Associate Planner

SUBJECT: To amend the Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations.

INTRODUCTION

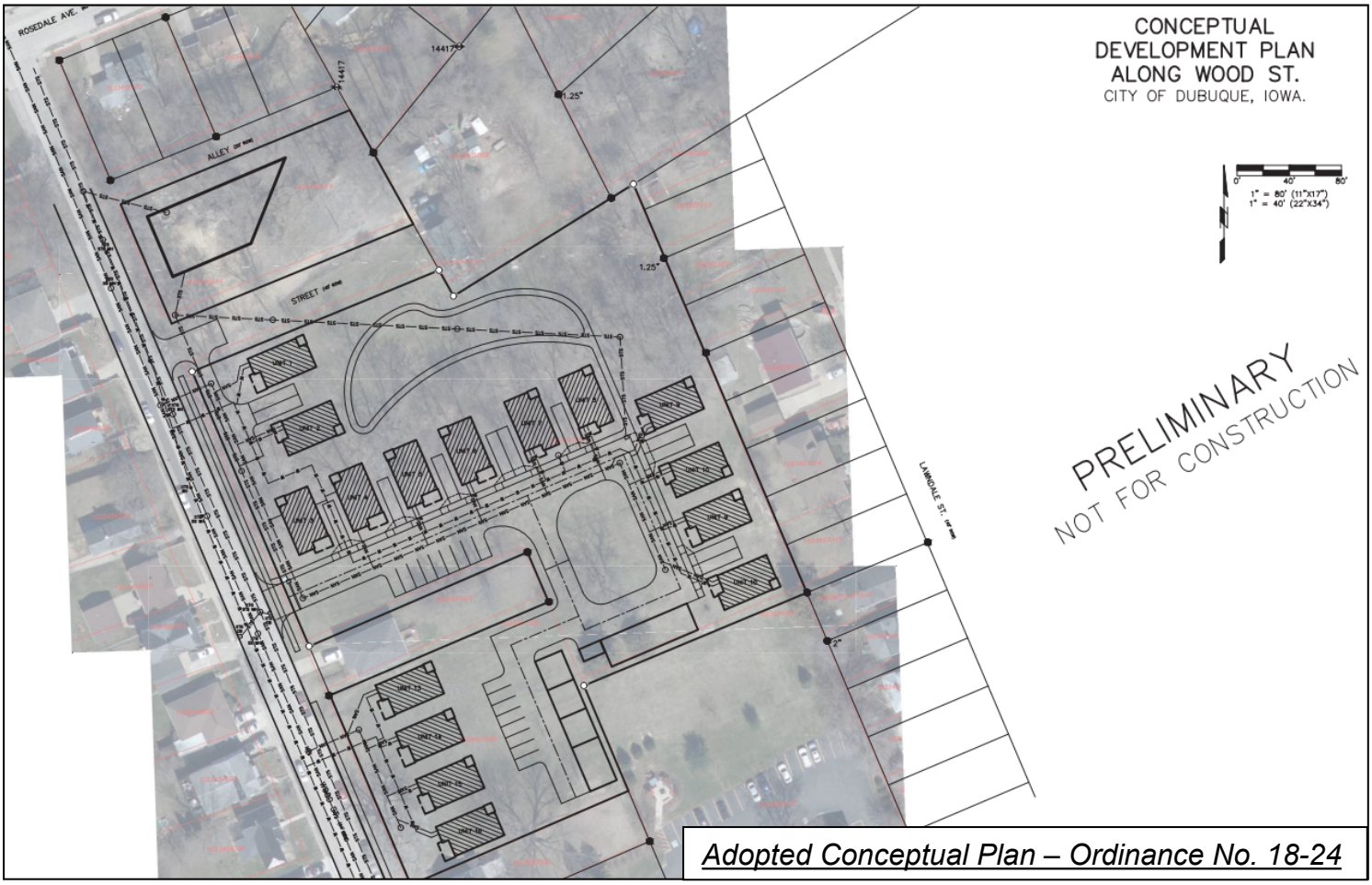
The applicant, Eric Dregne with Next Level, LLC, is requesting to amend the existing Planned Unit Development (PUD) with PR Planned Residential zoning district by updating the conceptual plan and amending the lot and bulk regulations for each single-family residential lot.

BACKGROUND

The subject property is located along the east side of Wood Street between Rosedale Avenue and Loras Boulevard. The property has historically been zoned for residential uses and was previously owned as part of the Mount Pleasant Home property but was recently sold to Dubuque & Jackson County Habitat for Humanity, Inc. Habitat successfully rezoned the property in June 2024 to Planned Unit Development with PR-Planned Residential designation.

The existing PUD-PR zoning designation was established through Ordinance No. 18-24 and allows for the development of sixteen (16) single-family residences, two (2) detached garage structures containing a total of fifteen (15) covered parking spaces, and a total of forty-one (41) surface parking spaces. The exhibit below (also attached) is the conceptual plan associated with Ordinance No. 18-24.

Exhibit provided on the following page.



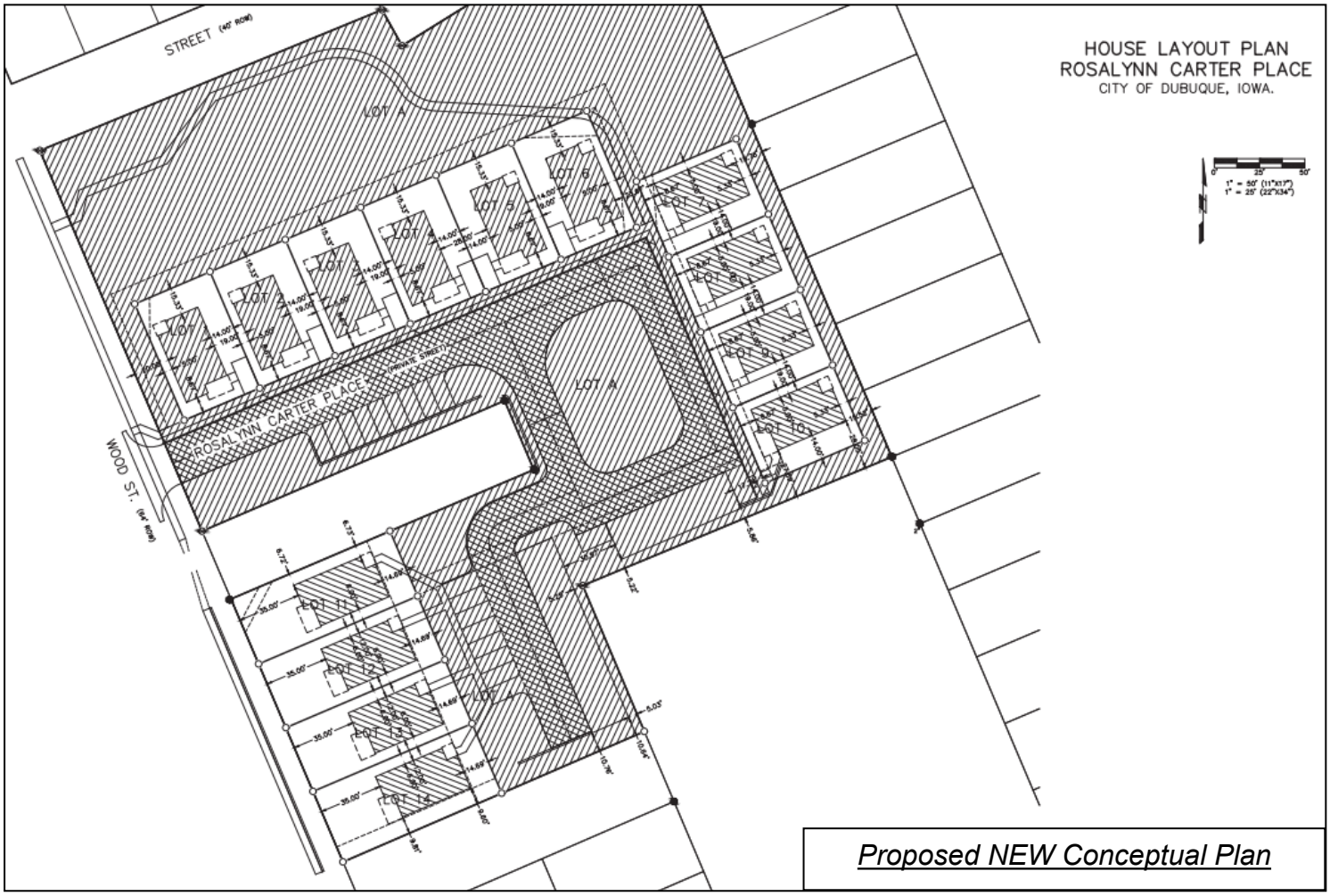
Adopted Conceptual Plan – Ordinance No. 18-24

DISCUSSION

Since the approval of Ordinance No. 18-24, the applicant has further engineered the plans for the development and is now requesting approval of a revised conceptual plan and revised lot and bulk regulations for the property. The revisions include:

- Elimination of two single-family residences located along the north side of the site fronting along Wood Street, which will reduce the number of residences to fourteen (14).
- Relocation of the stormwater detention to where the aforementioned two single-family residences were removed.
- A subdivision plat was recently approved for the subject property. The plat creates an individual lot for each single-family residence and establishes a private drive named Rosalynn Carter Place.
- As a result of the subdivision plat, the applicant is also seeking to establish revised bulk regulations for the new lots which include minimum lot area, minimum street frontage, maximum lot coverage, setbacks, and maximum height.

The proposed new conceptual plan exhibit is provided on the following page:



Proposed NEW Conceptual Plan

The City's Development Review Team (DRT) has reviewed the revised conceptual plan and associated civil drawings to ensure the project adheres to standards regarding site access, parking, grading, screening, paving, stormwater management, water connection, sanitary sewer connection, fire safety, and more. The DRT has found the project to be in compliance with city requirements, and no further review is required at this time.

Concurrence with Comprehensive Plan: The Comprehensive Plan goals promote infill and mixed-use development. The City's Future Land Use Map identifies the subject site as Institutional. If approved, the proposed PUD amendment will meet the following recommendations of the Comprehensive Plan:

- Integrate future neighborhoods into Dubuque via access to trails, open space, and other recreational and educational amenities and connections to needed goods and services.
- Encourage a mix of housing affordable for all segments of Dubuque's populations throughout the community, including options for those who might be saving for their first home.

RECOMMENDATION

Planning staff recommends the Zoning Advisory Commission review the proposed request and the criteria for amendments to the Planned Unit Development Districts found in Section 5-24.5 of the Unified Development Code and make a recommendation to the City Council regarding the proposed amendments to the Planned Unit Development with PR-Planned Residential designation.

Attachments

Prepared by: Wally Wernimont, City Planner Address: City Hall - 50 W. 13th Street Telephone: 589-4210
Return to: Adrienne Breitfelder, City Clerk Address: City Hall- 50 W. 13th Street Telephone: 589-4121

ORDINANCE NO. - 25

AN ORDINANCE AMENDING TITLE 16 OF THE UNIFIED DEVELOPMENT CODE OF THE CITY OF DUBUQUE CODE OF ORDINANCES BY RESCINDING ORDINANCE NO. 18-24 WHICH ESTABLISHED REGULATIONS FOR A PUD PLANNED UNIT DEVELOPMENT WITH A PR PLANNED RESIDENTIAL DISTRICT DESIGNATION AND ADOPTING AN AMENDED PUD ORDINANCE WITH A REVISED CONCEPTUAL DEVELOPMENT PLAN AND LOT AND BULK REGULATIONS IN THE PUD PLANNED UNIT DEVELOPMENT WITH PR PLANNED RESIDENTIAL DISTRICT DESIGNATION:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That Title 16 of the Unified Development Code of the City of Dubuque Code of Ordinances is hereby **amended by rescinding Ordinance No. 18-24 which established regulations for a PUD Planned Unit Development with PR Planned Residential District designation and adopting an amended PUD ordinance with a revised conceptual development plan and lot and bulk regulations in the PUD Planned Unit Development with PR Planned Residential designation** for property legally described, to wit:

Lot 2 of Mount Pleasant Place, Lots 55, 56, 57 and 58 in Rosedale Addition, and, Lots 8, 9, 10, and 11 of the Subdivision of Lot 3 of the Subdivision of Mineral Lot No. 178, all in the City of Dubuque, Iowa, according to the respective recorded Plats there.

A. Use Regulations.
The following regulations shall apply to all uses made of land in the above-described PR Planned Residential District:

1. Principal permitted uses shall be limited to 14 single-family residences and two detached garages.

2. Accessory uses shall include any use customarily incidental and subordinate to the principal use it serves.

B. Lot and Bulk Regulations.
Development of land in the PR Planned Residential District shall be regulated as follows:

Wood Street PUD	Minimum Lot Area	Minimum Street Frontage	Maximum Lot Coverage	Setbacks				Maximum Height
				Front		Min. Side	Min. Rear	
				Min.	Max.			
Permitted uses:								
Single-family detached dwelling (Lots 1 through 10)	2,500 sq. ft.	N/A	60%	5 ft. (Rosalynn Carter Place)	9 ft. (Rosalynn Carter Place)	5 ft.	5 ft.	30 ft.
Single-family detached dwelling (Lots 11 through 14)	2,500 sq. ft.	35 ft. (along Wood St)	60%	20 ft. (Wood St) 5 ft. (Rosalynn Carter Place)	40 ft. (Wood St) 15 ft. (Rosalynn Carter Place)	5 ft.	5 ft.	30 ft.

1. Variance and Special Exception requests from bulk regulations shall be reviewed by the Zoning Board of Adjustment in accordance with Section 16-8-6 of the Unified Development Code.

C. Performance Standards
The development and maintenance of uses in this PR Planned Residential District shall be regulated as follows:

1. Parking Regulations

a. The parking stalls located adjacent (north) of the property at 1840 Wood Street be screened.

b. All vehicle-related features shall be surfaced with either asphalt or concrete.

c. Curbing and proper surface drainage of storm water shall be provided.

d. All parking and loading spaces shall be delineated on the surfacing material by painted stripes or other permanent means.

e. Off-street parking shall be provided based on the approved conceptual plan.

f. The size and design of parking spaces shall be governed by applicable provisions of the Unified Development Code Section 13-3 Site Development Regulations. The location and quantity of parking spaces shall be governed by the Conceptual Development Plan.

g. The number, size, design, and location of parking spaces designated for persons with disabilities shall be according to the local, state, or federal requirements in effect at the time of development.

2. Site Lighting

a. Exterior illumination of site features shall be limited to the illumination of the following:

i. Parking areas, driveways, and loading facilities.

ii. Pedestrian walkway surfaces and entrances to building.

iii. Building exterior.

b. Location and Design

i. No light source shall provide illumination onto adjacent lots, buildings, or streets in excess of 1.0-foot candle.

ii. All exterior lighting luminaries shall be designed and installed to shield light from the luminaries at angles above 72-degrees from vertical.

iii. Fixtures mounted on a building shall not be positioned higher than the roofline of the building.

iv. All electrical service lines to posts and fixtures shall be underground and concealed inside the posts.

3. Landscaping

Landscaping shall be provided in compliance with Section 13-4 Landscaping and Screening Requirements of the Unified Development Code.

4. Storm Water Management
The developer shall be responsible for providing surface or subsurface conveyance(s) of storm water from the lot to existing storm sewers or to flow line of open drainageways outside the lot in a means that is satisfactory to the Engineering Department of the City of Dubuque. Other applicable regulations enforced by the City of Dubuque relative to storm water management and drainage shall apply.

5. Exterior Trash Collection Areas

a. The storage of trash and debris shall be limited to that produced by the principal permitted use and accessory uses on the lot.

b. All exterior trash collection areas and the material contained therein shall be visually screened from view. The screening shall be completely opaque fence, wall, or other feature not exceeding a height of 10 feet measured from the ground level outside the line of the screen. Screens built on sloping grades shall be stepped so that their top line shall be horizontal. Exposed materials used to construct the opaque screen shall be similar in appearance to materials used for exterior building walls. All exterior entrances to a screened trash area shall be provided with a gate or door of similar design to that of the screen. If a 10-foot height screen fails to shield the exterior trash collection area from view from the adjacent public right-of-way and neighboring properties, evergreen plantings may be required in addition to the screening. Evergreen plant material shall be selected and designed so that they screen the area from all off-site visibility within five (5) years.

6. Open Space
Open space and landscaping in the PR Planned Residential District shall be regulated as follows. Those areas not designated on the conceptual development plan shall be maintained as open space, as defined Article 13 of the Unified Development Code of the City of Dubuque, Iowa, by the property owner and/or association.

7. Platting
Subdivision plats and improvement plans shall be submitted in accordance with Article 11 Land Subdivision, of the City of Dubuque Unified Development Code.

8. Site Plans
Final site development plans shall be submitted in accordance with Article 12 Site Plans and Article 13 Site Design Standards prior to construction of each building and vehicle-related feature unless otherwise exempted by Article 12.

D. Sign Regulations

1. Signs in the Planned Residential District shall be regulated in accordance with the R-4 Multi-Family Residential Zoning District sign regulations, Section 16-15-11.1 of the Unified Development Code.

2. Variance requests from sign requirements for size, number, and height shall be reviewed by the Zoning Board of Adjustment in accordance with Section 16-8-6 of the Unified Development Code.

E. Other Codes and Regulations

1. Service Lines. All electric, telephone, cable, or other similar utility lines serving the building and other site features shall be located underground.

2. These regulations do not relieve the owner from other applicable city, county, state, or federal codes, regulations, laws, and other controls relative to the planning, construction, operation and management of property within the City of Dubuque.

F. Ordinance History

1. Ordinance 18-24: rezoned the subject property from R-1 Single-Family Residential and R-3 Moderate Density Multi-Family to PUD Planned Unit Development with PR Planned Residential designation.

G. Transfer of Ownership
Transfer of ownership or lease of property in this PR Planned Residential District shall include the transfer or lease agreement a

provision that the purchaser or lessee acknowledges awareness of the conditions authorizing the establishment of the district.

H. Modifications
Any modifications of this Ordinance must be approved by the City Council in accordance with zoning reclassification proceedings of Article 9-5 of the Unified Development Code.

I. Occupancy Permits
No occupancy permit shall be issued by the City of Dubuque for property included in the subject planned unit development district until full compliance with this ordinance has been achieved.

J. Recording
A copy of this ordinance shall be recorded at the expense of the property owner(s) with the Dubuque County Recorder a permanent record of the conditions accepted as part of this reclassification approval within thirty (30) days after the adoption of this ordinance. This ordinance shall be binding upon the undersigned and his/her heirs, successors, and assigns.

Section 2. The foregoing amendment has heretofore been reviewed by the Zoning Advisory Commission of the City of Dubuque, Iowa.

Section 3. The foregoing amendment shall take effect upon publication, as provided by law.

Passed, approved, and adopted this _____ day of _____ 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne Breitfelder, City Clerk

ACCEPTANCE OF ORDINANCE NO. ____-25

I, Hilary Dalton, representing the Habitat for Humanity Dubuque & Jackson Counties, property owners, having read the terms and conditions of the foregoing Ordinance No. ____- 25 and being familiar with the conditions thereof, hereby accept the same and agree to the conditions required therein.

Dated this _____ day of _____ 2025.

_____
Hilary Dalton
Executive Director

Exhibit A - Conceptual Plan

HOUSE LAYOUT PLAN
ROSALYNN CARTER PLACE
CITY OF DUBUQUE, IOWA.

0' 25' 50'
1" = 50' (11"X17")
1" = 25' (22"X34")

PREPARED BY: BUESING & ASSOCIATES ADDRESS: 1212 LOCUST STREET, DUBUQUE, IOWA 52001 PHONE: (563) 556-4389

DRAWN BY:	REVISIONS	DATE
TPL	9/25/25	9/25/25
CHECKED BY:		SCALE:
		SEE BAR SCALE

BUESING ASSOCIATES INC.
ENGINEERS AND SURVEYORS
1212 LOCUST ST. DUBUQUE, IA
(563) 556-4389

NO. 24094

PROJECT
PREPARED FOR:
ERIC DREGNE
NEXT LEVEL
408 PARK AVE
GALENA, IL 61036

SHEET TITLE
HOUSE LAYOUT PLAN
ROSALYNN CARTER PLACE
CITY OF DUBUQUE, IOWA

1/1

Wood Street PUD Amendment

(PIN 1023405014, 1023407028, and 1023407029)

Request to amend the Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations.

Staff Presentation

November 17, 2025

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

Vicinity Map

Applicant: Eric Dregne, next level, LLC

Location: Wood Street, PIN 1023405014, 1023407028, and 1023407029

Type: Amend PUD

Description: To amend the Planned Unit Development by updating the conceptual development plan and amending the lot and bulk regulations.

PUD Boundary

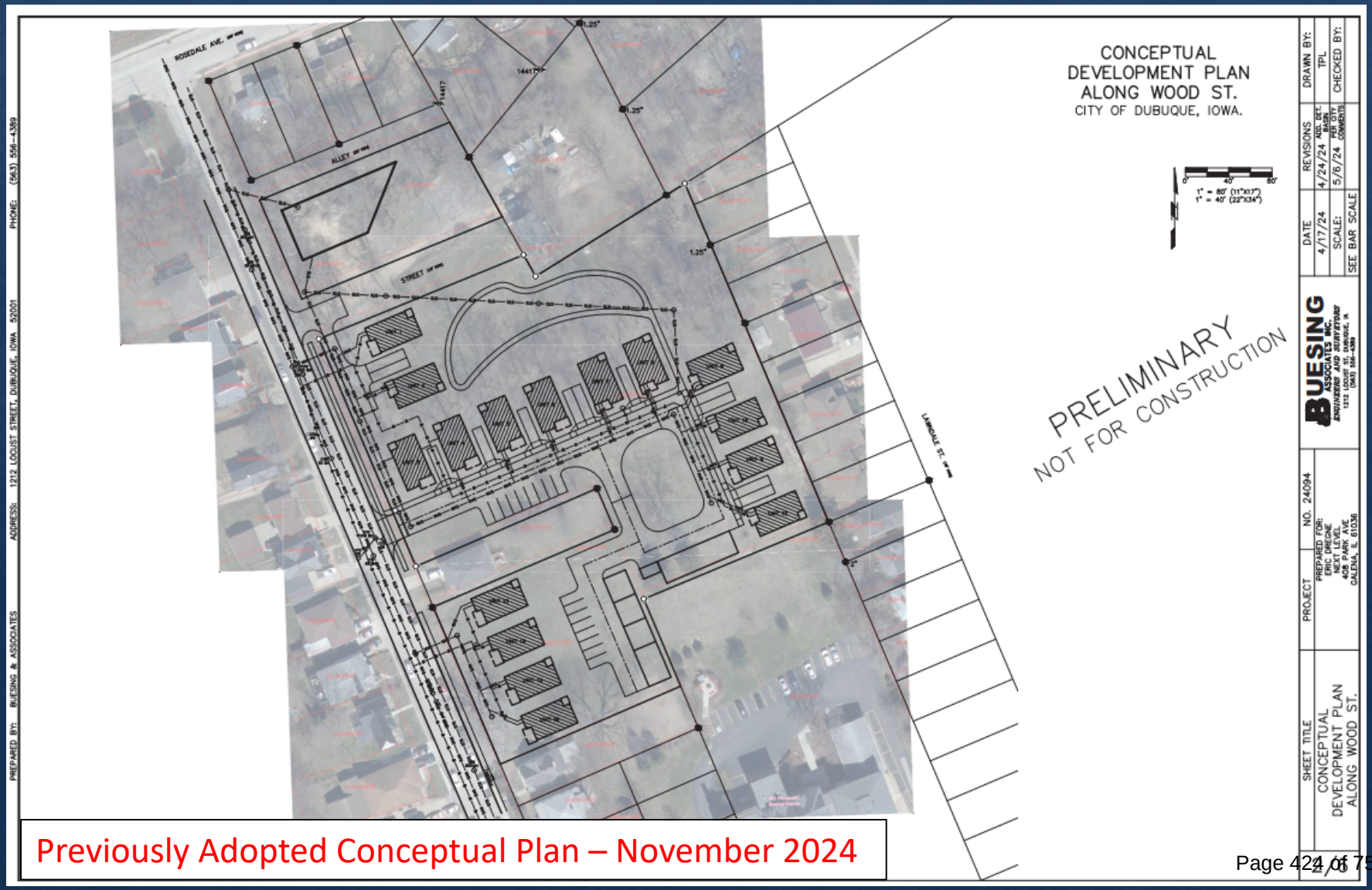
0 75 150 300
Feet

N

1:2,000

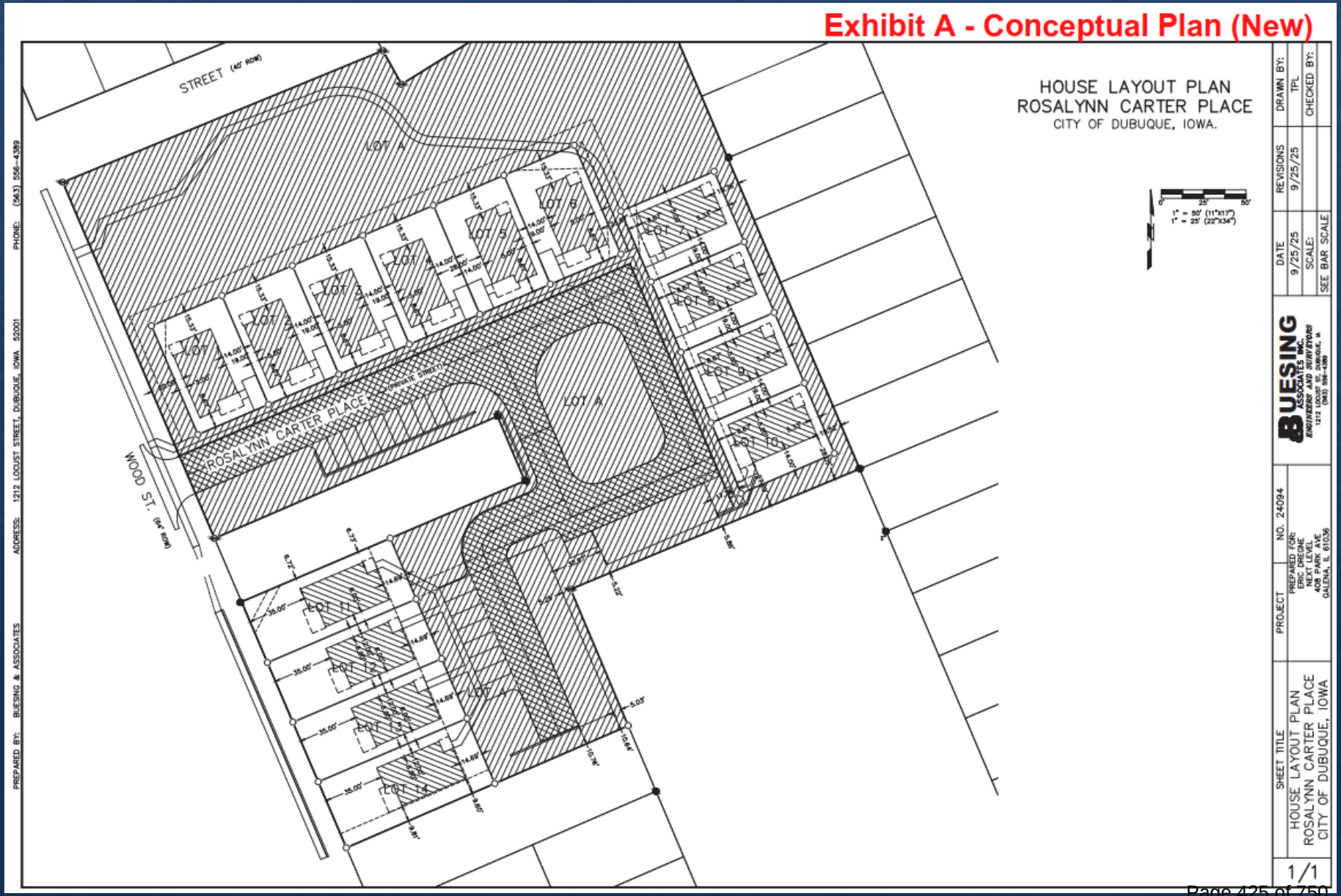
PUD History

- November 2024 - Rezoned to PUD with PR Planned Residential
- October 2025 – Subdivision Plat approved by ZAC & CC



Previously Adopted Conceptual Plan – November 2024

Revised Conceptual Plan



Lot and Bulk Regulations

B. Lot and Bulk Regulations.
Development of land in the PR Planned Residential District shall be regulated as follows:

Wood Street PUD	Minimum Lot Area	Minimum Street Frontage	Maximum Lot Coverage	Setbacks				Maximum Height
				Front		Min. Side	Min. Rear	
				Min.	Max.			
Permitted uses:								
Single-family detached dwelling (Lots 1 through 10)	2,500 sq. ft.	N/A	60%	5 ft. (Rosalynn Carter Place)	9 ft. (Rosalynn Carter Place)	5 ft.	5 ft.	30 ft.
Single-family detached dwelling (Lots 11 through 14)	2,500 sq. ft.	35 ft. (along Wood St)	60%	20 ft. (Wood St) 5 ft. (Rosalynn Carter Place)	40 ft. (Wood St) 15 ft. (Rosalynn Carter Place)	5 ft.	5 ft.	30 ft.

1. **Variance and Special Exception requests from bulk regulations shall be reviewed by the Zoning Board of Adjustment in accordance with Section 16-8-6 of the Unified Development Code.**

Recommendation

By a vote of five to zero, the Zoning Advisory Commission recommends that the City Council approve the request.

A simple majority vote is needed for the City Council to approve the request.

QUESTIONS?

Copyrighted
November 17, 2025

City of Dubuque
City Council

PUBLIC HEARINGS # 2.

ITEM TITLE:	Institutional District Amendment — University of Dubuque
SUMMARY:	Proof of publication on notice of public hearing to consider a request from James Steiner, University of Dubuque, to amend the ID Institutional zoning district at 2000 University Avenue to allow the construction of a new academic and administrative building, and Zoning Advisory Commission recommending approval. **ORDINANCE** Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Providing For The Approval Of An Amended Campus Development Plan For The University Of Dubuque Id Institutional District To Allow Construction Of An Academic And Administrative Building
SUGGUESTED DISPOSITION:	Receive and File; Motion B; Motion A

ATTACHMENTS:

1. ZAC Letter to CC
2. Application
3. Notification Map
4. Vicinity Map - UD ID
5. Staff Memo ZAC
6. Ordinance
7. UD Boundary Map
8. Presentation

Planning Services Department
City Hall
50 West 13th Street
Dubuque, IA 52001-4864
(563) 589-4210 phone
(563) 589-4221 fax
(563) 690-6678 TDD
planning@cityofdubuque.org

November 5, 2025

The Honorable Mayor and City Council Members
City of Dubuque
City Hall – 50 W. 13th Street
Dubuque IA 52001

Applicant: James Steiner, University of Dubuque
Location: 2000 University Avenue
Description: To amend the ID Institutional zoning district to allow the construction of a new academic and administrative building.

Dear Mayor and City Council Members:

The City of Dubuque Zoning Advisory Commission has reviewed the above-cited request. The application, staff report, and related materials are attached for your review.

Discussion

James Steiner, University of Dubuque (UD) Vice President of Finance & Auxiliary Services, spoke on behalf of the application. He stated that they are seeking to construct a campus innovation center and add the property at 2104 Bennett Street to their district. He noted the new building would be constructed where Smith Hall is now, and it would have 75,000 square feet of interior area. He said the construction would start in 2026 and finish in 2027. He stated the center will provide interdisciplinary, collaborative, hands-on and team-oriented learning opportunities. He stated UD will work to comply with all required regulations.

Catherine Behnke, 1380 O'Hagen Street, stated that she has experienced increased water runoff at her property and in the surrounding area particularly since Hardees and McGovern Hardware were demolished and turned into gravel lots. She expressed concern for this flooding but did not know who to direct her inquiry to.

Mr. Steiner stated the new building will comply with stormwater management requirements. He noted that the gravel lots along University have not been developed because they are waiting on the City's roundabout study.

Staff detailed the staff report explaining that new building is to be built at the corner of McCormick and Grace Streets where Smith Hall sits currently. Staff noted that the Security Department is relocating from Smith Hall to 2104 Bennett Street, so UD is seeking to incorporate that property into their Institutional District. Staff stated that the Bennett Street property will return to a residential use once the new building is completed. Staff stated that there are two reasons to amend an Institutional District, which include when there is a substantial construction project or when the borders of the district are

being modified, and this request includes both. Staff explained stated that staff will look into the runoff issue that Ms. Behnke brought up and put her in touch with the Engineering Department. Staff noted that this project will be required to go through site plan review with the Development Review Team.

The Commissioners had no questions or concerns.

Recommendation
By a vote of 6-0, the Zoning Advisory Commission recommends that the City Council approve the request.

A simple majority vote is needed for the City Council to approve the request.

Respectfully submitted,

Matt Mulligan, Chairperson
Zoning Advisory Commission

Attachments

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

City of Dubuque
Planning Services Department
Dubuque, IA 52001-4845
Phone: 563-589-4210
Fax: 563-589-4221
planning@cityofdubuque.org

APPLICATION FORM

Zoning Advisory Commission
- ☐ Amended PUD
- ☒ Rezoning/PUD/ID
- ☐ Text Amendment
- ☐ Simple Subdivision
- ☐ Preliminary Plat
- ☐ Major Final Plat
- ☐ Minor Final Plat
- ☐ Waiver from Site Design Standards

Zoning Board of Adjustment
- ☐ Conditional Use Permit
- ☐ Special Exception
- ☐ Variance
- ☐ Appeal

Development Services
- ☐ Annexation
- ☐ Limited Setback Waiver
- ☐ Site Plan Simple
- ☐ Site Plan Minor
- ☐ Site Plan Major
- ☐ Simple Subdivision
- ☐ Temporary Use Permit
- ☐ Port of Dubuque/ Chaplain Schmitt Island Design Review

Historic Preservation Commission
- ☐ Demolition Review
- ☐ Historic Revolving Loan
- ☐ Certificate of Economic Non-Viability
- ☐ Design Review Certificate of Appropriateness
- ☐ Advisory Design Review (Public Projects)
- ☐ Historic Designation

Please complete the applicable sections below. Please type or print legibly.

A. Property Information

Site Location/Address: 2205 Grace Street

Legal Description/Parcel ID#/Subdivision: Lots 9-15 and 1-17B, all in Reche's Subdivision No. 2

Existing Zoning: ID Proposed Zoning: ID Site Area (square feet/acres): 0.84 acres

Historic District: Landmark: ☐ Yes ☒ No

B. Describe proposal and reason for application (attach a letter of explanation, if necessary):

The University of Dubuque proposes to demolish an existing institutional building and construct a new, larger facility on the same site. The new building will continue to serve academic and administrative functions and is designed to provide more lab spaces to fulfill program needs.

C. Applicant/Agent Information

Name: James Steiner Phone: 563-589-3210

Address: 2000 University Avenue City: Dubuque

State: IA Zip: 52001 Email: jsteiner@dbq.edu

D. Property Owner(s) Information

Name(s): University of Dubuque Phone: 563-589-3000

Address: 2000 University Avenue City: Dubuque

State: IA Zip: 52001 Email: jsteiner@dbq.edu

E. Certification: I/we, the undersigned, do hereby certify/acknowledge that:

1. Payment does not guarantee approval and fees are nonrefundable;
2. All additional required written and graphic materials are attached;
3. It is the property owner's responsibility to locate property lines and to review the abstract for easements and restrictive covenants; and
4. The information submitted herein is true and correct to the best of my/our knowledge and upon submittal becomes public record.

Applicant/Agent: James Steiner, VP of Finance Date: 9/30/25

Property Owner(s): _____ Date: _____

FOR OFFICE USE ONLY

Fee $_____ Ck#_____ ☐CC ☐Cash Received by_____ Date_____

OWNER:
UNIVERSITY OF DUBUQUE
2000 UNIVERSITY AVENUE
DUBUQUE, IA 52001

OWNER CONTACT:
JAMES STEINER
(563) 589 - 3210

ALTERNATE CONTACT:
KIETH WIPPERFURTH
CONLON CONSTRUCTION
DIRECTOR OF FACILITY SERVICES
(563) 583 - 1724

PROPERTY ADDRESS:
2205 GRACE STREET, DUBUQUE, IA 52001

ZONING CLASSIFICATION:
ID - INSTITUTIONAL

PARCEL NUMBER (IN DISTURBED AREA):
1026136001 IN DUBUQUE COUNTY, IOWA.

PROPERTY LEGAL DESCRIPTION: LOTS 9 THRU 15 AND 1-17B, ALL IN RECHES SUB #2.

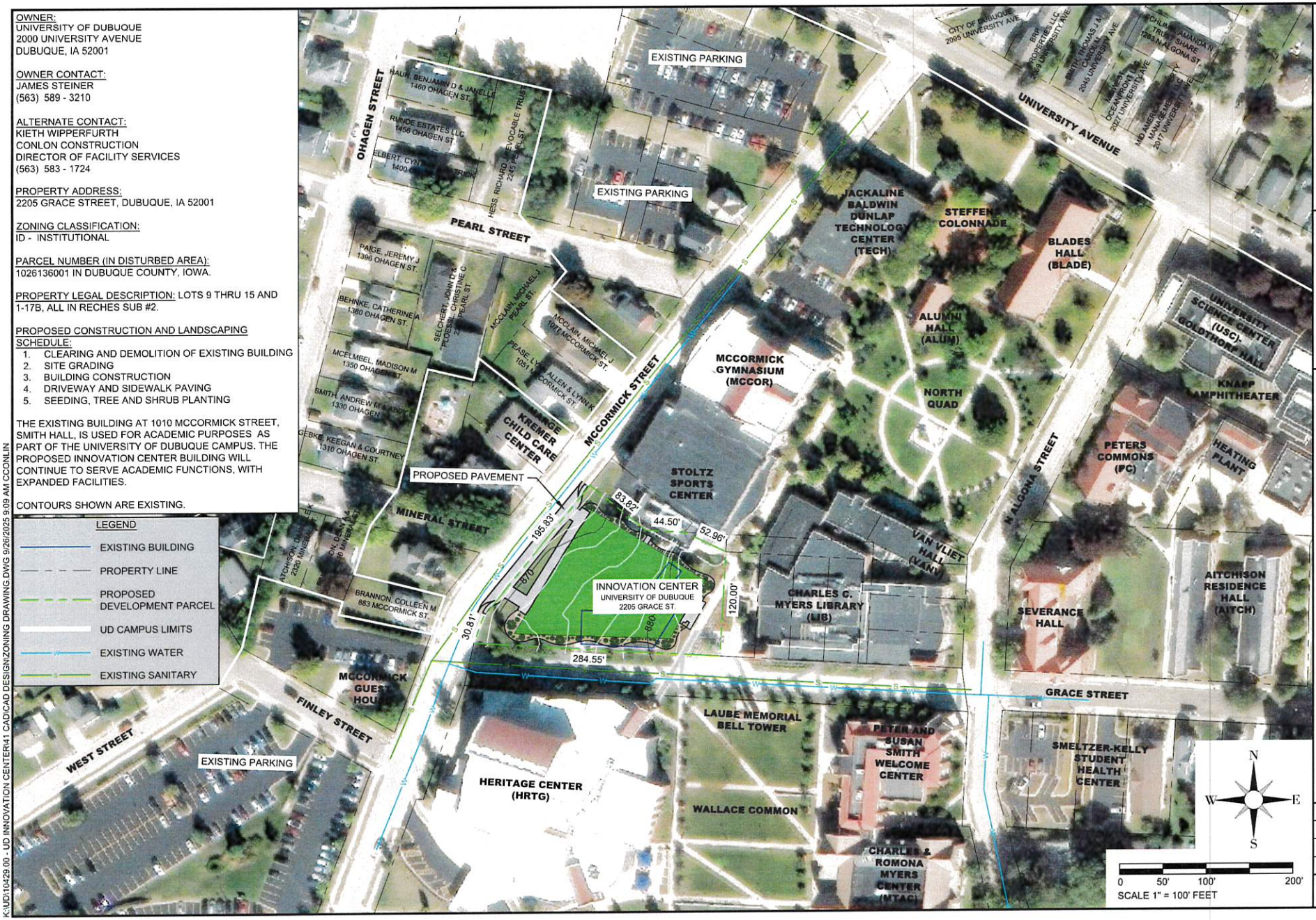
PROPOSED CONSTRUCTION AND LANDSCAPING SCHEDULE:

1. CLEARING AND DEMOLITION OF EXISTING BUILDING
2. SITE GRADING
3. BUILDING CONSTRUCTION
4. DRIVEWAY AND SIDEWALK PAVING
5. SEEDING, TREE AND SHRUB PLANTING

THE EXISTING BUILDING AT 1010 MCCORMICK STREET, SMITH HALL, IS USED FOR ACADEMIC PURPOSES AS PART OF THE UNIVERSITY OF DUBUQUE CAMPUS. THE PROPOSED INNOVATION CENTER BUILDING WILL CONTINUE TO SERVE ACADEMIC FUNCTIONS, WITH EXPANDED FACILITIES.

CONTOURS SHOWN ARE EXISTING.

LEGEND
- EXISTING BUILDING
- PROPERTY LINE
- PROPOSED DEVELOPMENT PARCEL
- UD CAMPUS LIMITS
- EXISTING WATER
- EXISTING SANITARY



whks engineers + planners + land surveyors

UNIVERSITY of DUBUQUE

ZONING EXHIBIT
UD INNOVATION CENTER
DUBUQUE, IA

SCALE:	AS SHOWN
PROJECT NO.	10429.00
DRAWN BY:	CJC
CHECKED BY:	TMF
SHEET	1

K:\UD\10429.00 - UD INNOVATION CENTER\41 CAD\CAD DESIGN\ZONING DRAWING.DWG 9/26/2025 9:09 AM CCONLIN

Straka Johnson
Architects, P.C.

Straka Johnson
Architects, P.C.

UNIVERSITY OF DUBUQUE 354006

9/30/2025 09302025	Planning Services (9/30/25)	1,134.00	0.00	1,134.00
9/30/2025 AP 354006		1,134.00	0.00	1,134.00

SF4001BOTTNS-1SA HFD1620010000 L07SF014585

▼ REMOVE DOCUMENT ALONG THIS PERFORATION ▼

CAPRA BANK 354006

UNIVERSITY of DUBUQUE

DUBUQUE, IOWA

72-2206/739

VOID AFTER 60 DAYS

PAY ONE THOUSAND ONE HUNDRED THIRTY FOUR AND NO/100 DOLLARS

DATE 9/30/2025

AMOUNT *******1,134.00

TO THE ORDER OF

City of Dubuque
BUILDING SAFETY DEPARTMENT
CITY HALL - 50 W 13TH ST
DUBUQUE, IA 52001

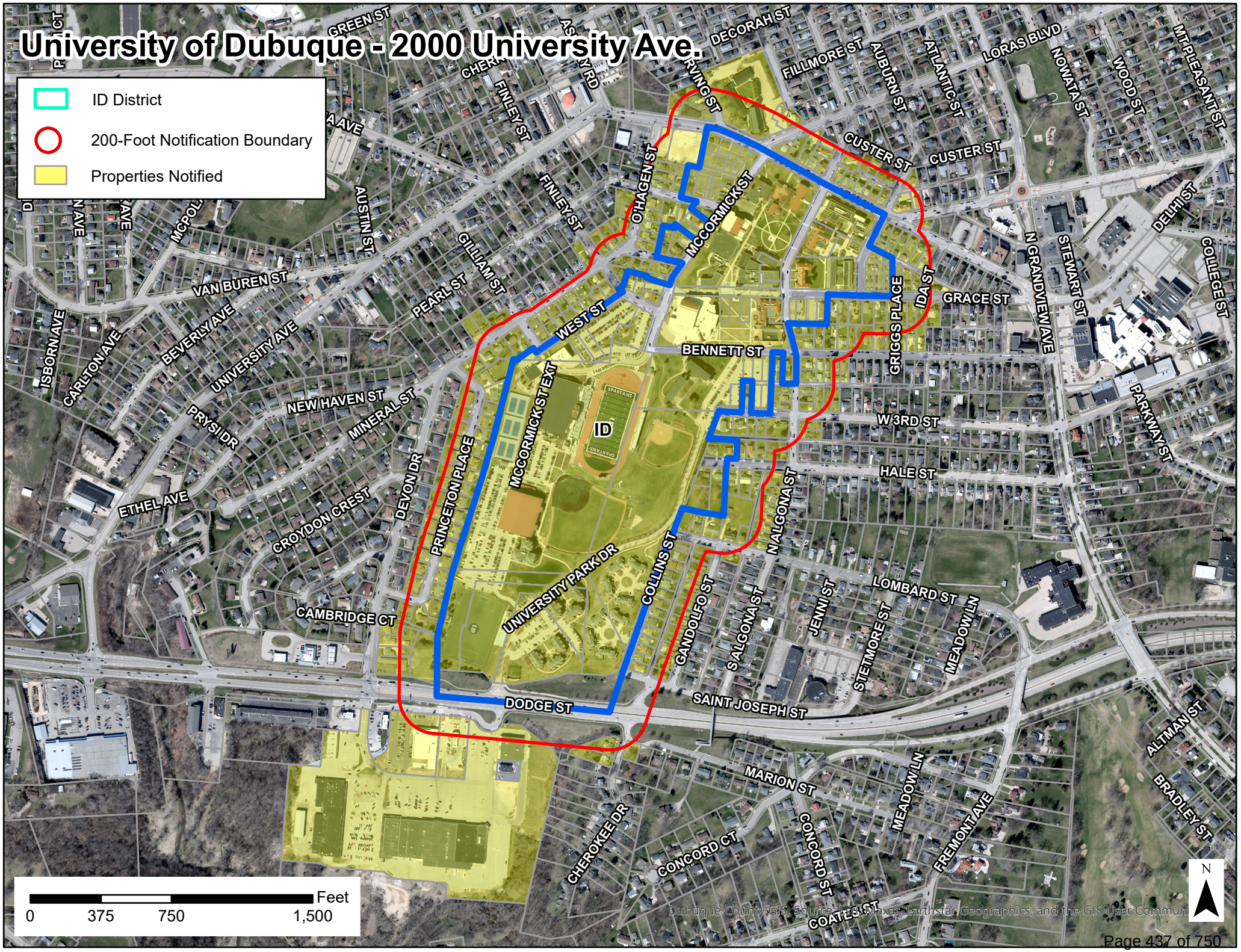
James D Steiner

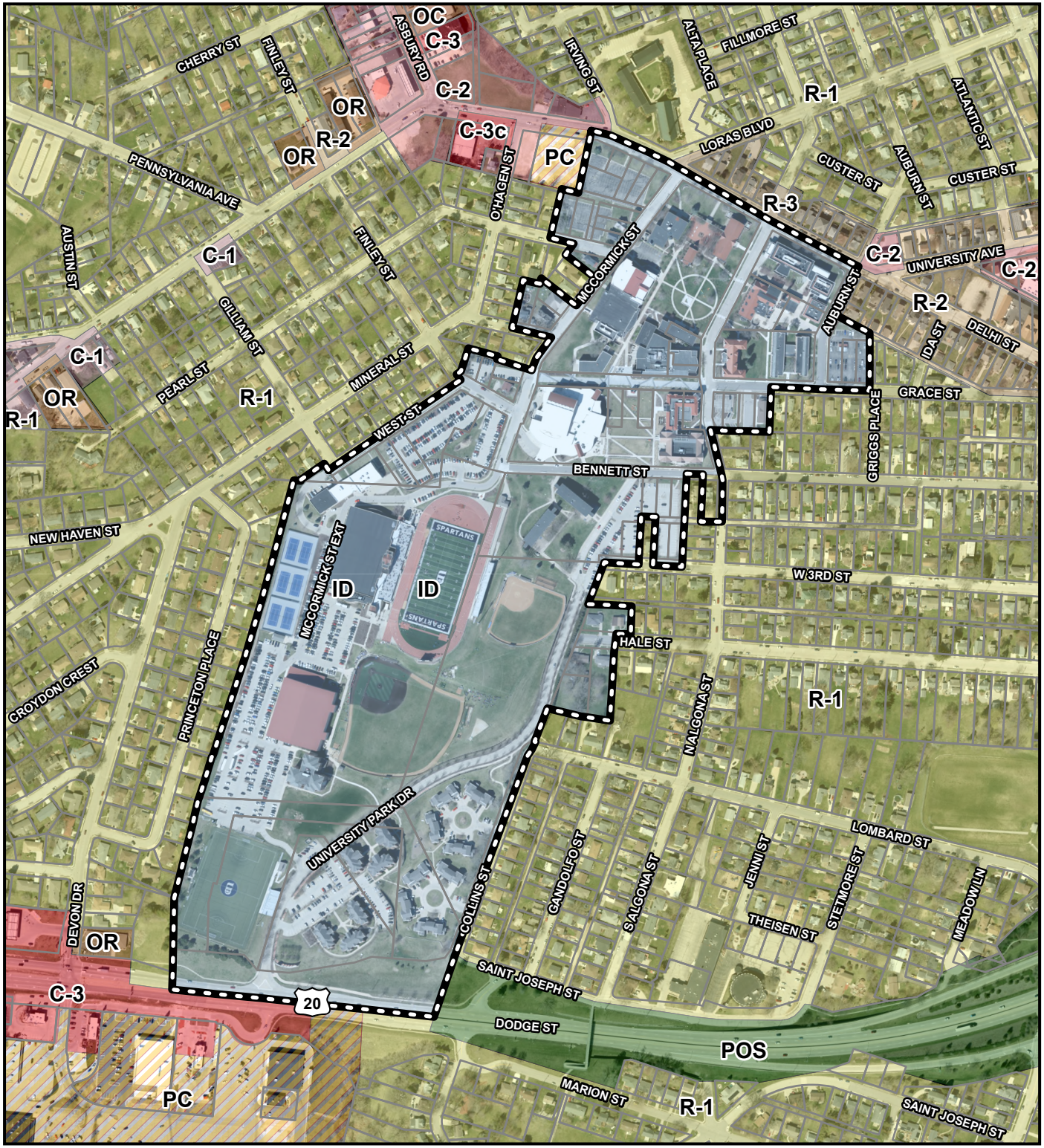
Jean L Frampton MP

AUTHORIZED SIGNATURE

DOCUMENT CONTAINS A COLORED PANTOGRAPH & MICROPRINTING. BACK HAS THERMOCHROMIC INK & A WATERMARK, HOLD AT AN ANGLE TO VIEW. VOID IF NOT PRESENT.

⑈354006⑈ ⑆073922063⑆ 183470⑈


University of Dubuque - 2000 University Ave.
ID District
200-Foot Notification Boundary
Properties Notified
ID
GREEN ST
DECORAH ST
FILLMORE ST
AUBURN ST
ATLANTIC ST
LORAS BLVD
NOWATA ST
WOOD ST
MT PLEASANT ST
IRVING ST
CUSTER ST
CUSTER ST
FINLEY ST
O'HAGEN ST
MCCORMICK ST
DELHI ST
COLLEGE ST
N GRANDVIEW AVE
STEWART ST
AUSTIN ST
GILLIAM ST
PEARL ST
VAN BUREN ST
WEST ST
IDA ST
GRACE ST
GRIGGS PLACE
BENNETT ST
ISBORN AVE
CARLTON AVE
BEVERLY AVE
UNIVERSITY AVE
NEW HAVEN ST
MINERAL ST
PRYSI DR
MCCORMICK ST EXT
W 3RD ST
PARKWAY ST
HALE ST
ETHEL AVE
CROYDON CREST
DEVON DR
PRINCETON PLACE
N ALGONA ST
COLLINS ST
UNIVERSITY PARK DR
LOMBARD ST
CAMBRIDGE CT
GANDOLFO ST
S ALGONA ST
JENNI ST
STETMORE ST
MEADOW LN
DODGE ST
SAINT JOSEPH ST
ALTMAN ST
MARION ST
MEADOW LN
BRADLEY ST
CHEROKEE DR
CONCORD CT
CONCORD ST
FREMONT AVE
COATS ST
Feet
0
375
750
1,500
N
Dubuque County GIS, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

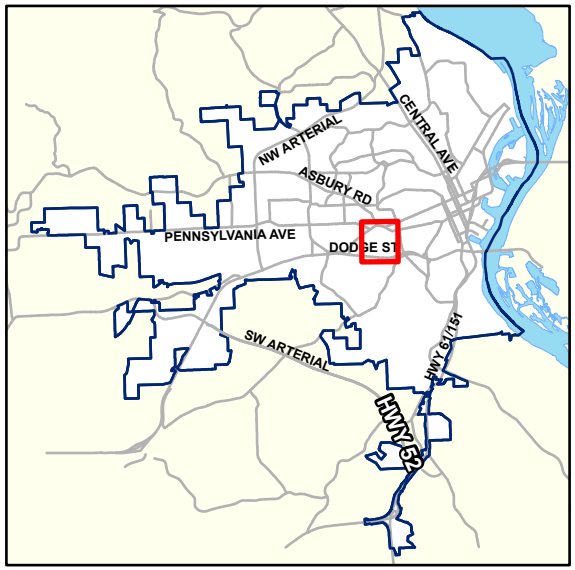


THE CITY OF DUBUQUE

Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017★2019

Vicinity Map



Applicant: James Steiner

Location: 2000 University Avenue

Type: Amend PUD

Description: To amend the University of Dubuque Institutional District to allow the construction of a new academic and administrative building.

Institutional District

0 250 500 1,000
Feet

N

1:6,000

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Zoning Advisory Commission

FROM: Travis Schrobilgen, Assistant Planner

DATE: October 15, 2025

SUBJECT: Amendment to the University of Dubuque Institutional District to allow the construction of a new academic and administrative building.

INTRODUCTION

The University of Dubuque (UD) is requesting to amend their Institutional District to allow for the demolition of Smith Hall located at 1010 McCormick Street (northeast corner of McCormick and formerly Grace Streets) and in its place construct of a new four-story academic and administrative building. They are also requesting to expand the UD PUD boundary to include the property at 2104 Bennett Street which they intend to utilize as a temporary security office.

DISCUSSION

The Institutional District within the City of Dubuque is primarily applied to colleges, seminaries, and hospitals uses. The Institutional District is a type of Planned Unit Development that, because of the unique nature of these campuses, establishes specific regulations guiding the continued growth and development of the institutions. The Unified Development Code (UDC) establishes two reasons to amend an Institutional District which includes the geographical expansion of the district and a significant on-campus project is proposed. The proposed multi-story building to replace Smith Hall is a significant on-campus project and expansion of the district is also proposed.

The proposed building will replace the existing Smith Hall and will include administrative offices and academic rooms, including new lab space which will help meet the needs of university programming. The current security offices within Smith Hall will temporarily be located at 2104 Bennett Street and UD plans to extend the boundaries of the district to permit its use.

Planning staff has reviewed the proposed projects with other City departments and have received no concerns with serving the proposed buildings with water, sanitary sewer, or fire protection. The new building along McCormick would require site plan review prior to the issuance of building permits. Any alterations to 2104 Bennett would require a building permit.

RECOMMENDATION

Planning staff recommends the Zoning Advisory Commission review the information provided and make a recommendation to the City Council on the requested Institutional District amendment.

Attachments

Prepared by: Wally Wernimont, City Planner Address: City Hall - 50 W. 13th Street Telephone: 589-4210
Return to: Adrienne Breitfelder, City Clerk Address: City Hall- 50 W. 13th Street Telephone: 589-4121

ORDINANCE NO. - 25

AN ORDINANCE AMENDING TITLE 16 OF THE CITY OF DUBUQUE CODE OF ORDINANCES, UNIFIED DEVELOPMENT CODE, BY PROVIDING FOR THE APPROVAL OF AN AMENDED CAMPUS DEVELOPMENT PLAN FOR THE UNIVERSITY OF DUBUQUE ID INSTITUTIONAL DISTRICT TO ALLOW CONSTRUCTION OF AN ACADEMIC AND ADMINISTRATIVE BUILDING.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That Title 16 of the City of Dubuque Code of Ordinances, Unified Development Code, be amended by providing for the approval of an amended campus development plan for the University of Dubuque ID Institutional District to allow construction of an academic and administrative building, a copy of which is on file with the City of Dubuque Planning Services Department.

Section 2. Institutional District Regulations.

A. Use Regulations.
The following regulations shall apply to all uses made of land in the above-described ID Institutional District:

1. Principal permitted uses shall be limited to:

    a. Offices for administrative personnel or other institutional employees and affiliates.

    b. Churches, libraries, and museums.

    c. Classrooms, laboratories, lecture halls, and similar places of institutional assembly.

d. Off-street parking and loading.

e. Recreational or athletic facilities for the primary use and benefit of institutional residents or affiliates.

f. Single-family, two-family, or multi-family dwellings for the housing of institutional residents or affiliates.

2. Accessory Uses. The following uses shall be permitted as accessory uses in the above-described ID Institutional District.

a. Located entirely within a principal building, bookstores, or bars seating no more than seventy-five (75) persons at one time and located not closer than two hundred feet (200') from the nearest Residential or Office Residential District.

b. All uses customarily incidental to the principal permitted uses in conjunction with which such accessory uses operated or maintained, but not to include commercial use outside the principal building.

B. Lot and Bulk Regulations.
Development of land in the ID Institutional District shall be regulated as follows:

1. The proposed administrative and academic building shall be constructed in substantial conformance with the attached amended campus development plan, a copy of which is on file with the City of Dubuque.

C. Performance Standards.
The development and maintenance of uses in this ID Institutional District shall be established in conformance with Section 5-22 of the Unified Development Code and the following standards:

1. The stormwater control shall be designed and built in accordance with City Regulations subject to review and approval by the City of Dubuque Engineering Department.

2. That appropriate erosion and sediment control will be installed prior to commencement of any land disturbing activity related to the subject project, including all required state and city permits related to erosion control.

3. New outdoor lighting shall utilize 72-degree cut-off luminaries.

4. Landscaping shall be provided in compliance with Article 13 of the Unified Development Code.

5. All utilities, including telephone and cable television, shall be installed underground.

6. Final site plans shall be submitted in accordance with Articles 12 and 13 of the Unified Development Code.

D. Parking Requirements
The off-street parking requirements for the principal permitted uses for the herein described ID Institutional District shall be regulated as follows.

1. Any significant expansion or reduction in the number of off-street parking spaces must be reviewed by Planning Services staff for compliance with the adopted Institutional District regulations.

E. Sign Regulations.
The sign regulations shall be the same as that which are allowed in Institutional District as established in Article 15 of the Unified Development Code.

F. Additional Standards.
That all previously approved campus develiopment plans are hereby amended to allow for the attached campus development plan.

G. Transfer of Ownership
Transfer of ownership or lease of property in this PR Planned Residential District shall include the transfer or lease agreement a provision that the purchaser or lessee acknowledges awareness of the conditions authorizing the establishment of the district.

H. Modifications
Any modifications of this Ordinance must be approved by the City Council in accordance with zoning reclassification proceedings of Section 16-9-5 of the Unified Development Code.

Section 3. The foregoing amendment has heretofore been reviewed by the Zoning Advisory Commission of the City of Dubuque, Iowa.

Section 4. The foregoing amendment shall take effect upon publication, as provided by law.

Passed, approved, and adopted this _____ day of _____ 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne Breitfelder, City Clerk

University of Dubuque - 2000 University Ave.
PERRY ST
FINLEY ST
IRVING ST
LORAS BLVD
PENNSYLVANIA AVE
O'HAGEN ST
UNIVERSITY AVE
N ALGONA ST
CUSTER ST
MCCORMICK ST
FINLEY ST
AUBURN ST
GILLIAM ST
PEARL ST
GRACE ST
WEST ST
GRIGGS PLACE
MINERAL ST
BENNETT ST
UNIVERSITY PARK DR
SPARTANS
MCCORMICK ST EXT
W 3RD ST
DEVON DR
HALE ST
PRINCETON PLACE
NALGONA ST
LOMBARD ST
COLLINS ST
CANDOLFO ST
SALGONA ST
JENNI ST
STETMORE ST
THEISEN ST
Feet
0 150 300 600
N
DODGE ST

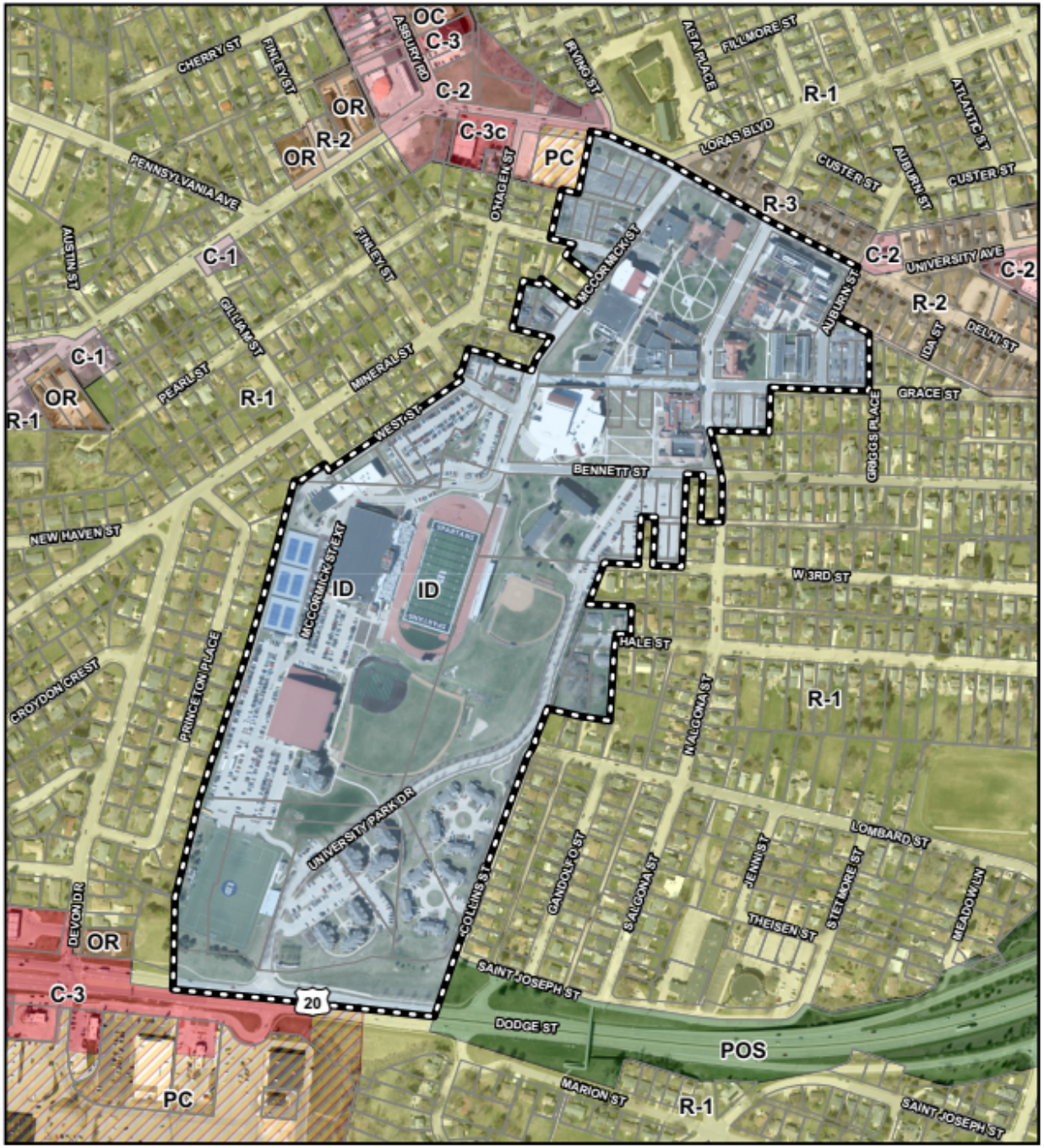
University of Dubuque

2000 University Avenue

Request to Amendment to the University of Dubuque Institutional District to allow the construction of a new academic and administrative building.

Staff Presentation

November 17, 2025



THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007•2012•2013 2017•2019

Vicinity Map

Applicant: James Steiner

Location: 2000 University Avenue

Type: Amend PUD

Description: To amend the University of Dubuque Institutional District to allow the construction of a new academic and administrative building.

Institutional District

0 250 500 1,000 Feet

N

1:6,000

Institution Districts Amendments

The Unified Development Code (UDC) establishes two reasons to amend an Institutional District:

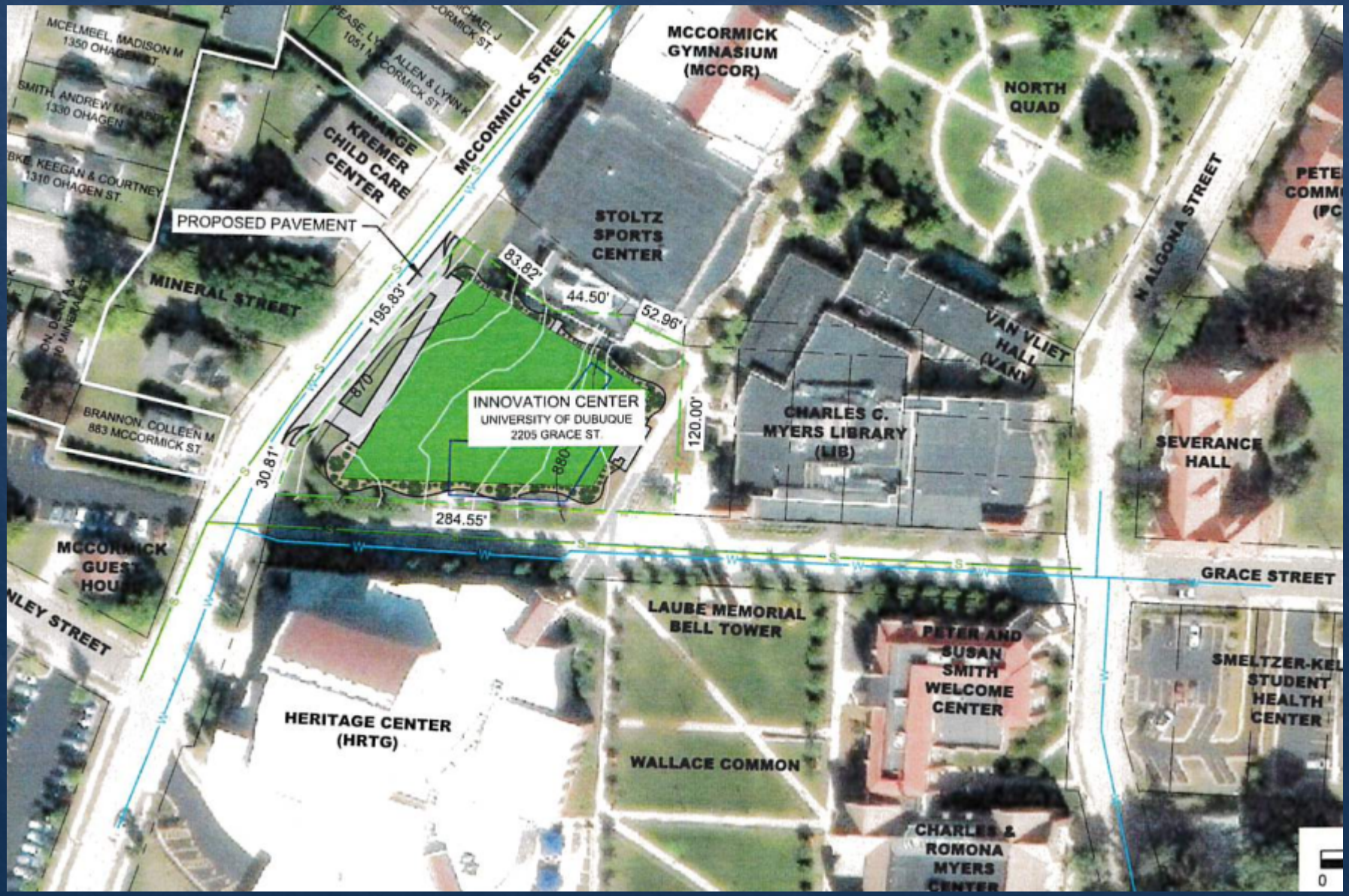
1. Geographical expansion of the district; or
2. Significant on-campus project is proposed.

Proposed Project:

- Demolition of Smith Hall and the construction of a new multi-story educational building in its place.

- Expanding the district to include the property at 2104 Bennett Street
  - Will serve as temporary location for security offices during construction of the new building.

Innovation Center Site



Innovation Center
2205 Grace Street

UNIVERSITY of DUBUQUE

Proposed Boundary Amendment

Recommendation

By a vote of six to zero, the Zoning Advisory Commission recommends that the City Council approve the request.

A simple majority vote is needed for the City Council to approve the request.

QUESTIONS?

Copyrighted
November 17, 2025

City of Dubuque
City Council

PUBLIC HEARINGS # 3.

ITEM TITLE:	Planned Unit Development Amendment - Dubuque Industrial Center West
SUMMARY:	Proof of publication on notice of public hearing to consider a request from Jill Connors, City of Dubuque, to amend the Dubuque Industrial Center West Planned Unit Development signage regulations to allow directional signs to be 24 square feet in area, and Zoning Advisory Commission recommending approval. **ORDINANCE** Amending Title 16, Unified Development Code Of The City Of Dubuque Code Of Ordinances, By Rescinding Ordinance No. 43-23 Which Established Regulations For A PUD Planned Unit Development District With A PI Planned Industrial Designation And Adopting An Amended PUD Ordinance To Allow Directional Signs To Be 24 Square Feet In Area In All Zones Of The Dubuque Industrial Center West Planned Unit Development District
SUGGUESTED DISPOSITION:	Receive and File; Motion B; Motion A

ATTACHMENTS:

1. ZAC Letter to CC
2. Appliation
3. Vicinity Map
4. Notification Map
5. Imagery - Universal Tank
6. Directional Signage - Universal Tank
7. Staff Memo ZAC
8. Ordinance
9. Ordinance Exhibit

Planning Services Department
City Hall
50 West 13th Street
Dubuque, IA 52001-4864
(563) 589-4210 phone
(563) 589-4221 fax
(563) 690-6678 TDD
planning@cityofdubuque.org

November 5, 2025

The Honorable Mayor and City Council Members
City of Dubuque
City Hall – 50 W. 13th Street
Dubuque IA 52001

Applicant: Jill Connors, City of Dubuque
Location: Dubuque Industrial Center West
Description: To amend the Dubuque Industrial Center West Planned Unit Development signage regulations to allow directional signs to be 24 square feet in area.

Dear Mayor and City Council Members:

The City of Dubuque Zoning Advisory Commission has reviewed the above-cited request. The application, staff report, and related materials are attached for your review.

Discussion

Jason Duba, Assistant Planner, spoke on behalf of the applicant. He explained that Universal Tank is seeking to install 24 square foot directional signs. Rather than apply for a variance that would just affect this property, the City of Dubuque Economic Development Department saw the benefit in applying to change the regulation for all of Dubuque Industrial Center West. He explained that the larger directional signs can improve traffic flow and safety, especially for the movements of semi-trucks, and he noted that directional signs are not primarily for advertising the business at that location. He noted that this same increase in area was approved for the Dubuque Industrial Center South, so they felt it was fair to apply the same standard here.

There was no public input.

The Commission asked about the company logo on the sign renderings for the Universal Tank directional signs and questioned how many directional signs are allowed. Mr. Duba replied that directional signs help to identify the location for people viewing the signs and clarified that there is not a limit on the number of signs

The Commissioner discussed the size of the signs questioning whether 24 square feet is an appropriate size. Mr. Duba explained that the 24 square foot size is consistent with what is allowed in the Dubuque Industrial Center South.

The Commission questioned what other sign types of signs are allowed and Mr. Duba explained that the ordinance contains a table of sign types and size allowances for each.

Recommendation
By a vote of 6 to 0, the Zoning Advisory Commission recommends that the City Council approve the request.

A simple majority vote is needed for the City Council to approve the request.

Respectfully submitted,

Matt Mulligan, Chairperson
Zoning Advisory Commission

Attachments

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

City of Dubuque
Planning Services Department
Dubuque, IA 52001-4845
Phone: 563-589-4210
Fax: 563-589-4221
planning@cityofdubuque.org

APPLICATION FORM

Zoning Advisory Commission
- ☒ Amended PUD
- ☐ Rezoning/PUD/ID
- ☐ Text Amendment
- ☐ Simple Subdivision
- ☐ Preliminary Plat
- ☐ Major Final Plat
- ☐ Minor Final Plat
- ☐ Waiver from Site Design Standards

Zoning Board of Adjustment
- ☐ Conditional Use Permit
- ☐ Special Exception
- ☐ Variance
- ☐ Appeal

Development Services
- ☐ Annexation
- ☐ Limited Setback Waiver
- ☐ Site Plan Simple
- ☐ Site Plan Minor
- ☐ Site Plan Major
- ☐ Simple Subdivision
- ☐ Temporary Use Permit
- ☐ Port of Dubuque/ Chaplain Schmitt Island Design Review

Historic Preservation Commission
- ☐ Demolition Review
- ☐ Historic Revolving Loan
- ☐ Certificate of Economic Non-Viability
- ☐ Design Review Certificate of Appropriateness
- ☐ Advisory Design Review (Public Projects)
- ☐ Historic Designation

Please complete the applicable sections below. Please type or print legibly.

A. Property Information

Site Location/Address: Dubuque Industrial Center West

Legal Description/Parcel ID#/Subdivision: _____

Existing Zoning: PUD Proposed Zoning: PUD Site Area (square feet/acres): 693 acres

Historic District: _____ Landmark: ☐ Yes ☐ No

B. Describe proposal and reason for application (attach a letter of explanation, if necessary):

Change sign regulations to allow 24-square foot directional signs where 6-square feet signs are currently allowed.

C. Applicant/Agent Information

Name: Jill Connors, Economic Development Dept. Phone: 563.564.5686

Address: 1300 Main St City: Dubuque

State: IA Zip: 52001 Email: econdev@cityofdubuque.org

D. Property Owner(s) Information

Name(s): Various Phone: _____

Address: _____ City: _____

State: _____ Zip: _____ Email: _____

E. Certification: I/we, the undersigned, do hereby certify/acknowledge that:

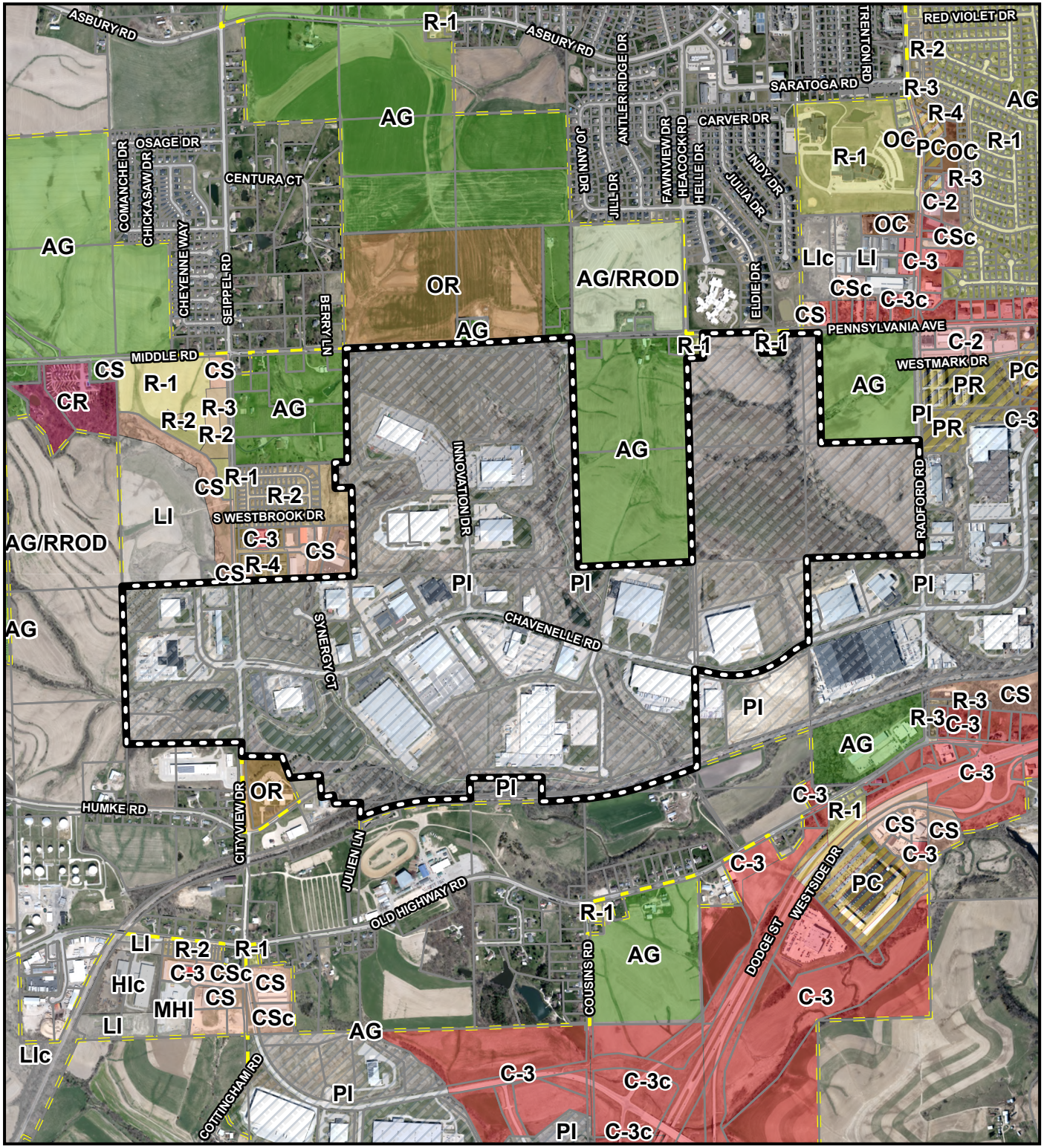
1. Payment does not guarantee approval and fees are nonrefundable;
2. All additional required written and graphic materials are attached;
3. It is the property owner's responsibility to locate property lines and to review the abstract for easements and restrictive covenants; and
4. The information submitted herein is true and correct to the best of my/our knowledge and upon submittal becomes public record.

Applicant/Agent: _____ Date: 10/13/2025

Property Owner(s): Various Date: _____

FOR OFFICE USE ONLY

Fee $NA Ck#_____ ☐CC ☐Cash Received by Jason Duba Date 10/13/2025



THE CITY OF DUBUQUE

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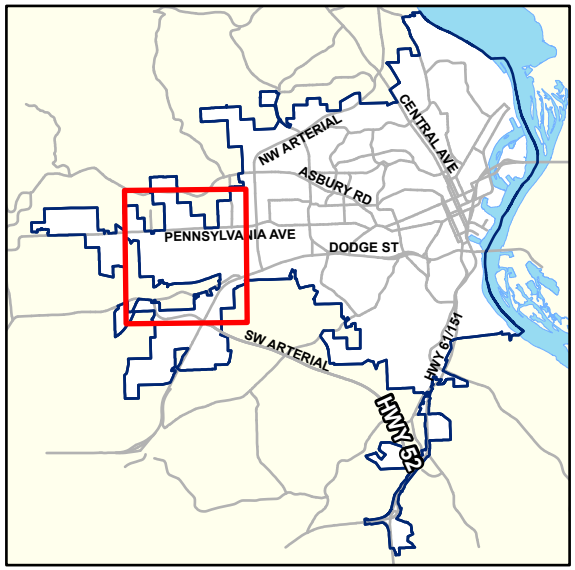
Dubuque All-America City 2007•2012•2013 2017★2019

Vicinity Map



Applicant: Jill Connors, City of Dubuque

Location: Dubuque Industrial Center West

Type: Amend PUD

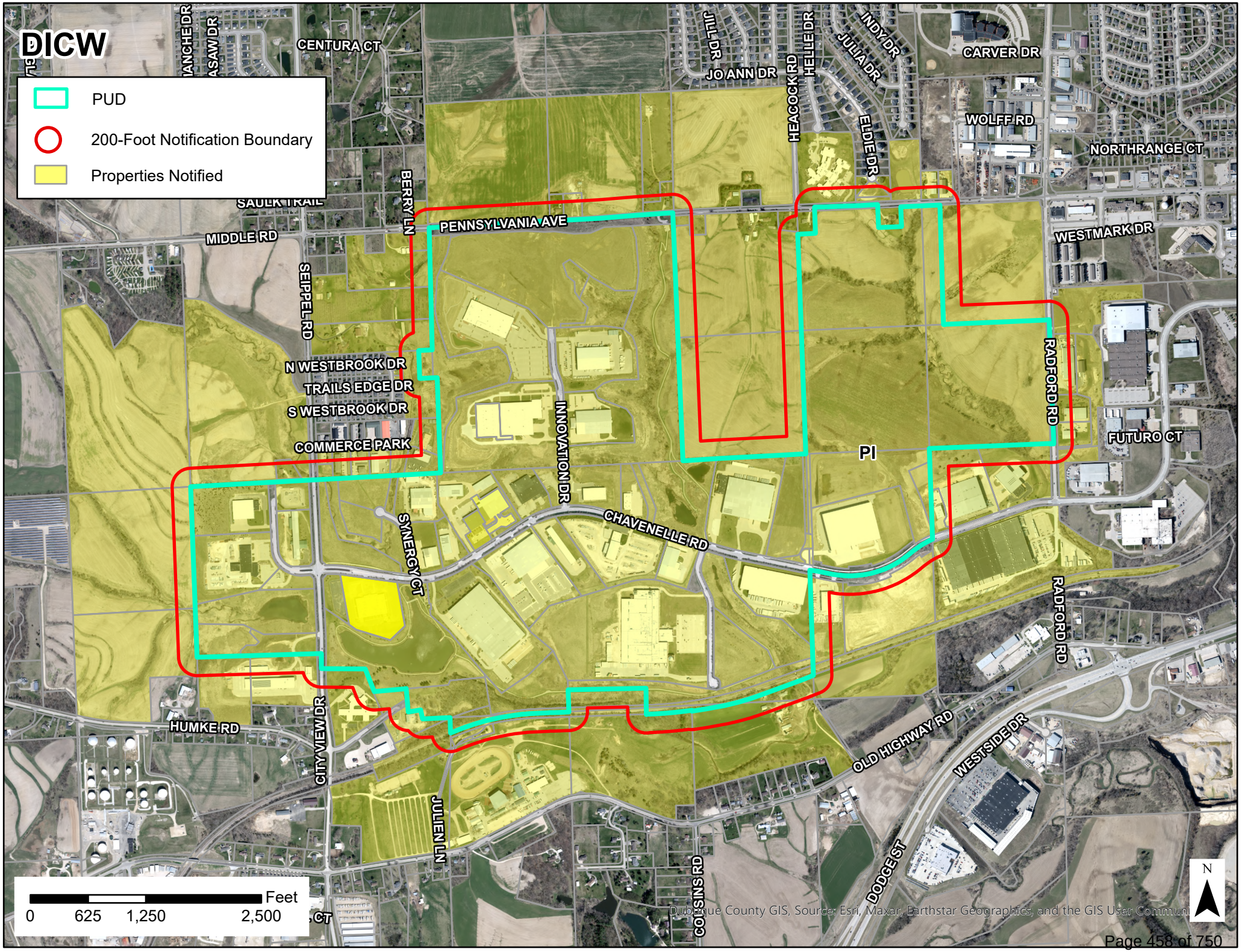
Description: To amend the Dubuque Industrial Center West Planned Unit Development signage regulations to allow directional signs to 24 square feet in area.

PUD Boundary

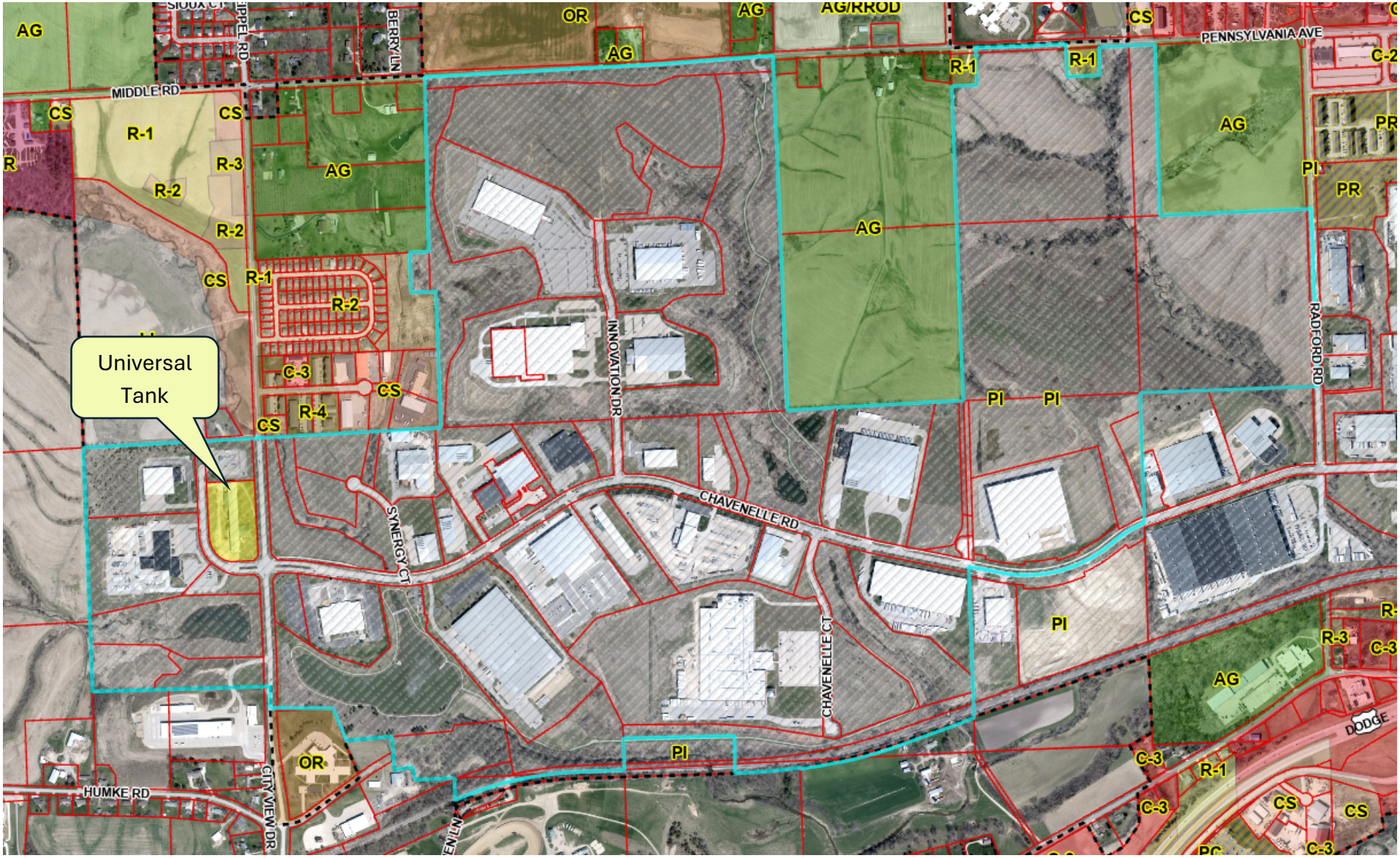
0 750 1,500 3,000
Feet

N

1:20,000


DICW
PUD
200-Foot Notification Boundary
Properties Notified
CENTURA CT
JILL DR
JO ANN DR
HEACOCK RD
HELLE DR
INDY DR
JULIA DR
ELDIE DR
CARVER DR
WOLFF RD
NORTHRANGE CT
BERRY LN
SAULK TRAIL
MIDDLE RD
PENNSYLVANIA AVE
WESTMARK DR
SEIPPEL RD
N WESTBROOK DR
TRAILS EDGE DR
S WESTBROOK DR
COMMERCE PARK
INNOVATION DR
RADFORD RD
FUTURO CT
PI
SYNERGY CT
CHAVENELLE RD
HUMKE RD
CITY VIEW DR
JULIEN LN
OLD HIGHWAY RD
WESTSIDE DR
COUSINS RD
DODGE ST
Feet
0
625
1,250
2,500
N
Dubuque County GIS, Source: Esri, Maxar, Earthstar Geographics, and the GIS User Commun

8025 Chavenelle Rd, Dubuque Industrial Center West

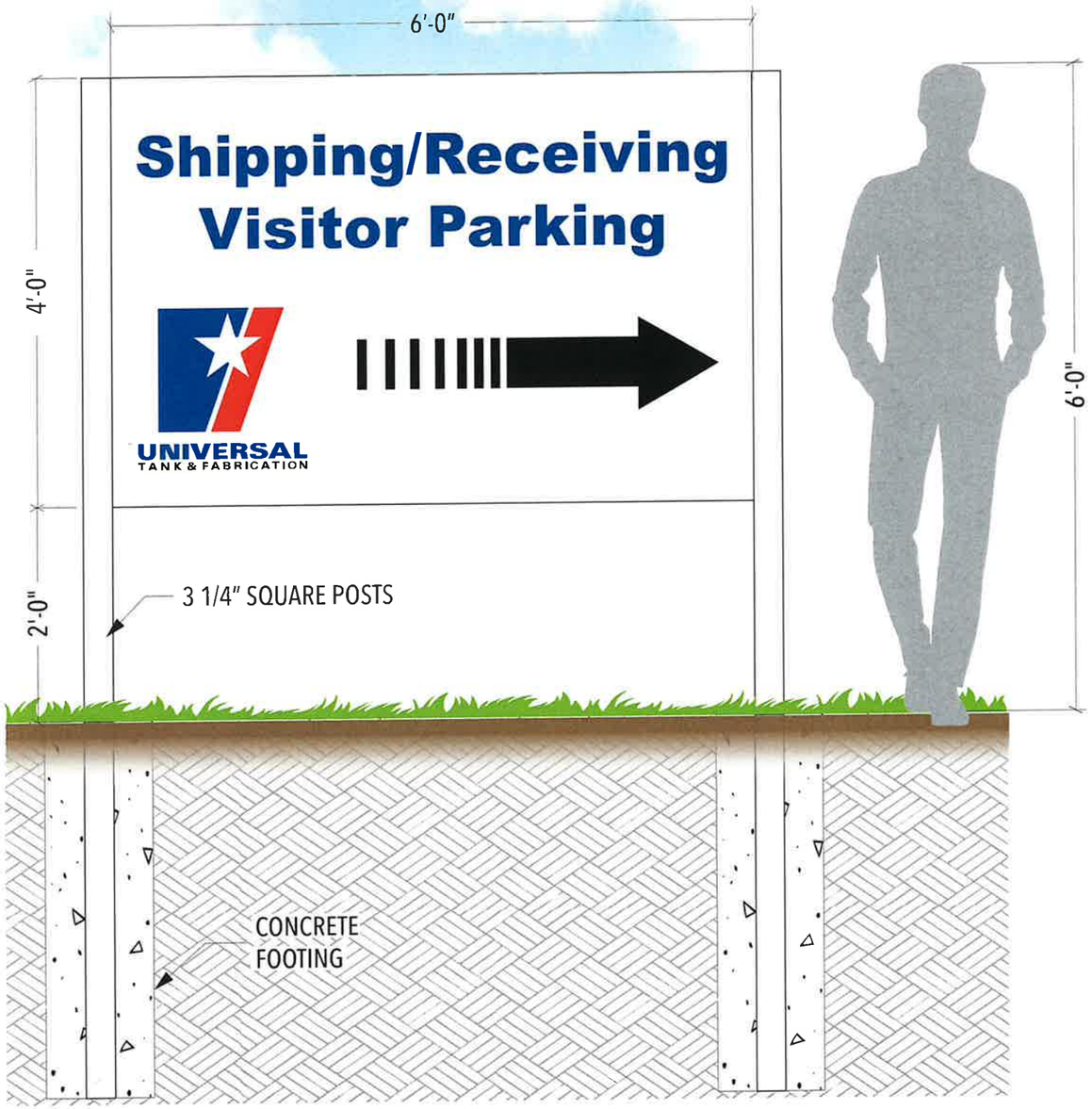


Dubuque Industrial Center West PUD outlined in blue, Universal Tank site highlighted in yellow

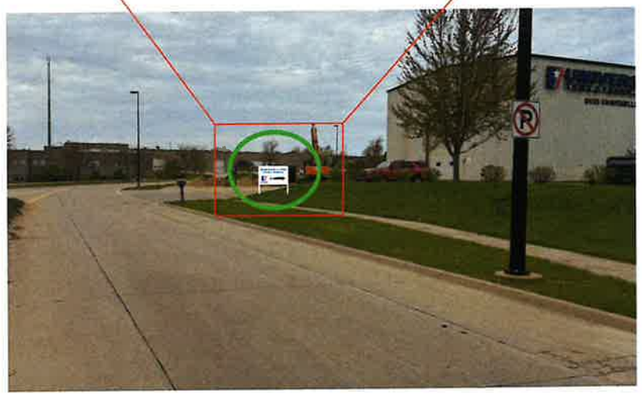
8025 Chavenelle Rd, Dubuque Industrial Center West

Oblique View of subject property, March 2024 imagery, Eagleview

Freestanding Directional - 1 (Non-Illuminated) Chavenelle Rd.



PROPOSED



D/S Non Illuminated Exterior Post & Panel Sign

Scope: Fabricate & install a new single & double face post and panel signs.

Sign Face: to be 2" deep aluminum cabinet.

Graphics: to be high performance white vinyl applied to first surface.

Posts: to be 3.25" square aluminum, painted white.

Mounting: Signs mounted between aluminum posts and secured with aluminum angle.

Posts installed in ground and secured with concrete.

SCALE 3/4"=1'

Drawn By: PJ

Aluminum Faces - White	Paint
Aluminum Posts - White	Paint
3M Vinyl 3630-87 Royal Blue	Vinyl
3M Vinyl 3630-33 Red	Vinyl
3M High Performance - Black	Vinyl

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

All Signs Shall Be Installed In Accordance With N.E.C. Article 600

Engineering Specifications
All Signs Fabricated as per A.S.A. Specifications & 2018 I.B.C.

Electrical Specifications
All Signs Fabricated as per 2017 N.E.C. Specifications

NOTE: THIS DRAWING IS THE PROPERTY OF AURORA SIGN CO. IT IS NOT TO BE REPRODUCED, COPIED, OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM AURORA SIGN CO. CHARGES OF UP TO $2000.00 WILL BE ASSESSED FOR ANY MIS-USE OF THESE DRAWINGS.

AURORA SIGN CO.
OFFICE: 630-898-5900 • AURORASIGN.COM
30W196 CALUMET AVENUE W • WARRENVILLE, IL 60555

Prepared For: Universal Tank

Location Name:

Address: 8025 Chavenelle

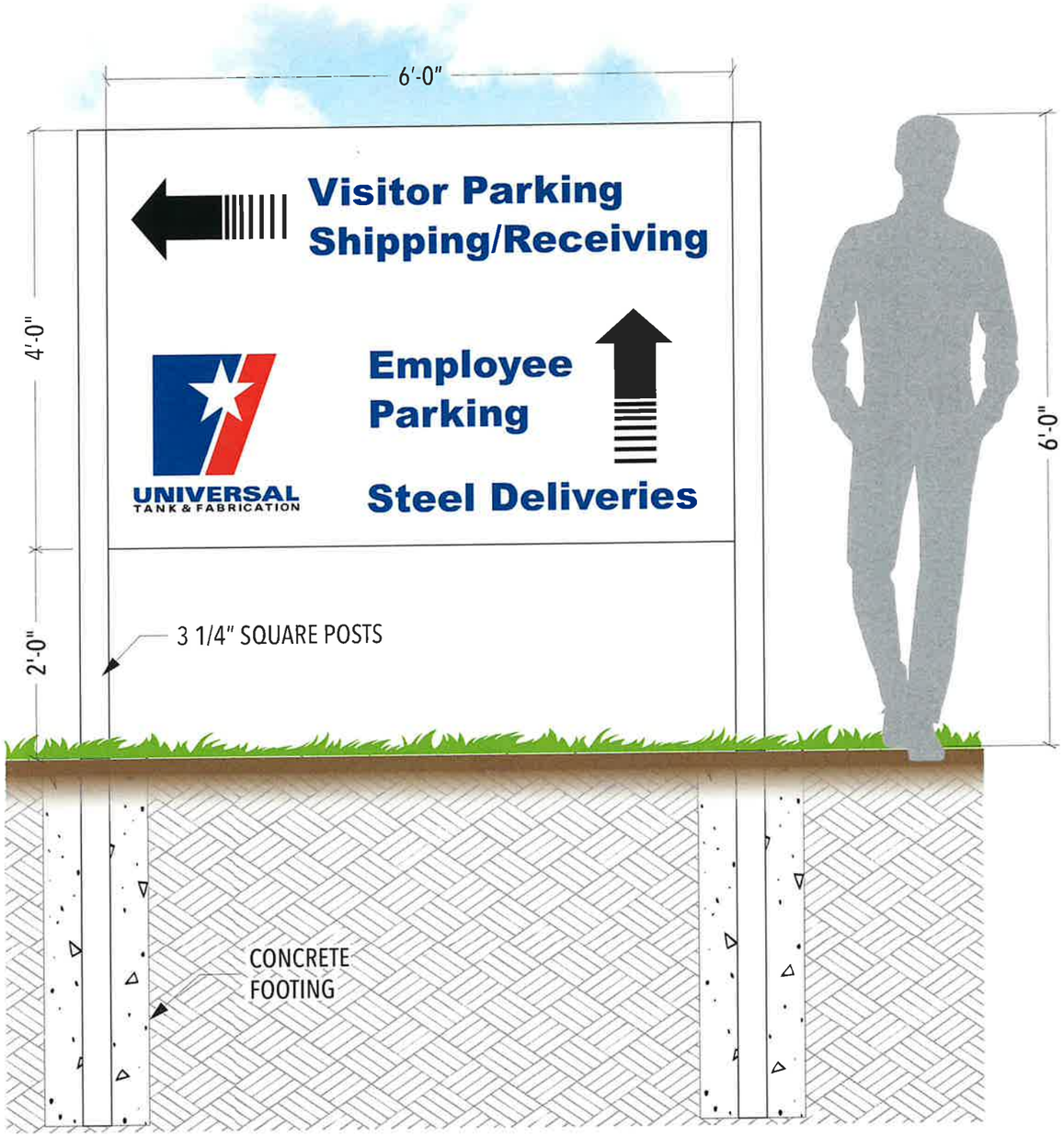
City/State: Dubuque, IA 52002

Drwg: 250878 **Sheet:** 11 **Design Date:** 07/15/2025

Rev A: Rev B: Rev C: Rev D: Rev E: Rev F:

LANDLORD APPROVAL SIGNATURE

Freestanding Directional - 2 (Non-Illuminated) Seipple-Chavenelle Rd.



PROPOSED

S/S Non Illuminated Exterior Post & Panel Sign

Scope: Fabricate & install a new single & double face post and panel signs.

Sign Face: to be 2" deep aluminum cabinet.

Graphics: to be high performance white vinyl applied to first surface.

Posts: to be 3.25" square aluminum, painted white.

Mounting: Signs mounted between aluminum posts and secured with aluminum angle.

Posts installed in ground and secured with concrete.

SCALE 3/4"=1'

Drawn By: PJ

Aluminum Faces - White	Paint
Aluminum Posts - White	Paint
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AURORA SIGN CO.
OFFICE: 630-898-5900 • AURORASIGN.COM
30W196 CALUMET AVENUE W • WARRENVILLE, IL 60555

Prepared For: Universal Tank

Location Name:

Address: 8025 Chavenelle

City/State: Dubuque, IA 52002

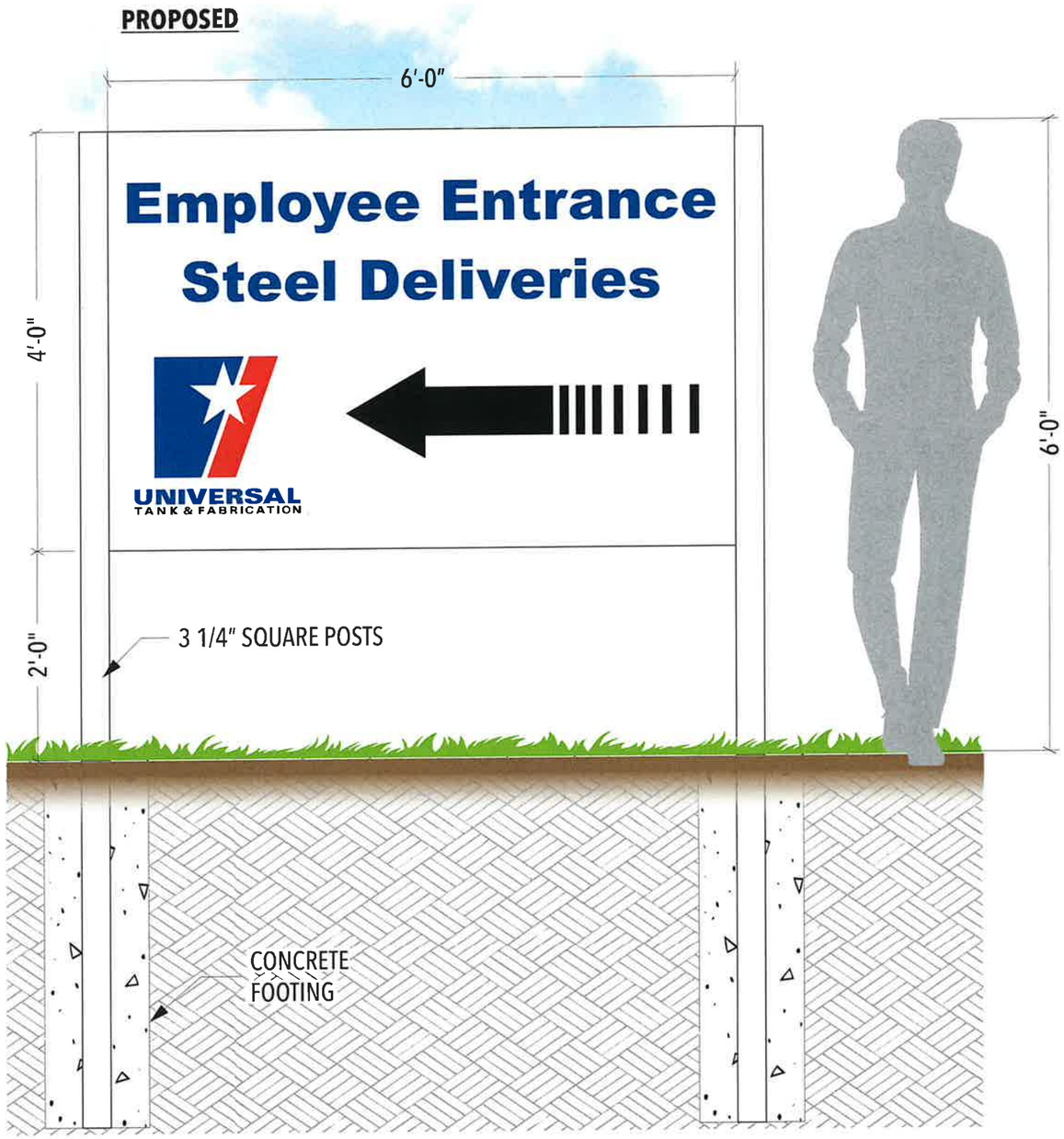
Drwg: 250878 **Sheet:** 12 **Design Date:** 07/15/2025

Rev A:	Rev D:
Rev B:	Rev E:
Rev C:	Rev F:

LANDLORD APPROVAL SIGNATURE

Freestanding Directional - 3 (Non-Illuminated) Employee and Steel Delivery

PROPOSED



D/S Non Illuminated Exterior Post & Panel Sign

Scope: Fabricate & install a new single & double face post and panel signs.

Sign Face: to be 2" deep aluminum cabinet.

Graphics: to be high performance white vinyl applied to first surface.

Posts: to be 3.25" square aluminum, painted white.

Mounting: Signs mounted between aluminum posts and secured with aluminum angle.

Posts installed in ground and secured with concrete.

INFORMATION REQUIRED

Location shown on site plan - Sign 13

SCALE 3/4"=1'	Drawn By: PJ
Aluminum Faces - White	Paint
Aluminum Posts - White	Paint
3M Vinyl 3630-87 Royal Blue	Vinyl
3M Vinyl 3630-33 Red	Vinyl
3M High Performance - Black	Vinyl

Computer generated colors are not a true match to any PMS, vinyl or paint. Rendering shown is for concept only. Actual scale and placement shown are approximate.

All Signs Shall Be Installed In Accordance With N.E.C. Article 600

Engineering Specifications
All Signs Fabricated as per A.S.A. Specifications & 2018 I.B.C.

Electrical Specifications
All Signs Fabricated as per 2017 N.E.C. Specifications

NOTE: THIS DRAWING IS THE PROPERTY OF AURORA SIGN CO. IT IS NOT TO BE REPRODUCED, COPIED, OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM AURORA SIGN CO. CHARGES OF UP TO $2000.00 WILL BE ASSESSED FOR ANY MIS-USE OF THESE DRAWINGS.

AURORA SIGN CO.
OFFICE: 630-898-5900 • AURORASIGN.COM
30W196 CALUMET AVENUE W • WARRENVILLE, IL 60555

Prepared For: Universal Tank	**Address:** 8025 Chavenelle	**Drwg:** 250878	**Sheet:** 13	**Design Date:** 07/15/2025	**LANDLORD APPROVAL SIGNATURE**
Location Name:	**City/State:** Dubuque, IA 52002	Rev A:		Rev D:	
		Rev B:		Rev E:	
		Rev C:		Rev F:	

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

November 5, 2025

TO: Zoning Advisory Commission

FROM: Jason Duba, Assistant Planner

SUBJECT: To amend the Dubuque Industrial Center West Planned Unit Development to increase the size of directional signage.

INTRODUCTION
The applicant, the City of Dubuque Economic Development Department, is requesting to amend the Dubuque Industrial Center West (DICW) Planned Unit Development (PUD) to allow for directional signs of up to 24 square feet, where the current limit is six square feet.

BACKGROUND
The DICW PUD is located along Chavenelle Road from Radford Road on the east and past Seippel Road on the west. The district includes 74 parcels of land. There are approximately 25 business entities operating in the district, including ABC Supply Company, RiteHite, Spiegel Warehousing, Theisen's, Hormel, Dubuque Screw Products, Oral Arts Dental Laboratory, ITC, IWI Motor Parts, Green Industrial Supply, FedEx, Medline, Geise Manufacturing, 1-800-TSHIRTS, DDI Agriculture, Amazon, IBI Scientific, HODGE, Tri-State Industries, Vanguard, Crown Warehouse, Dubuque YMCA, Seedlings Preschool, Dubuque Emergency Communication, City of Dubuque Information Technology, Alliant Energy, the Adams Company, and Universal Tank & Fabrication. Universal Tank is the company that is seeking an amendment to allow 24-square foot directional signage.

The PUD for the DICW was originally established in 1998 with a PI Planned Industrial designation. Five amendments have been approved to the PUD since its origination to add more land to the district and to include additional land uses.

The applicants are now requesting to amend the current Ordinance No. 43-23 to increase the maximum area of directional signs to 24 square feet.

See map on the following page.

Dubuque Industrial Center West PUD outlined in blue, Universal Tank site highlighted in yellow.

DISCUSSION

The applicant is requesting to increase the allowed area of directional signs from six square feet to 24 square feet. The Unified Development Code defines directional signs as follows:

> "Directional/Informational Sign: an on-premises sign identifying a premise, or an activity conducted upon such premises, and providing direction for the safe and efficient flow of vehicular or pedestrian traffic to such activity or premises. Directional signs shall include signs marking entrances, exits, parking areas, loading areas or other operational features of the premises."

This application from the City of Dubuque Economic Development Department is on behalf of Universal Tank and the rest of the DICW PUD. The request is coming as Universal Tank conducts additional development on their property, and they have indicated that due to the large size of their facility with lots of trucks, vehicles, and employees coming and going, the directional signs should be larger for safety.

Directional signs for this industrial district are intended to aid in the safe and efficient internal flow of trucks, goods, vehicles, and employees on the site. These signs are not for the purpose of advertising to the passing traffic. Universal Tank is installing separate Company Primary Signage for the purpose of identifying the business.

An amendment to the sign regulations of the DICW PUD ordinance would apply to all properties within the district.

Two years ago, an identical text amendment was approved for increasing the directional sign area allowance from six square feet to 24 square feet in the Dubuque Industrial Center South PUD.

RECOMMENDATION
City staff recommends that the Zoning Advisory Commission review the enclosed materials and make a recommendation to the City Council regarding the proposal to amend the Dubuque Industrial Center West Planned Unit Development to allow 24-square foot directional signs.

Attachments

Prepared by: Wally Wernimont. City Planner Address: City Hall. 50 W. 13th St Telephone: 589-4210
Return to: Adrienne Breitfelder. City Clerk Address: City Hall- 50 W. 13th St Telephone: 589-4121

ORDINANCE NO. - 25

AN ORDINANCE AMENDING TITLE 16, UNIFIED DEVELOPMENT CODE OF THE CITY OF DUBUQUE CODE OF ORDINANCES, BY RESCINDING ORDINANCE NO. 43-23 WHICH ESTABLISHED REGULATIONS FOR A PUD PLANNED UNIT DEVELOPMENT DISTRICT WITH A PI PLANNED INDUSTRIAL DESIGNATION AND ADOPTING AN AMENDED PUD ORDINANCE TO ALLOW DIRECTIONAL SIGNS TO BE 24 SQUARE FEET IN AREA IN ALL ZONES OF THE DUBUQUE INDUSTRIAL CENTER WEST PLANNED UNIT DEVELOPMENT DISTRICT.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That Title 16 of the Dubuque Code of Ordinances, Unified Development Code, is hereby amended by **rescinding Ordinance No. 43-23 and to allow directional signs to be 24 square feet in area in all zones of the Dubuque Industrial Center West Planned Unit Development district with a PI Planned Industrial Designation** for the property legally described, to wit:

Lot 2 of McFadden Farm Place No. 2, Part of Lot 1-2 McFadden Farm Place No. 4, Balance of Lot 1-2 McFadden Farm Place No. 4, Lot 1 of McFadden Farm Place No. 5, Part Lot 1A McFadden Farm Place No. 6, Balance of Lot 1A McFadden Farm Place No. 6, Balance of Lot 1 McFadden Farm Place No 6 excluding Lot 1A, Lot 4 Dubuque Industrial Center West, Lots 1-1, 2, 2-1, 3, 4, 5, 6, 7, 8 and C of Dubuque Industrial Center West 2nd Addition, Lots 1, 1-4, 2 2-4, 3, B and C of Dubuque Industrial Center West 4th Addition,

Lots 1-1, 1-2, 1-3, 1-5, 2-3, A, C and D of Dubuque Industrial Center West 5th Addition, Lots 1 and A of Dubuque Industrial Center West 6th Addition, Lots 1, 1-2 and 2-2 of Dubuque Industrial Center West 7th Addition, Lots 1, 2 and B of Dubuque Industrial Center West 8th Addition, Lot 2 of Dubuque Industrial Center West 9th Addition, Lot 1 of Dubuque Industrial Center West Exc 7425 Condominiums, Lots 1-5, 3, 6 and H of Dubuque Industrial Center West Final Plat, Lots 1, 1-C and 2 of Dubuque Industrial Center North 1st Addition, Balance of Lot 2-C of Dubuque Industrial Center North 1st Addition, Balance of Lot 3 Dubuque Industrial Center North 1st Addition excluding Lot A, Part of Lot 3 Dubuque Industrial Center North 1st Addition excluding Lot A, Part of Lot 2-C of Dubuque Industrial Center North 1st Addition, Unit 1 and Unit 2 of 7425 Condominiums located on Lot 1 Dubuque Industrial Center West, Lot 1 Dubuque Industrial Center North 2nd Addition Located in DUB T6, Part of Lot A Dubuque Industrial Center North 1st Addition in Tax District DUB A, Part of Lot A Dubuque Industrial Center North 1st Addition in Tax District DUB T6, Part of Lot 1 Unison Addition, Lots 1 and 2A Dubuque Industrial Center North 3rd Addition, Lot 2-1 SW SW & 2-1 SE SW both in Section 30 T89N R2E, Lot 2 SE SW Section 30 T89N R2E, Lot 1-1 NW ¼ NW ¼ Section 29 T89N R2E, SE ¼ NW ¼ Section 29 T89N R2E, SW ¼ NW ¼ Section 29 T89N R2E, Lot 2 SW SE and Lot 2 SE SE Section 30 T89N R2E, and to the centerline of the adjoining public right of-way, all in the City of Dubuque, Iowa

Section 2. Attached hereto and made a part of this zoning reclassification approval is an amended Conceptual Development Plan for the Dubuque Industrial Center West Planned Unit Development. It is recognized that minor shifts or modifications to the general plan layout may be necessary and compatible with the need to acquire workable street patterns, grades, and usable building sites. The general plan layout, including the requirements shall be used as the implementation guide.

Section 3. Pursuant to Iowa Code Section 414.5 (2015), as amended, and as an express condition of the reclassification, the undersigned property owner(s) agree(s) to the following conditions, all of which the property owner(s) further agree(s) are reasonable and imposed to satisfy the public needs that are caused directly by the zoning reclassification:

A) <u>Definitions</u>

1) Building Related Features

Building related features are defined as all constructed items which rise above the grade surface of the lot. These include:

a) The primary building
b) All accessory or secondary buildings
c) All exterior storage areas

d) Exterior refuse collection areas
e) Exterior mechanical equipment
f) Containerized or tank storage of liquids, fuels, gases, and other materials.

2) Vehicle Related Features

Vehicle related features are defined as all areas used for the movement and parking of all vehicles within the lot. These include:

a) Employee and visitor parking spaces.
b) Driveways from the street right-of-way line to and from parking spaces.
c) Loading spaces outside of the building.
d) Maneuvering spaces outside of the building.
e) Parking spaces for company-owned commercial vehicles.
f) Fire lanes.
g) Railroad tracks.

3) Open Space Features

Open space features are defined as those exterior areas and developed features of the lot which include:

a) Landscaped space containing lawn areas and plantings.
b) Paved, hard-surfaced, pedestrian areas such as walkways, plazas, entryways and courtyards.
c) Surface storm water detention areas not otherwise used for building-related or vehicle-related purposes.
d) Open recreation areas and recreational trail.
e) Other non-building and non-vehicular related space.

B) Use Regulations.

The following regulations shall apply to all uses made of land in the above described PUD District:

Zone A: *General Purpose and Description.* Zone A is intended to provide for a limited amount of commercial development that will serve industrial park employees with daily commercial and service needs. The development of Zone A shall resemble a small shopping center with shared access, parking and signage to promote a unified commercial appearance. Exterior storage is prohibited.

1) Principal permitted uses shall be limited to:

a) Public or quasi-public utilities including substations .
b) Business services
c) Gas station/convenience/car wash
d) Laundry/dry cleaner e Indoor restaurant
f) Drive-in/carry-out restaurant
g) Drive-up automated bank teller
h) Banks, savings and loans, and credit unions
i) Group day care center

2) Conditional uses *reserved for future use*.

3) Accessory uses shall be limited to the following:

a) Any use customarily incidental and subordinate to the principal use it serves.

4) Temporary uses shall be limited to the following:

Any use listed as a permitted use within the PUD District of a limited duration as established in Section 3-19 Temporary Uses of the Unified Development Code.

Zone B: *General Purpose and Description.* Zone B is intended to provide for a variety of uses primarily involving light manufacturing, assembly and fabrication, warehousing, wholesaling, office uses and business services. Exterior storage is prohibited.

1) Principal permitted uses shall be limited to:

a) Railroads and public or quasi-public utilities
b) General offices
c) Medical/dental lab
d) Mail-order houses
e) Printing and publishing
f) Laboratories for research and engineering
g) Wholesale sales/distributor
h) Vending/game machine sales/service
i) Cold storage/locker plants
j) Packing and processing of meat, dairy or food products, not to include stockyards or slaughter houses
k) Tool, die, and patter making
l) Manufacture, assembly, repair or storage of electrical and electronic products, components or equipment
m) Warehousing and storage facilities, not to include mini-warehouses

n) Manufacturing, processing, fabrication, assembling, packaging or other comparable treatment of goods or materials, entirely within enclosed buildings
o) Childcare centers
p) Early learning centers
q) Data centers
r) Emergency call centers

2) Accessory uses shall be limited to the following:

a) Retail outlets within a primary office/industrial building, selling products produced on-site and only as accessory to the principal use.

b) Any use customarily incidental and subordinate to the principal use it serves.

3) Temporary uses shall be limited to the following:

Any use listed as a permitted use within the PUD District of a limited duration as established in Section 3-19 Temporary Uses of the Unified Development Code.

Zone C: *General Purpose and Description.* Zone C is intended to provide for a variety of uses primarily involving light manufacturing, assembly and fabrication, warehousing, wholesaling, and office uses. Exterior storage is allowed with some restrictions, and must be screened from view from both the public right-of-way and surrounding privately owned property.

1) Principal permitted uses shall be limited to:

a) Railroads and public or quasi-public utilities
b) Corporate offices
c) Medical/dental lab.
d) Mail-order houses-
e) Printing and publishing
f) Laboratories for research and engineering
g) Moving/storage facilities
h) Wholesale sales/distributor
i) Freight transfer facilities
j) Vending/game machine sales/service
k) Cold storage/locker plants
l) Packing and processing of meat, dairy or food products, not to include stockyards or slaughter houses
m) Tool, die, and pattern making

n) Manufacture, assembly, repair or storage of electrical and electronic products, components or equipment
o) Warehousing and storage facilities, not to include mini-warehouses
p) Manufacturing, processing, fabrication, assembling, packaging or other comparable treatment of goods or materials, entirely within enclosed buildings
q) Animal hospital or clinic
r) Kennel
s) Pet daycare or grooming

2) Conditional uses shall be limited to the following:

a) Day care center, within a primary office/industrial building or as an accessory structure on the same lot. Day care centers are subject to state and local regulations.

1) Indoor floor area (excluding halls and bathrooms) must be provided per child in areas occupied by cribs as per State Code;

2) Indoor floor area (excluding halls and bathrooms) must be provided per child in areas not occupied by cribs times the licensed capacity as per State Code;

3) Fenced outdoor recreation space, must be provided per child using the space at a given time as per State Code;

4) Such facility shall provide for the loading and unloading of children so as not to obstruct public streets or create traffic or safety hazards;

5) All licenses have been issued or have been applied for awaiting the outcome of the Board's decision;

6) No group day care center may be located within the same structure as any gas station, bar/tavern, automated gas station or any facility selling, servicing, repairing or renting vehicles;

7) The parking group requirements can be met

8) The conditional use applicant certifies that the premises on which the group day care center will be located complies with, and will for so long as the group day care center is so located, continue to comply with all local, state and federal regulations governing hazardous substances, hazardous wastes, and hazardous materials, including, but not limited to Iowa Code chapter 455B (1991); 42 U.S.C. Section 9601 of the Federal

Comprehensive Environmental Response Compensation and Liability Act; 40 C.F.R. Section 3-2.4; and Section 302 of the Superfund Amendments and Reauthorization Act of 1986; and

9) If the applicant is subject to the requirements of Section 302 of the Superfund Amendments and Reauthorization Act of 1986, the Emergency Management Director shall certify whether or not the applicant has submitted a current inventory of extremely hazardous substances kept or stored on the premises. If any such extremely hazardous substances are kept or stored on the premises, the applicant shall also post in a conspicuous place on the premises a notice indicating a description of the extremely hazardous substances, and the physical and health hazards presented by such substances.

3) Accessory uses shall be limited to the following:

a) Retail outlets within a primary office/industrial building, selling products produced on-site and only as accessory to the principal use.

b) Any use customarily incidental and subordinate to the principal use it serves.

4) Temporary uses shall be limited to the following:

Any use listed as a permitted use within the PUD District of a limited duration as established in Section 3-19 Temporary Uses of the Unified Development Code.

Zone D: *General Purpose and Description.* Zone D is intended to provide appropriate locations for heavy industrial uses. Exterior storage is allowed, provided it is screened from view from public right-of-way.

1) Principal permitted uses shall be limited to: .

a) Railroads and public or quasi-public utilities
b) Corporate offices
c) Mail order houses
d) Printing and publishing
e) Laboratories for research and engineering
f) Moving/storage facilities
g) Wholesale sales/distributor
h) Freight transfer facilities

i) Fuel and ice dealers
j) Cold storage/locker plants
k) Packing and processing of meat, dairy or food products, not to include stockyards or slaughter houses
l) Compounding, processing and packaging of chemical products
m) Manufacture, assembly, repair or storage of electrical and electronic products, components or equipment).
n) Warehousing and storage facilities, not to include miniwarehouses
o) Manufacturing, processing, fabrication, assembling, packaging or other comparable treatment of goods or materials

2) Conditional uses shall be limited to the following:

a) Day care center, within a primary office/industrial building or as an accessory structure on the same lot. Day care centers are subject to state and local regulations.

1) Indoor floor area (excluding halls and bathrooms) must be provided per child in areas occupied by cribs as per State Code;

2) Indoor floor area (excluding halls and bathrooms) must be provided per child in areas not occupied by cribs times the licensed capacity as per State Code;

3) Fenced outdoor recreation space must be provided per child using the space at a given time as per State Code;

4) Such facility shall provide for the loading and unloading of children so as not to obstruct public streets or create traffic or safety hazards;

5) All licenses have been issued or have been applied for awaiting the outcome of the Board's decision;

6) No group day care center may be located within the same structure as any gas station, bar/tavern, automated gas station or any facility selling, servicing, repairing or renting vehicles;

7) The parking group requirements can be met

8) The conditional use applicant certifies that the premises on which the group day care center will be located complies with, and will for so long as the group day care center is so located, continue to comply with all local, state and federal

regulations governing hazardous substances, hazardous wastes, and hazardous materials, including, but not limited to Iowa Code chapter 455B (1 991); 42 U.S.C. Section 9601 of the Federal Comprehensive Environmental Response Compensation and Liability Act; 40 C.F.R. Section 3-2.4; and Section 302 of the Superfund Amendments and Reauthorization Act of 1986; and

9) If the applicant is subject to the requirements of Section 302 of the Superfund Amendments and Reauthorization Act of 1986, the Emergency Management Director shall certify whether or not the applicant has submitted a current inventory of extremely hazardous substances kept or stored on the premises. If any such extremely hazardous substances are kept or stored on the premises, the applicant shall also post in a conspicuous place on the premises a notice indicating a description of the extremely hazardous substances, and the physical and health hazards presented by such substances.

3) Accessory uses shall be limited to the following:

a) Retail outlets within a primary office/industrial building, selling products produced on-site and only as accessory to the principal use.

b) Any use customarily incidental and subordinate to the principal use it serves.

4) Temporary uses shall be limited to the following:

Any use listed as a permitted use within the PUD District of a limited duration as established in Section 3-19 Temporary Uses of the Unified Development Code.

Zone E: *General Purpose and Description*. Zone is intended to provide a location for businesses that require exterior handling or storage of materials or equipment. Exterior handling or storage is allowed, except along Seippel Road, where it is prohibited.

1) Principal permitted uses shall be limited to:

a) Public or quasi-public utilities
b) Corporate offices
c) Mail-order houses.

d) Printing and publishing
e) Laboratories for research and engineering
f) Moving/storage facilities
g) Wholesale sales/distributor
h) Freight transfer facilities.
i) Fuel and ice dealers
j) Cold storage/locker plants
k) Packing and processing of meat, dairy or food products, not to include stockyards or slaughter houses
l) Compounding, processing and packaging of chemical products
m) Manufacture, assembly, repair or storage of electrical and electronic products, components or equipment
n) Warehousing and storage facilities, not to include mini-warehouses
o) Manufacturing, processing, fabrication, assembling, packaging or other comparable treatment of goods or materials entirely within enclosed buildings.
p) Contractors shop/yard
q) Recycling industries entirely within enclosed buildings with no outdoor storage
r) Timber processing

2) Conditional uses *reserved for future use*.

3) Accessory uses shall be limited to the following:
a) Retail outlets within a primary office/industrial building, selling products produced on-site and only as accessory to the principal use.
b) Any use customarily incidental and subordinate to the principal use it serves.

4) Temporary uses shall be limited to the following:

Any use listed as a permitted use within the PUD District of a limited duration as established in Section 3-19 Temporary Uses of the Unified Development Code.

Zone O: *General Purpose and Description*. Zone O is intended to serve as an amenity to the industrial park, providing open space and control of storm water to protect downstream properties.

1) Principal permitted uses shall be limited to:

a) Railroads and public or quasi-public utilities

b) Parks, nature areas, playgrounds, and similar recreational uses
c) Picnic areas
d) Recreational trails
e) Club houses, shelter houses, tennis courts, or playground equipment, or other recreational buildings and structures when associated with parks, nature areas, playgrounds, recreational facilities
f) Construction of dams, reservoirs, or detention ponds

2) Conditional uses *reserved for future use*.

3) Accessory uses shall be limited to the following:
a) Any use customarily incidental or subordinate to the principle use it serves.

4) Temporary uses *reserved for future use*.

C. Lot and Bulk Regulations.

Development of land in Zones A, B, C, D, E and O shall be regulated as follows:

1) All building structures and activities shall be located in conformance with the attached conceptual development plan and all final site development plans shall be approved in accordance with provisions of the PUD District regulations of this ordinance and of Section 5-24 PUD Planned Unit Development of the Unified Development Code.

2) All buildings related features in Zones A, B, C, D, E and O shall be in accordance with the following bulk regulations chart:

Zone	Minimum Lot area In Acres	Lot Frontage Minimum	Front Yard Setback Minimum Feet	Side Yard Setback Minimum Feet	Rear Yard Setback Minimum Feet	Building Height Maximum Feet
A	1/2 acre	100	20	10*	20	30
B	2 acres	100	50	10	25	50
C	2 acres	100	50	25	25	75
D	2 acres	100	50	25	50	100
E	2 acres	100	50	10	25	50
O	N/A	N/A	N/A	N/A	N/A	N/A

*0-foot side yard setbacks from property lines shall be permitted for attached buildings.

a) Lots smaller than minimum will be allowed if the parcel is consolidated or combined with a larger lot. Substations for public and quasi-public utilities shall be exempt from lot frontage and lot area requirements.

b) Maximum lot coverage shall be 80 percent. All building and vehicle related features shall be considered when calculating total land area coverage, except fire lanes and railroad tracks.

c) Maximum building height shall be as stipulated in the bulk regulations chart above, except the following may exceed the height limit: cooling towers, condensers, elevator bulkheads, stacks and other necessary mechanical equipment and their protective housing. Heating, ventilating and air conditioning (HVAC) equipment is limited to 10 feet above height limitation, except in Zone A where 30 feet maximum height includes HVAC equipment.

d) Within required front, side and rear setbacks, only driveways, fire lanes, railroad tracks, open space features, and primary and secondary signage are allowed. Parking lots may encroach up to 50% into a required front yard setback.

D. Parking and Loading Regulations

1) All vehicle-related features, except for railroad tracks, shall be surfaced with either asphalt or concrete.

2) All parking and loading spaces shall be delineated on the surfacing material by painted strips or other permanent means.

3) The number, size and design of parking spaces shall be governed by applicable provisions of City of Dubuque Unified Development Code.

4) The number, size and design and location of parking spaces designated for persons with disabilities shall be according to the local, state or federal requirements in effect at the time of development.

5) The location and number of private driveway intersections with public streets shall be reviewed and approved by the City Engineer. Access shall generally be limited to internal streets.

6) No on-street maneuvering of delivery vehicles will be allowed on any street. Lots shall provide all necessary maneuvering space for delivery vehicles within the boundaries of the lots.

7) All loading docks for shipping and receiving of raw and manufactured goods shall be designed to provide for the direct movement of goods between the deliver vehicle and the interior of the building.

E. Sign Regulations

1) Applicability of Cit of Dubuque Ordinances: The provisions of Section 15 Signs of the Unified Development Code shall apply unless further regulated by this section.

2) Off-Premise Signs: Off-premise signs shall be prohibited.

3) On-Premise Signs: On-premise signs shall be erected or constructed in accordance with the following regulations.

a) Allowable content: signs, messages and graphics shall be limited to the following contents:

1) Industrial Center signs: limited to identification of Dubuque Industrial Center West

- Entrance signs
- Directory signs

2) Company primary signs: limited to identification of uses in Zones B, C, D and E

- Identification of company name
- Identification of company products or services by generic name only
- Graphic symbol or logo identified with the company

3) Commercial primary signs: limited to identification of uses in Zone A

- Identification of business name
- Identification of business products or services by generic names only
- Graphic symbol or logo identified with the business

4) Secondary signs: allowable in all zones

- Street address
- Directional messages necessary for the safe and efficient flow of vehicular and pedestrian traffic on the lot

- Identification of visitor entrances to the building, shipping and receiving docks and other delivery points
- Identification of assigned parking spaces and parking spaces accessible to persons with disabilities
- Temporary announcements of pending or new construction
- Commemorative messages

b) Schedule of sign regulations: allowable structural type, size, number and height shall be limited to the following requirements.

Type of Sign	Maximum Size	Maximum Number	Allowable Structure Type	Maximum Height*
Industrial Center Entrance Signs	200 square feet per sign face	Six (6) signs	Monument	12 feet
Industrial Center Directory Signs	30 square feet per sign face	Three (3) signs	Monument	8 feet
Company Primary Signs	10% of building wall sign is mounted on or 400 total square feet of sign area, whichever is less.	2 signs per street frontage per business	Wallmounted	Below eave or parapet
	150 square feet per sign face	1 sign per business restricted to interior street frontages only	Monument	10 feet
Commercial Primary Signs	100 square feet per sign face	2 signs per business provided only 1 sign may be a monument -style sign	Wallmounted	Below eave or parapet
			Monument	10 feet
Secondary Signs	**24** square feet per sign face	No maximum number	Wallmounted	Below eave or parapet
			Monument	6 feet

*The height of monument-style signs shall be measured from average grade to top of sign structures.

c) Variances: Variances from sign requirements for size, number and height may be requested. Such variances shall be reviewed by the Zoning Board of Adjustment in accordance with Section 86 Variance Procedure of the Unified Development Code.

d) Lighting: Signs may be illuminated only by means of indirect lighting, whereby all light sources and devices are shielded from view by opaque or translucent materials, or internally illuminated by means of a light source completely enclosed by the sign panel.

e) Motion: No signs may include any device or means, mechanical, electrical or natural, which shall cause any motion of the sign panel or any part thereof. No flashing lights or changing colors shall be allowed.

F. Exterior Storage Regulations

Exterior storage shall be in accordance with the following regulations:

Zone	Allowable Products Stored	Allowable Location	Allowable Screening Materials	Minimum Opacity	Maximum Height of Screening
A	PROHIBITED				
B	PROHIBITED				
C	Finished Goods	Rear or side yards	Synthetic materials, wood, masonry, brick or stone similar to building color	50%	10 feet
D	Raw or finished goods; equipment	Rear or side yards	Similar to building color	50%	12 feet
	Raw of finished goods; equipment	Rear or side yards	Similar to building color	100%	15 feet
O	PROHIBITED				

*Exterior storage is prohibited on lots fronting Seippel Road.

1) Exterior storage of materials, which could be blown into the air or strewn about by the wind, shall be prohibited.

2) Exterior storage, where allowed, shall not encroach into a front yard. A front yard may exceed the required front yard setback.

3) The ground area coverage of exterior storage areas shall be the area contained inside the required screening. This area shall be considered to be a building-related feature for purposes of calculating total land area coverages.

4) Exterior storage (where allowed) must be screened from view from adjacent public right-of-way. In Zone C, exterior storage must be screened from both the public right-of-way and surrounding privately owned property.

5) The screening height shall be measured from the ground level outside the line of the screen. Screens built on sloping grades shall be stepped so that their top line shall be horizontal.

6) Required screening is intended to buffer surrounding property from the negative visual impact created by the storage of raw or finished goods, materials and equipment that can adversely impact the value of adjacent property.

7) The City Planner may grant a waiver for screening to exceed the maximum height allowed, when topography or height of individual finished products or equipment could make it impossible to completely screen a storage area from every vantage point. The City Planner may not grant waiver in maximum screening height for raw materials or stacked goods.

8) All exterior entrances to a screened storage area shall be provided with a gate or door of similar design to that of the screen.

9) Long-term storage of products or materials in semi-trailers or shipping containers is prohibited.

G. Exterior Trash Collection Area Requirements

1) Exterior trash collection areas shall include collection bins, dumpsters, and similar waste receptacles for the short-term storage and collection of trash. Trash shall include garbage, scrap, recyclables, debris and similar materials.

2) The storage of trash shall be limited to that produced by the principal permitted use and accessory uses of the lot. Exterior storage of trash, which could be blown into the air or strewn about by the wind, shall be prohibited.

3) The ground area coverage of exterior trash collection areas shall be the area contained inside the required screening. This area shall be considered a building-related feature for purposes of calculating total land area coverages.

4) Exterior trash collection areas shall be located in rear or side yards only. Exterior trash collection areas shall not encroach into a front yard. A front yard may exceed the required front yard setback.

5) All exterior trash collection areas and the materials contained therein shall be screened from view from the adjacent public right-of-way.

6) The screening shall be a completely opaque fence, wall or other feature not exceeding a height of 10 feet measured from the ground level outside the line of the screen. Screens built on sloping grades shall be stepped so that their top line shall be horizontal.

7) Exposed materials used to construct the opaque screen shall be similar in appearance to materials used for exterior building walls. All exterior entrances to a screened trash area shall be provided with a gate or door of similar design to that of the screen.

8) If a 10-foot high screen fails to shield the exterior trash collection area from view from the adjacent public right-of-way, evergreen plantings may be required in addition to the screening. Evergreen plant materials shall be selected and designed so that they will screen the area from the adjacent public right-of-way within five (5) years.

H. Landscaping Regulations

The following Landscape Regulations shall apply to each lot:

1) Plant Materials: The open space area of each lot shall be planted with permanent lawn and ground covers, shrubs and trees. It is the intent of these regulations that the development of required open spaces shall reflect a high quality of environmental design.

2) Landscaping: The following is the minimum requirement of trees and shrubs, by number and size, and the type of ground cover required. Street trees planted in public street right-of-way shall not be counted toward fulfillment of the minimum site requirements set forth below. Plant species to be used for landscaping shall be in accordance with the City of Dubuque street tree policy. Existing trees and shrubs to be retained on site may be counted toward fulfillment of the landscaping requirements.

a) Minimum tree planting requirements for any new development in the Dubuque Industrial Center West shall be one (1) tree of the following size per 1,600 square feet of required open space:

40% minimum: 2-2 1/2" caliper diameter deciduous and/or 8-foot height or greater evergreen.

Balance: 1 1/2 - 2" caliper diameter deciduous and/or 6-foot height evergreen.

b) Minimum shrub requirements at the time of planting for any development in the PUD District, shall be 6 shrubs, or 1 shrub per 1 ,000 square feet of required open space, whichever is greater.

Shrubs shall be a minimum of 18" height or minimum of one (1) gallon potted.

3) Landscape berms and/or plantings shall be required as screening for parking areas adjacent to public streets and shall be a minimum of three (3) feet in height and can utilize natural grade changes to achieve the required 50% opacity landscaping screen. Parking lot screening is in addition to required landscaping of open space areas.

4) Trees shall be provided in all parking lot islands, which are of sufficient size to ensure the growth and survival of the trees. Trees planted in parking lot islands may be counted toward the minimum tree planting requirements.

5) The developer of any lot fronting Seippel Road and/or Chavanelle Road shall participate in the planting trees compatible in species and spacing with tree plantings, which have previously been completed by the City along said streets.

6) The installation of required planting materials may be phased in direct proportion to the phasing of building construction. Required landscaping shall be installed by the date the Building Services Department issues an occupancy certificate, or if winter weather prevents planting, within six months of being issued an occupancy certificate.

7) To reduce erosion, all disturbed open space areas shall have ground cover of grass or native vegetation, which is installed as sod, or seeded, fertilized and mulched.

8) The lot owner is required to replant any and all plant materials, which have died due to any cause during the effective period of this PUD Ordinance.

9) A detailed landscape plan shall be required as part of submittal for final site development plan approval.

10) The area between the public street and the right-of-way line shall be planted with grass and maintained by the lot owner.

11) Industrial Center landscaping: Common areas and streetscapes of the PUD District shall be in accordance with the landscape plan, a copy of which is attached and made a part of this PUD ordinance.

I. Performance Standards.

The development and maintenance of uses in this PUD District shall be established in conformance with the following standards:

1) Site Lighting: exterior illumination of site features and location and design of site lighting shall be in accordance with the following requirements:

a) Exterior Illumination of site features shall be limited to the illumination of the following:

- Parking areas, driveways and loading facilities
- Pedestrian walkway surfaces and entrances to building
- Screened storage areas
- Building exterior

b) Location and design of site lighting shall be in accordance with the following requirements:

- All exterior lighting shall be designed, installed and maintained so as not to cause glare or to shine in adjacent lots and streets.
- No light source shall provide illumination onto adjacent lots, buildings or streets in excess of 1 .0-foot candle.
- All exterior lighting luminaries shall be designed and installed to shield light from the luminaire at angles above 72 degrees from vertical.
- Fixtures mounted on a building shall not be positioned higher than the roofline of the building.
- Wooden utility type poles are acceptable only for temporary use during construction.
- All electrical service lines to posts and fixtures shall be underground and concealed inside the posts.

2) Utility Locations: Service lines and mechanical equipment for utilities shall be located in accordance with the following requirements.

a) Service Lines: All electrical, telephone cable and other similar utility lines serving the building and other site features shall be located underground.

b) Mechanical Equipment: All ground-mounted electrical transformers, switching gear, relay boxes, meters, air conditioning units, heat pumps and other similar mechanical equipment shall be screened from view. Screening may consist of plantings or masonry walls. Plantings shall achieve 50% opacity after three (3) growing seasons and a masonry wall shall appear to be an integral part of the building's overall architectural design.

3) Site Plans: Final site development plans shall be submitted in accordance with Section 12 Site Plans of the Unified Development Code prior to construction of each building and vehicle-related feature unless otherwise exempted by Section 12 Site Plans.

4) Storm Water Conveyance: The developer of each lot shall be responsible for providing surface or subsurface conveyance(s) of storm water from the lot to existing storm sewers or to flow line of open drainage ways outside the lot in a means that is satisfactory to the Public Works Department of the City of Dubuque. Other applicable regulations enforced by the City of Dubuque relative to storm water management and drainage shall apply to properties in the PUD District.

5) Platting: The conceptual development plan shall serve as the preliminary plat for this PUD District. Subdivision plats and improvement plans shall be submitted in accordance with Chapter 11 Land Division of the City of Dubuque Unified Development Code.

6) Noises: Noises generated within the PUD District shall be regulated by Chapter 33, Article IV Noises, of the City of Dubuque Code of Ordinances.

7) Street Lighting: Streetlights shall be installed in accordance with City of Dubuque standards.

8) Flood Plain Regulations: The area of the PUD District that lies within the flood plain of Catfish Creek shall be subject to the regulations of Section 6-4 Flood Hazard Overlay Districts of the Unified Development Code.

9) Phased construction of Buildings and Parking Spaces: The construction of off-street parking spaces may be phased in proportion to the percentage of total building floor area constructed at any one time. Ground area set aside for future parking, loading spaces or driveways or for parking provided in excess of the minimum required number of

parking spaces shall not reduce the minimum required area for open space.

10) Other Codes and Regulations: These regulations do not relieve an owner from other applicable City, County, State and Federal codes, regulations, laws and other controls relative to the planning, construction, operation and management of property in the PUD District.

J. Open Space and Recreational Areas

Those areas not designated on the conceptual development plan as "open" shall be maintained as open space by the property owner and/or association. The recreational trail shall be maintained by the property owner and/or association.

K. **Ordinance History**

1) **Ord. 43-23: Rescinding Ord. No. 6-23, and allowing animal hospital or clinic, kennel, and pet daycare or grooming as permitted uses in Zone C of the Dubuque Industrial Center West PUD Planned Unit Development district with a PI Planned Industrial Designation.**
2) Ord. 6-23: Rescinding Ord. No. 32-18, and allowing childcare centers, early learning centers, general offices, data centers, and emergency call centers within Zone B of the Dubuque Industrial Center West PUD Planned Unit Development district with a PI Planned Industrial Designation.
3) Ord. 32-18: Rescinding Ord. No. 83-04, No. 07-02, and No. 14-98 and rezoning an approximately 124-acres of property from Agricultural District and approximately 36-acres of property from PI Planned Industrial to the regulations of the Dubuque Industrial Center West Planned Unit Development with a PI Planned Industrial designation.
4) Ord. 83-04: Amending Ord. No. 14-98 and No. 07-02 by reclassifying hereinafter described property located east of Seippel Road and south of Middle Road from Agricultural District to PUD Planned Unit Development with a PI Planned Industrial designation and adopting a conceptual development plan.
5) Ord. 07-02: Reclassifying an approximately 25-acre property located east of Seippel Road and North of the county farm from Agricultural designation to PUD Planned Unit Development District with a PI Planned Industrial designation and adopting an amended conceptual development plan, with conditions, for the Dubuque Industrial Center West.
6) Ord. 14-98: Reclassifying property located east and west of Seippel Road and north of the county farm from Agricultural designation to PUD Planned Unit Development with a PI Planned Industrial designation.

L. Transfer of Ownership
Transfer of ownership or lease of property in this PUD District shall include in the transfer or lease agreement a provision that the purchaser or lessee acknowledges awareness of the conditions authorizing the establishment of the district.

M. Modifications.
Any modifications of this Ordinance must be approved by the City Council in accordance with zoning reclassification proceedings of Section 9 of the Unified Development Code.

N. Recording.
A copy of this ordinance shall be recorded at the expense of the property owner(s) with the Dubuque County Recorder as a permanent record of the conditions accepted as part of this reclassification approval within thirty (30) days after the adoption of this ordinance. This ordinance shall be binding upon the undersigned and his/her heirs, successors and assigns.

Section 4. The foregoing amendment has heretofore been reviewed by the Zoning Advisory Commission of the City of Dubuque, Iowa.

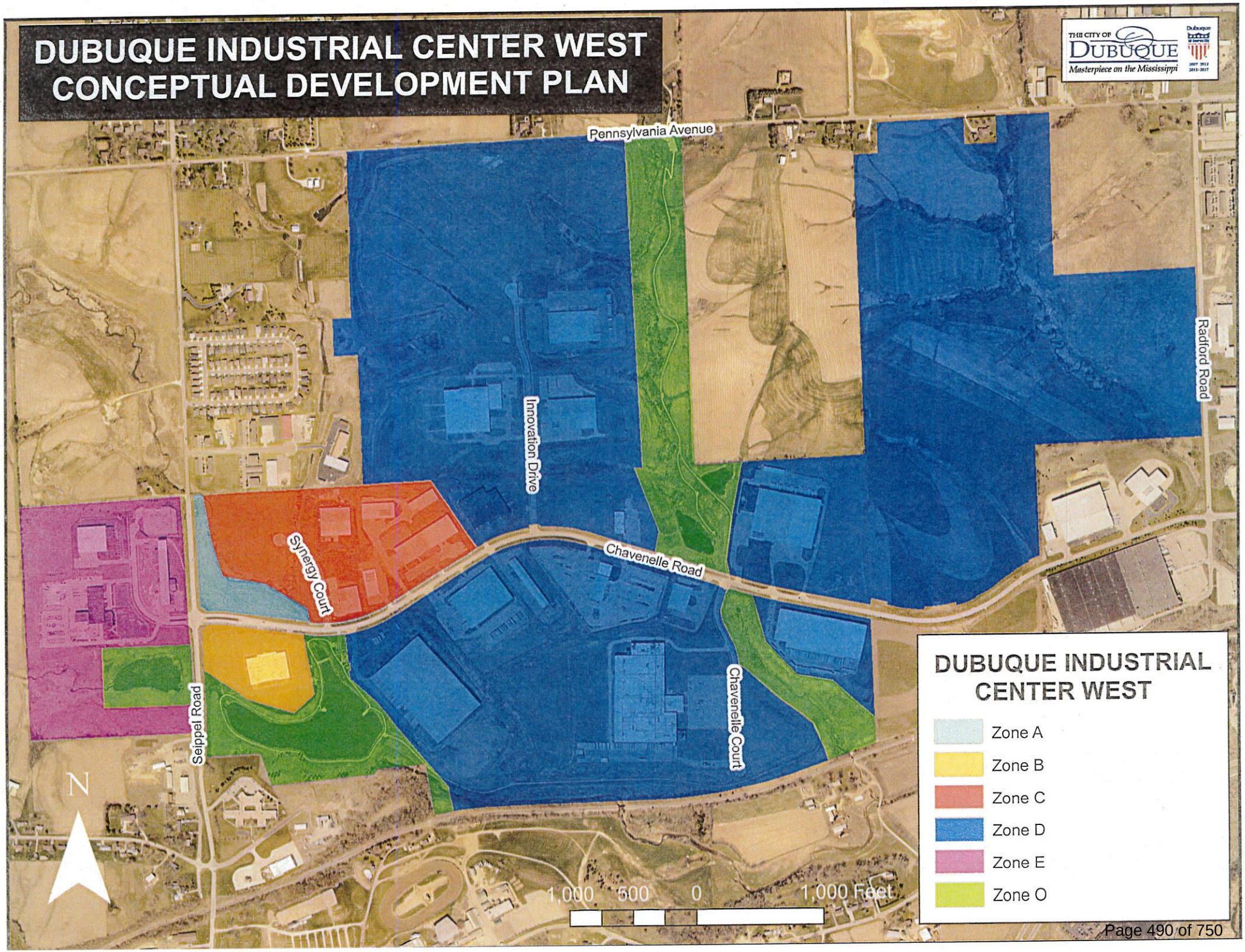
Section 5. The foregoing amendment shall take effect upon publication, as provided by law.

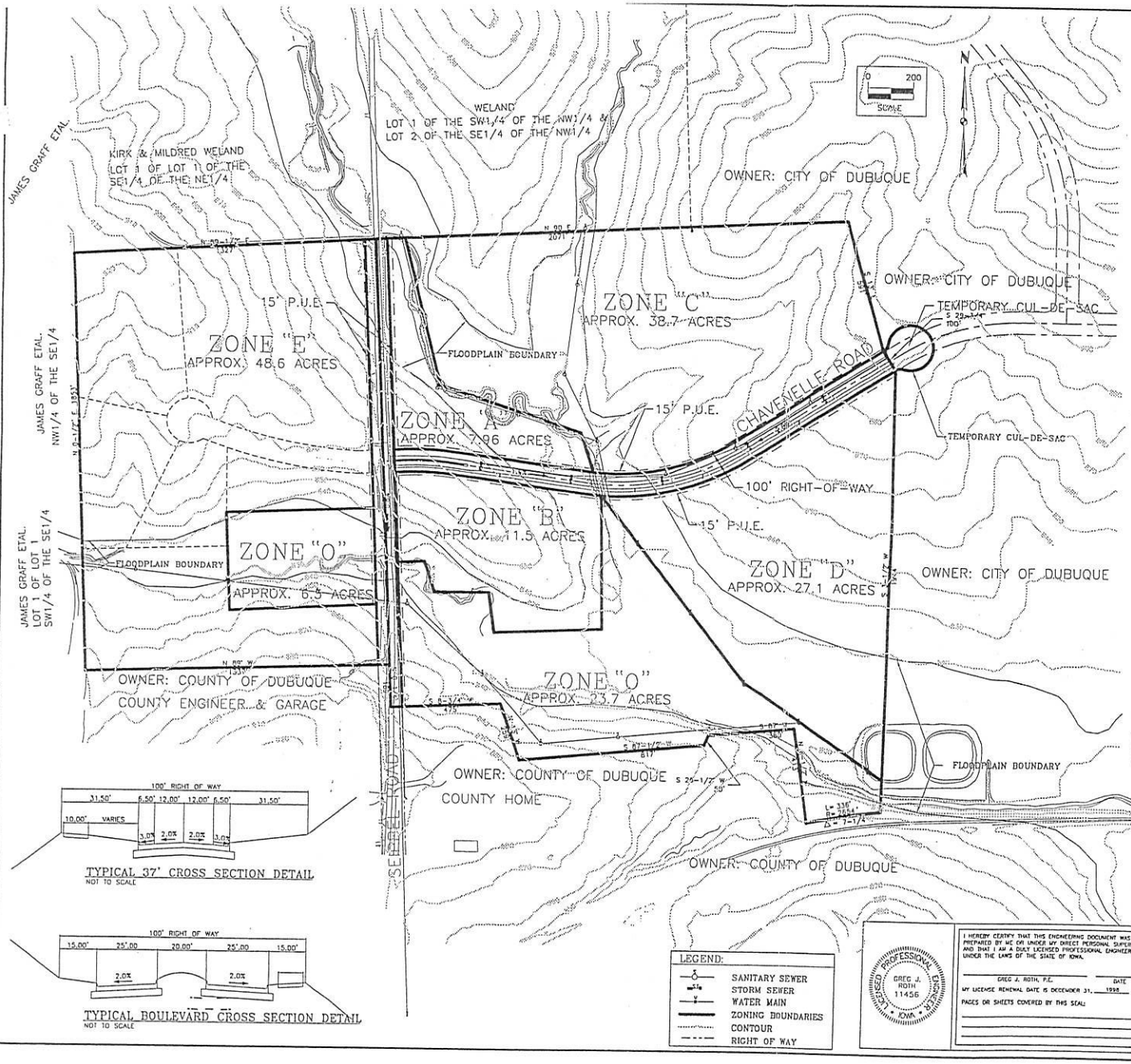
Passed, approved and adopted this ___ day of _____ , 2025.

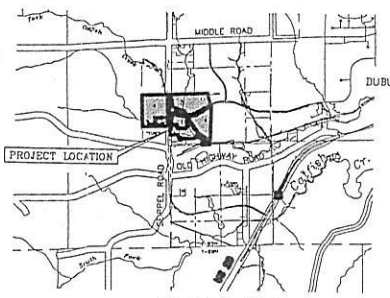
_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne Breitfelder, City Clerk


DUBUQUE INDUSTRIAL CENTER WEST
CONCEPTUAL DEVELOPMENT PLAN
THE CITY OF DUBUQUE
Masterpiece on the Mississippi
Pennsylvania Avenue
Innovation Drive
Radford Road
Synergy Court
Chavenelle Road
Seippel Road
Chavenelle Court
N
1,000 500 0 1,000 Feet
DUBUQUE INDUSTRIAL CENTER WEST
Zone A
Zone B
Zone C
Zone D
Zone E
Zone O





VICINITY MAP

LEGAL DESCRIPTION:

The NW 1/4 of the SW 1/4, Lot 1-1 of the SW 1/4 of SW 1/4, and that part of the NE 1/4 of the SW 1/4 and Lot 1-1 of the SE 1/4 of the SW 1/4 described as follows:

Beginning at the NW corner to the NE 1/4 of the SW 1/4; thence N 90° E, 733 feet along the northern boundary of the NE 1/4 of the SW 1/4; thence S 13° E, 591 feet; thence S 29-3/4° E, 100 feet; thence S 3 1/2° W, 1944 feet to the intersection with the southerly boundary of Lot 1-1 of the SE 1/4 of the SW 1/4; thence easterly 336 feet along the southern boundary of Lot 1-1 of the SE 1/4 of the SW 1/4 on a 2654 foot radius curve with a central angle of 7 1/4°; thence N 6 1/2° W, 413 feet along the eastern boundary of Lot 2-1 of the SE 1/4 of the SW 1/4; thence S 87° W, 380 feet along the northern boundary of Lot 2-1 of the SE 1/4 of the SW 1/4; thence S 27° W, 50 feet along the northern boundary of Lot 2-1 of the SE 1/4 of the SW 1/4; thence S 87-1/2° W, 35 feet along the northern boundary of Lot 2-1 of the SE 1/4 of the SW 1/4; to the intersection with the SW corner of Lot 1-1 of the SE 1/4 of the SW 1/4; thence N 0 1/2° E, 971 feet to the intersection with the NW corner of Lot 1-1 of the SE 1/4 of the SW 1/4; thence N 0 1/2° E, 971 feet to the intersection with the NW corner of the NE 1/4 of the SW 1/4, thence S 0 1/2° W, 1325 feet to the point of beginning, all in Section 30, Township 89 North, Range 2 East of the Fifth Principal Meridian, Dubuque County, Iowa.

Also Lot 1 of the NE 1/4 of the SE 1/4, and commencing at the NE corner of Lot 1-1-1 of the SE 1/4 of the SE 1/4; thence S 0° W, 562 feet to the point of intersection with the NE corner of Lot 2-1-1 of the SE 1/4 of the SE 1/4; thence N 89° W, 763 to the point of intersection with the NW corner of Lot 2-1-1 of the SE 1/4 of the SE; thence N 89° W, 574 to the point of intersection with the west boundary of Lot 1-1-1 of the SE 1/4 of the SE 1/4; thence N 0 1/2° E, 529 along the western boundary of Lot 1-1-1 of the SE 1/4 of the SE 1/4 to the point of intersection with the SW corner of Lot 1 of the NE 1/4 of the SE 1/4; thence N 89 1/2° E, 1334 feet along the southern boundary of Lot 1 of the NE 1/4 of the SE 1/4 to the point of beginning; Section 25, Township 89 North, Range 1 East of the Fifth Principal Meridian, Dubuque County, Iowa.

All bearing and distances in this description are approximate and for the purpose of the Planned Unit Development zoning only. Final bearings and distances of the legal boundary will be shown on the final subdivision plat.

SCHEDULE:

EVENT:	COMPLETION DATE
GRADING	NOVEMBER 1998
UTILITIES	NOVEMBER 1998/APRIL 1999
PAVING	JUNE 1999
LANDSCAPING	FALL 1999

OWNER:
COMMUNITY AND ECONOMIC DEVELOPEMENT DEPARTMENT
CITY OF DUBUQUE
50 WEST 13th STREET
DUBUQUE, IOWA 52001
PHONE # (319) 589-4210

ENGINEER/SURVEYOR
KIRKHAM, MICHAEL AND ASSOCIATES
11021 AURORA AVENUE
URBANDALE, IOWA 50322
PHONE (515) 270-0848

AREA SUMMARY

TOTAL SITE	172.7 Ac.
CHAVENELLE R.O.W.	5.3 Ac.
SEIPPEL R.O.W.	3.5 Ac.
ZONE "O"	30.0Ac.

TYPICAL 37' CROSS SECTION DETAIL
NOT TO SCALE

TYPICAL BOULEVARD CROSS SECTION DETAIL
NOT TO SCALE

LEGEND:
- SANITARY SEWER
- STORM SEWER
- WATER MAIN
- ZONING BOUNDARIES
- CONTOUR
- RIGHT OF WAY

REGISTERED PROFESSIONAL ENGINEER
GREG J. ROTH
11456
IOWA

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

GREG J. ROTH, P.E. DATE

MY LICENSE RENEWAL DATE IS DECEMBER 31, 1998.

PAGES OR SHEETS COVERED BY THIS SEAL:

KIRKHAM MICHAEL CONSULTING ENGINEERS IOWA

DUBUQUE INDUSTRIAL CENTER WEST
PLANNED UNIT DEVELOPMENT
DUBUQUE

EXHIBIT "A"
CONCEPTUAL DEVELOPMENT PLAN

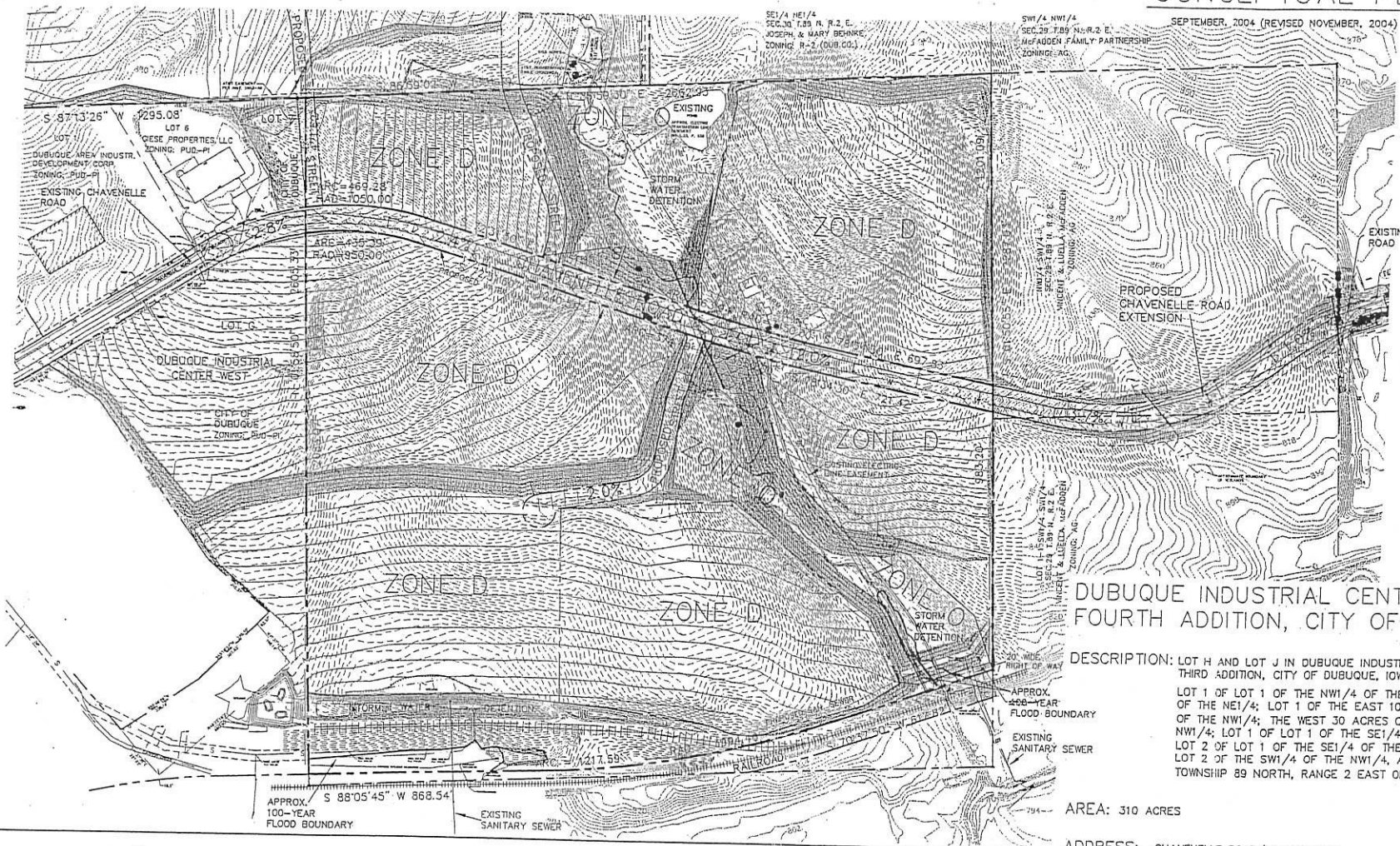
DATE	JULY 1998
JOB NO.	98-048
DESIGNED	G.J.R.
DRAWN	G.J.R.
CHECKED	G.J.R.
FILE NO.	970725

SHEET 1

SEE SHEET EX.21

CONCEPTUAL PLAN (EXHIBIT "A")

SEPTEMBER, 2004 (REVISED NOVEMBER, 2004)



DUBUQUE INDUSTRIAL CENTER WEST FOURTH ADDITION, CITY OF DUBUQUE

DESCRIPTION: LOT H AND LOT J IN DUBUQUE INDUSTRIAL CENTER WEST THIRD ADDITION, CITY OF DUBUQUE, IOWA.

LOT 1 OF LOT 1 OF THE NW1/4 OF THE NE1/4; THE SW1/4 OF THE NE1/4; LOT 1 OF THE EAST 10 ACRES OF THE NE1/4 OF THE NW1/4; THE WEST 30 ACRES OF THE NE1/4 OF THE NW1/4; LOT 1 OF LOT 1 OF THE SE1/4 OF THE NW1/4; LOT 2 OF LOT 1 OF THE SE1/4 OF THE SW1/4; LOT 2 OF THE SW1/4 OF THE NW1/4, ALL IN SECTION 30, TOWNSHIP 89 NORTH, RANGE 2 EAST OF THE 5TH P.M.

AREA: 310 ACRES

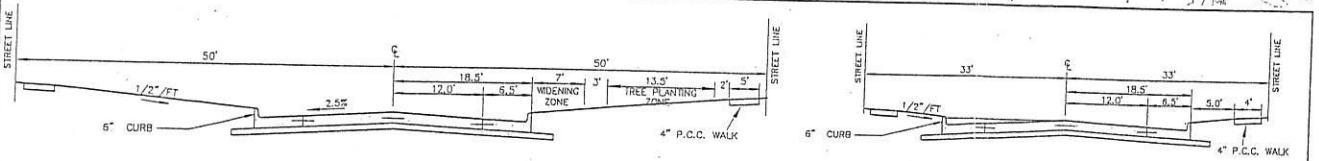
ADDRESS: CHAVENELLE ROAD/MIDDLE ROAD

OWNER: CITY OF DUBUQUE
50 WEST 13TH STREET
DUBUQUE, IA 52001
563-589-4110

CONSTRUCTION/LANDSCAPING SCHEDULE: APRIL – SEPT., 2005 (TENTATIVE)

EXISTING ZONING: AG AGRICULTURAL DISTRICT

PROPOSED USAGE: PLANNED UNIT DEVELOPMENT DISTRICT (PUD) WITH A PLANNED INDUSTRIAL DESIGNATION (PI)



TYPICAL SECTION
CHAVENELLE ROAD
37' BACK TO BACK
100' R.O.W.

ALL STREETS SHALL BE CONSTRUCTED TO CURRENT CITY OF DUBUQUE STANDARDS.

TYPICAL SECTION
INTERIOR STREETS
37' BACK TO BACK
66' R.O.W.

Issued For:
REVISIONS 11-29-2004
REVISIONS 11-18-2004
REVISIONS 11-05-2004
ZONING APPLICATION 8-30-2004

Project Manager: MJ
JPK

Sheet Title: CONCEPTUAL PLAN SHEET 1 OF 2

Project Description: DUBUQUE INDUSTRIAL CENTER WEST 4TH ADDITION CITY OF DUBUQUE DUBUQUE, IOWA

IIW ENGINEERS & SURVEYORS, P.C.
DUBUQUE, IA
4155 PENNSYLVANIA AVE. DUBUQUE, IA 52002
www.iiwengr.com
(563) 556-2464
FAX (563) 556-7811

Project Number: 04119-02

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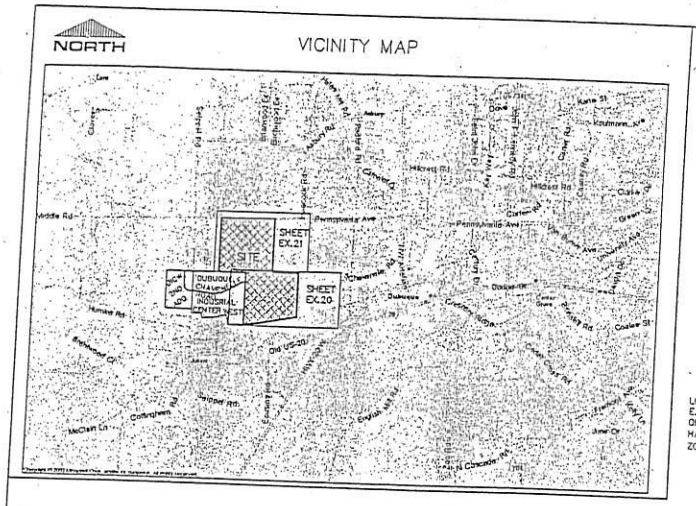
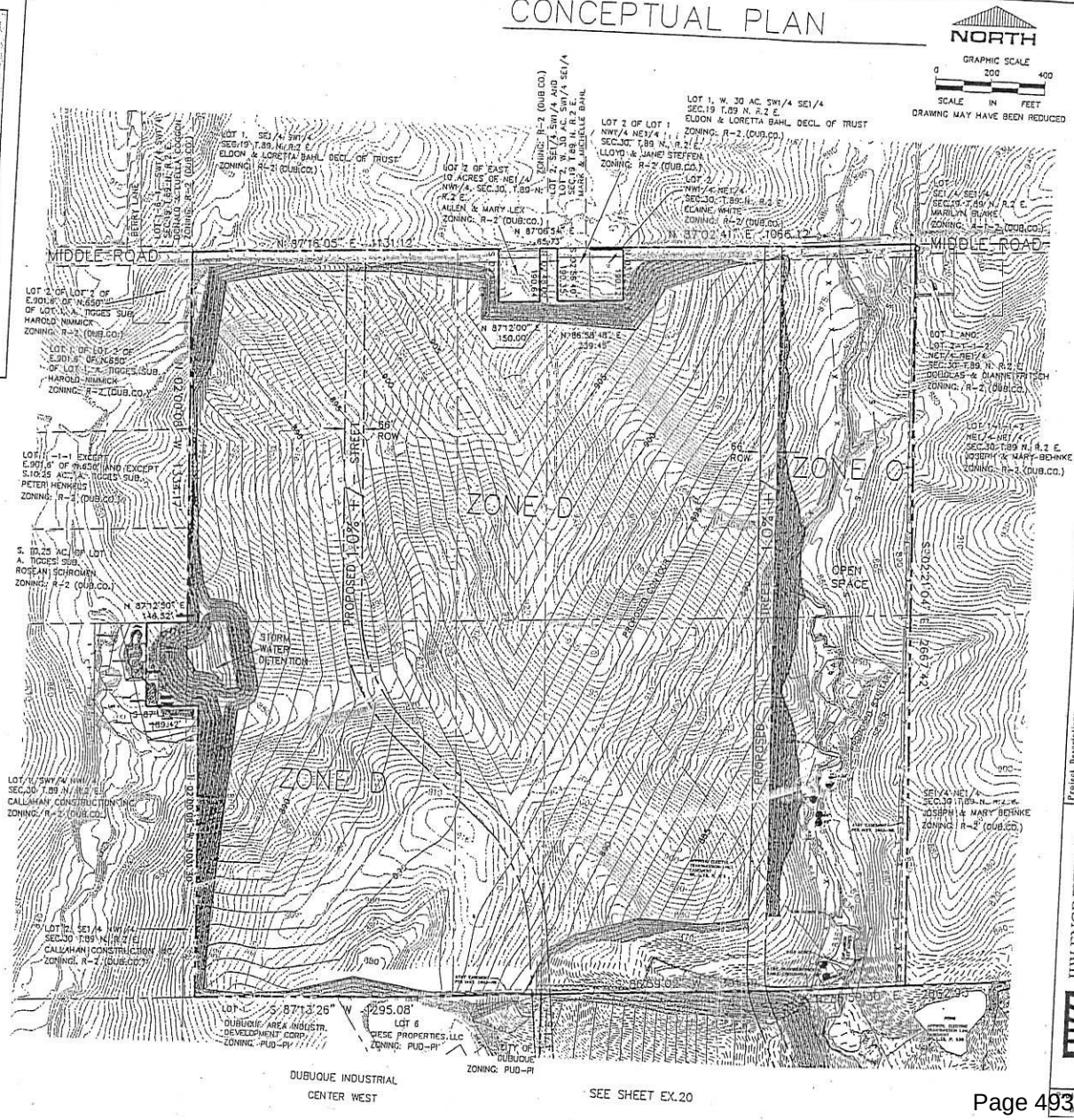


CONCEPTUAL PLAN



Project Manager: IJW

REVISIONS	11-29-2004
REVISIONS	11-18-2004
REVISIONS	11-5-2004
ZONING APPLICATION	8-30-2004

Issued For:

Sheet Title: CONCEPTUAL PLAN SHEET 2 OF 2

Project Description: DUBUQUE INDUSTRIAL CENTER WEST 4TH ADDITION CITY OF DUBUQUE DUBUQUE, IOWA

IIW ENGINEERS & SURVEYORS, P.C.
4155 PENNSYLVANIA AVE. DUBUQUE, IA 52002 (563) 556-2464 FAX (563) 556-7811
www.iiwengr.com

Project Number: 04119-02

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Copyrighted
November 17, 2025

City of Dubuque
City Council

PUBLIC HEARINGS # 4.

ITEM TITLE:	Comiskey Park Phase 2 Redevelopment Project Public Hearing
SUMMARY:	Proof of publication on notice of public hearing to consider City Council approve the construction plans and specifications, estimated cost of $3,376.900.00 for the Comiskey Park Phase 2 Redevelopment Project, and adopt the attached resolution, and City Manager recommending approval. **RESOLUTION** Comiskey Park Phase 2 Redevelopment Project: Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. Resolution

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Public Hearing - Comiskey Park Phase 2 Redevelopment Project

DATE: November 10, 2025

Parks and Recreation Director Matthew Kalcevich is recommending City Council approve the construction plans and specifications, estimated cost of $3,376.900.00 for the Comiskey Park Phase 2 Redevelopment Project, and adopt the attached resolution.

The City Council approved the Outdoor Recreation Legacy Partnership (ORLP) application for Reimagine Comiskey Phase 2 at their March 4, 2024, City Council meeting and approved the grant agreement after grant award at their September 15, 2025.

Outdoor Recreation Legacy Partnership (ORLP) funding will support recreational improvements at Comiskey Park in Dubuque, Iowa. National Park Service (NPS) resources will benefit people who live in Census Tract 19061000500, with 24.1% poverty (compared to 12.5% nationally), a median household income of $37,952 (less than the national level of $75,149), and a significant minority population (23.7%). Federal investment will support:

- Construction of two additional full-size basketball courts;
- Development of new shaded picnic areas;
- Replacement of an older basketball court, skate spot, and tennis court with a multi-use playing field;
- Building trails throughout the park;
- Establishment of a new park entryway;
- Creation of a 53-stall parking lot; and
- Additional landscaping including trees and native plantings

The City Council approved $1,697,000 in G.O. Debt funding (Greater Downtown TIF) for the Comiskey Park Phase 2 redevelopment in the current FY 26 budget. The FY 26 budget amendment #1 contained $6,848 needed to match the final grant award. CDBG funding in the amount of $276,851 has been used for planning and design with expenses retroactive to the project. This allowed the fast turnaround from receiving the grant agreement. The city funding is being used to match the $1,980,699 National Park Service Outdoor Recreation Legacy grant.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Matthew Kalcevich, Parks and Recreation Director
Marie L. Ware, Acting Project and Facilities Manager
Jenny Larson, Chief Financial Officer
Steve Fehsal, Park Division Manager

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Michael C. Van Milligen, City Manager

FROM: Matthew K. Kalcevich, Parks and Recreation Director

DATE: November 6, 2025

RE: Public Hearing - Comiskey Park Phase 2 Redevelopment Project

INTRODUCTION

This memorandum requests the City Council conduct a public hearing for the Comiskey Park Phase 2 Redevelopment Project.

BACKGROUND

Reimagine Comiskey Phase 1 project included a new playground, splash pad, a basketball court, walkway additions, seating walls, park amenities like litter receptacles, bike racks, picnic tables, etc., one small and one larger shade picnic shelters, trees, landscaping, bioswale, native seeding, and other improvements. June 29, 2023 Reimagine Comiskey Park Phase 1 opened to the public.

The Phase 1 project had a variety of funding sources. The City of Dubuque was awarded a $508,000 Land and Water Conservation Fund Outdoor Recreation Legacy Partnership Program grant from the National Park Service to expand outdoor recreational opportunities in the park. That grant was matched with City of Dubuque capital improvement funding in the amount of $1,393,545 and Housing and Urban Development Community Development Block grant funding in the amount of $429,480. The Wellmark Foundation awarded the project $100,000 as a part of Wellmark's Large MATCH Grant Program, used toward the addition of a splash pad and expansion of basketball courts at the park and a $25,000 America In Bloom/CN EcoConnexions From the Ground Up grants for trees, native forbes, and grass seed, shrubs, and flowers. The total project cost of Phase 1 was $2,456,025.

During Phase 1 construction staff began searching for grants to assist with Phase 2 funding. The Outdoor Recreation Legacy Partnership (ORLP) program assisted in funding Phase 1. Prior to round 7 funding, communities were not eligible to reapply for a second grant on the same property. The round 7 Notice of Funding Opportunity (NOFO) for ORLP was changed to allow this, making it a grant that could be sought again. The City Council approved the ORLP application for Reimagine Comiskey

Phase 2 at their March 4, 2024 City Council meeting and approved the grant agreement after grant award at their September 15, 2025.

DISCUSSION

Outdoor Recreation Legacy Partnership (ORLP) funding will support recreational improvements at Comiskey Park in Dubuque, Iowa. National Park Service (NPS) resources will benefit people who live in Census Tract 19061000500, with 24.1% poverty (compared to 12.5% nationally), a median household income of $37,952 (less than the national level of $75,149), and a significant minority population (23.7%). Federal investment will support:

- Construction of two additional full-size basketball courts;
- Development of new shaded picnic areas;
- Replacement of an older basketball court, skate spot, and tennis court with a multi-use playing field;
- Building trails throughout the park;
- Establishment of a new park entryway;
- Creation of a 53-stall parking lot; and
- Additional landscaping including trees and native plantings

Rehabilitation of Comiskey Park will complete the transformation of this well-loved and well-used public space. The proposed improvements are a result of the extensive "Re-Imagine Comiskey" community engagement process (supported with a previous ORLP grant) that involved input sessions, focus groups, community surveys, and a music-infused Hip Hop PARKitecture workshop designed for children ages 10-17. Key planning participants included local neighborhood associations, the Dubuque Community School District youth, youth organizations, and non-profit community partners.

Community Development Block Grant funding was used for the work by the architectural and engineering consultant to prepare the bid specifications. These funds are administered by the Housing and Community Development Department.

Saiki Design has prepared 100% plans and specifications for the park redevelopment. The plans and specifications have been reviewed and approved by the City's Development Review Team.

PROJECT SCHEDULE

Initiate Public Bidding Process and Publish Notice to Bidders, Advertise for Bids	November 3, 2025
Notice of Public Hearing on Plans and Specs	November 4, 2025
Public Hearing on Plans and Specs	November 17, 2025
Receipt of Bid Proposals	November 24, 2025
Award Construction Contract	December 1, 2025

Project Completion Date September 30, 2026

BUDGET IMPACT

The City Council approved $1,697,000 in G.O. Debt funding (Greater Downtown TIF) for the Comiskey Park Phase 2 redevelopment in the current FY 26 budget. The FY 26 budget amendment #1 contained $6,848 needed to match the final grant award. CDBG funding in the amount of $276,851 has been used for planning and design with expenses retroactive to the project. This allowed the fast turnaround from receiving the grant agreement. The city funding is being used to match the $1,980,699 National Park Service Outdoor Recreation Legacy grant. The estimate of probable cost prepared by Saiki Design for the construction portion of the project is as follows:

Construction Estimate $3,376,900

The total current project budget available for construction and design, engineering and construction inspection costs are as follows:

Project Number 3049900001 $3,961,397
ReImagine Comiskey Development

RECOMMENDATION

I respectfully request Mayor and City Council conduct the public hearing, approve the construction plans and specifications, estimated cost for the Comiskey Park Phase 2 Redevelopment Project, and adopt the attached resolution.

Prepared by Marie L. Ware, Acting Project and Facilities Manager

cc: Jenny Larson, Chief Financial Officer
Steve Fehsal, Park Division Manager

Attachment: Resolution

Prepared by Marie L. Ware, Acting Project and Facilities Manager, 2200 Bunker Hill Road, Dubuque, IA. 52001 (563)589-4263
Return to Adrienne N. Breitfelder City Clerk City of Dubuque, 50 W. 13th St. Dubuque, IA 52001 (563)589-4100

RESOLUTION NO. ___-25

COMISKEY PARK PHASE 2 REDEVELOPMENT PROJECT

APPROVAL OF PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

That the attached plans, specifications, form of contract and estimate of total cost for the Comiskey Park Phase 2 Redevelopment Project, in the estimated construction amount of $3,376,900.00, are hereby approved.

Passed, adopted and approved this the 17th day of November 2025.

Attest: Brad M. Cavanagh, Mayor

Adrienne N. Breitfelder, City Clerk

Copyrighted
November 17, 2025

City of Dubuque
City Council

ACTION ITEMS # 1.

ITEM TITLE:	Dubuque Nature Everywhere Request for Approval of Children's Outdoor Bill of Rights (COBOR)
SUMMARY:	City Manager recommending City Council approval of a Dubuque Children's Outdoor Bill of Rights based upon the feedback of the City Council at their work session as well as the feedback from meetings held with community members including youth and organizations since July 2025. Dubuque Nature Everywhere will make a presentation. **RESOLUTION** Dubuque Children's Outdoor Bill Of Rights Approval And Adoption By City Council
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s); Presentation

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. Dubuque Nature Everywhere Request Letter to Council
4. Dubuque Children's Outdoor Bill of Rights
5. Resolution
6. Dubuque Nature Everywhere Draft Vision and Implementation Plan
7. Dubuque Nature Everywhere Vision/Mission 1-pager
8. Work Session Slides_Dubuque Nature Everywhere_July 21, 2025
9. Presentation

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Dubuque Nature Everywhere Request for Approval of Children's Outdoor Bill of Rights (COBOR)

DATE: November 10, 2025

Parks and Recreation Director Matthew Kalcevich is recommending City Council approval of a Dubuque Children's Outdoor Bill of Rights based upon the feedback of the City Council at their work session as well as the feedback from meetings held with community members including youth and organizations since July 2025.

The creation of a Children's Outdoor Bill of Rights (COBOR) illustrates what access to nature should look like and establishes a common foundation and high aspirations for nature connection in a community. What is a COBOR? It is a list of outdoor experiences that every child has a right to experience. It is a public-facing symbol of the overarching goals a city has for its children's outdoor experiences. It creates a shared vision for children's access to the outdoors. It is a messaging tool that raises awareness of the importance of children's connection to nature. It is a values statement and a framework for future activities, programs and opportunities within our community.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Matthew Kalcevich, Parks and Recreation Director
Marie L. Ware, Acting Project and Facilities Manager and member of Dubuque Nature Everywhere
Jared McGovern, Wanderwood Gardens and Dubuque Forward Recreation Spaces and Natural Areas Passion Team

Lisa TeBockhorst, Director of Early Childhood Education Dubuque Community School District
Daniele Willis and Kaitlin Schmidt, St. Mark Youth Enrichment
Dee Althoff, Hills and Dales
Tara Roddick, Child Care Resource and Referral of Northeast Iowa
Kaytlan Moeller, Dubuque County Conservation
Colleen McKenna, Dubuque Nature Everywhere Coordinator

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007★2012★2013 2017★2019

TO: Michael C. Van Milligen, City Manager

FROM: Matthew K. Kalcevich, Parks and Recreation Director

SUBJECT: Dubuque Nature Everywhere Request for Approval of Children's Outdoor Bill of Rights (COBOR)

DATE: November 10, 2025

INTRODUCTION

The purpose of this memorandum is to request Mayor and City Council consideration and approval of the Dubuque Children's Outdoor Bill of Rights (COBOR).

BACKGROUND

The following outlines Dubuque Nature Everywhere's work to date.

September 3, 2024 The Council approved the City of Dubuque becoming applying for Nature Everywhere Accelerator Community Technical Assistance, approved a letter of support signed to be signed by the Mayor, and appointed Parks and Recreation Director Marie Ware as the City representative on the local leadership team.

Nature Everywhere is an initiative of Children & Nature Network (C&NN), National League of Cities, and the KABOOM! Foundation. The application for the Nature Everywhere Accelerator Community Technical Assistance committed to development of a community-wide Nature Everywhere vision and implementation plan using a systems-change approach that focuses on nature connection strategies such as early childhood nature connections at a community-wide scale; elevating equitable access; and engaging BIPOC partners.[1] It was further committed to activate city government, school districts, and grassroots to build momentum for nature access. C&NN would provide access to tools and resources (specifically mapping and community engagement tools), peer learning events, technical assistance, and attendance at an in-person lab focusing on successful nature connection and community engagement along with access to a national peer learning network.

[1] The application outlined the assistance areas of equitable access in August of 2024. The work in the implementation phase of the Nature Everywhere Accelerator Community is focused on removing barriers, success for all, welcoming and supportive environments, and community engagement.

Mid-September 2024 Dubuque was chosen to become a Nature Everywhere Accelerator Community Technical Assistance program sponsored by the Children & Nature Network, National League of Cities, and KABOOM! Foundation after a competitive application process. Dubuque was the first city in Iowa to be chosen.

October 28-30, 2024 The Dubuque Nature Everywhere team attended the Nature Everywhere Vision Lab where we learned about proven nature connection strategies from technical experts and data from the sponsors, in addition to touring some on the ground successes in Milwaukee.
The Dubuque Nature Everywhere team identified their area of focus as early Childhood Nature Connection with the following goal and definitions.
Goal: Development of an Early Childhood Nature Connection Strategy and Implementation Plan

1. Early Childhood: For this strategic planning effort Dubuque Nature Everywhere defined early childhood as being children ages 0-6.
2. Audiences: Children ages 0-6 and their caregivers, childcare providers, early childhood educators, other early childhood stakeholders.

October 2024 to present The local team has been meeting bi-weekly and working on the commitments made above with the assistance of the Technical Assistance Team from Children & Nature Network and the National League of Cities. The local Dubuque Nature Everywhere team is Jared McGovern from Wanderwood Gardens and Dubuque Forward Recreation Spaces & Natural Areas Passion Team, Lisa TeBockhorst, Director of Early Childhood Education Dubuque Community School District, Daniele Willis and Kaitlin Schmidt of St. Mark Youth Enrichment, Dee Althoff of Hills and Dales, Tara Roddick of Child Care Resource and Referral, Kaytlan Moeller of Dubuque County Conservation, and Marie Ware (near retirement) and Matt Kalcevich of the City of Dubuque. Interested community members continue to be recruited at the events and activities attended by Dubuque Nature Everywhere.

The local team has monthly technical assistance calls from the staff of Nature Everywhere and the League of Cities. The calls have focused on the community scan of programs and partners, policies and initiatives, coalition and movement building, case making and guiding decisions, equity mapping, community engagement, developing an implementation plan, and sustaining Dubuque's Nature Everywhere initiative. Each call and in between calls the team receives potential funding opportunities.

December 2024 The team adopted a vision and mission.
Vision Statement: Inspiring meaningful nature connections for all young children to be happy, healthy, and hopeful
Mission Statement: Dubuque Children and Nature's mission is to connect all young children aged 0-6 with nature every day by

1. Inspiring a community movement to foster awareness and buy-in for Nature Everywhere
2. Empowering households, caregivers, and educators with tools, trainings, continuing education, and resources

3. Collaboratively bridging gaps in equitable access
4. Focusing on nature space improvements that support community climate resilience

January 2025 Dubuque Nature Everywhere teamed up with Dubuque Forward as the fiscal agent with connection to their Recreation Spaces & Natural Areas Passion Team. The Team is supported by Wendy Scardino, Director of Dubuque Forward, Claira Sieverding Kapraun and Debi Butler of Dubuque Forward.

The team applied for and received a seed funding grant of $50,000 from Children & Nature Network, National League of Cities, and KABOOM! Foundation. This grant included hiring Colleen McKenna part-time to work on the initiative and community engagement and purchase of supplies to assist with meetings, gatherings, and give giveaways. This allowed a focused effort on community engagement.

January 2025 to present The team developed a one-pager to explain the Dubuque Nature Everywhere initiative (attached). Branding for Dubuque Nature Everywhere was developed and is now being used. The team created our community's assessment using a workbook provided by Children & Nature Network which includes a policy scan, review of relevant organizational plans, research for relevant stakeholders, programs/ experiences, policies. Community focus engaged many community experts in their expertise area as well as nature play advocates and interested parents. The team attended community events, meeting people where they are and hearing their input. Each of these activities was used in the development of an action plan.

The team determined an early action step was to engage the community, develop, gain support for, and bring forward for adoption by City Council and other organizations and individuals a Dubuque Children's Outdoor Bill of Rights.

May 2025 The team brought the Kids to Parks Proclamation to May 5 City Council meeting and hosted a table at the Parks and Recreation kite event on May 17 at Allison Henderson to celebrate Kids to Parks Day.

The national Nature Everywhere Conference was attended by Daniele Willis and Kaitlin Schmidt of St. Mark Youth Enrichment as well as Tara Roddick, Child Care Consultant Supervisor for Childcare Resource and Referral of Northeast Iowa. Tara works with childcare providers across the community and was excited to be invited to this opportunity as childcare providers (0-6) have been asking for more nature connection resources. Tara's registration was paid for by the Children and Nature Network.

June-Present 2025 The Dubuque Nature Everywhere Team planned and executed community engagement with over 10 focus groups, had an open survey on-line and promoted input through it and attended various community events to engage the community in the vision, give input and share perspectives. A Technical Assistance Visit

by Children & Nature Network and National League of Cities took place in July. A website presence was developed on the Dubuque Forward website, https://dubuqueforward.com/nature-everywhere connecting people to their work and efforts. Volunteers have been stepping up to become a part of the work moving forward. A City Council Work Session was held on July 21 with the Dubuque Nature Everywhere Team that shared their progress to date and desire to present in the future to the City Council for consideration of adopting a Children's Outdoor Bill of Rights for Dubuque.

The team coordinated mapping and data discovery that is being used in the implementation planning. The mapping will be a continuing work in progress as we dig deeper into the data. Many thanks to the City's GIS team for assisting in this app with data mapping work.
https://dubuque.maps.arcgis.com/apps/instant/atlas/index.html?appid=f0f23316172e4d30968e1637e4d2579b&webmap=6ebbd63d861342e8b4f27f6edb679b39

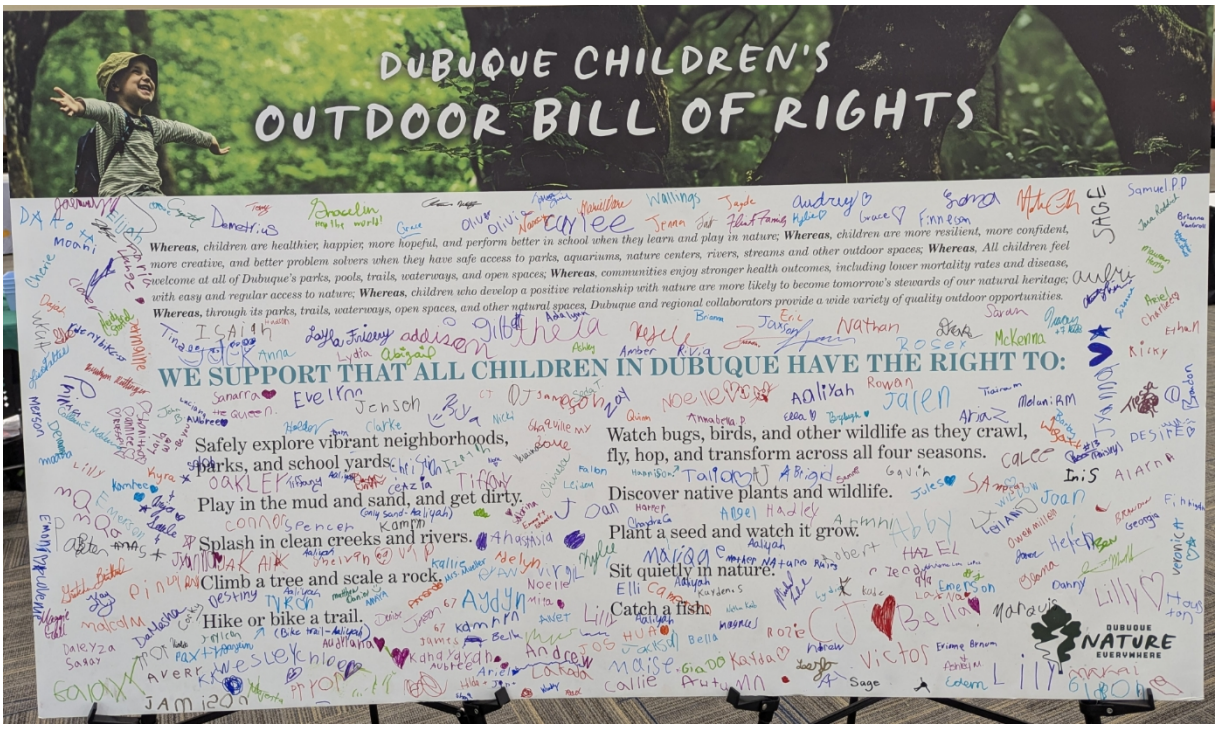
Dubuque Nature Everywhere had a booth at the National Night Out event at Comiskey Park and hosted a butterfly tent that allowed the event goers to go into a tent and experience live butterflies close up. It was an opportunity to connect with neighbors and ask them for input into the importance of nature from their perspective.

DISCUSSION

The Dubuque Nature Everywhere team is requesting the City Council's approval of a Dubuque Children's Outdoor Bill of Rights based upon the feedback of the City Council at their work session as well as the feedback from meetings held with community members including youth and organizations since July. Their request is a part of this City Council action item.

The creation of a Children's Outdoor Bill of Rights (COBOR) illustrates what access to nature should look like and establishes a common foundation and high aspirations for nature connection in a community. What is a COBOR? It is a list of outdoor experiences that every child has a right to experience. It is a public-facing symbol of the overarching goals a city has for its children's outdoor experiences. It creates a shared vision for children's access to the outdoors. It is a messaging tool that raises awareness of the importance of children's connection to nature. It is a values statement and a framework for future activities, programs and opportunities within our community.

Dubuque Nature Everywhere researched other community's COBOR. From this research, the team drafted the COBOR and began sharing it at various community events including the Lincoln Elementary School Carnival, Kids Expo (sponsored by Dubuque County Early Childhood, and Dubuque County Conservation's Haunted Habits Halloween hike. Individuals took time out of their busy schedule to stop by the Dubuque Forward office to sign it as they felt so strongly about this work.



The feedback at each event from both children, parents and other adults with children under their care. Many of the adults as they signed the COBOR talked about how important nature is to them and the children in their lives. They talked about the benefits to their children and their family. The children talked about the activities that they loved in nature. Some of them put their name specifically next to the activity (specific right on the Bill of Rights) they enjoyed or pointed an arrow at it. Others talked about the friends they did the activity with. One child wrote “mother nature rocks”. Each Dubuque Nature Everywhere team member has a story of their interactions at the events. The support across the events that Dubuque Nature Everywhere attended was universal.

This community feedback mirrors what Parks and Recreation has heard. There have been more calls for nature/outdoor play beginning with Reimagine Comiskey and most recently with the Rustic Point Park development project. The community engagement identified nature play as their top choice and as such the park being constructed in 2026 is a nature themed park development.

The COBOR meets the City Council goals of Healthy and Safe Community, Sustainable Environment, and Diverse Arts, Culture, Parks, and Recreation Experiences and Activities. Partnerships have been active throughout the processes of bringing support

and signatures for the COBOR and discussions and potential activities and opportunities to further the opportunities to allow children to have activities available that are outlined in the COBOR.

Adoption of the COBOR kicks off the next phase of work for Dubuque Nature Everywhere. The draft Vision and Implementation Plan is attached. The draft shares research behind the work, community voices the team heard, barriers and opportunities, as well as a strategic implementation plan outlining goals and potential implementation projects. This is a draft document as the team continues to finalize the next step of their work.

The technical advisors from Children & Nature Network and National League of Cities shared the following feedback about Dubuque throughout the technical assistance time:

- The entire local team is "so passionate" about the work of Children and Nature and moving it forward "getting it done". The quality of agendas has moved the work forward.
- "The City Council is so engaged and supportive." (From the technical visit and work session in July.)
- "Dubuque is a beautiful community". They were very impressed by numerous locations including Comiskey Park, Bee Branch Creek Greenway, and the Miracle League facilities at Veterans Memorial Park.
- They were impressed and commented on the "collaborative nature" of Dubuque that they do not experience in other communities.
    - The representation of the team from major stakeholders' organizations. Dubuque had the most diverse, well represented team of stakeholders they had experienced in the cohort that worked very well together.
    - The engagement of many different stakeholders throughout the process of engagement.
    - The high level of engagement of invited additional stakeholders attending focus groups and the relationships that were evident amongst the team and all those present.
- The draft implementation plan (end of year report) is "far beyond" other communities.

As the technical assistance through the Nature Everywhere Accelerator Community Technical Assistance program nears an end, many thanks for the work and dedication of every member of the Dubuque Nature Everywhere team for their enthusiasm, expertise, and passion that accelerated the work and brought us to the presentation of the Dubuque Children's Bill of Rights and the next steps. The draft Vision and Implementation Plan (soon to be final document), a committed team, and enthusiastic volunteers will keep Dubuque Nature Everywhere's momentum moving forward into the coming years.

ACTION REQUESTED

I respectfully request Mayor and City Council consideration of the Dubuque Children's Outdoor Bill of Rights and recommend approval and adoption of the resolution.

Prepared by: Marie L. Ware, Acting Project and Facilities Manager and member of Dubuque Nature Everywhere

cc: Jared McGovern, Wanderwood Gardens and Dubuque Forward Recreation Spaces and Natural Areas Passion Team
Lisa TeBockhorst, Director of Early Childhood Education Dubuque Community School District
Daniele Willis and Kaitlin Schmidt, St. Mark Youth Enrichment
Dee Althoff, Hills and Dales
Tara Roddick, Child Care Resource and Referral of Northeast Iowa
Kaytlan Moeller, Dubuque County Conservation
Colleen McKenna, Dubuque Nature Everywhere Coordinator
Steve Fehsal, Park Division Manager
Dan Kroger, Recreation Division Manager

To: The Honorable Mayor and Members of the Dubuque City Council
From: Colleen McKenna on behalf of Dubuque Nature Everywhere
Date: November 7, 2025
Subject: Request for Adoption of Dubuque's Children's Outdoor Bill of Rights

Dear Mayor and Members of the Dubuque City Council,

On behalf of Dubuque Nature Everywhere, we extend our sincere gratitude for your continued partnership. **We are writing to formally request that the Dubuque City Council adopt the Dubuque Children's Outdoor Bill of Rights (COBOR) as a guiding document for our community at the upcoming meeting on November 17, 2025.**

We are deeply appreciative of your support for our application to become a Nature Everywhere Accelerator Community and for the productive and insightful working session we held together on July 21, 2025. In that session, we were proud to present our mission, vision, and early findings from our community engagement, which directly led to the COBOR we are now presenting.

Since we last met, our team has been deeply engaged in the community, listening to the voices of hundreds of children and parents through surveys and at events like the Lincoln Elementary School Carnival, Kids Expo, Open Closet at St. John's Lutheran, and the Western Dubuque Family Wellness Event. We have also conducted numerous focus groups with community leaders in early childhood education, conservation, faith, brain health, public health, accessibility, and, most importantly, with parents.

We also hosted an inspiring and productive on-site visit from leaders at the Children & Nature Network and the National League of Cities. During their visit, we met with a broad coalition of stakeholders, including leaders from United Way, HACAP/Head Start, the Community Foundation, Dubuque County (Health, Planning, and Conservation), the

Dubuque Chamber of Commerce, Envision 2030, Dubuque Community School District, Holy Family Catholic Schools, Crescent Community Health Center, and more.

After completing and analyzing this extensive outreach, we are thrilled to provide you with a sneak peek of our draft Vision & Implementation Plan for your review. This plan details our research and outlines a clear, actionable path forward. A foundational component of this plan, which we shared as our primary next step during the July 21 work session, is the Dubuque Children's Outdoor Bill of Rights. We have completed that work, and the attached poster represents the 10 fundamental rights that Dubuque children and families have identified as most important for a healthy, happy childhood.

A children's outdoor bill of rights is more than a poster; it is a public commitment to the physical, mental, and emotional health of our youngest residents. It signals that Dubuque is a city that values its families and is dedicated to building a happier, healthier, and more hopeful future for all. By adopting this measure, Dubuque would be one of the very first cities in Iowa to do so—a truly momentous event that would set a new standard for the state.

Thank you for your time, your leadership, and your consideration of this critical initiative.

Sincerely,

—The Dubuque Nature Everywhere Leadership Team

Deanne Althoff (Hills & Dales)
Lisa Feltes (Dubuque Community School District)
Jared McGovern (Wanderwood Gardens)
Colleen McKenna (Lock Eleven)
Kaytlan Moeller (Dubuque County Conservation)
Tara Roddick (Child Care Resource & Referral)
Kaitlin Schmidt (St. Mark Youth Enrichment)
Matt Kalcevich, Marie Ware (City of Dubuque)
Danielle Willis (St. Mark Youth Enrichment)

Dubuque Children's OUTDOOR BILL OF RIGHTS

ALL CHILDREN IN DUBUQUE HAVE THE RIGHT TO:

Safely explore vibrant neighborhoods, parks, and school yards.

Play in the mud and sand, and get dirty.

Splash in clean creeks and rivers.

Climb a tree and scale a rock.

Hike or bike a trail.

Watch bugs, birds, and other wildlife as they crawl, fly, hop, and transform across all four seasons.

Discover native plants and wildlife.

Plant a seed and watch it grow.

Sit quietly in nature.

Catch a fish.

DUBUQUE NATURE EVERYWHERE

Prepared by Marie Ware, Acting Project and Facilities Mgr., 2200 Bunker Hill Road, Dubuque, IA 52001, 563-589-4263
Return to Adrienne N. Breitfelder, City Clerk, 50 W. 13th St., Dubuque, IA 52001, (563) 589-4100

RESOLUTION NO. ___-25

DUBUQUE CHILDREN'S OUTDOOR BILL OF RIGHTS APPROVAL AND ADOPTION BY CITY COUNCIL

Whereas, the City of Dubuque and a team of partners became a Nature Everywhere Accelerator Community in September of 2024; and

Whereas, children are healthier, happier, and more hopeful, and perform better in school when they learn and play in nature; and

Whereas, children are more resilient, more confident, more creative, and better problem solvers when they have safe access to parks, nature centers, rivers, streams, and other outdoor spaces; and

Whereas, all children feel welcome at all of Dubuque's parks, pools, trails, waterways, and open spaces; and

Whereas, communities enjoy stronger health outcomes, including lower mortality rates and disease, with easy and regular access to nature; and

Whereas, children who develop a positive relationship with nature are more likely to become tomorrow's stewards of our natural heritage; and

Whereas, through its parks, trails, waterways, open spaces, and other natural spaces, Dubuque and regional collaborators provide a wide variety of quality outdoor opportunities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA THAT:

Section 1. The Dubuque Children's Outdoor Bill of Rights is hereby approved and adopted by the City of Dubuque.

Passed, approved, and adopted this __ day of _____ 2025.

_____
Brad M. Cavanagh, Mayor

Attest:

_____
Adrienne N. Breitfelder, City Clerk

Vision & Implementation Plan

A Happier, Healthier, More Hopeful Dubuque

Investing in Nature Play for Our Youngest Residents

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14 Community Voices: Feedback From Dubuque Focus Groups

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22 Our Path Forward: A Strategic Implementation Plan

A Note on Our Evolving Work

We support the City of Dubuque's Park and Recreation Master Plan process.

Once that data becomes available, we will integrate those new findings into our working groups to ensure our team's efforts are fully aligned and as impactful as possible.

DRAFT

About the Authors

Deanne Althoff

Mission Advancement & Community Relations Director, Hills & Dales

Lisa Feltes

Exec. Director of Elementary Education, Dubuque Community School District

Jared McGovern

Director, Wanderwood Gardens

Colleen McKenna

Founder, Head of Marketing Strategy, Lock Eleven

Kaytlan Moeller

Outreach Coordinator, Dubuque County Conservation

Tara Roddick

Child Care Consultant Supervisor, Child Care Resource & Referral

Kaitlin Schmidt

Director of Strategic Resources, St. Mark Youth Enrichment

Marie Ware

Parks & Recreation Director (Retired), City of Dubuque

Danielle Willis

Director of Early Childhood, St. Mark Youth Enrichment

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About Dubuque Nature Everywhere

Who We Are

The Children & Nature Network, National League of Cities, and Kaboom! selected Dubuque, IA to join Nature Everywhere Communities—a national initiative to expand access to nature where children live, learn, and play.

As a project team of Dubuque Forward, we aim to spark a community-wide movement that helps every young child grow up with meaningful, everyday connections to nature.

We envision a joyful, nature-rich childhood where curiosity takes root and wonder grows wild—and we're equipping families, educators, and local leaders with the tools, spaces, and inspiration to make it possible.

Our Vision

To inspire meaningful nature connections for all young children to be happy, healthy, and hopeful.

Our Mission

To connect all young children aged 0-6 with nature every day by:

- Inspiring a community movement to foster awareness and buy-in.
- Empowering households, caregivers, and educators with tools, trainings, continuing education, and resources.
- Collaboratively bridge gaps in access.
- Focusing on nature space improvements that support community resilience.

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Executive Summary

A Happier, Healthier, More Hopeful Dubuque

This report is an investment plan for Dubuque's future. It outlines a data-driven, community-vetted strategy to build a happier, healthier, and more hopeful city by investing in our most critical asset: our youngest residents.

Dubuque Nature Everywhere has a clear mission: to connect every child aged 0-6 with nature every day. This document is our research, our community's feedback, and our roadmap to make that mission a reality.

The Opportunity and Urgency

The scale of this opportunity is immense. This work is for the **4,818 children aged 0-6 living in the City of Dubuque today**, and for the 8,860 more who will be born here in the next decade.

This investment is also urgent. We face a national youth mental health crisis with the American Academy of Pediatrics noting that **1 in 6 children under 6 years-old experiences significant emotional or behavioral concerns**.

Initiatives that measurably improve the quality of life for young families are no longer optional. They are an **essential strategy for our city's long-term growth and vitality.**

What We Learned: Data and the Voices

Our research confirms that for many Dubuque families, nature is out of reach. While our community is rich in natural beauty, systemic barriers prevent thousands of children from accessing it.

- **Poverty:** In the City of Dubuque, **1 in 9 children (10.8%) aged 0-6 lives in poverty.** This makes the cost of gear, programs, and even bug spray a significant barrier.
- **Transportation:** In our downtown and northend census tracts, **as many as 1 in 3 households have no vehicle**. This barrier, combined with our city's steep bluffs, makes premier destinations like Mines of Spain, Swiss Valley, and the Arboretum completely unreachable for thousands of families.

To build our plan, we listened. We synthesized this data with feedback from over 10 community focus groups and hundreds of parent surveys. This synthesis (page 14) revealed key strengths to build on—like the Arboretum and Miracle League Park—and three critical barriers we must overcome:

- **The Adult Mindset Gap:** A lack of confidence and experience among adults, often the source of fear of bugs, dirt, and risk, is the number one barrier.

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- **The Information Gap:** Information is scattered. Parents don't know where to go, what's free, or which parks have bathrooms or stroller-friendly trails.
- **The Access Gap:** The cost of gear, lack of transportation, and a critical need for spaces for children of all abilities remain significant hurdles.

From Insight to Impact: Our Action Plan

Our implementation plan (page 22) directly answers these challenges with **three community-led working groups.** We are launching these groups with a clear set of quick-win projects to build momentum, guided by data-driven SMART goals.

Working Group 1: Empowering Households, Caregivers, and Educators

This group will tackle the mindset and information gaps. Its flagship project is the Dubuque Nature Everywhere digital hub: a one-stop-shop website with park audits, a Nature Score for 0-6 year-olds, and a map of family-friendly amenities. It will also secure accredited professional development to build the confidence of our childcare providers.

Working Group 2: Collaboratively Bridging Gaps in Access, Inclusivity, and Belonging

This group will remove systemic barriers. Its first major win in progress the Dubuque Children's Outdoor Bill of Rights (COBOR), which will be presented to the City Council on November 17 to be adopted as a guiding policy document. The group will also launch a free community gear library and develop a weekend nature trolley to finally connect our downtown and northend families to our premier parks.

Working Group 3: Focusing on Nature Space Improvements & Community Well-Being

This group will bring nature to where people are. It will create a nature-expert dream team of local stormwater, plant, and conservation experts to provide free consultations to schools, churches, and childcare centers. It will also fund turnkey natural playscapes at pilot sites through a new nature play scholarship program.

The Path Forward: How You Can Help

This report is our roadmap. It is data-driven, community-vetted, and actionable. We are not just building playgrounds; we are building a more resilient and attractive community for the families of today and tomorrow.

Whether you are a city leader, a business owner, a philanthropist, or a passionate resident, you have a role in this work.

The health of our children and the future vitality of our city are interconnected. We invite you to join us. Fund a project, lend your expertise to a working group, and help us build a happier, healthier, more hopeful Dubuque for generations to come.

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Why This Matters: A Review of Key Research

As leaders invested in Dubuque's long-term future, we have no greater responsibility than ensuring our children have the best possible start in life.

This section breaks down the powerful, science-backed reasons why one of the most effective investments we can make is in nature and outdoor play for children ages 0 to 6.

These benefits extend beyond each individual child, creating a positive ripple effect that leads to stronger families, a better-connected community, and a more robust local economy.

This is not a nice-to-have concept. It's an essential strategy for building a thriving Dubuque for generations to come.

By the Numbers: The Opportunity in Our Own Backyard

To understand why nature connections matter so much for Dubuque children right now, let's look at the numbers.

This isn't a small issue. It impacts thousands of children and families today, in addition to the thousands more who will call our city home in the near future.

Our City

Right now, there are approximately **4,818 children** aged 0-6 living in the City of Dubuque, according to the most recent population estimates from the U.S. Census Bureau's American Community Survey.[1]

A Growing Need

The City of Dubuque sees nearly **886 births each year**, according to the Iowa Health and Human Services Statistics. Based on this consistent annual data, we can project that over the next five years, **4,430 more babies** will be born here, and in the next decade, that number is expected **to reach 8,860**.

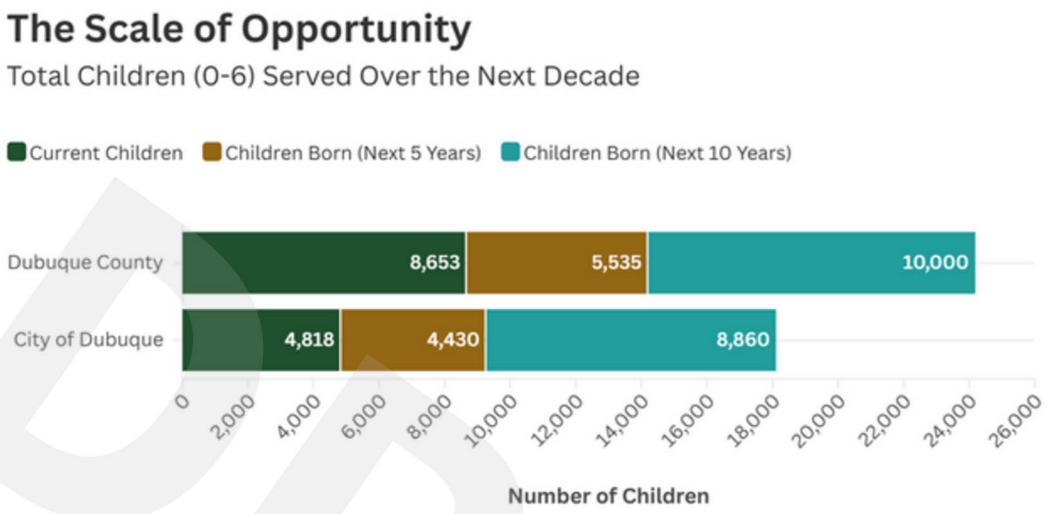
The Broader Region

Looking wider at Dubuque County, the current number of children aged 0-6 is **approximately 8,653**.[1] The county as a whole sees **over 1,107 births annually**,[2] meaning we can expect an additional **5,535 children** in the next five years and **10,000** in the next decade across the county.

These numbers represent a profound opportunity. The following sections outline the clear and compelling evidence for why a strategic focus on nature and outdoor play is the key to unlocking that opportunity.

4,818
estimated children live in Dubuque

[1] U.S. Census Bureau, American Community Survey, Table DP05 [2] Iowa Department of Health and Human Services. (2024) Vital Statistics of Iowa 2023 [3] Early Childhood Education Journal, Springer

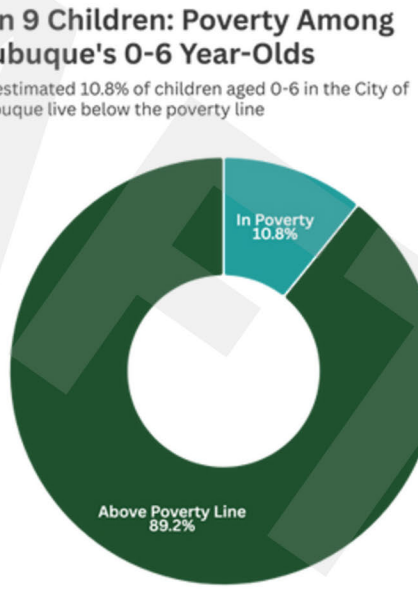


Below the Poverty Line

To further highlight the importance of bridging gaps, our community's challenges are also clear in the data. According to the 2023 U.S. Census 5-Year Estimates,[4] an estimated **8.6% of children aged 0-6 in Dubuque County—or approximately 728 children—live in poverty**.

This need is even more concentrated within the **City of Dubuque**, where the poverty rate for the same age group **rises to 10.8%, or approximately 507 of our youngest residents**. This data provides a stark, statistical backbone to what we repeatedly heard in our focus groups: financial hurdles are a primary barrier to nature access for a significant portion of our community.

This 10.8% poverty rate, representing **approximately 1 in 9 of our youngest children, means that cost is a significant obstacle**. For these families, acquiring items like weather-appropriate gear or paying for programming is simply not feasible.



Without Transportation

This challenge of access is compounded by transportation. **In Dubuque's downtown and northend census tracts, as many as 25% to 35% of households are without a car.**[5] This barrier is uniquely amplified by our city's steep bluffs, which make walking or biking with young children nearly impossible for those without a vehicle.

[4] U.S. Census Bureau, American Community Survey 5 Year Estimates, Table S1701 [5] U.S. Census Bureau, American Community Survey 5 Year Estimates, Table DP04

Building Healthy Brains & Bodies

Smarter, More Focused Kids

Think of nature as the ultimate classroom. Research in sources like the *Early Childhood Education Journal*[5] show that children who learn and play in natural settings show improved attention, better problem-solving skills, and **greater school readiness**.[6]

This happens as natural environments engage all the senses and require constant adaptation. For example, a child navigating a fallen log is learning spatial awareness and physics.

This engagement supports what researchers call Attention Restoration Theory,[7] which suggests that nature helps **recharge the brain's ability to focus**, making children better learners when they return indoors.

Physical Health & Coordination

The American Academy of Pediatrics (AAP)[8] is clear: **kids need at least 60 minutes of active play every day**.

More than just building strong muscles, playing on varied, uneven terrain develops the crucial vestibular system (our sense of balance) and proprioception (our awareness of our body in space).

Furthermore, a compelling body of research shows that **time spent outdoors is a key factor in reducing the risk of myopia** (also known as nearsightedness)[9] in children.

Emotional Resilience & Well-being

Supporting the emotional health of our children is a critical priority, especially as the AAP also notes that approximately **16% of children under 6 —about 1 in 6—have clinically significant mental health challenges.** The AAP specifies these often present as "dysregulated emotional or behavioral patterns including anger, aggression, or anxiety."[10]

Time in nature is one of the best tools we have for raising emotionally healthy children. The National Association for the Education of Young Children (NAEYC)[11] highlights how outdoor play **helps reduce stress and anxiety in kids**.

When a child learns to navigate a "risky" but safe challenge, they **build confidence and resilience** that will serve them for their entire lives.

1 in 6

kids under 6 experience significant social-emotional difficulties.

[6] Children & Nature Network, "A systematic review of the evidence for learning in nature-based early childhood education" [7] National Library of Medicine, "The Cognitive Benefits of Interacting With Nature" [8] American Academy of Pediatrics, "The Power of Play: A Pediatric Role in Enhancing Development in Young Children" [9] American Academy of Ophthalmology, "To Reduce Myopia Risk, New Study Says Time Outdoors Is Key" [10] American Academy of Pediatrics "Mental Health in Infants and Young Children: Pediatric Mental Health Minute Series." [11] National Association for the Education of Young Children (NAEYC), "Outdoor Play Is Essential"

More Than Just Child's Play: Stronger Families and a Tighter Community

Connecting Families

When a family spends time together outdoors, they connect differently. Away from screens and household chores, parents and children spend more time talking and building positive memories.

Research shows that **parent-child co-play in nature reduces parental stress and improves mood,**[12] strengthening the entire family unit.

Teaching Kindness & Teamwork

Unstructured outdoor play is where crucial social skills are born. In a park or natural play area, children learn how to work together, take turns, and include others.

Research from institutions like the Society for Research in Child Development[13] indicates that this type of play is crucial for **developing empathy and fostering positive peer relationships**.

Building a Better Dubuque

A city that invests in green spaces is a city that invests in its people. Parks, trails, and public gardens are a form of "social infrastructure."

They become natural meeting spots where families from all walks of life can connect. This interaction builds trust and social capital, weaving a stronger, more resilient community fabric.

> A city that invests in green spaces is a city that invests in its people.

[12] Frontiers in Psychology, "Parent-Child Co-Play in Nature: A Systematic Literature Review"
[13] Society for Research in Child Development (SRCD)

An Investment in Our Economic Future

Attracting & Retaining Talent

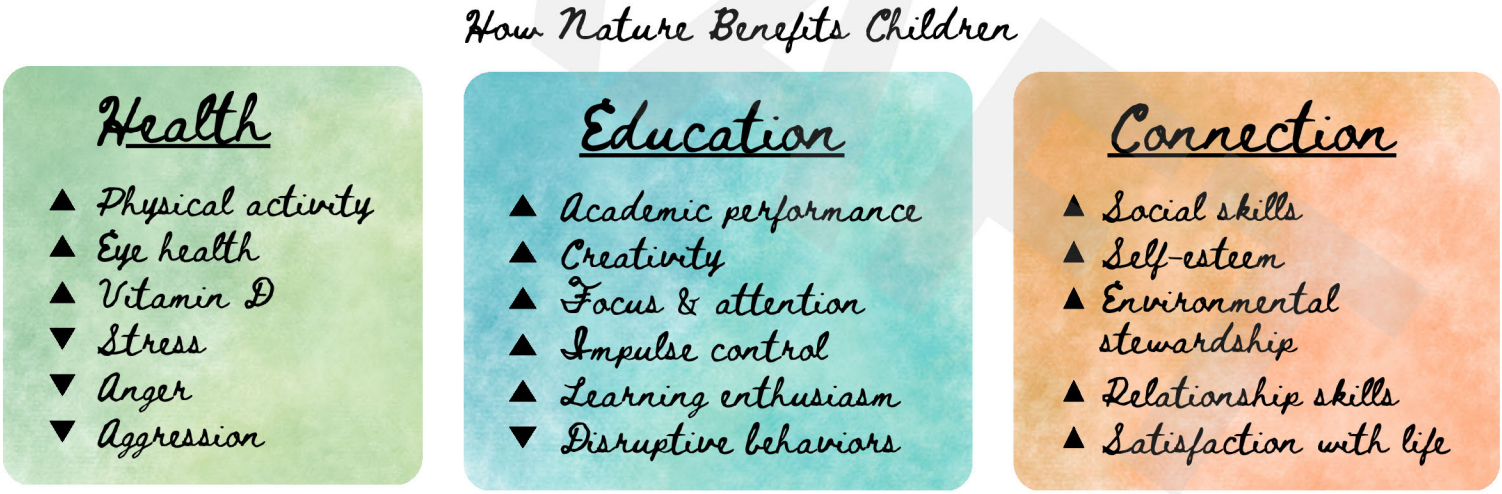
In today's competitive landscape, **top talent looks for a high quality of life**. Research from the National Recreation and Park Association (NRPA)[14] shows that high-quality parks are a key factor for families and skilled professionals when choosing where to live.

In fact, studies consistently show that **homes located near well-maintained parks have higher property values,**[15] which contributes to a stronger tax base for the entire community.

Boosting Business & Tourism

Natural spaces are good for business. For a city like Dubuque, situated on the magnificent Mississippi River, this is a powerful asset.

Enhancing access to our riverfront, expanding trail systems like the Heritage Trail, and creating unique natural playscapes can draw significant tourism. These visitors, in turn, spend money at local hotels, restaurants, and shops, creating jobs and stimulating the local economy.



A Healthy Start Begins Even Before Birth

Maternal & Infant Well-being

Time spent in nature provides a powerful, natural way to enhance an expectant mother's well-being by promoting a **sense of calm and relaxation**. This is incredibly beneficial, as a low-stress pregnancy environment is a key building block for healthy fetal development.

Research confirms this connection, showing that mothers with easy access to green space during pregnancy[16] have **improved birth outcomes, such as healthier birth weights,** giving babies the strongest possible start to life.

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[14] National Recreation and Park Association (NRPA), "The Economic Impact of Parks and Recreation" [15] The Trust for Public Land, "The Economic Benefits of Local Parks" [16] ScienceDaily, "Newborns living near trees tend to be healthier"

Putting it into Practice: What Kind of Play Helps Most?

Playing with Loose Parts

According to our local early education experts, some of the best play materials are free. Think of **mud, sand, water, leaves, stones, and sticks.** This kind of sensory play is fundamental for the developing brains of infants and toddlers.

Imaginative & Creative Play

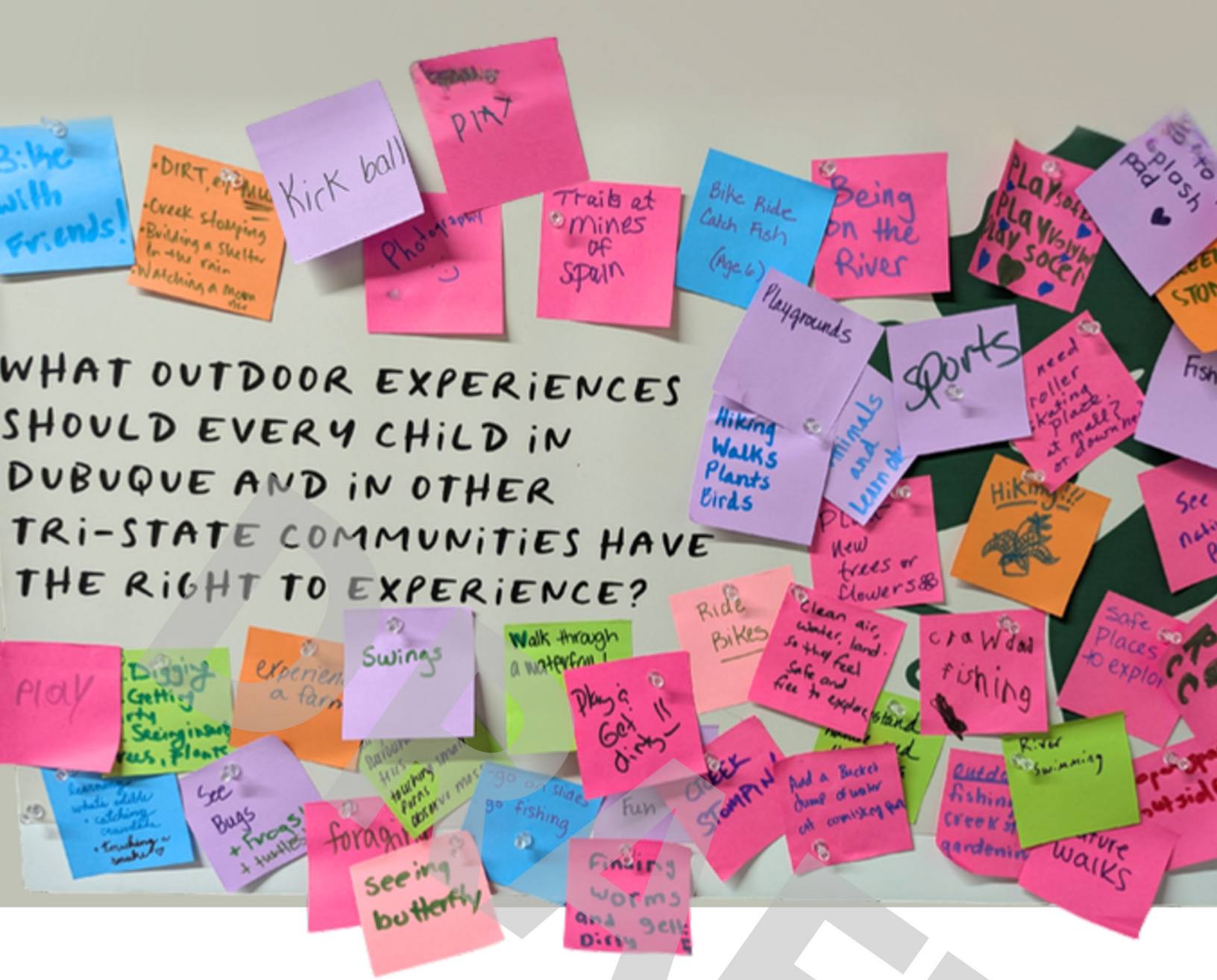
Sticks and pinecones can become a tiny village. A big rock can become a spaceship. **Nature is the perfect backdrop for make-believe**, which is essential for developing language, creativity, and storytelling skills.

Constructive Play

This is the next step after playing with loose parts. It involves **using those natural materials to build something**—a dam in a stream, a fort out of fallen branches, or a sculpture from rocks and leaves. This type of play fosters early engineering skills, creativity, and collaboration.

Healthy Risk-Taking

We need to give kids the chance to test their limits in a safe way. Risky play—a thrilling type of free play—involves uncertainty and an element of danger. Things like **climbing, balancing, jumping, sledding, exploring, and using tools** all help to build good judgement, resilience, creativity, and resilience.



Community Voices: Feedback From Dubuque Focus Groups

The following is a summary of the key themes that emerged from a series of more than 10 in-depth, focus group conversations with Dubuque community members from June to September 2025. This analysis combines the strategic insights of local experts in early childhood, early education, conservation, accessibility, public health, and faith as well as leaders at the National League of Cities, Children and Nature Network, and the Dubuque business community.

Additionally, it includes insights and on-the-ground perspectives of hundreds of Dubuque parents, guardians, and caregivers gathered through targeted surveys, events, and public conversations.

Together, they provide a clear and comprehensive picture of Dubuque's strengths, challenges, and greatest opportunities.

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What's Working: Dubuque's Strengths

Participants consistently identified a strong set of existing parks, programs, and community attributes that serve as a powerful foundation for this work. There is a clear sense that Dubuque has many of the right ingredients for success.

Beloved Places & Why They Work

Several key locations were repeatedly praised not just for their existence, but for specific attributes that make them successful for families with young children.

Accessibility & Thoughtful Design

The **Dubuque Riverwalk, Miracle League of Dubuque Complex, the arboretum, and the Bee Branch Creek Corridor** were celebrated for features like paved walking paths, ample parking, and wheelchair accessibility. The connectivity of the Bee Branch was lauded as a "greenway" that allows families to easily travel between parks and neighborhoods.

Safety and Peace of Mind

Parents consistently value spaces where they feel at ease. The presence of other families, well-maintained equipment, and especially **fenced-in play areas** like at Miracle League Park were cited as critical features that reduce parental anxiety.

A Blend of Nature and Park

Comiskey Park was held up as a model for its integration of traditional park elements like a splash pad with natural green space, serving as a vital hub for residents where transportation is a major barrier. This blend is seen as a best practice for future development.

Opportunities for Unstructured Play

The **Mines of Spain** and **Swiss Valley** were valued for providing a space where children can engage in **creative, free exploration** with no "rules" to dictate what they do. This echoes the cherished childhood memories of many participants, who recalled the freedom of playing in creeks, woods, and on farms.

> The splash pad and green space is right there [at Comiskey]. It has a lot of connections from the Bee Branch trail, so you can get on a scooter or bike and go with your kids.

Valued Programs and Community Spirit

Beyond physical places, participants highlighted key initiatives and cultural assets.

Successful Local Initiatives

Programs like **Mowing to Monarchs** and Dubuque's **Branching Out tree program** are seen as successful models for integrating nature into the community. Educational efforts like the "**Growing Up Wild**" curriculum are being adopted by early childhood centers.

Lowering Barriers

Dubuque County Conservation was praised for its program offering free or rentable gear like snowshoes and kayaks, which helps overcome the financial barrier to entry. The city's **Family Scholarship Program** was also noted as a valuable, if under-publicized, resource.

A Strong Culture of Volunteerism and Partnership

Multiple groups noted that Dubuque benefits from a strong sense of volunteerism and a high number of organizations dedicated to nature and conservation.

The willingness of local organizations to partner is a clear strength, with examples like **the Dubuque Community School District partnering with Dubuque County Conservation and the Dubuque Parks and Recreation Department** to bring outdoor experiences to their elementary school students.

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The Challenge: A Multi-Layered Look at Barriers and Opportunities

While the desire for nature connection is strong, Dubuque families and providers face a complex web of interconnected barriers. These challenges, identified consistently across focus groups and surveys, align directly with the four strategic pillars of Dubuque Nature Everywhere's mission. Understanding these barriers in depth illuminates a clear path toward a future where every child can benefit from daily connection to the outdoors.

Inspiring a Community Movement: Overcoming Adult Mindsets and Cultural Norms

The most frequently cited barrier was not a lack of spaces, but the mindsets and anxieties of adults. A community-wide movement is needed to reframe nature as an essential part of childhood, not just a recreational option.

The Barrier: Parental Fear and the Value Gap

Participants noted that many adults who didn't grow up with a strong nature connection are less likely to facilitate it for their own children. This "**experience gap" breeds fear**—of bugs, weather, dirt, strangers, and potential injuries—and a preference for structured, clean, indoor activities over what is perceived as the chaos of open-ended play.

As one professional observed, this anxiety is transferred directly to children:

"Kids mirror their parents. When a 3-year-old says they're afraid of spiders or they can't go outside because it's too cold, they're echoing what they've heard."

This leads to a "value gap," where parents often seek a tangible return on investment, like a craft to take home, rather than seeing the intrinsic value of unstructured time. Many residents feel they have access to manicured parks but not to true, immersive nature.

"I think many of our residents have access to parks. A lot fewer have access to nature."

Why It Matters: The Science of Unstructured Play

This hesitation to embrace unstructured outdoor play comes at a developmental cost. Research published by the National Association for the Education of Young Children (NAEYC) shows that "risky play," such as climbing, balancing, and exploring, is essential for **developing resilience, executive function, and sound judgment.**[14]

When adults over-structure play or prioritize comfort over growth, they inadvertently limit the development of these critical life skills. As noted by brain and health experts in our focus groups, **unstructured outdoor play is the number one activity** for fostering problem-solving, creativity, and sustained attention.

Overcoming this cultural barrier is fundamental to unlocking the cognitive and emotional benefits outlined in our foundational research.

[14] Sandseter, E. B. H., & Kennair, L. E. O. (2011). Children's Risky Play from an Evolutionary Perspective: The Anti-Phobic Effects of Thrilling Experiences. Evolutionary Psychology, 9 (2), 257–284.

Empowering Households and Educators: Bridging the Knowledge and Resource Gap

Even when the desire to get outside exists, parents and educators often feel they lack the specific tools, training, and simple resources needed to make it happen confidently and consistently.

The Barrier: Lack of Knowledge and Practical Resources

Educators in the Early Childhood focus group reported that staff often **lack the training and confidence** to lead nature-based activities, feeling unsure how to engage children with an anthill or a spider.

For parents, the barrier can be even more fundamental. Many feel that **nature is a special destination** rather than a part of everyday life, not realizing the immense learning opportunities right outside their door.

"Nature is in your own backyard. If you have a tree, a mud pile, an anthill—kids are learning from that."

Furthermore, **logistical hurdles** like finding non-toxic plants for a childcare center, knowing how to safely anchor a log for a natural playground, or sourcing affordable "loose parts" (sticks, rocks, etc.) can halt a project before it starts.

Why It Matters: The Power of an Empowered Adult

The Children & Nature Network research library consistently shows that the **confidence and engagement of the adult caregiver** are primary predictors of a child's connection to nature. When educators are trained in nature pedagogy, it leads to **improved educational outcomes** and deeper engagement from students.[15]

For parents, **simple tools and resources can demystify the outdoors** and reduce the effort required to go outside. By empowering adults with knowledge—from activity ideas to how-to guides for creating backyard nature spaces—we equip them to become the most effective champions for their children's development.

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Bridging Gaps in Access: Addressing Deeper, Systemic Barriers

While some barriers are about mindset, others are deeply rooted in social, economic, and physical systems that disproportionately affect marginalized communities.

The Barrier: Social, Economic, and Physical Hurdles

Transportation was a major recurring theme across nearly all focus groups, with many nature areas being inaccessible without a personal vehicle.

The **cost of weather-appropriate gear**, especially clothing that children quickly outgrow, is another major issue.

However, the most profound barriers are often social. For families with children with disabilities, the biggest obstacle is not physical access, but the **fear of social judgment** and the need to protect their child's dignity in public spaces.

"It's his dignity. If he struggles, I can get him through it. We can decide whether to try it again. But if he struggles and somebody else sees it, I feel like a terrible parent because I set him up to fail. Somebody else has a bad image of him, and that's not his fault."

This is compounded by a **critical information gap**; under-publicized resources like the Park & Rec scholarship or the county's free gear library are not reaching the families who need them most.

Why It Matters: Nature as a Social Determinant of Health

The American Academy of Pediatrics (AAP) and numerous public health studies identify access to green space as a key social determinant of health. A study in the Journal of Pediatrics confirms that disparities in access to nature are linked to poorer health and developmental outcomes, particularly in low-income and minority communities.[16]

Bridging these gaps is not just about fairness; it is a direct investment in community-wide public health, mood stability, and stronger child development. Ensuring all families can access nature safely and with dignity is essential for building a truly healthy and equitable community.

[16] Razani, N., et al. (2018). Clinic- and Community-Based Nature Prescription Programs: A Call to Action. Journal of Pediatrics, 203, 13-14

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Nature Space Improvements: Designing for Conservation, Resilience and Early Childhood

Finally, barriers exist in the design and maintenance of our public spaces. There's need for intentional improvements that serve both our youngest children and our long-term nature resilience goals.

The Barrier: Mismatched Design and Lack of Natural Elements

Early childhood professionals noted that many public playgrounds are designed for school-aged children (5-12) and **are not developmentally appropriate or safe for toddlers and preschoolers**. Many parks also lack essential amenities like **shade from trees**, which is a significant barrier in extreme heat.

Even when natural playgrounds are installed, they can fall into disrepair without a clear maintenance plan. Faith communities also cited a **lack of volunteers and resources** to maintain their own grounds, limiting their ability to create new natural spaces.

Why It Matters: The Benefits of Natural, Resilient Spaces

Research in environmental psychology demonstrates that play in diverse, natural environments offers superior cognitive and emotional benefits compared to play on static, manufactured equipment.[17]

Natural playscapes with native plants, trees, and water features support greater biodiversity, which in turn supports community resilience by managing stormwater and reducing urban heat island effects.

By intentionally designing parks with native tree canopies, pollinator gardens, and "stormwater play bowls," we can create spaces that are more engaging for children, more adaptive, and less expensive to maintain over the long term.

Interested in more studies on children and nature? Visit the Children & Nature Network Research Library.

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Our Path Forward: A Strategic Implementation Plan

The research and community feedback have provided a clear mandate: Dubuque is ready to invest in its youngest children by connecting them to nature. The challenges identified are not insurmountable; they are opportunities for focused, collaborative action.

This section outlines the strategic implementation plan for Dubuque Nature Everywhere.

We will channel our efforts through three dedicated working groups, each aligned with a core pillar of our mission.

These groups will turn our community's aspirations into tangible, fundable projects that directly address the barriers we uncovered and build on the strengths our community already holds.

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Collaborative Action: Our Vision for Sustained Impact

To ensure this work is both effective and sustainable, we are establishing a shared-purpose model, much like a corporation with multiple, interconnected departments. This structure will be powered by three initial working groups. Each group will focus on a part of our mission, bringing together a diverse mix of community experts, partners, and parents who work with children 0-6.

Our Launch Strategy

This model is designed for cross-collaboration. We fully expect and encourage projects to be co-owned by multiple working groups, ensuring our efforts are integrated, efficient, and never siloed.

Year One: Guided Action

The Dubuque Nature Everywhere leadership team will guide these working groups for the first year. We have developed the initial project ideas outlined in the following pages to serve as a clear roadmap, allowing us to secure quick wins and build momentum.

Ongoing Evaluation

As these groups evolve, they will be empowered to develop their own goals, projects, and ideas based on their unique focus, expertise, and our community's changing needs.

Quarterly, Annual Alignment

We will bring all working groups together quarterly and annually to share successes, identify new opportunities, and collaboratively plan our priorities for the coming year.

A Phased Approach to Our Goals

We are adopting a two-phase SMART goal strategy. **Our Year 1 goals are foundational.** They are focused on building the essential infrastructure, audits, and partnerships needed to create a data-driven, sustainable movement.

The completion of these goals will provide the **baseline data required to set our long-term impact goals for Years 2-5.** For example, improve the "nature score" of X parks or reduce the "opportunity gap" by X%.

Our Three Working Groups

Group One: Empowering households, caregivers, and educators with tools, trainings, continuing education, and resources.

Group Two: Collaboratively bridging gaps in inclusivity, access, and belonging.

Group Three: Focusing on nature space improvements that support a healthy and sustainable community.

A Note on Partnerships and Fundraising

Identifying and securing sustainable funding is a cross-cutting goal for all working groups. We will also building strategic partnerships with local organizations focused on nature-based play and community access to leverage resources and ensure our collective success.

Working Group One

Empowering Households, Caregivers, Educators with Tools, Trainings, Continuing Education, and Resources

This working group is focused on overcoming two of our most cited barriers: the adult mindset gap and the information gap. Our goal is to make nature play the easiest and most joyful choice by equipping parents and professionals with the confidence, knowledge, and resources they need.

Foundational SMART Goals

Goal 1: Digital Hub

By the end 2026, **launch the Dubuque Nature Everywhere digital hub** as a one-stop shop, featuring a resource directory, event calendar, and a completed Nature Score audit for at least 10 priority family parks.

Goal 2: Professional Dev.

By the end of 2027, work with Child Care Resource & Referral (CCR&R) to **make more nature-based play programming** through Children & Nature Network **count toward provider continuing education hours.**

Goal 3: Resource Pipeline

By Q3 2027, **design and publish the Nature Score rubric**, providing a clear, measurable standard that can be used for both the digital hub and to guide the improvement work of other working groups.

Initial Implementation Projects

The Dubuque Nature Everywhere Digital Hub

We'll create a one-stop website to solve the disparate sources problem identified in our focus groups. This site will be the go-to resource for parents and educators, featuring:

- An interactive map of local parks and nature areas.
- "Know before you go" audits of these spaces, including info on bathrooms, shade, and accessibility.
- A Nature Score to help parents find the best spots and identify improvements.
- An events calendar, play-at-home ideas, and links to vital resources like Mowing to Monarchs and Branching Out Dubuque.

Early Childhood Professional Development

We will empower our educators by:

- Working with CCR&R to make Children & Nature Network an approved education provider, allowing more nature-based programming to count toward providers' continuing education hours.
- Providing free local speakers, webinars, and networking opportunities to build a community of practice.
- Establishing a "Dubuque Nature Everywhere Scholarship" to fund professionals to attend nature-based conferences and trainings removing the cost barrier to continued education.

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Working Group Two

Collaboratively Bridging Gaps in Inclusivity, Access, and Belonging

This group is dedicated to ensuring every child and family feels they belong in Dubuque's outdoors. It focuses on collaboratively bridging gaps in inclusivity and access by addressing the real-world barriers—like transportation, cost, and social comfort—that can keep a family from participating.

Foundational SMART Goals

Goal 1: Policy Foundation

By December 1, 2025, **achieve the formal adoption of the Dubuque Children's Outdoor Bill of Rights (COBOR)** by the Dubuque City Council, establishing a guiding policy document for the entire community.

Goal 2: Opportunity Gap Map

By the end of Q3 2027, complete and publish the ArcGIS "**Opportunity Gap" map**, clearly identifying all residential areas, schools, and childcare centers not within a 15-minute walk of a quality nature space.

Goal 3: Removing Cost Barriers

By the end of 2027, launch the **pilot community gear library** in partnership with the Carnegie-Stout Public Library. It should be complete with a functional check-out system and a volunteer-run delivery/pickup service.

Goal 4: Transportation Solution

By the end of 2027, present a data-backed proposal to the city transportation department and private donors for a "**hop-on, hop-off" weekend nature trolley**, based on the findings from our map and community focus groups.

Initial Implementation Projects

The Dubuque Children's Outdoor Bill of Rights (COBOR)

We will champion the adoption of the first COBOR in the state of Iowa. This galvanizing document, already signed by hundreds of community members (see image below), will be presented to the the Dubuque City Council on November 17, 2025.

Its adoption will provide a guiding framework for all future city planning, ensuring children's right to nature is embedded in public policy.

Interactive, ArcGIS "Opportunity Gap" Mapping

In partnership with the City of Dubuque's GIS Team, we will complete our 15-minute walk to nature analysis. This map will be a powerful data-driven tool to:

- Share with community leaders to guide investment in new nature play spaces.
- Deploy mobile resources like "loose parts" kits to high-need areas, bringing nature to the children.

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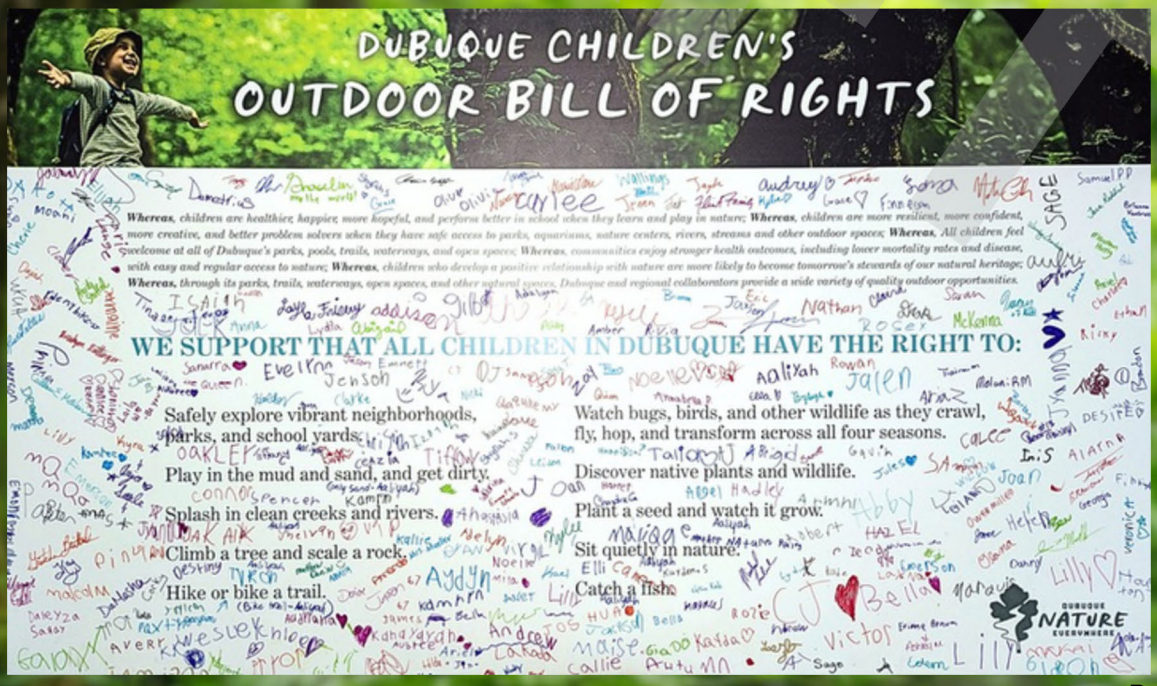
THE CITY OF DUBUQUE'S COBOR

Based on community feedback, our Dubuque Children's Outdoor Bill of Rights supports that all children in our city have a right to:

- Safely explore vibrant neighborhoods, parks, and school yards.
- Play in the mud and get dirty.
- Splash in clean creeks and rivers.
- Climb a tree and scale a rock.
- Hike or bike a trail.
- Catch a fish.
- Watch bugs, birds, and other wildlife as they crawl, fly, hop, and transform across all four season.
- Discover native plants and wildlife.
- Plant a seed and watch it grow.
- Sit quietly in nature.



Working Group Two

Initial Implementation Projects

Transportation Solutions for Residents Without Vehicles

We will address the major transportation gap by working with the city and donors to create a "hop-on, hop-off" weekend trolley or bus route.

This service will finally connect residents in the downtown and northend neighborhoods to our community's premier nature destinations, including Mines of Spain, Eagle Point Park, Swiss Valley, and the Arboretum.

Nature Gear Lending Library

To alleviate the barrier of costly outdoor gear, we will partner with the Carnegie-Stout Public Library to create a free lending library.

This library will stock snowsuits, boots, and other essential items. Critically, this program will include a delivery and pickup service to support educators, caregivers, and families for whom a trip to the library is its own logistical hurdle.

Inclusive Nature Access Roster

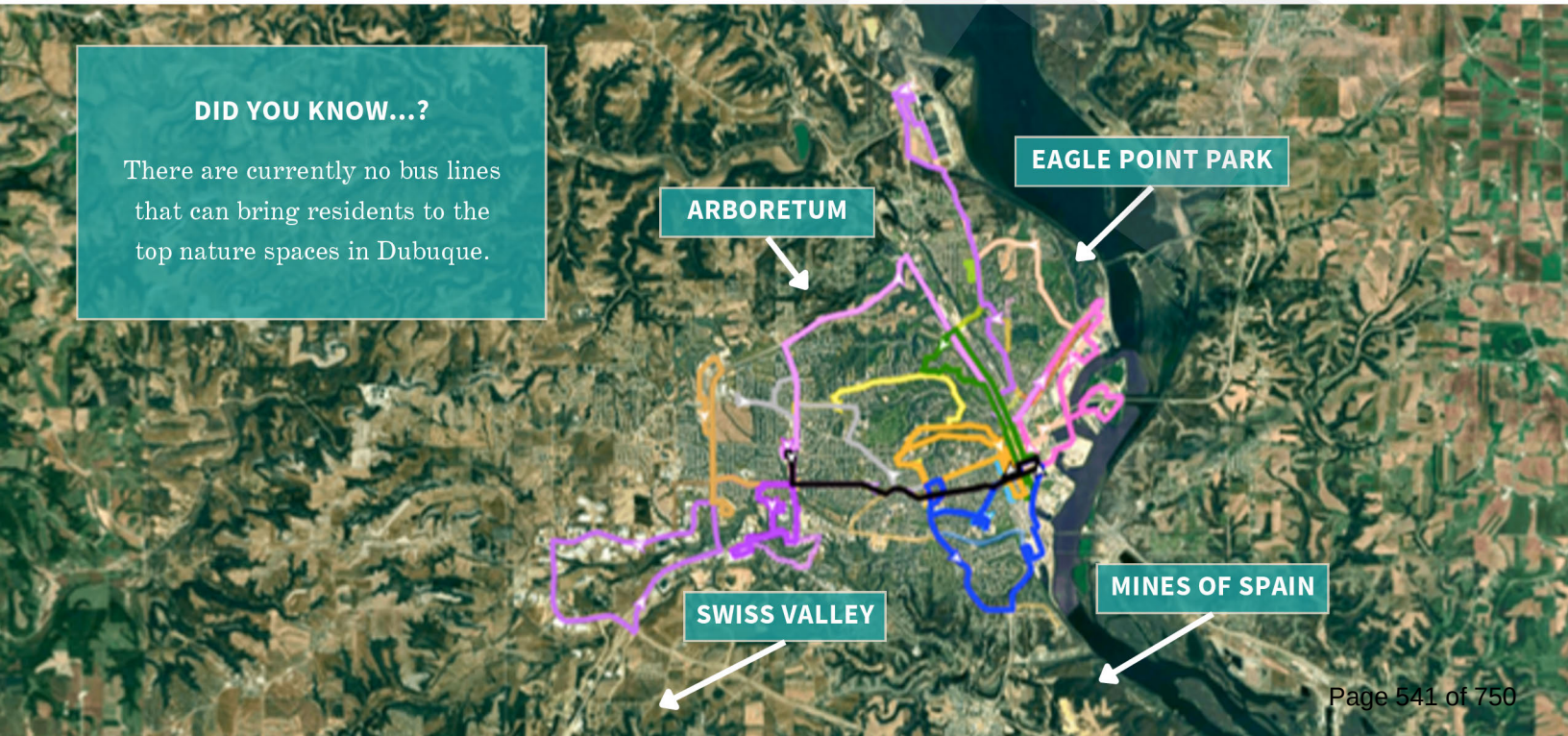
We will develop a roster of accessibility experts who can consult with organizations on creating truly inclusive spaces.

This team will focus on a wide spectrum of needs, including physical accessibility, sensory considerations, and invisible disabilities to ensure all spaces are welcoming to children and caregivers of all abilities.

Nature Play Themed Rec & Roll Trailer

We will partner with donors and the City of Dubuque Parks and Recreation Department to create a mobile nature play trailer, stocked with loose parts like sand, rocks, water, and sticks.

Additionally, we will provide the staff training to integrate it into their existing community programming.



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Working Group Three

Focusing on Nature Space Improvements that Support a Healthy and Sustainable Community

This working group focuses on the physical "how-to" of improving our spaces. It will connect childcare centers, schools, and churches with the expertise and resources they need to create natural playscapes that are safe, engaging, and support our community's health and resilience goals.

Foundational SMART Goals

Goal 1: Assemble Experts

By the end of 2026, recruit and formalize a **5-7 person "nature expert dream team"** and establish a clear process for organizations seeking consultation.

Goal 2: Clarify Guidance

By the end of 2028, hold a formal meeting with state school and childcare licensure entities to **clarify the rules and regulations surrounding natural playscapes.**

Goal 3: Nature-Play Sites

By the end of 2028, **design and fully fund a "nature play space program,"** and select the first two pilot sites (e.g., one school, one childcare center) to receive a turnkey natural playscape installation.

Initial Implementation Projects

The "Nature-Expert Dream Team"

We will create a volunteer roster of local stormwater, plant, and conservation experts. This dream team will provide free, on-site consultations to schools, churches, childcare centers, and residents that "don't know where to start." The experts will help them design and plan nature-based projects while saving their limited budgets for materials and labor.

Child-Safe Native Plantings

We will widely share the child-safe "Mowing to Monarchs" seed mixture and program, developed by Dubuque County Conversation for St. Mark's Youth Enrichment. We will actively connect organizations like Lincoln Elementary to these funding and education resources to help them integrate native pocket prairies into their public spaces.

DRAFT

Working Group Three

Initial Implementation Projects

Nature-Play Space Scholarship

We will create a "turnkey" scholarship for childcare centers and schools. Awardees will receive the funding, templated designs, materials, and labor needed to build a high-quality natural play area on their property, removing all financial and logistical barriers.

State-Level Guidance Advocacy

We will work directly with state school and childcare licensure entities to demystify the rules around natural playscapes. By advocating for clear guidance, we can remove the fear of fines and empower providers to confidently incorporate nature elements into their spaces.

Dubuque Nature/COBOR Passport

We will partner with Travel Dubuque and the Parks & Recreation Department to create a nature passport program. This passport will gamify exploration for families, guiding them to our community's stunning nature areas and encouraging them to complete the experiences outlined in the Dubuque Children's Outdoor Bill of Rights.

Join Dubuque Nature Everywhere

Interested in funding a project? Want to join a working group? Have an idea or resource you want to share?

We're all ears. Contact us at: team@dbqnatureeverywhere.com.

What's Inside: Vision & Implementation Plan

A Happier, Healthier, More Hopeful Dubuque

In a time of rising youth anxiety, this report investigates a critical paradox: in a city as rich in natural beauty as Dubuque, why are so many of our children aged 0-6 disconnected from it?

This report provides a comprehensive answer, pairing national research on the profound benefits of outdoor play with the voices of our own community. It quantifies the real-world barriers our families face—from the 1 in 9 children in poverty to the 1 in 3 downtown households without vehicle access—and confirms that we have a clear, urgent opportunity to build a healthier, more hopeful city.

This report is more than a study—it is an actionable plan. Inside, you will find details our strategy to launch three community-led working groups to solve the very barriers we identified.

It lays out a clear roadmap for tangible, quick-win projects, from creating a one-stop-shop digital hub for parents and championing of Iowa's first Children's Outdoor Bill of Rights, to developing a free community gear library and nature trolley to bridge access gaps. This document is the blueprint for how our community can build a happier, healthier, and more hopeful Dubuque for generations to come.

DRAFT

DUBUQUE NATURE EVERYWHERE

900 Jackson Street

Dubuque, IA 52001

team@DBQnatureeverywhere.org

DUBUQUE NATURE EVERYWHERE

CONNECTING DUBUQUE'S YOUNGEST TO NATURE

The Children & Nature Network, National League of Cities, and Kaboom! selected the City of Dubuque, IA to join a national initiative called Nature Everywhere Communities, designed to increase equitable **access to nature** everywhere children **live, learn, and play.**

As a project team of Dubuque Forward, our overarching goal is to ensure every young child in Dubuque can grow up with meaningful, everyday experiences in nature. We aim to **spark a community movement** that supports families, caregivers, and educators in making nature a vibrant and accessible part of everyday life.

We envision a joyful, **nature-rich childhood** for every young child—where wonder grows wild, curiosity takes root, and hope blossoms. We will do this by equipping families, educators, and local leaders with the inspiration, spaces, and support to weave nature into everyday life and shared values.

JOIN THE MOVEMENT!

Sign up now to get involved or receive email updates.

SCAN ME

OUR VISION:

To inspire meaningful nature connections for all young children to be happy, healthy, and hopeful.

OUR MISSION:

To connect all young children aged 0-6 with nature every day by:

- Inspiring a community movement to foster awareness and buy-in.
- Empowering households, caregivers, and educators with tools, trainings, continuing education, and resources.
- Collaboratively bridging gaps in equitable access.
- Focusing on nature space improvements that support community climate resilience.

OUR PARTNERS:

Working hand-in-hand to grow access to nature.

Children Nature Network · NLC National League of Cities · KABOOM! · The City of Dubuque Masterpiece on the Mississippi · Dubuque Community Schools · Let's Create Action Dubuque Forward. · Hills & Dales · St. Mark Youth Enrichment · The Wanderwood Gardens

DUBUQUE
NATURE
EVERYWHERE
City Council
Work Session | July 21, 2025

Our Why and How

Vision

To inspire meaningful nature connections for all young children to be happy, healthy, and hopeful.

How Nature Benefits Children

Health

- ↑ Physical activity
- ↑ Eye health
- ↑ Vitamin D
- ↑ Fetal growth
- ↑ Birth weights
- ↓ Stress
- ↓ Anger
- ↓ Aggression

Education

- ↑ Academic performance
- ↑ Creativity
- ↑ Focus + attention
- ↑ Impulse control
- ↑ Learning engagement
- ↑ Learning enthusiasm
- ↓ ADHD symptoms
- ↓ Disruptive behaviors

Connection

- ↑ Social skills
- ↑ Self-esteem
- ↑ Environmental stewardship
- ↑ Connection to people + nature
- ↑ Relationship skills
- ↑ Satisfaction with life

See research and one-pagers.

Mission

To connect all young children aged 0-6 with nature every day by:

1

Inspiring a <u>community movement</u> to foster awareness and buy-in.

Mission

To connect all young children aged 0-6 with nature every day by:

2

Empowering households, caregivers, and educators with tools, training, resources.

Mission

To connect all young children aged 0-6 with nature every day by:

3

Collaboratively bridging gaps in access and belonging.

Mission

To connect all young children aged 0-6 with nature every day by:

4

Focusing on nature space improvements that support community climate resilience.

How We Got Here

SEPT	Dubuque selected as Nature Everywhere Accelerator Community!
OCT–PRESENT	Vision, mission, strategies. Messaging, branding. Community scans of stakeholders, programs, policies, and funding.
MAY–JUN	Research, preparation for focus groups and events, and community events. Proclamation—Kids to Parks.
JUN–JUL	Focus groups/community engagement meetings—10 and increasing every day.

What's Next?

JUL-AUG	Focus groups continue, equity mapping, parents' survey, site visit from the Children and Nature Network, and the National League of Cities.
SEP-OCT	Summarize findings, quotes, themes, maps, presentations of community engagement.
NOV-DEC	Children's Outdoor Bill of Rights, quick wins based on engagement, action plan based on engagement, working groups created, fundraising, and grants.

Focus Group Themes To Date

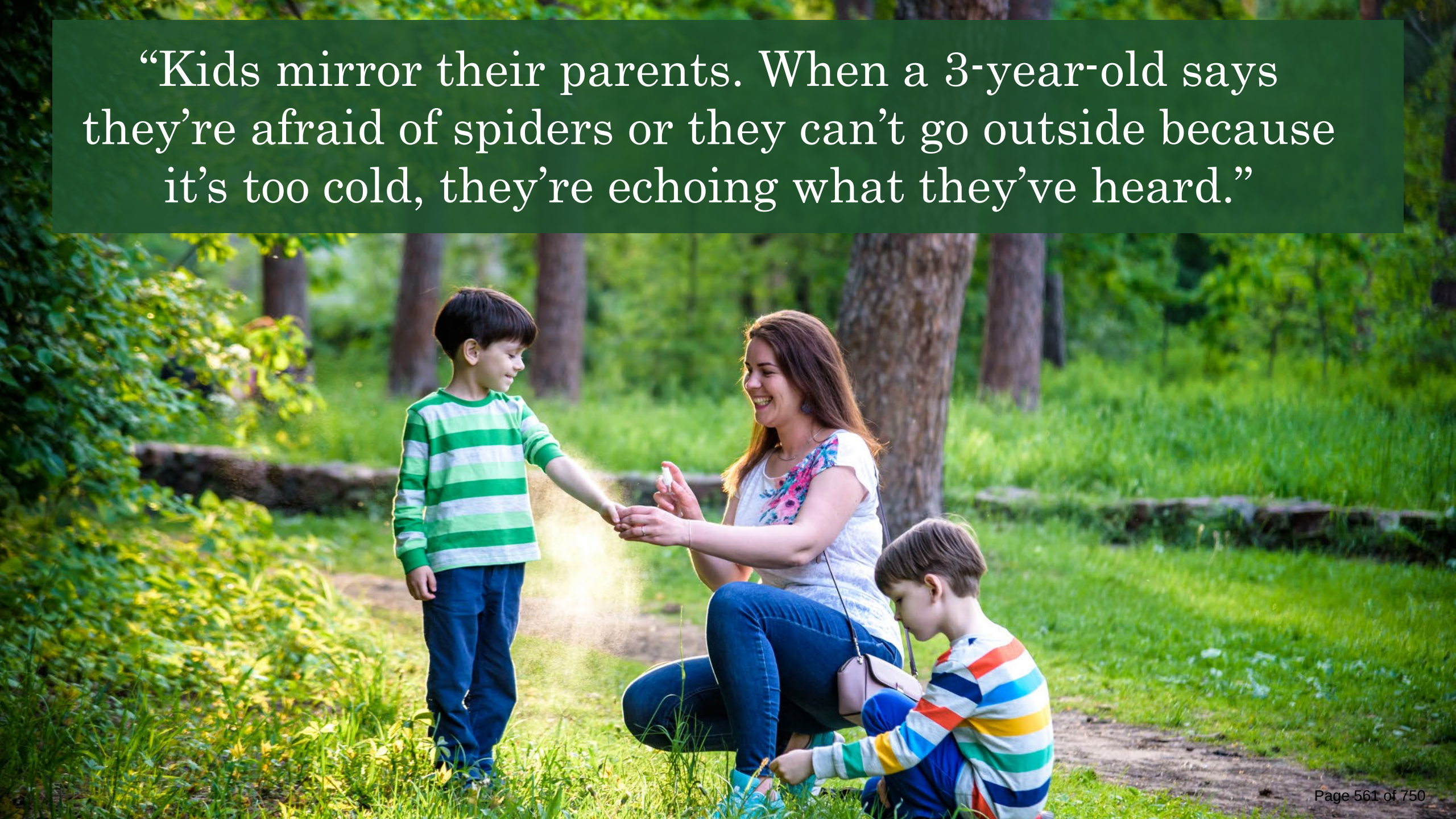
High Praises

- The Arboretum, Miracle League of Dubuque Complex, Comiskey Park, Bee Branch Creek Greenway, River Museum, and Mowing to Monarchs are favorites
  - » Sensory-friendly design, accessible trails, multi-use water features, proximity to diverse neighborhoods.
- Free gear and education
  - » Dubuque County Conservation's free kayak, snowshoe, and ski lending breaks cost barriers and improves programming. Interacting with nature in your own backyard.
- Multi-use greenways
  - » Linear corridors connect splash pads and playgrounds, enabling families (often on bikes or scooters) to discover new spaces organically.

“Nature is in your own backyard. If you have a tree, a mud pile, an anthill—kids are learning from that.”

Barriers to Nature

- Adult engagement + confidence
  - » Parents hesitate to take young kids outdoors if they didn't have a strong connection to nature as children. Parents put too much emphasis on structure and visible outcomes.
- Logistics + costs
  - » Weather-appropriate clothing, transportation, and time constraints hamper participation.
- Perceived safety + liability
  - » Fear of bugs, injury, or legal repercussions (e.g., bee stings at schools) leads to overly structured programming.


“Kids mirror their parents. When a 3-year-old says they’re afraid of spiders or they can’t go outside because it’s too cold, they’re echoing what they’ve heard.”

Barriers to Nature

- Information gaps
  - » Many families don't know what's available or how to access scholarships, gear, or new park features.
- Cultural norms + social judgment
  - » Caregivers often worry they'll break unspoken rules of outdoor play or be judged by neighbors and peers. "It's the adults."
- Under-represented groups
  - » Single parents, families with children with disabilities, teens (as sibling caregivers), and 0–6-year-olds themselves.

“It's his dignity. If he struggles, I can get him through it. We can decide whether to try it again.

But if he struggles and somebody else sees it, I feel like a terrible parent because I set him up to fail. Somebody else has a bad image of him, and that's not his fault.”

“I think many of our residents have access to parks. A lot fewer have access to nature.”

Ideas + Aspirations

- Bring nature to families
  - » Pop-up kits and small-scale urban installations (e.g., planters, play "puddles") in neighborhoods with limited green space.
- Integrate into existing processes
  - » Embed nature-friendly design into routine park and city work to reach families without new costs.
- Reach underrepresented families with trusted partners
  - » Partner with trusted hubs like the Multicultural Family Center. Train staff to ask for input and share nature-play resources.

"What if we brought loose parts—pinecones, microscopes—to parking lots? Because I think it's changing that mindset. Nature is literally everywhere."

Ideas + Aspirations

- Demystify + destigmatize
  - » Live-stream park tours and build detailed on-site guides. Which paths are best for strollers/wheelchairs? Best spots to stop for snacks? Where are kid-friendly features?
- Child-centered feedback
  - » Get more input from teens + kids—most adults don't know what they truly want. Use sticker boards with image prompts and draw-and-tell methods to capture their preferences and interests.

"The universal language is pictures. Everyone understands it. By incorporating images, children can communicate their needs.

Ideas + Aspirations

- Better connect resources to parents—and each other
  - » Increase awareness and promotion of offerings and resources. (Hills & Dales can train staff and families on designing truly inclusive activities and tactful ways to assist caregivers when a child with a disability needs extra support.)
- Create stormwater “play bowls” and use natural landscape
  - » They naturally contain little explorers, give parents 360° sightlines, and keep kids safely away from road traffic.

How Can I Help?

Ways to Participate and Give Input

How Can I Help?

- Help draft Dubuque's Children's Outdoor Bill of Rights (COBOR).
- Sign on to the COBOR, share it, and help us lead it to adoption.
- Focus on kids 0-6 in your upcoming activities, programming, and planning.
- Take kids 0-6 outside, explore, and play!

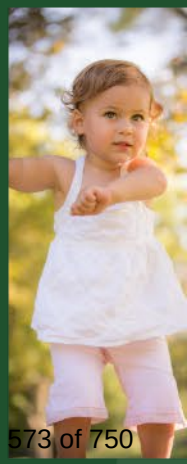
See Austin, Baltimore, SF COBORs.

Your COBOR Input

- What outdoor Dubuque experiences should every child have the right to?
  - Play _____?
  - Grow _____?
  - Explore _____?
  - Understand _____?
  - Feel _____?
  - Harvest _____?
- What activities are unique to our community?

DUBUQUE NATURE EVERYWHERE

Thank You!



DUBUQUE
NATURE
EVERYWHERE
TIME TO IMPLEMENT
November 17, 2025

How Nature Benefits Children

Health

- ↑ Physical activity
- ↑ Eye health
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See research and one-pagers.

Mission

To connect all young children aged 0-6 with nature every day by:

1. Inspiring a community movement to foster awareness and buy-in.
2. Empowering households, caregivers, and educators with tools, training, resources.
3. Collaboratively bridging gaps in access and belonging.
4. Focusing on nature space improvements that support community resilience.

Recent Activities

JUL-SEP	• **Site visit** from the Children and Nature Network and the National League of Cities. • **Focus groups and community engagement**, data collection and review, community and equity mapping, parents' survey.
SEP-NOV	• **Summarizing findings**, quotes, themes, maps, and presentations of community engagement. • Drafted **Vision and Implementation Plan** based on engagement. • Developed and engaged the community in **Dubuque's Children's Outdoor Bill of Rights**.

By the Numbers: The Opportunity in Our Own Backyard

To understand why nature connections matter so much for Dubuque children right now, let's look at the numbers.

This isn't a small issue. It impacts thousands of children and families today, in addition to the thousands more who will call our city home in the near future.

Our City

Right now, there are approximately **4,818 children** aged 0-6 living in the City of Dubuque, according to the most recent population estimates from the U.S. Census Bureau's American Community Survey.[1]

A Growing Need

The City of Dubuque sees nearly **886 births each year**, according to the Iowa Health and Human Services Statistics. Based on this consistent annual data, we can project that over the next five years, **4,430 more babies** will be born here, and in the next decade, that number is expected **to reach 8,860.**

The Broader Region

Looking wider at Dubuque County, the current number of children aged 0-6 is **approximately 8,655.**[1] The county as a whole **sees over 1,107 births annually,**[2] meaning we can expect an additional **5,535 children** in the next five years and **10,000** in the next decade across the county.

These numbers represent a profound opportunity. The following sections outline the clear and compelling evidence for why a strategic focus on nature and outdoor play is the key to unlocking that opportunity.

4,818
estimated children live in Dubuque

[1] U.S. Census Bureau, American Community Survey, Table DP05. [2] Iowa Department of Health and Human Services. (2023) Vital Statistics of Iowa 2023. [3] Early Childhood Education Journal, Springer.

Community Voices: Feedback From Dubuque Focus Groups

The following is a summary of the key themes that emerged from a series of more than 10 in-depth, focus group conversations with Dubuque community members from June to September 2025. This analysis combines the strategic insights of local experts in early childhood, early education, conservation, accessibility, public health, and faith as well as leaders at the National League of Cities, Children and Nature Network, and the Dubuque business community.

Additionally, it includes insights and on-the-ground perspectives of hundreds of Dubuque parents, guardians, and caregivers gathered through targeted surveys, events, and public conversations.

Together, they provide a clear and comprehensive picture of Dubuque's strengths, challenges, and greatest opportunities.

Collaborative Action: Our Vision for Sustained Impact

To ensure this work is both effective and sustainable, we are establishing a shared-purpose model, much like a corporation with multiple, interconnected departments. This structure will be powered by three initial working groups. Each group will focus on a part of our mission, bringing together a diverse mix of community experts, partners, and parents who work with children 0-6.

Our Launch Strategy

This model is designed for cross-collaboration. We fully expect and encourage projects to be co-owned by multiple working groups, ensuring our efforts are integrated, efficient, and never siloed.

Year One: Guided Action

The Dubuque Nature Everywhere leadership team will guide these working groups for the first year. We have developed the initial project ideas outlined in the following pages to serve as a clear roadmap, allowing us to secure quick wins and build momentum.

Ongoing Evaluation

As these groups evolve, they will be empowered to develop their own goals, projects, and ideas based on their unique focus, expertise, and our community's changing needs.

Quarterly, Annual Alignment

We will bring all working groups together quarterly and annually to share successes, identify new opportunities, and collaboratively plan our priorities for the coming year.

A Phased Approach to Our Goals

We are adopting a two-phase SMART goal strategy. **Our Year 1 goals are foundational.** They are focused on building the essential infrastructure, audits, and partnerships needed to create a data-driven, sustainable movement.

The completion of these goals will provide the **baseline data required to set our long-term impact goals for Years 2-5.** For example, improve the "nature score" of X parks or reduce the "opportunity gap" by X%.

Our Three Working Groups

Group One: Empowering households, caregivers, and educators with tools, trainings, continuing education, and resources.

Group Two: Collaboratively bridging gaps in inclusivity, access, and belonging.

Group Three: Focusing on nature space improvements that support a healthy and sustainable community.

A Note on Partnerships and Fundraising

Identifying and securing sustainable funding is a cross-cutting goal for all working groups. We will also building strategic partnerships with local organizations focused on nature-based play and community access to leverage resources and ensure our collective success.

Vision & Implementation Plan

A Happier, Healthier, More Hopeful Dubuque

Investing in Nature Play for Our Youngest Residents

Empowering Households and Educators: Bridging the Knowledge and Resource Gap

Even when the desire to get outside exists, parents and educators often feel they lack the specific tools, training, and simple resources needed to make it happen confidently and consistently.

The Barrier: Lack of Knowledge and Practical Resources

Educators in the Early Childhood focus group reported that staff often **lack the training and confidence** to lead nature-based activities, feeling unsure how to engage children with an anthill or a spider.

For parents, the barrier can be even more fundamental. Many feel that **nature is a special destination** rather than a part of everyday life, not realizing the immense learning opportunities right outside their door.

"Nature is in your own backyard. If you have a tree, a mud pile, an anthill—kids are learning from that."

Furthermore, **logistical hurdles** like finding non-toxic plants for a childcare center, knowing how to safely anchor a log for a natural playground, or sourcing affordable "loose parts" (sticks, rocks, etc.) can halt a project before it starts.

Why It Matters: The Power of an Empowered Adult

The Children & Nature Network research library consistently shows that the **confidence and engagement of the adult caregiver** are primary predictors of a child's connection to nature. When educators are trained in nature pedagogy, it leads to **improved educational outcomes** and deeper engagement from students.[1]

For parents, **simple tools and resources can demystify the outdoors** and reduce the effort required to go outside. By empowering adults with knowledge—from activity ideas to how-to guides for creating backyard nature spaces—we equip them to become the most effective champions for their children's development.

More Than Just Child's Play: Stronger Families and a Tighter Community

Connecting Families

When a family spends time together outdoors, they connect differently. Away from screens and household chores, parents and children spend more time talking and building positive memories.

Research shows that **parent-child co-play in nature reduces parental stress and improves mood,**[2] strengthening the entire family unit.

Teaching Kindness & Teamwork

Unstructured outdoor play is where crucial social skills are born. In a park or natural play area, children learn how to work together, take turns, and include others.

Research from institutions like the Society for Research in Child Development[3] indicates that this type of play is crucial for **developing empathy and fostering positive peer relationships.**

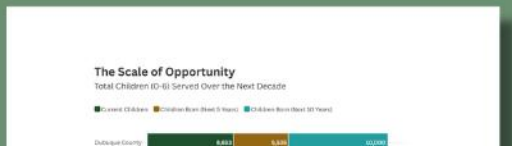
Building a Better Dubuque

A city that invests in green spaces is a city that invests in its people. Parks, trails, and public gardens are a form of "social infrastructure."

They become natural meeting spots where families from all walks of life can connect. This interaction builds trust and social capital, weaving a stronger, more resilient community fabric.

A city that invests in green spaces is a city that invests in its people.

Why This Matters: A Review of Key Research



Our Path Forward: A Strategic Implementation Plan

The research and community feedback have provided a clear roadmap. Dubuque is ready to invest in its youngest children by connecting them to nature. The challenges identified are tangible, and the opportunity for meaningful, positive action.

This section outlines the strategic implementation plan for the Dubuque Nature Everywhere...

We will channel our efforts through three dedicated working groups, each aligned with a core pillar of our mission.

These groups will turn our community's aspirations into tangible, funded projects that directly address the barriers we've uncovered and build on the strengths our community already holds.

Working Group Two

Initial Implementation Projects

The Dubuque Children's Outdoor Bill of Rights (COBOR)

We will champion the adoption of the first COBOR in the state of Iowa. This galvanizing document, already signed by hundreds of community members (see image below), will be presented to the the Dubuque City Council on November 17, 2025.

Its adoption will provide a guiding framework for all future city planning, ensuring children's right to nature is embedded in public policy.

Interactive, ArcGIS "Opportunity Gap" Mapping

In partnership with the City of Dubuque's GIS Team, we will complete our 15-minute walk to nature analysis. This map will be a powerful data-driven tool to:

- Share with community leaders to guide investment in new nature play spaces.
- Deploy mobile resources like "loose parts" kits to high-need areas, bringing nature to the children.

Working Group Two

Initial Implementation Projects

Transportation Solutions for Residents Without Vehicles

Nature Gear Lending Library

To alleviate the barrier of costly outdoor gear, we will partner with the Carnegie-Stout Public

Working Group Three

Initial Implementation Projects

Nature-Play Space Scholarship

We will create a "turnkey" scholarship for childcare centers and schools. Awardees will receive the funding, templated designs, materials, and labor needed to build a high-quality natural play area on their property, removing all financial and logistical barriers.

Dubuque Nature/COBOR Passport

We will partner with Travel Dubuque and the Parks & Recreation Department to create a nature passport program. This passport will gamify exploration for families, guiding them to our community's stunning nature areas and encouraging them to complete the experiences outlined in the Dubuque Children's Outdoor Bill of Rights.

Join Dubuque

Interested in fu working group? want to share?

We're all ears. C

What's Inside: Vision & Implementation

A Happier, Healthier, More Hope

In a time of rising youth anxiety, this report investigates a critical p natural beauty as Dubuque, why are so many of our children aged 0-

This report provides a comprehensive answer, pairing national research outdoor play with the voices of our own community. It quantifies the real face—from the 1 in 9 children in poverty to the 1 in 3 downtown household and confirms that we have a clear, urgent opportunity to build a healthier

This report is more than a study—it is an actionable plan. Inside, you wi launch three community-led working groups to solve the very barriers w

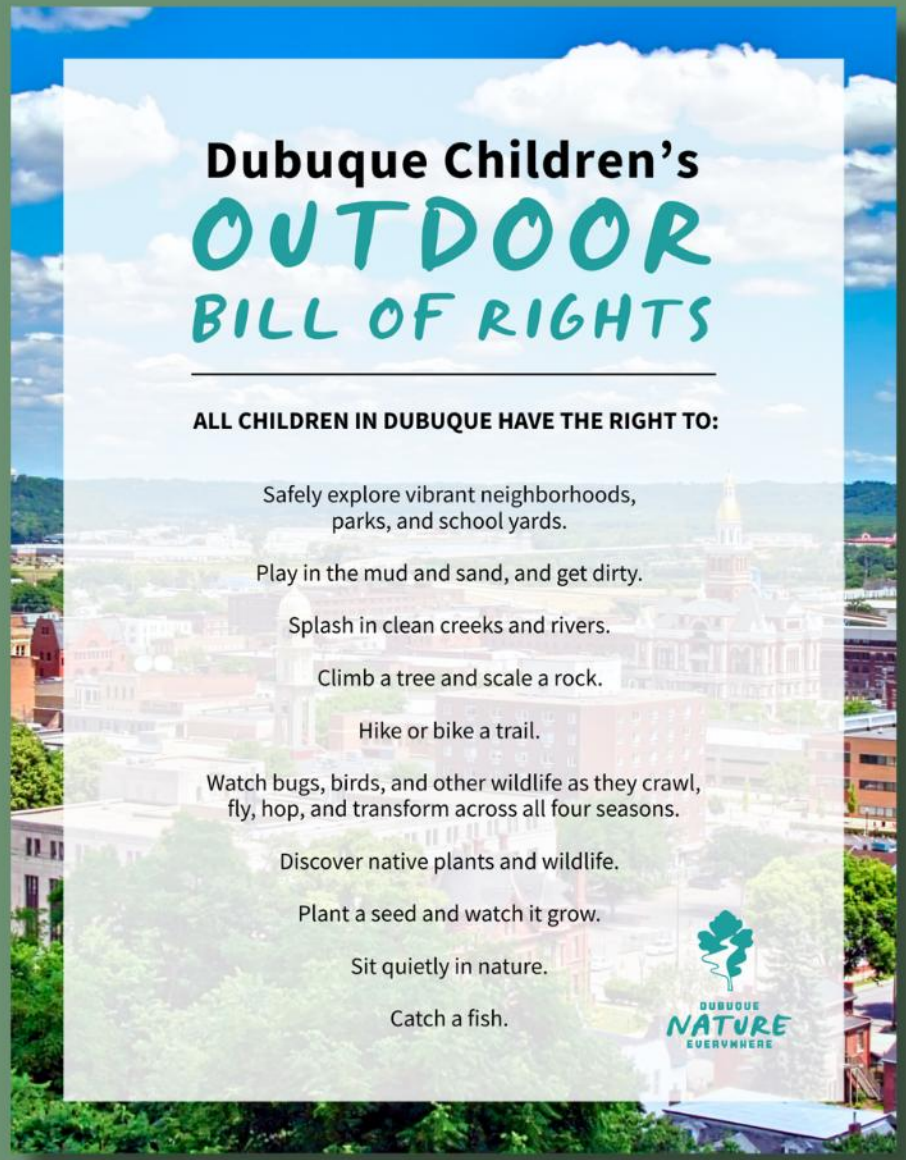
It lays out a clear roadmap for tangible, quick-win projects, from creatin for parents and championing of Iowa's first Children's Outdoor Bill of Ri community gear library and nature trolley to bridge access gaps. This d how our community can build a happier, healthier, and more hopeful Du

Next Steps

TODAY	• Request City Council consideration of **passage of the Children's Outdoor Bill of Rights (COBOR)**.
DEC-FEB	• Vision and implementation **plan finalized**. • **Working groups created** and beginning to meet.
ONGOING	• **Working groups focus on goals and implementation** projects in the Vision and Implementation Plan. • **Fundraising and grants** for the ongoing work of Dubuque Nature Everywhere.

What's a COBOR?

- **Outdoor experiences** every child has a right to.
- Public-facing symbol of the **overarching goals and aspirations** a city/state has for its children's outdoor experiences.
- **Messaging tool that raises awareness** around the importance of children's connection to nature.


Dubuque Children's
OUTDOOR
BILL OF RIGHTS
ALL CHILDREN IN DUBUQUE HAVE THE RIGHT TO:
Safely explore vibrant neighborhoods, parks, and school yards.
Play in the mud and sand, and get dirty.
Splash in clean creeks and rivers.
Climb a tree and scale a rock.
Hike or bike a trail.
Watch bugs, birds, and other wildlife as they crawl, fly, hop, and transform across all four seasons.
Discover native plants and wildlife.
Plant a seed and watch it grow.
Sit quietly in nature.
Catch a fish.
DUBUQUE NATURE EVERYWHERE

How Can I Help?

Engage in the Implementation Plan

How Can I Help?

- Adopt the Dubuque's Children's Outdoor Bill of Rights (COBOR).
- Give feedback on our Vision and Implementation Plan.
- Join a working group.
- Focus on kids 0-6, and nature-based play, in your upcoming activities, programming, and planning.
- Take kids 0-6 outside to explore and play!

Thank You!

Copyrighted
November 17, 2025

City of Dubuque
City Council

ACTION ITEMS # 2.

ITEM TITLE:	DuTrac Community Credit Union – Request to Alter Washington Street Neighborhood Conservation District Boundaries
SUMMARY:	City Manager providing information to City Council for the request from DuTrac Community Credit Union ("DuTrac") to alter the boundaries of the Washington Street Neighborhood Conservation District. Specifically, DuTrac is requesting the removal of the block bounded by Washington Street, East 14th Street, Elm Street, and East 13th Street from the conservation district. City Council can decide to: a. Approve or deny the request; b. Set the request for consideration at a subsequent meeting; c. Set the request for a public hearing; or d. Refer the request to the Historic Preservation Commission for a recommendation. If the City Council chooses to proceed with approval, an ordinance is enclosed for consideration. **ORDINANCE** Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Amending Article 10-8-A-4 Pertaining To Alteration Of The Washington Street Neighborhood Conservation District To Remove The Block Bounded By Washington Street, E. 14th Street, Elm Street And E. 13th Street
SUGGUESTED DISPOSITION:	Receive and File; Council

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. DuTrac Written Request for Alteration of Washington Street Neighborhood Conservation District
4. Districts Map
5. Exhibit A - Notice of Decision - Washington Street 1376
6. HPC Minutes
7. HPC Packet - 1305 Elm St - DEMO

8. Written Input-Updated 11.17.25
9. Ordinance
10. Presentation-Uploaded 11.17.25

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: DuTrac Community Credit Union – Request to Alter Washington Street Neighborhood Conservation District Boundaries

DATE: November 13, 2025

Planning Services Director Wally Wernimont is providing information to City Council for the request from DuTrac Community Credit Union ("DuTrac") to alter the boundaries of the Washington Street Neighborhood Conservation District. Specifically, DuTrac is requesting the removal of the block bounded by Washington Street, East 14th Street, Elm Street, and East 13th Street (hereafter referred to as the "Subject Block") from the conservation district.

City Council can decide to:

a. Approve or deny the request;
b. Set the request for consideration at a subsequent meeting;
c. Set the request for a public hearing; or
d. Refer the request to the Historic Preservation Commission for a recommendation.

If the Council chooses to proceed with approval, an ordinance is enclosed for consideration.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Wally Wernimont, Planning Services Director

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Michael C. Van Milligen, City Manager

FROM: Wally Wernimont, Planning Services Director

DATE: November 7, 2025

RE: DuTrac Community Credit Union – Request to Alter Washington Street Neighborhood Conservation District Boundaries

INTRODUCTION

The purpose of this memo is to provide information to the City Council regarding a request submitted by DuTrac Community Credit Union ("DuTrac") to alter the boundaries of the Washington Street Neighborhood Conservation District. Specifically, DuTrac is requesting the removal of the block bounded by Washington Street, East 14th Street, Elm Street, and East 13th Street (hereafter referred to as the "Subject Block") from the conservation district.

BACKGROUND

On behalf of DuTrac, President and CEO Andrew Hawksinson submitted a formal request to the City Clerk seeking the removal of the Subject Block from the Washington Street Neighborhood Conservation District. The stated purpose of this request is to facilitate redevelopment plans that DuTrac is pursuing for the area.

What is a Conservation District?

The Unified Development Code defines a conservation district as:

> CONSERVATION DISTRICT: An area designated by ordinances of the city council which:
> A. Has defined geographic boundaries;
> B. Contains contiguous pieces of property under diverse ownership;
> C. Encompasses areas of historically and architecturally significant buildings, sites, structures, objects, or districts, including potential national or local historic districts; and
> D. Is important to maintain and preserve for its economic and social value and as a neighborhood or area of affordable housing.

Note: A separate exhibit provides a map illustrating the four areas referenced in this memo: the original Washington Street Neighborhood Conservation District established in 1975, the 2011 expansion area, the Washington Residential National Register Historic District and the Subject Block proposed for removal.

Establishment of the Washington Street Neighborhood Conservation District
On February 10, 1975, the City Council adopted Ordinance No. 7-75, designating seven neighborhoods—including the Washington Street Neighborhood, comprising ten blocks—as areas containing notable concentrations of historically and architecturally significant buildings. The ordinance recognized that preserving and maintaining these structures serves the public interest, while unchecked demolition could undermine future City efforts to protect these valuable cultural and architectural assets. Therefore, the ordinance established a temporary delay on the demolition of such significant buildings, allowing the City Council sufficient time to explore viable alternatives to demolition.

Expansion of Washington Street Neighborhood Conservation District
On February 22, 2011, the City Council approved the expansion of the Washington Street Neighborhood Conservation District. The reason for expansion of the conservation district was a recommendation of the "Washington Neighborhood: Revitalize" Initiative Strategic Plan.

The Safe Community Task Force's recommendations for Management of Physical Environment include improving Dubuque neighborhoods by

(a) encouraging home ownership;
(b) encouraging a mixed income approach to neighborhood development; and
(c) creating (or re- creating) a sense of place through good design.

Expansion of the Washington Neighborhood Conservation District addressed the Task Force recommendations by encouraging homeownership and mixed-use opportunities, while preserving the character and sense of place of the neighborhood. The Washington Neighborhood is a mixed-use neighborhood with many single-family and duplex units, scattered multi-family units, and major commercial zones in the Central/White corridor and the Five Points area.

Note: This 2011 expansion brought the Subject Block into the conservation district.

Washington Street Neighborhood Conservation District Boundaries
The boundaries of the Washington Street Neighborhood Conservation District were based on the boundaries of the 2011 Washington Neighborhood Association excluding the following properties:

Heartland Financial/Dubuque Bank & Trust - 1300 Block of White Street
As part of the proposed expansion of the Washington Street Neighborhood Conservation District, the City Council received a request from Heartland Financial/Dubuque Bank & Trust to exclude the block bounded by 13th, White, 14th and Jackson Streets from any extension of the Washington Street Conservation District. They indicated they owned several buildings on the block and had future development plans. They noted if the block is included in the district, it may deter further economic development by their companies in downtown Dubuque. The City Council approved the request to exclude these

properties.

Blum Elm Scrap Yard - 15th & Elm
As part of the proposed expansion of the Washington Street Neighborhood Conservation District, it was discussed that the Blum Scrap Yard area would be appropriate for exclusion. It was noted that if the property were ever considered for a change of use, the City would prefer to minimize any obstacles to achieving that goal. Based on this consideration, the City Council approved the request to exclude these properties.

Dream Center – 1620 & 1628 Washington Street
On April 19, 2021, the City Council approved removal of 1620 & 1628 White Street from the Washington Street Neighborhood Conservation District to allow the Dream Center to create an outdoor program area as part of its efforts to become a licensed childcare center and to help establish a sustainable source of income and funding for the organization.

Demolition Permit in Conservation Districts
Demolition permits in conservation districts are reviewed by the Historic Preservation Commission (HPC). Property owner(s) or applicants with property owner's permission submit an application to the HPC. The HPC then reviews the application and documentation and makes a determination as to the following:

1) Whether the building proposed for demolition has historic or architectural significance to the community.

2) Whether denial of the proposed demolition permit would prevent the property owner from earning a reasonable economic return on the property.

If the HPC finds that denial of the application would prevent the property owner from earning a reasonable economic return on the property, or that the building does not have any historical or architectural significance to the community, the HPC will approve the application.

If the commission finds that denial of the application would not prevent the property owner from earning a reasonable economic return on the property, and that the building has historical or architectural significance to the community, the HPC will deny the permit application.

Historic Preservation Commission Demolition Permit Review of 1305 Elm Street
On September 18, 2025, the HPC reviewed a demolition permit for the brick multi-family building at 1305 Elm Street. Staff noted the property lies within the Washington Street Neighborhood Conservation District but is not within the Washington Residential National Register Historic District. Staff noted that the neighborhood has lost much of its historical integrity and context, and the property itself is not considered individually significant. While it is the last historic structure on the block, it was acknowledged that

surrounding properties have already been lost, making it difficult to justify its inclusion in a historic district.

The applicant explained that the property is needed for future access from Elm Street due to a planned overpass on 14th Street, which will block current access to the parking lot. Some members of the commission agreed that the building lacks neighborhood context and supported the demolition. Others expressed concern about losing the last remaining historic structure on the block, suggesting that more research and a structural analysis should be conducted before making a final decision. There was also discussion about whether other properties on the block had undergone historic review.

Staff clarified that the commission's role is to determine whether the building at 1305 Elm Street holds historic or architectural significance. If it does, the demolition should be denied; if not, it should be approved. A motion was made to approve the demolition due to the property not having architectural or historical significance. By a vote of two ayes to six nays, the HPC denied approval of the demolition permit.

Historic Review of Other Properties on the Subject Block
During the 2011 expansion of the Washington Street Neighborhood Conservation District, the Subject Block was incorporated into the district. At the time of the expansion, there were three buildings located on the Subject Block:

- 1376-1390 Washington Street, constructed prior to 1884.
- DuTrac Credit Union, built in 1999.
- 1305 Elm Street, built in 1874, with concrete block additions between 1950 and 1964.

On July 27, 2011, DuTrac received approval from the Historic Preservation Commission to deconstruct the residential dwelling(s) at 1376-1390 Washington Street based on the building not having architectural or historical significance. (Enclosed Exhibit A)

REQUESTED ACTION
In accordance with the Unified Development Code, DuTrac has submitted a written request to the City Council to alter the boundaries of the Washington Street Neighborhood Conservation District to exclude the Subject Block.

Under the Unified Development Code's Chapter 10 Historic Preservation Commission Applications and Procedures is the process for requesting an alteration of a conservation district.

> **Process for Establishment, Expansion or Alteration of Conservation District:** Any person may request that the city council establish, expand or alter a conservation district. The process for establishment, expansion or alteration of a conservation district is as follows:
>
> 1. A written request for the establishment, expansion or alteration of a conservation district must be submitted to the city clerk. At its next regular meeting following receipt of the request by the city clerk, the city council may:

a. Approve or deny the request;
b. Set the request for consideration at a subsequent meeting;
c. Set the request for a public hearing; or
d. Refer the request to the Historic Preservation Commission for a recommendation.

2. At its next regular meeting, if a referral is made to it by the city council, the Historic Preservation Commission will review the request, and make a recommendation to the city council to:

a. approve or deny the request, or

b. to table the request for additional information for a specified period not to exceed sixty (60) days.

Failure of the commission to act on the request within the sixty (60) day period, unless the applicant requests and the commission grants an extension of such time, constitutes commission approval thereof. The recommendation of the commission will be transmitted to the city clerk. The city clerk will promptly transmit the recommendation and the application to the city council for its consideration. In determining whether to recommend approval or denial of the request, the commission will consider whether the proposed conservation district, or the expansion or alteration of the district, has historic or architectural significance to the community.

3. At its next regular meeting following receipt of the recommendation of the commission by the city clerk, the city council will approve or deny the request or refer the nomination back to the commission for modification.

DISCUSSION

As you will notice, there are no set criteria for the City Council to follow when making a determination on alteration of a conservation district. This allows the City Council to weigh multiple factors when determining whether to approve the alteration to the district boundaries. The following are some criteria the City Council may use to make a determination:

Conservation District

The Unified Development Code defines a conservation district as one that:

A. Has defined geographic boundaries;

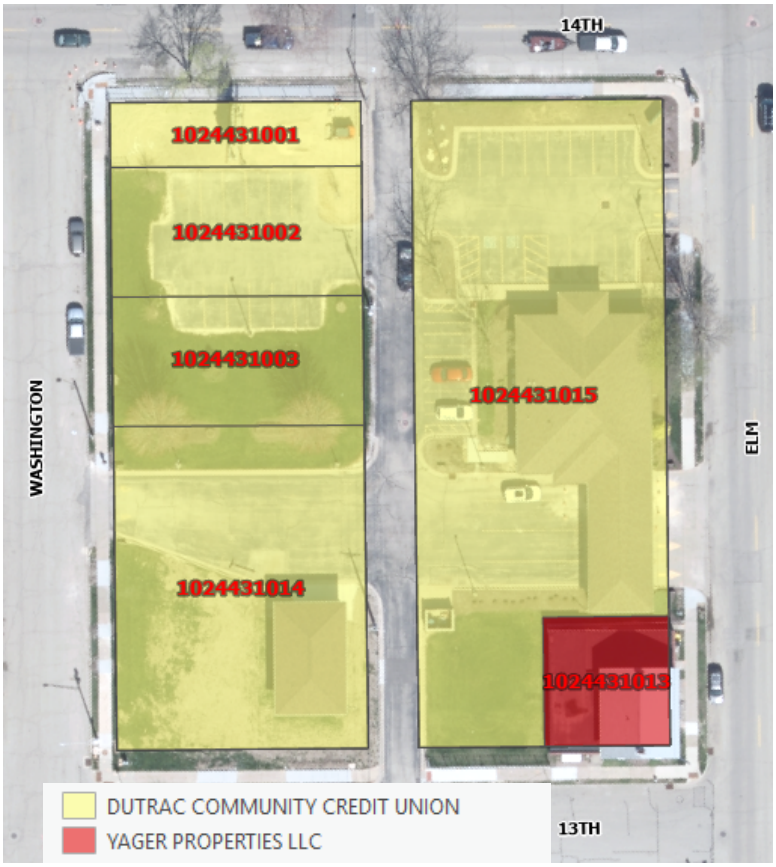
B. Contains contiguous pieces of property under diverse ownership;

C. Encompasses areas of historically and architecturally significant buildings, sites, structures, objects, or districts, including potential national or local historic districts; and

D. Is important to maintain and preserve for its economic and social value and as a neighborhood or area of affordable housing.

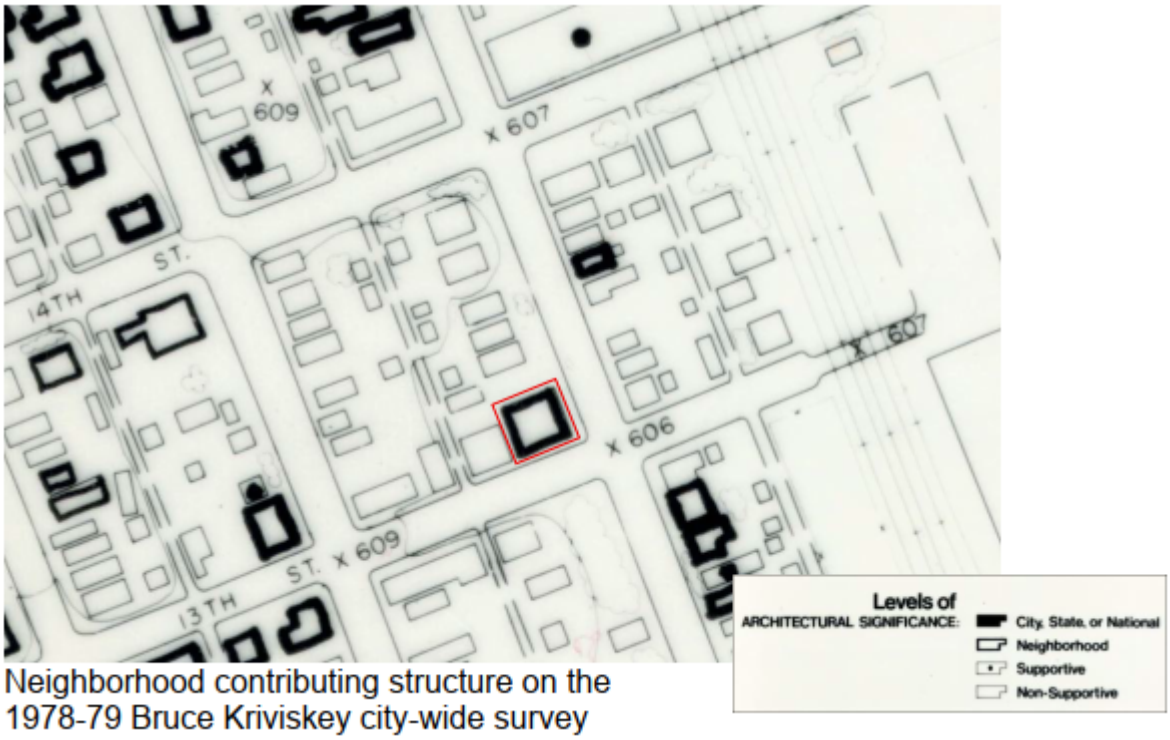
Criteria B notes that the district should have contiguous pieces of property under diverse ownership. The majority of the Subject Block was acquired by DuTrac prior to the Washington Neighborhood Expansion.

Parcel	Ownership	Acquired
1024431001	DuTrac Community Credit Union	1996
1024431002	DuTrac Community Credit Union	2013
1024431003	DuTrac Community Credit Union	1999
1024431014	DuTrac Community Credit Union	1996
1024431015	DuTrac Community Credit Union	1996
1024431013	Yager Properties LLC	2023



Kriviskey Survey

In 1979, The Kriviskey Survey did not identify any of the structures on the Subject block as having architectural significance with the exception of 1305 Elm Street. (see map below)



Neighborhood contributing structure on the 1978-79 Bruce Kriviskey city-wide survey

The Kriviskey Survey identified 1305 Elm Street as having neighborhood level of significance. Kriviskey defines Neighborhood Architectural Significance as:

> "*Structures that are of significance when found in groups or a contributing to the significance of districts felt to meet one or more of the criteria for listing on the National Register of Historic Places"*

As part of the Kriviskey Survey, this area was not identified as a district and the building does not rise to be individually eligible for listing on the National Register of Historic Places.

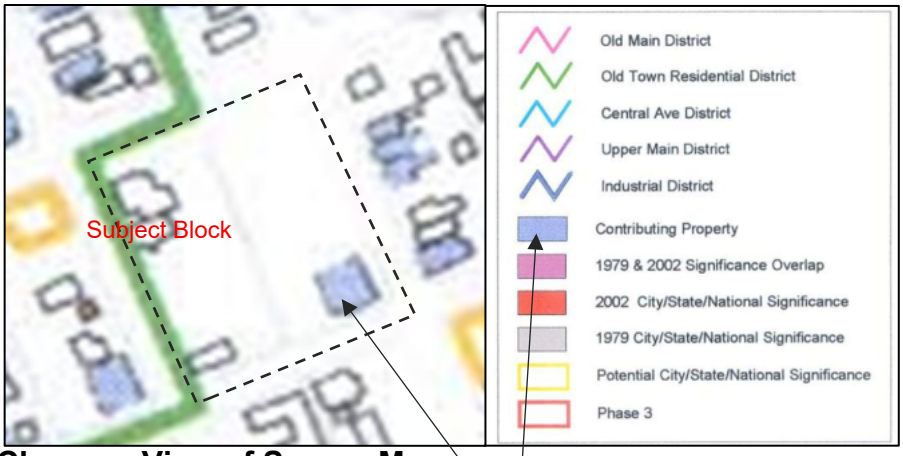
Jacobsen Survey

In 2003, James Jacobsen of History Pays conducted an in-depth architectural/historic survey evaluation of Downtown Dubuque. The general boundaries of this area included the following the Bluff to the west (excluding Jackson Park and Cathedral Historic Districts, Dodge Street to the south, Hwy 151 to the west and 18th Street/20th Street to the North. (See Map Below).

Master Survey Map:

Figure 96: Survey Map and Findings

In the survey, Jacobsen provided a master list of properties identifying which properties are determined to be National Register Eligible and properties that are identified to have local/historical/architectural interest and merits consideration under the building demolition ordinance. None of the properties on the Subject Block were found to be National Register Eligible or have local/historical/architectural interest.



Close-up View of Survey Map

Note: The Jacobsen Survey Map shows 1305 Elm as a contributing property. When preparing the map, Jacobsen incorporated all of Kriviskey's original survey ratings. Properties identified as National Register Eligible—based on overlap between the 1979 Kriviskey survey and Jacobsen's 2002 significance assessment—are shaded pink. Properties identified as National Register Eligible in the 1979 Kriviskey survey are shaded gray, while those deemed neighborhood significant by Kriviskey in 1979 are labeled as contributing and shaded purple.

Washington Residential National Register Historic District

The Washington Residential Historic District was added to the National Register of Historic Places on October 13, 2015. During the evaluation process, it was determined that the Subject Block did not meet the criteria for inclusion within the district and was therefore excluded from the designation.

Building Bridges to Elevate Employment (B2E2) Project

The Building Bridges to Elevate Employment (B2E2) Project is a multimodal transportation project focused on connectivity and safety for all users. Improving these transportation corridors will better connect neighborhoods and residents with economic opportunities, recreational amenities, and community resources in the Kerper Boulevard Industrial Park, on Chaplain Schmitt Island, Downtown Dubuque, the Historic Millwork District, and on the west side of the city via the downtown Intermodal Transportation Center.

In addition, due to the merger of the Canadian Pacific and Kansas City Southern railroads, train traffic in Dubuque is expected to increase from approximately 9 trains per day to 18 trains per day by 2027. This surge in train activity will lead to significant delays and hinder the efficient movement of people and goods and significantly impact emergency response and key employment centers. The proposed 14th St. overpass will help avoid train crossing delays and potential negative impacts to safety and mobility in Dubuque's downtown urban core.

The City of Dubuque has obtained a $25 million RAISE Implementation Grant to go toward construction of the initial phases of the B2E2 project. This will include

- A vehicular/pedestrian overpass at the 14th St. railroad at-grade crossing
- Roundabout at the 16th St. and Sycamore St. intersection
- Roundabout at the 16th St. / Greyhound Park Rd. / Admiral Sheehy Dr. intersection
- Elm St. corridor complete streets improvements
- 16th St. complete streets improvements, including installing sidewalks along segments without existing sidewalks and enhanced crosswalks at the 16th St. and Kerper Blvd. intersection
- Bridge sidewalk modifications to the Peosta Channel Bridge, including a pedestrian and bike shared-use path

At their September 18, 2025 meeting, the Historic Preservation Commission asked the applicant (DuTrac) what is the intent of the property after demolition? The applicant noted that DuTrac intended to utilize the area for access from Elm Street. The applicant said there are plans for an overpass on 14th Street which will block access drives to their parking lot, and they are trying to get ahead of those changes.

Below is a preliminary conceptual rendering of the 14th Street overpass of Elm Street and the at-grade railroad crossing. <u>It should be noted that this is very preliminary and subject to change as the project is designed</u>.

RECOMMENDATION
Planning Services Staff recommend that the City Council uses the information in this memo, enclosures, applications, maps and minutes to:

a. Approve or deny the request;
b. Set the request for consideration at a subsequent meeting;
c. Set the request for a public hearing; or
d. Refer the request to the Historic Preservation Commission for a recommendation.

If the Council chooses to proceed with approval, an ordinance is enclosed for their consideration.

Enclosures

DuTrac Community Credit Union

Real. Life. Banking.

October 24, 2025

RE: Request for Alteration to Washington Street Neighborhood Conservation District

Ms. Adrienne N. Breitfelder, Dubuque City Clerk
50 West 13th Street
Dubuque, IA 52001

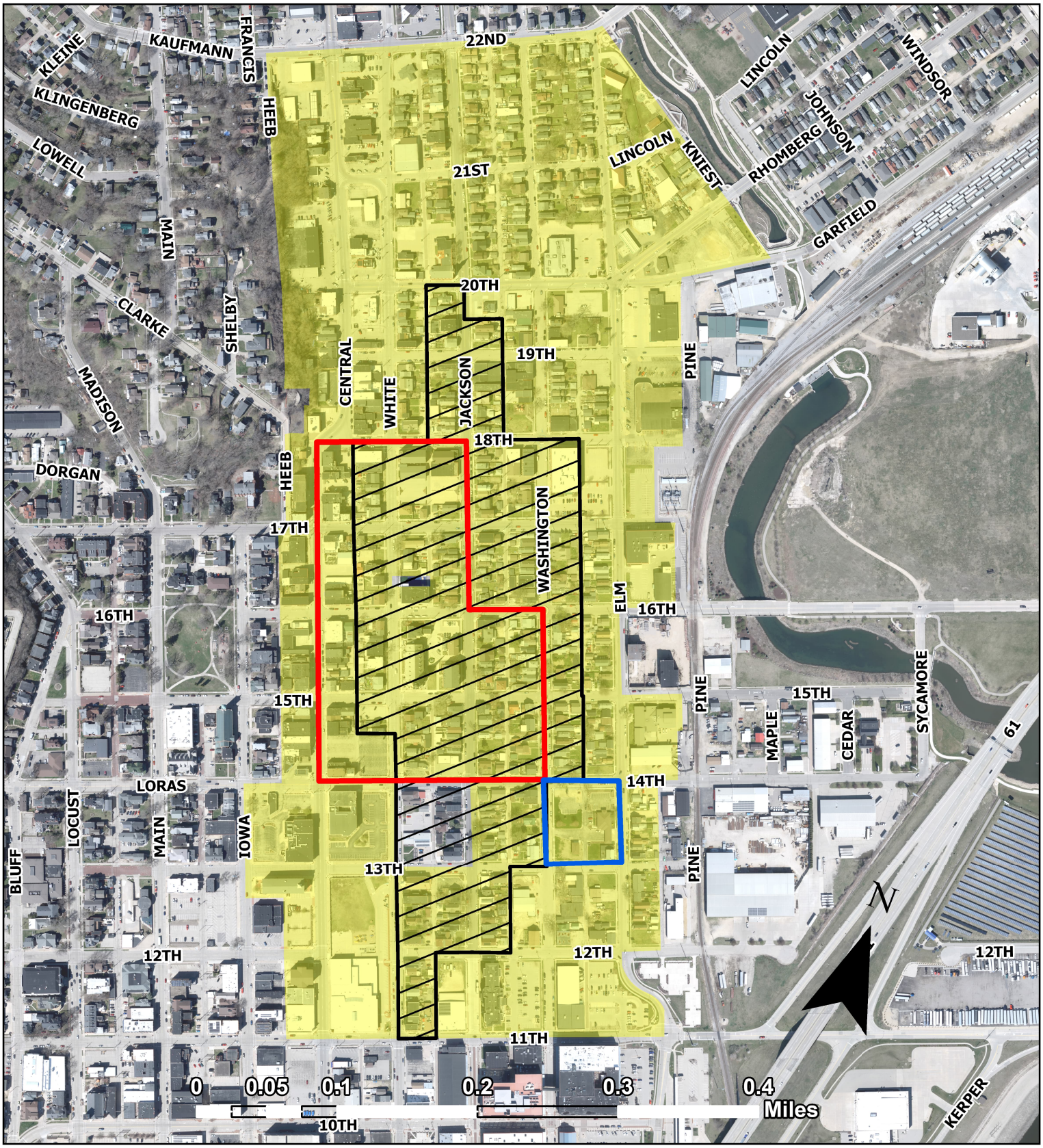
Dear Madam Clerk,

On behalf of DuTrac Community Credit Union ("DuTrac"), the undersigned hereby requests alteration of the Washington Street Neighborhood Conservation District to remove the property bounded by Washington Street, East 14th Street, Elm Street, and East 13th Street from the Washington Street Neighborhood Conservation District (the "Subject Block").

Respectively,

DuTrac Community Credit Union

By: Andrew Hawksinson, President and CEO



Original Washington Neighborhood Conservation District (Establish 1975)

Washington Neighborhood Conservation District

Washington Residential National Register Historic District

Subject Block (Elm, Washington, 13th & 14th Street to be removed

Exhibit A

Doc ID: 007116860002 Type: GEN
Kind: DECISION
Recorded: 08/02/2011 at 04:07:04 PM
Fee Amt: $12.00 Page 1 of 2
Dubuque County Iowa
Kathy Flynn Thurlow Recorder
File 2011-00010814

Prepared by: Kay Munson, Planning Technician Address: City Hall, 50 W. 13th St Telephone: 589-4210
Return to: Kay Munson, Planning Technician Address: City Hall, 50 W. 13th St Telephone: 589-4210

HISTORIC PRESERVATION COMMISSION
CERTIFICATE OF APPROPRIATENESS
NOTICE OF DECISION

APPLICANT: DuTrac Community Credit Union / Regina McCarty

LEGAL DESCRIPTION: S 1/2 LOT 122 & THE N 1/2 LOT 123 E DUBUQUE ADD WASHINGTON

LOCATION: 1376 Washington Street

DISTRICT: Washington Neighborhood Conservation District

DATE OF PUBLIC MEETING/DECISION: July 21, 2011

The Historic Preservation Commission of the City of Dubuque, Iowa hereby renders and gives notice of its decision on the above-cited application in conformance with Article 10 of the Unified Development Code (Historic Preservation Ordinance).

APPLICATION: The applicant seeks to demolish building.

PUBLIC MEETING: After notice, as required by law, a Public Meeting was held on July 21, 2011. Minutes of the meeting and copies of materials submitted in evidence and this notice of decision are on file in the Office of Planning Services, City Hall, Dubuque, Iowa.

FINDINGS: Based on the specific information presented at the Public Meeting and contained in the application, the Commission finds that the proposal is in accordance with the applicable standards of review in the Historic Preservation Ordinance.

DECISION: By a vote of 7 to 0, as indicated in the minutes, the Historic Preservation Commission approved the request noting the building is not historically or architecturally significant, and recommended that the building be deconstructed and materials be diverted from the landfill to the greatest extent possible.

Expiration date is one year from the date of issuance.

THEREFORE: Pursuant to Article 10 of the Unified Development Code of the City of Dubuque, Iowa, the Commission hereby grants permission to the City of Dubuque and its designated representative(s) to issue the regulated permit(s) required to complete the approved project.

Filed in the Office of Planning Services Department on July 27, 2011

07/27/11
Date Filed

Laura Carstens
Laura Carstens, Planning Services Manager

State of Iowa)
) ss:
County of Dubuque)

On this 27th day of July, 2011, before me, the Undersigned, a Notary Public in and for the State of Iowa, personally appeared Laura Carstens to me personally known, who, being by me duly sworn, did say that she is the Planning Services Manager of the City of Dubuque, Iowa; a municipal corporation; that the foregoing instrument is signed on behalf of the City, by authority of its Historic Preservation Commission who acknowledged the execution of the instrument to be their voluntary act and deed.

KAY L. MUNSON
Commission Number 180030
My Commission Expires 8/13

K Munson
Notary Public in and for said State

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Planning Services Department
City Hall
50 West 13th Street
Dubuque, IA 52001-4864
(563) 589-4210 phone
(563) 589-4221 fax
(563) 690-6678 TDD
planning@cityofdubuque.org

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007

HISTORIC PRESERVATION COMMISSION
DEMOLITION PERMIT REVIEW
NOTICE OF DECISION

APPLICANT: DuTrac Community Credit Union / Regina McCarty
LOCATION: 1376 Washington Street
DISTRICT: Washington Neighborhood Conservation District
DATE OF PUBLIC MEETING/DECISION: July 21, 2011

The Historic Preservation Commission of the City of Dubuque, Iowa hereby renders and gives notice of its decision on the above-captioned application in conformance with Article 10 of the Unified Development Code.

APPLICATION: The applicant seeks to demolish building.

PUBLIC MEETING: After notice, as required by law, a Public Meeting was held on July 21, 2011. Minutes of the meeting and copies of materials submitted in evidence are on file in the Office of Planning Services, City Hall, Dubuque, Iowa.

FINDINGS: Based on the specific information presented at the Public Meeting and contained in the application, the Commission finds the proposal is in accordance with the applicable standards in the Historic Preservation Ordinance

DECISION: By a vote 7 to 0, as indicated in the minutes, the Historic Preservation Commission approved the request noting the building is not historically or architecturally significant and recommends that the building be deconstructed and materials be diverted from the landfill to the greatest extent possible.

Expiration date is one year from the date of issuance.

THEREFORE: Pursuant to Article 10 of the Unified Development Code of the City of Dubuque, Iowa, the Commission hereby grants permission to the City of Dubuque and its designated representative(s) to issue the regulated permit(s) required to complete the approved project.

Filed in the Office of the Planning Services Department on July 27, 2011.

Laura Carstens, Planning Services Manager

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THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City 2007

Planning Services Department
City Hall – 50 W. 13th Street
Dubuque, IA 52001-4864
Phone: 563-589-4210
Fax: 563-589-4221
planning@cityofdubuque.org

PLANNING APPLICATION FORM

☐ Variance	☐ Preliminary Plat	☐ Simple Subdivision	☐ Certificate of Appropriateness
☐ Conditional Use Permit	☐ Major Final Plat	☐ Text Amendment	☐ Advisory Design Review (Public Projects)
☐ Appeal	☐ Minor Final Plat	☐ Temporary Use Permit	☐ Certificate of Economic Non-Viability
☐ Special Exception	☐ Simple Site Plan	☐ Annexation	☐ Historic Designation _____
☐ Limited Setback Waiver	☐ Minor Site Plan	☐ Historic Revolving Loan	☒ Demolition in Conservation District
☐ Rezoning/PUD	☐ Major Site Plan	☐ Historic Housing Grant	☒ Neighborhood Assoc. Washington

Please type or print legibly in ink

Property owner(s): Regina M. McCarty Phone: 563-556-0313

Address: 1376 Washington St. City: Dubuque State: IA Zip: 52001

Fax #: N/A Cell #: N/A E-mail: N/A

Applicant/Agent: DuTrac Community Credit Union Phone: 563-585-8402

Address: 3465 Asbury Road City: Dubuque State: IA Zip: 52002

Fax #: 563-585-8402 Cell #: _____ E-mail: tanderson@dutrac.org

Site location/address: 1376 Washington St. (1380-1390 Washington St.)

Existing zoning: C-Commercial Proposed zoning: N/A District: Dubuque Landmark: ☐ Yes ☒ No

Legal Description (Sidwell parcel ID# or lot number/block number/subdivision): 1024431002

Total property (lot) area (square feet or acres): 0.12 A; 5,100SF

Describe proposal and reason necessary (attach a letter of explanation, if needed): attached

CERTIFICATION: I/we, the undersigned, do hereby certify/acknowledge that:

1. It is the property owner's responsibility to locate property lines and to review the abstract for easements and restrictive covenants.
2. The information submitted herein is true and correct to the best of my/our knowledge and upon submittal becomes public record;
3. Fees are not refundable and payment does not guarantee approval; and
4. All additional required written and graphic materials are attached.

Property Owner(s): Regina M. McCarty Date: 6-30-11

Applicant/Agent(s): DuTrac Community Credit Union by Thomas D. Anderson, SVP Date: 06/29/2011

FOR OFFICE USE ONLY

Fee: 0 Received by: _____ Date: 6/30/11 Docket: July 21, 2011

To whom it may concern:

DuTrac Credit Union has been in discussion with Ms. McCarty for the past several years concerning the purchase of her property. Ms. McCarty has decided to sell her property pending her acceptance at a retirement community. Pending approval for the demolition of this property, it is DuTrac's intention to complete the purchase of the property from Ms. McCarty, demolish the current building within one year of approval, and then expand our parking area. An expanded hard surface parking area would allow for overflow parking for members' and employees' vehicles.

Please note that this building has been identified as a non-contributing building to the Old Town Residential Historic District and is not considered historically or architecturally significant.

Thank you for your consideration of our application.

DuTrac Community Credit Union

Thomas D. Anderson
Senior Vice President of Operations
3465 Asbury Road
Dubuque, IA 52002
563-585-8402

DESCRIPTION OF PROPOSED PROJECT
(use additional pages as needed)

Please describe your demolition project, indicating the existing materials, their condition and the reason for the proposed demolition.

Upon approval it is our intention to demolish this property within one (1) year or less. All materials will be considered for salvage, if they can be accepted locally and at a reasonable cost.

After demolishing the current building, we plan to provide hard surface parking (overflow) for members and employee parking.

Are you earning a reasonable economic return from the property or have you considered any other alternative opportunities to earn a reasonable economic return from the property?

What is your timeline to demolish the building?

Please provide the name of contractor.

DuTrac Community Credit Union
by Thomas D. Anderson, SVP

Signature

06/29/2011
Date

DESIGN REVIEW STAFF REPORT **Meeting Date: July 21, 2011**

Property Address: 1376 Washington

Property Owner: Regina M. McCarty

Applicant: DuTrac Community Credit Union

Project: Demolish the Building

Conservation District: Washington Neighborhood **Style**: Two-story side gable

Landmark: No **Funding**: No **Date Built**: pre-1884

Present Land Use: Vacant **Existing Zoning**: R-2A Alternate Two-Family Residential

Level of Significance:
☐ Non-Supportive (Kriviskey 1979)
☐ Non-Contributing (Jacobsen 2003)

Level of Rehabilitation:
☐ Alteration/Addition

Physical Characteristics: The duplex has a two-story side gable plan with a recessed south end entry. There is a two-story rear wing with a gable roof. It appears on the 1884 Sanborn map, an L-plan that wrapped around two rear additions on the northeast corner, and a single-story south end extension. By 1891 the southern units were in use as a boarding house. By 1909/36 a number of rear extensions were added on the southernmost unit. Long sheds always infilled the alley end of the lot, but all were gone by 1962. Joseph Kessler owned this parcel when it was sewered along the alley to the east in 1910.

Staff Analysis: The applicant is requesting a Certificate of Appropriateness to demolish the duplex. The application explains DuTrac is interested in purchasing the building to demolish it and expand their parking.

The building has been surveyed and evaluated under the *Phase III Architectural and Historical Survey Report-Downtown Dubuque.* The building has been identified as non-contributing to the potential Old Town Residential National Register of Historic Places District.

The property is located in a conservation district. For demolition requests in conservation districts, the role of the Commission is to review the application and make a determination as to the following:

1. Whether the building proposed for demolition has historic or architectural significance, and
2. Whether denial of the proposed demolition permit would prevent the property owner from earning a reasonable economic return on the property.

If the Commission finds that denial of the application would prevent the property owner from earning a reasonable economic return on the property, or that the building does not have any historical or architectural significance to the community, the Commission should approve the application.

If the Commission finds that denial of the application would not prevent the property owner from earning a reasonable economic return on the property, and that the building has historical or architectural significance to the community, the Commission should deny the permit application.

Conformance with Guidelines: The City of Dubuque's historic property inventory and any subsequent official architectural/historical surveys/evaluations and nominations to the National Register of Historic Places shall be considered as guidelines for review.

Prepared by: _____ Reviewed: _____ Date: 7/12/11

WASHINGTON ST
E 13TH ST
E 14TH ST
ELM ST
1290
1362
1376
1408
360
380
1305
1401

Approved

MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
5:30 p.m.
Thursday, September 18, 2025
City Council Chambers, Historic Federal Building

Commissioners Present: Chairperson Janice Esser; Commissioners, Bill Doyle, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger

Commissioners Excused: None

Commissioners Unexcused: None

Staff Members Present: Wally Wernimont and Travis Schrobilgen

CALL TO ORDER: The meeting was called to order by Chairperson Janice Esser at 5:30 p.m.

MINUTES: Motion by Gau, seconded by Schwendinger, to approve the minutes of the August 21, 2025 meeting as submitted. Motion carried by the following vote: Aye – Janice Esser, Bill Doyle, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger; Nay – none.

ACTION ITEMS:

DEMOLITION PERMIT
Applicant: Nick Widmeier
Owner: Nick Widmeier
Address: 614 Loras Blvd
Project: Demolition request for house
District: West 11th Street Historic District

The applicant was not present at the beginning of the meeting. The Commission decided to move the case to the end of the action items.

Motion by Monk, seconded by Witthoeft, to table to the end of action items. Motion carried by the following vote: Aye – Janice Esser, Bill Doyle, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger; Nay – none.

DEMOLITION PERMIT:

Applicant: Dutrac Community Credit Union
Owner: Yager Properties, LLC
Address: 1305 Elm Street
Project: Removal of brick duplex for redevelopment
District: Washington Street Neighborhood Conservation District

Staff Member Wernimont presented the staff report noting the property was included in the Washington Street Neighborhood Conservation District, but left out of the Washington Residential National Register Historic District. He described the neighborhood and the history of the block noting that the integrity of the neighborhood was lost and there is little context left. He noted the property is not individually significant and not part of a district.

Commissioner Doyle agreed with staff stating that he writes site inventories and said that it would be difficult to create a district around this site and said the property would not rise to be individually significant. He noted that while this is the only historic structure remaining on the block, there were properties across the street and near to the Washington Street Historic District.

Commissioner Stuter asked what the intent was after demolition.

The applicant, Kim Adams, 380 E. 14th Street, representing the applicant, noted that they intended to utilize the area for access from Elm Street. She said there are plans for an overpass on 14th Street which that will block access drives to their parking lot. She said the bank is trying to get ahead of those changes.

Commissioner Monk noted that there appears to the building does not have neighborhood context due to loss of several structures on the block and Commissioner Gau agreed.

Commissioner Schwendinger noted that he would like the property to stay. He stated that more research is needed on the property and later added that historic reports are not as detailed as one might expect. He used his own property historic report as an example. He said the subject property was in pretty good condition and that just because it is the last property on the block, it is not justified to be demolished. He noted that he would prefer it to stay residential. He asked if the other properties on the block went through historic review. Wernimont stated that he was unsure, since the conservation district may or may not have been present when some of the buildings were demolished.

Commissioner Esser stated that she would hate to see it go but understand why it might need to go. She said we have to use the information at hand to make a decision.

Commissioner Witthoeft noted that the city needs housing, and that just because it is the last structure on the property that it is not justified to demo. He said he would prefer re-use of the property and that he would like to see a structural analysis. He said the demo is being requested in anticipation of a potential overpass. He concluded that it is significant because it is the last building standing.

Staff member Wernimont clarified that the Commission is tasked with using the information at hand and that they are to review the application and determine whether the residential structure at 1305 Elm Street has historic or architectural significance to the community. He noted that if the Commission finds the building proposed for demolition does not have historic or architectural significance, the Commission should approve the application. If the Commission finds the building proposed for demolition has historic or architectural significance, the Commission should deny the application.

He concluded that if denied, meaning the Commission found the property has historic or architectural significance to the community, the applicant is afforded the opportunity to file a subsequent application to determine whether a reasonable economic return can be earned on the property.

Motion by Monk, seconded by Pettitt, to approve the demolition due to the property not having architectural or historical significance. Motion denied by the following vote: Aye – Christina Monk and Tim Gau; Nay – Janice Esser, Bill Doyle, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger.

Commissioner Doyle returned to the Chambers.

DESIGN REVIEW

Applicant: Zephyr Aluminum Products
Owner: Gabriel Bonn
Address: 1175 Highland Place
Project: Replace one wood window with one fiber window
District: West 11th Street Historic District

Staff Member Schrobilgen presented the staff report noting that the structure is a contributing building within the West 11th Historic District. He stated that the applicant is requesting a Certificate of Appropriateness (COA) for alterations to a single window and that they would replace the window with the same style, type, and size but with wood-fiber composite instead of wood.

Bruce Timmerman, 555 Huff Street, spoke in favor of the request. He noted that the existing window is deteriorating and that the window is located in a bathroom. He said the property owner was hoping to make the switch to wood-fiber composite so that it won't deteriorate going forward. He said the edge of the rail is beveled to replicate a wood window and that the window would be in the entire opening and not a pocket window, in order to maintain the size.

Commissioners discussed the proposal. Monk asked if the sash was repairable and the applicant noted that too much of it was missing. Schwendinger noted that no alternatives were proposed and asked if the owners had considered just replacing the sash and said it would likely be cheaper. The applicant said he was unsure. Doyle asked if there were dimensions and noted that the bottom rail is typically larger than the others. The applicant replied that the bottom rail was the same thickness as the sides, so there would be a minor change there. Stuter asked what all the other windows are made of. The applicant noted he changed a couple wood windows a few years ago. Staff noted that the remaining windows appeared to be wood. They noted the alteration of one window can become a slippery slope and noted that it was on a primary façade.

Motion by Gau, seconded by Witthoeft, to approve the application as submitted. Motion carried by the following vote: Aye – Janice Esser, Tim Gau, Christina Monk, Rick Stuter, Chad Witthoeft; Nay – Heidi Pettitt, Bill Doyle, and Adam Schwendinger.

Note: Commissioner Doyle recused himself from the 1248 Iowa Street citing a conflict of interest and left the Chambers.

DEMOLITION PERMIT:

Applicant: Andrew McCready, 563 Design
Owner: 1248 Iowa Street, LLC (Aaron Rauen)
Address: 1236-1248 Iowa Street
Project: Demolition of non-original section at northwest rear
District: Downtown Neighborhood Conservation District

Staff Member Schrobilgen presented the staff report noting that the structures are eligible for the National Register of Historic Places, and contain some non-original elements, like the rear 2nd and 3rd story sections proposed for demolition. He said it is unclear how old the shed structure is atop the one-story section, but it is proposed to be removed. He noted that the elements to be demoed are not a part of the original structure but the commission may consider if those sections have historic or architectural significance. He also noted that the Commission does not have design review over this project but the project is receiving city funding and therefore, Historic Preservation staff will have design review of the project.

Andrew McCready, 563 Design and Josh Jansen, RRS described the project noting that it will be a rehabilitation of the original building and that the deteriorating additions are to be demolished.

Commissioners asked for clarification on which sections were to be demolished. They agreed with the applicants that the portions to be demolished were not original and should enhance the historic portions.

Motion by Gau, seconded by Schwendinger, to approve the application as submitted due to those portions being demolished lack of significance. Motion carried by the

following vote: Aye – Janice Esser, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger; Nay – none.

DEMOLITION PERMIT
Applicant: Nick Widmeier
Owner: Nick Widmeier
Address: 614 Loras Blvd
Project: Demolition request for house
District: West 11th Street Historic District

Motion by Esser, seconded by Doyle, to remove 614 Loras from table. Motion carried by the following vote: Aye – Janice Esser, Bill Doyle, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger; Nay – none.

Staff Member Wernimont stated that the request was to see whether demolition would be allowed. He said the owner stated that they purchased the building with the intention of rehabilitating it, but the condition and structure of the building has proved difficult to do that financially.

Staff Member Schrobilgen presented the staff report noting the two-story side gabled house retains its basic form but has had material changes over the years. He said the structure is not individually eligible for the National Register but is contributing to both the West 11th Street historic and conservation districts in which it resides and as a result is listed in those National Register and local historic districts.

Commissioners noted that the structure is one of few examples throughout the city and that it is contributing to the national register and historic districts. Commissioners noted that the property has architectural significance to the community.

Motion by Monk, seconded by Gau, to approve the application as submitted. Motion denied by the following vote: Aye – none; Nay – Janice Esser, Bill Doyle, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger.

Staff noted the next step for the applicant would be to submit documentation for a Certfiicate of Economic Non-Viability.

ITEMS FROM PUBLIC: None.

ITEMS FROM COMMISSION: None.

ITEMS FROM STAFF:

Upcoming Training Opportunities (memo)
Wernimont referred to the upcoming trainings outlined in the memo. He also described his most recent trip to the National Trust for Historic Preservation's Past Forward conference.

ADJOURNMENT: Motion by Monk, seconded by Schwendinger, to adjourn the September 18, 2025 Historic Preservation Commission meeting. Motion carried by the following vote: Aye – Janice Esser, Bill Doyle, Tim Gau, Christina Monk, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger; Nay – none.

The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Wally Wernimont, Planning Services Director

October 16, 2025
Adopted

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

City of Dubuque
Planning Services Department
Dubuque, IA 52001-4845
Phone: 563-589-4210
Fax: 563-589-4221
planning@cityofdubuque.org

APPLICATION FORM

Zoning Advisory Commission
- ☐ Amended PUD
- ☐ Rezoning/PUD/ID
- ☐ Text Amendment
- ☐ Simple Subdivision
- ☐ Preliminary Plat
- ☐ Major Final Plat
- ☐ Minor Final Plat
- ☐ Waiver from Site Design Standards

Zoning Board of Adjustment
- ☐ Conditional Use Permit
- ☐ Special Exception
- ☐ Variance
- ☐ Appeal

Development Services
- ☐ Annexation
- ☐ Limited Setback Waiver
- ☐ Site Plan Simple
- ☐ Site Plan Minor
- ☐ Site Plan Major
- ☐ Simple Subdivision
- ☐ Temporary Use Permit
- ☐ Port of Dubuque/ Chaplain Schmitt Island Design Review

Historic Preservation Commission
- ☒ Demolition Review
- ☐ Historic Revolving Loan
- ☐ Certificate of Economic Non-Viability
- ☐ Design Review Certificate of Appropriateness
- ☐ Advisory Design Review (Public Projects)
- ☐ Historic Designation

Please complete the applicable sections below. Please type or print legibly.

A. Property Information

Site Location/Address: 1305 Elm St.

Legal Description/Parcel ID#/Subdivision: 1024431013, E 1/2 LOT 137 EAST DUBUQUE ADD

Existing Zoning: LI (industrial) Proposed Zoning: n/a Site Area (square feet/acres): 0.06 acres

Historic District: Washington Residential Conservation District Landmark: ☐ Yes ☒ No

B. Describe proposal and reason for application (attach a letter of explanation, if necessary):

Removal of existing multi-unit residential building

C. Applicant/Agent Information

Name: Kim Adams, VP at DuTrac CCU Phone: 563-585-8402

Address: 3465 Asbury Rd. City: Dubuque

State: IA Zip: 52002 Email: kadams@dutrac.org

D. Property Owner(s) Information

Name(s): Yager Properties LLC Phone:

Address: 16230 Humke Rd. City: Dubuque

State: IA Zip: 52002 Email: yagerpropertiesemail@gmail.com (added by staff 9/22)

E. Certification: I/we, the undersigned, do hereby certify/acknowledge that:

1. Payment does not guarantee approval and fees are nonrefundable;
2. All additional required written and graphic materials are attached;
3. It is the property owner's responsibility to locate property lines and to review the abstract for easements and restrictive covenants; and
4. The information submitted herein is true and correct to the best of my/our knowledge and upon submittal becomes public record.

Applicant/Agent: Kim Adams - SVP Operations/Facilities x Date: 8/13/25 x

Property Owner(s): x Date: 8-26-25 x

owner to print and sign name above

FOR OFFICE USE ONLY

Fee $ 200.00 Ck# ☒ CC ☐ Cash Received by Renee Blosch Date 8-11-25

DESCRIPTION OF PROPOSED PROJECT

(use additional pages as needed)

1) Does the property have historic or architectural significance? If not, please explain and disregard questions 2 and 3.

The building has moderate integrity but has suffered a loss of context, and therefore was not included in the Washington Residential Neighborhood National Register Historic District, located one block west of the site.

2) Are you earning an economic return from the property or have you considered any other alternative opportunities to do so? Please explain.

DuTrac does not currently own the building.

3) What incentives have you considered, including local, state and federal programs have you considered to assist in rehabilitation. The following link provides a list of some of the more frequently used resources in Dubuque: www.cityofdubuque.org/2234/Financial-Toolbox.

None

4) What is your timeline to demolish the building?

x Ideally we would remove it before year end 2025.

5) Please provide the name of contractor.

x No contractor established yet until we know if it is possible to remove the building.

Kim Adams x
Signature
SVP Operations

8/12/25 x
Date

DEMOLITION PERMIT STAFF REPORT **Meeting Date: September 18, 2025**

Property Address: 1305 Elm Street

Property Owner: Yager Properties LLC

Applicant: Kim Adams, DuTrac Community Credit Union

Project: Demolish structure

Conservation District: Washington Street Neighborhood **Landmark**: No
National Register District: n/a
Local Historic District: n/a

Style: Vernacular side gabled duplex **Funding**: No **Date Built**: 1874-75

Present Land Use: residential, in Industrial zone **Existing Zoning**: LI

Level of Significance:
NOT Surveyed – Iowa Site Field Survey 1973
Neighborhood – Kriviskey 1978/79
Contributing – Jacobsen 2003 Phase III

Level of Rehabilitation:
full demolition

Physical Characteristics: The multi-unit residence is a symmetrical three bay 1874 red brick structure on a limestone block foundation, with a moderately shallow side-gabled roof. The windows are one-over-one double hung sash. There are two side chimneys on this former tenement building. Additions to the structure include one-story concrete block structures at the north side along Elm and west of the building, created for the use of the business which was a restaurant and bar. Today there are eight mailboxes on the structure.

Request for demolition: The applicant is seeking whether demolition would be allowed. They do not own the building but are interested in owning the site in order to have control for the entire block. With the planned overpass along 14th site, they are interested in having better access from 13th Street.

Looking west from Elm Street

Looking south from 14th Street

Looking north from 12th Street

View looking southwest

South side from 13th Street

South side from south on Elm Street

Property from alley, looking east

From middle of block on credit union property, looking southeast

Contemporary images
August 2024

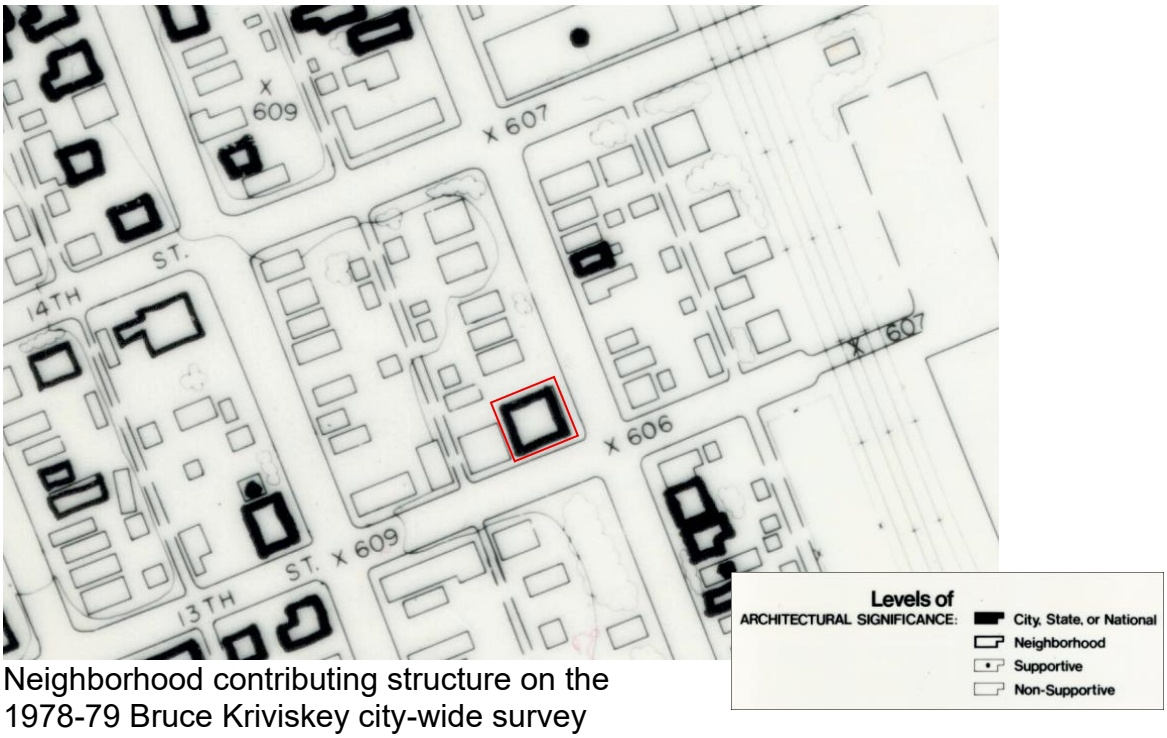
View looking west

View looking east

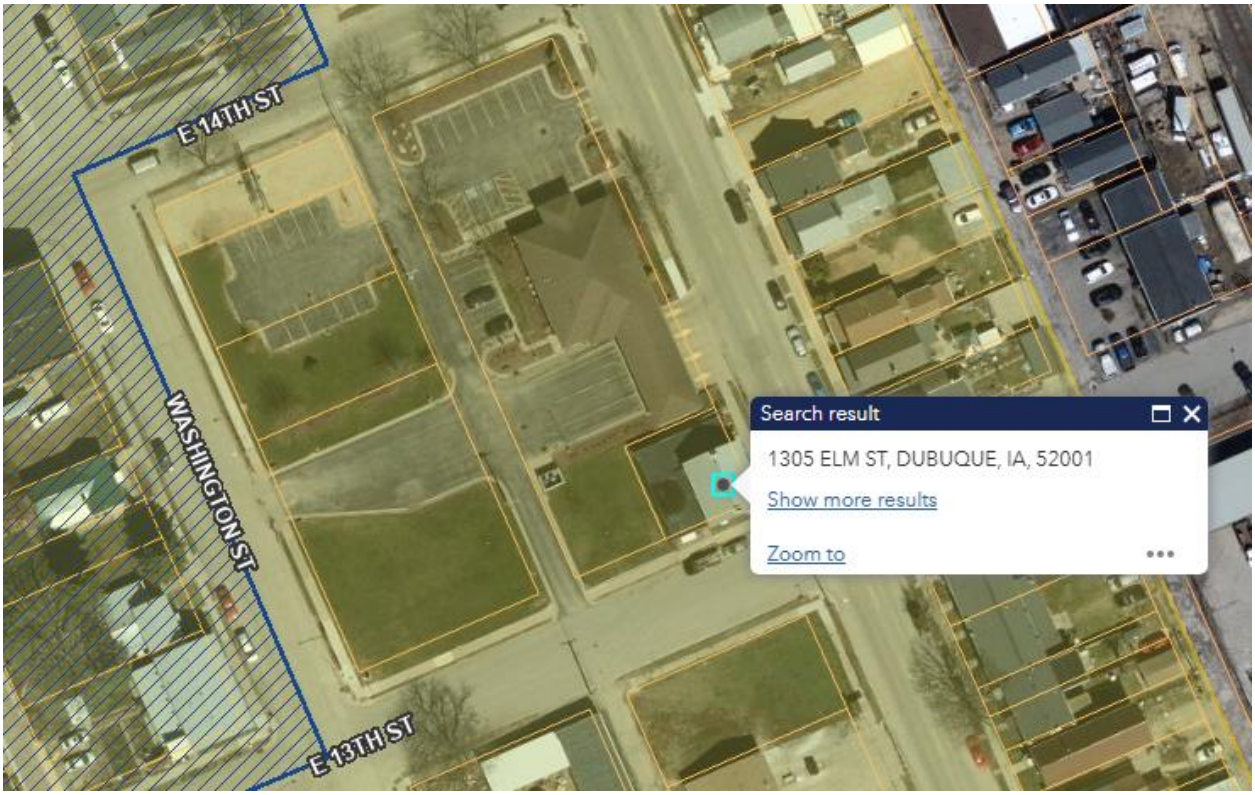
Pictometry 03-2024

1305 Elm St. 1,500.00
O-Addition to side of 2 story br.Dwellg.B.P. 143 4-11-55
O-Ted Ferring . C-Owner
Reroof SF brk dwllg BP 1095 8/28/79 $595.00

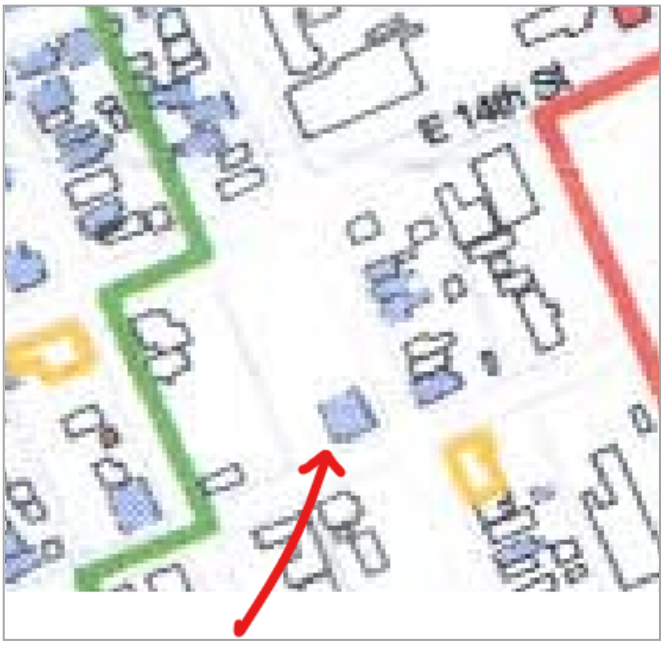
Only building permit on file from about 1930-2000

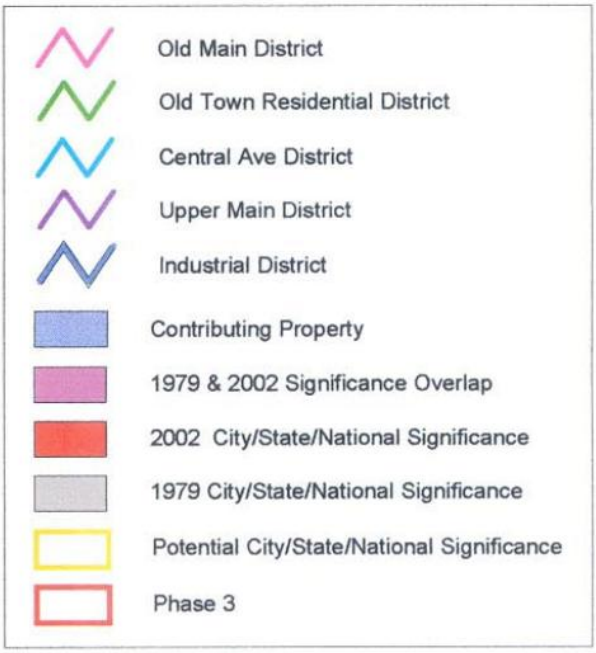


Neighborhood contributing structure on the 1978-79 Bruce Kriviskey city-wide survey



Included in the Washington Street Neighborhood Conservation District (yellow overlay), but left out of the Washington Residential National Register Historic District (hatched in blue) to the left.





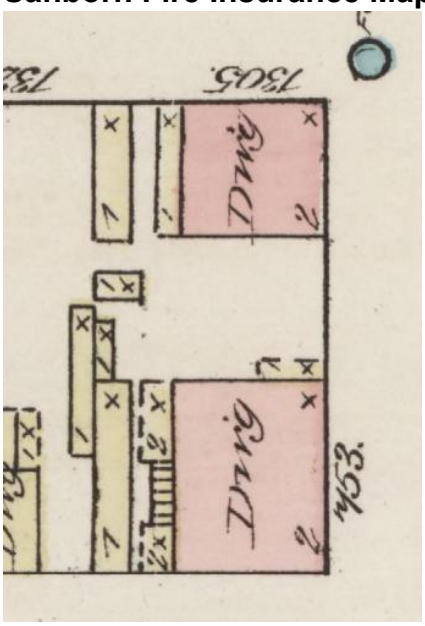
Contributing structure in the Phase III Survey 2005, by Jim Jacobsen

1872

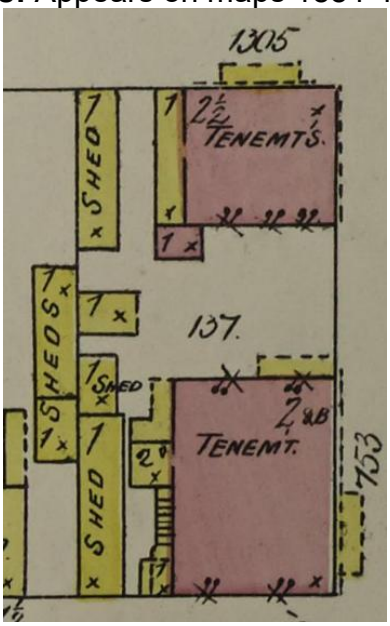
Panoramas of the City of Dubuque show the structure present in 1889, but not 1872

1889

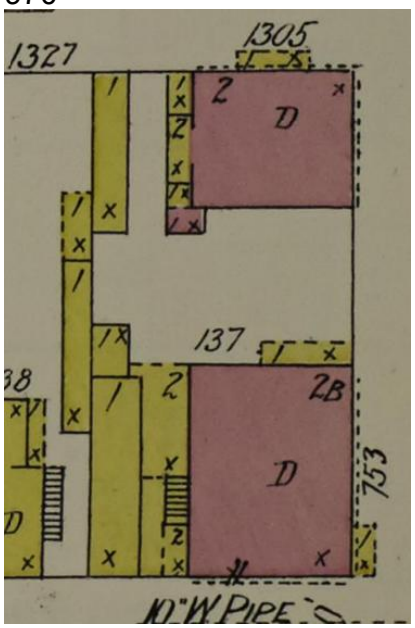
Sanborn Fire Insurance Maps: Appears on maps 1884-1970



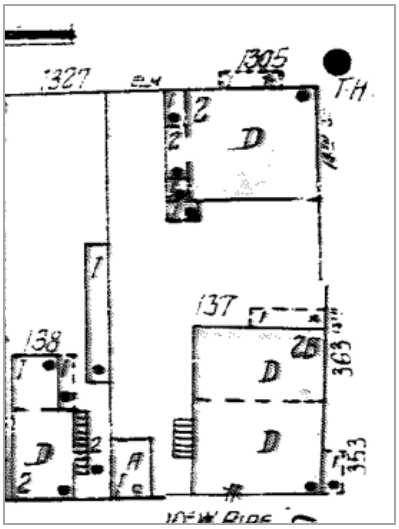
1884



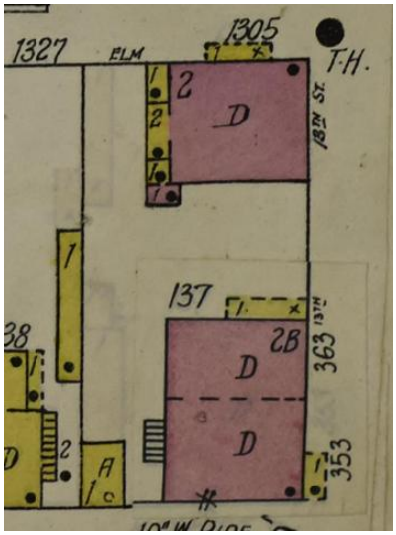
1891



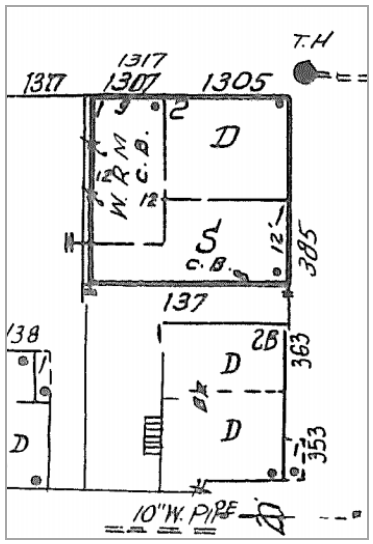
1909



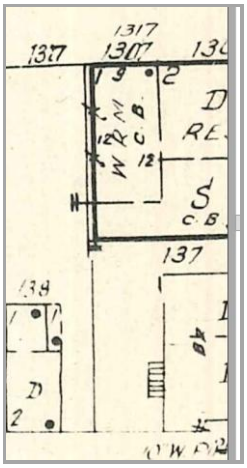
1936



1950

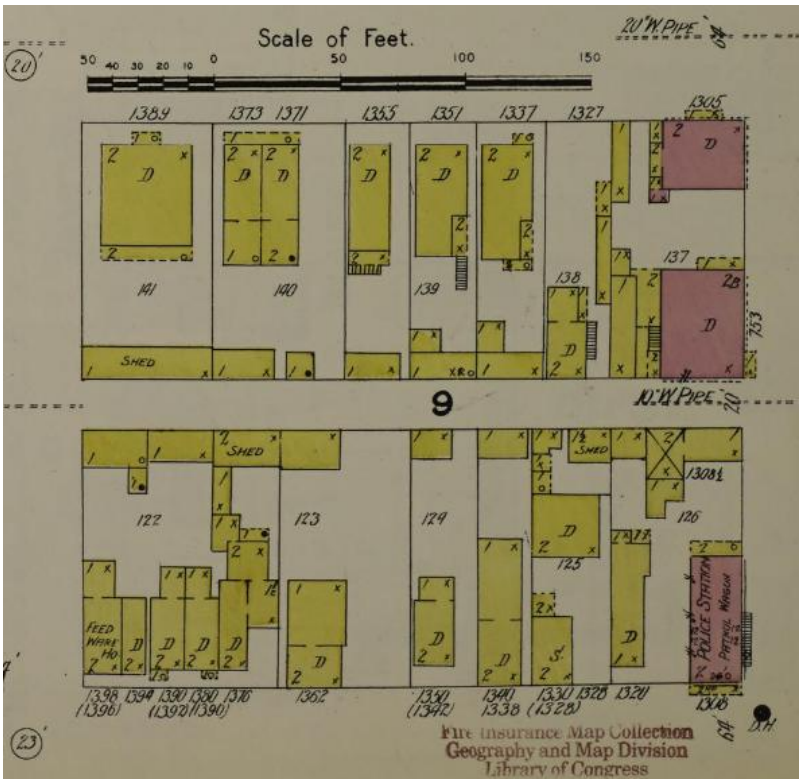


1964



Partial section of the structure shows at the 1970 map

Present by 1884, in 1891, shows the structure as tenaments. Modifications continue and by 1970, it appears the restraurant is present.



The 1909 Sanborn map shows the context on the block

Telegraph Herald and City Directory files:
City Directories show occupancy of a carpenter for the Illinois Central Rail Road, Nick Koffman, at 1305 Elm Street as early as 1874-75. He was living on the southwest corner of the same location in 1870-71 and moved to 13th & Washington in-between. It is likely he was the first owner, as we see Kaufmann ownership of the site through the 1920s. Newspaper articles show Kaufmann (spelled many ways in the newspaper and directories) throughout the late 19th and early 20th centuries.

Statement of Significance: The primary structure was identified in the 1978 Kriviskey survey as neighborhood supportive. The 2003 Jacobson Phase III survey finds it contributing. The structure is largely intact with major changes including roofing type, additions and modification of the entrance. The structure is in a largely industrial area, and was excluded from the Washington Residential National Register Historic District boundary in 2015, due to the fact that so much context around the structure is lost.

Staff Analysis: The structure has lost most of its context within the formerly residential neighborhood that supported the industrial areas around it. It retains a good degree of integrity on its own, but its status as a historic property is marginal as its context is lost.

Standards for Demolition Review: The city of Dubuque's historic property inventory and any subsequent official architectural/historical surveys/evaluations and nominations to the National Register of Historic Places serves as the standard for review.

Requested Action: Please review the application noting the standards for review and determine whether the residential structure at 1305 Elm Street has historic or architectural significance to the community.

If the Commission finds the building proposed for demolition does not have historic or architectural significance, the Commission should approve the application. If the Commission finds the building proposed for demolition has historic or architectural significance the Commission should deny the application.

In the event the Commission finds the property has historic or architectural significance to the community, the applicant is afforded the opportunity to file a subsequent application to determine whether a reasonable economic return can be earned on the property. This review of economic viability is unnecessary for buildings that do not have historic or architectural significance.

Prepared by: Chris Happ Olson Reviewed by: Wally Wernimont Date: 08-08-2025

Dubuque County, IA

Summary

Parcel ID	1024431013
Alternate ID	CONSERVATION DISTRICT
Property Address	1305 ELM ST DUBUQUE IA 52001
Sec/Twp/Rng	N/A
Brief Tax Description	E 1/2 LOT 137 EAST DUBUQUE ADD (Note: Not to be used on legal documents)
Deed Book/Page	2023-4902 (5/26/2023)
Contract Book/Page	
Gross Acres	0.00
Net Acres	0.00
Class	M - Residential (MR R3+) (Note: This is for tax purposes only. Not to be used for zoning.)
District	DUBA - DUBUQUE CITY/DBQ COMM SCH
School District	DUBUQUE COMM. SCHOOL DIST

Owners

Deed Holder
Yager Properties LLC
16230 Humke Rd
Dubuque IA 52002
Contract Holder
Mailing Address
Yager Properties LLC
16230 Humke Rd
Dubuque IA 52002

Land

Lot Area 0.06 Acres ;2,560 SF

Residential Dwellings

Residential Dwelling	
Occupancy	Single-Family / Rental Unit
Style	2 Story Brick
Architectural Style	N/A
Year Built	1890
Condition	Poor
Grade what's this?	4-5
Roof	Mtl / Gable
Flooring	None
Foundation	Stn
Exterior Material	Brk
Interior Material	Plas / Panel
Brick or Stone Veneer	
Total Gross Living Area	1,792 SF
Attic Type	None;
Number of Rooms	10 above; 0 below
Number of Bedrooms	8 above; 0 below
Basement Area Type	Full
Basement Area	896
Basement Finished Area	
Plumbing	1 Standard Bath - 3 Fi; 1 Sink;
Appliances	
Central Air	No
Heat	Yes
Fireplaces	
Porches	
Decks	
Additions	
Garages	

Commercial Buildings

Total GBA 3,273 SF
Building 1: Bars and Lounges, C'Blk or Tile - 8", 1 Story, Built - 1920, 887 SF, Bsmt - 0 SF, HVAC - Forced Hot Air, Roof - Rubber Membrane/Wood, Condition - Poor
Adjustments: A/C - deduct, 887 SF
Addition 1: Bars and Lounges, C'Blk or Tile - 8", 1 Story, Built - 1920, 594 SF, Bsmt - 0 SF HVAC - Forced Hot Air, Roof - Rubber Membrane/Wood
Adjustments: A/C - deduct, 594 SF
Plumbing: 2 - Toilet Room 1 - Lavatory 1 - Stainless Stl Sinks-(Lounge Type) 2

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
8/5/1999			C-92/ 9857	Unuseable Sale - Other	Deed		$0.00
7/16/1992			D07-813	Fullfillment of Prior Year Contract	Deed		$0.00

Includes sales on or after 1/1/2003

Valuation

		2025	2024	2023	2022	2021
	Classification	Residential (Mr R3+)	Residential (Mr R3+)	Residential (Mr R3+)	Residential (Mr R3+)	Residential (Mr R3+)
+	Assessed Land Value	$11,500	$9,200	$9,200	$9,220	$9,220
+	Assessed Building Value	$0	$0	$0	$0	$0
+	Assessed Dwelling Value	$80,400	$79,300	$79,300	$72,150	$72,150
=	**Gross Assessed Value**	**$91,900**	**$88,500**	**$88,500**	**$81,370**	**$81,370**
-	Exempt Value	$0	$0	$0	$0	$0
=	**Net Assessed Value**	**$91,900**	**$88,500**	**$88,500**	**$81,370**	**$81,370**

Tax Statements

2024 (PDF)

Taxation

		2024 Pay 2025-2026	2023 Pay 2024-2025	2022 Pay 2023-2024	2021 Pay 2022-2023
+	Taxable Land Value	$4,364	$4,264	$5,039	$5,878
+	Taxable Building Value	$0	$0	$0	$0
+	Taxable Dwelling Value	$37,613	$36,750	$39,430	$45,996
=	**Gross Taxable Value**	**$41,977**	**$41,014**	**$44,469**	**$51,874**
-	Homestead 65+ Exemption	$0	$0	$0	$0
-	Military Exemption	$0	$0	$0	$0
=	**Net Taxable Value**	**$41,977**	**$41,014**	**$44,469**	**$51,874**
x	Levy Rate (per $1000 of value)	30.31761	30.12380	31.55253	30.55266
=	**Gross Taxes Due**	**$1,272.64**	**$1,235.50**	**$1,403.11**	**$1,584.89**
-	Ag Land Credit	$0.00	$0.00	$0.00	$0.00
-	Family Farm Credit	$0.00	$0.00	$0.00	$0.00
-	Homestead Credit	$0.00	$0.00	$0.00	$0.00
-	Disabled and Senior Citizens Credit	$0.00	$0.00	$0.00	$0.00
-	Business Property Credit	$0.00	$0.00	$0.00	$0.00
=	**Net Taxes Due**	**$1,272.00**	**$1,236.00**	**$1,404.00**	**$1,584.00**

Tax History

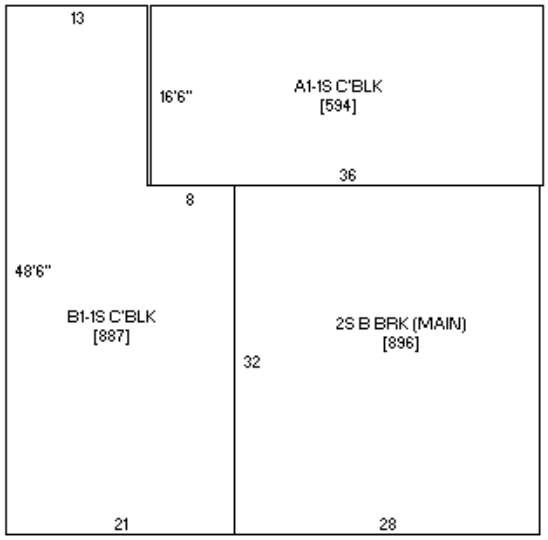
Year	Due Date	Amount	Paid	Date Paid	Receipt
2024	March 2026	$636	No		410185
	September 2025	$636	No		
2023	March 2025	$618	Yes	3/18/2025	349236
	September 2024	$618	Yes	9/30/2024	
2022	March 2024	$702	Yes	2/29/2024	203415
	September 2023	$702	Yes	9/28/2023	
2021	March 2023	$792	Yes	2/27/2023	115807
	September 2022	$792	Yes	9/22/2022	
2020	March 2022	$871	Yes	2/25/2022	818444
	September 2021	$871	Yes	9/10/2021	

Photos

Show Deed/Contract

Show Deed/Contract

Sketches



Sketch by www.camavision.com

City of Dubuque Tax Credit Applications

Apply for Homestead, Military, or Sales Questionnaire

No data available for the following modules: Exempt Acres, Agricultural Buildings, Yard Extras, County Treasurer Notes, Tax Sale Certificates, Dubuque County Tax Credit Applications.

The information in this web site represents current data from a working file which is updated regularly. Information is believed reliable, but its accuracy cannot be guaranteed. No warranty, expressed or implied, is provided for the data herein or its use.
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Last Data Upload: 8/8/2025, 9:11:33 PM

Contact Us

Developed by SCHNEIDER GEOSPATIAL

Iowa Site Inventory

Division of Historic Preservation
Iowa State Historical Department
26 E. Market St., Iowa City, Iowa 52240

Site Number _____
District Name _____
Map Reference # _____

Identification

1. **Site Name** _____
2. **Village/Town/City** Dubuque Township _____ County Dubuque
3. **Street Address** 1305 Elm
4. **Legal Location** _____
   Urban: / Rural: subdivision / township — block / range — parcel / section — subparcel ¼ section of ¼ section
5. **UTM Location:** zone _____ easting _____ northing _____ ; Acreage _____
6. **Owner(s) Name** _____
7. **Owner(s) Address** _____
   (Street address) (City) (State) (Zip)
8. **Use:** Present bar Original residence?

Description

9. **Date of Construction** _____ Architect/Builder _____
10. **Building Type:**
    ☐ single-family dwelling ☐ industrial ☐ other institutional ☐ religious
    ☐ multiple-family dwelling ☐ educational ☐ public ☐ agricultural
    ☐ commercial
11. **Exterior Walls:** ☐ clapboard ☐ stone ☑ brick ☐ board and batten ☐ shingles ☐ stucco
    ☐ other _____
12. **Structural System:** ☐ wood frame with interlocking joints ☐ wood frame with light members (balloon frame)
    ☐ masonry load-bearing walls ☐ iron frame ☐ steel frame with curtain walls ☐ reinforced concrete
    ☐ other _____
13. **Condition:** ☐ excellent ☐ good ☐ fair ☐ deteriorated
14. **Integrity:** ☐ original site ☐ moved—if so, when? _____
    Notes on alterations, additions (with dates and architect, if known) and any other notable features of building and site:
15. **Related Outbuildings and Property:** ☐ barn ☐ other farm structures ☐ carriage house ☐ garage ☐ privy
    ☐ other _____
16. **Is the building endangered?** ☐ no ☐ yes—if so, why? _____
17. **Surroundings of the building:** ☐ open land ☐ woodland ☐ scattered outbuildings ☐ densely built-up ☐ commercial
    ☐ industrial ☐ residential ☐ other _____

18. Map

19. Photo
    Roll 1444 Frame 29A View looking NW

Significance (Indicate sources of information for all statements)

19. **Architectural significance**

- ☐ a. Key structure/individually may qualify for the National Register
- ☐ b. Contributing structure
- ☐ c. Not eligible/intrusion

20. **Historical Significance** Theme(s) _____

- ☐ a. Key structure/individually may qualify for the National Register
- ☐ b. Contributing structure
- ☐ c. Not eligible/intrusion

21. **Sources** (for primary and secondary sources, give complete facts of publication: author, title, place of publication, date, etc.):

Prepared by _____ Date _____

Address _____ Telephone _____

Organization _____

For Division of Historic Preservation Use Only

1. Office Information Sources on this Property
   - ☐ County Resource File
   - ☐ Windshield Survey
   - ☐ National Register
   - ☐ Grants-In-Aid: _____
   - ☐ Determination of Eligibility

2. Subject Traces
   - a. _____
   - b. _____
   - c. _____
   - d. _____
   - e. _____

- ☐ Review and Compliance Project: _____
- ☐ Other _____
- ☐ Other _____
- ☐ Other _____

3. Photo Images 1444/29

Adrienne Breitfelder

From: terrymozena@gmail.com
Date: November 15, 2025 at 12:24:11 PM CST
To: Brad Cavanagh <Bcavanagh@cityofdubuque.org>, Danny Sprank <Dsprank@cityofdubuque.org>, "David T. Resnick" <dresnick@cityofdubuque.org>, Katy Wethal <Kwethal@cityofdubuque.org>, Laura Roussell <Lroussell@cityofdubuque.org>, "Ric W. Jones" <rjones@cityofdubuque.org>, Susan Farber <Sfarber@cityofdubuque.org>
Subject: request to alter Washington street conservation boundaries

This sender is trusted.

Dear Mayor and City Council Members,

I ask that you support the decision of the Historic Preservation Commission and deny the request to alter the district and plans to demolish the structure at 1305 Elm Street. There is no need for this piece of Dubuque history to be demolished. We cannot continue to eat away at the fabric of our community just because other historic structures were demolished in the block. There are many access points to Du Trac's property and no need to tear down this structure. With the demand for affordable housing, why take more housing away from our city center? This is a viable property and should remain.
Please support your commissioner's decision!

Thanks for your time.

The Best Is Yet To Come!

Terry Mozena
Realtor/Owner
Mozena Realty Group
196 Bluff Street
Dubuque, Iowa 52001
(563) 542-2866
Terry@MozenaRealtyGroup.com
www.TheMozenaRealtyGroup.com

November 13, 2025

Re: Alteration of Washington Street
Neighborhood Conservation District Boundary

Mayor Cavanaugh
Members of the Dubuque City Council
City Manager Van Milligen
c/o Ms. Adrienne N. Breitfelder, Dubuque City Clerk
50 West 13th Street
Dubuque, IA 52001

Dear Mayor Cavanagh, Members of the Dubuque City Council, and City Manager Van Milligen,

DuTrac Community Credit Union submits this letter in continued support of our prior request to modify the boundary of the Washington Street Neighborhood Conservation District.

As a member-owned credit union founded in Dubuque on July 25, 1946, DuTrac takes great pride in preserving community heritage while supporting progress that benefits residents and businesses across our city. Our current request stems from one such community improvement—the planned **14th Street overpass project.**

During meetings with City Planning and Zoning representatives, DuTrac was informed of the anticipated overpass and received a rendering of the proposed 14th Street and Elm Street layout (attached). This project will significantly enhance mobility across the north end and downtown by eliminating delays at the railroad tracks, and it will also improve emergency response times by allowing first responders to reach both sides of the tracks more quickly.

However, one unavoidable result of this project is the **direct impact on access to DuTrac's St. Mary's Branch property** at 380 E. 14th Street. While final designs remain in development, DuTrac has been advised that access from 14th Street to Washington Street will be removed, along with alleyway access to 14th Street. Additionally, portions of DuTrac's parking lot along 14th Street and possibly its Elm Street entrance may be affected. These changes will have an immediate and significant impact on member and community access once construction begins.

Since opening the St. Mary's Branch in the late 1990s, DuTrac has proudly served the downtown and north-end neighborhoods that helped build our institution. To continue doing so, DuTrac must proactively plan for alternative access, parking, and traffic flow before the overpass construction begins. This is why we respectfully request **removal of the block bounded by 13th Street, 14th Street, Elm Street, and Washington Street** from the Washington Street Neighborhood Conservation District.

Recently, DuTrac was presented with the opportunity to purchase the property at **1305 Elm Street**, located within that same block and district. This acquisition will allow DuTrac to adapt effectively to the anticipated disruptions. While some have suggested DuTrac seeks to demolish the home at 1305 Elm Street solely to add parking, that is not accurate. The intent is to ensure continued access and functionality once the 14th Street overpass is complete. Preliminary plans include the potential for an additional entrance or improved traffic pattern to maintain safe, efficient access for members.

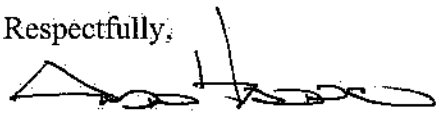
DuTrac fully respects the Historic Preservation Commission and appreciates its service. However, the Commission's scope is necessarily limited to the preservation criteria within the district. The City Council, on the other hand, has the broader ability to consider **the overall public good**, including the unavoidable impact the City's infrastructure project will have on DuTrac's property and operations.

It is interesting to note that the Conservation District was expanded in 2011 and then the entire district was also added to the National Historical District except this block in question today, signifying this block did not significantly contribute to the Conservation district.

For this reason, we respectfully ask the Council to take a forward-thinking approach—one that acknowledges both the community-wide benefit of the overpass and the need for DuTrac to remain accessible and viable. **Removing this single block from the Conservation District** will allow DuTrac to respond promptly and responsibly once the project design is finalized, without negatively affecting the surrounding neighborhood.

Thank you for your consideration and continued leadership in supporting a vibrant, accessible Dubuque.

Respectfully,



DuTrac Community Credit Union
By: *Andrew Hawkinson, President & CEO*

CITY OF DUBUQUE

BUILDING BRIDGES TO EMPLOYMENT & EQUITY (B2E2) PROJECT

E. 14th Street Overpass

Legend

1. Bee Branch Bicycle & Pedestrian Trail
2. Future Redevelopment
3. Bee Branch Creek
4. 16th Street Complete Street
5. 14th Street CPKC Railroad Overpass
6. Connectivity to Chaplain Schmitt Island & Kerper Boulevard
7. Washington Street Neighborhood Revitalization
   Dubuque's 2 lowest income census tracts
8. Elm Street Complete Street
   Connecting to Intermodal Transportation Center
9. To the Intermodal Transportation Center
10. Roundabouts
11. CPKC Railroad

BUILDING BRIDGES TO EMPLOYMENT AND EQUITY

CONCEPT RENDERING
NOT FOR CONSTRUCTION

ELM STREET CORRIDOR - COMPLETE STREETS

Reconstruct Elm Street from 20th Street to 11th Street as a Complete Street to improve safety and access for pedestrians and bicyclists and connect to Intermodal Transportation Center.

11th st – 20th St

LEGEND

1. Bike Lanes
2. Improved Sidewalks
3. Vehicular Travel Lanes
4. Vehicular Parking
5. Street Trees and Green Infrastructure
6. Streetscape Amenities and Lighting

Yager Properties

16230 Humke Rd

Dubuque, Ia 52002

563-580-3522

November 7, 2025

RE: Alteration to Washington St Neighborhood Conservation District

To: City of Dubuque and all appropriate decision makers

I am a property owner and Landlord who owns multiple properties in the Washington Street Neighborhood Conservation District, including 1305 Elm, which is in the proposed alteration block.

I understand and accept the general idea and goal of conservation of certain neighborhoods, including the Washington St Neighborhood, which as mentioned I own other property in. That said I do not agree that the "subject block" which DuTrac and I own property on should be part of that as it is and our neighbors are more of a commercial area and not part of the actual "Washington St Neighborhood".

Therefore, I request that you allow DuTracs request to have the Subject Block to be removed from the conservation district.

Thank you,

Yager Properties

James Yager, Owner

Prepared by: Wally Wernimont, City Planner Address: City Hall, 50 W. 13th St Telephone: 563-589-4210
Return to Adrienne N. Breitfelder, City Clerk Address: City Hall, 50 W. 13th St Telephone: 563-589-4121

ORDINANCE NO. -25

AN ORDINANCE AMENDING TITLE 16 OF THE CITY OF DUBUQUE CODE OF ORDINANCES, UNIFIED DEVELOPMENT CODE, BY AMENDING ARTICLE 10-8-A-4 PERTAINING TO ALTERATION OF THE WASHINGTON STREET NEIGHBORHOOD CONSERVATION DISTRICT TO REMOVE THE BLOCK BOUNDED BY WASHINGTON STREET, E. 14TH STREET, ELM STREET AND E. 13TH STREET.

Whereas, the City of Dubuque established conservation districts to allow for the City's review of demolition permits that might impact buildings of historic or architectural significance; and

Whereas, DuTrac has submitted a formal written request to the City Clerk seeking alteration of the Washington Street Neighborhood Conservation District boundaries to remove the block; and

Whereas, the City's Unified Development Code, Chapter 10 (Historic Preservation Commission Applications and Procedures), authorizes any person to request the establishment, expansion, or alteration of a conservation district, and outlines the procedure for City Council consideration of such a request; and

Whereas, the Washington Residential National Register Historic District, listed on October 13, 2015, did not include the block due to its lack of qualifying historic or architectural integrity; and

Whereas, the City's ongoing Building Bridges to Elevate Employment (B2E2) project includes major transportation improvements, such as the construction of the 14th Street vehicular and pedestrian overpass, which may alter access patterns for the DuTrac property; and

Whereas, the City Council finds that removal of the block from the Washington Street Neighborhood Conservation District will not adversely affect the historical or architectural character of the remaining district.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. Title 16 of the City of Dubuque Code of Ordinances, Unified Development Code, Article 10-8-A-4 is hereby amended as follows:

10-8-A-4 Washington Street Neighborhood Conservation District

Beginning at the intersection of E. 22nd Street and Kniest Street, thence southeasterly along Kniest Street to its intersection with Garfield Avenue, thence southwesterly along Garfield Avenue to its intersection with the City alley located between Elm Street and Kniest Street, thence southeasterly along the City alley to its intersection with E. 18th Street, thence southwesterly along E. 18th Street to its intersection with the City alley located between the Iowa Chicago and Eastern Railroad right-of-way and Elm Street, thence southeasterly along the City alley to its intersection with E. 17th Street, thence northeasterly along E. 17th Street to its intersection with the Iowa Chicago and Eastern Railroad right-of-way, thence southeasterly along the Iowa Chicago and Eastern Railroad right-of-way to its intersection with E. 16th Street, thence southwesterly along E. 16th Street to its intersection with Elm Street, thence southeasterly along Elm Street to its intersection with E. 15th Street, thence northeasterly along E. 15th Street to its intersection with the City alley located between Elm Street and Pine Street, thence southeasterly along the City alley located between Elm Street and Pine Street to its intersection with E. 14th Street, thence southwesterly along E. 14th Street to its intersection with the City alley located between Elm Street and Pine Street, thence southeasterly along the City alley located between Elm Street and Pine Street to its intersection with E. 12th Street, thence southwesterly along E. 12 Street to its intersection with Elm Street, thence southeasterly along Elm Street to its intersection with E. 11th Street, thence southwesterly along E. 11th Street to its intersection with W. 11th Street, thence southwesterly along W. 11th Street to its intersection with the City alley located between Central Avenue and Iowa Street; thence northwesterly along the City alley to its intersection with the City Hall access driveway, thence southwesterly along the City Hall access driveway to its intersection with Iowa Street, thence northwesterly along Iowa Street to its intersection with Loras Boulevard; thence northeasterly along Loras Boulevard to its intersection with the City alley located between Iowa Street and Central Avenue, thence northwesterly along the City alley to its intersection with W. 17th Street, thence northeasterly along W. 17th Street to its intersection with Heeb Street; thence northwesterly along Heeb Street to its intersection with the northern boundary of Parcel #10-24-252-018; thence northeasterly along the northern boundary of Parcel #10-24-252-018 to its intersection with the west boundary of Parcel #10-24-252-017; thence northwesterly along the west boundary of Parcel #10-24-252-017 to its intersection with the south boundary of Parcel #10-24-252-015, thence northeasterly along the south boundary of Parcel #10-24-252-015 to its intersection with the west boundary of Parcel #10-24-252-013, thence northwesterly along the west boundary of Parcel #10-24-252-013 to its intersection with Heeb Street, thence northwesterly along Heeb Street to its intersection with Kaufmann Avenue, thence northeasterly along Kaufmann Avenue to its intersection with 22nd Street thence northeasterly along 22nd Street to its point of origin at the intersection of E. 22nd Street and Kniest Street excluding the following areas:

(a) beginning at the intersection of E. 14th Street and Jackson Street, thence southeasterly along Jackson Street to its intersection with E. 13th Street, thence southwesterly along E. 13th Street to its intersection with White Street, thence northwesterly along White Street to its intersection with E. 14th Street, thence northeasterly along E. 14th Street to its point of origin at the intersection of E. 14th Street and Jackson Street.

(b) The southerly 17 feet 8 inches of the northerly 40 feet of south middle one-fifth of City Lot 485 in the City of Dubuque, Iowa, according to the United States Commissioners' Map of Town of Dubuque, Iowa; and The Northerly 22 feet and 4 inches of the South Middle 1/5 of City Lot 485 in the City of Dubuque, Iowa, according to the United States Commissioners' Map of Town of Dubuque, Iowa.

(c) **Beginning at the intersection of E. 14th Street and Washington Street, thence northeasterly along E.14th Street to its intersection with Elm Street, thence southeasterly along Elm Street to its intersection with E. 13th Street, thence southwesterly along E. 13th Street to its intersection with Washington Street, thence northwesterly along Washington Street to its point of origin at the intersection of E. 14th Street and Washington Street.**

Section 2. This ordinance shall not apply to an application for a demolition permit for properties being acquired and demolished for the Bee Branch Creek Restoration Project.

Section 3. The ordinance will become effective upon publication.

Passed, approved and adopted this day of November, 2025.

_____
Brad M. Cavanaugh, Mayor

Attest:

_____
Adrienne N. Breitfelder, City Clerk

Request to Alter Washington Street Neighborhood Conservation District Boundaries

Staff Presentation

November 17, 2025

Process for Establishment, Expansion or Alteration of Conservation District

Any person may request that the city council establish, expand or alter a conservation district. A written request for the establishment, expansion or alteration of a conservation district must be submitted to the city clerk.

- On October 24, 2025, DuTrac submitted a letter to the City Clerk requesting alteration of the Washington Street Neighborhood Conservation District to remove the property bounded by Washington Street, East 14th Street, Elm Street and East 13th Street as known as the "Subject Block".

At its next regular meeting following receipt of the request by the city clerk, the city council may:

a. Approve or deny the request;
b. Set the request for consideration at a subsequent meeting;
c. Set the request for a public hearing; or
d. Refer the request to the Historic Preservation Commission for a recommendation.

If a referral is made to it by the city council, at its next regular meeting, the Historic Preservation Commission will review the request, and make a recommendation to the city council to:

a. approve or deny the request, or
b. to table the request for additional information for a specified period not to exceed sixty (60) days.

- Failure of the commission to act on the request within the sixty (60) day period, unless the applicant requests and the commission grants an extension of such time, constitutes commission approval thereof.
- The recommendation of the commission will be transmitted to the city clerk.
- The city clerk will promptly transmit the recommendation and the application to the city council for its consideration.
- In determining whether to recommend approval or denial of the request, the commission will consider whether the proposed conservation district, or the expansion or alteration of the district, has historic or architectural significance to the community.

At its next regular meeting following receipt of the recommendation of the commission by the city clerk, the city council will approve or deny the request or refer the nomination back to the commission for modification.

What is a Conservation District?

The Unified Development Code defines a conservation district as:

CONSERVATION DISTRICT: An area designated by ordinances of the city council which:

A. Has defined geographic boundaries;

B. Contains contiguous pieces of property under diverse ownership;

C. Encompasses areas of historically and architecturally significant buildings, sites, structures, objects, or districts, including potential national or local historic districts; and

D. Is important to maintain and preserve for its economic and social value and as a neighborhood or area of affordable housing.

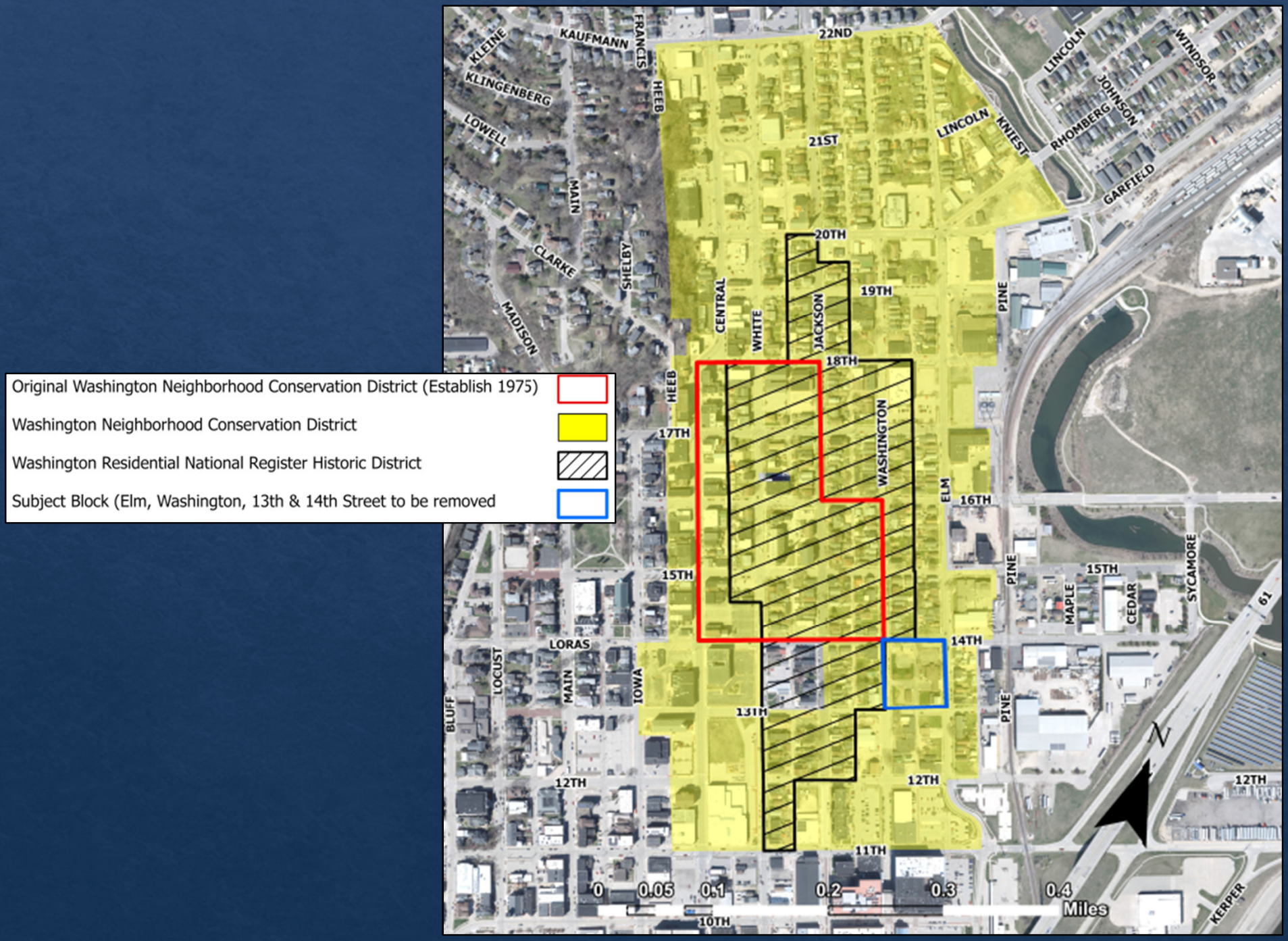
Establishment of the Washington Street Neighborhood Conservation District

- February 10, 1975, the City Council adopted Ordinance No. 7-75, designating seven neighborhoods—including the Washington Street Neighborhood, comprising ten blocks—as areas containing notable concentrations of historically and architecturally significant buildings.

- Recognized that preserving and maintaining these structures serves the public interest, while unchecked demolition could undermine future City efforts to protect these valuable cultural and architectural assets.

- Established a temporary delay on the demolition of such significant buildings, allowing the City Council sufficient time to explore viable alternatives to demolition.

Establishment of the Washington Street Neighborhood Conservation District



Expansion of the Washington Street Neighborhood Conservation District

On February 22, 2011, the City Council approved the expansion of the Washington Street Neighborhood Conservation District. The reason for expansion of the conservation district was a recommendation of the "Washington Neighborhood: Revitalize" Initiative Strategic Plan.

The Safe Community Task Force's recommendations for Management of Physical Environment include improving Dubuque neighborhoods by

(a) encouraging home ownership;
(b) encouraging a mixed income approach to neighborhood development; and
(c) creating (or re- creating) a sense of place through good design.

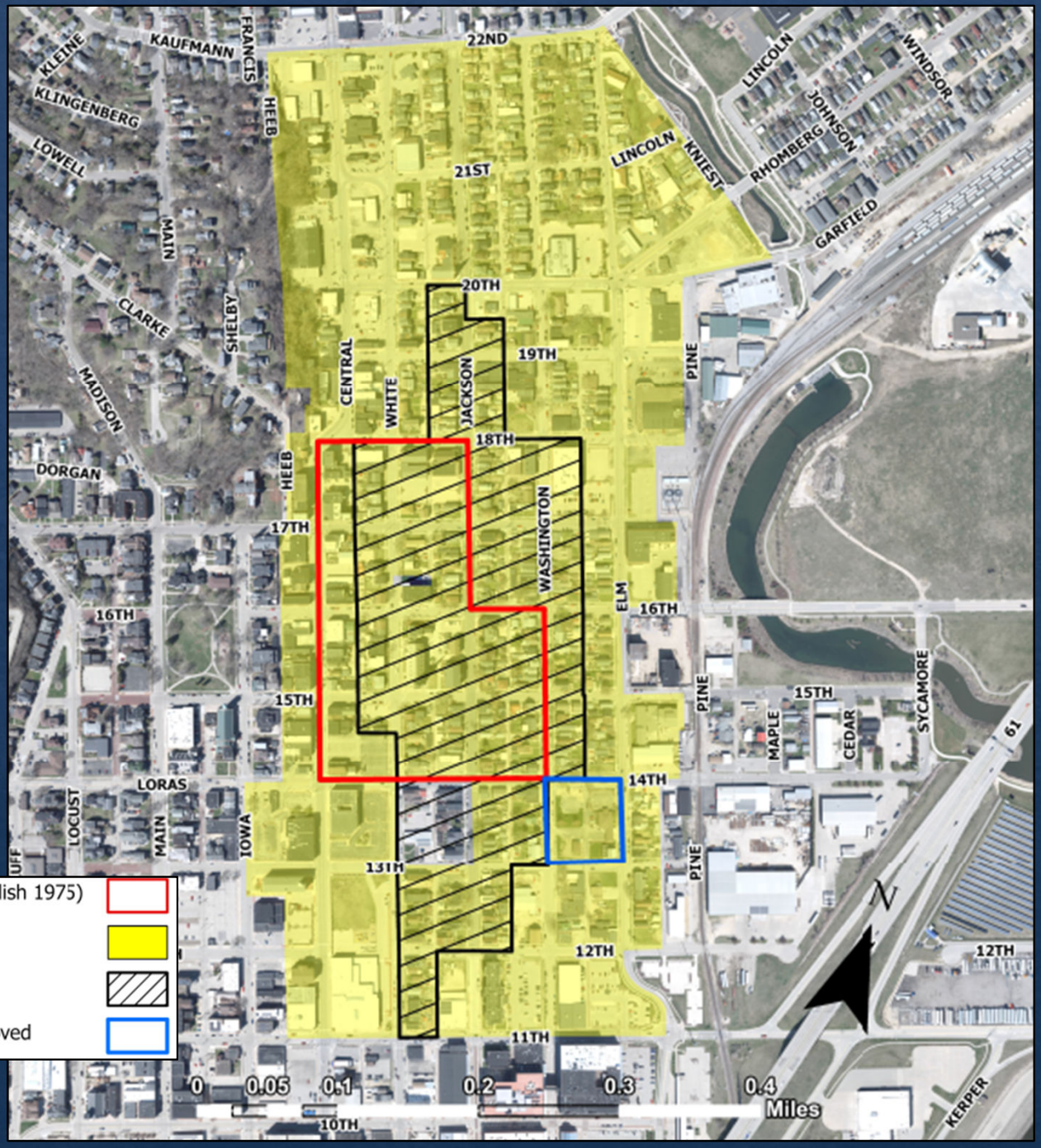
Expansion of the Washington Neighborhood Conservation District addressed the Task Force recommendations by encouraging homeownership and mixed-use opportunities, while preserving the character and sense of place of the neighborhood.

The Washington Neighborhood is a mixed-use neighborhood with many single-family and duplex units, scattered multi-family units, and major commercial zones in the Central/White corridor and the Five Points area.

Expansion of the Washington Street Neighborhood Conservation District

Properties Excluded/Removed:

- Heartland Financial/ Dubuque Bank & Trust – 1300 Block of White Street
- Blum Scrap Yard – 15th & Elm Streets
- Dream Center – 1620 & 1628 Washington Street



Original Washington Neighborhood Conservation District (Establish 1975)

Washington Neighborhood Conservation District

Washington Residential National Register Historic District

Subject Block (Elm, Washington, 13th & 14th Street to be removed

Demolition Permit in Conservation Districts

Demolition permits in conservation districts are reviewed by the Historic Preservation Commission (HPC). Property owner(s) or applicants with property owner's permission submit an application to the HPC. The HPC then reviews the application and documentation and makes a determination as to the following:

1) Whether the building proposed for demolition has historic or architectural significance to the community.

2) Whether denial of the proposed demolition permit would prevent the property owner from earning a reasonable economic return on the property.

If the HPC finds that denial of the application would prevent the property owner from earning a reasonable economic return on the property, or that the building does not have any historical or architectural significance to the community, the HPC will approve the application.

If the commission finds that denial of the application would not prevent the property owner from earning a reasonable economic return on the property, and that the building has historical or architectural significance to the community, the HPC will deny the permit application.

Historic Preservation Commission
Demolition Permit Review of 1305 Elm Street

- On September 18, 2025, the HPC reviewed a demolition permit for the brick multi-family building at 1305 Elm Street.
- A motion was made to approve the demolition due to the property not having architectural or historical significance.
- By a vote of two ayes to six nays, the HPC denied approval of the demolition permit.

Application documents and minutes are included in council packet.

Historic Review of Other Properties on the Subject Block

2011 Expansion incorporated the "Subject Block" into the Washington Street Neighborhood Conservation District. The following properties were existing at the time of expansion:

- 1376-1390 Washington Street, constructed prior to 1884.
- DuTrac Credit Union, built in 1999.
- 1305 Elm Street, built in 1874, with concrete block additions between 1950 and 1964.

July 27, 2011, DuTrac received approval from the Historic Preservation Commission to deconstruct the residential dwelling(s) at 1376-1390 Washington Street based on the building not having architectural or historical significance.

Notice of Decision and Application documents are included in council packet.

Process for Establishment, Expansion or Alteration of Conservation District

When considering an alteration to the conservation district, the City Council may evaluate not only the information submitted but also any additional information related to the architectural and historical significance of the property. There are no set criteria the City Council must follow when making a determination on an alteration, allowing the Council to weigh multiple factors in deciding whether to approve changes to the district boundaries.

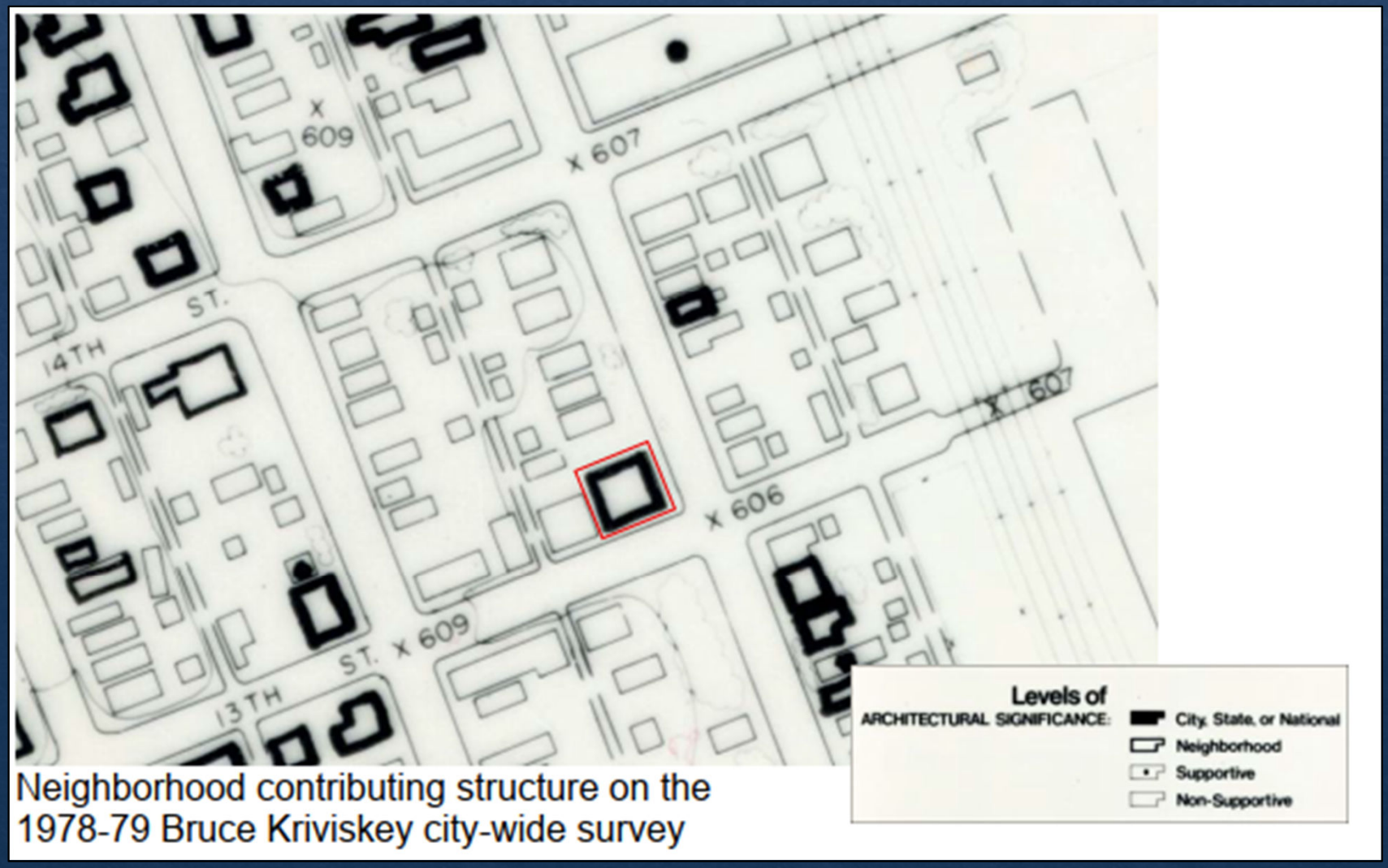
Conservation District – Criteria B

B. Contains contiguous pieces of property under diverse ownership;

Parcel	Ownership	Acquired
1024431001	DuTrac Community Credit Union	1996
1024431002	DuTrac Community Credit Union	2013
1024431003	DuTrac Community Credit Union	1999
1024431014	DuTrac Community Credit Union	1996
1024431015	DuTrac Community Credit Union	1996
1024431013	Yager Properties LLC	2023

Kriviskey Survey

In 1979, The Kriviskey Survey did not identify any of the structures on the Subject block as having architectural significance with the exception of 1305 Elm Street. (see map below)



Neighborhood contributing structure on the 1978-79 Bruce Kriviskey city-wide survey

Kriviskey Survey

The Kriviskey Survey identified 1305 Elm Street as having neighborhood level of significance. Kriviskey defines Neighborhood Architectural Significance as

> *"Structures that are of significance when found in groups or a contributing to the significance of districts felt to meet one or more of the criteria for listing on the National Register of Historic Places"*

As part of the Kriviskey Survey, this area was not identified as a district and the building does not rise to be individually eligible for listing on the National Register of Historic Places.

Jacobsen Survey

In 2003, James Jacobsen of History Pays conducted an in-depth architectural/historic survey evaluation of Downtown Dubuque.

Jacobsen's survey reviewed all properties for:

- National Register eligibility
- Local, historical, or architectural significance (per the building demolition ordinance)

Findings for the Subject Block:

- No properties were identified as National Register Eligible
- No properties were found to have local, historical, or architectural interest

Master Survey Map:

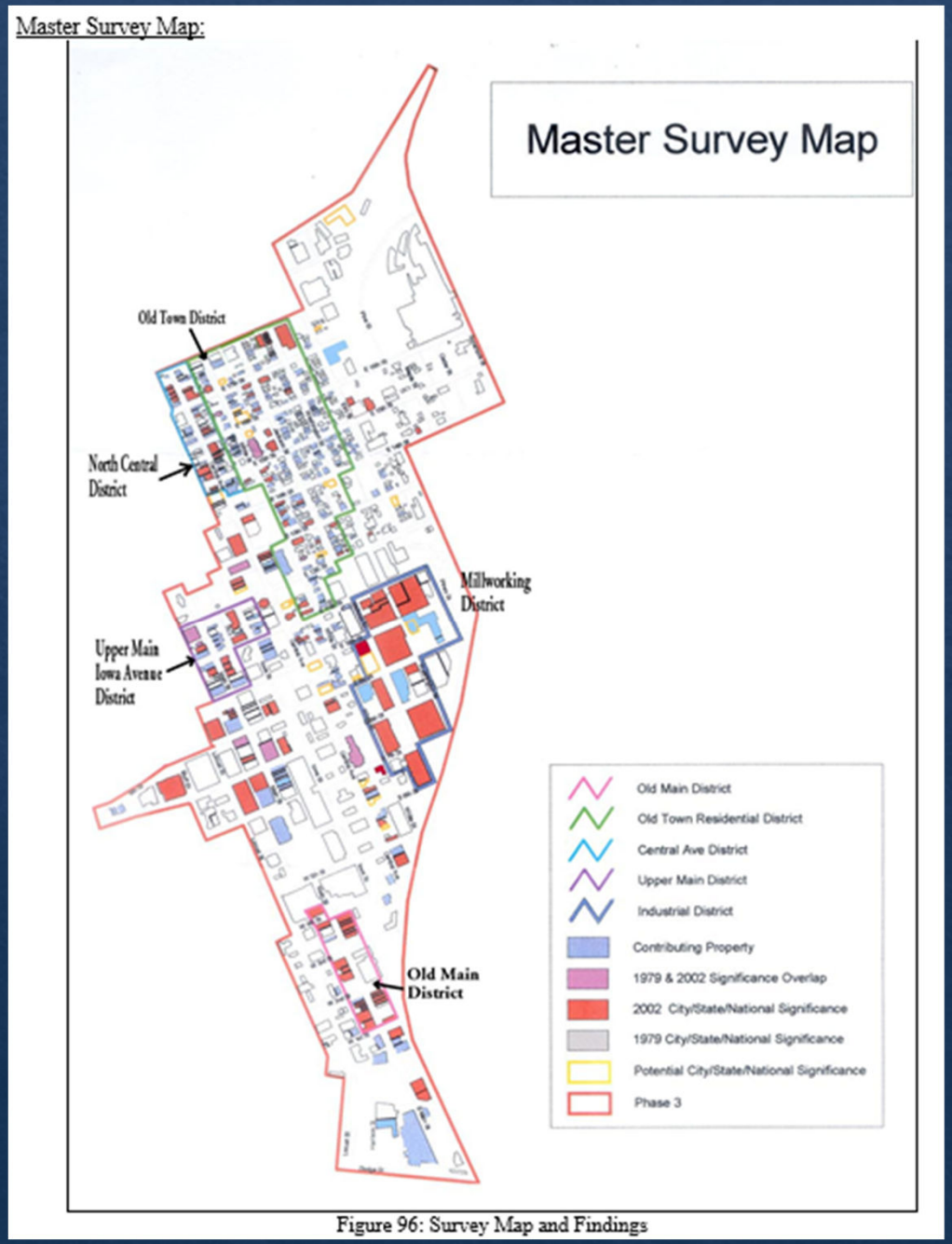
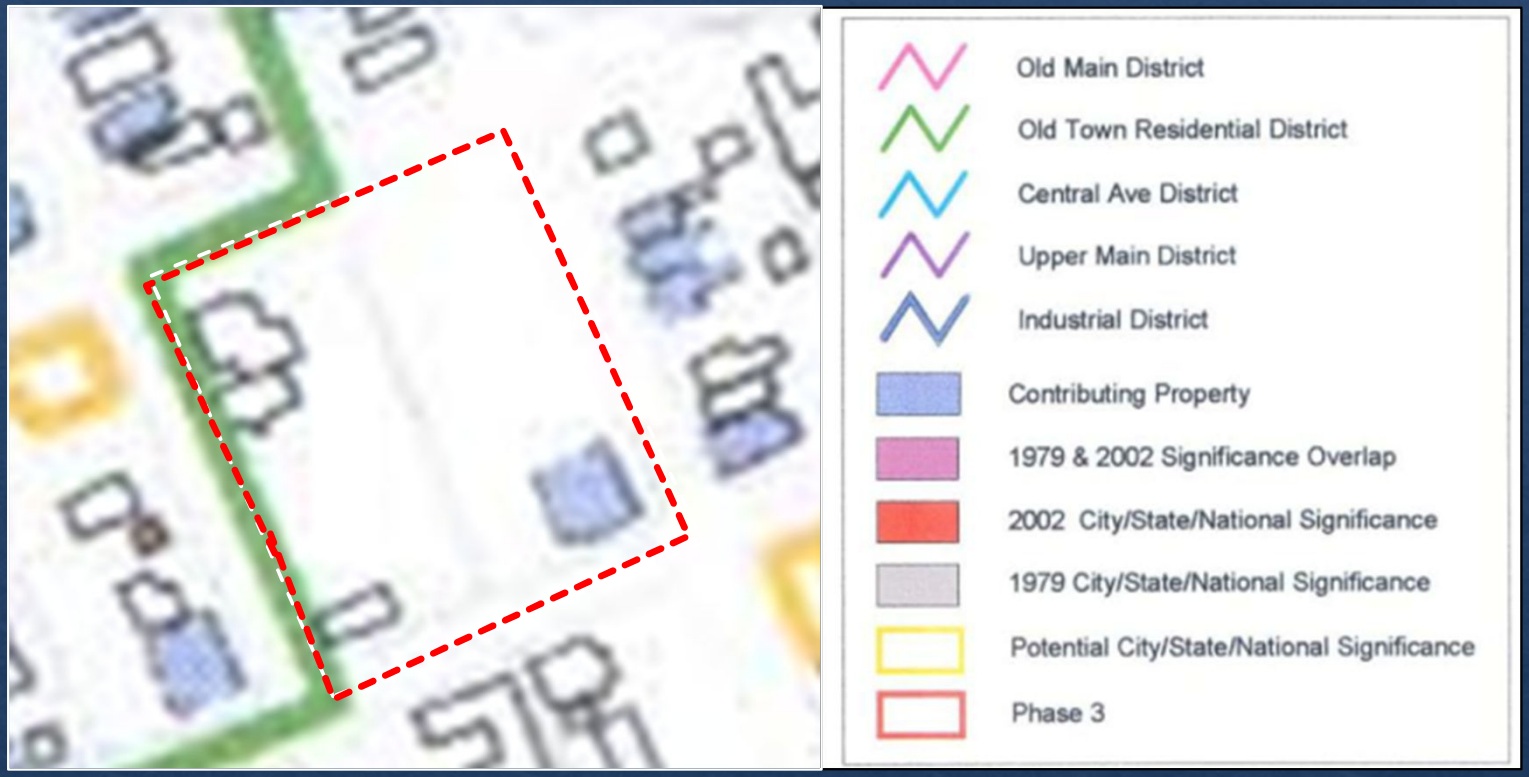


Figure 96: Survey Map and Findings

Jacobsen Survey



1305 Elm shown as a contributing property on the Jacobsen Survey Map

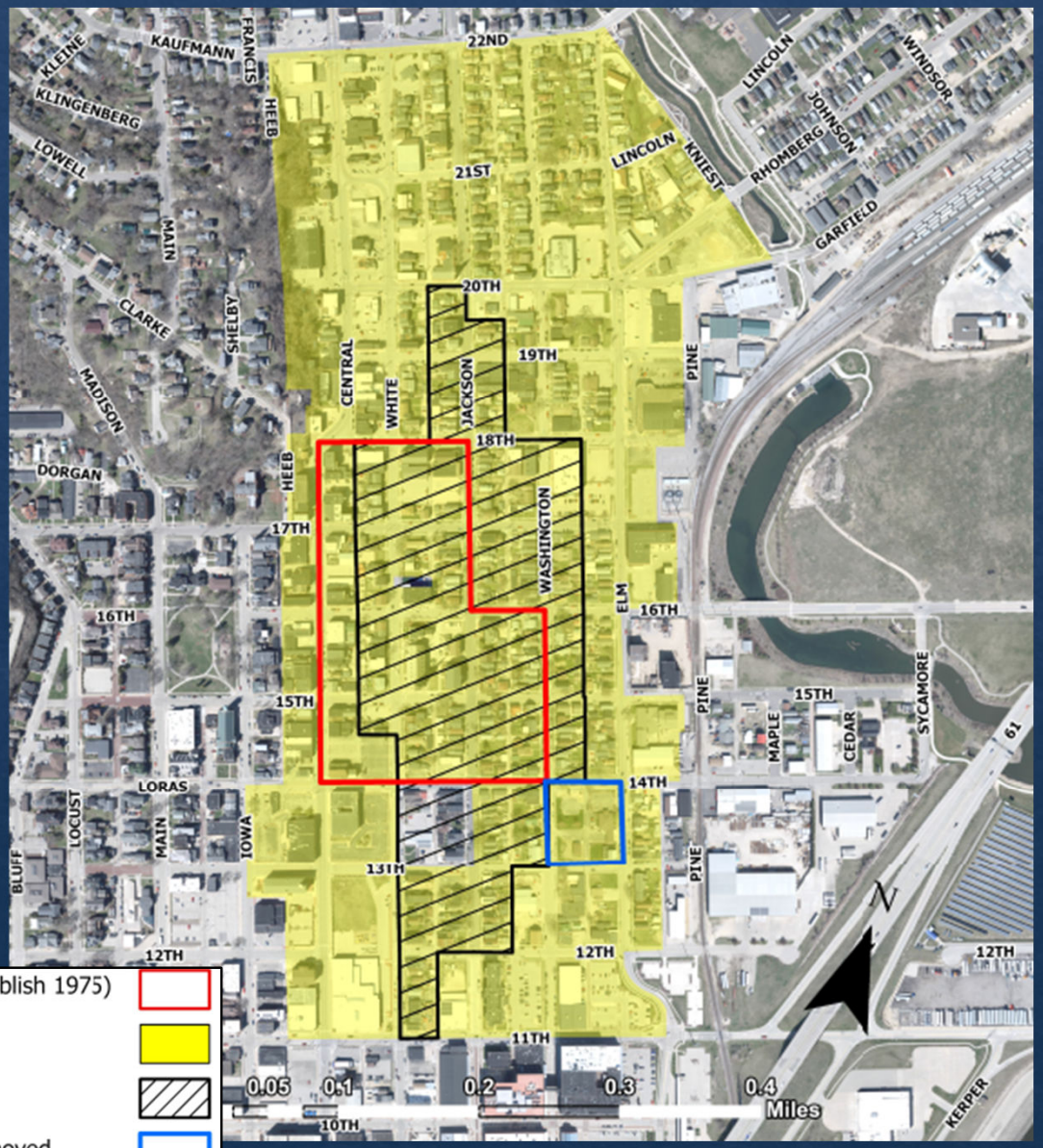
Jacobsen incorporated all original Kriviskey (1979) survey ratings:

Pink: National Register Eligible (overlap of Kriviskey 1979 + Jacobsen 2002)
Red: National Register Eligible per Jacobsen 2002
Gray: National Register Eligible per Kriviskey 1979
Purple: Neighborhood significant per Kriviskey 1979 (labeled "contributing")

Washington Residential National Register Historic District

The Washington Residential Historic District was added to the National Register of Historic Places on October 13, 2015.

During the evaluation process, it was determined that the Subject Block did not meet the criteria for inclusion within the district and was therefore excluded from the designation.



Original Washington Neighborhood Conservation District (Establish 1975)

Washington Neighborhood Conservation District

Washington Residential National Register Historic District

Subject Block (Elm, Washington, 13th & 14th Street to be removed

Building Bridges to Elevate Employment (B2E2) Project

Purpose: Multimodal transportation project improving connectivity and safety for all users

Goals: Better connect residents to jobs, recreation, and community resources across key areas—including Kerper Industrial Park, Chaplain Schmitt Island, Downtown Dubuque, the Historic Millwork District, and the west side via the Intermodal Center

Railroad Merger Impact:

- Train traffic expected to **increase from ~9 to 18 trains/day by 2027**
- Increased delays affecting mobility, emergency response, and access to employment centers
- 14th Street overpass proposed to reduce delays and improve safety

Funding: $25M RAISE Implementation Grant secured for initial project phases

Planned Improvements:

- **14th St. vehicular/pedestrian overpass**
- **Roundabouts** at 16th & Sycamore and 16th/Greyhound Park/Admiral Sheehy
- **Complete streets** upgrades on Elm St. and 16th St. (sidewalks, enhanced crosswalks)
- **Peosta Channel Bridge** sidewalk modifications with a shared-use path

Building Bridges to Elevate Employment (B2E2) Project

Preliminary conceptual rendering of the 14th Street overpass of Elm Street and the at-grade railroad crossing.

It should be noted that this is very preliminary and subject to change as the project is designed.

RECOMMENDATION

Planning Services Staff recommend that the City Council uses the information contained in the memo, enclosures, applications, maps and minutes to:

a. Approve or deny the request;
b. Set the request for consideration at a subsequent meeting;
c. Set the request for a public hearing; or
d. Refer the request to the Historic Preservation Commission for a recommendation.

If the Council chooses to proceed with approval, an ordinance is enclosed for their consideration.

QUESTIONS?

Copyrighted
November 17, 2025

City of Dubuque
City Council

ACTION ITEMS # 3.

ITEM TITLE:	Central Avenue and White Street Corridor Design Phase 1 Recommendation for Selection of Professional Consultant Services
SUMMARY:	City Manager recommending City Council concurrence in the selection of Bolton & Menk, Inc. as the first-ranked Consultant and that the City be authorized to negotiate a Professional Consultant Services Agreement to complete a corridor design for Phase 1 for Central Avenue and White Street between 14th Street and 22nd Street and the feasibility of corridor solutions, including first steps with parking needs and then pavement marking restriping, while incorporating feedback from continued public engagement and a holistic approach. Engineering staff will make a presentation.
SUGGUESTED DISPOSITION:	Receive and File; Approve; Presentation

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. Presentation-Uploaded 11.17.25

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Central Avenue and White Street Corridor Design Phase 1 Recommendation for Selection of Professional Consultant Services

DATE: November 10, 2025

City Engineer Gus Psihoyos is recommending City Council concurrence in the selection of Bolton & Menk, Inc. as the first-ranked Consultant and City staff be authorized to negotiate a Professional Consultant Services Agreement to complete a corridor design for Phase 1 for Central Avenue and White Street between 14th Street and 22nd Street and the feasibility of corridor solutions, including first steps with parking needs and then pavement marking restriping, while incorporating feedback from continued public engagement and a holistic approach.

The current available funding for the Central Avenue and White Street Corridor Design Phase 1 and the estimated Professional Consultant Services fee is summarized as follows:

Project Code	Fund Description	Fund Amount
5521000017	Central Ave. White St. Corridor Master Plan Design and Implementation Improvements 4th – 22nd St	$ 1,400,000
6051000001	Central Ave. Streetscape Plan	$219,243
	Total Project Funding	**$ 1,619,243**

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Justine Hull, Civil Engineer I - Traffic
Robert Schiesl, Assistant City Engineer
Duane Richter, Traffic Project Supervisor
Ian Hatch, Assistant Economic Development Director
Jason Duba, Assistant Planner
Brain Wulfekuhle, Public Works Foreperson
Steve Fehsal, Park Division Manager
Russ Stecklien, Transportation Services – Operations Supervisor

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: Michael C. Van Milligen, City Manager

FROM: Gus Psihoyos, City Engineer

SUBJECT: Central Avenue and White Street Corridor Design Phase 1
Recommendation for Selection of Professional Consultant Services

DATE: November 7, 2025

INTRODUCTION

The purpose of this memorandum is to request Mayor and City Council concurrence in the selection of Bolton & Menk, Inc. of Des Moines, Iowa as the Professional Services Consultant to complete corridor design for Phase 1 for Central Avenue and White Street between 14th Street and 22nd Street.

BACKGROUND

In January 2021, the City of Dubuque regained control of Central Avenue and White Street, opening the opportunity to pursue two-way conversion and apply complete street and urban design elements from the Central Avenue Corridor Streetscape Master Plan.

A 2024 study found that Central Avenue and White Street carry roughly 8,000 and 5,000 vehicles per day respectively and are essential to the downtown network. It recommended treating the corridor as 22 unique blocks shaped by surrounding land use and managing freight through a designated truck route to reduce local impacts.

After community input and traffic analysis, the City adopted the Multi-Modal Focused Alternative. The design keeps one-way travel but reallocates space for wider sidewalks, landscaping, and outdoor dining on Central Avenue, and a two-way cycle track on White Street improving safety and accessibility while maintaining efficient traffic flow.

PROJECT OBJECTIVES

The Central Avenue and White Street one-way pair corridor spans approximately 44 city blocks and 38 intersections. The corridor serves three key land use districts (Mixed-Use, Civic, and Downtown) and accommodates a mix of residential, business, and freight activity.

The primary focus for initial design is the segment from 14th Street to 22nd Street, selected based on coordination with other planned infrastructure investments, adjacent residential and business activity, and the continued need to support freight movement. In response to City Council and stakeholder priorities, the first stage of work will focus on evaluating and addressing parking needs within this portion of the corridor.

The consultant will develop a corridor plan and advance design through Stage 3 (detailed corridor design). As part of the contract negotiation process, the sequencing of Stage 1 (parking mitigation) and Stage 2 (corridor restriping) will be refined from what was outlined in the RFQ to ensure parking solutions are evaluated and established prior to implementation of roadway changes. A Stage 4 cycle track remains proposed as a future alternative.

Stage 1 – Parking Mitigation Strategy
Identify and implement parking solutions to offset removal of on-street parking associated with corridor modifications. This includes evaluating property acquisition options and optimizing nearby side streets for replacement parking. Addressing parking impacts is a priority for the City Council and the community.

Stage 2 – Corridor Restriping (4th to 22nd Streets)
Prepare the corridor for future conversion by restriping Central Avenue and White Street. Alternatives will be evaluated to determine the feasibility of including an on-street cycle track.

Stage 3 – Detailed Corridor Design (13th/14th to 22nd Streets)
Develop detailed design plans in the following sub-sections, including side street connections between Central Avenue and White Street:

- **Section 1 (14th–17th):** Prepare for the 14th Street Overpass connection. Focus on the east side of White Street and the full corridor of Central Avenue.
- **Section 2 (17th–20th):** Continue full corridor improvements on Central Avenue and the east side of White Street, with cycle track completion following.
- **Section 3 (20th–22nd):** Complete full corridor improvements on both streets, including side streets.
- **Section 4 (13th–14th):** Coordinate with the 14th Street Overpass and Prescott School to complete this small connection segment.
- **Section 5 – 18th Street Plaza:** Create a pedestrian plaza by closing 18th Street and integrating it into the corridor design.
-

Stage 4 – Cycle Track (5th to 19th Streets)
Develop a raised, sidewalk-grade cycle track along the west side of White Street, enhancing multimodal safety and connectivity between Downtown and northern neighborhoods.

CONSULTANT SELECTION COMMITTEE

The Consultant Selection Committee for the Central Avenue and White Street Corridor Traffic Study includes the following:

- Justine Hull, Civil Engineer I - Traffic
- Duane Richter, Traffic Project Supervisor
- Ian Hatch, Assistant Economic Development Director
- Gus Psihoyos, City Engineer
- Robert Schiesl, Assistant City Engineer
- Jason Duba, Assistant Planner
- Brain Wulfekuhle, Public Works Foreperson
- Steve Fehsal, Park Division Manager
- Russ Stecklien, Transportation Services – Parking Operations Supervisor

CONSULTANT SELECTION PROCESS

The consultant selection was based upon the consultant's qualifications and experience, and the Selection Committee's determination of the consultant best suited for this specific design project.

On August 8, 2025, the City issued solicitations for competitive proposals from qualified professional consulting engineering firms or project teams to determine interest and capabilities providing Professional Consultant Services that will include project management, public involvement and engagement communications/visual animations and displays with the public and private sector, and design plans for the current corridor segments regarding pavement markings and right-of-way design plans for new construction, and a parking analysis for off-street needs.

On September 18, 2025, two (2) consultant response proposals were received and are listed as follows (in alphabetical order):

- Bolton & Menk, Inc.
- Fehr Graham

The Consultant Selection Committee reviewed the proposals, conducted an initial screening, and invited Bolton & Menk and Fehr Graham to participate in presentations and interviews on October 20 and 21, 2025.

Following the consultant interviews, the Consultant Selection Committee met to evaluate and rate each of the consultants. The Committee carefully deliberated each consultant's strengths and weaknesses. Although each of the consultants was uniquely qualified, the Selection Committee selected Bolton & Menk, Inc. of Des Moines, Iowa as the first-ranked consultant. The selection ranking was based upon the overall strength of information provided in the Consultant's response proposal submitted, the Consultant's presentation and interviews, and the Consultant's demonstrated competence, experience, and qualifications. The final consultant selection ranking and the recommended order of preference to initiate contract negotiations is as follows:

- No. 1 – Bolton & Menk, Inc.
- No. 2 – Fehr Graham

PROJECT TEAM

Bolton & Menk, Inc. provides comprehensive infrastructure solutions that include traffic engineering, urban planning, public engagement, and utility and mobility management. Their multidisciplinary team specializes in corridor studies and design projects that integrate complete streets principles, multimodal connectivity, and context-responsive urban design that reflects the corridor's historic character and surrounding land uses.

With recent experience leading similar multimodal corridor projects across Iowa and the Midwest, as well as contributing to our own City's Smart Parking and Mobility Management Study and our Central Avenue and White Street Corridor Traffic Study, Bolton & Menk brings direct, relevant expertise to this effort. In partnership with Walker Consultants, they will advance the Central Avenue and White Street Corridor Design Phase 1 by building on the 2024 corridor study and the community's established vision.

The team's approach emphasizes collaboration, data-driven analysis, and creative design within a constrained downtown environment. Their workflow recognizes that corridor success depends on interconnected urban values, safety, mobility, economy, sustainability, and placemaking. Through this framework, Bolton & Menk can deliver design solutions that balance parking needs, freight access, and pedestrian and bicycle safety, while reinforcing the historic and economic character of the corridor. With experience on similar downtown projects and a strong record of work with the City, the team is well positioned to deliver a design that reflects Dubuque's identity and supports long-term revitalization.

CONSULTANT TEAM QUALIFICATIONS

Bolton & Menk assembled an in-depth, in-house, multidisciplinary project team with the capability, talent, qualifications, and experience to successfully complete the traffic, utility and mobility elements, engage the community, and create feasible corridor recommendations that would be guided by the previous corridor study and planned continued engagement.

PROJECT MANAGER

Important evaluation criteria were the qualifications and experience of the lead consultant's Project Manager. Bolton & Menk has designated Mr. Zach Parsons PE, as Project Manager, to lead the project team.

- 10 years of experience as a transportation design practice leader and principal engineer
- Successfully delivered complex infrastructure elements which include roadway retrofits, full roadway reconstruction, roundabouts, lighting analyses, multimodal facilities with ADA compliance, signing and pavement marking, and traffic signals.
- Presenting his creative problem solving and strategic thinking, along with curating a diverse team, a unique blend of field and office experience for coordination ensures that proposed solutions transition seamlessly into detailed plans.

PROJECT SCHEDULE

The anticipated schedule for the Central Avenue and White Street Corridor Traffic Study scope of services, fee proposal negotiations and contract approval are as follows:

• Council Approve RFP Issuance	August 4, 2025	✓ Completed
• RFP's Released to Consultants	August 8, 2025	✓ Completed
• Consultant Response Proposals Due	September 18, 2025	✓ Completed
• Selection Committee Review	September 29, 2025	✓ Completed
• Consultant(s) Invited to Interview	October 7, 2025	✓ Completed
• Consultant Presentations / Interviews	October 20-21, 2025	✓ Completed
• **Recommendation to City Council**	**November 17, 2025**	
• Negotiate Scope of Services / Fees	Nov 18 - Dec 8, 2025	
• City Council Approve Contract	December 15, 2025	
• Consultant - Notice to Proceed	December 16, 2025	

RECOMMENDATION

Based on the review of proposals, the presentations, and interviews, and qualifications, the Consultant Selection Committee recommends the selection of Bolton & Menk, Inc. as the first-ranked Consultant and City staff be authorized to negotiate a Professional Consultant Services Agreement to complete a corridor design for Phase 1 for Central Avenue and White Street between 14th Street and 22nd Street and the feasibility of corridor solutions, including first steps with parking needs and then pavement restriping, while incorporating feedback from continued public engagement and a holistic approach.

BUDGET IMPACT

The current available funding for the Central Avenue and White Street Corridor Design Phase 1 and the estimated Professional Consultant Services fee is summarized as follows:

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6051000001	Central Ave. Streetscape Plan	$219,243
	Total Project Funding	**$ 1,619,243**

ACTION TO BE TAKEN

I respectfully request Mayor and City Council concurrence in the selection of Bolton & Menk, Inc. as the first-ranked Consultant and City staff be authorized to negotiate a Professional Consultant Services Agreement to complete a corridor design for Phase 1 for Central Avenue and White Street between 14th Street and 22nd Street and the feasibility of corridor solutions, including first steps with parking needs and then pavement marking restriping, while incorporating feedback from continued public engagement and a holistic approach.

Prepared by: Justine Hull, Civil Engineer I - Traffic

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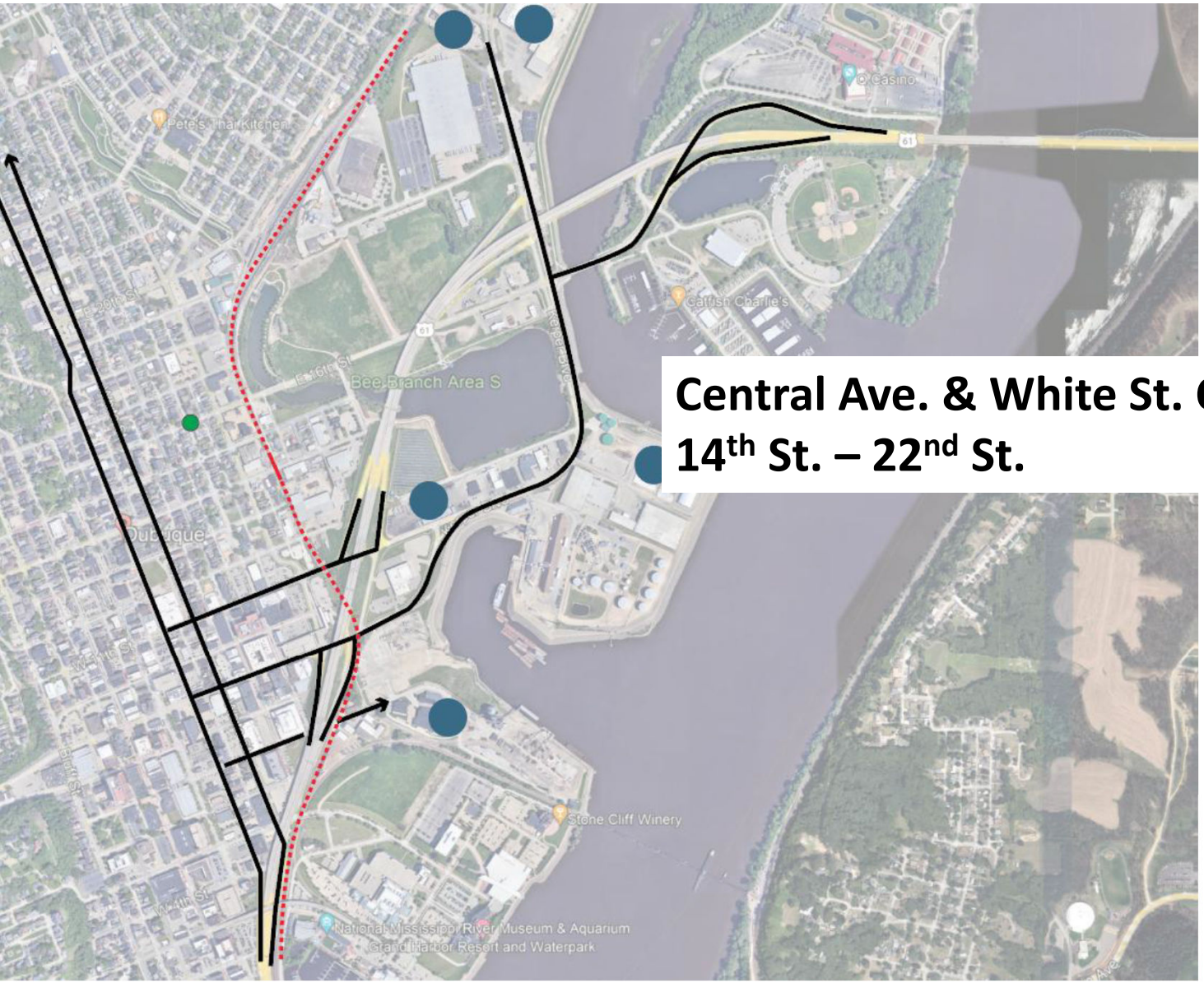
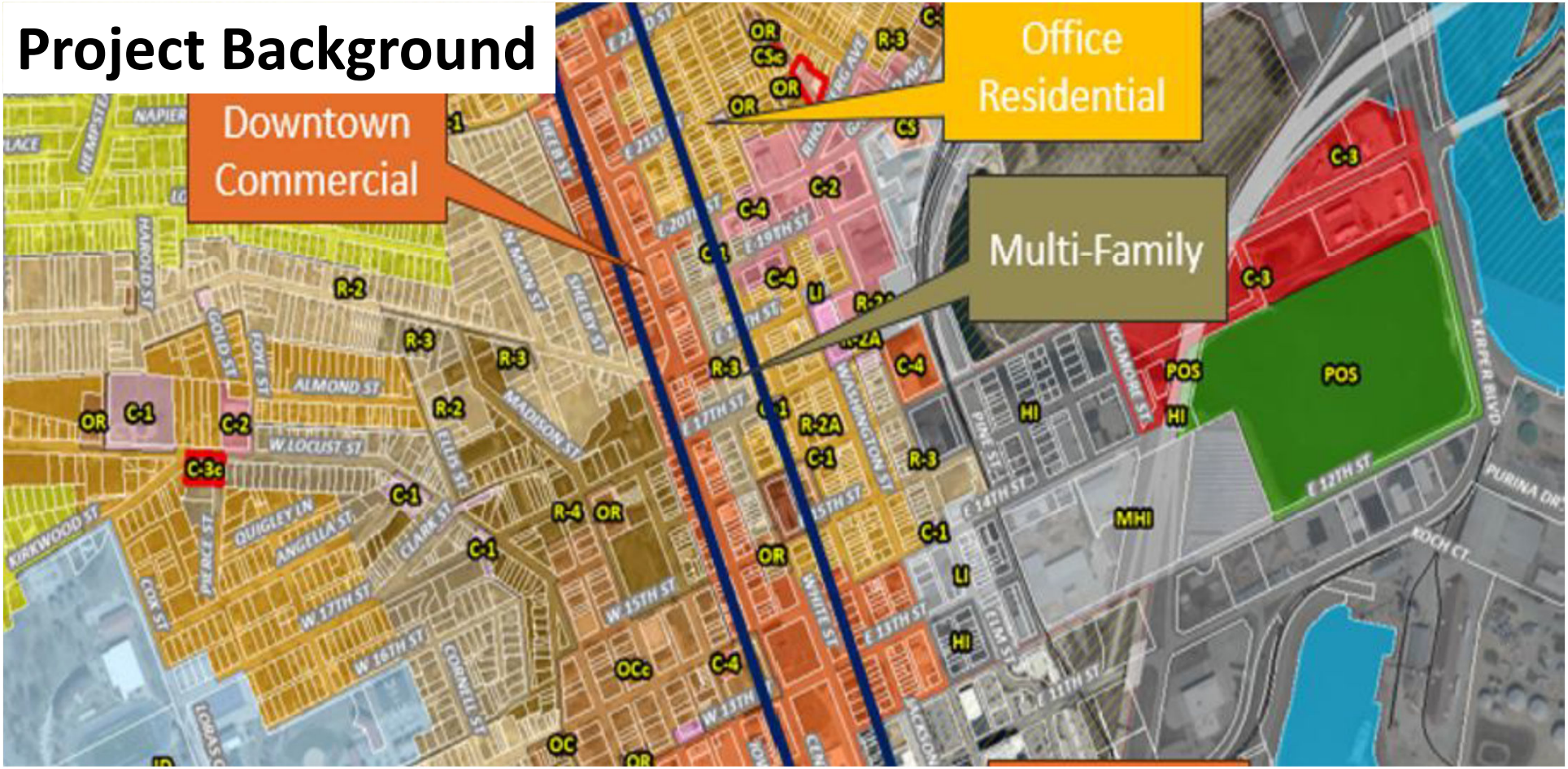


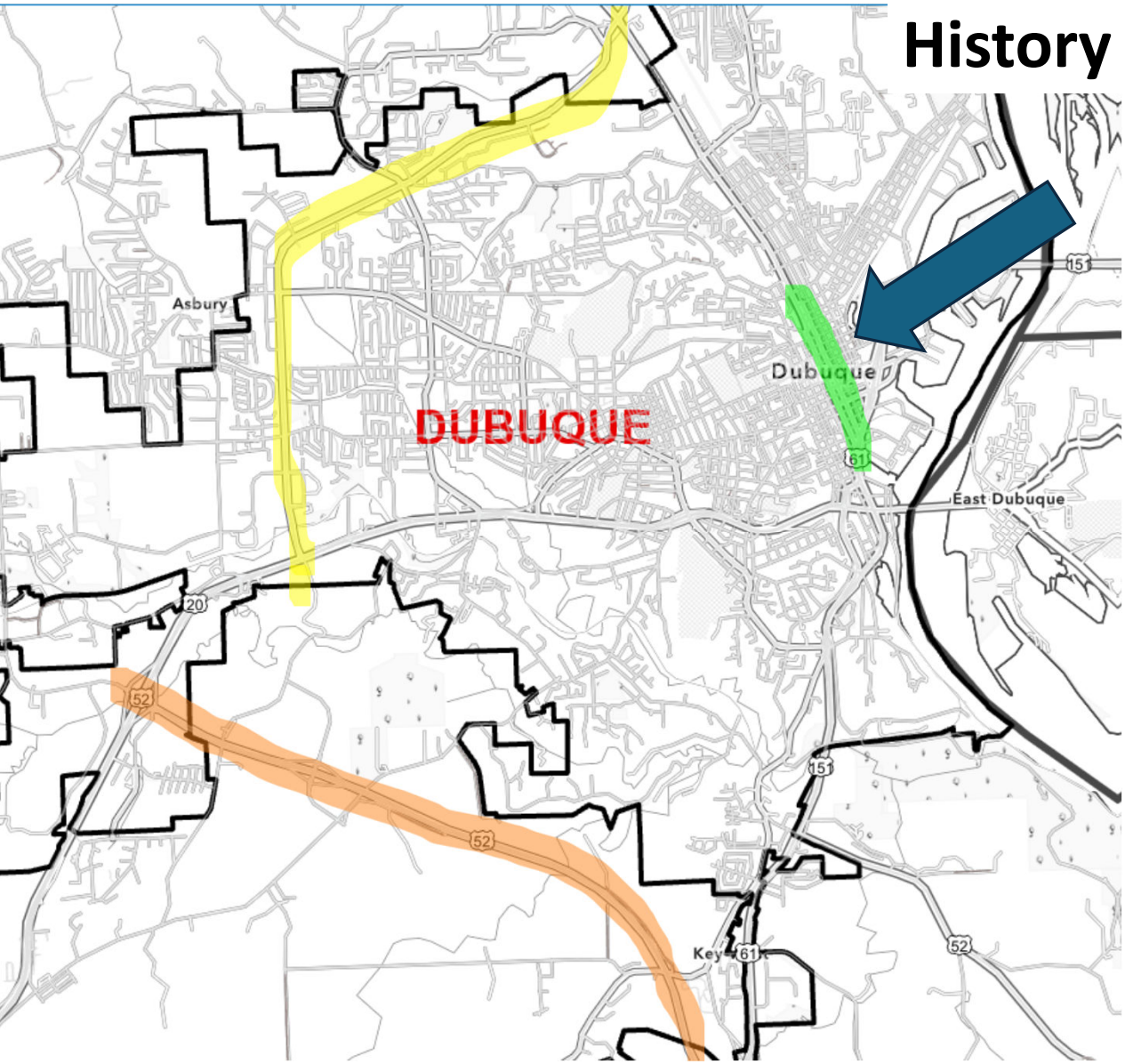
Central Ave. & White St. Corridor Design Phase 1: 14th St. – 22nd St.

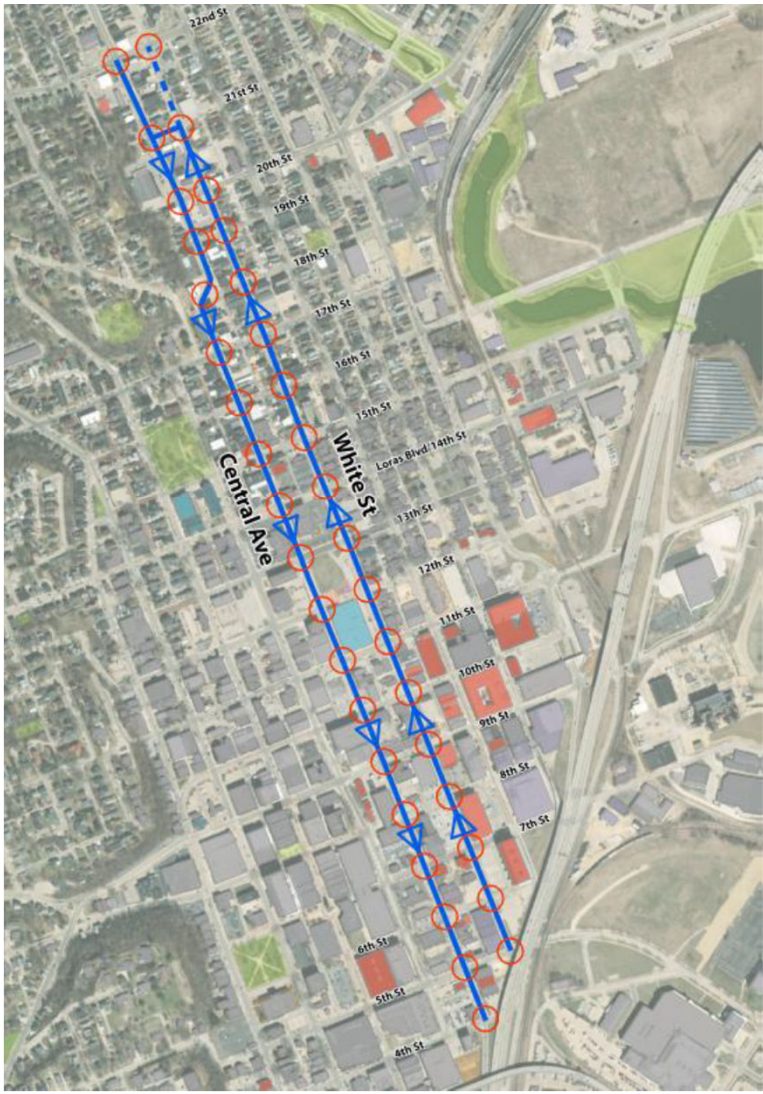
CENTRAL & WHITE

Project Background



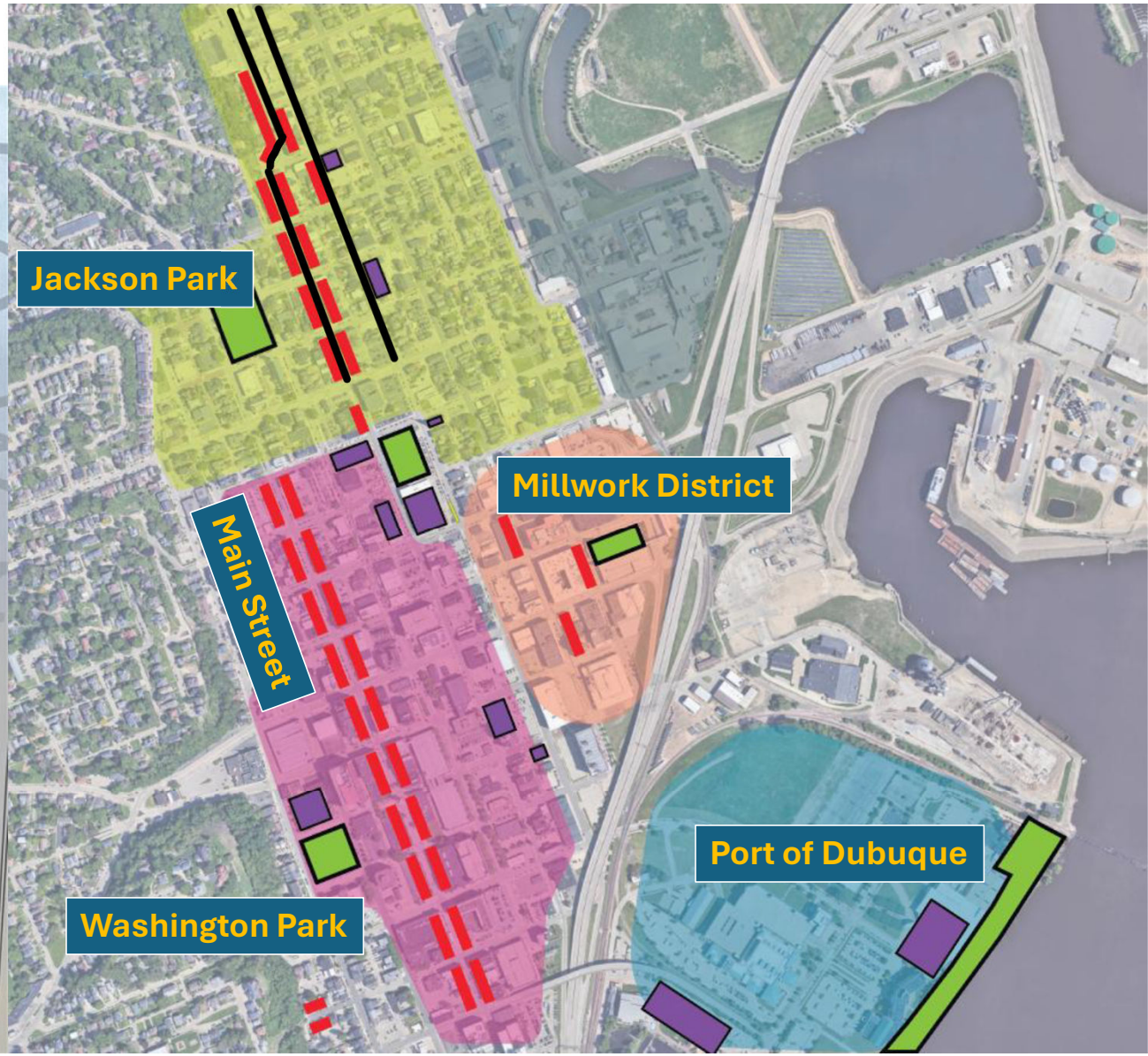
History & Jurisdictional Changes





Central Ave & White St

Districts & Destinations



Vision Statement

Central Avenue and White Streets will become a valued and vibrant place in Downtown Dubuque – a place for businesses to thrive, people to live, and for the unique identity of the City to shine.

One-Way Pair: Competing Interests

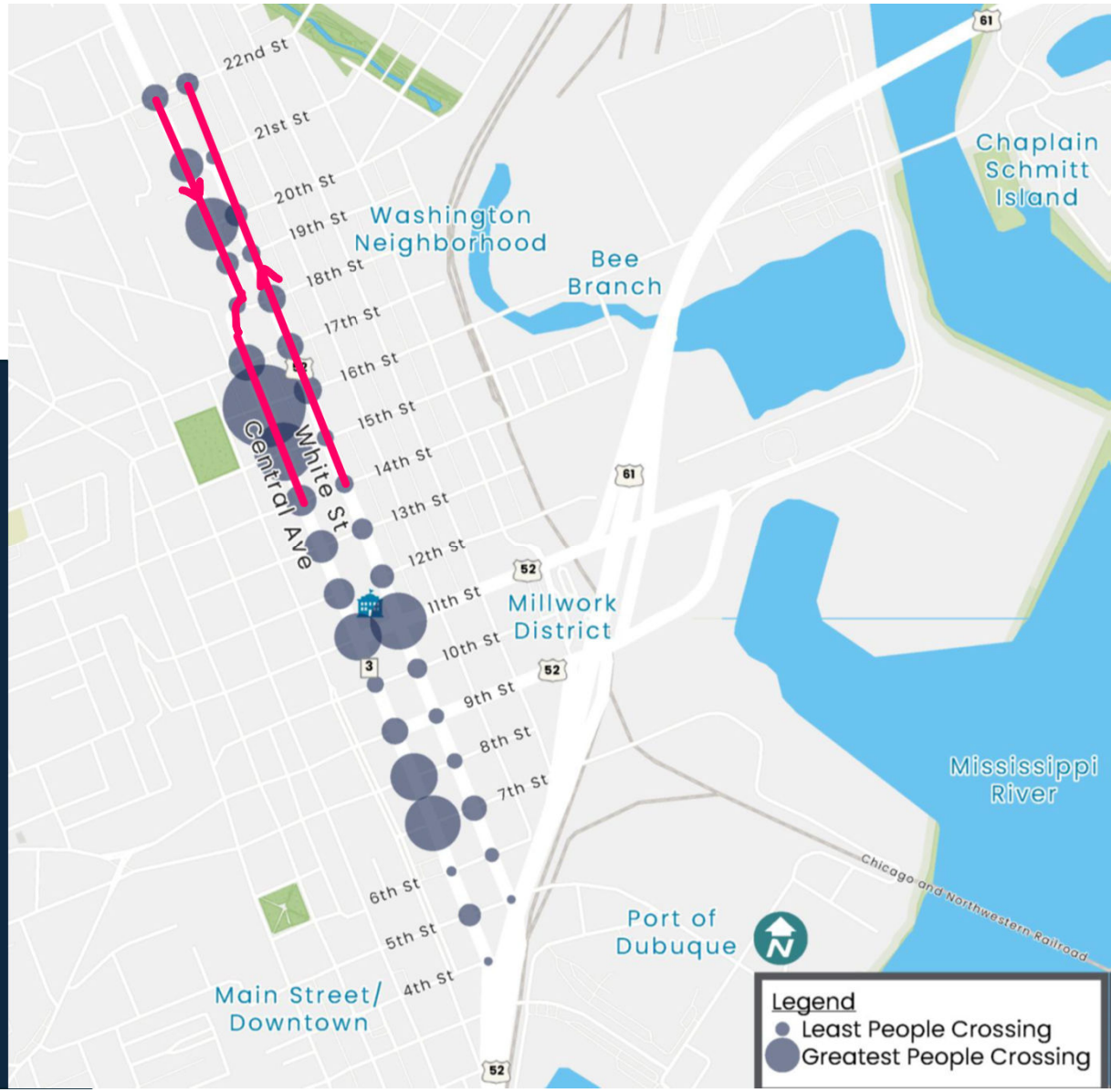
- Traffic Volumes
- Speeding Concerns
- High % of Children under 14
- Higher Multi-modal Reliance

Traffic Volumes

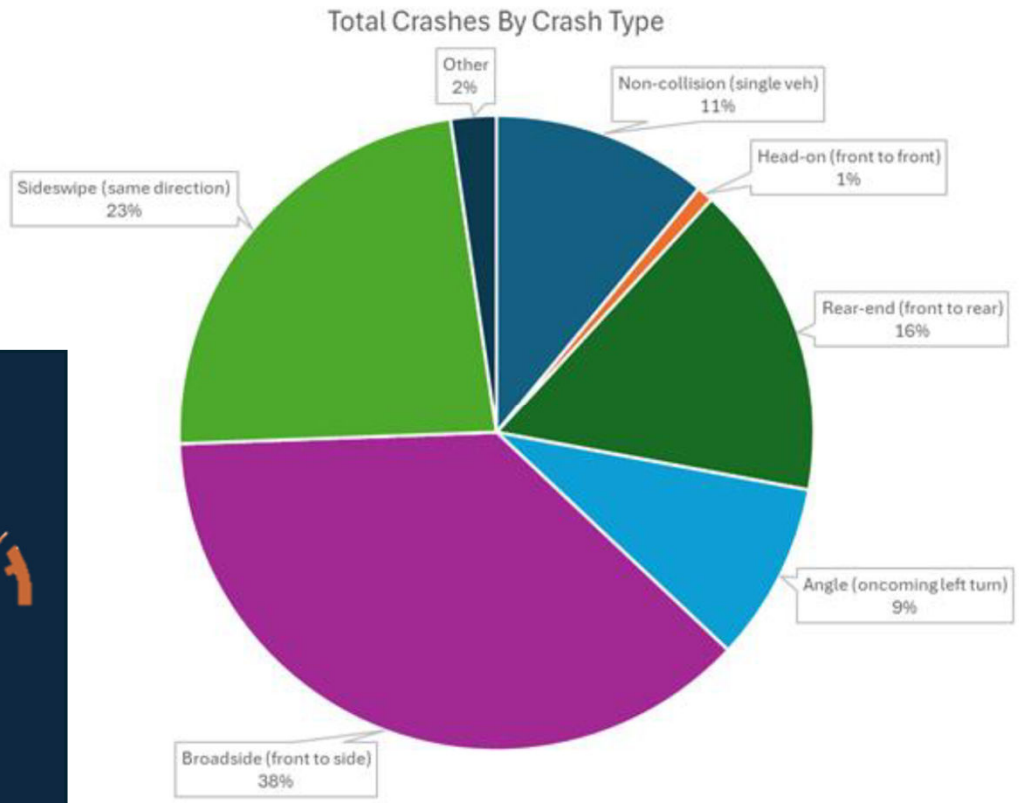
Daily Traffic
- 8,000 veh/day on Central
- 6,000 veh/day on White

Pedestrians
- 6,000 daily on Central
- 3,000+ daily on White

Truck Volumes
- Up to 7% on Central
- Up to 10% on White
- Key reliance on 4th, 9th & 11th Streets



Speeding Concerns



Speeding is a significant concern

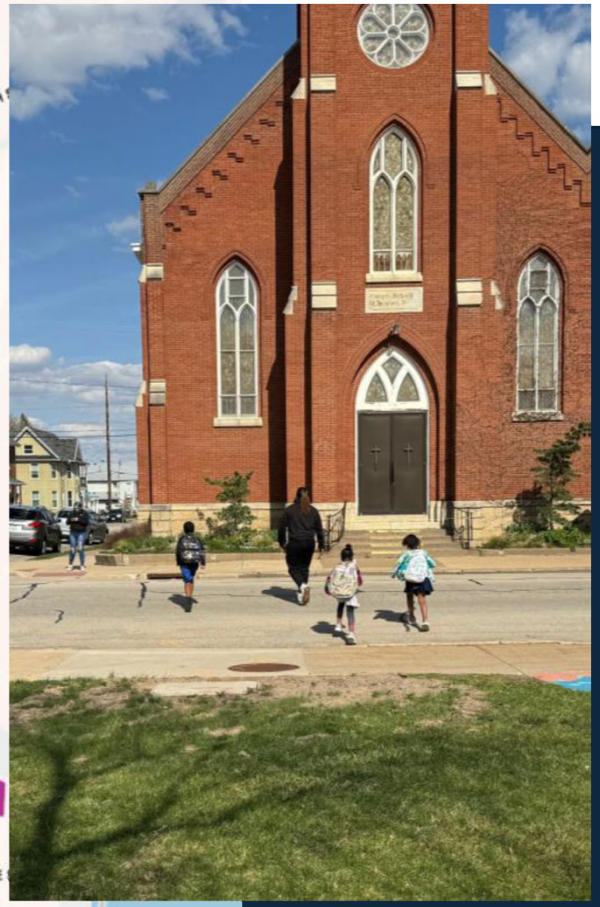
- 25% of total injury crashes are speed related

547 Total Crashes on the Corridor (2019-2023)

- 27% crashes involved speeding
- 7% crashes involved trucks
- 60% occurred at intersections
- 2% Pedestrian/Bike related crashes

Quantity low, but all ped & bike crashes result in injury

High % of Children under 14



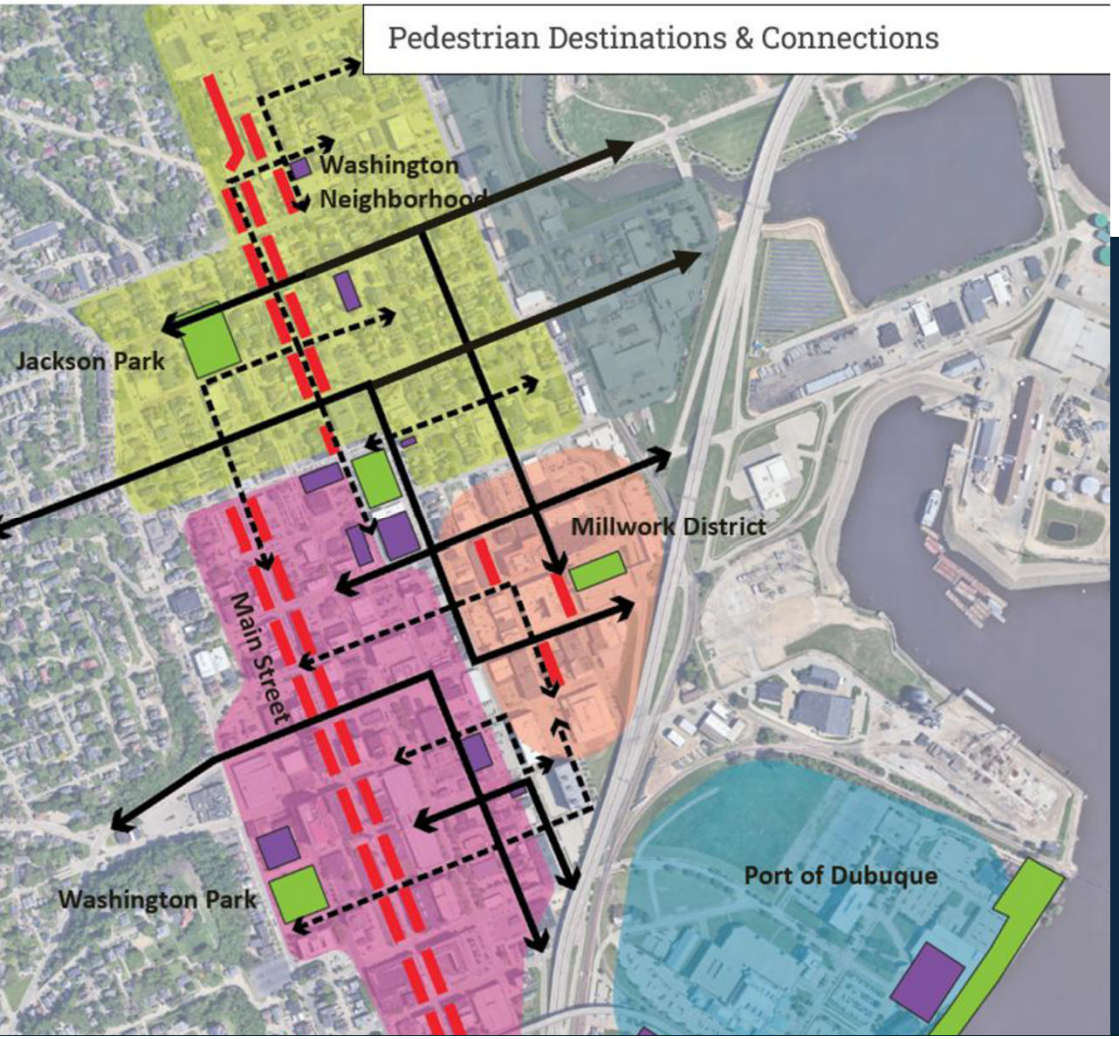
Higher Multi-Modal Reliance

25% of households live below the poverty line

Average vehicle ownership is 75%;
between 14th & 17th Street, are below 50%

Low-income, low-vehicle households rely heavily on transit, walking, and biking

Why do we need change?



Pedestrian Destinations
Big Freight Movements
Bicycling

Multi-Pronged Approach

Two Tracks

TECHNICAL

- PMT Meetings
- Existing Conditions/Crash Analysis
- Traffic Analysis
- Alternatives Development
- Alternatives Analysis
- Selection of Preferred Alternative
- Urban Design Ideas
- Multi-Modal Technology Ideas
- Implementation Plan
- Graphic Rich Report

COMMUNITY ENGAGEMENT

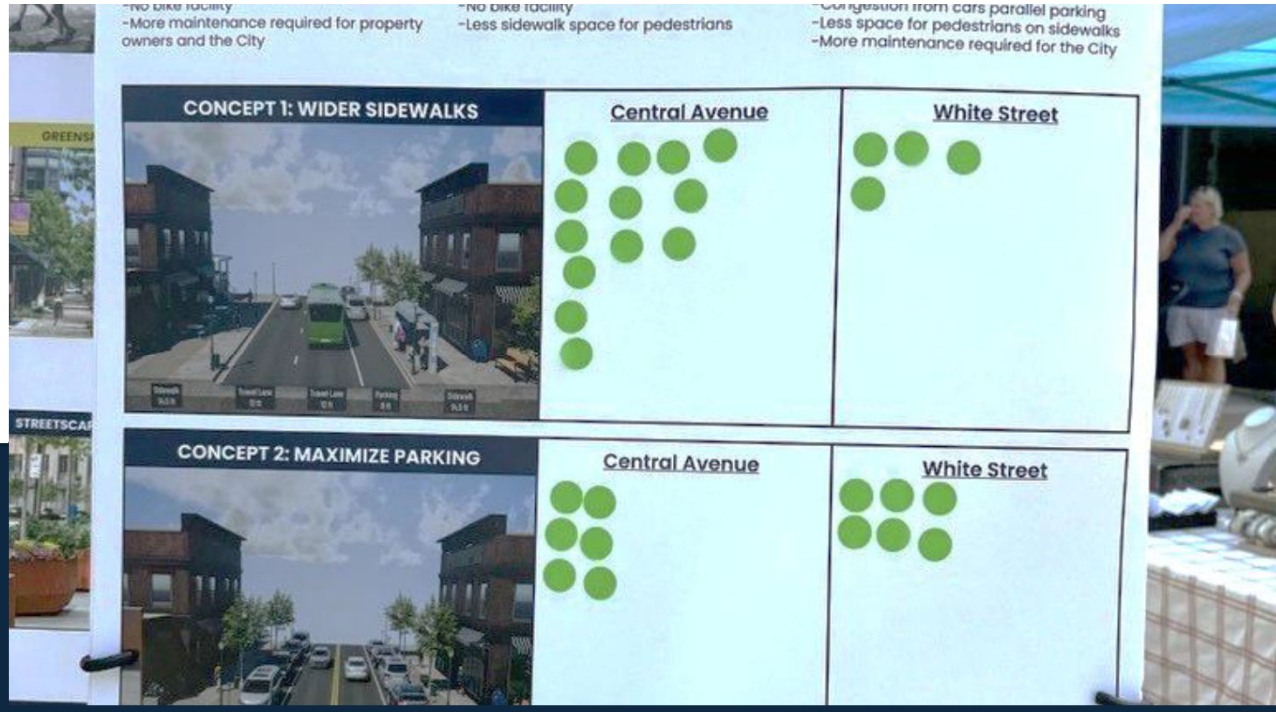
- InputID™
- Stakeholder Meetings
- Door Knocking
- Resident & Business Focus Groups
- Pop Ups (May and July)
- 2 Council Work sessions
- 1 Open House
- Survey
- Video
- Public Hearing

Two Tracks…with Phases Outreach

https://www.cityofdubuque.org/3190/Central-Ave-White-St-Corridor-Study

Engagement Takeaways

- Create Sense of Place/Identity
- Pedestrian & Cyclist Safety
- Small Business Needs
- Emergency & Freight Access



Retain one-way streets

Reduce speed and noise

Add landscaping & trees

Ensure consistent street layout

Improve pedestrian crossings

Provide safer cycling options

Include wider sidewalks & loading zones

Add on-street parking on Central Ave

Maintain two lanes for passing & signal progression

Evaluation Matrix

		Safety		Equity			Connectivity			Economic Development		
		Conflict Points	Predictive Crashes/year	Pedestrians	Bicycles	Transit	Through Travel Times (min)		Heavy Vehicles / EMS	On Street Parking	Landscape	Sidewalk
							Central	White				
Do Nothing	Both Central & White Remain One-Way	531	94	Status quo	facility on parallel street	Status quo	4	5	Prefer two lanes to allow passing	parking both sides	limited trees. Most on white now	Status quo
Multi-Modal Focus	Both One-Way Cycle Track on White	523	94	Wider sidewalks	Facility Present on White	Enhanced bus stop	4	5	Prefer two lanes to allow passing	parking loss one side	6' Grass Blvd, additional tree wells	12' sidewalk, 16' dining
Getting to and Sticking Around	Both Two-Way Parking on Both Sides	976	40	bumpouts	facility on parallel street	stops on both sides of street	5	5	Only one lane for travel each direction	parking loss 8th to 12th one-side	Additonal tree wells	12' sidewalk
Slow and Flow	Remain One-Way One Lane: 9th to 4th	503	94	wider sidewalks & bumpouts	facility on parallel street	Room for enhanced stops	13	25	Transition down to 1 lane at 9th	parking loss one side 9th to 4th	large landscape area 9th to 4th	Regular SW 22nd to 13th, 12' SW 9th to 4th
Asymmetry : different roads, different roles	Two-Way: 22nd to 13th; One-Way: 13th to 4th	757	61	bumpouts	facility on parallel street	Status quo	5	5	Transition at 13th, more turns needed	parking both sides	Additonal tree wells	12' sidewalk

LEGEND	Negative Effect	Neutral Effect	Positive Effect

Preferred Alternative

- Central and White one-way, two lanes
- Parking removed on one side of each street
- Wide sidewalk, outdoor dining, and landscaping on Central
- Two-way cycle track on White

Preferred Alternative - Evaluation Matrix

	Priority (in order of importance)	Addressing Priorities
✓	Improve Safety for Ped Crossings	Enhances pedestrian crossings with bump-outs. Limits intersections to two travel lanes, reducing crossing complexity.
✓	Add Landscaping/Trees	Expands opportunities for landscaping and trees along both streets.
✓	One Way Streets	Retains One-Way Streets. Provides two lanes for passing and maintains good signal progression for EMS, police, and freight.
	Maximize Parking	Reduces on-street parking on one side of Central/White. Allows for loading zones on-street. Seeks additional on-street parking on the side streets.
✓	Wider Sidewalks	Allows for wider sidewalks for outdoor dining, additional landscaping, and pedestrian space to support local businesses.
✓	Reduce Speeds	Includes narrowed lanes, landscaping, and intersection bump-outs to reduce speeds, addressing resident concerns.
✓	Dampen Noise	Includes landscaping/trees to slow speeds and dampen noise.
✓	Safer Cycling Options	Establishes a dedicated cycle track on White Street, meeting residents' desires for safer cycling options.

NEXT STEPS
Design Work and Construction

Proposed Multi-Phased Construction Approach:

FY26 – Design Work & Parking Strategy

FY27 – Pavement Re-Striping

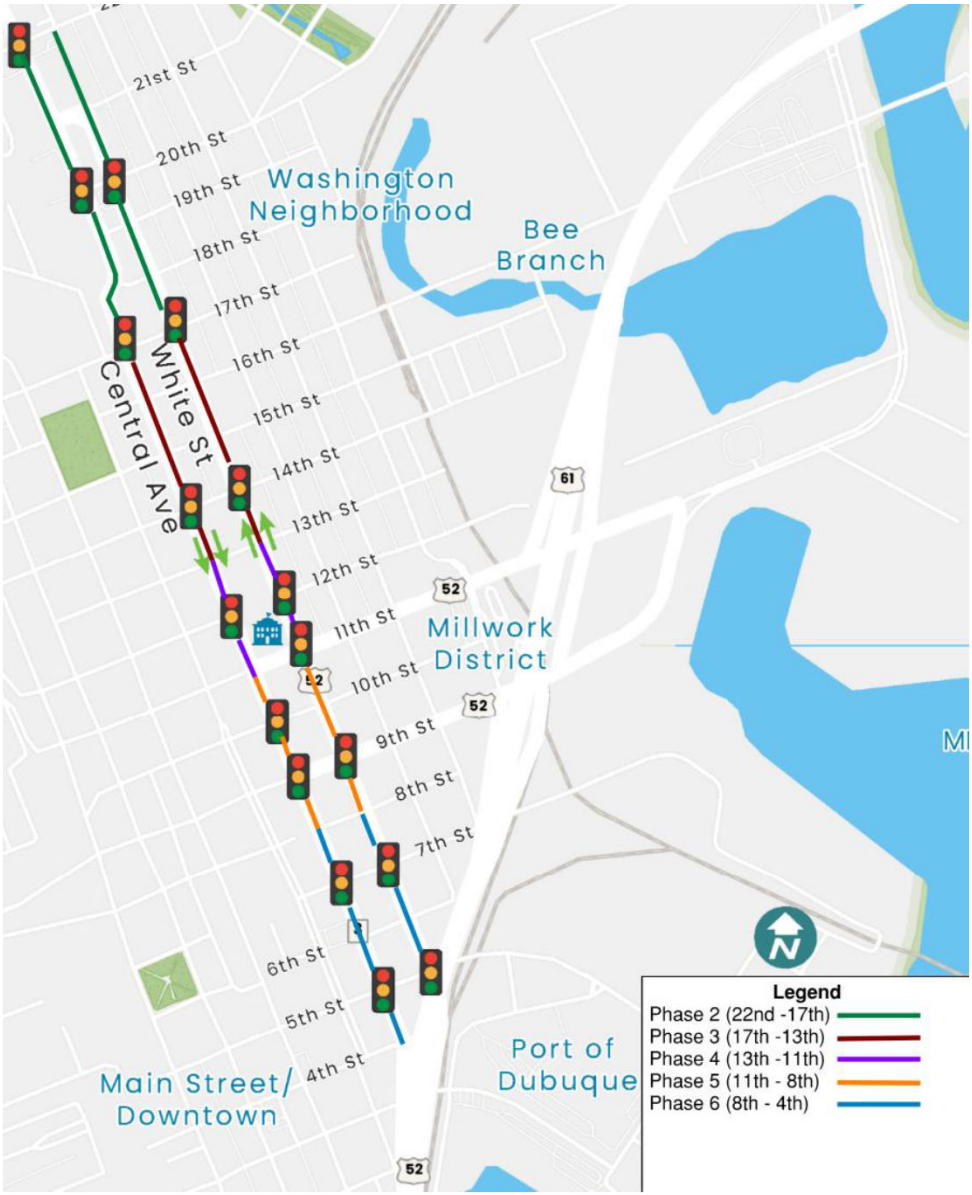
FY28 – 14th St – 17th St Construction

FY29 - 17th St – 20th St Construction

FY30 – Cycle Track Construction

FY30+ - 20th St – 22nd St Construction,
13th – 14th St Construction,
18th St Plaza Construction
11th -13th St Construction,
8th -11th St Construction
4th - 8th St Construction

CONCURRENTLY: Design of other sections plans



Design Phase 1:
14th St. – 22nd St.

Jan. 2025 – Council Approval of Traffic Study

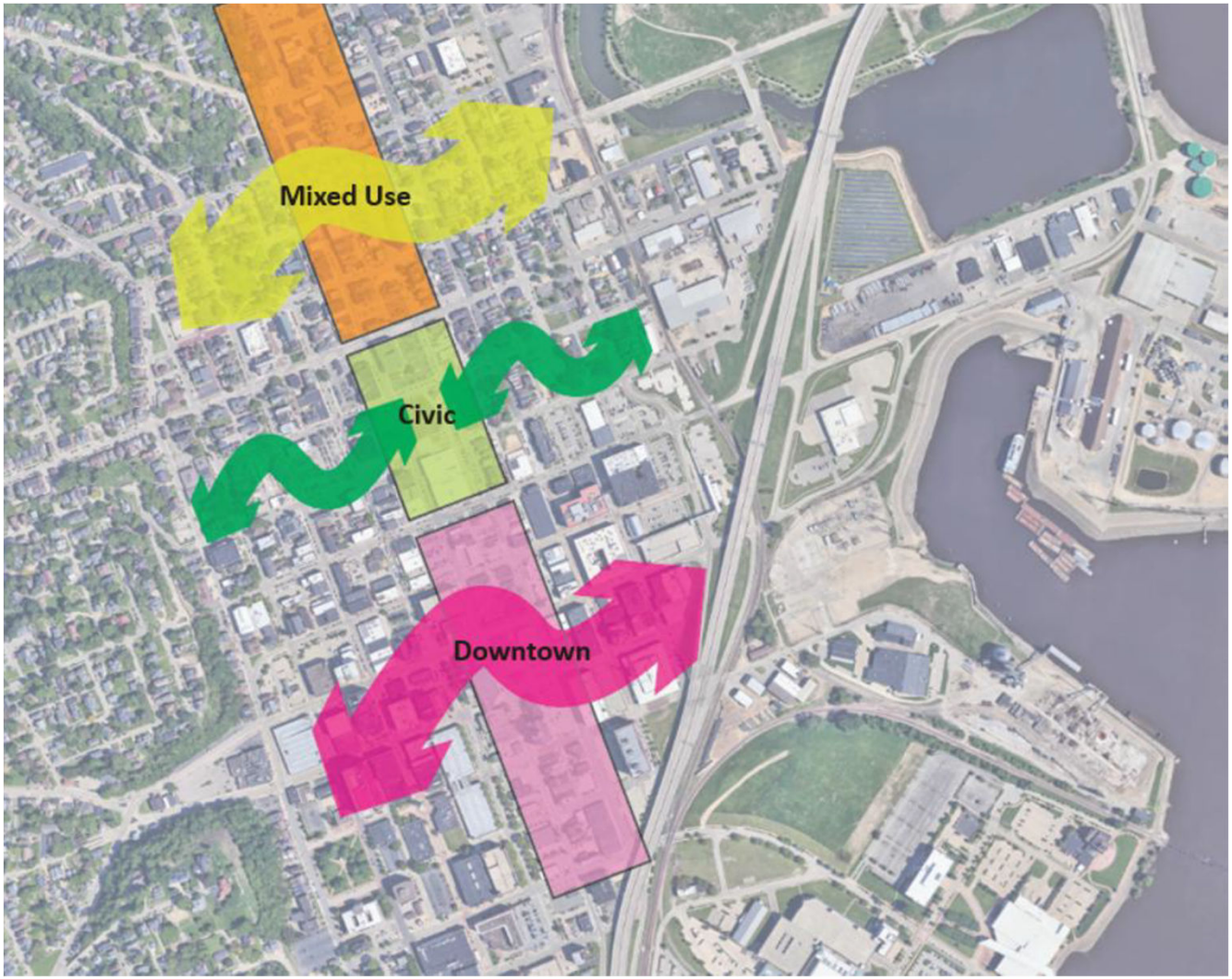
July 2025 – RFQ for Design Phase 1 Published

Oct. 2025 – Consultant Interview

Jan. 2026 – Consultant Contract Signed

2026 Consultant Proposed Scope –

- In-Depth Technical Analysis for Parking Needs
- Pavement Marking re-design/striping plan set
- Design plan set for 14th St – 22nd St in small sections, cycle track and 18th St Plaza



Design Phase 1:
Stage 1 –
Parking Mitigation Strategy

Maximize Parking	Reduces on-street parking on one side of Central/White. Allows for loading zones on-street. Seeks additional on-street parking on the side streets.

503 on-street spaces exist
Highest Parking Peak: Weekday Evenings with a utilization of 24%

With proposed removal – utilization increases to **52% overall**; while there are some on-street block with 80%+, utilization in surrounding areas are low

Acceptable walking distance from a parking space is 1,000 ft or 3 city blocks – yet there is an observed low tolerance for walking

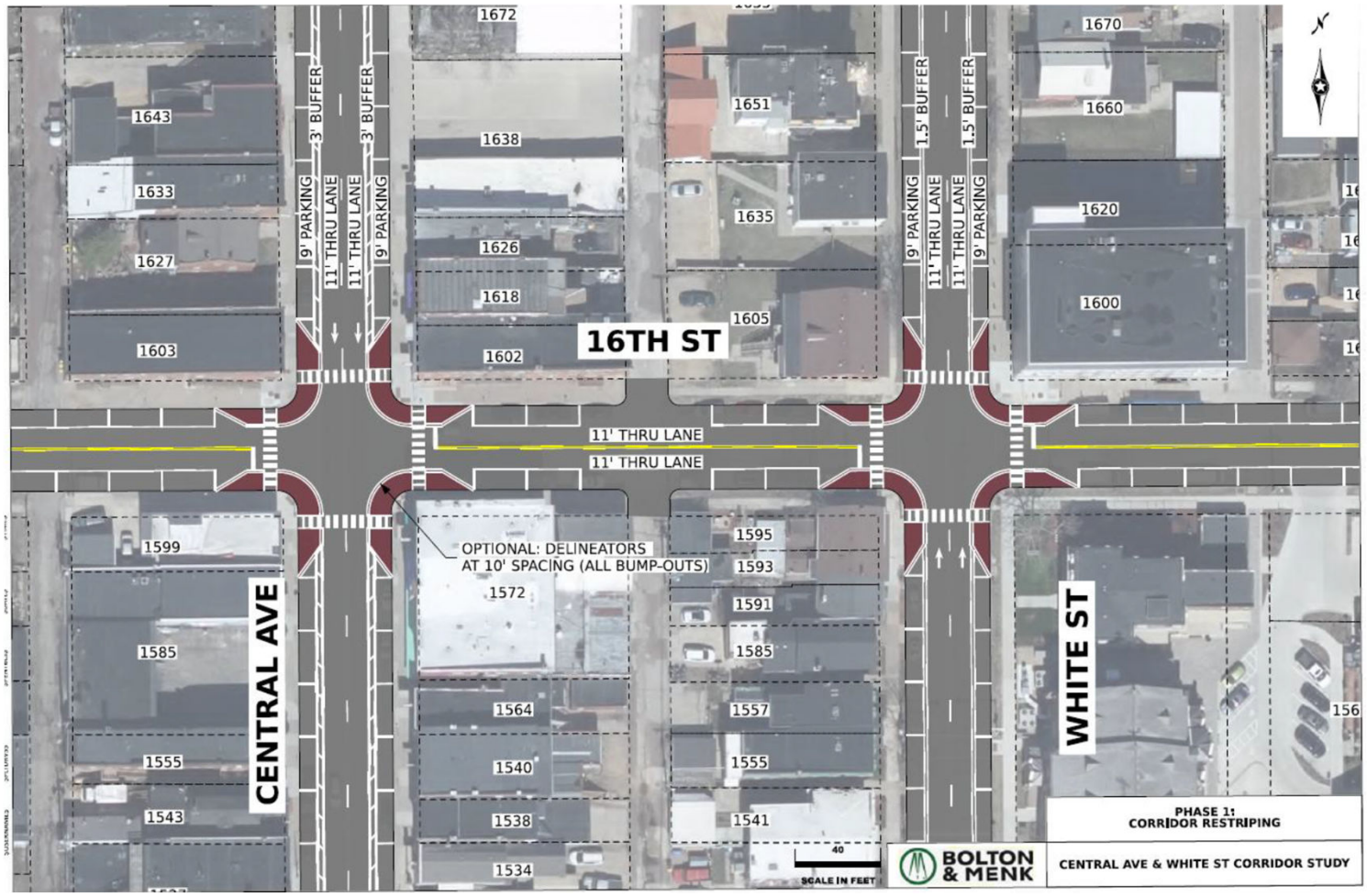
IN THIS DESIGN PHASE:

- Identify & implement parking solutions to offset removal of on-street parking
- Continued effort for understanding needs in this design area
- Continued guidance from the Smart Parking & Mobility Plan and Central Ave. & White St. Corridor traffic study

Design Phase 1:
Stage 2 – Corridor Restriping (4th – 22nd Streets)

Prepare corridor for future conversion by restriping Central Avenue and White Street

- Narrow lanes
- Updated existing parking
- Pedestrian Crossing Improvements



Design Phase 1:
Stage 3 – Detailed Corridor Design (13th/14th to 22nd Streets)

- Multiple Sections to be designed for moderately priced shovel-ready projects

Section 1 (14th–17th): Prepare for the 14th Street Overpass connection. Focus on the east side of White Street and the full corridor of Central Avenue.

Section 2 (17th–20th): Continue full corridor improvements on Central Avenue and the east side of White Street, with cycle track completion following.

Section 3 (20th–22nd): Complete full corridor improvements on both streets, including side streets.

Section 4 (13th–14th): Coordinate with the 14th Street Overpass and Prescott School to complete this small connection segment

Section 5 – 18th Street Plaza: Create a pedestrian plaza by closing 18th Street and integrating it into the corridor design.

Design Phase 1:
Stage 4 – Cycle Track (5th to 19th Streets)

- Develop a raised, sidewalk-grade cycle track along the west side of White Street.

Recommendation & Timeline:

Recommended Consultant:

Staff Recommendation -- Nov. 17, 2025
Scope negotiations -- late Nov. – December 2025
Consultant Contract Approval -- **Early Jan. 2026**

Stage 1: Parking Mitigation Strategy -- **Jan 2026 – April 2026**

Stage 2: Corridor Restriping Plan Set -- **Completed by June/July 2026**
Construction of Pavement Marking Restriping **completed by Nov. 2026**

Stage 3: Detailed Corridor Design Plan Set from 13th/14th to 22nd Streets -- **Completed by Early 2027**
Section 1 (14th -17th)
Section 2 (17th – 20th)
Section 3 (20th – 22nd)
Section 4 (13th – 14th)
Section 5 (18th St Plaza)

Stage 4: Cycle Track Design Plan Set from 5th St – 19th St – **Completed by Early 2027**

Construction for Section 1 could begin in Late 2027

Central Ave. & White St. Corridor Design Phase 1: 14th St. – 22nd St.

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November 17, 2025

City of Dubuque
City Council

ACTION ITEMS # 4.

ITEM TITLE:	Ambassador Court Storm Sewer Replacement Project - Award Public Improvement Contract
SUMMARY:	City Manager recommending City Council award the public improvement contract for the Ambassador Court Storm Sewer Replacement Project to Temperley Excavating Inc. of East Dubuque, Illinois in the amount of $113,629.65, through the adoption of the attached resolution. **RESOLUTION** Awarding Public Improvement Contract For The Ambassador Court Storm Sewer Replacement Project
SUGGUESTED DISPOSITION:	Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. 2025-11-07_AmbassadorCtStm-AwardMemo
3. AmbassadorCtStm - Council Award Resolution

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Ambassador Court Storm Sewer Replacement Project
Award Public Improvement Contract
Project No. 5586500036

DATE: November 10, 2025

City Engineer Gus Psihoyos is recommending City Council award the public improvement contract for the Ambassador Court Storm Sewer Replacement Project to Temperley Excavating Inc. of East Dubuque, Illinois in the amount of $113,629.65, through the adoption of the attached resolution. The bid amount is 15.93% below the engineer's revised estimate of $135,153.25.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Maxwell O'Brien, Civil Engineer
Jenny Larson, Chief Financial Officer
Laura Bendorf, Budget Manager

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TO: Michael C. Van Milligen, City Manager

FROM: Gus Psihoyos, City Engineer

DATE: November 7, 2025

SUBJECT: Ambassador Court Storm Sewer Replacement Project
Award Public Improvement Contract
Project No. 5586500036

INTRODUCTION

The attached resolution authorizes the award of the public improvement contract for the Ambassador Court Storm Sewer Replacement Project.

BACKGROUND

This project provides for the extension of 380 feet of storm sewer along Embassy West Drive to address a drainage issue on Ambassador Court. The current drainage system for Ambassador Court is tasked with accommodating drainage from parts of Pennsylvania and Embassy West Drive. Due to capacity issues, stormwater overwhelms the existing storm sewer such that stormwater will flow out of the system and flood Ambassador Court from curb to curb and flood an adjacent home and neighboring properties. Also the street is impassable during major rainfall occurrences.
The project was initiated by City Council on October 20, 2025. The project was publicly advertised for bid October 22, 2025. There was a Public Hearing held during the November 3, 2025 City Council hearing.

BID RESULTS

The City received sealed bids on November 6, 2025 for the Ambassador Court Storm Sewer Replacement Project. The City received 11 bids for the project with Temperley Excavating Inc. of East Dubuque, Illinois submitting the low bid in the amount of $113,629.65. A summary of the 11 bid proposals received is as follows:

Contractor Name	Total Bid Amount
Temperley Excavating Inc.	$113,629.65
Gansen Excavating Inc.	$126,898.07
Top Grade Excavating Inc.	$139,325.00
Offset Construction LLC	$144,114.06

McDermott Excavating	$149,830.50
Tschiggfrie Excavating Co.	$152,319.40
Eastern Iowa Excavating & Concrete, LLC	$168,950.39
Portzen Construction, Inc.	$168,990.20
Midwest Concrete Inc.	$172,182.30
Valentine Construction	$177,901.50
Pirc-Tobin Construction, Inc.	$197,761.65

RECOMMENDATION

I recommend awarding the public improvement contract for the Ambassador Court Storm Sewer Replacement Project to Temperley Excavating Inc. of East Dubuque, Illinois in the amount of $113,629.65. The bid amount is 15.93% below the engineer's revised estimate of $135,153.25. The engineer's estimate was revised by addendum to account for a material change that was made during the bidding process.

BUDGET IMPACT

The estimate of probable cost for the Ambassador Court Storm Sewer Replacement Project is summarized as follows:

Description	Revised Estimate	Award
Construction	$ 135,153.25	$ 113,629.65
Contingency (10%)	$ 12,883.05	$ 11,362.97
Engineering (15%)	$ 19,324.58	$ 17,044.45
Total Project Cost	**$ 167,360.88**	**$ 142,037.07**

The construction of the Ambassador Court Storm Sewer Replacement Project will be covered by the funding source described below:

Ambassador Court Storm Sewer Replacement Project Funding		
5586500036	Embassy West Storm Sewer Improvement	$ 142,037.07
	Total Project Funding	**$ 142,037.07**

ACTION TO BE TAKEN

The City Council is requested to award the public improvement contract for the Ambassador Court Storm Sewer Replacement Project to Temperley Excavating Inc. of East Dubuque, Illinois in the amount of $113,629.65, through the adoption of the attached resolution.

Prepared by Maxwell O'Brien, Civil Engineer
cc: Jenny Larson, Chief Financial Officer

Laura Bendorf, Budget Manager

Prepared by Kerry Bradley, City of Dubuque Engineering, 50 W. 13th St. Dubuque, IA 52001 (563)589-4270
Return to Adrienne N. Breitfelder City Clerk City of Dubuque, 50 W. 13th St. Dubuque, IA 52001 (563)589-4100

RESOLUTION NO. -25

AWARDING PUBLIC IMPROVEMENT CONTRACT FOR THE AMBASSADOR COURT STORM SEWER REPLACEMENT PROJECT

Whereas, sealed proposals have been submitted by contractors for the Ambassador Court Storm Sewer Replacement Project, (the Project) pursuant to Resolution No. 341-25 and Notice to Bidders published on the City of Dubuque, Iowa website and plan room service with statewide circulation on the 22nd day of October 2025; and

Whereas, said sealed proposals were opened and read on the 6th day of November 2025 and it has been determined that Temperley Excavating Inc. of East Dubuque, Illinois, in the bid amount of $113,629.65, is the lowest responsive, responsible bidder for the Project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

That a Public Improvement Contract for the Project is hereby awarded to Temperley Excavating Inc. and the City Manager is hereby directed to execute a Public Improvement Contract on behalf of the City of Dubuque for the Project.

Passed, approved, and adopted this 17th day of November 2025.

Attest: Brad M. Cavanagh, Mayor

Adrienne Breitfelder, CMC City Clerk

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City of Dubuque
City Council

ACTION ITEMS # 5.

ITEM TITLE:	Request for Ordinance Modification- City Code 7-7-6 Bicycle Lighting Requirements
SUMMARY:	City Manager recommending City Council approve the amendment to City of Dubuque Code 7-7-6, which currently limits bicycle lighting requirements to use on public streets. The proposed change seeks to extend these requirements to include sidewalks, parks, and trails to enhance public safety for both bicyclists and pedestrians. **ORDINANCE** Amending City Of Dubuque Code Of Ordinances Title 7 Police, Fire, And Public Safety, Chapter 7 Bicycles, Section 6 Equipment
SUGGUESTED DISPOSITION:	Receive and File; Motion B; Motion A

ATTACHMENTS:

1. MVM Memo
2. Staff Memo Request for Ordinance Modification City Code 7-7-6 Bicycle Lighting Requirements
3. Ordinance

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Request for Ordinance Modification- City Code 7-7-6 Bicycle Lighting Requirements

DATE: November 7, 2025

Chief of Police Jeremy Jensen is recommending City Council approve the amendment to City of Dubuque Code 7-7-6, which currently limits bicycle lighting requirements to use on public streets. The proposed change seeks to extend these requirements to include sidewalks, parks, and trails to enhance public safety for both bicyclists and pedestrians.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jeremy Jensen, Chief of Police

Police Department
Dubuque Law Enforcement Center
770 Iowa Street
P.O. Box 875
Dubuque, IA 52004-0875
Office (563) 589-4410
Fax (563) 589-4497
TTY (563) 583-1711
E-mail: police@cityofdubuque.org
www.cityofdubuque.org

November 5, 2025

TO: Michael C. Van Milligen
City Manager

FR: Jeremy Jensen
Chief of Police

RE: Request for Ordinance Modification- City Code 7-7-6 Bicycle Lighting Requirements

Purpose

This memo outlines the rationale for a proposed amendment to City of Dubuque Code 7-7-6, which currently limits bicycle lighting requirements to use on public streets. The proposed change seeks to extend these requirements to include sidewalks, parks, and trails to enhance public safety for both bicyclists and pedestrians.

Background

The current language in City Code 7-7-6 mandates lighting on bicycles only when operated on public roadways. This provision was originally intended to ensure visibility of bicyclists to motor vehicles. However, this limitation has created a safety gap in areas where bicycles are commonly used off-street—such as sidewalks, multi-use trails, and park paths—especially during low-light conditions.

Following an inquiry by Cpl. Jordan Waddick and a review by City Legal, it was confirmed that the City has the authority to expand the ordinance. Research also indicates that many peer cities in Iowa have broader lighting requirements for bicycles in non-roadway environments.

Discussion

- **Pedestrian Safety:** Unlit bicycles on sidewalks and trails pose a collision risk to pedestrians, particularly at night or in low-visibility conditions.
- **Consistency:** Aligning lighting requirements across all public spaces ensures uniform enforcement and public understanding.
- **Legal Support:** The City Attorney's Office has reviewed and approved the proposed ordinance language for Council consideration.

Recommendation

Review and adopt the modification to the ordinance.

Cc Crenna Brumwell, City Attorney

Prepared by: Crenna M. Brumwell, Esq. 300 Main Street Suite 330 Dubuque IA 52001 563 589-4381

ORDINANCE NO. _____ - 25

AMENDING CITY OF DUBUQUE CODE OF ORDINANCES TITLE 7 POLICE, FIRE, AND PUBLIC SAFETY, CHAPTER 7 BICYCLES, SECTION 6 EQUIPMENT

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. Section 7-7-6 of the City of Dubuque Code of Ordinances is hereby amended to read as follows:

7-7-6: EQUIPMENT:

A. Each bicycle, when in use on the streets, sidewalks, highways, parks, or multi-use trails of the city between sunset to sunrise, and at such other times when conditions such as fog, snow, sleet, or rain provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five hundred feet (500') ahead, shall be equipped with a lamp on the front exhibiting a white light visible from at least three hundred feet (300') to the front and with a lamp on the rear exhibiting a red light visible from a distance of three hundred feet (300') to the rear; except that a red reflector of a type approved by the United States consumer products safety commission may be used in lieu of a rear light. Other lamps are permissible if no red light is directed towards the front, nor white light to the rear.

B. The use of sirens or whistles on a bicycle is prohibited.

C. No person shall drive a bicycle unless it is equipped with a functional brake. Unicycles are exempt from the brake requirement.

D. A person propelling a bicycle on the streets, sidewalks, highways, parks, or multi-use trails of the city shall not ride other than upon or astride a permanent and regular seat attached to the bicycle.

E. Each bicycle driven along the streets, sidewalks, highways, parks, or multi-use trails of the city shall have such other equipment, and the equipment shall be in such condition, as will allow it to be operated safely.

Section 2. This ordinance shall take effect upon publication.

Passed, approved, and adopted this ___ day of _____, 2025.

_____

Brad M. Cavanagh, Mayor

Attest:

_____

Adrienne N. Breitfelder, City Clerk

EFFECT OF AMENDMENT

7-7-6: EQUIPMENT:

A. Each bicycle, when in use on the streets, sidewalks, highways, parks, or multi-use trails of the city ~~at any time~~between from sunset to sunrise, and at such other times when conditions such as fog, snow, sleet, or rain provide insufficient lighting to render clearly discernible persons and vehicles at a distance of five hundred feet (500') ahead, shall be equipped with a lamp on the front exhibiting a white light visible from at least three hundred feet (300') to the front and with a lamp on the rear exhibiting a red light visible from a distance of three hundred feet (300') to the rear; except that a red reflector of a type approved by the United States consumer products safety commission may be used in lieu of a rear light. Other lamps are permissible if no red light is directed towards the front, nor white light to the rear.

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City of Dubuque
City Council

ACTION ITEMS # 6.

ITEM TITLE:	Proposed Changes to Permitting and Valuation Practices
SUMMARY:	City Manager recommending City Council approval for the revised permit valuation model for new construction and fee proposal change to the permitting fee structure for residential alterations, Mechanical, Electrical, and Plumbing permits, and solar and swimming pool permits.
SUGGUESTED DISPOSITION:	Receive and File; Approve

ATTACHMENTS:

1. MVM Memo
2. Memo_Proposed Changes to Permitting and Valuation Practices
3. Proposed Permit Fee Structure (2025)_Replaced 11.14.25
4. Proposed Dubuque Building Valuation Data (2025)
5. Consolidated Fee Schedule FY22_Uploaded 11.14.25
6. Presentation-Uploaded 11.17.25

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TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Proposed Changes to Permitting and Valuation Practices

DATE: November 13, 2025

Assistant Housing & Community Development Director Michael Belmont is recommending City Council approval for the revised permit valuation model for new construction and fee proposal change to the permitting fee structure for residential alterations, Mechanical, Electrical, and Plumbing permits, and solar and swimming pool permits.

The purpose of this proposal is not to increase revenues, but to establish a predictable and transparent framework for determining construction valuations. We recognize that some individual project valuations will rise while others may decrease. Overall, our goal is to achieve a net zero or near net zero impact on total permit revenue.

We propose implementing the new calculated valuation model for new construction on December 1, 2025, to coincide with the launch of the Citizenserve permitting software. We have already met with several contractors to discuss the proposed model, and if approved, we will share detailed information with all registered contractors and builders prior to implementation

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Sandi Fowler, Interim Housing & Community Development Director
Michael Belmont, Assistant Housing & Community Development Director

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TO: Michael Van Milligen, City Manager

FROM: Michael Belmont, Assistant Housing & Community Development Director

DATE: November 10, 2025

RE: Proposed Changes to Permitting and Valuation Practices

Introduction

The Inspection and Construction Services division is proposing a change to the method of establishing permit valuations for new construction. Additionally, ICS is proposing a change to the permitting fee structure for residential alterations, Mechanical, Electrical, and Plumbing permits, and solar and swimming pool permits.

Discussion

Purpose

As part of our implementation of new permitting and inspection software, we have taken this opportunity to improve the clarity, transparency, and usability of our permitting process for both contractors and homeowners. Implementation of a new system is a great opportunity to take a fresh look at long-standing practices and identify where updates can create a more consistent, fair, and understandable experience.

During this review, two key areas emerged for improvement:

1. The complexity of our Mechanical, Electrical, and Plumbing (MEP) permit applications.
2. The lack of consistency in how project valuations are determined for new construction.

New Construction Valuation

To promote fairness and predictability for **new construction projects**, we propose shifting from a *stated valuation* model—where applicants provide their own estimates—to a *calculated valuation* model based on data published by the International Code Council (ICC). This model uses ICC's Building Valuation Data (BVD) table, which establishes a per-square-foot cost by construction type and occupancy classification.

To ensure these valuations reflect our local market conditions, we will apply a local area adjustment of **-20%**, recognizing that construction costs in our community are generally lower than national averages. Additionally, recognizing that we have separate mechanical, electrical, plumbing, and fire protection permits, we will apply an additional **-20% MEP** adjustment to the table. Our intention would be to use the annual August BVD publication, with the adjustments outlined above, to set square foot valuations that would become effective the following January 1 of each fiscal year. Implementing this approach will standardize how valuations are calculated and improve transparency for all applicants.

To establish these proposed reductions to the Building Valuation Data (BVD) tables, approximately 20 months of commercial new-construction permit data was evaluated and compared to the corresponding permit costs when using a calculated valuation based on the BVD values. This analysis showed that on average, with the exception of occupancy group R, commercial project permit costs were about 20% lower than when using the published BVD figures to establish valuation. Applying a **20% reduction** to the commercial BVD values brings the table into alignment with historic permit costs.

The primary outliers in the above analysis were Occupancy **Group R projects (multi-family and hotels)**, which showed a high degree of variation in declared valuations for projects of similar size—emphasizing the need for a standardized valuation approach. To address this, all Group R permits over the same 20-month period were analyzed separately. An additional reduction of **17%** for Group R was applied because it produced a **neutral overall impact.**

For the **20% adjustment applied to mechanical, electrical, plumbing, and fire protection (MEP)**, I reviewed detailed construction cost estimates and relied on practical experience with project pricing. Permits for these trades are issued separately from building permits, so this reduction can also be understood as an **allowance** ensuring the building valuation accurately reflects only the building-related portion of total project cost.

Residential Projects:
For **residential new construction**, the calculated valuation will be further broken down by **area types**—including main floor (set by the BVD table), unfinished and finished basements, upper floors, garages, open decks, and enclosed decks or porches (see below). This more granular approach allows for a precise estimate of the total construction value, ensuring that valuations reflect the true scope and character of each project. Once calculated, the valuation will be applied to our existing fee table to determine the permit cost.

Residential - ICC Valuation Table Cost per SF (With Adjustments for alternate areas)	
Main Floor	$ 169.09
Unfinished Basement	$ 31.50
Finished Basement	$ 85.69
2nd & 3rd Floors	$ 85.69
Garage	$ 66.48
Open Decks	$ 30.00
Enclosed Porches	$ 40.00

Note: Main Floor Cost per Sq. ft. is taken unaltered from the ICC Valuation Table for type VB construction and Occupancy Group R-3.

Alterations:
For alterations, due to their complexity and variance in scope and costs, applicants will continue to provide **stated valuations**. For residential alterations, the valuations will be applied to one of five defined fee ranges or "buckets". For commercial alterations, the valuation will be applied to the current unchanged fee schedule.

One frequently permitted item, replacement windows, has historically shown significant variability in stated valuations. An analysis of 75 window permits over the past 20 months revealed a per-window installed valuation ranging from $100 to $3,955 per window. To provide consistency, we propose using a **per-unit permit fee structure** of $50 for the first window and $20 for each additional window.

Residential Fee Ranges or "Buckets"
To simplify the permitting process and enhance predictability for homeowners and contractors, residential alteration permits would be assessed using **defined "fee ranges or "buckets",** based on project valuation ranges. This structure ensures consistent fees for similar types of work, reduces administrative complexity, and makes it easier for applicants to understand costs upfront. For example, residential alteration projects could follow the following tiered structure:

Valuation	Permit Fee
• $ 1 – $5,000:	**$ 50**
• $ 5,001 – $15,000:	**$ 150**
• $15,001 – $30,000:	**$ 300**
• $30,001 – $100,000:	**$ 600**
• Over $100,000:	**$1,200**

A similar concept will be applied to residential Mechanical, electrical and plumbing permit fees, with the following tiered structure:

Valuation	Permit Fee

- $ 1 – $5,000: **$ 50**
- $ 5,001 – $15,000: **$ 150**
- $15,001 – $30,000: **$ 300**

This approach aligns with the broader goal of establishing **clear and easy-to-communicate fee structures**, while maintaining consistency across similar project types.

This approach provides **clarity and predictability** for both contractors and homeowners, allowing them to better estimate permit costs during project planning.

MEP Permits

We are also simplifying the application process for **Mechanical, Electrical, and Plumbing (MEP) permits**. These permits will change from a complex application with a laundry list of items, to using **stated valuation.** MEP projects, with few exceptions, require installation by licensed contractors who know what the true valuation of a project is. We will apply those valuations to a **new MEP-specific fee table** (see below) for commercial projects and defined fee ranges or "buckets" for residential projects.

Commercial MEP Fee Table

Valuation Range			Base	Added Amount per 1,000
$ 1	-	$ 5,000	$ 50.00	
$ 5,001	-	$ 25,000	$ 50.00	$ 9.00
$ 25,001	-	$ 50,000	$ 225.00	$ 7.00
$ 50,001	-	$ 100,000	$ 432.00	$ 5.00
$ 100,001	-	$ 500,000	$ 682.00	$ 4.00
$ 500,001	-	$ 1,000,000	$ 2,282.00	$ 3.50
$ 1,000,001	+		$ 4,032.00	$ 2.50

(Rev 10-30-2025)

The primary goal of this MEP change is to increase clarity and ease of use for contractors. Our current process collects a significant amount of unnecessary—and often inaccurately reported—data. For example, electrical permits currently require contractors to report the number of receptacles, even though inspectors do not count them in the field. An electrical Inspection would focus on proper wiring materials and methods, clearances, and compliance with applicable codes, not item counts.

Additionally, for **frequently permitted items**, such as like-for-like equipment replacements and water and sewer lateral replacements, we will establish **simple per unit fee** of $50 for the first unit, and $25 for each additional. These standardized fees will provide **additional clarity** for both contractors and homeowners on permit costs, allowing for faster estimates and reducing uncertainty in the permitting process. An example would be a residential furnace and A/C change out. In this proposed process, this project would simply count as 2 units, with a permit fee of $50 for the first unit, and $25 for the second. This $75 permit fee aligns with the current cost of a typical furnace and A/C change out.

Streamlining the MEP permitting process will **reduce confusion and administrative burden** for both contractors and staff while maintaining compliance oversight.

Solar Permits

Solar permits will be charged a flat fee of $50 for the solar, and $35 if a new service is included with the installation. This aligns with current permit fees.

Swimming Pool Permits

Residential Swimming pool permits will be grouped by pool type and size: see below.

Residential Swimming Pool Fee Table

Pool Type and Size	Flat Fee
Above Ground	$ 50
Above Ground 48" or Larger	$ 100
In Ground	$ 250

(Rev 10-30-2025)

Commercial Swimming pool permits are taken out infrequently as they are typically part of a larger project. Commercial pool valuations will be established by stated valuation and assigned to our current building permit fee table.

Intended Outcomes and Potential Impacts

The purpose of this proposal is **not to increase revenues**, but to establish a **predictable and transparent framework** for determining construction valuations. We recognize that some individual project valuations will rise while others may decrease. Overall, our goal is to achieve a **net zero or near net zero impact** on total permit revenue.

Projected Impact of Calculated Valuations for New Construction:

Impacts of the proposed calculated valuations:

- Residential single-family homes: -8% average change in valuation
- Residential multi-family (apartments, hotels, assisted living): +0.8% average change after additional adjustment (detailed below)
- Commercial/industrial projects: +3% average change in valuation

One area that requires particular attention is **commercial group R construction**, which includes apartments, hotels, and assisted living facilities. Initial analysis showed that valuations for these project types would have increased modestly under the calculated valuation model even after the 20% local area adjustment. One potential reason for this higher ICC valuation is the increased number of areas such as kitchens and bathrooms with much higher cost finishes. Finishes are excluded in permit valuation.

To maintain continuity with past valuations, we propose applying an additional **-17% adjustment (reduction)** to valuations in Occupancy Classifications **R-1, R-2, R-3, and R-4**. After this adjustment, the net impact on these projects would fall within ±1% of historic average valuations.

Stakeholder Feedback:

- The proposed valuation model was taken to the October 30th Building Code Advisory and Appeals board. At that meeting, a board member questioned whether a particular occupancy group was impacted more than others by this change, which prompted further review of the impacts to group R occupancy classifications. This further review resulted in the proposed additional -17% reduction for group R occupancies. Ultimately the board unanimously approved a recommendation to take the revised valuation methodology and proposed fee changes to City Council. This recommendation for approval was prior to the proposed additional -17% Group R reduction, and the change from a -15% MEP adjustment to a -20% MEP adjustment
- Several meetings were held with Mechanical, Electrical and Plumbing contractors to discuss proposed changes. All expressed appreciation for the simplification of the permitting process.
- Meetings were held with building contractors. One who builds primarily multi-family residential projects. They expressed concerns focused on ensuring the model does not overstate valuations for housing related projects, but expressed that they understand the need for a consistent valuation model.

Attached is a summary of all proposed changes. Also attached is the valuation data table, with the adjustments discussed.

If the new model is approved, staff will **closely monitor** valuation trends and permit revenue throughout the first year. If the data shows a meaningful deviation from prior-year revenues that can be attributed to valuations, either higher or lower, we will return to the Council with recommendations for adjustments to ensure that the intent to remain revenue neutral is maintained.

Timing

We propose implementing the new **calculated valuation model for new construction** on **December 1, 2025**, to coincide with the launch of the Citizenserve permitting software. We have already met with several contractors to discuss the proposed model, and if approved, we will share detailed information with all registered contractors and builders prior to implementation.

Recommendation

We respectfully request City Council Approval for the revised valuation model and fee proposal.

CC: Sandi Fowler, Interim Housing & Community Development Director

Proposed Fee Structure

Type	Subtype	Fee Based On	Fees	Plan Review % of Permit Cost
		*** BUILDING ***		
Commercial	New Structure	Calculated Valuation	Building Fee Table	20%
	Addition	Calculated Valuation	Building Fee Table	20%
	Addition with Alteration/Remodel	Stated Valuation	Building Fee Table	20%
	Alteration / Remodel	Stated Valuation	Building Fee Table	20%
	Foundation Only	Flat Fee - to Cover Admin	$200 Non-Refundable	20%
Residential	New Structure	Calculated Valuation	Building Fee Table	20%
	Addition	Calculated Valuation	Building Fee Table	20%
	Addition with Alteration/Remodel	(Calculated Valuation for Addition) + (Total Stated Valuation - Calculated Valuation for Addition)	0 - 5,000 = $ 50 5,001 - 15,000 = $ 150 15,001 - 30,000 = $ 300 30,001 - 100,000 = $ 600 100,001 + = $ 1,200	20%
	Alteration / Remodel	Stated Valuation	0 - 5,000 = $ 50 5,001 - 15,000 = $ 150 15,001 - 30,000 = $ 300 30,001 - 100,000 = $ 600 100,001 + = $ 1,200	20%
	Window Replacement	Quantity	$50 for first, $20 each additional	20%
	Foundation Only	Flat Fee - to Cover Admin	$200 Non-Refundable	20%
		*** DEMOLITION ***		
Commercial	Accessory Structure	Flat Fee	$75	
	Commercial Building	Flat Fee	$250	
	Other	Flat Fee	$150	
Residential	Accessory Structure	Flat Fee	$50	
	One and Two Family Dwelling	Flat Fee	$150	
		*** FIRE PROTECTION ***		
	Fire Suppression	Stated Valuation	Building Fee Table	20%
	Fire Alarm	Stated Valuation	Building Fee Table	20%
		*** SOLAR ***		
	Ground Mount	Flat Fee	$50	
		Add Fee for New Service	$35	
	Roof Mount	Flat Fee	$50	20%
		Add Fee for New Service	$35	

Proposed Fee Structure				Plan Review
Type	Subtype	Fee Based On	Fees	% of Permit Cost
*** MECHANICAL ***				
Commercial	All Except Items Below	Stated Valuation	MEP Fee Table	
	Equipment Replacement	Fee Per Unit	$75 per Unit	
	Gas Pressure Test	Flat Fee	$50	
Residential	All Except Items Below	Stated Valuation	0.00 - $5,000 = $50 $5,000.01 - $25,000 = $150 $25,000.01 and over = $300	
	Equipment Replacement	Fee Per Unit	$50 for first Unit $25 for ea. additional (note Furnace and AC = $75)	
	Gas Pressure Test	Flat Fee	$50	
*** ELECTRICAL ***				
Commercial	Everything	Stated Valuation	MEP Fee Table	
Residential	Everything	Stated Valuation	0.00 - $5,000 = $50 $5,000.01 - $25,000 = $150 $25,000.01 and over = $300	
*** PLUMBING ***				
Commercial	Everything Except Equipment Replacement	Stated Valuation	MEP Fee Table	
	Equipment Replacement	Fee Per Unit	$75/equipment	
Residential	Everything Except Like for Like Equipment replacement and Gas Pressure Tests	Stated Valuation	0.00 - $5,000 = $50 $5,000.01 - $25,000 = $150 $25,000.01 and over = $300	
	Equipment Replacement	Fee Per Unit	$50 for first Unit $25 for ea. additional	
	Sewer or Water Lateral (Repair or Replace)	Fee Per Unit	$50 for first Unit $25 for ea. additional	
	Gas Pressure Test	Flat Fee	$50	

Proposed Fee Structure				Plan Review
Type	Subtype	Fee Based On	Fees	% of Permit Cost
*** SWIMMING POOL ***				
Commercial		Stated Valuation	Building Fee Table	20%
Residential	Above Ground	Flat Fee - Pool Type / Size	$50	
	Above Ground 48" or Larger	Flat Fee - Pool Type / Size	$100	
	In Ground	Flat Fee - Pool Type / Size	$250	

(Rev. 11/13/2025)

Dubuque Building Valuation Data (DBVD)

Adjustment Percentage from ICC BVD table **-20%**

Resulting Valuation **80%** of published ICC BVD Table

	Construction Type (2021 IBC)								
Occupancy Group (2021 IBC)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	269.92	260.32	252.64	242.68	226.76	220.19	234.39	211.31	203.23
A-1 Assembly, theaters, without stage	247.82	238.21	230.53	220.57	204.85	198.28	212.28	189.40	181.32
A-2 Assembly, nightclubs	215.53	209.21	202.64	194.92	182.56	177.60	188.23	166.02	159.72
A-2 Assembly, restaurants, bars, banquet halls	214.73	208.41	201.04	194.12	180.96	176.80	187.43	164.42	158.92
A-3 Assembly, churches	251.52	241.92	234.24	224.28	208.66	202.09	215.98	193.21	185.12
A-3 Assembly, general, community halls, libraries, museums	211.23	201.62	193.14	183.98	167.46	161.69	175.69	152.01	144.73
A-4 Assembly, arenas	247.02	237.41	228.93	219.77	203.25	197.48	211.48	187.80	180.52
B Business	238.74	230.26	222.00	212.61	194.16	187.25	204.44	173.52	165.57
E Educational	225.65	217.81	210.92	202.19	188.70	179.05	195.24	165.32	160.02
F-1 Factory and industrial, moderate hazard	131.34	125.00	117.13	112.72	100.36	95.49	107.46	83.22	77.49
F-2 Factory and industrial, low hazard	130.54	124.20	117.13	111.92	100.36	94.69	106.66	83.22	76.69
H-1 High Hazard, explosives	122.53	116.20	109.12	103.91	92.60	86.93	98.66	75.47	0.00
H2-3-4 High Hazard	122.53	116.20	109.12	103.91	92.60	86.93	98.66	75.47	68.94
H-5 HPM	238.74	230.26	222.00	212.61	194.16	187.25	204.44	173.52	165.57
I-1 Institutional, supervised environment	219.98	212.10	204.53	196.80	180.14	175.30	196.39	162.24	156.45
I-2 Institutional, hospitals	375.34	366.86	358.60	349.21	329.16	0.00	341.04	308.52	0.00
I-2 Institutional, nursing homes	258.94	250.46	242.20	232.81	215.56	0.00	224.64	194.92	0.00
I-3 Institutional, restrained	251.94	243.46	235.20	225.81	209.36	201.65	217.64	204.44	179.17
I-4 Institutional, day care facilities	219.98	212.10	204.53	196.80	180.14	175.30	196.39	162.24	156.45
M Mercantile	160.86	154.54	147.17	140.24	127.61	123.45	133.56	111.07	105.57
R-1 Residential, hotels	222.51	214.63	207.06	199.33	182.27	177.43	198.91	164.37	158.58
R-2 Residential, multiple family	185.81	177.93	170.36	162.63	146.56	141.72	162.21	128.66	122.87
R-3 Residential, one- and two-family	172.72	168.13	164.09	160.59	155.22	149.69	163.83	144.33	135.27
R-4 Residential, care/assisted living facilities	219.98	212.10	204.53	196.80	180.14	175.30	196.39	162.24	156.45
S-1 Storage, moderate hazard	121.73	115.40	107.52	103.11	91.00	86.13	97.86	73.87	68.14
S-2 Storage, low hazard	120.93	114.60	107.52	102.31	91.00	85.33	97.06	73.87	67.34
U Utility, miscellaneous	94.12	88.57	82.40	78.86	70.23	65.61	75.06	55.59	52.96

(Rev. 10-29-2025)

FY21 Consolidated (Residential & Commercial) Fee Schedule

(Rev. 7-1-2024)

VALUATION ($)	FEE	VALUATION ($)	FEE	VALUATION ($)	FEE
Up to $500	$29	$24,001 - $25,000	$301	$62,001 - $63,000	$567
$501 - $600	$30	$25,001 - $26,000	$308	$63,001 - $64,000	$573
$601 - $700	$32	$26,001 - $27,000	$316	$64,001 - $65,000	$578
$701 - $800	$33	$27,001 - $28,000	$324	$65,001 - $66,000	$584
$801 - $900	$35	$28,001 - $29,000	$332	$66,001 - $67,000	$590
$901 - $1000	$36	$29,001 - $30,000	$339	$67,001 - $68,000	$595
$1001 - $1100	$39	$30,001 - $31,000	$346	$68,001 - $69,000	$601
$1101 - $1200	$41	$31,001 - $32,000	$355	$69,001 - $70,000	$606
$1201 - $1300	$44	$32,001 - $33,000	$363	$70,001 - $71,000	$612
$1301 - $1400	$46	$33,001 - $34,000	$370	$71,001 - $72,000	$617
$1401 - $1500	$48	$34,001 - $35,000	$378	$72,001 - $73,000	$623
$1501 - $1600	$50	$35,001 - $36,000	$386	$73,001 - $74,000	$629
$1601 - $1700	$52	$36,001 - $37,000	$394	$74,001 - $75,000	$634
$1701 - $1800	$54	$37,001 - $38,000	$401	$75,001 - $76,000	$640
$1801 - $1900	$56	$38,001 - $39,000	$409	$76,001 - $77,000	$645
$1901 - $2000	$58	$39,001 - $40,000	$417	$77,001 - $78,000	$651
$2001 - $3000	$69	$40,001 - $41,000	$425	$78,001 - $79,000	$657
$3001 - $4000	$79	$41,001 - $42,000	$432	$79,001 - $80,000	$662
$4001 - $5000	$90	$42,001 - $43,000	$440	$80,001 - $81,000	$668
$5001 - $6000	$100	$43,001 - $44,000	$448	$81,001 - $82,000	$673
$6001 - $7000	$111	$44,001 - $45,000	$456	$82,001 - $83,000	$679
$7001 - $8000	$121	$45,001 - $46,000	$463	$83,001 - $84,000	$685
$8001 - $9000	$132	$46,001 - $47,000	$471	$84,001 - $85,000	$690
$9001 - $10,000	$143	$47,001 - $48,000	$479	$85,001 - $86,000	$696
$10,001 - $11,000	$153	$48,001 - $49,000	$487	$86,001 - $87,000	$701
$11,001 - $12,000	$164	$49,001 - $50,000	$494	$87,001 - $88,000	$707
$12,001 - $13,000	$174	$50,001 - $51,000	$500	$88,001 - $89,000	$712
$13,001 - $14,000	$185	$51,001 - $52,000	$506	$89,001 - $90,000	$718
$14,001 - $15,000	$195	$52,001 - $53,000	$511	$90,001 - $91,000	$724
$15,001 - $16,000	$206	$53,001 - $54,000	$517	$91,001 - $92,000	$729
$16,001 - $17,000	$216	$54,001 - $55,000	$522	$92,001 - $93,000	$735
$17,001 - $18,000	$227	$55,001 - $56,000	$528	$93,001 - $94,000	$741
$18,001 - $19,000	$238	$56,001 - $57,000	$534	$94,001 - $95,000	$746
$19,001 - $20,000	$248	$57,001 - $58,000	$539	$95,001 - $96,000	$752
$20,001 - $21,000	$259	$58,001 - $59,000	$545	$96,001 - $97,000	$757
$21,001 - $22,000	$269	$59,001 - $60,000	$550	$97,001 - $98,000	$763
$22,001 - $23,000	$280	$60,001 - $61,000	$556	$98,001 - $99,000	$768
$23,001 - $24,000	$290	$61,001 - $62,000	$562	$99,001 - $100,000	$774

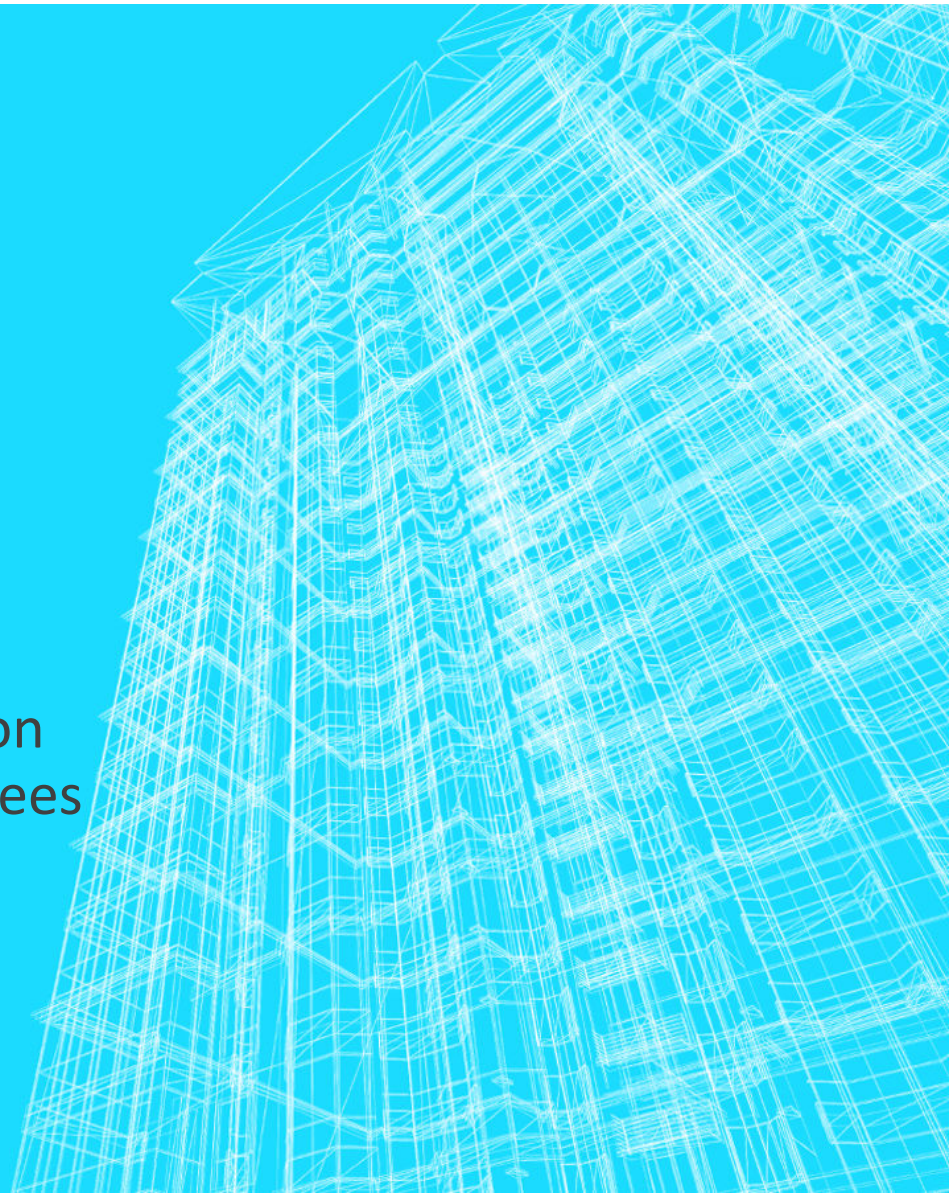
Note - Effective July 1, 2024 Min. Permit Cost (including issuance fee) = $50.00

VALUATION ($)	BASE	INCREMENT-$10K ABOVE 100K
$100,001 - $500,000	$847	$48
VALUATION ($)	**BASE**	**INCREMENT-$10K ABOVE 500K**
Over $500,001	$2,771	$40

Plan Review Fee-20% of Permit Fee
Code Appeal Fee - $150
Permit Issuance Fee - $20

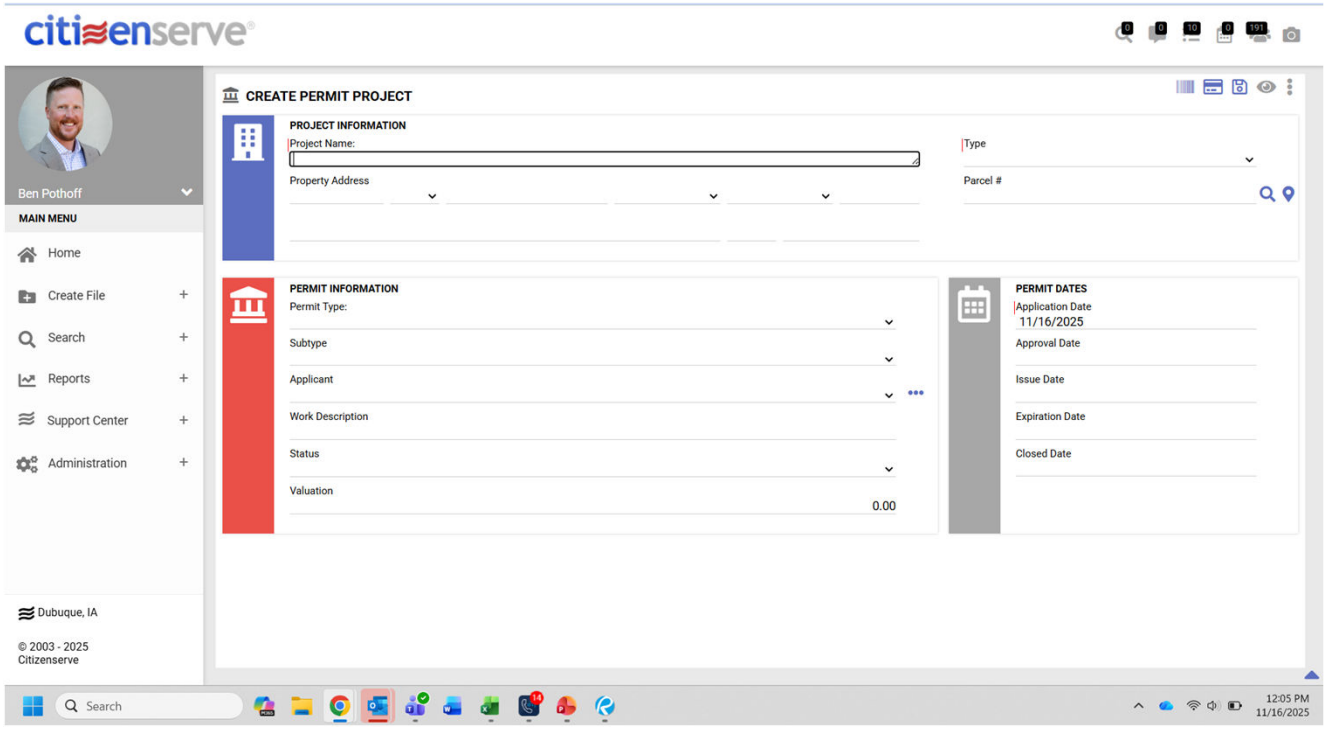
BUILDING PERMITTING

Proposed updates to permitting application processes and associated valuations and fees



CONTINUOUS IMPROVEMENT

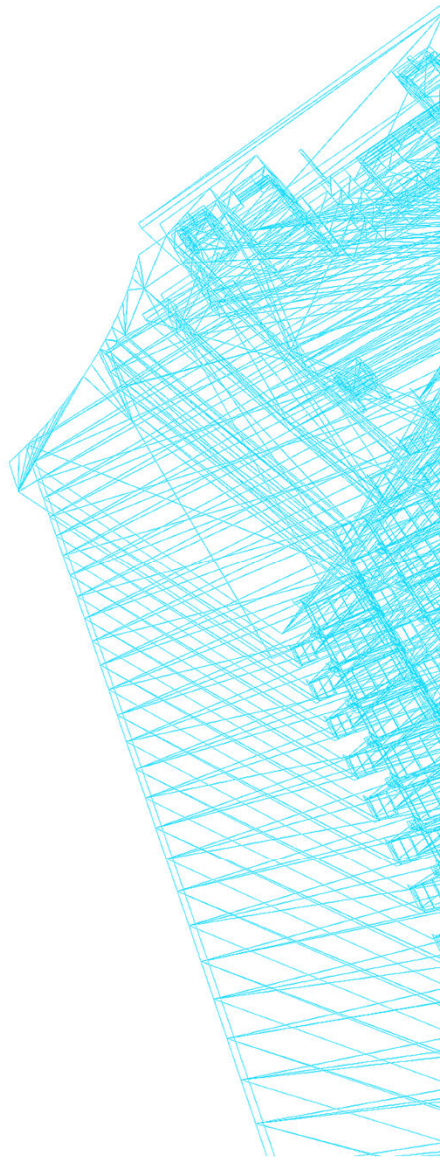
- Implementation of the Citizenserve Software



CONTINUOUS IMPROVEMENT

Challenges Identified:

1. Inconsistent new construction project valuations
2. Complexity of mechanical, electrical, and plumbing permit applications



PROPOSED IMPROVEMENTS

Challenge 1: Inconsistent project valuations are determined for new construction projects

- Adopt a calculated valuation model using the International Code Council's (ICC) Building Valuation Data (BVD) as a basis, which establishes a per-square-foot valuation that factors in construction type and occupancy classification.
  - Reductions included for local market conditions, mechanical, electrical, and plumbing (MEP), and fire suppression. These valuations are captured in separate MEP and fire suppression permit valuations.
  - Further breakdowns included for residential permit valuations by area types
  - Additional reduction for commercial group R construction with intent of retaining values within +/-1% of historic average valuations

PROPOSED IMPROVEMENTS

Challenge 1: Inconsistent project valuations are determined for new construction projects

- Alterations will continue to use “stated valuations”
- Fee structure for commercial projects will continue to use the existing fee tables.
- Fee structure for residential will be simplified by using defined fee ranges or “buckets”
- Frequently permitted items such as replacement windows, solar, and pools will have a flat fee for clarity and predictability

PROPOSED IMPROVEMENTS

Challenge 2: Complexity of mechanical, electrical, and plumbing permit applications

- Valuations based on stated values.
- New MEP specific fee table for commercial projects
- New defined fee ranges “buckets” for residential MEP permitting
- Flat rate for high frequency equipment replacements such as furnace & AC change outs, and water and sewer line replacments or repairs.

STAKEHOLDER FEEDBACK

- Building Code Advisory and Appeals Board – reviewed proposed changes on two occasions including at the October 30th meeting. Changes were made to the recommendations based on feedback from those meetings.
- Several meetings were held with various Mechanical, Electrical, and Plumbing contractors to discuss proposed changes. The proposed changes were well received and overwhelmingly supported.

INTENDED OUTCOMES

Clear and consistent permitting application processes

Consistent permitting fees for similar projects

Overall revenue neutral

Improved customer experience

MEASURING OUTCOMES

Key Performance Indicators (KPI's)

- First submittal permitting / reduction in pre-application questions
- Consistent and fair permitting costs for similar projects
- Customer feedback
- Revenue neutrality

THANK YOU!

Questions?

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November 17, 2025

City of Dubuque
City Council

ACTION ITEMS # 7.

ITEM TITLE:	Fire Station Building Condition Assessment and Station Location Study
SUMMARY:	City Manager recommending City Council approval to proceed with issuing the Request for Proposals (RFP) for Consultation Services: Fire Station Building Condition Assessment and Station Location Study, and to authorize the reallocation of funds from CIP Project #1315000028 to support the consulting contract.
SUGGUESTED DISPOSITION:	Receive and File; Approve

ATTACHMENTS:

1. MVM Memo
2. Staff Memo- Comprehensive Fire Station Location and Facilities Study 2025

THE CITY OF DUBUQUE
Masterpiece on the Mississippi

Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Fire Station Building Condition Assessment and Station Location Study

DATE: November 13, 2025

Fire Chief Amy Scheller is recommending City Council approval to proceed with issuing the Request for Proposals (RFP) for Consultation Services: Fire Station Building Condition Assessment and Station Location Study, and to authorize the reallocation of funds from CIP Project #1315000028 to support the consulting contract.

The consultant will provide prioritized recommendations, cost estimates, and options for maintaining or improving station readiness and coverage in alignment with the community's growth, service demands, and strategic goals. Deliverables will include a final report and presentation to City management and the City Council by September 2026.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Amy Scheller, Fire Chief

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TO: Mike Van Milligen, City Manager

FROM: Amy Scheller, Fire Chief

SUBJECT: Fire Station Building Condition Assessment and Station Location Study

DATE: November 5, 2025

INTRODUCTION:

The Fire Department respectfully requests approval to issue a Request for Proposal (RFP) to identify a qualified consulting firm to conduct a Comprehensive Fire Station Location and Facilities Study. This project directly supports the 2025–2027 City Council Goals and Priorities**,** which identify the completion of a comprehensive fire station facilities and location study as a top priority. The RFP will help determine the current condition and functionality of all six City fire stations, evaluate the adequacy of existing locations to meet present and future service needs, and provide data-driven recommendations for future facility investment and station configuration planning.

DISCUSSION:

The City of Dubuque Fire Department operates from six fire stations, constructed between 1903 and 1979, which collectively serve the entire city through an all-hazards emergency response model providing fire, emergency medical services (EMS), and specialized rescue (hazardous materials, technical rescue and water rescue) response to the city. These stations vary significantly in age, condition, and design functionality. Several facilities, including Stations 4, 5, and 6, are historic structures that face increasing maintenance demands and space constraints due to modern apparatus, staffing, and operational needs. Prior to committing major capital resources toward renovation, replacement, or expansion, it is essential to obtain an independent professional assessment and station location analysis to guide future facility planning.

The proposed RFP outlines a two-part study to be conducted by a qualified firm:

1. Building Condition Assessment:
   A comprehensive evaluation of each facility's structural integrity, building systems (mechanical, electrical, HVAC, plumbing), code and ADA compliance, deferred maintenance, and space utilization.

2. Station Location Study:
   A professional analysis of station placement and response coverage using GIS and emergency response modeling tools. The study will validate the City's internal analytics which include current response and station location software and planning development and growth projections. The selected consultant would provide recommendations for optimal station distribution and long-term facility planning which would consider the current condition and location of current stations.

The consultant will provide prioritized recommendations, cost estimates, and options for maintaining or improving station readiness and coverage in alignment with the community's growth, service demands, and strategic goals. Deliverables will include a final report and presentation to City management and the City Council by September 2026.

To support this initiative, the Fire Department proposes to reallocate existing funds from CIP Project #1315000028 – "All Fire Stations Tuckpointing" Because the RFP will include a full facility condition assessment encompassing tuckpointing and structural evaluations for all stations, this reallocation provides funding for the initial phase of the RFP if approved.

RECOMMENDATION:

Respectfully request approval to proceed with issuing the Request for Proposals (RFP) for Consultation Services: Fire Station Building Condition Assessment and Station Location Study, and to authorize the reallocation of funds from CIP Project #1315000028 to support the consulting contract.

This project represents a critical step toward implementing the City Council's adopted priorities, ensuring responsible long-term planning for the City's fire station facilities, and maintaining efficient, equitable, and sustainable emergency service delivery to the community.

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November 17, 2025

City of Dubuque
City Council

ACTION ITEMS # 8.

ITEM TITLE:	Work Session Request for Parks and Recreation Comprehensive Master Plan Draft
SUMMARY:	City Manager recommending City Council schedule a Work Session for Monday, December 8, 2025, at 6:00 p.m. for an update and overview about the Parks and Recreation Comprehensive Master Plan draft document.
SUGGUESTED DISPOSITION:	Receive and File; Council

ATTACHMENTS:

1. MVM Memo
2. Staff Memo Request for Work Session Parks and Recreation Comprehensive Master Plan Draft

THE CITY OF DUBUQUE
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Dubuque All-America City NATIONAL CIVIC LEAGUE 2007•2012•2013 2017★2019

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Work Session Request for Parks and Recreation Comprehensive Master Plan Draft

DATE: November 13, 2025

Parks and Recreation Director Matthew Kalcevich is recommending City Council schedule a Work Session for Monday, December 8, 2025, at 6:00 p.m. for an update and overview about the Parks and Recreation Comprehensive Master Plan draft document.

This work session will allow Parks and Recreation staff, along with the team from Kimley-Horn, to provide details and data about how this process has evolved and the critical findings documented in the report.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM:sv
Attachment
cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Matthew Kalcevich, Parks and Recreation Director

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Dubuque All-America City NATIONAL CIVIC LEAGUE 2007·2012 2013·2017

TO: Michael C. Van Milligen, City Manager

FROM: Matthew K. Kalcevich, Parks and Recreation Director

SUBJECT: Work Session Request for Parks and Recreation Comprehensive Master Plan Draft

DATE: November 10, 2025

INTRODUCTION

The purpose of this memorandum is to request a City Council work session to provide an update and overview about the Parks and Recreation Comprehensive Master Plan draft document on Monday, December 8, 2025, at 6:00 p.m.

BACKGROUND

The City solicited proposals from qualified professional consulting firms to provide a comprehensive parks and recreation master planning process with Kimley-Horn being selected. The comprehensive master plan will include a quality-of-life assessment, natural resource plan, and deferred maintenance review.

The consultants have inventoried and assessed the current asset levels of service and compared them to state and national standards. They have reviewed the capacity, functionality, accessibility, condition, and convenience of services and programs. They have identified and documented deferred maintenance. The assessment provides data and information necessary to evaluate how the Department facilities meet current and future needs.

The natural resource plan inventoried and analyzed natural resource assets, invasive species, other environmental concerns, management practices, and makes recommendations.

A key component of the assessment has been the engagement of the community into the process. Over the last six months they have engaged with our residents about concern areas and additions. Parks and Recreation staff have been engaged about the vision, mission, and organizational values consistent with the plan. A statistically valid survey was also completed in addition to the robust engagement.

DISCUSSION

This work session will allow Parks and Recreation staff, along with the team from Kimley-Horn, to provide details and data about how this process has evolved and the critical findings documented in the report.

The consulting team from Kimley-Horn will be providing a draft of the plan. Their presentation will review community engagement and provide information and context to their findings and recommendations.

The public will be engaged to provide additional feedback of the draft. Those comments will be included and considered with the final plan presented back to City Council for approval and adoption in February 2026.

This is an exciting place to be in the process and a major step in shaping the next decade or more of parks and recreation services in Dubuque.

ACTION REQUESTED

I respectfully request a City Council work session to provide an update and overview about the Parks and Recreation Comprehensive Master Plan draft on Monday, December 8, 2025, at 6:00 p.m.

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November 17, 2025

City of Dubuque
City Council

CLOSED SESSION #

ITEM TITLE: Confidential Records, Pending Litigation, and Purchase or Sale of Real Estate – Chapter 21.5(1)(a),(c),(j) Code of Iowa

SUMMARY:

SUGGUESTED DISPOSITION:

ATTACHMENTS:
None