



**CITY OF DUBUQUE, IOWA
CITY COUNCIL MEETING**
Historic Federal Building: 350 W. 6th
Street - Second-Floor Council
Chambers.
July 7, 2025 at 6:30 PM

**Council meetings are streamed live and archived at
www.cityofdubuque.org/media and broadcast on CityChannel Dubuque
Mediacom cable channel 8 or digital 117.2 and ImOn channel 5.**

PROVIDING VIRTUAL PUBLIC INPUT

Log into GoToMeeting using the information listed below. If you are joining by computer, use the chat function to indicate the item you would like to speak on or state your intention to speak during the appropriate section. If you are joining by phone, indicate the item you would like to speak on during the appropriate section. All comments, whether audio or written, must include your name and address.

Use the following link to join the meeting from your computer, tablet or smartphone.

www.CityOfDubuque.org/VirtualMeeting

You can also dial in using your phone:

United States (Toll Free): 1-877-568-4106

United States: +1 (571) 317-3129

Access Code: 337-661-181

ROLL CALL ORDER FOR MEETING

Roussell, Wethal, Jones, Sprank, Farber, Resnick, Cavanagh

WORK SESSION

6:00 PM - Four Mounds Foundation Work Session

Four Mounds Foundation staff will present an update on their work.

REGULAR SESSION

6:30 PM

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Governor's Volunteer Award Recognition

Jessica Anderschau, Green Iowa AmeriCorps member in the Office of Sustainability, will be recognized for receiving the Governor's Volunteer Award.

2. **Dubuque Area Chamber of Commerce's Chamber Chair Award Recognition**
A Dubuque Area Chamber of Commerce Representative will recognize Airport Director Todd Dalsing for receiving the Chamber Chair Award.

PROCLAMATIONS

1. **Dubuque County Fair Week (July 22 - 27, 2025)**
On behalf of the Dubuque County Fair Association.

CONSENT ITEMS

1. **Minutes and Reports Submitted**

City Council Proceedings of June 16, 2025; Arts and Cultural Affairs Commission of May 27, 2025; Civil Service Commission of January 17, February 12, March 3, March 12, March 20, and April 9, 2025; Community Development Advisory Commission of May 21, 2025; Historic Preservation Commission of May 15, 2025; Library Board of Trustees Update from May 22, 2025; Park and Recreation Commission of May 21, 2025; Resilient Community Advisory Commission of April 23, 2025; Zoning Advisory Commission of June 4, 2025; Zoning Board of Adjustment from May 22, 2025; Proof of Publication for City Council Proceedings of June 2, 2025.

Suggested Disposition: Receive and File

2. **Notice of Claims and Suits**

Cathleen Avenarius for vehicle damage; Craig Demoss for property damage; Samantha Giglio for vehicle damage; Edward and Carol Marinko for property damage.

Suggested Disposition: Receive and File; Refer to City Attorney

3. **Approval of City Expenditures**

City Manager recommending City Council approval for payment of City expenditures.

RESOLUTION Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures

Suggested Disposition: Receive and File; Adopt Resolution(s)

4. **Acceptance of the Southgate Drive Sanitary Project**

City Manager recommending City Council adopt the attached resolution accepting the public improvements and to authorize the payment of the contract amount of \$167,092.20 to Tschiggfrie Excavating, for the Southgate Drive Sanitary Improvements Project.

RESOLUTION Accepting The Southgate Drive Sanitary Improvements Project And Authorizing Final Payment To The Contractor

Suggested Disposition: Receive and File; Adopt Resolution(s)

5. **Contracted Services Agreements for Fiscal Year 2026**

City Manager recommending City Council approval for the Contracted Services Agreements with seven agencies for the City's financial support for Fiscal Year 2026 and authorization for the Mayor to execute the contracts on behalf of the City.
Suggested Disposition: Receive and File; Approve

6. Contracted Services Agreements Fiscal Year 2026 for Community Foundation of Greater Dubuque Programs

Assistant City Attorney recommending City Council approval of the Contracted Services Agreements with the Community Foundation of Greater Dubuque for programs Envision Dubuque and Project HOPE for Fiscal Year 2026, authorizing the Mayor to execute the contracts on behalf of the City.

Suggested Disposition: Receive and File; Approve

7. Iowa Department of Transportation PCC Pavement Grade Project Notification

Correspondence from Jesse Tibodeau, Assistant District Engineer with the Iowa Department of Transportation (IDOT) notifying the City Council of PCC Pavement grade on US-20 over the Middle Branch Catfish Creek and Chicago, Central and Pacific Railroad.

Suggested Disposition: Receive and File

8. 2025 Repair and Maintenance of the Iowa Street Parking Garage Amended Resolution 220-25, Establish New Bid Letting Date

City Manager recommending City Council amend Resolution 220-25 which changes the bid letting date from July 11, 2025, to July 29, 2025, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution.

RESOLUTION Amending Resolution No. 220-25: 2025 Repair And Maintenance Of The Iowa Street Parking Garage - Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids

Suggested Disposition: Receive and File; Adopt Resolution(s)

9. Signed Contract(s)

Memorandum of Agreement with Dubuque Trees Forever; Memorandum of Agreement with Cornerstone Government Affairs, Inc.

Suggested Disposition: Receive and File

10. Adoption of Supplement Number 2025 S-16 to the City of Dubuque Code of Ordinances

City Clerk recommending approval of the resolution adopting Supplement Number 2025 S-16 as part of the Code of Ordinances of the City of Dubuque.

RESOLUTION Adopting Supplement No. 2025 S-16 To The Code Of Ordinances Of The City Of Dubuque, Iowa

Suggested Disposition: Receive and File; Adopt Resolution(s)

11. Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine

Products, Vapor Products, and Device Permit Applications

City Manager recommending City Council approval of the retail tobacco, tobacco products, alternative nicotine products, vapor products, and device permits as submitted.

RESOLUTION Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3

Suggested Disposition: Receive and File; Adopt Resolution(s)

ITEMS SET FOR PUBLIC HEARING

These agenda items are being scheduled for a future public hearing on the date indicated.

1. 2025 Maintenance Dredging Project - Initiate Public Improvement Bidding Process

City Manager recommending City Council grant preliminary approval to the dredge construction plans and specifications, form of contract, and estimated cost of \$270,100.00; and establish July 21, 2025, as the date of the public hearing; and hereby authorized to advertise for bid proposals for the 2025 Maintenance Dredging Project through adoption of the attached resolution.

RESOLUTION 2025 Maintenance Dredging Project: Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids

Suggested Disposition: Receive and File; Adopt Resolution(s), Set Public Hearing for July 21, 2025

BOARDS/COMMISSIONS

1. Boards and Commission Application Review

Applicants are invited to address the City Council regarding their desire to serve on the following Boards/Commissions. Applicant appointments will be made at the next City Council meeting.

Transit Advisory Board

One, 3-Year term through July 30, 2028 (Vacant term of Gerdemann)

Applicant:

Alex Kruse, 3578 Keymont Dr.

2. Boards and Commission Appointments

Appointments to the following commissions to be made at this meeting.

Arts and Cultural Affairs Advisory Commission

One, 3-Year term through June 30, 2028

(Expiring Business Professional - lives or works in the cultural and entertainment district term of Hefel)

Applicants:

Nick Halder, 876 S. Grandview Ave. - Qualifies as Business Professional

Aaron Hefel, 515 1/2 West 8th St. - Qualifies as Business Professional

Sarah Ndagire, 1536 Kehl Ct. - Qualifies as Business Professional

Historic Preservation Commission

One, 3-Year term through July 1, 2028 (Expiring Jackson Park District term of Esser)

Applicant:

Janice Esser, 1072 Locust St. - Qualifies for Jackson Park District

Transit Advisory Board

One, 3-Year term through July 30, 2027 (Vacant term of Esser)

Applicant:

Gary Wernimont, 736 University Ave.

PUBLIC HEARINGS

Residents are invited to address the City Council on the following agenda items. Please come to the podium and state your name and address when the item you wish to speak to is being considered.

1. Hold a Public Hearing for Adopting the Public Housing Authority (PHA) Annual Plan

Proof of publication on notice of public hearing to consider City Council hold a public hearing to receive input on the Public Housing Authority (PHA) Annual Plan and approve the adoption of the PHA Annual Plan, and City Manager recommending approval.

RESOLUTION Authorizing The Mayor To Execute The Certification By State Or Local Office Of Public Housing Agency (PHA) Plan's Consistency With The Consolidated Plan And Approval Of The PHA Federal Fiscal Year 2025 Annual Plan

Suggested Disposition: Receive and File; Adopt Resolution(s)

2. Petition to Vacate Certain Street and Alley Right of Way Easements in Julien Addition, in the City of Dubuque, Iowa For Vacating Petition from Elaine Reiss and Doug Blong

Proof of publication on notice of public hearings to consider City Council approval to vacate and dispose of the street and alley right of way easements in Julien Addition, in the City of Dubuque, Iowa, as shown and described in Exhibits A and B attached, be approved through the adoption of the enclosed resolutions, and City Manager recommending approval.

RESOLUTION Vacating Certain Street And Alley Easements In Julien Addition, City Of Dubuque, Iowa

RESOLUTION Disposing Of City Interest In Certain Street And Alley Easements In Julien Addition, City Of Dubuque, Iowa

Suggested Disposition: Receive and File; Adopt Resolution(s)

3. Rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage Public Hearing

Proof of publication on notice of public hearing to consider City Council approve the plans, specifications, form of contract, and estimated cost of \$4,450,000, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution, and City Manager recommending approval.

RESOLUTION Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost For The 2025 Repair And Maintenance Of The Iowa Street Parking Garage

Suggested Disposition: Receive and File; Adopt Resolution(s)

PUBLIC INPUT

At this time, anyone in the Council Chambers may address the City Council on the Action Items on the agenda or on matters under the control of the City Council. Residents are asked to approach the podium and state their name and address before proceeding with their comments. Individual remarks are limited to 5 minutes and the overall Public Input period is limited to 30 minutes. Under the Iowa Open Meetings Law, the City Council can take no formal action on comments given during Public Input which do not relate to Action Items on the Agenda.

ACTION ITEMS

These are items where discussion is held by the City Council - public comments are not allowed except where authorized by the Mayor.

1. Parks and Recreation Title 10 Chapter 5 Ordinance Amendment Recommendation

City Manager recommending City Council approval and adoption of the Ordinance amending City Of Dubuque Code Of Ordinances Title 10 Public Ways And Property, Chapter 5 Parks And Recreation, Article B. Use Regulations, Section 13 Climbing On Fences, Roofs, Section 22 Open Season And Hours Generally, and Article C Section 1 Specific Park Areas, Open Spaces, And Trails Described.

ORDINANCE Amending City Of Dubuque Code Of Ordinances Title 10 Public Ways And Property, Chapter 5 Parks And Recreation, Article B. Use Regulations, Section 13 Climbing On Fences, Roofs, Section 22 Open Season And Hours Generally, And Article C Section 1 Specific Park Areas, Open Spaces, And Trails Described

Suggested Disposition: Receive and File; Motion B; Motion A

2. Recommendation to Update Human Rights Ordinance, Title 8

City Manager recommending City Council approve an amendment to the City of Dubuque Code of Ordinances Title 8 Equity and Human Rights by repealing Title 8 Equity and Human Rights and adopting in lieu therefore a new Title 8 Human Rights.

ORDINANCE Amending City Of Dubuque Code Of Ordinances Title 8 Equity And Human Rights By Repealing Title 8 Equity And Human Rights And Adopting In Lieu Thereof A New Title 8 Human Rights

Suggested Disposition: Receive and File; Motion B; Motion A

3. Proceedings to Complete Action on the Issuance of \$761,000 Sewer Revenue Capital Loan Notes (State Revolving Loan Fund Program) Green Alley Sponsorship Project

City Manager recommending City Council approval of the suggested proceedings to complete action required on the issuance of not to exceed \$761,000 Stormwater Revenue Loan and Disbursement Agreement – Sponsorship Project Amendment Green Alley.

RESOLUTION Authorizing and approving a Loan and Disbursement Agreement, providing for the issuance and securing the payment of \$761,000 Storm Water Revenue Bonds, Series 2025 and authorizing the related reduction of the interest rate on the Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019

Suggested Disposition: Receive and File; Adopt Resolution(s)

4. FY 2026 Arts & Culture Operating Support Grant Funding Recommendation

City Manager recommending City Council concurrence with the Arts & Cultural Affairs Advisory Commission for the recommended recipients along with the funding levels of the FY2026 Arts & Culture Operating Support grant applicants.

Suggested Disposition: Receive and File; Approve

5. FY 2026 Arts & Culture Special Projects Grant Funding Recommendation

City Manager recommending City Council concurrence with the Arts & Cultural Affairs Advisory Commission granting the recommended recipients and funding levels of the FY2026 Arts & Culture Special Projects grant applicants.

Suggested Disposition: Receive and File; Approve

6. 2025 – 2026 AmeriCorps Funding Awarded

City Manager sharing information that the funding for the City of Dubuque AmeriCorps program has been approved for the third year of Dubuque's competitive grant cycle (September 1, 2025 – August 31, 2026).

Suggested Disposition: Receive and File

7. Funding Agreement between City of Dubuque and Dubuque Marina, Inc. - 2024 Boating Infrastructure Tier 1 Grant Dredge Dubuque Marina

City Manager recommending City Council approve the Funding Agreement between the City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding of \$100,000 for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina, and hereby authorize the City Manager to execute said agreement, through adoption of the attached resolution.

RESOLUTION Approving The Funding Agreement Between The City Of Dubuque And Dubuque Marina, Inc. For The 2024 Boating Infrastructure Tier 1 Grant Agreement For Maintenance Dredging At Dubuque Marina
Suggested Disposition: Receive and File; Adopt Resolution(s)

8. 2025 Dubuque City Services Guide

City Manager providing a copy of the updated City Services Guide. "Living in Dubuque: Your City, Your Services" was printed and mailed to all postal addresses within the city limits in late June and early July.

Suggested Disposition: Receive and File

9. July Utility Bill Insert: Ways to Get Involved

City Manager providing a copy of the "Ways to Get Involved" flyer, which will be mailed with all City utility bills from July 16 through Aug. 6.

Suggested Disposition: Receive and File

10. Reschedule Greater Dubuque Development Corporation Work Session

Request from Greater Dubuque Development Corporation (GDDC) President and CEO Rick Dickinson to reschedule GDDC's Work Session from July 21 to August 18, 2025 at 6:00 p.m.

The Dubuque Nature Everywhere Work Session, previously scheduled for 5:30 p.m. on July 21, will now begin at 6:00 p.m.

Suggested Disposition: Receive and File; Council

COUNCIL MEMBER REPORTS

CLOSED SESSION

**Pending Litigation and Purchase or Sale of Real Estate – Chapter 21.5(1)(c),(j)
Code of Iowa**

ADJOURNMENT

The agenda with supporting documents may be accessed at www.cityofdubuque.org or at the City Clerk's Office at ctyclerk@cityofdubuque.org or by mail to 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Written comments regarding the above items may be submitted to the City Clerk's Office at ctyclerk@cityofdubuque.org or by mail to 50 W. 13th St., Dubuque, IA 52001, before said time of meeting.

Individuals requiring special assistance should contact the City Clerk's Office as soon as feasible at (563) 589-4100, ctyclerk@cityofdubuque.org. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

**City of Dubuque
City Council**

WORK SESSION #

ITEM TITLE:

6:00 PM - Four Mounds Foundation Work Session

SUMMARY:

Four Mounds Foundation staff will present an update on their work.

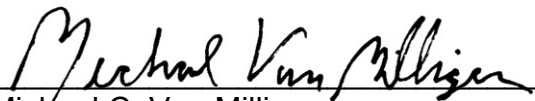
**SUGGESTED
DISPOSITION:**

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. Presentation

TO: The Honorable Mayor and City Council Members
FROM: Michael C. Van Milligen, City Manager
SUBJECT: Work Session for Four Mounds Foundation
DATE: July 1, 2025

Parks and Recreation Director Marie Ware is providing information for the 6:00 pm, July 7, 2025, Work Session on the partnership with Four Mounds Foundation.


Michael C. Van Milligen

MCVM:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Marie Ware, Parks and Recreation Director

TO: Michael C. Van Milligen, City Manager
FROM: Marie L. Ware, Parks and Recreation Director
SUBJECT: Work Session for Four Mounds Foundation
DATE: July 1, 2025

The City has had a long-standing partnership with Four Mounds Foundation. This work session allows Four Mounds Foundation to share information on their past, current, and future work and initiatives, many of which relate to the City Council's goals. The City owns Four Mounds Park and entered into a lease agreement with Four Mounds Foundation in 1988 with a term of 49 years. In the agreement, Four Mounds Foundation is responsible for all ground maintenance and improvements to the grounds in addition to all buildings maintenance and improvements. Any proposed material improvements or modifications are submitted to the City for approval. This has been a very fruitful and successful partnership for both the City and Four Mounds Foundation. Their planning and care for this historic property has led to many restorations and improvement projects that are funded by the Foundation. Four Mounds Park is available to all residents as visitors to enjoy.

Four Mounds Foundation also has a focus on programs that help to make a big impact on the lives of people in our community. They do this through HEART Building Dubuque and HEART Building Futures. HEART Building Dubuque is building workforce development and economic vibrancy by replicating the successful HEART Youth model. Expanded programming serves adults with barriers to employment. Our construction and cabinetry pathways empower participants to take part in projects that revitalize and invest in our urban core through gut-rehabilitation and restoration projects. Our Transitional Employment Pathway provides training and guidance in career and life planning, while helping participants build a diverse and transferrable skillset in maintenance, groundskeeping, hospitality, and more, on the Four Mounds site.

HEART Building Futures is a public/private partnership. It is an authentic hands-on learning experience for high school students to achieve their goals of attaining a high school diploma, while transforming Dubuque's most blighted neighborhood back into a livable, walkable community for working families. Students in HEART Building Futures spend part of their day in the classroom and part of their day on a home restoration site where they work with a 3 to 1 student/staff ratio, learn basics of construction, soft skills, critical thinking skills, and are connected to post high school education, training opportunities, or employment.

CITY COUNCIL UPDATE SUMMER 2025

Strengthening DUBUQUE



Overview



Ways we
Serve



City
Partnership



Collective
Impact &
Testimonial



Future
Vision

Serving Since 1992

Ropes Course

Team Building and Collaboration
Serving 5,000+ annually since
1992-present; 115,000+ total
participants.

Y.E.S. Program

Trade skills through historic
restoration. 300+ youth served.
Historic Restoration on site 1992-2003

Adventure Day Camp

Nature-based summer camp for ages
7-13. 3,000+ kids served over 20+ years.

A shared
vision.
A stronger
Dubuque.



Still Growing Strong

HEART Building Futures

Youth-led home updates and renovations since 2003. 300+ served, with a 92% graduation rate.

HEART Building Dubuque

Workforce training for adults with employment barriers. Skills + support and connections to resources for long-term success. 200 served since the Fall of 2019 with a 94% graduation rate.

Partnership
with
Purpose



Impact Snapshot – By the Numbers

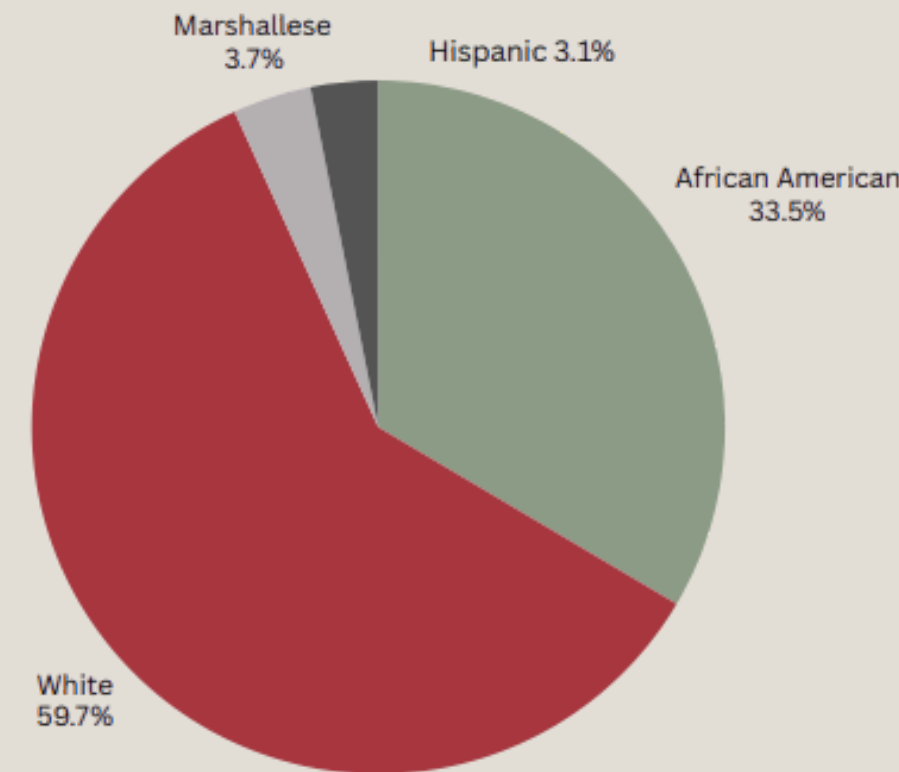


100+

home modifications
completed

99%

positive feedback



Black, Hispanic, and
Marshallese community
members make up

40%

of those we serve—
far exceeding their
representation in
Dubuque's general
population

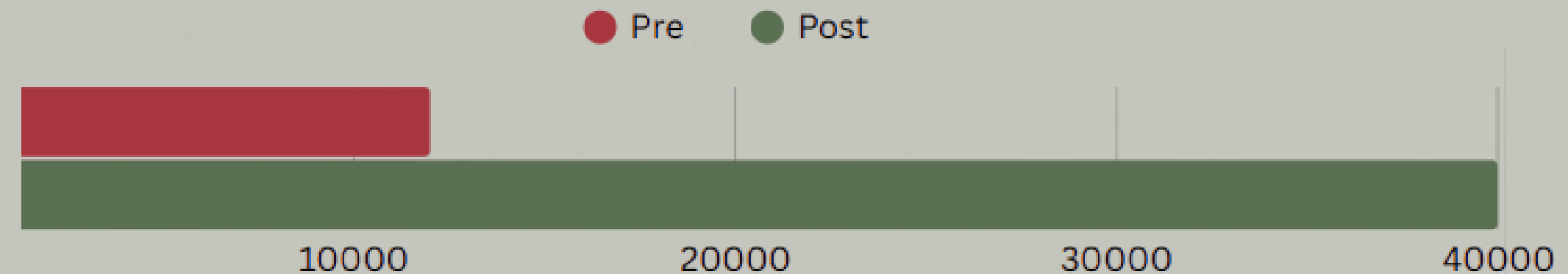
\$500K

paid in stipends—
helping students
trade low-wage
work for career
training

Pre and Post program annual income

PRE - \$12,500

POST - \$40,000



Spahn & Rose, Lowes, Portzen, Perkins, Gudenkauf, A.Y. McDonald, Gronen, John Deere, Anderson Window, 4-Seasons Landscaping, Adam's Millwork, Bimbo Bakery, Dubuque Garage Doors, Finley Hospital. Fed Ex, Hampton Inn



Individual Impact

Arica

Paid, Hands-On Experience

Groundskeeping

Gardening

Hospitality

Woodworking

Office operations

Restoration

Personal Work Focus

Building a growth mindset
and positive coping skills

Future Focus

Recently completed the
Culinary Career Pathway
Certificate through NICC



Vision

& Development

Four Mounds Proper & Community Impact

Site

- Accessible public restrooms
- Infrastructure for natural gas on site
- HVAC updates on site
- Ongoing preservation and restoration efforts

Capacity Building

- State-of-the-art workforce training center
- Expanded partnerships
- Increase program staff

Community Impact

- 180 Home Modifications jobs over the next 3 years.
- Completion of 2 gut rehabilitation projects, Summer 2025
- 439 Rhomberg-Next gut rehab. project



Questions





Thank You



**City of Dubuque
City Council**

PRESENTATIONS # 1.

ITEM TITLE:

Governor's Volunteer Award Recognition

SUMMARY:

Jessica Anderschau, Green Iowa AmeriCorps member in the Office of Sustainability, will be recognized for receiving the Governor's Volunteer Award.

**SUGGESTED
DISPOSITION:**

ATTACHMENTS:

1. MVM Memo
2. Staff_Memo_Jessica Governor Award
3. Jessica Anderschau_Governor's Volunteer Award
4. Jessica Anderschau_Governor's Volunteer Award photo



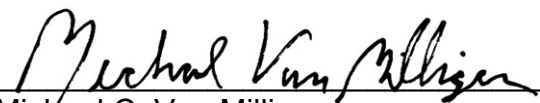
TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Governor's Volunteer Award Presentation

DATE: July 1, 2025

Director of Sustainability Gina Bell is providing information regarding the presentation of the Governor's Volunteer Award to Green Iowa AmeriCorps member Jessica Anderschau who is currently serving the City of Dubuque Sustainability Office.


Michael C. Van Milligen

MCVM:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gina Bell, Director of Sustainability



TO: Michael Van Milligen, City Manager

FROM: Gina Bell, Director of Sustainability

SUBJECT: Governor's Volunteer Award Presentation

DATE: July 1, 2025

INTRODUCTION

The purpose of this memorandum is to provide the City Manager with information regarding the presentation of the Governor's Volunteer Award at the City Council meeting on July 7, 2025.

Gina Bell, Director of Sustainability will present the award to Green Iowa AmeriCorps member, Jessica Anderschau, and share a few words highlighting her service.

State of Iowa



Governor's Volunteer Award

For outstanding volunteer service,
the State of Iowa hereby acknowledges

Jessica Anderschau

Individual Governor's Volunteer Award

2025



Kim Reynolds
Governor

Handwritten signature of Kim Reynolds in black ink.

Chris Courmoyer
Lieutenant Governor

Handwritten signature of Chris Courmoyer in black ink.



**City of Dubuque
City Council**

PRESENTATIONS # 2.

ITEM TITLE:	Dubuque Area Chamber of Commerce's Chamber Chair Award Recognition
SUMMARY:	A Dubuque Area Chamber of Commerce Representative will recognize Airport Director Todd Dalsing for receiving the Chamber Chair Award.
SUGGESTED DISPOSITION:	
ATTACHMENTS:	None

**City of Dubuque
City Council**

PROCLAMATIONS # 1.

ITEM TITLE: Dubuque County Fair Week (July 22 - 27, 2025)
SUMMARY: On behalf of the Dubuque County Fair Association.
**SUGGESTED
DISPOSITION:**

ATTACHMENTS:
1. Proclamation



PROCLAMATION

WHEREAS, the Dubuque County Fair is the largest and longest celebrated family entertainment event in the county now in its 72nd year; and

WHEREAS, the residents of Dubuque and the surrounding cities have been persistent in the success of this great community event; and

WHEREAS, the Dubuque County Fair continues to bring together family and friends, both rural and urban, in a way that respects tradition while remaining current; and

WHEREAS, the strong rural traditions of our community are celebrated with support of the 4-H and FFA youth as well as volunteers, who share generously of their time and talents; and

WHEREAS, the Dubuque County Fair, with more than 60,000 annual attendees, directly benefits the county by driving economic development in the region; and

WHEREAS, local non-profits rely on the Annual Fair to generate funds that are cycled back into our community to serve the greater good; and

WHEREAS, the Dubuque County Fair is among the area's top entertainment value, featuring everything from creative arts exhibitions, races, tractor pull and demolition derby, to the numerous animals, exhibits, ground entertainment and music acts; and

WHEREAS, the Dubuque County Fair, which many consider the six best days of summer, officially opens on Tuesday, July 22nd and runs through Sunday, July 27th, 2025. This year's theme is "Making Memories with You at the Fair 72" to help celebrate this anniversary.

NOW THEREFORE, I, BRAD M. CAVANAGH, MAYOR OF THE CITY OF DUBUQUE, IOWA, ON BEHALF OF THE CITY COUNCIL, STAFF, AND RESIDENTS OF DUBUQUE, DO HEREBY PROCLAIM THE WEEK OF JULY 22ND THROUGH 27TH, 2025, AS

"DUBUQUE COUNTY FAIR WEEK"

IN THE CITY OF DUBUQUE, IOWA AND ENCOURAGE THE PARTICIPATION OF THE CITY'S RESIDENTS.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Great Seal of the City of Dubuque to be affixed this 7th day of July 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, CMC, City Clerk

2025: Submitted by John Bries. Accepted by John Bries and Kevin Kotz.

2022: Submitted and accepted by: by Kevin Kotz, kkotz@dbqfair.com, Dubuque County Fair General Manager, 588-1406.

2021: Submitted for signature only.

2019: Submitted and accepted by Kevin Kotz, kkotz@dbqfair.com, Dubuque County Fair General Manager, 14957 Old Highway Road, Dubuque, IA 52002, 588-1406

2018: Submitted and accepted by Kevin Kotz, kkotz@dbqfair.com, Dubuque County Fair General Manager, 14957 Old Highway Road, Dubuque, IA 52002, 588-1406

2017: Submitted and accepted by Kevin Kotz, kkotz@dbqfair.com, Dubuque County Fair General Manager, 14957 Old Highway Road, Dubuque, IA 52002, 588-

1406 2016: Submitted and accepted by Jamie Blum,

jblum@dbqfair.com,.

2015: Submitted and accepted by Jamie Blum, jblum@dbqfair.com, Dubuque County Fair Association, 14569 Old Highway Road, Dubuque, IA 52003, 588-1406.

2014: Submitted by Jamie Blum, jblum@dbqfair.com, Dubuque County Fair Association, 14569 Old Highway Road, Dubuque, IA 52003, 588-1406. Accepted by Mayor Buol.

2013: Submitted and accepted by Jamie Blum, jblum@dbqfair.com, Dubuque County Fair Association, 14569 Old Highway Road, Dubuque, IA 52003, 588-1406.

2012: Submitted and accepted by Jamie Blum, jblum@dbqfair.com, Dubuque County Fair Association, 14569 Old Highway Road, Dubuque, IA 52003, 588-1406.

2011: Submitted and accepted by Jamie Blum, jblum@dbqfair.com, Dubuque County Fair Association, 14569 Old Highway Road, Dubuque, IA 52003, 588-1406.

2010: Submitted and accepted by Jamie Blum, jblum@dbqfair.com, Dubuque County Fair Association, 14569 Old Highway Road, Dubuque, IA 52003, 588-1406.

2009: Submitted and accepted by Jamie Blum, jblum@dbqfair.com. 14742 Highway 20 West, Suite 2, Dubuque, IA 52003, 583 6496 Ext. 17

2008: Submitted and accepted by Jamie Blum, jblum@dbqfair.com. 14742 Highway 20 West, Suite 2,
Dubuque, IA 52003, 583 6496 Ext. 17

**City of Dubuque
City Council**

CONSENT ITEMS # 1.

ITEM TITLE:	Minutes and Reports Submitted
SUMMARY:	City Council Proceedings of June 16, 2025; Arts and Cultural Affairs Commission of May 27, 2025; Civil Service Commission of January 17, February 12, March 3, March 12, March 20, and April 9, 2025; Community Development Advisory Commission of May 21, 2025; Historic Preservation Commission of May 15, 2025; Library Board of Trustees Update from May 22, 2025; Park and Recreation Commission of May 21, 2025; Resilient Community Advisory Commission of April 23, 2025; Zoning Advisory Commission of June 4, 2025; Zoning Board of Adjustment from May 22, 2025; Proof of Publication for City Council Proceedings of June 2, 2025.
SUGGESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. 6 16 25 City Council Minutes
2. Arts and Cultural Affairs Minutes
3. 25_01_17 Civil Service Minutes
4. 25_02_12 Civil Service Minutes
5. 25_03_03 Civil Service Minutes
6. 25_03_12 Civil Service Minutes
7. 25_03_20 Civil Service Minutes
8. 25_04_09 Civil Service Minutes
9. Community Development Advisory Commission Minutes
10. Historic Preservation Commission Minutes
11. Library Board of Trustees Update
12. Park and Recreation Commission Minutes
13. Resilient Community Advisory Commission Minutes
14. Zoning Advisory Commission Minutes
15. Zoning Board of Adjustment Minutes
16. Proof of Publication for City Council Proceedings of June 2, 2025

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on June 16, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber (participated virtually), Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen (participated virtually), City Attorney Brumwell.

Absent: Council Member Jones.

Mayor Cavanagh read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Stonehill Communities Longest Day (June 20, 2025) was accepted by Halle Nichols on behalf of Stonehill Communities.

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Wethal. Motion carried 6-0.

1. Minutes and Reports Submitted: City Council Proceedings of June 2, 2025; Arts and Cultural Affairs Advisory Commission of April 22, 2025; Arts and Cultural Affairs Advisory Commission – Art on the River Committee of May 15 and June 12, 2025; Community Development Advisory Commission of April 16, 2025; Zoning Advisory Commission of May 7, 2025; Proof of Publication for City Council Proceedings of May 19, 2025. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Theresa White for vehicle damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advised that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Brandon and Jessica Rethwisch for property damage; Theresa White for vehicle damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 204-25 Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. Resolution Approving Fund Transfers for Capital Projects and Other Expense Reimbursements in Fiscal Year 2025 – Period 12: Upon motion the documents were received and filed, and Resolution No. 205-25 Authorizing The Chief Financial Officer To Make The Appropriate Interfund Transfers Of Sums And Record The Same In The Appropriate Manner For The FY 2025 For The City Of Dubuque, Iowa was adopted.

6. Dubuque Golf & Country Club July 4th Fireworks Permit: City Manager recommended City Council approval to issue a Fireworks Permit to Lance Marting with the Dubuque Golf & Country Club for a fireworks display at 1800 Randall Place on July 4, 2025, at approximately 9:30 p.m. with a rain date of July 5, 2025, same time. Correspondence was enclosed from Lance Marting, General Manager/CEO of Dubuque Golf and Country Club, requesting approval for the country club to conduct the fireworks display. Upon motion the documents were received, filed, and approved.

7. Final Plat of Summers Place: Upon motion the documents were received and filed, and Resolution No. 206-25 Approving The Final Plat Of 65 Meadow Lane Summers Place, In The City Of Dubuque, Iowa was adopted.

8. Locust Street Ramp Repairs Project - Acceptance of Public Improvement Construction Contract: Upon motion the documents were received and filed, and Resolution No. 207-25 Accepting The Locust Street Ramp Repairs Project And Authorizing The Payment To The Contractor was adopted.

9. Fire Station 6 Roof Replacement Project - Award Recording Memo: Upon motion the documents were received and filed, and Resolution No. 208-25 Awarding Public Improvement Contract For The Fire Station 6 Roof Replacement Project was adopted.

10. E 24th Street Site Contaminated Soil Removal Project (Comiskey Park Property) - USEPA Brownfields Multipurpose Grant: Acceptance of Public Improvement Construction Contract: Upon motion the documents were received and filed, and Resolution No. 209-25 Accepting The East 24th Street Site Contaminated Soil Removal Project And Authorizing Final Payment To The Contractor was adopted.

11. 2025 Pavement Marking Project - Award Public Improvement Contract: Upon motion the documents were received and filed, and Resolution No. 210-25 Awarding Public Improvement Contract For The 2025 Pavement Marking Project was adopted.

12. Resolutions of Support for Iowa State Historic Preservation Tax Credit Part 2B Applications: Upon motion the documents were received and filed, and Resolution No. 211-25 In Support Of Iowa State Historic Preservation Tax Credit Part 2B Application Submitted To The Iowa Economic Development Authority By 799 Main, LLC For A Historic Rehabilitation Project At 799 Main Street; Resolution No. 212-25 In Support Of Iowa State Historic Preservation Tax Credit Part 2B Application Submitted To The Iowa Economic Development Authority By Rider Lacey Block, LLC For A Historic Rehabilitation Project At 1706 Central Avenue; and Resolution No. 213-25 In Support Of Iowa State Historic Preservation Tax Credit Part 2B Application Submitted To The Iowa Economic Development Authority By Henry Stout, LLLP For A Historic Rehabilitation Project At 125 W 9th Street were adopted.

13. 20th Century Neighborhood Intensive Historic and Architectural Surveys for the Deereville and Voelker Highlands Neighborhoods: Historic Preservation Commission provided information on the 20th Century Neighborhood Intensive Historic and Architectural Surveys performed by Heritage Works for the Deereville and Voelker Highlands neighborhoods. Upon motion the documents were received and filed.

14. Tow Contract Award FY2026-FY2028: City Manager recommended City Council approval of the FY 2026-FY2028 City of Dubuque Tow Contract being awarded to Wenzel Towing, 3197 Hughes Ct., Dubuque, Iowa, as recommended by the City of Dubuque Tow Contract Awards Committee. Upon motion the documents were received, filed, and approved.

15. Signed Contract(s): McDermott Excavating for the Creek Crossing Restoration - Radford Road; Westphal & Company, Inc. for the Water Utility SCADA Upgrade Change Order No. 1. Upon motion the documents were received and filed.

16. Temporary Agreement between the City of Dubuque and ITC Midwest, LLC to Operate an Electric Transmission System in the City of Dubuque: Upon motion the documents were received and filed, and Resolution No. 214-25 Approving An Agreement Between The City Of Dubuque And ITC Midwest, LLC To Operate An Electric Transmission System In The City Of Dubuque was adopted.

17. Schmitt Island Management Agreement First Amendment Between the City of Dubuque, Iowa and the Schmitt Island Development Corporation Approval: Upon motion the documents were received and filed, and Resolution No. 216-25 Approving The Schmitt Island Management Agreement First Amendment Between The City Of Dubuque And The Schmitt Island Development Corporation was adopted.

18. Civil Service Certified List - Police Officer: Civil Service Commission submitted the certified list for the position of Police Officer. Upon motion the documents were received, filed, and made a Matter of Record.

19. Retail Alcohol License Refund - Hy-Vee Market Cafe #3: Upon motion the documents were received, filed, and approved.

20. Approval of Retail Alcohol Licenses: Upon motion the documents were received and filed, and Resolution No. 217-25 Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

21. Approval of Retail or Device Tobacco, Alternative Nicotine, and Vapor Product Permit Applications: Upon motion the documents were received and filed, and Resolution No. 218-25 Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3 was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Wethal to receive and file the documents, adopt the resolutions, and set the public hearings as indicated. Seconded by Sprank. Motion carried 6-0.

1. Setting a Public Hearing - Petition to Vacate Certain Street and Alley Right of Way Easements in Julien Addition, in the City of Dubuque, Iowa For Vacating Petition from Elaine Reiss and Doug Blong: Upon motion the documents were received and filed and Resolution No. 219-25 Resolution Of Intent To Vacate And Dispose Of City Interest In Certain Street And Alley Easements In Julien Addition, City Of Dubuque, Iowa was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on July 7, 2025 in the Historic Federal Building.

2. Rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage - Initiate Public Bidding Process and Setting Date for a Public Hearing: Upon motion the documents were received and filed and Resolution No. 220-25 2025 Repair And Maintenance Of The Iowa Street Parking Garage: Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on July 7, 2025 in the Historic Federal Building.

3. Water System Improvements 2024 North English Road Water Main Extension project - Initiate Public Bidding and Set the Public Hearing Date: Upon motion the documents were received and filed and Resolution No. 221-25 To provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the North English Road Water Main Extension Project, and the taking of bids therefor was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on July 21, 2025 in the Historic Federal Building.

BOARDS/COMMISSIONS

Applications were reviewed for the following Commission. Applicants were invited to address the City Council regarding their desire to serve on the following Commission.

1. Historic Preservation Commission: One, 3-Year term through July 1, 2028 (Expiring Jackson Park District term of Esser). Applicant: Janice Esser, 1072 Locust St. - Qualifies for Jackson Park District.

Appointments were made to the following boards/commissions.

1. Arts and Cultural Affairs Advisory Commission: One, 3-Year term through June 30, 2027. (Vacant At-Large - lives or works outside the cultural and entertainment district term of Menchaca). One, 3-Year term through June 30, 2028 (Expiring Business Professional - lives or works in the cultural and entertainment district term of Hefel). Two, 3-Year terms through June 30, 2028 (Expiring Public Member – knowledge and demonstrated interest in the arts terms of Davis-Orwoll and Halder). Applicants: Applicants: Jim Albee, 535 West 5th St. (qualifies for at-large and public member); Shirley Davis-Orwoll, 2635 West 32nd St. (qualifies for at-large and public member) Nick Halder, 876 S. Grandview Ave. (qualifies for at-large, business professional, and public member); Aaron Hefel, 515 1/2 West 8th St. (qualifies for business professional and public member); Bree Hernandez, 1298 Locust St. (qualifies for at-large and public member); Mary Loney-Bichell, 595 West 11th St. (qualifies for at-large and public member); Rodrigo Marin, 2240 Central Ave. (qualifies for at-large and public member); Sarah Ndagire, 1536 Kehl Ct. (qualifies for at-large, business professional, and public member); Jessica Ochoa, 1970 Hale St. (qualifies for at-large and public member). Upon roll call vote, Loney-Bichell was appointed to the At-Large term. Albee received 1 vote (Farber), Davis-Orwoll received 1 vote (Resnick), Ochoa received 1 vote (Cavanagh) and Loney-Bichell received the remaining 3 votes. The vote for the Business Professional term failed 3-3, with Hefel receiving 3 votes (Wethal, Roussell, and Sprank) and Halder receiving the remaining 3 votes. After Brumwell confirmed that the vote failed, Cavanagh stated that the term would be voted on at the next City Council meeting. Upon roll call vote, Davis-Orwoll and Ochoa were appointed to the Public Member terms. Davis Orwoll was unanimously reappointed. Hernandez received 1 vote (Farber), Halder received 2 votes (Wethal and Roussell), and Ochoa received the remaining 3 votes for the other term.

2. Board of Library Trustees: One, 4-Year term through July 1, 2029 (Expiring term of Gorton). Applicants: Tom Brennan, 3275 Cider Rdg.; Jessica Connery, 4612 Camelot Dr.; Nicole O'Brien, 2691 Ravens Oaks Dr. Upon roll call vote, Connery was unanimously appointed to the term.

3. Civic Center Advisory Commission: Three, 3-Year terms through June 29, 2028 (Expiring terms of Blau, Meyers, and Tandy). Applicants: McKenzie Blau, 1548 Pego Ct.; Colleen Myers, 65 North Booth St.; Ashley Regan, 1100 N Booth St.; Sara Tandy, 2307 Martin Dr. Upon roll call vote, Blau, Myers, and Tandy were reappointed to the terms. Blau was unanimously reappointed. For the second term, Regan received 2 votes (Resnick and Sprank) and Myers received the remaining 4 votes. For the third term, Regan received 2 votes (Resnick and Sprank) and Tandy received the remaining 4 votes.

4. Historic Preservation Commission: One, 3-Year term through July 1, 2028 (Expiring West 11th District term of Stuter). Applicant: Charles (Rick) Stuter, 1296 Prairie St. - Qualifies for West 11th District. Motion by Roussell to appoint Stuter to the term. Seconded by Sprank. Motion carried 6-0.

5. Park and Recreation Advisory Commission: Three, 3-Year terms through June 30, 2028 (Expiring terms of Henkel, Jorgenson, and Ollendick). Applicants: Jason Henkel, 1888 Saint Joseph St.; Josh Jorgenson, 3030 Judson Ct.; Lori Ollendick, 1390 Oak Park Pl.; Mya Schaefer, 1720 Plymouth Ct.; Greg Swift, 2150 Fairway Dr. Upon roll call vote, Henkel, Jorgenson, and Ollendick were reappointed to the terms. Ollendick received 1 vote (Roussell) for one of the terms, and Henkel received the remaining 5 votes. Ollendick received 1 vote (Roussell) for the second term, and Jorgenson received the remaining 5 votes. Ollendick was unanimously reappointed to the third term.

6. Resilient Community Advisory Commission: One, 3-Year term through July 1, 2028 (Expiring term of Kohlhaas). Applicant: Jacob Kohlhaas, 1125 Richards Rd. Motion by Sprank to appoint Kohlhaas to the term. Seconded by Wethal. Motion carried 6-0.

7. Transit Advisory Board: One, 3-Year term through July 30, 2027 (Vacant term of Esser). Applicant: Gary Wernimont, 736 University Ave. Motion by Sprank to appoint Wernimont to the term. Seconded by Resnick. Motion failed 3-3 with Cavanagh, Roussell, and Farber voting nay. Cavanagh stated that the term would be voted on at the next City Council meeting.

8. Zoning Advisory Commission: Two, 3-Year terms through July 1, 2028 (Expiring terms of Mulligan and Norton). Applicants: Matthew Mulligan, 1167 Hunters Rdg.; Patrick Norton, 920 Valentine Dr.; Dylan Schwering, 1741 Dexter St.; Casey Stoyke, 3960 Oneida Ave. Upon roll call vote, Mulligan and Norton were unanimously reappointed to the terms.

PUBLIC HEARINGS

1. Request to Rezone 1395 Washington Street: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Wethal. City Council Members stated that the zoning change would be positive for the property owner and the neighborhood. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 20-25 Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Reclassifying Hereinafter Described Property Located At 1395 Washington Street (Pin 1024430010) From C-4 Downtown Commercial District To C-1 Neighborhood Commercial District. Seconded by Wethal. Motion carried 6-0.

2. Request to Rezone Property at June Drive: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Wethal. In response to a question, Associate Planner Shena Moon stated that it's uncommon to see portions of properties re-zoned, but it does occur for various reasons. In this instance, the property owner wants to maintain the other portion of the property as AG Agriculture. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 21-25 Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Reclassifying Hereinafter Described Property Located At The West Terminus Of June Drive From AG Agriculture District To R-1 Single-Family Residential District. Seconded by Wethal. Motion carried 6-0.

3. Unified Development Code Amendment on Restaurant, Carry-Out: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Sprank. Trijuana Robinson, 1486 Central Ave., spoke in support of the amendment, sharing her desire to open a business that serves carryout refreshments. Moon stated that city code does not address delivery as a specific type of use and that deliveries could be a component of a drive-in, carry-out, or sit-down establishment. City Council Members praised the amendment and expressed hope that it would encourage other local businesses on Central Ave. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 22-25 Amending Title 16 Of The City Of Dubuque Code Of Ordinances, Unified Development Code, By Amending Sections 16-2-3 Definitions, 16-5-10 C-1 Neighborhood Commercial, 16-5-11 C-2 Neighborhood Shopping Center, 16-5-14 C-4 Downtown Commercial, And 16-5-17 Cr Commercial Recreation By Adding The Restaurant, Carryout Definition And Making It A Principal Permitted Use In C- 2, C-4, And CR Districts And A Conditional Use In The C-1 District. Seconded by Sprank. Motion carried 6-0.

4. Grant of Storm Sewer Utility Easement to Switch Development at JFK, LLC: Motion by Wethal to receive and file the documents and adopt Resolution No. 222-25 Disposing Of City Interest By Grant Of Storm Sewer Utility Easement To Switch Development At JFK, LLC Across Part Of The Northwest Arterial Right Of Way Adjacent To Lot 1 Of Switch Development @ JFK No. 4, In The City Of Dubuque, Iowa and Resolution No. 223-25 Granting A Storm Sewer Utility Easement To Switch Development At JFK, LLC Across Part Of The Northwest Arterial Right Of Way Adjacent To Lot 1 Of Switch Development @ JFK No. 4, In The City Of Dubuque, Iowa. Seconded by Resnick. In response to a question, City Engineer Gus Psihoyos stated that the storm sewer will exit Switch Development's property through the NW Arterial to get to the public system. Motion carried 6-0.

5. Approving the Amended and Restated Lease between the City of Dubuque and Viterra USA Grain, LLC: Motion by Sprank to receive and file the documents and adopt Resolution No. 224-25 Approving The Amended And Restated Lease Agreement By And Between The City Of Dubuque And Viterra USA Grain, LLC For Commercial Street Lease. Seconded by Wethal. In response to a question, Psihoyos stated that Viterra USA Grain, LLC's current lease covers 9.2 acres. In 2027, they plan to reduce the leased area by 1.6 acres, which would result in around a \$40,000 reduction in lease payments. Motion carried 6-0.

6. Resolution Approving a Development Agreement with Plastic Center, Inc.: Motion by Roussell to receive and file the documents and adopt Resolution No. 225-25 Approving A Development Agreement By And Between The City Of Dubuque, Iowa And Plastic Center, Inc., Including The Issuance Of Urban Renewal Tax Increment Revenue Obligations. Seconded by Wethal. In response to a question, Economic Development Director Jill Connors stated that the City Council has supported funding for the Downtown Housing Creation Grant for many years. She noted that, due to larger allocations in recent years, the City has been able to support all qualifying projects. The Economic Development Department monitors the fund balance, and the current balance can be confirmed at a later time. Connors explained that the City's Developer Guide promotes the grant, and staff plan to present amended housing incentive options to the City Council in the near future. She clarified that the \$35,000 rehabilitation grant is a one-to-one matching grant. For the \$10,000 per unit incentive for housing creation, there is no matching requirement, but the cost to create a new unit typically exceeds a one-to-one match. Motion carried 6-0.

7. Proceedings for Public Hearing on the Issuance of Not to Exceed \$500,000 Sewer Revenue Capital Loan Notes (Interim Financing) State Revolving Loan Fund Program), Planning and Design Loan, Track Line Sanitary Sewer Reconstruction Project: Motion by Sprank to receive and file the documents and adopt Resolution No. 226-25 Taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a

\$500,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Seconded by Resnick. In response to a question about the types of projects and work planned under this item and the following three agenda items, Van Milligen stated that from 2025 to 2029, the City plans to invest \$131 million in wastewater system improvements and \$80 million in sanitary sewer pipe upgrades. City Council Members acknowledged that replacing and upgrading infrastructure is a responsibility of municipalities. Motion carried 6-0.

8. Proceedings for Public Hearing for the Issuance of Not to Exceed \$15,000,000 Sewer Revenue Capital Loan Notes (State Revolving Loan Fund Program) Old Mill Rd. Lift Station Project – Phase 2: Motion by Sprank to receive and file the documents and adopt Resolution No. 227-25 Taking additional action on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. Seconded by Wethal. City Council Members commented positively on the low interest rate. Motion carried 6-0.

9. Proceedings for Public Hearing for the Issuance of Not to Exceed \$3,600,000 Sewer Revenue Capital Loan Notes (Interim Financing) State Revolving Loan Fund Program, Planning and Design Loan, Old Mill Phase III Project – Catfish Creek Sanitary Interceptor Sewer System Middle Fork: Motion by Resnick to receive and file the documents and adopt Resolution No. 228-25 Taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$3,600,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Seconded by Wethal. Motion carried 6-0.

10. Proceedings for Public Hearing for the Issuance of Not to Exceed \$3,400,000 Sewer Revenue Capital Loan Notes (Interim Financing) State Revolving Loan Fund Program, Planning and Design Loan, Old Mill Phase IV Project – Catfish Creek Sewershed Improvement - South Fork: Motion by Wethal to receive and file the documents and adopt Resolution No. 229-25 Taking additional action with respect to a Sewer Revenue Loan and Disbursement Agreement and authorizing, approving and securing the payment of a \$3,400,000 Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement). Seconded by Resnick. Motion carried 6-0.

PUBLIC INPUT

Noah Riley, Owner of The Goose, 920 Main St., summarized that FEH Design, which purchased the adjacent property for renovation, expects his business to cover half of the cost of a fire protection wall required as part of the project. He expressed concern that, despite the project receiving City assistance, there had been no communication or guidance from the City regarding the impact on his business. Riley asked whether the City Council could provide any form of support via financial assistance, mediation, or other resources.

Brooklyn Williams, 250 W. 6th St. Apt. 501, spoke in support of The Goose.

Natalie Heck, 1005 Garfield Ave., Co-Owner of The Goose, stated her desire to see more foot traffic downtown and emphasized the importance of communication.

Breitbart stated that written input was received by Clark Schloz, 2925 Burlington St., regarding Action Item No. 7.

ACTION ITEMS

1. Proposed Ordinance Change to Title 7 Chapter 5 Article A Section 10 Related to Fireworks: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Wethal. City Council Members expressed frustration with the state mandate requiring municipalities to allow fireworks during specific timeframes on July 3, July 4, and

December 31, noting they regularly hear from residents who oppose them. Brumwell explained that if the City Council chooses not to amend the local ordinance, the City's current fireworks code would become unenforceable. In that case, enforcement would default to state law, and any citation revenue from fireworks set off outside permitted timeframes would go to the state rather than the City. Police Chief Jeremy Jensen explained that City staff recommended expanding the permitted timeframe for fireworks on July 3 and January 1 to reduce the volume of service calls to the Police Department during periods when commercial fireworks activity is typically high. Jensen clarified that permitting fireworks does not override other applicable laws, such as those related to child endangerment or reckless use. He stated that violations of permitted hours would be enforceable under the City's noise ordinance and that citations would be issued to the individual who ignited the fireworks. Jensen confirmed that the department has a communication plan prepared to inform the public of all changes once adopted by the City Council. Brumwell emphasized that the state is not requiring the City to amend its ordinance but noted that if the ordinance is not updated, it will be unenforceable. Van Milligen added that while the state does not require the City to extend hours beyond those mandated by law, the current recommendation does include additional permitted hours. City Council Members discussed whether adopting the ordinance could imply support for the state law and considered the implications of having an unenforceable local ordinance. Van Milligen outlined three options: not adopt the ordinance, adopt it as proposed, or amend it to align only with the state-mandated hours. Brumwell noted that the proposed ordinance would also limit the use of consumer fireworks to private property, either owned by the user or used with the property owner's permission, whereas the current code only restricts use in public parks. City Council Members expressed support for limiting fireworks to private property and indicated a preference for aligning with the state's permitted timeframes. When asked how to amend the motion to align with the state's permitted fireworks timeframes, Brumwell advised making a motion to amend the ordinance under consideration. Once amended, a motion could then be made to waive the three readings of the ordinance as amended. Motion by Roussell to amend the ordinance to allow consumer fireworks during the following dates and times: July 3 from 9 a.m. to 10 p.m., July 4 from 9 a.m. to 11 p.m., and December 31 from 9 a.m. through 11:59 p.m. Seconded by Wethal. Jensen clarified that the ordinance applies only to consumer fireworks, while professional displays, such as those conducted by the Dubuque Jaycees and the Dubuque Country Club, are permitted through a separate process. Motion carried 6-0.

City Council then proceeded with the motion to waive the three readings of the ordinance, as amended. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 23-25 Amending City Of Dubuque Code Of Ordinances Title 7 Police, Fire, And Public Safety, Chapter 5 Offenses, Article A Section 10 Projectiles, Slingshots, Knuckles Of Metal Or Other Material, Other Weapons, And Fireworks. Seconded by Wethal. Motion carried 6-0.

2. Fire Headquarters HVAC Replacement Project - Award Public Improvement Project: Motion by Sprank to receive and file the documents and adopt Resolution No. 230-25 Awarding Public Improvement Contract For The Fire Headquarters HVAC Replacement Project. Seconded by Roussell. Motion carried 6-0.

3. South Pointe Subdivision Park Plan for Approval: Motion by Roussell to receive and file the documents and approve the South Pointe subdivision park plan provided by Dubuque South Pointe, L.L.C. Seconded by Wethal. Motion carried 6-0.

4. Five Flags Civic Center Management Agreement Between the City of Dubuque and Global Spectrum, L.P. d/b/a OVG Approval: Motion by Resnick to receive and file the documents and approve the Five Flags Civic Center Management Agreement between the City of Dubuque and Global Spectrum, L.P. d/b/a OVG. Seconded by Sprank. Parks and Recreation Director Marie Ware made a presentation. OVG District Manager Jeremy Huelsing and Grand River Center General Manager Ryan Bonifas also spoke. In response to a question, Ware stated that staff will need to identify which updates

will have the greatest impact. Bonifas noted that OVG needs to assess the building in person to fully understand its needs, and Huelsing added that one of OVG's corporate executives will be visiting Dubuque in July to tour the facility. City Council Members expressed enthusiasm for potential updates to the facility and commended OVG's community involvement. Motion carried 6-0.

5. PFAS Litigation: Motion by Roussell to receive and file the documents on a settlement award resulting from PFAS Litigation against 3M. Seconded by Resnick. In response to a question, Water Department Director Chris Lester shared that the initial estimate for a well replacement was \$5 million. City Council Members thanked the City Attorney's Office for their work and expressed frustration that cities are left to shoulder the majority of PFAS mitigation costs, despite the issue being caused by private entities. Brumwell noted that while any funds received will help, they will not fully meet the City's mitigation needs. Staff continue to explore ways to maximize available funding. By participating in a class action lawsuit rather than a multi-district litigation, the City can access funds more quickly. Motion carried 6-0.

6. Amending Fiscal Year 2026 Water Rates under City of Dubuque Code of Ordinances: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Sprank. City Council shared it was good news to be able to reduce water rates. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 24-25 Establishing The City Of Dubuque Code Of Ordinances Title 13 Public Utilities Chapter 1 Water Use And Service, Article C Rates Section 13-1C-2 Fixing Water Rates For Fire Sprinkler Service and Ordinance No. 25-25 Establishing City Of Dubuque Code Of Ordinances Title 13 Public Utilities, Chapter 1 Water Use And Service, Article C Rates, Section 13-1C-1(A) Fixing Water Rates For Residential, Commercial, Industrial, And All Other Uses. Seconded by Sprank. Motion carried 6-0.

7. Request for City Council Ratification of Teamsters Local 120, Mixed, July 1, 2025, Collective Bargaining Agreement (CBA): Motion by Wethal to receive and file the documents and approve ratification of the City of Dubuque/Teamsters Local 120 Mixed (BU-0503 & BU-0229) Collective Bargaining Agreement to become effective July 1, 2025. Seconded by Roussell. Motion carried 6-0.

8. Ordinance Amendment: Civil Service Commission Membership: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Resnick. In response to a question, Breitfelder reviewed the commissioners' terms and confirmed that their responsibilities will remain unchanged as defined by state and city codes. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 26-25 Amending City Of Dubuque Code Of Ordinances Title 2 Boards And Commissions, Chapter 2 Civil Service Commission, Sections 2-2-5 Membership And 2-2-7 Terms For The Expansion Of The Commission Pursuant To State Law. Seconded by Resnick. Motion carried 6-0.

9. Ordinance Amendment: Mayor and City Council Compensation: Motion by Roussell to receive and file the documents and that the requirement that a proposed ordinance be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be passed be suspended. Seconded by Wethal. Motion carried 6-0.

Motion by Roussell for final consideration and passage of Ordinance No. 27-25 Amending City Of Dubuque Code Of Ordinances Title 1 Administration, Chapter 6 Mayor And City Council, Section 2 Compensation. Seconded by Wethal. Motion carried 6-0.

10. July/August 2025 City News Newsletter: Motion by Sprank to receive and file the documents. Seconded by Wethal. Motion carried 6-0.

11. Updated Handout - New Housing Creation: Motion by Resnick to receive and file the documents. Seconded by Sprank. Motion carried 6-0.

12. Work Session Request: Four Mounds Foundation: Motion by Resnick to receive and file the documents and schedule the work session for July 7, 2025, at 6:00 p.m. Seconded by Roussell. Motion carried 6-0.

13. Work Session Request: Dubuque Nature Everywhere: Motion by Resnick to receive and file the documents and schedule the work session for July 21, 2025, at 5:30 p.m. Seconded by Sprank. Motion carried 6-0.

14. Work Session Request: Precision Policing Center: Motion by Resnick to receive and file the documents and schedule the work session for September 8, 2025, at 6:00 p.m. to be held at the Dubuque Law Enforcement Center. Seconded by Roussell. Motion carried 6-0.

COUNCIL MEMBER REPORTS

Resnick reported on attending the Juneteenth celebration.

Sprank reported on attending two neighborhood association meetings and the Pride Festival.

Roussell reported on the 30th anniversary of Dubuque and All That Jazz and the Pride Festival.

Wethal reported on attending the Talent Dubuque welcome luncheon and the Juneteenth event.

Farber reported on Dubuque and All That Jazz and University of Dubuque's dance recital.

Cavanagh commented that there are many things to do in Dubuque based on what City Council has shared.

CLOSED SESSION

Motion by Roussell to convene in closed session at 9:58 p.m. to discuss Pending Litigation and Purchase or Sale of Real Estate – Chapter 21.5(1)(c),(j) Code of Iowa. Seconded by Resnick. Mayor Cavanagh stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Brumwell. Motion carried 6-0.

The City Council reconvened in open session at 10:40 p.m. stating that staff had been given proper direction.

ADJOURNMENT

There being no further business, Mayor Cavanagh declared the meeting adjourned at 10:40 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk



ARTS AND CULTURAL AFFAIRS COMMISSION MINUTES

DATE: Tuesday, May 27, 2025

TIME: 3:32 PM

LOCATION: Multicultural Family Center, 1157 Central Ave., Dubuque, IA 52001

Regular Meeting

Commissioners Present: David BARBA; Gail CHAVENELLE; Doug DONALD; Nicholas HALDER (chair); Aaron HEFEL; Shirley DAVIS-ORWOLL

Commissioners Absent:

Staff Present: Bonnie SPURLING (Arts & Cultural Affairs Manager); Mike WILLIAMS (Intern)

Public Present: None

HALDER called the meeting to order following staff assurance of Iowa Open Meeting compliance at 3:32 PM.

Roll Call & Review of Minutes

Commission skipped roll call due to familiarity of all commissioners and no public persons present.

BARBA motions to approve minutes from April 22, 2025, with revisions, seconded by DONALD. Vote: *Unanimously affirmed. Motion carries.*

Officer and Committee Appointments

Commission will wait to appoint roles until the July commission meeting when new commissioners have been appointed by City Council.

Status Reports from Staff

SPURLING reports for Office of Arts & Cultural Affairs;

Operating Support Grant is in the final review stage, commission will receive the recommendations of grant reviewers at next commission meeting.

Art on the River committee has met and began the planning of this years opening ceremony, hosted August 1st at the Grand River Center.

Updates From Master Plan Working Groups

None

Old Business – Proposed Arts & Culture Advisory Commission Ordinance Changes

Discussion took place regarding the commission's understanding of the newly proposed ordinance changes for the Arts & Culture Advisory Commission.

CHAVENELLE motions to approve, HEFEL seconds.

Vote: *Unanimously affirmed. Motion carries.*

Commission Strategic Plan Goals – Reporting and Discussion

None

New Business

None

Public Comment/Correspondence

None

Events and Engagement Reporting from Commissioners

DONALD advised of Fly-By-Night Productions, "The Glass Menagerie". Shows beginning June 6th at Five Flags Center.

DONALD also advises of recent Twain impersonation at Dubuque Area event.

CHAVENELLE advises of First Fridays occurring next Friday, June 6th.

HALDER advises of Footloose performances beginning June 20th at Grand Opera House

HEFEL advises of live music at the lift on Wednesday, May 28th.

Adjournment motioned by DAVIS-ORWOLL seconded by BARBA at 4:39 PM.

Next Regular Meeting: June 24, 2025, at 3:30 PM at the Multicultural Family Center

Respectfully submitted:

Bonnie Spurling

Arts & Cultural Affairs Manager, City of Dubuque

These minutes were passed and approved on _____ June 24, 2025

Witnessed By _____ *Nick Halder* (signature)

Nick Halder (printed)

Chair (officer position)

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: January 17, 2025
Time: 9:00 AM
Place of Meeting: City Hall – Conference Room B – 50 W 13th St.

Present: Commissioners Carla Heathcote, Dan White (virtual)

Commissioner Heathcote called the meeting to order at 9:00 a.m.

1. Approval of minutes from the January 8, 2025 meeting. Motion by White to approve the minutes as submitted. Seconded by Heathcote. Motion carried 2-0.
2. Re-Certify the list for the position of Police Officer. Motion by Heathcote to re-certify the list for the position of Police Officer as submitted. Seconded by White. Motion carried 2-0.
3. Re-Certify the list for the position of Firefighter/Paramedic/EMT. Motion by White to re-certify the list for the position of Firefighter/Paramedic/EMT as submitted. Seconded by Heathcote. Motion carried 2-0.
4. Adjournment. Motion by Heathcote to adjourn at 9:03 p.m. Seconded by White. Motion carried 2-0.

Submitted by Pamela McCarron, Permit Clerk

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: February 12, 2025
Time: 4:15 PM
Place of Meeting: Meeting was held virtually

Present: Commissioners Carla Heathcote, Dan White, Scott Crabill

Also present: City Clerk Adrienne Breitfelder, Attorney Kyle McCoy, Assistant City Attorney Jason Lehman, Aidan Carr, Police Captain Scott Baxter, Bureau Chief Josh Knepper, Chief Human Resources Officer Shelley Stickfort, Police Chief Jeremy Jensen, Police Investigator Kurt Rosenthal, Attorney Holly Corkery, Chris Gray (Telegraph Herald)

Commissioner White called the meeting to order at 4:18 p.m.

1. Approval of minutes from the January 17, 2025 meeting. Motion by Heathcote to approve the minutes as submitted. Seconded by Crabill. Motion carried 3-0.
2. Motion to set Briefing Deadline Regarding Appeal of Aidan Carr. Attorneys McCoy, Lehman, and Corkery presented recommendations regarding the briefing process, with McCoy suggesting a briefing on alternative discipline options besides termination, while Lehman and Corkery recommended a full briefing. After discussing the deadline and briefing content, White moved to set the briefing deadline for February 28, 2025, for the commission to receive a full briefing. Seconded by Heathcote. Crabill announced his intention to abstain from voting due to a conflict of interest, as he had previously served as a witness during Carr's hearing. Motion carried 2-0 with abstention from Crabill.
3. Action by Civil Service Commission to close the record in Appeal of Aidan Carr and set schedule for the Commission to vote on its Findings of Fact and Conclusions of Law. After discussion among Attorneys McCoy, Lehman, and Corkery and Commissioners White and Heathcote, a motion was made by Heathcote to set a date of March 3, 2025, to meet on the findings and full briefing documentation in the Appeal of Aidan Carr. Seconded by White. Crabill announced his intention to abstain from voting due to a conflict of interest, as he had previously served as a witness during Carr's hearing. Motion carried 2-0 with abstention from Crabill. Attorney McCoy asked if the commission would consider a motion to reinstate Carr with a suspension for time served to date. The commission declined.
4. Fire and Police Department Reports. Bureau Chief Josh Knepper provided information on promotional testing. Nothing to report from the Police Department.
5. Adjournment. Motion by Heathcote to adjourn at 5:06 p.m. Seconded by Crabill. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: March 3, 2025
Time: 4:15 PM
Place of Meeting: Meeting was held virtually

Present: Commissioners Carla Heathcote, Dan White,
Also present: City Clerk Adrienne Breitfelder, Attorney Kyle McCoy, Assistant City Attorney Jason Lehman, Chief Human Resources Officer Shelley Stickfort, Attorney Holly Corkery, Fire Chief Amy Scheller, Police Captain Jason Pace, Assistant Police Chief Joe Messerich

Commissioner White called the meeting to order at 4:16 p.m.

1. Closed Session pursuant to Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by Heathcote at 4:18 p.m. to enter closed session pursuant to Iowa Code section 21.5(1)(c). Seconded by White. Commissioner White stated for the record that the attorney the commission will consult with on the issues to be discussed in the closed session is Attorney Holly Corkery. Motion carried 2-0. The commission reconvened in open session at 5:12 p.m.
2. Instruct Legal Counsel to draft a formal written order. Motion made by Heathcote for Legal Counsel to draft a formal written order. Seconded by White. Motion carried 2-0.
3. Establish a meeting date to adopt written order. Motion by Heathcote to set the meeting date for March 20, 2025 at 5:30 p.m. Seconded by White. Motion carried 2-0.
4. Adjournment. Motion by Heathcote to adjourn at 5:16 p.m. Seconded by White. Motion carried 2-0.

Submitted by Pamela McCarron, Permit Clerk

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: March 12, 2025
Time: 4:15 PM
Place of Meeting: City Hall – Conference Room A, 50 W. 13th St.

Present: Commissioners Carla Heathcote (virtual), Dan White (virtual), Scott Crabill
Also present: Bureau Chief Josh Knepper, Police Captain Scott Baxter, Chief of Police Jeremy Jensen, Captain Larry Ewert

Commissioner White called the meeting to order at 4:19 p.m.

1. Approval of minutes from the February 12 and March 3, 2025 meetings. Motion by White to approve the minutes as submitted. Seconded by Heathcote. Motion carried. 3-0.
 2. Fire and Police Department Reports. Bureau Chief Josh Knepper provided information on new hires/staffing numbers and recent promotional testing. Captain Scott Baxter spoke on police officer testing.
 3. Certify the list for the position of Police Officer. Motion by Heathcote to certify the list for the position of Police Officer. Seconded by White. Motion carried 3-0
 4. Certify the list for the positions of Fire Equipment Operator, Fire Lieutenant, Fire Captain, EMS Supervisor, Assistant Fire Marshal, Division/Bureau Chief positions. Motion by White to certify the list for the positions of Fire Equipment Operator, Fire Lieutenant, Fire Captain, EMS Supervisor, Assistant Fire Marshal, Division/Bureau Chief positions. Seconded by Heathcote. Motion carried 3-0.
- ** Commissioner Heathcote inquired about Senate file 2325. Chief of Police Jeremy Jensen explained that this is referencing citizen review boards, not the civil service commission as an appointed position.
5. Adjournment. Motion by White to adjourn at 4:34 p.m. Seconded by Heathcote. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: March 20, 2025
Time: 5:30 PM
Place of Meeting: City Hall – Conference Room A, 50 W. 13th St.

Present: Commissioners Carla Heathcote, Dan White, Scott Crabill

Also present: Aidan Carr, Attorney Holly Corkery (virtual), Attorney Kyle McCoy (virtual), Chief of Police Jeremy Jensen (virtual), Assistant Police Chief Joe Messerich (virtual), City Clerk Adrienne Breitfelder, Chief Human Resources Officer Shelley Stickfort (virtual), various police officers and members of the public.

Commissioner Heathcote called the meeting to order at 5:30 p.m.

1. Decision regarding Carr Civil Service Appeal and Adopt the Written Order. Motion by White to adopt the written order as submitted. Seconded by Heathcote. Motion carried. 2-0 with abstention by Crabill.
2. Adjournment: Motion by White to adjourn at 5:32 p.m. Seconded by Heathcote. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk

MINUTES

Government Body: CITY OF DUBUQUE CIVIL SERVICE COMMISSION
Date: April 9, 2025
Time: 4:15 PM
Place of Meeting: City Hall – Conference Room A – 50 W 13th St.

Present: Commissioners Carla Heathcote (virtual), Dan White, Scott Crabill
Also present: Police Captain Scott Baxter (virtual), Bureau Chief Josh Knepper

Commissioner Heathcote called the meeting to order at 4:19 p.m.

1. Approval of minutes from the March 20, 2025 meetings. Motion by Crabill to approve the minutes as submitted. Seconded by Heathcote. Motion carried 3-0.
2. Police and Fire Department Reports. Bureau Chief Josh Knepper provided information on year-to-date service calls and staffing numbers. Police Captain Scott Baxter spoke on current staffing numbers.
3. Request to schedule and examination for the position of Police Officer. Motion by Crabill to set the examination date for May 31, 2025 as recommended by Chief of Police Jeremy Jensen. Seconded by Heathcote. Motion carried 3-0. Commissioner White to proctor with Heathcote as backup.
4. Adjournment. Motion by Crabill to adjourn at 4:26 p.m. Seconded by Heathcote. Motion carried 3-0.

Submitted by Pamela McCarron, Permit Clerk

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(APPROVED)**

DATE: Wednesday, May 21, 2025
TIME: 5:30 p.m.
PLACE: Housing and Community Development Department.
350 West 6th Street, Conference Room 250; Dubuque, IA 52001

Chairperson Julie Woodyard called the meeting to order at 5:30 p.m. following staff assurance of compliance with Iowa Open Meeting Law.

Commissioners Present: Dean Boles, Michelle Hinke, Renee Kehoe and Julie Woodyard

Commissioners Absent: Gabriel Mozena (excused absence), Talma Brown (excused absence), and Dale Campbell (excused absence)

Staff Present: Mary Bridget Corken-Deutsch and Stacey Weeber

Public Present: None

Certification of Minutes – April 16, 2025

Commissioner Boles motioned to approve the Minutes for the April 16, 2025, Community Development Advisory Commission Meeting. Commissioner Hinke seconded. Motion carried 4-0.

Correspondence/Public Input

There was no public input.

Old Business

a. Homeowner Rehab Program and Accessibility Program Loan Terms follow up

Corken-Deutsch presented a power point presentation on the Community Development Programs. The items discussed were Homeowner Rehab & Accessibility Program, Loan Term Follow-Up, and Supporting safe, affordable housing for residents. The commission was pleased with the presentation and complimented it.

b. Board and Commission Successes and Initiatives

Corken-Deutsch provided a document from CDAC's Board and Commission Successes/Initiatives that was submitted to City Council Goal Setting Session.

New Business

a) Hold Public Hearing for Amended FY25 Amended Citizen Participation Plan

Corken-Deutsch provided a memo requesting the Community Development Advisory Commission hold a public hearing on May 21, 2025, at 5:30pm for the FY25 Amended Citizen Participation Plan for the use of Community Development Block Grant funds. Motion by Commissioner Hinke to open the public hearing for FY25 Amended Citizen Participation Plan. Seconded by Commissioner Boles. Motion carried 4-0.

Motion by Commissioner Kehoe to close the public hearing for FY25 Amended Citizen Participation Plan. Seconded by Commissioner Hinke. Motion carried 4-0.

Motion by Commissioner Kehoe to approve the public hearing for FY25 Amended Citizen Participation Plan and recommend City Council adopt the FY25 Amended Citizen Participation Plan. Seconded by Commissioner Hinke. Motion carried 4-0.

b) FY25 Annual Action Plan Non-Substantial Amendment #3

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(APPROVED)**

Corken-Deutsch provided a memo on the FY2025 Annual Action Plan Non-Substantial Amendment #3 is being amended to reflect the reallocated funding of \$26,000 from the Revolving Application Fund to the ZTM Sober Living. The total allocation for ZTM Sober Living in our FY2025 Annual Action Plan Non-Substantial Amendment #3 is \$26,000. Motion by Commissioner Kehoe to approve the FY25 Annual Action Plan Non-Substantial Amendment #3 Non-Substantial Amendment. Seconded by Commissioner Boles. Motion carried 4-0.

c) Scheduling CDAC Upcoming Meetings; Review FY26 Meeting Schedule

Corken-Deutsch provided a memo for FY26 CDAC meeting schedule. Motion by Commissioner Hinke to approve FY26 Meeting Schedule as presented. Seconded by Commissioner Kehoe. Motion carried 4-0.

Reports

b. Housing Commission

No reports were available. Kehoe said the next meeting is in June.

c. Resilient Community Advisory Commission

The meeting minutes were included in the packet for reference

d. Equity and Human Rights Commission

No reports were available.

Information Sharing

a) FY26 Annual Action Plan Actual Allocation

Corken-Deutsch provided a letter from HUD to Mayor Cavanagh announcing this jurisdiction will receive \$1,037,080.00 for Community Development Block Grant funds.

b.) FY26 Purchase of Service Timeline

Corken-Deutsch provided an updated timeline for the FY26 Purchase of Service applications, reviewers, scoring and recommendations for funding.

c.) CDBG Consolidated Plan Goals and Priorities Info Sheet

Corken-Deutsch provided an information sheet in the packet for 2026-2030 Consolidated Plan Goals and Priorities. The commission applauded Corken-Deutsch on the plan.

Adjournment

There being no further business to come before the Commission, Commissioner Boles moved to adjourn the meeting. Commissioner Hinke seconded. Motion passed by voice vote. Meeting adjourned at 6:42 p.m.

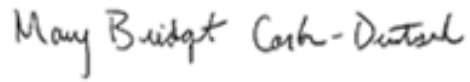
Minutes taken by:



Stacey Weeber
Housing Financial Specialist

**MINUTES
COMMUNITY DEVELOPMENT ADVISORY COMMISSION
(APPROVED)**

Respectfully Submitted:

A handwritten signature in dark ink, reading "Mary Bridget Corken-Deutsch". The script is cursive and fluid, with the first name "Mary" starting with a large capital 'M' and the last name "Deutsch" ending with a prominent flourish.

Mary Bridget Corken-Deutsch
Community Development Specialist

**MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION**

5:30 p.m.

Thursday, May 15, 2025

City Council Chambers, Historic Federal Building

Commissioners Present: Chairperson Janice Esser; Commissioners, Bill Doyle, Tim Gau, Heidi Pettitt, Rick Stuter, Chad Witthoeft, Adam Schwendinger

Commissioners Excused: Christina Monk, Heidi Pettitt

Commissioners Unexcused: none

Staff Members Present: Wally Wernimont and Chris Happ Olson

CALL TO ORDER: Meeting called to order by Chairperson Janice Esser at 5:32 p.m.

MINUTES: Staff Member Happ Olson noted that Commissioner Witthoeft recognized that wording was transposed on two motions for 1005 Main Street. The correction was made available via email on May 14, interchanging the words “carried” and “denied” on the motions for 1005 Main Street near the bottom of page 4.

Motion by Witthoeft, seconded by Schwendinger, to approve the minutes of April 17, 2025 meeting as amended. Motion carried by the following vote: Aye – Janice Esser, Bill Doyle, Tim Gau, Rick Stuter, Chad Witthoeft, Adam Schwendinger. Nay – none.

ACTION ITEMS:

REVIEW FOR 20TH CENTURY NEIGHBORHOODS SURVEYS

Commissioner Bill Doyle recused himself from the meeting and took the podium to present for Heritage Works. Doyle noted he was a contractor for the City of Dubuque and presented the 95% completion draft reports on two surveys undertaken for Voelker Highlands and Deereville Neighborhoods.

Doyle noted the drafts include historic contexts and a breakdown of resources, narrative description, and typology. He reviewed the history of the neighborhoods and their building types. He noted that this work could be used to develop a National Register Historic District nomination in the future. He discussed the reasoning for the survey area and things specific to post-war housing, including the Federal Housing Administration plans and restrictions. He noted how both neighborhoods had a variety of housing from the time period.

The Commission had questions and discussion for the consultant.

Staff Member Happ Olson noted that the role of the Commission in this case is to review, provide comment, direction or corrections and eventually recommend approval of the surveys to the City Council.

Motion by Schwendinger, seconded by Gau, to recommend approval and adoption of the surveys to City Council, with final edits to be made by the consultant. Motion carried by the following vote: Aye – Janice Esser, Tim Gau, Rick Stuter, Chad Witthoeft, Adam Schwendinger. Nay – none. Abstain – Doyle.

DEMOLITION REQUEST

Applicant: Joe Ungs
Owner: Corridor Dubuque LLC
Address: 1527-33 Central Avenue
Project: Rear section demolition as part of a Historic Tax Credit project
District: Washington Neighborhood Conservation District

Commissioner Bill Doyle recused himself due to working on the project and left the chambers. Staff Member Happ Olson presented the staff report on the nature of the project, demolishing the one-story rear addition on the contributing property, and providing information with which to make a determination of economic non-viability, if need be. Happ Olson showed visual imagery, maps and information about the request. She noted the owner is working to utilize state and federal historic tax credits and local funding from the City of Dubuque in order to make the project financially feasible. She explained that in most cases, the City would defer review to the State Historic Preservation Office (SHPO), because their review is more intensive and stringent than the Commissions, but because of the timing for installation of a green alley behind the building, the owner is bringing this forth at this time. He also supplied information on economic non-viability of the addition due to the fact that he didn't want to return at another meeting, due to timing. Happ Olson described the Commission's role is limited to demolition only, because of the project's location within the Conservation District, and that she is deferring to the SHPO for review of the project plans.

Commissioner Chad Witthoeft referred to the fact that a similar case for removing the same addition on this structure came before the Commission in 2017, prior to the ownership of the current owner. Happ Olson confirmed that it was approved and that the approval was good for one year, and that in that case, there was not a full rehabilitation proposed.

Joe Ungs, 2305 Simpson Street, noted the poor condition of the rear addition and added concerns that the excavation adjacent the foundation to the building, for the upcoming green alley, would further undermine the addition. He made a case that economically it did not make sense to attempt to save the structure, and instead was focusing on rehabilitating the entire building.

Josh Jansen, 11368 Rock Grove Court, spoke on behalf of the owner as a contractor for Restoration and Renovation Services. He noted the addition is severely out of plumb and referred to photos of the addition. He agreed with comments by Happ Olson that the building had been repointed many times and that work had further damaged the brick. He stated it would be too soft to salvage and that the structural condition would require rebuilding.

The Commission discussed the case and talked about historical and financial evidence for the project.

Motion by Schwendinger, seconded by Gau, to approve the application as submitted due to the fact that the addition did not appear to have historical or architectural significance. Motion carried by the following vote: Aye – Janice Esser, Tim Gau, Rick Stuter, Chad Witthoeft, Adam Schwendinger. Nay – none. Abstain – Doyle.

ITEMS FROM PUBLIC: None

ITEMS FROM COMMISSION: None

ITEMS FROM STAFF:

- Goal Setting, as part of the Fiscal Year 2027 Budget Process for the City of Dubuque
Staff Member Wally Wernimont introduced the Goal Setting documents and process. Items discussed and agreed upon were:
 - Support of the Historic Tax Credits (state and federal funding to projects)
 - Support of the Historic Preservation Fund (federal, but also funds state and local communities as part of the Certified Local Government program)
 - Support of City historic preservation funding
 - For the public, through forgivable loan programs
 - For the City, to use as a match to leverage private, state or federal dollars

The Commission reviewed the workplan. By consensus, they instructed staff to utilize these items and the workplan to complete the process.
- Historic Preservation Awards report
Staff Member Happ Olson described the award ceremony and Architecture Days.
- Training Opportunities
Staff reviewed upcoming training opportunities and encouraged Commissioners to take advantage of them. Commissioner Witthoeft noted he was unable to make the Preserve Iowa Summit and Happ Olson noted she would cancel the reservation.
- Election of Officers (anticipation for July 2025)
Happ Olson reviewed the memo and reminded the Commission that anyone is allowed to serve in any position. Elections will take place on the next meeting following July 1st.
- June Meeting Update (scheduling)
Staff explained that the June meeting will take place on Tuesday, June 17 in order to allow for the City holiday of Juneteenth which conflicts with the regularly scheduled HPC meeting on the third Thursday of that month.

Commissioner Schwendinger asked a question about the possibility of regulation around painting and murals. Staff discussed that we currently don't have any regulation around painting, although there are times when the Commission weighs in on color (when dealing with additions or replacement materials) and whether an element needs to be painted. There was a brief discussion of challenges and staff showed a number of examples of different types of painting, on different materials and historic and non-historic surfaces. Particularly historic masonry is the biggest concern for painting, due to its damaging and camouflaging nature. This is something that can be explored through the update of the Unified Development Code.

ADJOURNMENT: Motion by Schwendinger, seconded by Doyle to adjourn the May 15, 2025 Historic Preservation Commission meeting. Motion carried by the following vote: Aye – Janice Esser, Bill Doyle, Tim Gau, Rick Stuter, Chad Witthoeft, Adam Schwendinger. Nay – none.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,



Wally Wernimont, Planning Services Director

June 17, 2025

Adopted

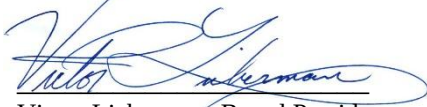
*Carnegie-Stout Public Library
Library Board of Trustees Update
From the Meeting May 22, 2025*

Present: Victor Lieberman, President; A. Alanda Gregory, Vice President; Andy Bland, Secretary; and Trustees, Diann Guns (virtual), Christy Monk, and Pam Mullin

- The Board approved library expenditures.
- The library partnered with the Julien Dubuque International Film Festival again this year. Over 180 vouchers were given to library card holders to be redeemed for one free screening.
- The library partnered with Iowa State Extension program to act as a pick-up location for their sweet potato plant give-a-way. Hundreds of sweet potato plants were picked up at the library.
- The library is now offering faxing services for free, due to subscribing to a new online faxing service. The public has received the free faxing service very well.
- The library is excited for this year's Summer Reading Program. This year's theme is "Level Up" at your library. Included in the robust array of programming, four large-crowd events are scheduled at the Dubuque Arboretum and Botanical Gardens. The Adult reading program has a lot of great prizes and incentives for readers this summer, including a grand prize offering of a certificate for redemption for a Ropes Course package at Four Mounds.
- The library hosted students from the Loras College class titled, "The Working Poor", which featured a tour of the library and a discussion with students sharing services the library provides to houseless members of the community.

Statistical Highlights	April Count
Total Checkouts	39,042
Total Visitors	19,761
Total Program Attendance	2,875
Total Computer/Wi-Fi Use	13,027

Library Board of Trustees



Victor Lieberman, Board President
Alanda Gregory, Vice-President
Andy Bland, Board Secretary
Greg Gorton
Diann Guns
Christy Monk
Pam Mullin



Nick Rossman, Library Director

**PARK AND RECREATION SPECIAL COMMISSION
MEETING**

Wednesday, May 21, 2025

**Comiskey Park Building, 255 E 24th Street,
Dubuque, Iowa 52001**

PRESENT: Jennifer Tigges (*virtual*), Lori Ollendick (*virtual*), Jessica Ochoa (*virtual*), Ron Axtell, Jason Henkel

ABSENT: Josh Jorgenson, and Robin Kennicker

STAFF PRESENT: Steve Fehsal, Dan Kroger, Angie Metcalf, and Marie Ware (*virtual*)

CALL TO ORDER: Tigges called meeting to order at 4:34pm.

MINUTES APPROVED; VOTE:

It was moved by Axtell, seconded by Ochoa, to approve the minutes of the April 7th, 2025, meeting. Unanimous.

RUSTIC POINT PARK CONCEPT PLAN REVIEW AND RECOMMENDATION:

Axtell made a motion to recommend Rustic Point Park concept plan. Henkel Seconded. Unanimous.

ADJOURNMENT:

It was moved by Ochoa, seconded by Ollendick, to adjourn the meeting 4:57 p.m. Unanimous.

CITY OF DUBUQUE - COMMISSION MEETING MINUTES

GOVERNMENTAL BODY: Resilient Community Advisory Commission (RCAC)

DATE: 04/23/2025

TIME: 5:00 pm

LOCATION: Jule Operations and Training Center (JOTC) Circle Conference Room, 949 Kerper Blvd.

MEMBERS PRESENT: Lalith Jayawickrama, Robin Kennicker, Rachel Schmidt Boeke, Jake Kohlhaas, Sandra Evans, Nolan Bielinski

MEMBERS ABSENT: Dave McDermott (excused)

STAFF PRESENT: Gina Bell and Michelle Kim

Kohlhaas called the meeting to order at 5:10 pm

TEST AGENDA

MINUTES APPROVAL:

- Motion to approve March meeting minutes. Motion to approve carried. 6 yays, 0 nays

PUBLIC COMMENT: NA

New Business:

1. UW Platteville – Solar Parking Report
 - a. UW engineering students gave a presentation for their senior engineering course about their solar roof design on the Iowa street parking ramp
2. Update on compost – Jake Jansen, Public Works -- Food scrap recycling
 - a. Program currently has 672 participants – 21% increase in participants at the end of fiscal year 2024.
 - b. Survey was sent to residents that aimed to answer: “How to grow the participation rate?”.
 - c. Resounding response that people compost because “it’s better for the environment” and “it is the right thing to do”
 - d. Rebrand to food scraps and yard waste! They can now accept meat and dairy from residential bins!
3. Growing Sustainable Communities Conference Recap
 - a. 305 people attending, 21 states represented, 76% people rated their return on time/financial investment as good or very good

- b. People asked for actionable steps
- c. Travel Dubuque's calculated economic impact on the local community was \$126,000 in restaurants/hotels/etc

4. Goals and Priorities worksheet

- a. Success for 2024-25 fiscal year: Listening to city departments as well as getting feedback from different groups in the community, GHG inventory and accessibility, Sustainable Dubuque grants, Urban Ag guide, a rep from the commission served on the YCAF proposal review committee.
- b. Long term concerns and goals: Tree canopy in Dubuque, alternative transportation, concerns about tariffs – sustainable local economy (local food, secondhand goods, etc), looking into leased land owned by the city

Old Business:

- Workplan and Subcommittees
- YCAF update from Michelle
 - a. If all proposed projects are funded, we would be at \$69,559 allocated, which leaves us \$15,000 left to be spent down
- Officer roles for RCAC – annually choose chairperson and appoint secretary

Commissioner Reports: How Did I Show Up?

- Rachel: The missions repair shop is opening this Saturday @ the Missions store 2. Open Wednesdays and Saturdays 10-2p.
- Robin: Debate about allowing dogs at Eagle Point Park, survey went out to residents about whether they wanted to allow dogs at Eagle Point Park. Recommendation was made that dogs are still not allowed.

Important Dates

- Tree plantings
 - 4/26 – Arbor Day
 - 4/28 – Fire station 2
 - Community Orchard on Hill St.
- Plant Swap
 - Dimension brewing noon-2

Next meeting date: The next commission meeting will occur on June 5, 2025, at 5pm at the Jule Operations and Training Center (JOTC) in the Circle Conference Room, 949 Kerper Blvd

ADJOURNMENT: The Commission adjourned at 6:58 pm.

Minutes approved by:  _____

Jacob Kohlhaas, Commission Chair

Prepared by:  _____

Michelle Kim, Climate Action Coordinator

**MINUTES
ZONING ADVISORY COMMISSION
REGULAR SESSION**

6:00 p.m.

Wednesday, June 4, 2025

City Council Chambers, Historic Federal Building

Commissioners Present: Vice Chairperson Rich Russell; Commission Members Troy Froistad, Carrie Lohrmann, Pat Norton, and Teri Zuccaro

Commissioners Excused: Martha Christ, Matthew Mulligan

Commissioners Unexcused: None.

Staff Members Present: Shena Moon, Travis Schrobilgen, and Jason Duba

CALL TO ORDER: The meeting was called to order by Vice Chairperson Russell at 6:00 p.m.

MINUTES: Commissioner Lohrmann requested two amendments to the minutes from the May 7, 2025 meeting.

Motion by Lohrmann, seconded by Norton, to approve the minutes of the May 7, 2025 meeting with the noted amendments. Motion carried by the following vote: Aye – Froistad, Lohrmann, Norton, and Russell; Nay – none; Abstain – Zuccaro.

Commissioner Norton recused himself for the next item.

ACTION ITEM/FINAL PLAT: Application of Oakwood Investments, Mary Summers to approve the Final Plat of 65 Meadow Lane.

Terry Koelker, Buesing & Associates, 1212 Locust Street, spoke on behalf of the property owners, Carl & Mary Summers. He stated they are seeking to replat three lots to relocate two existing accessory structures onto one lot, 65 Meadow Lane.

Vice Chairperson Russell asked if the properties are under common ownership, and Mr. Koelker replied yes.

Staff Member Moon detailed the staff report, noting the submitted Final Plat of Summers Place subdivides three properties at the end of Meadow Lane, which are under common ownership. She explained that the Zoning Board of Adjustment recently approved the Special Exception to allow more than 1,000 square feet of detached accessory structures on one lot. She noted the three properties affected by the plat are otherwise compliant

with the zoning district bulk regulations. She explained that 49 Meadow Lane will have shared access to its driveway across the driveway for 65 Meadow Lane.

Chairperson Russell asked whether the newly created lot at 65 Meadow Lane would meet the maximum lot coverage requirement, and Staff Member Moon replied yes.

Motion by Lohrmann, seconded by Zuccaro, to approve the Final Plat of 65 Meadow Lane as submitted. Motion carried by the following vote: Aye – Froistad, Lohrmann, Zuccaro, and Russell; Nay – none.

Commissioner Norton returned to the meeting.

PUBLIC HEARING/REZONING: Application of Josh Ramler, Ramler Construction to rezone portion of property from AG Agriculture to R-1 Single Family Residential zoning district.

Josh Ramler, 2019 Creekwood Drive, spoke on behalf of the project. He stated they are seeking to rezone a portion of the eight-acre property to R-1 to allow the construction of a single-family residence.

There was no public input.

Staff Member Moon detailed the staff report. She stated the request is to rezone a portion of the lot at the west end of June Drive to allow for an access driveway with turnaround, and a single-family residence. She explained that the AG Agriculture district allows single-family homes only if they are accessory to at least 10 acres of active agriculture land, so a rezoning is needed to allow a single-family residence on this property. She noted that this request does not involve any subdivision of property. She said that the project was reviewed by the Development Review Team (DRT) to review access, stormwater, and fire requirements. She explained that the Zoning Board of Adjustment approved a Special Exception for the residence to be 270' from the front property line where 50' maximum is permitted. She noted that the rest of the property will remain AG. She said a neighbor had written an email expressing their support for the rezoning.

Commissioner Lohrmann asked why just a portion of the lot was being rezoned. Staff Member Moon explained that's the property owner has requested a rezoning for only a portion of the property and that zoning districts are not required to align with parcel boundaries, and properties can have multiple zoning districts.

Vice Chairperson Russell noted a letter of support that had been received.

Motion by Norton, seconded by Zuccaro, to recommend approval of the rezoning as submitted. Motion carried by the following vote: Aye – Froistad, Lohrmann, Norton, Zuccaro, and Russell; Nay – none.

PUBLIC HEARING/REZONING: Application of Ian Stormont to rezone property located at 1395 Washington Street from C-4 Downtown Commercial to C-1 Neighborhood Commercial zoning district.

Mike Kelly, 1398 Elm Street, spoke on behalf of the applicant, reading a statement from Ian Stormont, the property owner. He stated the property suffers unique disadvantage, the owner is unable to make reasonable use of property, that granting the rezoning will not confer any special privilege, and doing so will not adversely affect other property in the area. He stated that 1395/1397 Washington are only commercial storefronts on the block, which has low foot traffic, and 1397 took a long time to rent and had to be leased at a low rate. He stated that 1395 was listed as commercial, but the property owner could not find a tenant interested in the space. He noted that the proposed railroad overpass on 14th Street could shut the street down. He said the first floor residential unit is set up for a handicapped or elderly tenant, and this type of unit is rare.

There was no public input.

Staff Member Schrobilgen detailed the staff report. He noted that this is one of the only a few commercial storefronts in the area and that it has been zoned C-4 since 1975. He stated that the development in this area is mostly dense single-family residences. He pointed to other corner stores and that development pattern throughout Dubuque. He explained that this is a downzoning from C-4 to C-1 and the change would allow residential use on the first floor. He said because the uses in the C-1 district are less intense than those in the C-4 zoning district, staff did not expect the neighborhood to be impacted. He noted that no public input was received.

The Commissioners did not have any questions or comments.

Motion by Norton, seconded by Zuccaro, to recommend approval of the rezoning as submitted. Motion carried by the following vote: Aye – Froistad, Lohrmann, Norton, Zuccaro, and Russell; Nay – none.

PUBLIC HEARING/TEXT AMENDMENT: Application of the City of Dubuque to amend the Unified Development Code to include a definition for Restaurant, Carry-Out and modify the definition of Restaurant, Drive-In/Carry-Out and to allow for Restaurant, Carry-Out (not including drive-in) as a Permitted Use in the C-2 Neighborhood Shopping Center, C-4 Downtown Commercial, and CR Commercial Recreation zoning districts and as a Conditional Use in the C-1 Neighborhood Commercial zoning district.

Staff Member Duba spoke on behalf of the City of Dubuque, the applicant. He explained the recent request by a business owner to operate a carryout restaurant on the 1400 block of Central Avenue, which would require a Conditional Use Permit. He said that the Planning Services Department has received similar requests and decided that it could be helpful to separate the Carryout Restaurant use from the Drive-In Restaurant use in the code. He explained that the two uses have different characteristics that mean that carryout restaurants are typically less intense and require less space than drive-in

restaurants, allowing them to be appropriate as a principal permitted use for a wider set of zoning districts.

Commissioner Norton asked how a carryout restaurant differs from a convenience store. Staff Member Duba responded that a carryout restaurant serves food that is prepared on site, rather than just prepackaged food prepared or processed elsewhere.

Motion by Lohrmann, seconded by Froistad, to recommend approval of the text amendment as submitted. Motion carried by the following vote: Aye – Froistad, Lohrmann, Norton, Zuccaro, and Russell; Nay – none.

ITEMS FROM PUBLIC: Trijuana Robinson, the business owner seeking to start the carryout restaurant, thanked the Commission for advancing the text amendment. She noted she is working with the Health Department to get a restaurant license.

ITEMS FROM COMMISSION: None.

ITEMS FROM STAFF: None.

ADJOURNMENT: Motion by Norton, seconded by Russell to adjourn the June 4, 2025 Commission meeting. Motion carried by the following vote: Aye – Froistad, Lohrmann, Norton, Zuccaro, and Russell; Nay – none.

The meeting adjourned at 6:31 p.m.

Respectfully submitted,



Shena Moon, Associate Planner

July 2, 2025

Adopted

**MINUTES
CITY OF DUBUQUE ZONING BOARD OF ADJUSTMENT
REGULAR SESSION**

5:30 p.m.

Thursday, May 22, 2025

City Council Chambers, Historic Federal Building

Board Members Present: Chairperson Jonathan McCoy, Board Members Keith Ahlvin, Gwen Kosel, Rena Stierman, and Matt Mauss.

Board Members Excused: None

Board Members Unexcused: None

Staff Members Present: Shena Moon, Travis Schrobilgen, and Matt O'Brien

CALL TO ORDER: The meeting was called to order by Chairperson McCoy at 5:30 p.m.

MINUTES: Motion by Mauss, seconded by Ahlvin, to approve the minutes of the April 24, 2025 Zoning Board of Adjustment meeting as submitted. Motion carried by the following vote: Aye – Ahlvin, Kosel, Mauss, Stierman, and McCoy; Nay – None.

DOCKET – 14-25: Application of Mary Summers, Oakwood Investments, 65 Meadow Lane, to allow a total of 2,640 square feet of accessory structures where 1,000 square feet maximum is permitted in an R-1 Single Family zoning district.

Terry Koelker, from Buesing and Associates at 1212 Locust Street, spoke in favor of the request for the applicant. Koelker explained that the applicant has three (3) separate lots and is seeking to reconfigure the boundary lines between lots. The proposed subdivision would allow Lot 3 to retain the existing single-family residence and acquire two existing accessory structures located on the two adjacent lots. Lot 1 and Lot 2 will each retain an existing single-family residence.

There was no public input.

Staff Member Moon detailed the staff report noting that the subdivision plat would reconfigure three existing lots into three new lots. She stated the applicant is seeking to reallocate two existing accessory structures on the adjacent lots to the property at 65 Meadow Lane. She stated that all lots will continue to have adequate access from Meadow Lane.

The Board sought clarification regarding the parking requirements for the three lots. Mr. Koelker stated off-street parking exists for all proposed lots. Staff Member Moon stated that two (2) off-street parking spaces are required by code and that each proposed lot would meet this requirement. She also clarified that staff have reviewed the proposed lots for compliance with the R-1 zoning district bulk regulations which include requirements for setbacks and lot coverage, and that all proposed lots would be compliant with those regulations. Board Member Ahlvin suggests there should be a condition for no commercial activity in the garages. Mr. Koelker stated this was previously discussed and approved by the property owner.

Motion by Ahlvin, seconded by Kosel, to approve the request with the following condition.

1. That no commercial activity shall be allowed in the detached accessory structures.

Motion carried by the following vote: Aye – Ahlvin, Kosel, Mauss, Stierman, and McCoy; Nay – None.

DOCKET – 15-25: Application of Josh Ramler, Ramler Construction, June Drive, to allow a single-family residence 270 feet from the front property line where a maximum of 50' is allowed in an R-1 Single-Family Residential zoning district.

Josh Ramler, 2019 Creekwood Drive, spoke in favor of the request. He explained that he is building a single-family residence on the subject property for his clients.

There was no public input.

Staff Member Schrobilgen detailed the staff report noting that the applicant is building a single-family residence in the center of a very large lot at the west terminus of June Drive. He stated that a formal site plan is not required but the Development Review Team did a courtesy review to address snowplowing, fire access, and stormwater management for the property. He said that given the location of the home and existing surrounding development, that impact on or to the nearest neighbors is not anticipated. Staff provided the Board with two letters of support and one letter inquiring where the house would be located on the lot. Staff also noted that a rezoning of at least a part of the property was required and that any Board approval would be contingent on approval to rezone the property.

Chairperson McCoy asked for clarification regarding how an emergency response vehicle would access the property. Staff Member Schrobilgen stated that the project must meet all applicable city codes regarding development including building code, stormwater management, emergency access, and fire safety. Board Member Mauss stated that there is a property nearby within the city that is similar in size and layout and that he had no concerns with the request. Staff Member Moon shared a vicinity map showing which surrounding properties are within and outside city limits.

Motion by McCoy, seconded by Mauss, to approve the request with the following condition:

1. That the property owner shall obtain approval from all appropriate city departments regarding the emergency apparatus access requirements, fire safety requirements, and utility connection requirements.

Motion carried by the following vote: Aye – Ahlvin, Kosel, Mauss, Stierman, and McCoy; Nay – None.

DOCKET – 16-25: Application of Jordan Rettenmaier, 385 Saunders Street, to allow a total of 1,940 square feet of accessory structures where 1,000 square feet maximum is permitted in an R-1 Single Family zoning district.

Jordan Rettenmaier, at 385 Saunders Street, spoke in favor of his request. He was joined by Kevin Oberbroeckling from CK Construction at 7869 Commerce Park. Mr. Rettenmaier stated that Mr. Oberbroeckling would be constructing the shed if approved by the Board. Mr. Rettenmaier stated that the storage shed will be used for personal use. He also stated that he believes some neighbors may have misunderstood the public notice and think that a 1,940 sq. ft. storage shed is requested, instead of understanding that this would be the total of accessory structures on the subject property, both existing and proposed.

There was no public input.

Staff Member O'Brien detailed the staff report noting that the applicant proposes to build a 280 sq. ft. storage shed in the center of the 65,000 sq. ft. lot behind the primary residence. The property currently contains other accessory structures including two detached garages and a freestanding solar array. Staff provided the Board one (1) letter of opposition, one (1) letter of general inquiry, three (3) letters of support, and photos and a description of the request from the applicant.

Chairperson McCoy reiterated that the new storage shed will be built on an existing slab. Board Member Stierman suggested the Board consider a condition that no commercial use be allowed in the shed.

Motion by Mauss, seconded by Kosel, to approve the request with the following condition:

1. That no commercial activity shall be allowed in the detached accessory structure.

Motion carried by the following vote: Aye – Ahlvin, Kosel, Mauss, Stierman, and McCoy; Nay – None.

DOCKET – 17-25: Chairperson McCoy explained that this application was withdrawn by the applicant and therefore the Board would not be discussing this docket item.

ITEMS FROM PUBLIC: None.

ITEMS FROM BOARD: None.

ITEMS FROM STAFF:

- Next Meeting Date: June 26, 2025

Chairperson McCoy proposed a 5:00pm start time for the meetings in June and July. There were no objections from the other Board Members. Staff confirmed that they would adjust the start time for those two meetings.

Staff Members Moon and Staff Member Schrobilgen noted law changes at the state level that would affect variance requests and accessory dwelling units. Staff Member Moon stated that staff will provide a more detailed report regarding these law changes in the near future after consulting with the City Attorney's Office.

ADJOURNMENT: Motion by McCoy, seconded by Ahlvin, to adjourn the May 22, 2025 Zoning Board of Adjustment meeting. Motion carried by the following vote: Aye – Ahlvin, Kosel, Mauss, Stierman, and McCoy; Nay – None

The meeting adjourned at 6:00 p.m.

Respectfully submitted,



Shena Moon, Associate Planner

June 26, 2025

Adopted

STATE OF IOWA
DUBUQUE COUNTY

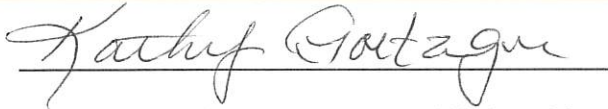
SS:

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

06/06/2025

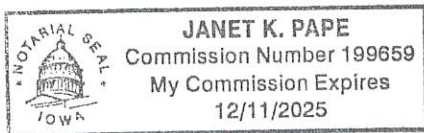
and for which the charge is 572.28



Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 6th day of June, 2025


Notary Public in and for Dubuque County, Iowa.



**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION**

The Dubuque City Council met in special session at 5:30 p.m. on June 2, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a special session of the City Council called for the purpose of conducting a work session to receive an update on the Poverty Reduction Plan.

WORK SESSION

Office of Shared Prosperity & Neighborhood Support Poverty Reduction Plan: Update Report

Office of Shared Prosperity and Neighborhood Support Director Anderson Sainci and Data Analyst Braden Daniels presented the accomplishments of the Equitable Poverty Reduction and Prevention Plan and provide an update on community-level data on poverty reported by the U.S. Census Bureau. In response to questions, Sainci outlined the broader community benefits of addressing poverty and emphasized the goal of aligning efforts with other organizations strategic plans. Daniels confirmed that the Community Foundation of Greater Dubuque (CFGD) collects data on Asset Limited, Income Constrained, Employed (ALICE) individuals and noted that staff can request access to that information.

There being no further business, Mayor Cavanagh declared the meeting adjourned at 6:27 p.m.

/s/Adrienne N. Breitfelder, CMC

City Clerk

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on June 2, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Travel Dubuque Outstanding Front Line Staff Award to Grand River Center OVG Staff Member Joe Klecker: Travel Dubuque Sales Manager Becky Carkeek re-presented the Travel Dubuque Outstanding Front Line Staff Award to Grand River Center OVG Staff Member Joe Klecker.

PROCLAMATIONS

1. LGBTQIA + Pride Month (June 2025) was accepted by Chuck Harris, Ali Levasseur, Timothy Krueger, Indigo Perry, and Danny Sprank on behalf of Dubuque Pride, Inc., The Dubuque LGBTQ + Resource Network, and Ritual Beauty.

2. Juneteenth National Independence Day (June 19, 2025) was

accepted by Multicultural Family Center Assistant Director Karla Escobar and Board Members Mary Ann Conzett and Anthony Allen on behalf of the Multicultural Family Center.

CONSENT ITEMS

Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated. Seconded by Farber. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of May 19, 2025; Airport Commission of March 25, 2025; Equity and Human Rights Commission of April 8, 2025; Historic Preservation Commission of April 17, 2025; Housing Commission of January 28, 2025; Long Range Planning Advisory Commission of March 19, 2025; Mayor and City Council Compensation Task Force Minutes of May 21, 2025; Park and Recreation Commission of April 7, 2025; Zoning Board of Adjustment of April 24, 2025; Proof of Publication for City Council Proceedings of April 24, April 28, and May 5, 2025. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: Brandon and Jessica Rethwisch for property damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 178-25 Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

4. Resolution Supporting Iowa State Historic Preservation Tax Credit Part 2B Application for St. Elias The Prophet Greek Orthodox Church at 419 N. Grandview Avenue: Upon motion the documents were received and filed, and Resolution No. 179-25 In Support Of Iowa State Historic Preservation Tax Credit Part 2B Application Submitted To The Iowa Economic Development Authority By St. Elias The Prophet Greek Orthodox Church For A Historic Rehabilitation Project At 419 N. Grandview Ave. was adopted.

5. 2025 July 3rd Fireworks Permit: City Manager recommended City Council approval to issue a Fireworks Permit to Perry Mason with Radio Dubuque for the fireworks display on July 3, 2025, at approximately 9:45 p.m. along Volunteer Drive. Upon motion the documents were received, filed, and approved.

6. Rustic Point Park Concept Plan Approval: Upon motion the documents were received, filed, and approved.

7. Fiscal Year 2025 Contracted Services Agreements: City Manager recommended City Council approval of Fiscal Year 2025 Contracted Services Agreements with Community Solutions of Eastern Iowa in the amount of \$13,000, Four Mounds Heart Program in the amount of \$10,000, and Hawkeye Area Community Action Program in the amount of \$70,000. Upon motion the documents were received, filed, and approved.

8. Adoption of the Fiscal Year 2026-2030 Community Development Block Grant Consolidated Plan and FY 2026 Annual Action Plan: Upon motion the documents were received and filed, and Resolution No. 180-25 Adopting The Fiscal Year 2026-2030 (Program Year 2025-2029) Community Development Block Grant (CDBG) Consolidated Plan And Fiscal Year 2026 (Program Year 2025) Annual Action Plan was adopted.

9. Amended Citizen Participation Plan: Upon motion the documents were received and filed, and Resolution No. 181-25 Adopting The Amendment Of The Citizen Participation Plan For The Community Development Block Grant Program was adopted.

discontinued. If the SRF program were to end, the City would instead issue General Obligation (GO) debt, which carries a higher interest rate. Chief Financial Officer Jennifer Larson noted that SRF loans have variable interest rates, with the most recent quarters rate at 2.84%. In contrast, the City's most recent GO bond sale had an interest rate between 4.5% to 4.7%. Unlike GO bonds, which require a Moodys rating prior to issuance, SRF loans do not require a credit rating.

Additionally, because SRF loans are issued as revenue bonds, they do not count against the City's statutory debt limit.

Motion carried 7-0.

6. Proceedings for Public Hearing for the Issuance of Not to Exceed \$1,600,000 Stormwater Revenue Capital Loan Notes (State Revolving Loan Fund Program) Bee Branch Gate and Pump Project: Motion by Sprank to receive and file the documents and adopt Resolution No. 199-25 Taking additional action on proposal to enter into a Stormwater Revenue Loan and Disbursement Agreement. Seconded by Resnick. Motion carried 7-0.

7. Proceedings for Public Hearing for the Issuance of Not to Exceed \$2,000,000 Water Revenue Capital Loan Notes (State Revolving Loan Fund Program) Private Lead Service Line Replacement Pilot Program Phase I: Motion by Sprank to receive and file the documents and adopt Resolution No. 200-25 Taking additional action on proposal to enter into a Water Revenue Loan and Disbursement Agreement. Seconded by Jones. Van Milligen stated that the program affects only residential properties and, due to their distribution across the pilot area, the impact to each homeowner should be limited to about 23 days. Motion carried 7-0.

PUBLIC INPUT

Mary Klaas, 1405 Lincoln Ave.; Executive Director of the Dubuque Arboretum and Botanical Gardens Jenna Hirtz, 3800 Arboretum Dr.; Art Gilloon, 535 Heritage Dr.; Joan Dahlquist, 790 Caledonia; and William Meyer, 1856 Rhomberg Ave. all spoke regarding Action Item No. 1, requesting the City Council uphold the Park and Recreation Advisory Commissions recommendation to retain City Code Section 10-5B-4, which prohibits dogs and cats in specific parks including Eagle Point Park, Murphy Park, Marshall Park, and the Dubuque Arboretum and Botanical Gardens. Their concerns with allowing pets in these parks included animal waste, noise, potential disruption to events held at these locations, and the negative impact on the unique character of the parks. Breittfelder stated that written input was received for Action Item No. 1 by Nicole Gantz; Luann LeConte, 9698 Route 52 S.; John and Nancy Ferry, 3235 Baldwin Dr.; and Art Gilloon, 535 Heritage Dr.

ACTION ITEMS

1. Park and Recreation Advisory Commission Recommendation on City Code 10-5B-4; Dogs and Cats: Motion by Jones to sustain the recommendation of the Park and Recreation Advisory Commission. Seconded by Roussel. When asked to clarify the motion, Brumwell explained that it was to uphold and accept the Park and Recreation Advisory Commissions recommendation not to amend City Code Section 10-5B-4. City Council Members expressed their appreciation to the Commission for its work and acknowledged the significant public input received on the issue. They stated that maintaining the current code struck an appropriate balance between parks that allow pets and those that do not. Council Members recognized the concerns expressed by individuals who prefer not to have dogs in certain parks.

While many Council Members noted they are dog owners themselves, they emphasized that the decision reflects the consideration of varying community needs, rather than a matter of choosing sides. They also acknowledged that, although Dubuque is the only major city in Iowa that does not allow pets in all parks, being an outlier in this case is acceptable. It was further suggested that the City could consider adding another dog park. Motion carried 7-0.

2. Resolutions of Support for Workforce Housing Tax Credit Applications for Housing Developments: Motion by Rousell to receive and file the documents and adopt Resolution No. 201-25 Supporting The Submission Of An Iowa Economic Development Authority Application To The Workforce Housing Tax Credit Program By 440 W 3rd St, LLC and Resolution No. 202-25 Supporting The Submission Of An Iowa Economic Development Authority Application To The Workforce Housing Tax Credit Program By CCI5, LLC. Seconded by Wethal. In response to a question, Connors explained that the Iowa Economic Development Authority (IEDA) relies on local municipalities to provide input on how each project aligns with the municipalitys housing goals. To be considered a priority project, the City requires that proposals support between one to three City Council priorities. Motion carried 7-0.

3. Pet Licensing System Selection: Motion by Farber to receive and file the documents and approve proceeding with contract discussions and contract execution with Docupet for the Pet Licensing System. Seconded by Sprank. Public Health Director Mary Rose Corrigan explained that the new system features more advanced technology and is expected to cost approximately 62% less than the current software. Customers will be able to add pets instantly, and renewal reminders can be sent via email, with text reminders also in development. Pet licensing fees will remain unchanged. The improved user experience is intended to boost pet license registrations, which support animal control operations. Corrigan noted she was not aware of any Artificial Intelligence (AI) features in the platform, though it may be possible. What should increase efficiency is reducing the volume of phone calls from residents with questions about license payments and decreasing the number of late license renewals. Motion carried 7-0.

4. Old Mill Road Lift Station and Force Main Project - Phase II Award Construction Contract: Motion by Wethal to receive and file the documents and adopt Resolution No. 203-25 Awarding contract for the Old Mill Lift Station and Force Main Project - Phase II. Seconded by Jones. City Council Members commented that it was encouraging to see the City receive six bids for the project. Motion carried 6-0, with Jones absent from the dais at the time of the vote.

5. Old Mill Road Lift Station Phase 3 Sanitary Interceptor Project (Catfish Creek Middle Fork); Consulting Engineering Services RFQ Authorization: Motion by Sprank to receive and file the documents and approve releasing a Request For Qualifications (RFQ) to hire a consultant to assist with the development of the Old Mill Road Lift Station Phase 3 Sanitary Interceptor Project (Catfish Creek Middle Fork). Seconded by Wethal. City Engineer Gus Psihoyos explained that although City staff are capable of completing the work, the goal is to accelerate the timeline. The City aims to begin construction on Phases 3 and 4 immediately following the completion of the lift station. Motion carried 7-0.

6. Old Mill Road Lift Station Phase 4 Sanitary Interceptor Project (Catfish Creek South Fork); Consulting Engineering Services RFQ Authorization: Motion by Jones to receive and file the documents and approve releasing a Request For Qualifications (RFQ) to hire a consultant to assist with the development of the Old Mill Road Lift Station Phase 4 Sanitary Interceptor Project (Catfish Creek South Fork). Seconded by Wethal. Motion carried 7-0.

7. 2025 Iowa Law Enforcement Accreditation Program Award: Motion by Jones to receive and file the documents and hear the presentation. Seconded by Wethal. Chief of Police Jeremy Jensen gave a presentation on the 2025 Iowa Law Enforcement Accreditation Program Award. City Council Members congratulated the Police Department on the accreditation. Motion carried 7-0.

8. Mayor and City Council Compensation Task Force Recommendation: Motion by Jones to receive and file the documents and proceed with City Council discussion. Seconded by Wethal. City Council Members agreed that the Mayors salary should remain higher than that of City Council Members. City Council Members supported City staffs recommendation to convene future task forces one year earlier, while maintaining the requirement that any changes take effect at the beginning of the terms following an election, in accordance with Iowa Code. This adjustment would allow future recommendations to be incorporated into the annual budget process. They discussed the importance of offering future task force members clearer guidance and sharing information that helps them better understand the roles and responsibilities of the Mayor and City Council. It was recommended that this topic be addressed in a future governance session to gain insight into how other City Councils manage compensation. Although some Council Members expressed interest in setting the Mayors salary higher than the amount recommended by the task force, they ultimately agreed to support the task forces recommendation. Motion amended by Jones to adopt the Task Forces recommendation of a 6.3% increase in compensation, which would set the annual salary at \$15,732 for the Mayor and \$11,799 for City Council members, effective January 1, 2026. Seconded by Wethal. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Jones reported on recently welcoming participants back from the honor flight, engaging in a preliminary discussion with the Citys consultant in advance of goal setting. Jones also shared that he attended Dubuque Metropolitan Area Solid Waste Agency (DMASWA) and Dubuque Racing Association (DRA) board meetings and an open house hosted by Hills and Dales.

Roussell also reported on meeting with the consultant in advance of goal setting, as well as the Dubuque Area Congregations United event on food security issues. Additionally, Roussell mentioned attending Dubuque Main Street Board and Executive Committee meetings and shared that Dubuque Main Streets Dubuque and All that Jazz event is this upcoming Friday.

Sprank also reported on meeting with the consultant in advance of goal setting and attending the DRA board meeting. Additionally, Sprank mentioned his upcoming attendance at two neighborhood association meetings and Fly by Nights upcoming performances of The Glass Menagerie.

Farber reported on the Dubuque Museum of Arts (DUMA)

upcoming closing celebration before its temporary relocation to the Dupaco Voices Building, that her food truck will be serving at Dubuque and All that Jazz, and her work with the National League of Cities (NLC) on a technology presentation that she will deliver at an upcoming Amazon Conference in Washington, D.C.

Wethal also reported on meeting with the consultant ahead of the upcoming goal setting sessions and noted that many residents have been reaching out to share input on priorities. She also attended the Dubuque Area Congregations United event, participated in a Dubuque County Early Childhood Board meeting, and extended congratulations to the areas high school graduates.

Resnick reported that his recent international travel highlighted the importance of wayfinding and prompted reflections on how navigating Dubuque can be confusing for many people.

Cavanagh reported on representing the Iowa League of Cities (ILC) in Washington, D.C., where presidents of various city leagues met with federal agencies. He also reported on the Marshallese Independence Day celebration, the Bluff Strokes ribbon cutting, and his remarks at the send-off for members of the Alpha Company National Guard Unit.

CLOSED SESSION

Motion by Jones to convene in closed session at 9:41 p.m. to discuss Confidential Records, Pending Litigation, and Purchase or Sale of Real Estate Chapter 21.5(1)(a),(c),(j) Code of Iowa. Seconded by Wethal. Mayor Cavanagh stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Brumwell. Motion carried 7-0.

The City Council reconvened in open session at 10:19 p.m. stating that staff had been given proper direction.

ADJOURNMENT

There being no further business, Mayor Cavanagh declared the meeting adjourned at 10:19 p.m.

/s/Adrienne N. Breitfelder, CMC

City Clerk

1t 6/6

**City of Dubuque
City Council**

CONSENT ITEMS # 2.

ITEM TITLE:	Notice of Claims and Suits
SUMMARY:	Cathleen Avenarius for vehicle damage; Craig Demoss for property damage; Samantha Giglio for vehicle damage; Edward and Carol Marinko for property damage.
SUGGESTED DISPOSITION:	Receive and File; Refer to City Attorney

ATTACHMENTS:

1. Claim by American Family Insurance Company on behalf of Cathleen Avenarius
2. Claim submitted by Samantha Giglio
3. Claim by Edward and Carol Marinko
4. Claim by Subro IQ aao of IMT Insurance aso Craig Demoss

CLAIM AGAINST THE CITY OF DUBUQUE, IOWA

MVM
Legal
Ryan Knuckey

This written report constitutes your claim against the City of Dubuque, Iowa. You should complete this form in full and attach any additional information that supports your claim.

The Claim must be filed with the City Clerk at City Hall, 50 W. 13th St., Dubuque, IA 52001. It will then be referred by the City Clerk to the appropriate department for investigation. Once that investigation is completed, a report and recommendation will be submitted to the City Council. You will be provided with a copy of that report and recommendation.

1. Name of Claimant: American Family Insurance Company on behalf of policyholder Cathleen Avenarius
2. Address: 6000 American Parkway, Madison WI 53783-0001
3. Telephone Number: 800.692.6326
4. Date of Incident: April 7, 2025
5. Time of Incident: 10:20 a.m.
6. Location of Incident (Be specific): White Street, Dubuque Iowa.

7. DESCRIBE ACCIDENT OR OCCURRENCE THAT CAUSED INJURY OR DAMAGE. (Give full details upon which you base your claim. If a City employee was involved, give the employee's name.)

City of Dubuque bus driven by Robert John Grant struck parked and unoccupied American Family vehicle.

8. What were weather conditions like? dry
9. Give name and address of any witnesses: _____

10. Did police investigate? (If so, give names of officers.)

Officer Nathan Goedken, Badge Number 62, of the Dubuque Police Department. Report reviewed by Michael McTague.

11. Was anyone injured? (If so, give names, addresses, and extent of injuries).

No injury in the parked and unoccupied American Family vehicle.

4000 00330033 000590 0000

12. Was any damage done to property? (If so, describe property and the extent of damages. Attach estimates of damages or describe basis for ascertaining extent of damage.)

\$5458.33 paid in vehicle damages, including policyholder's deductible. \$385.00 paid in rental.

13. What other damages do you claim, if any?

14. Have you been compensated for any part or all of your claim by any insurance company? (If so, give name and address of insurance company and amount paid.)

15. What amount do you claim from the City of Dubuque? \$5843.33

16. Why do you claim the City of Dubuque is responsible?

City of Dubuque bus driven by Robert Grant struck parked and unoccupied American Family vehicle.

17. Have you made any claim against anyone else for damages as a result of this incident? (If yes, give name and address.)

18. If the answer to Question 17 is yes, have you received any payment from that source, and if so, in what amount?

Dated at Dubuque, Iowa this 16th day of June, 20 25.

Bonniianne Corbett Walker

(Signature)

Bonniianne Corbett Walker

(Print Name)

RECEIVED

7/1/2025, 4:22:53 PM

City Clerk's Office
Dubuque, IA

LOG 1
3/23
P. 61

CLAIM AGAINST THE CITY OF DUBUQUE, IOWA

This written report constitutes your claim against the City of Dubuque, Iowa. You should complete this form in full and attach any additional information that supports your claim.

The Claim must be filed with the City Clerk at City Hall, 50 W. 13th St., Dubuque, IA 52001. It will then be referred by the City Council to the appropriate department for investigation. Once that investigation is completed, a report and recommendation will be submitted to the City Council. You will be provided with a copy of that report and recommendation.

THE FINAL DECISION ON ALL CLAIMS IS MADE BY THE CITY COUNCIL. NO EMPLOYEE OF THE CITY OF DUBUQUE HAS THE AUTHORITY TO MAKE ANY REPRESENTATION TO YOU AS TO WHETHER YOUR CLAIM WILL OR WILL NOT BE PAID.

1. Name of Claimant: Samantha Giglio
2. Address: 930 Kirkwood St.
City: Dubuque State: IA Zip: 52001
3. Telephone Number: (312)-256-3557
4. Date of Incident: 6/9/2025
5. Time of Incident: 10 AM
6. Location of Incident (Be specific): 930 Kirkwood St. Dubuque, IA 52001
- end of driveway (right side)
7. DESCRIBE ACCIDENT OR OCCURRENCE THAT CAUSED INJURY OR DAMAGE. (Give full details upon which you base your claim. If a City employee was involved, give the employee's name.)
large pothole at end of driveway caused flat tire
8. What were weather conditions like? ~~Dry~~ Light Rain
9. Give name and address of any witnesses: Kyleigh Schwendeman - 930 Kirkwood
10. Did police investigate? (If so, give names of officers.)
N/A
11. Was anyone injured? (If so, give names, addresses, and extent of injuries).
N/A

12. Was any damage done to property? (If so, describe property and the extent of damages. Attach estimates of damages or describe basis for ascertaining extent of damage.)

yes, flat/popped tire. car had to be towed to tire shop.
Damage was worth \$328.33, but total was \$127.44.

13. What other damages do you claim, if any? N/A

14. Have you been compensated for any part or all of your claim by any insurance company? (If so, give name and address of insurance company and amount paid.)

N/A

15. What amount do you claim from the City of Dubuque?

\$127.44

16. Why do you claim the City of Dubuque is responsible?

the street is the city's property, this street damage has not been fixed.

17. Have you made any claim against anyone else for damages as a result of this incident? (If yes, give name and address.)

N/A

18. If the answer to Question 17 is yes, have you received any payment from that source, and if so, in what amount?

N/A

Dated at Dubuque, Iowa this 24th day of June, 2025.

Samantha L Giglio

(Signature)

Samantha Lynn Giglio

(Print Name)

(Rev. 9/24)

City Clerk's Office
Dubuque, IA

2025 JUN 24 AM 10:32

RECEIVED

Legal
mvm
P.O.

CLAIM AGAINST THE CITY OF DUBUQUE, IOWA

This written report constitutes your claim against the City of Dubuque, Iowa. You should complete this form in full and attach any additional information that supports your claim.

The Claim must be filed with the City Clerk at City Hall, 50 W. 13th St., Dubuque, IA 52001. It will then be referred by the City Council to the appropriate department for investigation. Once that investigation is completed, a report and recommendation will be submitted to the City Council. You will be provided with a copy of that report and recommendation.

THE FINAL DECISION ON ALL CLAIMS IS MADE BY THE CITY COUNCIL. NO EMPLOYEE OF THE CITY OF DUBUQUE HAS THE AUTHORITY TO MAKE ANY REPRESENTATION TO YOU AS TO WHETHER YOUR CLAIM WILL OR WILL NOT BE PAID.

1. Name of Claimant: EDWARD AND CAROL MARINKO
2. Address: 2925 SHIRAS AVE
City: DBQ State: IA Zip: 52001
3. Telephone Number: 563-663-2180
4. Date of Incident: JUNE 12, 2025
5. Time of Incident: APPROX ? EARLY EVENING TIME 6:38 PM
18:38
6. Location of Incident (Be specific): 712 UNIVERSITY AV
APT #2 DBQ IA 52001

7. DESCRIBE ACCIDENT OR OCCURRENCE THAT CAUSED INJURY OR DAMAGE. (Give full details upon which you base your claim. If a City employee was involved, give the employee's name.)

DBQ Police SLAMMED OPEN STEEL DOOR OF OUR
APARTMENT BLDG

8. What were weather conditions like? 78° clear
9. Give name and address of any witnesses: LOUIS LUGGAN 728
UNIVERSITY AVE
10. Did police investigate? (If so, give names of officers.)
^ CAUSED THIS DAMAGE
11. Was anyone injured? (If so, give names, addresses, and extent of injuries).
NO

12. Was any damage done to property? (If so, describe property and the extent of damages. Attach estimates of damages or describe basis for ascertaining extent of damage.)

DBQ (CITY) POLICE SLAMMED STEEL ENTRY DOOR,
BUSTED INTO Apt #2 @ 712 UNIV. AV REPLACEMENT
COSTS BELOW

13. What other damages do you claim, if any? _____

14. Have you been compensated for any part or all of your claim by any insurance company? (If so, give name and address of insurance company and amount paid.)

NO

15. What amount do you claim from the City of Dubuque?

\$650.00

16. Why do you claim the City of Dubuque is responsible?

CITY of DBQ Police Dept BUSTED THROUGH Apt #2

17. Have you made any claim against anyone else for damages as a result of this incident? (If yes, give name and address.)

NO! WHY WOULD I? STEEL DOOR

18. If the answer to Question 17 is yes, have you received any payment from that source, and if so, in what amount?

Dated at Dubuque, Iowa this 27th day of JUNE, 2025. AFTER REPAIRS

Edward R. Marinko

(Signature)

EDWARD R. MARINKO

(Print Name)

City Clerk's Office
Dubuque, IA
(Rev. 9/24)
2025 JUN 27 PM 2:10

RECEIVED

TRIM, STEEL DOOR, LOCK (HANDLE) DEADBOLT
LABOR, CAULK
STILL NEEDS
INSTALLED

261.57 MAT
300.00 LABOR
88.44 Pick up & Delivery
\$650.00

CLAIM AGAINST THE CITY OF DUBUQUE, IOWA

MVM
Legal
Arielle Swift
Brian Wulfekuhle

This written report constitutes your claim against the City of Dubuque, Iowa. You should complete this form in full and attach any additional information that supports your claim.

The Claim must be filed with the City Clerk at City Hall, 50 W. 13th St., Dubuque, IA 52001. It will then be referred by the City Council to the appropriate department for investigation. Once that investigation is completed, a report and recommendation will be submitted to the City Council. You will be provided with a copy of that report and recommendation.

THE FINAL DECISION ON ALL CLAIMS IS MADE BY THE CITY COUNCIL. NO EMPLOYEE OF THE CITY OF DUBUQUE HAS THE AUTHORITY TO MAKE ANY REPRESENTATION TO YOU AS TO WHETHER YOUR CLAIM WILL OR WILL NOT BE PAID.

1. Name of Claimant: Subro IQ a/a/o of IMT Insurance a/s/o Craig Demoss
2. Address: P.O. Box 6228
City: Hermitage State: OK Zip: 16148
3. Telephone Number: 445-204-3697
4. Date of Incident: 7/6/2024
5. Time of Incident: _____
6. Location of Incident (Be specific): 1580 Drexel St., Dubuque, IA 52001

7. DESCRIBE ACCIDENT OR OCCURRENCE THAT CAUSED INJURY OR DAMAGE. (Give full details upon which you base your claim. If a City employee was involved, give the employee's name.)

Facts of loss: The insured discovered a small pothole starting to develop in the street in front of this home the pothole was approximately 5 inches in diameter. The city of Dubuque street department - city of Dubuque came out and took a video of the insured sewer line and discovered that the sewer line had two small breaks one under the street in front of the insured dwelling and another in the yard of the insured's dwelling. The photo of the hole appears to be outside the insured's property line. The hole in street is clearly visible, the city put up warning signs. The damage extends beyond the insured's property line

8. What were weather conditions like? clear
9. Give name and address of any witnesses: unk
10. Did police investigate? (If so, give names of officers.)
No
11. Was anyone injured? (If so, give names, addresses, and extent of injuries).
No

12. Was any damage done to property? (If so, describe property and the extent of damages. Attach estimates of damages or describe basis for ascertaining extent of damage.)

Demand attached

13. What other damages do you claim, if any? none

14. Have you been compensated for any part or all of your claim by any insurance company? (If so, give name and address of insurance company and amount paid.)

\$11,777.74 IMT Insurance

15. What amount do you claim from the City of Dubuque?

\$12,777.74

16. Why do you claim the City of Dubuque is responsible?

city sewer line break

17. Have you made any claim against anyone else for damages as a result of this incident? (If yes, give name and address.)

No

18. If the answer to Question 17 is yes, have you received any payment from that source, and if so, in what amount?

Dated at Dubuque, Iowa this 30th day of June, 20 25.

Lori Miller

(Signature)

Lori Miller

(Print Name)

RECEIVED

(Rev. 9/24)

7/1/2025, 8:30:01 AM

City Clerk's Office
Dubuque, IA

**City of Dubuque
City Council**

CONSENT ITEMS # 3.

ITEM TITLE: Approval of City Expenditures

SUMMARY: City Manager recommending City Council approval for payment of City expenditures.
RESOLUTION Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. Memo Council for 2025_07_07
2. Resolution_Approving_Expenditures (40)
3. 07-09-2025 Approvals
4. 07-09-2025 Exceptions

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Expenses Submitted for City Council Approval

DATE: June 30, 2025

Finance is submitting the following expenses to City Council for approval at the July 7, 2025 meeting. Payments on these expenses will be made July 9, 2025.

In addition, Finance is submitting expenses paid since June 18, 2025, to City Council for review. The payments for these claims were approved either by prior City Council action or meet the criteria as an exemption to prior City Council approval.

Pursuant to Iowa Code §372.13A *Payments without prior authorization of council*, all expenses are submitted to City Council for approval before payment, except if approved by prior City Council action or are exempt under City Council resolution 142.18.

RESOLUTION NO.

AUTHORIZING THE CHIEF FINANCIAL OFFICER / CITY TREASURER TO MAKE CERTAIN PAYMENTS OF BILLS THAT MUST BE PAID AND APPROVED FOR PAYMENT IN ACCORDANCE WITH CITY PROCEDURES

Whereas, Section 1-7-7(E) of the Municipal Code of the City of Dubuque provides that the Finance Director-City Treasurer shall keep an accurate account of all disbursements, money, or property, specifying date, to whom, and from what fund paid; and

Whereas, the invoices, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose; and

Whereas, the Chief Financial Officer-City Treasurer has provided a list of Expenditures attached hereto, and by this reference made a part hereof, to be drawn to pay for goods and services provided for City purposes; and

Whereas, the City Council of the City of Dubuque has heretofore, by Resolution 142-18 adopted May 7, 2018, authorized the Chief Financial Officer-City Treasurer to issue checks in payment of certain expenditures known as Exception Expenditures prior to City Council approval and such list is attached hereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA THAT:

Section 1. The Chief Financial Officer-City Treasurer is hereby authorized to issue payment for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations.

Section 2. In accordance with Iowa Code Section 372.13(6), the City Clerk and Chief Financial Officer are hereby authorized and directed to provide the statement of receipts and disbursements to the City Council, and to publish a summary thereof.

Passed, approved, and adopted this _____ day of _____, 20__.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

COUNCIL APPROVAL

PAYDATE 07-09-2025

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
1800TShirts	\$ 20.00	Transit Employee Uniforms - Hi-Vis
1ST AYD CORP	203.06	Janitorial Supplies - JOTC Garage
A & G ELECTRIC COMPANY	133.00	BREAKER TRIPPING. PARTIAL POWER OUTAGE
A-1 STORAGE SERVICE	625.00	STORAGE RENTAL FOR BRANCHING OUT DBQ
ACCESS TECHNOLOGIES INC	487.53	FY25 Copy and Print Costs for Malfunctions
ACCESS TECHNOLOGIES INC	443.21	FY25 Copy and Print Costs for Malfunctions
ACCESS TECHNOLOGIES INC	1,474.93	FY25 Copy and Print Costs for Malfunctions
ACCO UNLIMITED CORPORATION	440.63	CHEMICAL PROBE FOR POOLS
ACCO UNLIMITED CORPORATION	2,142.40	POOL CHEMICALS FOR FLORA
ACCO UNLIMITED CORPORATION	2,686.80	POOL CHEMICALS FOR SUTTON
ACCO UNLIMITED CORPORATION	421.22	POOL REPAIRS
ACE CONSTRUCTION-DUBUQUE,LLC AND DUBUQUE CC	20,000.00	ACE CONDEMNATION
Achievelt Online LLC	24,930.00	Annual Subscription Achievelt Online
ADDOCO INC	600.00	MULCH FOR GREENHOUSE AREAS
ADDOCO INC	640.00	MULCH FOR GREENHOUSE AREAS
AHS Rescue LLC	1,643.10	Harnesses for Confined Space Rescue
AIRGAS USA LLC	2.70	Large Argon Tank Rental 6/1 - 6/30/25
AIRGAS USA LLC	37.40	SMALL ACETYLENE, OXYGEN & LIQ.CO2 TANK RENTALS
AIRGAS USA LLC	32.00	Medical Oxygen for Ambulances
AIRGAS USA LLC	13.37	Medical Oxygen for Ambulances
AIRGAS USA LLC	37.87	Medical Oxygen for Ambulances
AIRGAS USA LLC	20.36	Medical Oxygen for Ambulances
Alden-Gaul Inc.	24,895.97	Utility Vehicle for EMS & Suppression
Alden-Gaul Inc.	1,287.50	Emergency Lighting for New Utility Vehicle
ALL SEASONS HEATING & COOLING	11,330.00	RTU #2 REPAIR
Allen Media Broadcasting Evansville, Inc.	450.00	DBQ-ORD Airport TV Ad-June 2025
ALLIANT ENERGY	28.14	Energy Costs for Various Locations
ALLIANT ENERGY	2,155.92	Electricity for Intermodal June 25
ALLIANT ENERGY	1,033.20	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	1,234.43	Energy Costs for Various Locations
ALLIANT ENERGY	2,524.36	Electricity for JOTC June 25
ALLIANT ENERGY	87.32	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	92.34	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	157.41	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	153.65	Energy Costs for Various Locations
ALLIANT ENERGY	81.61	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	482.93	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	52.61	Energy Costs for Various Locations
ALLIANT ENERGY	2,280.94	FY26-UTILITY EXPENSE - ELECTRICITY FOR 6 STATIONS
ALLIANT ENERGY	1,874.53	FY26-UTILITY EXPENSE - ELECTRICITY FOR 6 STATIONS
ALLIANT ENERGY	254.81	ELECTRIC BILLS FOR FY26
ALLIANT ENERGY	45,537.14	Energy Costs for Various Locations
Andrew Kelly	125.00	SOFTBALL SCOREKEEPER AND OFFICIALS
Ascendance Trucks LLC	197.98	STOCK - Brakes
Ascendance Trucks LLC	475.20	STOCK - Bus Parts; Idler Pulley, V-Ribbed Belt
Ascendance Trucks LLC	823.89	STOCK - Nitrogen Oxide Sensor and Core (For Buses)
AT&T Mobility National Accounts, LLC	5,802.62	FY25 May & June 2025 AT&T Charges
AT&T Mobility National Accounts, LLC	3,021.31	Cellular Service for Department Plus Equipment
AT&T Mobility National Accounts, LLC	7,980.59	MAY 2025 PHONE-IPAD FEES
Autohaus LTD	18,711.58	UNIT# 2602 Repair Mis-fueled Bus Engine Components
Axon Enterprise, Inc.	458.00	Docking stations for Health Services
AY MCDONALD MFG CO	11,839.07	Franchise Fee FY26
AY MCDONALD MFG CO	747.96	Franchise Fee FY26
BAKER & TAYLOR CO BOOKS	7,725.00	BTCat Metadata and Cataloging Services
BARRY A LINDAHL	370.20	May IPIB 5/15-5/16
Bauer Built Inc	145.00	UNIT# 540006 Front Axle Alignment-Toe Set
BECWAR TILE & MARBLE, INC.	7,282.75	GRC Settlement Bathroom tile Repair

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
BENJAMIN R HUNT	50.00	SOFTBALL SCOREKEEPER AND OFFICIALS
BEST BEST & KRIEGER LLP	1,125.00	legal services for cell towers
BIDDLE CONSULTING GROUP INC	1,315.00	Maintenance Renewal
BIG RIVER SIGN COMPANY INC	314.72	LIGHTED BOARD PARADE YARD SIGNS
BIOCONTROLS A DIVISION OF RGF	1,402.65	BioControls Filters for Evidence
BLACK HILLS/IOWA GAS UTILITY CO	44.72	NATURAL GAS FOR FY26
BLACK HILLS/IOWA GAS UTILITY CO	45.54	NATURAL GAS FOR FY26
BLACK HILLS/IOWA GAS UTILITY CO	43.09	FY2026 BLANKET PO - GAS COSTS
BLACK HILLS/IOWA GAS UTILITY CO	43.09	NATURAL GAS FOR FY26
BLACK HILLS/IOWA GAS UTILITY CO	2,387.39	NATURAL GAS FOR FY26
BLACK HILLS/IOWA GAS UTILITY CO	43.50	NATURAL GAS FOR FY26
BLACK HILLS/IOWA GAS UTILITY CO	43.09	NATURAL GAS FOR FY26
BRADLEY PLBG LLC	531.14	IRRIGATION BACKFLOW REPAIRS
Brandon Barbour	100.00	Per Diem 2025 GTSP Conference
C&C MANUFACTURING LLC	2,987.25	UNIT# 3471 Volvo Alternator
C&C MANUFACTURING LLC	237.54	UNIT #3471 - Replace Extended Funk Dipstick
CALEA	4,796.00	Annual Continuation Fee
CAPITAL SANITARY	224.04	HDQ-Janitorial Supplies
CARRICO AQUATIC RESOURCES INC	200.45	POOL EQUIPMENT MAINTENANCE
Carson G Vaske	218.75	Cedar Rapids Academy Meal Stipend
Catalis Public Works & Citizen Engagement, LLC	3,600.00	Catalis Training
CES COMPUTERS INC	23,643.00	FY25 Computer Replacements
CES COMPUTERS INC	2,861.58	PIO Computer Replacement: Jesse Gavin
CES COMPUTERS INC	3,222.00	FY2025 LAPTOP REPLACEMENT FOR DARRIN HOMB
CHEM-SULT INC	1,388.64	Polymer for Water Plant Treatment
CHRISTOPHER J LESTER	42.56	JUNE 2025 MILEAGE FOR CHRIS LESTER
CINTAS CORP	99.18	Cleaning Supplies / Mats - Intermodal - FY26
CINTAS CORP	203.92	FY2025 BLANKET PO - UNIFORMS
CINTAS CORP	193.69	FY2025 BLANKET PO - UNIFORMS
CINTAS CORP	259.07	Various Maintenance - FY25
CINTAS CORP	99.18	Cleaning Supplies / Mats - Intermodal - FY26
CINTAS CORP	203.92	FY2025 BLANKET PO - UNIFORMS
CINTAS CORP	212.20	FY2025 BLANKET PO - UNIFORMS
CINTAS CORP	313.89	Mats, Cloths, shop towels JOTC FY26
CINTAS CORP	203.92	FY2025 BLANKET PO - UNIFORMS
CINTAS CORP	193.69	FY2025 BLANKET PO - UNIFORMS
CINTAS FIRST AID & SAFETY	77.95	FY2026 BLANKET PO - FIRST AID SUPPLIES
CINTAS FIRST AID & SAFETY	29.83	Replenish Safety Supplies Garage
CINTAS FIRST AID & SAFETY	226.06	FY2025 First Aid Supplies
CINTAS FIRST AID & SAFETY	136.32	FY2026 BLANKET PO - FIRST AID SUPPLIES
CLARKE UNIVERSITY	200.97	Franchise Fee FY26
CLARKE UNIVERSITY	4,178.77	Franchise Fee FY26
Clean Earth Environmental Solutions Inc	17,357.25	2024-62 - HHM RFP Award Clean Earth
COBRA PUMA GOLF	108.28	PRO SHOP ITEMS
COBRA PUMA GOLF	644.15	PRO SHOP ITEMS
COMMAND SECURITY SOLUTIONS	139.05	FY25: City Annex - Alarm Monitoring - Quarterly
COMMAND SECURITY SOLUTIONS	30.89	ALARM MONITORING FY26
COMMAND SECURITY SOLUTIONS	27.81	ALARM MONITORING FY26
COMMAND SECURITY SOLUTIONS	27.81	ALARM MONITORING FY26
COMMUNICATIONS ENGINEERING CO	5,228.14	NETWORK EQUIPOMENT AND INSTALL-REMOTE SITES
COMMUNICATIONS ENGINEERING CO	600.00	NETWORK EQUIPOMENT AND INSTALL-REMOTE SITES
COMMUNICATIONS ENGINEERING CO	8,415.75	NETWORK EQUIPOMENT AND INSTALL-REMOTE SITES
COMMUNICATIONS ENGINEERING CO	27,256.99	XG Firewall Replacement
COMMUNICATIONS ENGINEERING CO	500.00	ANNUAL BILLING POD MARINA 2025-2026
COMMUNICATIONS ENGINEERING CO	500.00	ANNUAL BILLING POD MARINA 2025-2026
COMMUNICATIONS ENGINEERING CO	20,576.97	Switches replacement Federal Building
COMMUNICATIONS ENGINEERING CO	900.00	Switches replacement for WRRC
COMMUNICATIONS ENGINEERING CO	12,750.00	CEC Block of Labor
CONLON CONSTRUCTION CO	538,649.36	Iowa Amphitheater Schmitt Island Bid Pkg 2
CORI L BURBACH	62.72	6/27 Mileage to Manchester for IaCMA_CB

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
COULER VALLEY RV	8,923.00	Training Trailer
CRESCENT COMMUNITY HEALTH CENTER	25,000.00	CCHC contracted services CHN-HIP 7/1/24-6/30/25
CRESCENT ELECTRIC	500.00	freight
CRESCENT ELECTRIC	21,457.57	7 Street Lights & Fixtures - Grandview
Culton Companies Inc	1,232.50	DPD Banner
Dave Joseph Weis III	218.75	Meal Stipend for Cedar Rapids Academy
DEBRA A SEARLES	28.56	JUNE 2025 MILEAGE FOR DEB SEARLES
DEMMER OIL COMPANY	9,149.13	UNLEADED FUEL- POD MARINA
Digitech Computer LLC	10,348.60	Ambulance Billing Cash Receipts
Dinges Partners Group	211.25	Bunker Gear Repair for Denlinger
District 20 Supply Co	1,862.80	SPIRIT Gear - Journal
DITTMER RECYCLING INC	105.00	FY2026 BLANKET PO - SVC TRASH AND RECYCLING CHARGE
DONNA J SCHMITT	600.00	SUMMER 2025 VOLLEYBALL CAMP
DREW COOK REPAIR & FLUID POWER	775.58	UNIT# 3455 Resealed JD Cylinder
DUBUQUE ARBORETUM ASSOCIATION, Inc.	3.62	Franchise Fee FY26
DUBUQUE AREA STEAMATIC INC	185.00	Carpet Cleaning in Library
DUBUQUE COUNTY HISTORICAL SOCIETY	59,505.95	FUNDING MATCH HAM HOUSE RESTORATION
DUBUQUE COUNTY SHERIFF	5,484.21	FY25 May & June 2025 DDTF Expenses
DUBUQUE HOSE & HYDRAULICS	162.92	SHOP USE - Vacuum and Fuel Line Hoses
DUBUQUE HOSE & HYDRAULICS	17.49	UNIT# 3201 Repair Hydraulic Coupler Leak
DUBUQUE HUMANE SOCIETY	14,584.00	FY25 Contracted Service Fees
DUBUQUE SIGN COMPANY	15.00	SIGNAGE FOR PRIVATE PROPERTY
DUBUQUE SIGN COMPANY	13.50	DECALS FOR NEW CHIPPER
Dustin Brant	100.00	Per Diem 2025 GTSP Conference
EAST CENTRAL INTERGOVERN ASSOC	82.18	Franchise Fee FY26
EDWARDS CAST STONE COMPANY	1,191.22	Franchise Fee FY26
EDWARDS CAST STONE COMPANY	214.02	Franchise Fee FY26
EMMAUS BIBLE COLLEGE	558.47	Franchise Fee FY26
EMMAUS BIBLE COLLEGE	47.60	Franchise Fee FY26
EXPRESS EMPLOYMENT PROFESSIONALS	700.00	Temp Custodial Services
EXPRESS EMPLOYMENT PROFESSIONALS	700.00	Temp Custodial Services
EXPRESS EMPLOYMENT PROFESSIONALS	700.00	Temp Custodial Services
FAST LANE MOTOR PARTS LLC	209.30	JOTC shop supplies
FEDEX	10.09	Fed X Shipping Fee-Water Bottle Sample - Lead
FEDEX	11.34	Fed X Shipping Fee-Water Bottle Sample - Lead
FERGUSON WATER WORKS SUPPLY #2516	8,272.00	VALVE STRAINERS FOR METER STOCK
FERGUSON WATER WORKS SUPPLY #2516	7,588.32	METERS AND FLANGES FOR STOCK
FREDDIE'S POPCORN	294.00	POPCORN AT MARINA C-STORE
FREE FLIGHT	248.15	Bike Maintenance/Supplies
FREE FLIGHT	19.99	Bike Maintenance/Supplies
G & R TREE SERVICE INC	250.00	TREE REMOVAL
G & R TREE SERVICE INC	900.00	TREE REMOVAL
G & R TREE SERVICE INC	1,300.00	TREE REMOVAL
Galena On The Fly, Inc.	620.00	INFLATABLES USED AT POD MARINA
GALLS LLC	57.51	CRO Uniform Pants
GALLS LLC	547.56	CRO Uniform Pants
GAZAWAY & ASSOCIATES	46,400.00	WELU PARK PLAYGROUND INSTALLATION
GILLIG LLC	510.85	STOCK - Lamps, Brake Slack Adjustor
GOODYEAR TIRE & RUBBER	1,726.16	Goodyear Tires Damaged Tires
GOODYEAR TIRE & RUBBER	2,599.72	Goodyear Tires May 25
Graybar Electric Company, Inc.	414.55	Corning Fiber Splicing Housing
Graybar Electric Company, Inc.	18,903.87	Corning Fiber Splicing Housing
Graybar Electric Company, Inc.	653.50	Corning Fiber Splicing Housing
Graybar Electric Company, Inc.	1,440.60	Corning Fiber Splicing Housing
Graybar Electric Company, Inc.	92.13	Corning Fiber Splicing Housing
GRAYMONT WESTERN LIME INC	5,092.00	FY2025 BLANKET PO - HIGH CALCIUM QUICKLIME
GRAYMONT WESTERN LIME INC	5,160.00	FY2025 BLANKET PO - HIGH CALCIUM QUICKLIME
GRAYMONT WESTERN LIME INC	5,158.00	FY2025 BLANKET PO - HIGH CALCIUM QUICKLIME
GRAYMONT WESTERN LIME INC	5,180.00	FY2025 BLANKET PO - HIGH CALCIUM QUICKLIME
GRAYMONT WESTERN LIME INC	5,126.00	FY2025 BLANKET PO - HIGH CALCIUM QUICKLIME

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
HANLEY AUTO BODY INC	300.00	UNIT# 2697 Paint Repair and Supplies
HANLEY AUTO BODY INC	5,296.49	UNIT# 2501 Bus Accident Repair
HARRIS MOTOR SPORTS	132.76	GOLF CART DAMAGE REPAIR
HARRIS MOTOR SPORTS	133.34	Golf Cart Rental
HD SUPPLY FACILITIES MAINT LTD	8,465.65	WATER PITCHERS & FILTERS FOR LSL REPLC.PROJECT
HENDRICKS FEED & SEED CO INC	37.90	GRASS SEED/FERTILIZER FOR MURPHY
HODGE COMPANY	9,703.56	July Data Center Rent and Expenses
HOGLUND BUS CO INC	(455.11)	UNIT# 2614 HVAC Blower Motor Replacement
HOGLUND BUS CO INC	1,111.75	STOCK - Bus Lift
HOLY FAMILY CATHOLIC SCHOOLS	1,715.20	Franchise Fee FY26
HORNUNG'S GOLF PRODUCTS, INC.	261.69	PRO SHOP ITEMS
HORNUNG'S GOLF PRODUCTS, INC.	417.94	PRO SHOP ITEMS
HORNUNG'S GOLF PRODUCTS, INC.	118.95	PRO SHOP ITEMS
HOUSING	1,632.95	FSS ESCROW PAYOUT
IOWA COUNTY ATTORNEYS ASSOCIATION	360.00	Iowa Acts of Interest Registration
IOWA DARE ASSOCIATION	200.00	DARE Association Dues
IOWA DEPARTMENT OF PUBLIC SAFETY	150.00	Certification Fees
IOWA DEPARTMENT OF PUBLIC SAFETY	100.00	Certification Fees
IOWA DEPT OF NATURAL RESOURCES	810.13	IDNR Land Recycling Blum Scrap Yard
IOWA DEPT OF TRANSPORTATION	105.48	Paper for MCTs
IOWA LEAGUE OF CITIES	16,854.00	Member dues - Iowa League of Cities 7/1/25-6/30/26
J & R SUPPLY COMPANY	6,900.00	CORPS FOR TAPS
J & R SUPPLY COMPANY	8,110.00	PIPE FOR REPAIRS 12" SUPPLIES FOR ASBURY WM BREAK
J & R SUPPLY COMPANY	9,370.00	VALVES FOR ASBURY WMB & HYDRANT REPLACEMENTS
J & R SUPPLY COMPANY	6,600.00	MATERIAL FOR STREET OVERLAY PROJECT (PUB. WORKS)
J & R SUPPLY COMPANY	6,450.00	MATERIAL FOR STREET OVERLAY PROJECT (PUB. WORKS)
J & R SUPPLY COMPANY	2,840.00	MATERIAL FOR REPAIRS/REPLACEMENTS OF WATER MAINS
J & R SUPPLY COMPANY	550.00	LIFTING STRAPS FRO WATER DISTRO VEHICLES
J & R SUPPLY COMPANY	7,390.00	VALVE FOR ASBURY WATER MAIN BREAK
J & R SUPPLY COMPANY	5,065.00	STOCK REPLACEMENT DUE TO ASBURY WATER MAIN BREAK
J & R SUPPLY COMPANY	220.00	MATERIAL TO REPAIR LEAD SERVICE LINE
J & R SUPPLY COMPANY	3,470.00	VALVE EXTENSIONS FOR ASBURY RD & BOLTS
J & R SUPPLY COMPANY	60.00	OIL FOR GAS MIX 50/50
JEREMY M BOEKELMAN	2,000.00	National Night Out Inflatables
Kaitlyn Giguere	1,146.55	Reimbursement for interview expenses-Parks Rec Dir
Kanopy Inc	747.00	Kanopy Streaming Services for Adult Collection
KENNETH J MEYER	135.00	Shop Use - 8 Mil Nitrile Torque Grip Gloves
Kimley-Horn and Associates	75,762.98	LEISURE SERVICES MASTER PLAN FY25
KURT P WELAND	150.00	SOFTBALL SCOREKEEPER AND OFFICIALS
LAMAR TEXAS LIMITED PARTNERSHIP	1,260.00	Ad promoting air service
LAMAR TEXAS LIMITED PARTNERSHIP	413.00	Airport Digital Ad 7/1-7/6
LEADSONLINE LLC	8,781.00	Investigation System
LESLEIN TRUCKING	16,115.40	FY2025 BLANKET PO - SLUDGE HAULING SERVICES
LifeMed Safety, Inc.	11,500.00	AED Cabinet
LINK HYDRAULIC & SUPPLY	250.00	Finance Charge on Late Invoice Payment
LINK HYDRAULIC & SUPPLY	256.83	UNIT# 3202 Replace Air Cylinder
LYLE SUMEK ASSOCIATES INC	9,508.38	June 2025 Strategic Planning for Mgmt- Lyle Sumek
LYLE SUMEK ASSOCIATES INC	7,700.00	June 2025 Strategic Planning Documents - Lyle Sume
MACQUEEN EQUIPMENT GROUP	158.62	SCBA Cylinder Repair
MACQUEEN EQUIPMENT GROUP	659.50	5-Replacement SCBA Face piece straps
MACQUEEN EQUIPMENT GROUP	506.08	SCBA Repair
MACQUEEN EQUIPMENT GROUP	22.93	UNIT# 4007 Replacement Parts: Vented Caps
MACQUEEN EQUIPMENT GROUP	457.48	UNIT# 4007 Replace Filters, Cartridges and Housin
MACQUEEN EQUIPMENT GROUP	575.00	Chemguard Direct Attack Foam
MEDIACOM	236.90	INTERNET FOR TREE CREW-FY26
MEDICAL ASSOCIATES HEALTH PLAN	105.43	AMBULANCE REFUND
MICS CONSTRUCTION	41,310.00	942 Southern Ave. - Homeowner Rehabilitation
MIDWEST TAPE LLC	6,973.14	Downloadable materials Hoopla
MIKE FINNIN FORD LLC	269.34	STOCK - Police Vehicle Parts:
MIKE FINNIN FORD LLC	146.25	UNIT# 1941 Replace Parts: Outlet Tube

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
MIKE FINNIN FORD LLC	233.64	STOCK - Oil Filters
MILLWORK HOTEL ASSOCIATES LLC	604.65	6/6/25 3 night hotel stay for consultant Lyle Sume
MISSISSIPPI RIVER CITIES & TOWNS IN	3,500.00	MRCTI 2025 Membership Dues
MOLO OIL COMPANY	276.32	Water Leak City Hall
MOLO PLUMBING & HEATING	1,239.36	Water Leak Repairs to JOTC
MOLO PLUMBING & HEATING	3,250.00	EMERGENCY AC REPAIR AT BHGC
MTI DISTRIBUTING INC	68.16	IRRIGATION BOX LID
MTI DISTRIBUTING INC	113.11	IGNITION SWITCH
MULGREW OIL COMPANY	517.90	UNLEADED AND DIESEL FUEL- BHGC
MULGREW OIL COMPANY	891.48	UNLEADED AND DIESEL FUEL- BHGC
MULTICULTURAL FAMILY CENTER	20,000.00	TRC Stipends
MYERS-COX CO	313.13	MISC FOOD PRODUCTS- POD MARINA
MYERS-COX CO	1,401.83	MISC FOOD PRODUCTS- MCALEECE
MYERS-COX CO	1,402.47	MISC FOOD PRODUCTS- MCALEECE
MYERS-COX CO	465.94	MISC FOOD PRODUCTS- MCALEECE
NETWORK COMPUTER SOLUTIONS	332.51	traffic network troubleshooting
NETWORK COMPUTER SOLUTIONS	1,400.00	traffic support
NICHOLS CONTROLS & SUPPLY	12.90	ST3-Belt for HVAC System
OPG-3	53,291.17	Licensing
O'REILLY AUTOMOTIVE INC	157.96	UNIT #1913 Replacement Parts: Brake Components
O'REILLY AUTOMOTIVE INC	26.26	UNIT# 3418 Replace Dust Caps
O'REILLY AUTOMOTIVE INC	126.00	UNIT# 110016 Replace Lug Nuts
O'REILLY AUTOMOTIVE INC	466.18	UNIT# 2694 Battery Replacement
O'REILLY AUTOMOTIVE INC	9.26	UNIT# 3418 Replacement Parts: Whole Seal
O'REILLY AUTOMOTIVE INC	22.20	UNIT# 110016 Replace Wiper Blades
O'REILLY AUTOMOTIVE INC	35.14	UNIT# 4007 Relay Switch
O'REILLY AUTOMOTIVE INC	7.49	SHOP USE - Electrical Tape
O'REILLY AUTOMOTIVE INC	5.36	UNIT #2704 Replace CP Reservoir
O'REILLY AUTOMOTIVE INC	8.99	SHOP SUPPLIES - 4 oz Brake QIET
O'REILLY AUTOMOTIVE INC	79.60	UNIT #4906 Replace Disc Brake Pads
O'REILLY AUTOMOTIVE INC	25.98	STOCK - Shift Bushings for Buses
O'REILLY AUTOMOTIVE INC	64.99	SHOP TOOLS - Bottle Jack
ORIGIN DESIGN CO	712.45	Twin Ridge Sanitary Sewer Ext & Lagoon Aband. Proj
ORIGIN DESIGN CO	3,747.00	Task order 35-1
ORIGIN DESIGN CO	3,506.25	Cedar Cross Sanitary Task Order
ORIGIN DESIGN CO	5,291.25	Cedar Cross Sanitary Task Order
ORIGIN DESIGN CO	4,383.00	PROFESSIONAL SVCS - LEAD SVC LINE REPL. PROJ
ORIGIN DESIGN CO	9,885.45	Kerper Lift Station Consulting Engineering
ORIGIN DESIGN CO	630.00	DBQ WATER SYSTEM MODELING - MIDDLE RD HYD.MODEL
ORIGIN DESIGN CO	3,863.13	Fueling Station Improvements
ORIGIN DESIGN CO	1,793.75	Cedar Cross Sanitary Task Order
ORKIN LLC	80.40	Pest Control for the Landfill 06/19/25
ORKIN LLC	979.20	FY26 PEST CONTROL INTERMODAL
ORKIN LLC	1,670.40	FY26 PEST CONTROL JOTC
OVERDRIVE INC	1,520.54	Downloadable Ebooks and EAudio for Adult Collectio
PAMELA J MCCARRON	389.40	IMPA travel reimbursement
PAYMENTUS GROUP INC	11.00	Online Utility Billing
PENDLETON TURF SUPPLY	871.90	TURF CHEMICALS
Peterbilt of Wisconsin	(1,663.94)	Stock 4707Q 23K Lining Reman Brake Shoe kit etc
Peterbilt of Wisconsin	(1,451.98)	Reman Brake Shoe Kit & Core
Peterbilt of Wisconsin	3,421.40	STOCK - Cast Brake Shoe Kit
Peterbilt of Wisconsin	876.40	STOCK - Brake Shoe Kits - Lining and Drum
PIGOTT INC.	1,463.23	Office chairs CMueller S Althoff
PORTZEN CONSTRUCTION INC	666.22	SUTTON POOL WATER HEATER REPAIR
PRECISE MRM LLC	860.00	2025-05 Subscription
QUAD OPTICAL SERVICES LLC	11,563.40	INSTALL MICRODUCT & FIBER INTO EXISTING DUCT-SCADA
QUEEN B RADIO WISCONSIN INC	396.00	DBQ-ORD Airport Radio Ad-June 2025
QUEEN B RADIO WISCONSIN INC	400.00	DBQ-ORD Airport Radio Ad-June 2025 (Xtreme 107.1)
R & J Window Cleaning LLC	275.00	WINDOW CLEANING- POD MARINA
RACOM CORPORATION	353.58	Build and Equipment on Vehicles

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
RACOM CORPORATION	7,645.85	Build and Equipment on Vehicles
RACOM CORPORATION	441.16	traffic cameras
RADIO DUBUQUE INC	396.00	DBQ-ORD Airport Radio Ad-June 2025
RADIO DUBUQUE INC	297.00	DBQ-ORD Airport Radio Ad-June 2025
RAM SERVICES LLC	1,095.00	165 W 23rd Radon Work
RAYMOND L GOEDERT	100.00	SOFTBALL SCOREKEEPER AND OFFICIALS
RILCO, Inc	255.00	Bulk Fuel Refills
RILCO, Inc	385.00	Def Bulk
RILCO, Inc	3,473.75	BULK REFILLS - Motor Oil
RIVER CITY PAVING	105,490.24	W 32nd St overlay program
RIVER CITY STONE	1,372.06	FY25 BLANKET PO-ROCK/STONE FILL FOR WATER MAIN REP
RIVER CITY STONE	888.91	FY25 BLANKET PO-ROCK/STONE FILL FOR WATER MAIN REP
RIVER CITY STONE	130.73	FY25 BLANKET PO-ROCK/STONE FILL FOR WATER MAIN REP
RIVER CITY STONE	1,228.21	FY25 BLANKET PO-ROCK/STONE FILL FOR WATER MAIN REP
RIVER CITY STONE	40.95	AGGREGATE FOR MURPHY PARK SIDEWALK PROJECT
ROEDER OUTDOOR POWER EQUIPMENT	13.41	STOCK - Primer Pump
ROSENBAUER MINNESOTA LLC	240.00	UNIT# 1921 Clear Red Dome Light
ROWELL CHEMICAL CORP	8,406.51	FY25-26 SODIUM HYPOCHLORITE BLANKET ORDER FOR WATE
Rylee N Leitzen	163.22	Per Diem 2025 GTSP Conference
SADLER POWER TRAIN INC	741.76	UNIT# 3105 Never Adjust Brakes (Left and Right)
SADLER POWER TRAIN INC	636.60	UNIT# 3105 Hub and Drum Kit
SADLER POWER TRAIN INC	8.28	UNIT #3105 7-Way Trailer Plug Connector
SADLER POWER TRAIN INC	308.90	UNIT# 1921 Replace Silicone Hoses (Red and Blue)
SADLER POWER TRAIN INC	265.20	SHOP USE-Shell Sontax Grease Tubes
SADLER POWER TRAIN INC	152.07	UNIT# 3411 Replace Center Bearing Shaft
SAFETY VISION	7,175.25	Camera installation on 3 New Mini Buses
SAFETY VISION	38.50	Camera cable
SAFETY VISION	4,320.00	Event Cloud Hosting Storage FY26
SAUNDERS OIL CO INC	(47.40)	MSC fuel island 87E-NL w/10% Ethanol
SAUNDERS OIL CO INC	21,205.39	Fuel Island Refill- (2) Fuel Types and Tax
Schadl Incorporated	883.03	service call ruby sutton backup
SECRETARY OF STATE	30.00	FY26 Notary Stamp Renewals
SECRETARY OF STATE	30.00	FY26 Notary Stamp Renewals
SELCO INC	894.00	FY2025 BLANKET PO - BARRICADE RENTAL
SELCO INC	698.00	FY2025 BLANKET PO - BARRICADE RENTAL
SHAMROCK JEWELERS	1,045.00	Command Staff Badges
Sinclair Television Group, Inc.	650.00	KGAN May TV commercials promoting air service
Skidcar System Inc	18,200.00	VST Virtual Reality Simulator
SKYLINE TRUCKING & STORAGE INC	495.00	PULVERIZED SOIL FOR STUMP FILLING
SPRING GREEN LAWN CARE	305.25	WEED CONTROL AT ALL VETERANS MEMORIAL PARK
SPX CORPORATION	42.60	Genfare Mobile Ticketing May 25
STEARNS, CONRAD, SCHMIDT CONSUL ENG	2,776.47	2025FY Air Quality Services
STRAND ASSOCIATES INC	430.00	WTP & Water Dist.Sys SCADA Upgrade
STRAND ASSOCIATES INC	249.15	42-Inch Force Main Stabilization Proj
STRAND ASSOCIATES INC	805.68	WELL NO. 11 SOURCE WATER
STRAND ASSOCIATES INC	13,332.61	Schmitt Island Sanitary Project
SUSAN M STOPPELMOOR	3,151.20	FY26 RECREATION CLASS INSTRUCTOR
SUSTAINABLE STRATEGIES DC	7,500.00	Strategic Funding Services - Grant Writing
TELEGRAPH HERALD	933.09	Publication Expenses
TELEGRAPH HERALD	496.17	Publication Expenses
TERRACON CONSULTANTS INC	5,266.78	Terracon Task Order Amphitheater
TERRACON CONSULTANTS INC	799.16	Terracon Task Order Amphitheater
TERRACON CONSULTANTS INC	915.12	Terracon Task Order Amphitheater
TERRACON CONSULTANTS INC	10,768.75	Geotechnical Eng Srv Old Mill Pumping Station Forc
THE LOCKSMITH EXPRESS	34.00	LOCK KEYS FOR REC PROGRAM
THE LOCKSMITH EXPRESS	75.00	FLORA RESTROOM DEADBOLT
THE LOCKSMITH EXPRESS	115.00	REKEY LOCKSET AT MURPHY PARK
Theodore B Kruse	218.75	Meal Stipend for Cedar Rapids Academy - June 2-Oct
THOMPSON TIRE & RETREAD	255.72	UNIT# 3206 Replace Defective Tire
THOMPSON TIRE & RETREAD	1,192.00	STOCK - Tires for Police Units

VENDOR NAME	NET AMOUNT	INVOICE DESCRIPTION
THOMPSON TIRE & RETREAD	367.76	UNIT# 2114 Replacement Tires
THOMPSON TIRE & RETREAD	110.00	UNIT# 2620 Replace Mini Bus back Tires
THOMPSON TIRE & RETREAD	473.04	UNIT# 1912 (4) New Tires 2657-R17 Wrangler
THOMPSON TIRE & RETREAD	280.00	UNIT# 2727 (2) New Tires 26x9.00R-12/6
THREE RIVERS FS INC	43.65	SHOP Forklift Gas
TIM WILLIS WINDOW CLEANING LLC	210.00	Monthly MSC Window Cleaning
TIMOTHY P GOTTSCHALK	75.00	SOFTBALL SCOREKEEPER AND OFFICIALS
TOWER OPTICAL COMPANY	81.60	VIEWING TOWERS -EPP
TOWNSQUARE MEDIA LLC	135.00	DBQ-ORD Airport Radio Ad-June 2025
TOWNSQUARE MEDIA LLC	1,014.00	DBQ-ORD Airport Radio Ad-June 2025
TRANSIT WORKS	64.90	Antenna for survey equip
TRANSPARENT LANGUAGE INC	1,512.00	Transparent Language Subscription
Trassig Corp	16,422.00	BINDER FOR RUBBER SURFACING FOR PLAYGROUND AREAS
TRI STATE INDUSTRIES INC	2,142.31	Franchise Fee FY26
TRICON CONSTRUCTION GROUP	249,859.67	BUNKER FOUNDATION REPAIRS
TSCHIGGFRIE EXCAVATING	4,857.92	Twin Ridge Lift Station Abandonment Project
Tucktara LLC	72,500.00	2527 Washington St - Construction
TURPIN DODGE OF DUBUQUE LLC	9.64	UNIT# 1912 Parts: Plug Diff6-L4
ULINE INC	97.50	CASH REGISTER TAPE
UNION HOERMANN PRESS	495.00	Dollars & Cents reprint
UNION HOERMANN PRESS	2,791.45	July/August 2025 City News
UNION HOERMANN PRESS	896.00	2025 PRINTING OF CONSUMER CONFIDENCE REPORT
UNION HOERMANN PRESS	545.00	MILLER RIVERVIEW CAMPGROUNDS BROCHURES
US Foods	973.06	MISC FOOD PRODUCTS FOR BHGC
US Foods	909.11	MISC FOOD PRODUCTS FOR BHGC
VERIZON WIRELESS SERVICES LLC	240.24	Fixed Route Rangers Data
VISU-SEWER INC	10,875.00	clean and cctv schmitt island
Water Utilities Services, Inc	535.40	SPRINKLER PARTS FOR GOLF MAINTENANCE
WELU PRINTING COMPANY	218.26	Asphalt Overlay Postcard #2 with Mailing Services
WELU PRINTING COMPANY	43.13	FY25 Business Cards
WELU PRINTING COMPANY	172.52	FY25 Business Cards
WELU PRINTING COMPANY	2,544.40	WATER INTERRUPT DOOR HANGERS
WELU PRINTING COMPANY	39.10	BUSINESS CARDS FOR DARRIN HOMB
WELU PRINTING COMPANY	77.65	STAFF BUSINESS CARDS
WENSCO OF MICHIGAN CORPORATION	468.00	Sign Printer- Equipment Repair
WHKS AND COMPANY	331.50	JEFFERSON PARK RETAINING WALL PROJECT
WHKS AND COMPANY	5,429.93	Auburn and Custer Bidding and Construction Assista
William Yeo	100.00	Per Diem 2025 GTSP Conference
Winwater of Eldridge, IA CO	6,275.47	SUPPLIES FOR TURNING FIRE HYDRANTS QTE#0005354
Winwater of Eldridge, IA CO	62.75	SUPPLIES FOR TURNING FIRE HYDRANTS QTE#0005354
WOODWARD COMMUNICATION INC	493.21	Franchise Fee FY26
	<u>\$ 2,256,413.72</u>	

VENDOR NAME

NET AMOUNT INVOICE DESCRIPTION

VENDOR NAME

NET AMOUNT INVOICE DESCRIPTION

VENDOR NAME

NET AMOUNT INVOICE DESCRIPTION

EXCEPTIONS TO COUNCIL APPROVAL

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
518031	7/2/2025	1800TShirts	\$	302.82 LF- T-Shirt Order
251200055	6/17/2025	7G DISTRIBUTING LLC		205.20 Alcohol Charges for McAleece Fields
251200056	6/24/2025	7G DISTRIBUTING LLC		819.20 Alcohol Charges for McAleece Fields
251200057	6/25/2025	7G DISTRIBUTING LLC		1,012.35 Alcohol Charges for Bunker Hill
251200058	6/27/2025	7G DISTRIBUTING LLC		131.15 Alcohol Charges for Bunker Hill
251200059	6/18/2025	7G DISTRIBUTING LLC		1,095.00 Alcohol Charges for Bunker Hill
1014767	6/25/2025	ACCURATE ANALYTICAL TESTING		80.00 1377 N Booth Clearance Wipes
1014689	6/18/2025	ADVANTAGE SHEET METAL INC		190.00 service call Old Engine House
1014689	6/18/2025	ADVANTAGE SHEET METAL INC		401.50 service call to Annex
1014689	6/18/2025	ADVANTAGE SHEET METAL INC		190.00 service call City Hall
1014689	6/18/2025	ADVANTAGE SHEET METAL INC		1,330.00 HVAC REPAIRS TO JOTC
1014689	6/18/2025	ADVANTAGE SHEET METAL INC		1,376.00 Labor to replace coil-Bld #90 AC in shop
1014814	7/2/2025	AIRGAS USA LLC		16.74 LF Cylin Rental Acetylene, Argon, and Oxy May 2025
1014787	6/25/2025	Alex Stein		12.46 March - May Mileage reimbursement
518021	7/2/2025	ALLIANT ENERGY		37.17 A Lites, T-Hangars 11 - 16 electrical service
517959	6/25/2025	ALLIANT ENERGY		4,323.11 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		117.45 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		318.25 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		19.14 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		52.19 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		91.07 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		27.69 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		487.00 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		2,814.54 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		10,560.70 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		245.56 ELECTRIC BILLS FOR FY25
517959	6/25/2025	ALLIANT ENERGY		21.15 2820 Brunswick St.-Alliant Energy (City Owned)
517959	6/25/2025	ALLIANT ENERGY		41.13 514 Angella St - Alliant Energy (City Owned)
517959	6/25/2025	ALLIANT ENERGY		153.60 Energy Costs for Various Locations
517959	6/25/2025	ALLIANT ENERGY		35.93 FY25: 2543 White St - SCADA Flow Meter Electricity
518021	7/2/2025	ALLIANT ENERGY		14.24 Self Fueler electrical service
518021	7/2/2025	ALLIANT ENERGY		173.65 SRE Bld electrical service
518021	7/2/2025	ALLIANT ENERGY		150.05 Corp Hangar #88 electrical service
518021	7/2/2025	ALLIANT ENERGY		71.18 Parking Lot Lites electrical service
518021	7/2/2025	ALLIANT ENERGY		561.49 FBO Jet Center Bld lower level
518021	7/2/2025	ALLIANT ENERGY		76.79 A Lites, T-Hangars 11 - 16 electrical service
518021	7/2/2025	ALLIANT ENERGY		24.77 T-hangar #36 electrical
518021	7/2/2025	ALLIANT ENERGY		32.62 C Lites, T-Hangars 31 - 38 electrical service
518021	7/2/2025	ALLIANT ENERGY		251.17 Admin, Jet Center Bld electrical service
518021	7/2/2025	ALLIANT ENERGY		43.71 B Lites, T-Hangars 21 - 28 electrical service
518021	7/2/2025	ALLIANT ENERGY		1,287.33 ARFF Bld electrical service
518021	7/2/2025	ALLIANT ENERGY		22.69 Car Wash/Maint Garage electrical service
518021	7/2/2025	ALLIANT ENERGY		24.20 Parking Lots 1 & 2 Lites electrical service
518021	7/2/2025	ALLIANT ENERGY		26.70 Car Wash/Maint Garage electrical service
518021	7/2/2025	ALLIANT ENERGY		565.23 Flight Ops Bld electrical service
518021	7/2/2025	ALLIANT ENERGY		420.11 ARFF Bld electrical service
518021	7/2/2025	ALLIANT ENERGY		147.94 ARFF Bld electrical service
518021	7/2/2025	ALLIANT ENERGY		153.46 Energy Costs for Various Locations
518021	7/2/2025	ALLIANT ENERGY		27.87 ELECTRIC BILLS FOR FY26
518021	7/2/2025	ALLIANT ENERGY		1,200.75 FY25: 1503 W. 3rd St - Cell Tower Electricity
518021	7/2/2025	ALLIANT ENERGY		7,976.04 ELECTRIC BILLS FOR FY26
518021	7/2/2025	ALLIANT ENERGY		74.55 ELECTRIC BILLS FOR FY26
518021	7/2/2025	ALLIANT ENERGY		4,883.78 ELECTRIC BILLS FOR FY26
1014783	6/25/2025	Amazon Capital Services, Inc.		121.91 Supplies for programs, patrons, and maintenance
518013	6/25/2025	BCBS OF IA		183.92 AMBULANCE REFUND
518017	6/25/2025	TIM M BAUSMAN		10.00 AMBULANCE REFUND
518015	6/25/2025	DANIEL HOOVER		20.00 AMBULANCE REFUND
518014	6/25/2025	BRAD REICHERTS		101.49 AMBULANCE REFUND
518016	6/25/2025	JOSE REYNOSA		735.00 AMBULANCE REFUND
518018	6/25/2025	WELLPOINT		2,013.30 AMBULANCE REFUND
518019	6/25/2025	WELLPOINT		2,013.30 AMBULANCE REFUND
518020	6/25/2025	WELLPOINT		2,013.30 AMBULANCE REFUND
1014769	6/25/2025	AMERICAN LEGAL PUBLISHING CORP		243.71 supplement pages
518022	7/2/2025	AMERICAN LEGION POST 6		2,220.00 City of Dubuque Flags
1014755	6/25/2025	ANDERSON SAINCI		129.00 Per Diem - Eco Mobility Conf - Baltimore MD 5/21
1014777	6/25/2025	Anne Marie Greenwood		34.79 Mileage Reimbursement
1014813	7/2/2025	ANTHONY M BREITBACH		254.80 Travel and Reimbursement - Tony Breitbach
1014813	7/2/2025	ANTHONY M BREITBACH		446.25 Travel and Reimbursement - Tony Breitbach
1014784	6/25/2025	Ascendance Trucks LLC		166.03 UNIT# 2695 Replace Tensioner Belt
1014784	6/25/2025	Ascendance Trucks LLC		21.40 UNIT# 4911 Replacement Part: 3/8 PTC Male Connecto
1014784	6/25/2025	Ascendance Trucks LLC		194.46 STOCK - Pressure Sensor
1014784	6/25/2025	Ascendance Trucks LLC		27.75 STOCK - Male Brake Check Valve
1014801	7/1/2025	AssuredPartners Capital Inc		4,110.57 Tank Pollution Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		64,285.00 DMASWA Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		228,537.00 Safety National Excess WC Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		29,470.00 Marina Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		4,002.47 Library Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		12,017.45 Public Officials Airport Commission Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		6,485.00 Fiduciary Liability Insurance
1014801	7/1/2025	AssuredPartners Capital Inc		15,484.31 4 Program Pollution Insurance

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
1014801	7/1/2025	AssuredPartners Capital Inc	944,471.53	ICAP Renewal Insurance
1014801	7/1/2025	AssuredPartners Capital Inc	214,518.75	Property Insurance
1014801	7/1/2025	AssuredPartners Capital Inc	883,476.00	Property Insurance
518002	6/25/2025	AT&T Mobility National Accounts, LLC	3,053.10	Public Works First Net Monthly Charges
518002	6/25/2025	AT&T Mobility National Accounts, LLC	1,321.32	IPHONES AND IPADS PARKS-APR 29 TO MAY 28, 2025
1014703	6/18/2025	A-TEC RECYCLING INC	2,488.64	Recycling of Materials
517989	6/25/2025	AUTOMOTIVE ENTERPRISES (AIH)	87.50	FY2025 Franchise Fees
517989	6/25/2025	AUTOMOTIVE ENTERPRISES (AIH)	8.94	FY2025 Franchise Fees
1014803	7/2/2025	AV FUEL	21,008.41	Aviation fuel for resale
1014803	7/2/2025	AV FUEL	19,331.93	Aviation fuel for resale
1014803	7/2/2025	AV FUEL	19,481.14	Aviation fuel for resale
1014710	6/25/2025	B & H FOTO & ELECTRONICS CORP	1,293.43	Maintenance office order fy25
1014794	6/25/2025	BARD MATERIALS CENTRAL	905.25	Various Concrete Products
1014699	6/18/2025	BARD MATERIALS CENTRAL	362.13	Concrete
1014794	6/25/2025	BARD MATERIALS CENTRAL	760.20	Stetmore area curbs/ramps
1014794	6/25/2025	BARD MATERIALS CENTRAL	744.20	2092 Theisen St ADA
1014794	6/25/2025	BARD MATERIALS CENTRAL	269.05	44 Stetmore ADA
1014794	6/25/2025	BARD MATERIALS CENTRAL	583.15	1130 Arrowhead
1014794	6/25/2025	BARD MATERIALS CENTRAL	925.25	2092 Theisen St
1014794	6/25/2025	BARD MATERIALS CENTRAL	1,046.83	50 Stetmore ADA
1014794	6/25/2025	BARD MATERIALS CENTRAL	1,288.40	54 Stetmore ADA
1014794	6/25/2025	BARD MATERIALS CENTRAL	1,127.35	Stetmore & St. Joseph
1014794	6/25/2025	BARD MATERIALS CENTRAL	1,689.71	Arrowhead & Indian Ridge
1014833	7/2/2025	BARD MATERIALS CENTRAL	78.68	CONCRETE FOR NEW DRINKING FOUNTAIN
1014833	7/2/2025	BARD MATERIALS CENTRAL	792.96	CONCRETE FOR MURPHY PARK SIDEWALK PROJECT
251200038	6/18/2025	BC/BS OF IOWA/WELLMARK	139,219.31	Wellmark Weekly
251200053	6/26/2025	BC/BS OF IOWA/WELLMARK	88,963.54	Wellmark Weekly
518035	7/2/2025	BENJAMIN R HUNT	50.00	SOFTBALL UMPIRE
518034	7/2/2025	BENJAMIN W JOHANNSEN	250.00	SOFTBALL UMPIRE
1014824	7/2/2025	BIECHLER ELECTRIC INC	593.27	Biechler- Install Receptacle for Def Tank
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	91.30	UTILITY EXPENSE - GAS
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	43.09	FY2025 BLANKET PO - GAS COSTS
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	44.74	FY2025 BLANKET PO - GAS COSTS
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	43.09	FY2025 BLANKET PO - GAS COSTS
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	49.67	FY2025 BLANKET PO - GAS COSTS
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	39.07	514 Angella St - Black Hills Energy (City Owned)
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	25.28	2820 Brunswick-Black Hills Energy (City Owned)
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	26.68	821 Garfield - Black Hills Energy (City Owned)
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	2,577.12	NATURAL GAS FOR FY25
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	111.65	NATURAL GAS FOR FY25
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	57.53	NATURAL GAS FOR FY25
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	45.15	NATURAL GAS FOR FY25
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	50.30	NATURAL GAS FOR FY25
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	593.05	FY25: 305 W. 6th St - Federal Building Natural Gas
1014709	6/25/2025	BLACK HILLS/IOWA GAS UTILITY CO	63.67	FY25: 1300 Main St - City Annex Natural Gas
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	84.83	UTILITY EXPENSE - GAS
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	70.42	UTILITY EXPENSE - GAS
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	45.83	Admin, Jet Center Bld natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	44.19	FBO Hangar natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	48.56	ARFF/Maint Bld natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	74.39	Terminal building natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	51.19	Corp Hangar #88 natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	49.63	Corp Hangar #88 natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	167.48	Corp Hangar #88 natural gas service
1014802	7/2/2025	BLACK HILLS/IOWA GAS UTILITY CO	50.11	Corp Hangar #88 natural gas service
1014779	6/25/2025	Boomerang Corp	21,342.13	Granger Creek Lift Station Improvements
1014757	6/25/2025	BRANDON J GUDENKAUF	221.00	Per Diem SRO Training Conference
1014815	7/2/2025	BRIAN S FELDOTT	200.20	Mileage Reimbursement
1014763	6/25/2025	BRIANNA S JUSTIN	1,750.00	Tuition Reimbursement Spring 2025
1014763	6/25/2025	BRIANNA S JUSTIN	242.00	Per Diem SRO Training Conference
1014775	6/25/2025	Brittney Hayes	67.90	Mileage Reimbursement
1014821	7/2/2025	Brittney Hayes	21.49	Mileage Reimbursement
517960	6/25/2025	BUTT'S FLORIST & GREENHOUSE	55.00	FY25 MONTHLY FLOWER ARRANGEMENT
1014770	6/25/2025	C&C MANUFACTURING LLC	2,987.25	UNIT# 3471 Volvo Alternator
1014786	6/25/2025	Caitlin Daniels	145.07	FY25 MILEAGE REIMBURSEMENT
1014786	6/25/2025	Caitlin Daniels	128.10	FY25 MILEAGE REIMBURSEMENT
1014708	6/18/2025	CAPITAL SANITARY	426.89	Janitorial Supplies
1014708	6/18/2025	CAPITAL SANITARY	80.87	Janitorial Supplies - JOTC building
1014708	6/18/2025	CAPITAL SANITARY	213.90	Janitorial Supplies - JOTC building
1014708	6/18/2025	CAPITAL SANITARY	314.71	Janitorial Supplies - JOTC building
1014708	6/18/2025	CAPITAL SANITARY	367.97	MISC SUPPLIES- BHGC
1014837	7/2/2025	CAPITAL SANITARY	37.34	HDQ-Janitorial Supplies
1014797	6/25/2025	CAPITAL SANITARY	213.90	Janitorial Supplies - JOTC building
1014837	7/2/2025	CAPITAL SANITARY	85.73	JANITORIAL SUPPLIES FOR PARKS
1014837	7/2/2025	CAPITAL SANITARY	1,219.20	JANITORIAL SUPPLIES FOR PARKS
1014837	7/2/2025	CAPITAL SANITARY	103.63	FOOD ITEMS FOR SNACK BAR
1014837	7/2/2025	CAPITAL SANITARY	347.21	JANITORIAL SUPPLIES- BHGC
1014837	7/2/2025	CAPITAL SANITARY	489.96	Janitorial Supplies - JOTC building
1014837	7/2/2025	CAPITAL SANITARY	257.18	Janitorial Supplies - JOTC building
1014837	7/2/2025	CAPITAL SANITARY	206.27	Janitorial Supplies - Intermodal Building
1014837	7/2/2025	CAPITAL SANITARY	34.96	FOAM HINGED TRAY

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1014837	7/2/2025	CAPITAL SANITARY	925.03	JANITORIAL SUPPLIES FOR PARKS
1014837	7/2/2025	CAPITAL SANITARY	416.49	Janitorial Supplies
1014837	7/2/2025	CAPITAL SANITARY	156.96	Janitorial Supplies
1014837	7/2/2025	CAPITAL SANITARY	215.73	MISC SUPPLIES- BHGC
518004	6/25/2025	Carl Plumley	21.04	JUNE MILEAGE FOR CARL PLUMLEY
518030	7/2/2025	CATHOLIC CHARITIES OF THE	445.00	250 W 6th St. Unit #804 - TBRA - App #2522
517961	6/25/2025	CDW GOVERNMENT INC	869.76	MDM licenses for Library iPads
517984	6/25/2025	CENTER POINT INC	48.54	large print books for adult collection
1014701	6/18/2025	CENTRISYS CORPORATION	1,563.17	Kluber Grease for Centrifuge
1014701	6/18/2025	CENTRISYS CORPORATION	9,623.20	Oil Lubrication Rebuild Kit for centrifuge
251200026	6/12/2025	CENTURY LINK	41.99	FY25 CL PHONE CHARGES
251200027	6/19/2025	CENTURY LINK	2.47	FY25 CL PHONE CHARGES
251200029	6/17/2025	CENTURY LINK	86.21	FY25 CL PHONE CHARGES
251200030	6/20/2025	CENTURY LINK	203.21	FY25 CL PHONE CHARGES
1014712	6/25/2025	CES COMPUTERS INC	2,273.58	Arielle Swift Computer Replacement
1014713	6/25/2025	CINTAS CORP	52.43	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	19.45	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	52.43	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	19.45	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	35.00	JANITORIAL SUPPLIES- BHGC
1014713	6/25/2025	CINTAS CORP	52.24	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	19.45	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	19.45	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	19.45	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	52.24	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	52.24	Various Maintenance - FY25
1014713	6/25/2025	CINTAS CORP	80.26	FY25: City Hall, Annex, Fed Bldg - Floor Mat Servi
1014804	7/2/2025	CINTAS CORP	52.43	Various Maintenance - FY25
1014804	7/2/2025	CINTAS CORP	35.00	JANITORIAL SUPPLIES- BHGC
1014804	7/2/2025	CINTAS CORP	308.92	Various Maintenance - FY25
517962	6/25/2025	CINTAS FIRST AID & SAFETY	51.81	FY2025 First Aid Supplies
518045	7/2/2025	HyVee, Inc.	609.37	refund of liquor license
518046	7/2/2025	Veterans Freedom Center, Inc.	100.00	refund of permit and street closure fee
1014774	6/25/2025	City of Dubuque	197,613.00	SUBSIDY MARCH TO JUNE 2025
1014825	7/2/2025	CLAREY'S SAFETY EQUIPMENT INC	305.63	Rae Sensor Module LEL
1014707	6/18/2025	COMELEC INTERNET SERVICES	126.45	COMELEC INTERNET SERVICE FY25
1014836	7/2/2025	COMELEC INTERNET SERVICES	60.00	INTERNET FOR CAMPGROUNDS-FY26
1014805	7/2/2025	COMMAND SECURITY SOLUTIONS	27.81	ALARM MONITORING FY25
1014805	7/2/2025	COMMAND SECURITY SOLUTIONS	27.81	ALARM MONITORING FY25
1014805	7/2/2025	COMMAND SECURITY SOLUTIONS	30.89	ALARM MONITORING FY25
1014805	7/2/2025	COMMAND SECURITY SOLUTIONS	80.34	Landfill- Alarm Monitoring
1014805	7/2/2025	COMMAND SECURITY SOLUTIONS	336.78	LF- Alarm Monitoring (Trl, Sd House, Maint Shop)
1014714	6/25/2025	COMMUNICATIONS ENGINEERING CO	1,196.80	Fiber Switches for Virtualization Project
1014715	6/25/2025	CONLON CONSTRUCTION CO	404,452.53	Iowa Amphitheater Schmitt Island Bid Pkg 2
1014753	6/25/2025	CONSTELLATION NEW ENERGY GAS DIV	157.16	City Of Dubuque - C&I 2401Central Ave May-2025
1014753	6/25/2025	CONSTELLATION NEW ENERGY GAS DIV	848.94	City Of Dubuque - Dubuque City Garage C&I APR25
1014753	6/25/2025	CONSTELLATION NEW ENERGY GAS DIV	1,391.83	City Of Dubuque - C&I 2401Central Ave Apr-2025
517994	6/25/2025	CONVIVUM HOSPITALITY	462.00	City Life Meal for participants 5/27/25
1014716	6/25/2025	Cottingham & Butler Inc	1,072.60	Job Evaluation Retainer and Project Expenses
1014800	7/1/2025	Cottingham & Butler Inc	60,900.00	Airport Liability
1014822	7/2/2025	CR Signs & Lighting, Inc	600.00	LF- DBQ Billboard Advertising
1014758	6/25/2025	CRAWFORD HEATING AND COOLING CO INC	263.75	Two Backflow Tests
518041	7/2/2025	Crawford, Murphy & Tilly, Inc	1,116.08	Terminal Exit Lane Improvements design phase servi
518008	6/25/2025	Dan Huseman	21.49	Meeting 03/25/25
1014745	6/25/2025	DITTMER RECYCLING INC	11,771.65	Landfill- Hauling Charges
1014745	6/25/2025	DITTMER RECYCLING INC	25.00	Document Shredding
1014745	6/25/2025	DITTMER RECYCLING INC	12,157.32	Landfill- Hauling Charges 05/30/25
1014717	6/25/2025	DUBUQUE ARBORETUM ASSOCIATION, Inc.	251.84	FY25 Franchise Fees
1014717	6/25/2025	DUBUQUE ARBORETUM ASSOCIATION, Inc.	105.63	FY25 Franchise Fees
1014717	6/25/2025	DUBUQUE ARBORETUM ASSOCIATION, Inc.	5.84	FY25 Franchise Fees
1014717	6/25/2025	DUBUQUE ARBORETUM ASSOCIATION, Inc.	89.33	FY25 Franchise Fees
1014717	6/25/2025	DUBUQUE ARBORETUM ASSOCIATION, Inc.	16.11	FY25 Franchise Fees
1014717	6/25/2025	DUBUQUE ARBORETUM ASSOCIATION, Inc.	13.92	FY25 Franchise Fees
517963	6/25/2025	DUBUQUE COMMUNITY SCHOOL DIST	294.92	FY2025 Franchise Fees
517963	6/25/2025	DUBUQUE COMMUNITY SCHOOL DIST	30.32	FY2025 Franchise Fees
517963	6/25/2025	DUBUQUE COMMUNITY SCHOOL DIST	51.69	FY2025 Franchise Fees
517963	6/25/2025	DUBUQUE COMMUNITY SCHOOL DIST	3,957.67	FY2025 Franchise Fees
517963	6/25/2025	DUBUQUE COMMUNITY SCHOOL DIST	592.46	FY2025 Franchise Fees
517963	6/25/2025	DUBUQUE COMMUNITY SCHOOL DIST	2,298.31	FY2025 Franchise Fees
1014718	6/25/2025	DUBUQUE COUNTY HISTORICAL SOCIETY	1,290.03	FY2025 Franchise Fees
1014718	6/25/2025	DUBUQUE COUNTY HISTORICAL SOCIETY	195.21	FY2025 Franchise Fees
517964	6/25/2025	DUBUQUE COUNTY RECORDER	179.00	Dubuque County Recorder-CDBG (Blanket PO)
517965	6/25/2025	DUBUQUE COUNTY SHERIFF	230.00	Sheriff Services for MAY 2025
1014690	6/18/2025	DUBUQUE FIRE EQUIPMENT INC	75.00	Fire extinguisher service
1014719	6/25/2025	DUBUQUE HOSE & HYDRAULICS	52.91	SHOP USE - G8 Flange Lock Nuts
518032	7/2/2025	DUBUQUE STAMPING & MFG INC	11,463.15	FY26 Franchise Fees
1014700	6/18/2025	DUBUQUELAND DOOR COMPANY	431.03	Reprogrammed remotes for 3 doors
1014795	6/25/2025	DUBUQUELAND DOOR COMPANY	306.53	MSC shop door stuck
1014826	7/2/2025	ED M FELD EQUIPMENT CO INC	230.00	Fire Armor Gloves
1014826	7/2/2025	ED M FELD EQUIPMENT CO INC	474.00	Fire Armor Gloves
1014720	6/25/2025	ENERGETICS	197.96	LF- Shop Supplies

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518042	7/2/2025	Eocene Environmental Group	18,274.43	Amphitheater Enviro Services
1014749	6/25/2025	EXPRESS EMPLOYMENT PROFESSIONALS	955.57	C063 - Administrative Assistant 6/01/2025
1014749	6/25/2025	EXPRESS EMPLOYMENT PROFESSIONALS	1,284.80	C063 - Administrative Assistant 25MAY25
1014749	6/25/2025	EXPRESS EMPLOYMENT PROFESSIONALS	1,120.55	Temporary Administrative Assistant for HR
518037	7/2/2025	FITZGERALD FREELANCE LLC	5,265.00	City Hall Annex Canopy Removal
1014721	6/25/2025	FOUR MOUNDS FOUNDATION	10,000.00	FY2025 Contracted Services Agreement_ Four Mounds
1014721	6/25/2025	FOUR MOUNDS FOUNDATION	36,800.00	821 Garfield Ave. - Four Mounds Foundation- HEART
1014721	6/25/2025	FOUR MOUNDS FOUNDATION	15,050.00	514 Angella St. (City Owned Property) Four Mounds
1014766	6/25/2025	FOUR OAKS FAMILY & CHILDREN'S SERVI	4,573.42	Four Oaks_Purchase of Services Grant FY2025
518023	7/2/2025	GIESE MANUFACTURING CO INC	3,152.71	FY2025 Franchise Fees
517966	6/25/2025	GREATER DUBUQUE DEVELOPMENT CORP	19,075.27	FY25 Contracted Svcs-GDDC/Campaign 2027
517981	6/25/2025	GRP & ASSOCIATES INC	258.00	LF- Large Medical Waste Boxes
1014728	6/25/2025	GUS N PSIHOYOS	342.00	DC Fly In Travel Reimbursement
1014776	6/25/2025	Haley D Francke	148.30	Mileage Reimbursement
1014722	6/25/2025	HDR ENGINEERING INC	889.52	Waste Diversion Project
1014722	6/25/2025	HDR ENGINEERING INC	17,017.32	LF- Customer Convenience Center 12/01/24-12/28/24
1014722	6/25/2025	HDR ENGINEERING INC	944.15	PFAS Pilot HDR Task Order #21
1014722	6/25/2025	HDR ENGINEERING INC	11,330.82	C9AAP2 Engineering
1014722	6/25/2025	HDR ENGINEERING INC	8,566.93	DMASWA TO 20 - Horiz Exp Permitting
1014722	6/25/2025	HDR ENGINEERING INC	12,563.90	E/W Corridor Capacity Improv-University Overlap
1014722	6/25/2025	HDR ENGINEERING INC	6,071.78	E/W Corridor Capacity Improv-University Overlap
1014761	6/25/2025	HERITAGE WORKS INC	75.00	Heritage Works Symposium 2025 - Chris Lahey
518010	6/25/2025	Holm's Radiator LLC	464.98	Unit 3405- Water clean, haz waste fee, clamp, gask
517967	6/25/2025	HOLY FAMILY CATHOLIC SCHOOLS	60.06	FY2025 Franchise Fees
1014691	6/18/2025	IDEXX DISTRIBUTION CORP	1,866.65	WP200I Gamma Irrad Collert 100ML 200pk
1014768	6/25/2025	IMWCA	14,343.19	TPA payments - May 2025
1014768	6/25/2025	IMWCA	47,244.07	TPA 411 payments - May 2025
1014752	6/25/2025	INGRAM LIBRARY SERVICES INC.	7,050.26	Children's books for collection for patrons
1014752	6/25/2025	INGRAM LIBRARY SERVICES INC.	183.81	Teen Young Adult Print Materials for collection
1014752	6/25/2025	INGRAM LIBRARY SERVICES INC.	(20.40)	Books for Adult Circulating Collection FY25
1014752	6/25/2025	INGRAM LIBRARY SERVICES INC.	842.09	Children's Books for Collection
251200067	6/20/2025	IOWA BEVERAGE SYSTEMS INC	342.00	Alcohol Purchases - Recreation
251200068	6/13/2025	IOWA BEVERAGE SYSTEMS INC	689.45	Alcohol Purchases - Recreation
251200069	6/20/2025	IOWA BEVERAGE SYSTEMS INC	429.90	Alcohol Purchases - Recreation
251200070	6/27/2025	IOWA BEVERAGE SYSTEMS INC	476.85	Alcohol Purchases - Recreation
251200001	6/18/2025	IOWA FINANCE AUTHORITY	116,242.50	FY25 SRF Semi-Annual Debt Service
517968	6/25/2025	IOWA INDIVIDUAL HEALTH BENEFIT REIN	24,010.00	IIHBRA Assessment for CY 2019
1014724	6/25/2025	J & R SUPPLY COMPANY	14,945.00	Rings & Lids 6/5/2025
1014764	6/25/2025	JAMES M HERBST	10.97	Reim - Water Treatment Review - Grade 1
1014764	6/25/2025	JAMES M HERBST	39.63	Reim - Basic Wastewater Training Course
1014711	6/25/2025	JANNA M BEAU	445.90	Mileage Reimbursement
1014819	7/2/2025	Jason D Lehman	153.70	JDL 2025 Nuisance Abatement Conference
1014788	6/25/2025	Jason J Fuerstenberg	25.00	State of Iowa Paramedic Certification
1014723	6/25/2025	JASON M HOERNER	221.00	Per Diem SRO Training Conference
1014746	6/25/2025	JOHN A LIPHARDT	33.11	May June Mileage
517993	6/25/2025	JOHN M GREENWOOD	500.71	Reim - Basic Wastewater Training Course
517993	6/25/2025	JOHN M GREENWOOD	131.99	Reim -WW Treatment Review - Grade 1
517998	6/25/2025	JOHNSON PLASTICS PLUS	433.00	White toner maker supplies
518001	6/25/2025	Jon J Thill	31.29	April 2025 Mileage
517999	6/25/2025	JUSTIN M HOGAN	30.59	April - June 2025 Mileage
518039	7/2/2025	Kelcor Inc	1,900.00	635 Jefferson St. Unit 635 - TBRA App #2519
1014705	6/18/2025	KIECKS CAREER APPAREL	1,276.92	Uniform for New Officers
1014705	6/18/2025	KIECKS CAREER APPAREL	1,131.93	Uniform for New Officers
1014705	6/18/2025	KIECKS CAREER APPAREL	1,131.93	Uniform for New Officers
1014705	6/18/2025	KIECKS CAREER APPAREL	1,146.93	Uniform for New Officers
1014838	7/2/2025	KIESLER POLICE SUPPLY INC	7,307.72	Ammunition for Training
1014692	6/18/2025	KONE INC	200.00	Elevator Maintenance - FY25
1014692	6/18/2025	KONE INC	360.00	Maintenance Period: 06/01/2025 - 08/31/2025
1014730	6/25/2025	KRAEMERS WATER STORE INC	52.45	Bottled Water Service for the Landfill
1014730	6/25/2025	KRAEMERS WATER STORE INC	52.60	Bottled Water Service for Landfill 06/04/25
1014765	6/25/2025	KRISTEN K DIETZ	80.00	IMCA conference in Wisconsin - April 2025
518036	7/2/2025	KURT P WELAND	175.00	SOFTBALL UMPIRE
518006	6/25/2025	Kwik Trip Inc	30,529.83	Kwik Trip fuel ending 31MAY25
518011	6/25/2025	Janice Stemper	53.00	SENIOR POOL PASS REFUND
518012	6/25/2025	Verne Miller	160.00	PRIVATE SWIM LESSON REFUND
518044	7/2/2025	Diane Hanson	150.00	YOGART CAMP CANCELLATION
1014785	6/25/2025	Lenisha West	66.78	Mileage Reimbursement
1014796	6/25/2025	LIBERTY TIRE RECYCLING LLC	19,786.70	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	15,619.98	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	8,817.45	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	23,529.44	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	13,633.19	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	10,176.10	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	13,681.91	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	(378.92)	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	(701.17)	LF- Tire Recycling
1014834	7/2/2025	LIBERTY TIRE RECYCLING LLC	(655.80)	LF- Tire Recycling
517986	6/25/2025	LIBRARY IDEAS LLC	145.68	Vox Digital Readers for library collection youth
517969	6/25/2025	LIME ROCK SPRINGS CO	651.40	BEVERAGES THROUGH JUNE 2025
517969	6/25/2025	LIME ROCK SPRINGS CO	346.89	BEVERAGES THROUGH JUNE 2025
517970	6/25/2025	LORAS COLLEGE	166.18	FY2025 Franchise Fees

CHECK #	CHECK/PAYMENT DATE	VENDOR NAME	INVOICE AMOUNT	INVOICE DESCRIPTION
517970	6/25/2025	LORAS COLLEGE	3,281.98	FY2025 Franchise Fees
1014693	6/18/2025	MAQUOKETA VALLEY ELECTRIC COOP	84.24	Electrical Svc - Airport Lift Station - FY25
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	628.45	FY2025 BLANKET PO - ELECTRICITY COSTS
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	468.97	FY2025 BLANKET PO - ELECTRICITY COSTS
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	253.24	FY2025 BLANKET PO - ELECTRICITY COSTS
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	51.45	Energy Costs
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	47.04	Energy Costs
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	45.09	Energy Costs
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	61.25	Energy Costs
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	61.70	Energy Costs
1014789	6/25/2025	MAQUOKETA VALLEY ELECTRIC COOP	62.49	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	74.85	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	43.67	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	53.93	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	97.81	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	50.21	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	55.77	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	53.39	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	44.30	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	49.16	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	267.36	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	274.11	Energy Costs
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	42.43	Obstruction lite electrical #2
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	42.18	Obstruction lite electrical
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	89.14	Airport Ent Rd & GA Sign electrical
1014827	7/2/2025	MAQUOKETA VALLEY ELECTRIC COOP	372.28	Airfield lighting electrical
1014754	6/25/2025	MARIE L WARE	487.78	MILEAGE REIMBURSEMENT-WARE
1014772	6/25/2025	MARK E LORENZEN	221.00	Per Diem SRO Training Conference
1014782	6/25/2025	Mary Angelene Metcalf	63.70	Mileage Reimbursement
518009	6/25/2025	Matthew Miller	1,000.00	AOTR 2025-2026 Exhibiting Artist -"Social Fabric"
518007	6/25/2025	Mauldin & Jenkins, LLC	75,000.00	FY24 and FY25 Audit Services
517971	6/25/2025	MEDICAL ASSOCIATES CLINIC PC	4,644.00	pre-employ screening, phys, vaccine, drug/alcohol
517971	6/25/2025	MEDICAL ASSOCIATES CLINIC PC	3,238.76	Physicals New Officers
1014725	6/25/2025	MERCY MEDICAL CENTER	3,346.00	Stress Test for New Officer
517991	6/25/2025	MH LOGISTICS CORP	1,055.20	UNIT# 2703 Replace (4) Head Roller Assembly
518029	7/2/2025	MICHAEL J SULLIVAN	225.00	SOFTBALL UMPIRE
1014744	6/25/2025	MICS CONSTRUCTION	2,650.00	533 Loras Change Order
1014744	6/25/2025	MICS CONSTRUCTION	4,600.00	541 Loras Change Order
1014748	6/25/2025	MIDWEST TAPE LLC	1,223.51	DVD, BluRay and CD Audio for adult collection
1014748	6/25/2025	MIDWEST TAPE LLC	229.06	DVD, BluRay and CD Audio for adult collection
518005	6/25/2025	Miranda Onofre	49.56	Mileage Reimbursement
517982	6/25/2025	MI-T-M EQUIPMENT SALES & SERVICE	827.36	POWER WASHER - Parts and Service Items
517972	6/25/2025	MOLO OIL COMPANY	322.50	CoD Fire 05/07/25-05/19/25
517972	6/25/2025	MOLO OIL COMPANY	37,878.89	CoD Fuel 04/20/2025-05/19/2025 #2
517972	6/25/2025	MOLO OIL COMPANY	5,088.61	CoD Fire Fuel 04/20/2025-05/19/2025
517973	6/25/2025	MULGREW OIL COMPANY	1,735.12	LF-# 2 PRM DYED WNTR DSL ULS15PPM
517973	6/25/2025	MULGREW OIL COMPANY	2,459.73	LF-# 2 PRM DYED WNTR DSL ULS15PPM
517973	6/25/2025	MULGREW OIL COMPANY	1,501.99	LF-# 2 PRM DYED WNTR DSL ULS15PPM
517973	6/25/2025	MULGREW OIL COMPANY	2,213.76	LF-# 2 PRM DYED WNTR DSL ULS15PPM
518024	7/2/2025	MULGREW OIL COMPANY	1,489.05	LF-# 2 PRM DYED WNTR DSL ULS15PPM
1014726	6/25/2025	MUNICIPAL PIPE TOOL CO LLC	1,990.00	Piranha Sewer Hose
1014828	7/2/2025	MUTUAL WHEEL COMPANY	72.69	UNIT# 2614 Replacement Hoses and Clamps
1014828	7/2/2025	MUTUAL WHEEL COMPANY	12.02	UNIT# 2614 Replace Seal Clamp
1014823	7/2/2025	Nicolas Farfan	50.00	SOFTBALL UMPIRE
1014727	6/25/2025	NIELAND REFRIGERATION	268.40	ICE MACHINE INSPECTION
518033	7/2/2025	NOAH RIEMER PRODUCTIONS LLC	475.00	Summer Performance
1014781	6/25/2025	Northeast Iowa Area Agency on Aging Inc	950.13	NE Iowa - Aging Purchase of Services Agreement FY2
1014694	6/18/2025	NORTHEAST IOWA COMMUNITY COLLEGE	85.00	CPR AND FIRST AID FOR PARK STAFF
1014790	6/25/2025	NORTHEAST IOWA COMMUNITY COLLEGE	403.32	FY2025 Franchise Fees
1014790	6/25/2025	NORTHEAST IOWA COMMUNITY COLLEGE	36.70	FY2025 Franchise Fees
1014829	7/2/2025	NORTHEAST IOWA COMMUNITY COLLEGE	129.00	Inv#40183/jc nicc AI presentation
1014750	6/25/2025	O'REILLY AUTOMOTIVE INC	33.54	UNIT# 3220 Replace Tri-Power Belt
1014750	6/25/2025	O'REILLY AUTOMOTIVE INC	10.54	UNIT# 540003 Replace Rubber Plugs
517974	6/25/2025	ORKIN LLC	80.40	Pest Control for the Landfill 06/05/25
517975	6/25/2025	ORKIN LLC	163.81	MSC pest control
518025	7/2/2025	ORKIN LLC	267.05	TERMITE AND PEST INSPECTIONS FY26
518025	7/2/2025	ORKIN LLC	290.18	TERMITE AND PEST INSPECTIONS FY26
518025	7/2/2025	ORKIN LLC	1,301.76	TERMITE AND PEST INSPECTIONS FY26
1014751	6/25/2025	OVERDRIVE INC	3,250.00	Overdrive All Access Romance Ebook Subscription
1014706	6/18/2025	PARKING INC	175.00	Iowa/Five Flags Ramp Server Maintenance
1014739	6/25/2025	PATRICIA L GLEASON	290.90	IMFOA BOARD MTG 6/7/25
1014739	6/25/2025	PATRICIA L GLEASON	389.40	IMPA travel reimbursement
1014739	6/25/2025	PATRICIA L GLEASON	467.00	TRAVEL REIMBURSEMENT - GLEASON IMFOA CONFERENCE/MT
1014759	6/25/2025	PEGGY S ABIDI	143.85	MILEAGE REIMBURSEMENT-ABIDI
1014812	7/2/2025	PETDATA	3,994.10	Pet Data Fees 2025
1014778	6/25/2025	Peterbilt of Wisconsin	376.44	Stock - Brakes and Cores
1014778	6/25/2025	Peterbilt of Wisconsin	564.66	STOCK - Vehicle Brakes and Cores
1014778	6/25/2025	Peterbilt of Wisconsin	(317.94)	Stock
1014778	6/25/2025	Peterbilt of Wisconsin	(237.96)	Stock
1014818	7/2/2025	PHELPS THE UNIFORM SPECIALISTS	48.19	Uniform cleaning for mechanic; shop towels cleanin
1014773	6/25/2025	Pitney Bowes Bank Inc Reserve Account	5,000.00	Postage for Library

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1014820	7/2/2025	Pitney Bowes Bank Inc Reserve Account	18,184.86	Reserve Acct FY26
517978	6/25/2025	PRAIRIE FARMS	466.29	FY2025 Franchise Fees
517978	6/25/2025	PRAIRIE FARMS	2,805.34	FY2025 Franchise Fees
1014695	6/18/2025	PUBLIC SAFETY CENTER	232.50	Sabre 521010 C MK-2Cone
1014695	6/18/2025	PUBLIC SAFETY CENTER	510.00	BlackHawk Holsters
517995	6/25/2025	RACE FORWARD	1,000.00	Membership Dues for GARE
1014729	6/25/2025	RACOM CORPORATION	5,530.87	LF Thermal Camera on Pole
518000	6/25/2025	RAM SERVICES LLC	100.00	316 Kaufmann Radon Testing
1014809	7/2/2025	RAYMOND L GOEDERT	200.00	SOFTBALL UMPIRE
518043	7/2/2025	Restoration & Renovation Services, LLC	38,896.64	Locust Street Parking Ramp Repair
517976	6/25/2025	RIVER CITY PAVING	85,944.41	W 32nd overlay, patches, ADA, Vets Park (Parks)
1014830	7/2/2025	RIVER CITY PAVING	19,048.30	2024:: JUL-DEC Hot & Cold Mix Asphalt
1014731	6/25/2025	RIVER CITY STONE	613.38	Southgate/Tomahawk
1014731	6/25/2025	RIVER CITY STONE	226.54	Jenny/Indian Ridge curbs
1014731	6/25/2025	RIVER CITY STONE	170.91	Stetmore area ramps
1014731	6/25/2025	RIVER CITY STONE	187.34	Stetmore/StJoseph area ramps
1014731	6/25/2025	RIVER CITY STONE	1,063.05	Jenny/Indian Ridge + water
1014816	7/2/2025	RMH SYSTEMS	575.00	Inspected and Calibrated the Scale 06/09
1014817	7/2/2025	ROCHESTER ARMORED CAR CO INC	355.72	DMASWA armored car service 05/31/25
1014732	6/25/2025	ROCK ISLAND ELECTRIC MOTOR REPAIR	1,430.00	Field Service Work MCE Dike Motors
517990	6/25/2025	ROUSSELOT INC	5,320.35	FY2025 Franchise Fees
517990	6/25/2025	ROUSSELOT INC	706.51	FY2025 Franchise Fees
251200048	6/25/2025	RXBENEFITS INC	97,095.03	FY25 Prescription Admin & Claims - 4/26 to 5/9/25
251200047	6/25/2025	RXBENEFITS INC	125,501.39	FY25 Prescription Admin & Claims - 5/24 to 6/6/25
517983	6/25/2025	SAFEGUARD BUSINESS SYSTEMS INC	1,160.00	t-shirts
517983	6/25/2025	SAFEGUARD BUSINESS SYSTEMS INC	327.23	library can koozies for outreach
517983	6/25/2025	SAFEGUARD BUSINESS SYSTEMS INC	795.05	library sunglasses for outreach
517983	6/25/2025	SAFEGUARD BUSINESS SYSTEMS INC	827.69	Adult bags for library
517983	6/25/2025	SAFEGUARD BUSINESS SYSTEMS INC	1,034.49	library bags for outreach
1014771	6/25/2025	Save On SP, LLC	11,633.82	Savings on specialty drugs
1014733	6/25/2025	Schadl Incorporated	990.12	Landfill General Plumbing- Shop Pit Maint.
1014733	6/25/2025	Schadl Incorporated	1,344.36	Landfill General Plumbing- Shop Pit Maint.
1014760	6/25/2025	SCOTT G SCHLICHT	400.00	Tyler Connect Reimbursement
1014831	7/2/2025	SCOTT PRINTING	4,647.50	Green extra garbage stickers
517977	6/25/2025	SELCO INC	1,630.00	Detour signs W 32nd St Overlay
251200064	6/18/2025	SID'S	232.12	Bunker Hill Alcohol
1014798	6/25/2025	SIX SECONDS	245.00	Unlocking EQ Course
1014798	6/25/2025	SIX SECONDS	600.00	Team Coaching
251200033	6/18/2025	STANDARD INSURANCE CO	41.87	FY25 Life Ins Prem Addtl Amt Due - May 2025
517996	6/25/2025	STEFFEN LAWN & SNOW	1,242.00	LAWN MOWING FOR 2024-2025
517997	6/25/2025	STEPHANIE J WEHR	221.00	Per Diem SRO Training Conference
1014734	6/25/2025	STRAND ASSOCIATES INC	477.55	Fire Station 2, 3, 4, 5, and 6 Masonry Repair
1014734	6/25/2025	STRAND ASSOCIATES INC	3,336.99	Ruby Sutton Second Floor Structural Engineering
1014734	6/25/2025	STRAND ASSOCIATES INC	1,336.52	Ruby Sutton Second Floor Structural Engineering
1014734	6/25/2025	STRAND ASSOCIATES INC	1,570.32	Masonry Repairs - City Hall, MFC, Old Engine House
1014734	6/25/2025	STRAND ASSOCIATES INC	6,000.00	CONSTRUCTION INSPECTION SERVICES-BUNKER FOUNDATION
1014806	7/2/2025	STRAND ASSOCIATES INC	1,312.20	Fire Station 5 & 6
517992	6/25/2025	SUNNYCREST MANOR	2,235.08	FY2025 Franchise Fees
517992	6/25/2025	SUNNYCREST MANOR	1,202.93	FY2025 Franchise Fees
1014832	7/2/2025	SUPERIOR WELDING SUPPLY CO	233.11	Oxygen, Compressed and Acetylene, Dissolved
1014702	6/18/2025	SYN-TECH SYSTEMS INC	2,100.00	Fuelmaster annual maintenance
1014697	6/18/2025	TELEGRAPH HERALD	659.49	City salary ad for 2024
1014697	6/18/2025	TELEGRAPH HERALD	690.27	Publication Expenses
1014697	6/18/2025	TELEGRAPH HERALD	250.00	TH Job Fair Booth Fee
1014697	6/18/2025	TELEGRAPH HERALD	29.07	Notice on 05/21/2025
1014697	6/18/2025	TELEGRAPH HERALD	698.22	Publication Expenses
1014811	7/2/2025	THE FISCHER COMPANIES	160.00	EHR FY25 Parking - 2 Months per Ledger
518040	7/2/2025	The Home City Ice Company	253.80	Ice for aircraft
517987	6/25/2025	THE METRIX COMPANY	238.62	FY2025 Franchise Fees
1014807	7/2/2025	THREE RIVERS FS INC	1,962.82	LF BIO #2 DYED
1014807	7/2/2025	THREE RIVERS FS INC	1,105.91	LF- Diesel exhaust fluid bulk 06/24/25
1014807	7/2/2025	THREE RIVERS FS INC	1,413.52	LF BIO #2 DYED
1014807	7/2/2025	THREE RIVERS FS INC	282.00	LF SPECTRA LUBE RED GREASE #2 TUBE
518028	7/2/2025	TIMOTHY P GOTTSCHALK	225.00	SOFTBALL UMPIRE
1014756	6/25/2025	TRAVIS F SMITH	7,811.00	FY25 Lawn Care Services
1014756	6/25/2025	TRAVIS F SMITH	7,556.00	FY25 Lawn Care Services
1014762	6/25/2025	TRAVIS J SCHROBILGEN	68.00	Nuisance Abatement Reimb Per Diem Travis Schrobilg
251200039	6/20/2025	TREASURER STATE OF IOWA	29,968.95	FY25 Metro Sales Tax
251200040	6/20/2025	TREASURER STATE OF IOWA	6,850.58	FY25 Leisure Sales Tax
251200041	6/20/2025	TREASURER STATE OF IOWA	54,748.18	FY25 UB Sales Tax
251200042	6/20/2025	TREASURER STATE OF IOWA	61,231.07	FY25 UB Sales Tax
517988	6/25/2025	TRI STATE INDUSTRIES INC	5,684.22	FY2025 Franchise Fees
517985	6/25/2025	TRI STATE QUALITY METALS	85.00	MSC wash bay drain covers
1014735	6/25/2025	TRICON CONSTRUCTION GROUP	575,304.51	Old Mill Lift Station and Force Main
1014835	7/2/2025	TRI-STATE PORTA POTTY INC	1,035.00	PORT A POTTIES-JUNE 2025
1014698	6/18/2025	TRUCK COUNTRY OF IOWA INC	817.30	UNIT# 2502 Replace Nitrogen Oxide Sensor
1014698	6/18/2025	TRUCK COUNTRY OF IOWA INC	24.45	STOCK - Stop Plug
1014698	6/18/2025	TRUCK COUNTRY OF IOWA INC	63.18	UNIT# 540009 Replace Rubber Latch- Hood
1014698	6/18/2025	TRUCK COUNTRY OF IOWA INC	4.22	UNIT# 540003 Replace Filler Caps
1014792	6/25/2025	TRUCK COUNTRY OF IOWA INC	817.30	STOCK - Nitrogen Oxide Sensor and Cores
1014736	6/25/2025	TSCHIGGFRIE EXCAVATING	345,847.40	Kerper Blvd Lift Station Replacement

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1014737	6/25/2025	TURPIN DODGE OF DUBUQUE LLC	8.32	UNIT# 4909 Lubricant 34E
1014738	6/25/2025	ULINE INC	2,951.22	Replace public seating in library
251200060	6/27/2025	UMB BANK	600.00	2021AB Paying Agent Fees
251200061	6/27/2025	UMB BANK	600.00	2021AB Paying Agent Fees
517979	6/25/2025	UNITED STATES POSTAL SERVICE	150.00	Replenish Postage Due Account Dubuque
518027	7/2/2025	UNIVERSITY OF DUBUQUE	1,070.34	FY2025 Franchise Fees
1014808	7/2/2025	VERMEER SALES & SERVICES, INC	87,865.00	BRUSH CHIPPER FOR TREE CREW
1014747	6/25/2025	Vestis Group Inc (f/k/a Aramark)	112.79	Linens, tablecloths, cleaning cloths
1014747	6/25/2025	Vestis Group Inc (f/k/a Aramark)	112.79	Linens, tablecloths, cleaning cloths
1014810	7/2/2025	Vestis Group Inc (f/k/a Aramark)	112.79	Linens, tablecloths, cleaning cloths
1014742	6/25/2025	WALLY C WERNIMONT	294.40	Preserve Iowa Reimbursement Wally Wernimont
1014740	6/25/2025	WARTBURG THEOLOGICAL SEMINARY	406.37	FY2025 Franchise Fees
1014740	6/25/2025	WARTBURG THEOLOGICAL SEMINARY	72.49	FY2025 Franchise Fees
1014780	6/25/2025	Waypoint Services for Women, Children and Families	6,121.45	Waypoint_Purchase of Services Agreement FY2025
518003	6/25/2025	WB McCloud & Co, Inc.	280.90	Pest Prevention - monthly
1014741	6/25/2025	WELU PRINTING COMPANY	679.46	FY2025 Franchise Fees
1014793	6/25/2025	WENZEL TOWING SERVICE	156.00	UNIT# 3405 Tow Charge for Disabled Refuse Truck
517980	6/25/2025	WESTPHAL & COMPANY, INC	7,750.00	Fiber Add to Data Center
1014743	6/25/2025	WHKS AND COMPANY	6,443.85	EAGLE VALLEY, WESTBROOK, AND ENGLISH RIDGE CONTRAC
1014704	6/18/2025	WOODMAN ELECTRICAL CONTRACTORS	1,293.00	Port Ramp Tech Support
1014704	6/18/2025	WOODMAN ELECTRICAL CONTRACTORS	1,487.00	Woodman Controls Fed Bldg Tech support
			<u>\$</u>	<u>5,955,106.97</u>

**City of Dubuque
City Council**

CONSENT ITEMS # 4.

ITEM TITLE: Acceptance of the Southgate Drive Sanitary Project

SUMMARY: City Manager recommending City Council adopt the attached resolution accepting the public improvements and to authorize the payment of the contract amount of \$167,092.20 to Tschiggfrie Excavating, for the Southgate Drive Sanitary Improvements Project.
RESOLUTION Accepting The Southgate Drive Sanitary Improvements Project And Authorizing Final Payment To The Contractor

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

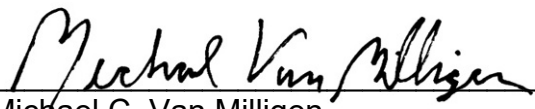
ATTACHMENTS:

1. MVM Memo
2. 1 SouthgateDrSan-Council Accept Memo
3. 2 Acceptance Resolution Southgate Sanitary Improvements Project
4. 3 Engineer's Certificate of Completion

TO: The Honorable Mayor and City Council Members
FROM: Michael C. Van Milligen, City Manager
SUBJECT: Southgate Drive Sanitary Improvements Project
DATE: June 30, 2025

City Engineer Gus Psihoyos is recommending City Council adopt the attached resolution accepting the public improvements and to authorize the payment of the contract amount of \$167,092.20 to Tschiggfrie Excavating, for the Southgate Drive Sanitary Improvements Project. A 15% decrease to the original contract amount of \$196,666.80 which was due to reduction to quantities of materials under the contract unit prices needed to complete the project through coordination of work with Engineering and Public Works staff.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Max O'Brien, Civil Engineer II
Jenny Larson, Chief Financial Officer
Laura Bendorf, Budget Manager

TO: Michael C. Van Milligen, City Manager
FROM: Gus Psihoyos, City Engineer
SUBJECT: Southgate Drive Sanitary Improvements Project
DATE: June 30, 2025

INTRODUCTION

The enclosed resolution provides for the acceptance of the construction contract for the Southgate Drive Sanitary Improvements Project.

BACKGROUND

The existing sewer located along Southgate Drive was damaged in several locations. Sewer pipe defects prevent crews from inspecting or adequately maintaining the existing sewer, increasing the risk of sanitary sewer overflows. The existing sanitary sewer needed replacement.

The project provided for the replacement of 276 linear feet of 8-inch diameter sanitary sewer main having a depth of fourteen to twenty-one feet, including the replacement of two sanitary sewer manholes, restoring sanitary service lines, crossing water main and other utilities, and pavement removal and restoration.

DISCUSSION

Southgate Drive Sanitary Improvements Project was completed by Tschiggfrie Excavating in the final contract amount of \$167,092.20. A 15% decrease to the original contract amount of \$196,666.80 which was due to reduction to quantities of materials under the contract unit prices needed to complete the project through coordination of work with Engineering and Public Works staff.

RECOMMENDATION

I recommend that the City Council accept the improvements and authorize the payment of the final contract amount of \$167,092.20 to Tschiggfrie Excavating for the Southgate Drive Sanitary Improvements Project.

BUDGET IMPACT

The summary of project costs for the Southgate Drive Sanitary Improvements Project is as follows:

<u>Description</u>	<u>Estimate</u>	<u>Award</u>	<u>Final</u>
Construction	\$ 193,600.00	\$196,666.80	\$167,092.20
Contingency	\$ 29,040.00	\$29,040.00	0.00
Engineering Costs	50,000.00	50,000.00	50,000.00
Total Project Cost	<u>\$ 272,640.00</u>	<u>\$275,706.80</u>	<u>\$217,092.20</u>

The project funding is summarized below:

Southgate Drive Sanitary Sewer Improvements Project Construction Funding		
5581500048	Southgate Sanitary Sewer Reconstruction	\$217,092.20

REQUESTED ACTION

The City Council is requested to adopt the attached resolution accepting the public improvements and to authorize the payment of the contract amount of \$167,092.20 to Tschiggfrie Excavating, for the Southgate Drive Sanitary Improvements Project.

Prepared by Max O'Brien

cc: Jenny Larson, Chief Financial Officer
Laura Benforf, Budget Manager

RESOLUTION NO. -25

**ACCEPTING THE SOUTHGATE DRIVE SANITARY IMPROVEMENTS PROJECT AND
AUTHORIZING FINAL PAYMENT TO THE CONTRACTOR**

WHEREAS, the Public Improvement Contract for the Southgate Drive Sanitary Improvements Project (the Project) has been completed by the contractor, Tschiggfrie Excavating (Contractor), and the City Engineer has examined the work and recommends that the Project be accepted; and

WHEREAS, the final contract amount for the Project is \$167,092.00;

WHEREAS, the Contractor has previously been paid \$158,737.59, leaving a balance of \$8,354.61; and

WHEREAS, the City Council finds that the recommendation of the City Engineer should be accepted.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. The recommendation of the City Engineer is approved and the Project is hereby accepted.

Section 2. The Director of Finance and Budget is hereby directed to pay the balance of the retainage of \$8,354.61 as provided in Iowa Code chapter 573, and to pay such retainage in accordance with the provisions of Iowa Code chapter 573 or Iowa chapter 26.13.

Passed, approved and adopted this 7th day of July 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breittfelder, CMC City Clerk

CITY ENGINEER'S CERTIFICATE OF FINAL COMPLETION OF THE SOUTHGATE DRIVE SANITARY IMPROVEMENTS PROJECT

The undersigned City Engineer of the City of Dubuque, Iowa, hereby certifies that he has inspected the Southgate Drive Sanitary Improvements Project and work has been performed in compliance with the terms of the Public Improvement Contract, and that the total cost of the completed work is \$217,092.20.

Dated this 30th day of June 2025.



Gus Psihoyos, City Engineer

Filed in the office of the City Clerk on the 30th day of June 2025.



Adrienne N. Breitfelder, CMC City Clerk

**City of Dubuque
City Council**

CONSENT ITEMS # 5.

ITEM TITLE: Contracted Services Agreements for Fiscal Year 2026

SUMMARY: City Manager recommending City Council approval for the Contracted Services Agreements with seven agencies for the City's financial support for Fiscal Year 2026 and authorization for the Mayor to execute the contracts on behalf of the City.

SUGGESTED DISPOSITION: Receive and File; Approve

ATTACHMENTS:

1. MVM Memo
2. Staff Memo
3. Staff Memo re Travel Dubuque
4. FY26 DALMC Service Agreement
5. FY2026 Dream Center Service Agreement
6. FY2026 Dubuque Main Street Service Agreement
7. FY2026 Fountain of Youth Service Agreement
8. FY2026 Four Mounds Service Agreement
9. FY2026 GDDC Service Agreement
10. FY2026 Travel Dubuque Service Agreement

TO: The Honorable Mayor and City Council Members
FROM: Michael C. Van Milligen, City Manager
SUBJECT: Contracted Services Agreements for FY2026
DATE: July 1, 2025

Economic Development Director Jill Connors is recommending City Council approval for the Contracted Services Agreements with seven agencies for the City's financial support for Fiscal Year 2026 and authorization for the Mayor to execute the contracts on behalf of the City.

The adopted Fiscal Year 2026 operating budget provides a payment of:

- \$35,000 to the Dubuque Area Labor-Management Council
- \$63,000 to the Dubuque Dream Center
- \$96,211 to Dubuque Main Street
- \$63,000 to the Fountain of Youth Program
- \$15,000 to the Four Mounds Foundation to manage the Dubuque Winter Farmers Market
- \$836,135 to the Greater Dubuque Development Corporation
- \$1,759,691 to Travel Dubuque

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jill Connors, Economic Development Director



Economic Development
Department
1300 Main Street
Dubuque, Iowa 52001-4763
Office (563) 589-4393
TTY (563) 690-6678
<http://www.cityofdubuque.org>

TO: Michael C. Van Milligen, City Manager

FROM: Jill M. Connors, Economic Development Director

SUBJECT: Contracted Services Agreements for FY2026

DATE: June 17, 2025

INTRODUCTION

Attached for City Council approval are the Contracted Services Agreements with seven agencies for the City's financial support for Fiscal Year 2026.

DISCUSSION

The adopted Fiscal Year 2026 operating budget provides a payment of:

- \$35,000 to the Dubuque Area Labor-Management Council
- \$63,000 to the Dubuque Dream Center
- \$96,211 to Dubuque Main Street
- \$63,000 to the Fountain of Youth Program
- \$15,000 to the Four Mounds Foundation to manage the Dubuque Winter Farmers Market
- \$836,135 to the Greater Dubuque Development Corporation
- \$1,759,691 to Travel Dubuque

Progress reports will be submitted quarterly using a form on the City's website. Audit reports are due within 60 days of audit completion.

All agencies are required to undertake their work in alignment with City Council goals and priorities, as well as incorporating the work of Envision Dubuque.

The State of Iowa recently passed House File 856 (HF856) amending Iowa Code Chapter 19, which places new legal parameters on the language, practices, and programming

related to diversity, equity, and inclusion (DEI) within state and local government operations. In response to this legislation, necessary adjustments have been made to the contracts to ensure full compliance while maintaining our commitment to respectful, lawful, and effective public service.

Due to a change in an audit reporting process added to the FY2026 Travel Dubuque agreement, a separate staff memo is also attached to the council agenda item to provide those details.

RECOMMENDATION/ ACTION STEP

I respectfully recommend City Council approval of the attached contracted services agreements with the listed agencies, authorizing the Mayor to execute the contracts on behalf of the City.



Economic Development
Department
1300 Main Street
Dubuque, Iowa 52001-4763
Office (563) 589-4393
TTY (563) 690-6678
<http://www.cityofdubuque.org>

TO: Michael C. Van Milligen, City Manager

FROM: Jill M. Connors, Economic Development Director

SUBJECT: Contracted Services Agreement – Travel Dubuque/Dubuque Area
Convention and Visitors Bureau

DATE: June 18, 2025

INTRODUCTION

Attached for City Council Approval is the Contracted Services Agreement with Travel Dubuque/Dubuque Area Convention and Visitors Bureau for Fiscal Year 2026.

DISCUSSION

The Adopted Fiscal Year 2026 operating budget provides a payment of \$1,759,691 to Travel Dubuque. This amount represents 50% of the hotel/motel tax received by the City for the period of October 1, 2022, through September 30, 2023. Payment will be made to the Dubuque Area Convention and Visitors Bureau in four equal quarterly installments of \$439,922.75.

In addition, the contract commits an annual budget allocation of \$7,500 for activities related to staffing the Sister City Committee. These activities are listed in the Memorandum of Understanding attached to the contract. The City pays an annual membership in the amount of \$810.00 to Sister City International.

A change to note in the FY2026 contract related to Travel Dubuque's audit. In the past, Travel Dubuque appointed an Audit Committee to review and approve the audit, consisting of the Treasurer of Dubuque Chamber of Commerce Board; City of Dubuque Chief Financial Officer; City of Dubuque Finance Manager; County of Dubuque Budget Director; and Treasurer of Dubuque Main Street. Recent practice has been to have an accounting firm present the audit for approval to the full Travel Dubuque Board of Directors which includes the Mayor, a Councilmember, and the City Manager. The

approved audit is then provided to City Chief Financial Officer, Jenny Larson. This practice is now reflected in the contract's language.

The reporting requirements are as follows:

1. Progress reports will be submitted quarterly.
2. Quarterly reports will be submitted using a form on the City's Website.
3. Quarterly reports will include equity and inclusion reporting.
4. Audit reports are due within 60 days of audit completion instead of 60 days after year-end.

RECOMMENDATION/ ACTION STEP

It is my recommendation that the City Council approve the attached Contracted Services Agreement with Travel Dubuque/Dubuque Area Convention and Visitors Bureau and authorizes the Mayor to execute the contract on behalf of the City.

**AGREEMENT
BETWEEN
CITY OF DUBUQUE
AND
DUBUQUE AREA LABOR MANAGEMENT COUNCIL**

THIS AGREEMENT, dated for reference purposes the 1st day of July 2025, is made and entered into by and between the City of Dubuque, Iowa (City) and the Dubuque Area Labor-Management Council (Agency).

WHEREAS, Agency represents itself as technically and professionally qualified to provide a forum to improve and expand labor-management cooperation in the public and private sector within the Dubuque area; and

WHEREAS, City has deemed it to be in the public interest to provide financial assistance to be used to cover general operating expenses of Agency's program.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE. Agency shall demonstrate its alignment with the City Council's goal Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity by providing within the city of Dubuque the services listed in the Memorandum of Understanding Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

(1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;

(2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and

(3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025, through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay Agency Thirty-Five Thousand Dollars (\$35,000) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds to be provided to Agency by City are public funds, Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on City's behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with City's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services->

Performance-Report-208

6.2 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted by either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

CITY OF DUBUQUE

**DUBUQUE AREA LABOR
MANAGEMENT COUNCIL**

Brad M. Cavanagh, Mayor



Kelly Cooper, Executive Director

WITNESS

Adrienne N. Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities**
- EXHIBIT B Memorandum of Understanding**
- EXHIBIT C Insurance Schedule G**

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL **GOALS & PRIORITIES**

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



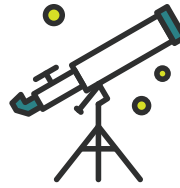
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity;
2. Maintain and expand a cooperative labor-management resource center;
3. Maintain a speakers bureau;
4. Maintain the publication of a bimonthly newsletter;
5. Expand educational incentives and outreach;
6. Expand existing membership;
7. Facilitate a cooperative effort between labor and management in city;
8. Comply with City Council goals and priorities set forth in Exhibit A; and
9. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.



DUBUQUE AREA LABOR-MANAGEMENT COUNCIL

"Working together for a better community"

P.O. Box 14, Dubuque, IA 52004-0014
Phone: 563-582-8304 E-mail: info@dalmc.net
www.DALMC.com

Memorandum of Understanding Dubuque Area Labor-Management Council and City of Dubuque partnership March 24, 2021

The Dubuque Area Labor-Management Council (DALMC) will offer career and post-secondary planning opportunities to minority and underserved students in the Dubuque area through career coaching, career presentations, tours, job shadows and possible internships through the Tech WORKS and Career Learning Link program. DALMC will work with organizations such as Pacific Island student groups at Hempstead and Senior, Black Men's Coalition, Alternative Learning Center and Multicultural Family Center to enhance their current activities to best serve their students. Other organizations will be added throughout the year as agreements can be established.

- o Increase the number of minority students registered in the Tech WORKS program. The current percentage is 7% of our 82 students. Adding a minimum of six new students for career coaching.
 - \$780 in staffing
- o DALMC staff will meet with student groups such as the Pacific Islanders, Black Men's Coalition, Alternative Learning Center and Multicultural Family Center to educate the students about the career and post-secondary planning opportunities available to them.
 - \$520 in staffing
- o DALMC staff will also work with the City of Dubuque departments to setup opportunities for staff members to give presentations at the Dubuque Middle and High Schools during three career exploration events.
 - \$585 in staffing
- o DALMC will also work to set up small group tours of City departments once the pandemic is over and students are allowed to go on tours. Tours will be held during the school day to various City departments. The goal is to host four tours per school year to start.
 - \$1560 in staffing
- o Job shadows will be arranged for students that are interested in learning more about careers with the City.
 - \$845 in staffing

The Dubuque Area Labor-Management Council will partner with the City of Dubuque and Northeast Iowa Community College on the EPA Innovation Water Infrastructure Grant. DALMC staff will assist in events and work-based learning for students in 8th-12th grade.

- o Grant meetings and preparation.
 - \$457 in staffing*

Total investment - \$4,747

Sincerely,

Kelly Cooper
Executive Director

*This amount would need to be adjusted if the grant is awarded.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.
 2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.
 3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.
 4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.
- No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**AGREEMENT
BETWEEN
CITY OF DUBUQUE, IOWA
AND
DUBUQUE DREAM CENTER**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between City of Dubuque, Iowa (City) and the Dubuque Dream Center (Agency).

WHEREAS, Agency has retained professional staff for the formulation and implementation of programs for the enhancement of equitable conditions and opportunities for youth and families in the City of Dubuque; and

WHEREAS, private contributors have allocated funds or other resources for the support of Agency; and

WHEREAS, City has deemed it to be in the public interest to provide financial assistance to be used to cover general operating expenses of Agency's program.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE. Agency shall demonstrate its alignment with the City Council's goal Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable by providing within the City of Dubuque the services listed in the Memorandum of Understanding, Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

- (1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;
- (2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and
- (3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025, through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay Agency an amount not to exceed Sixty-Three Thousand Dollars (\$63,000) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds to be provided to Agency by City are public funds, Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with City's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services->

Performance-Report-208

6.2 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, nor be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

CITY OF DUBUQUE, IOWA

DUBUQUE DREAM CENTER

Brad M. Cavanagh, Mayor

Robert Kimble
Robert Kimble, Executive Director

WITNESS

Adrienne N. Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL **GOALS & PRIORITIES**

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



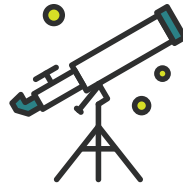
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



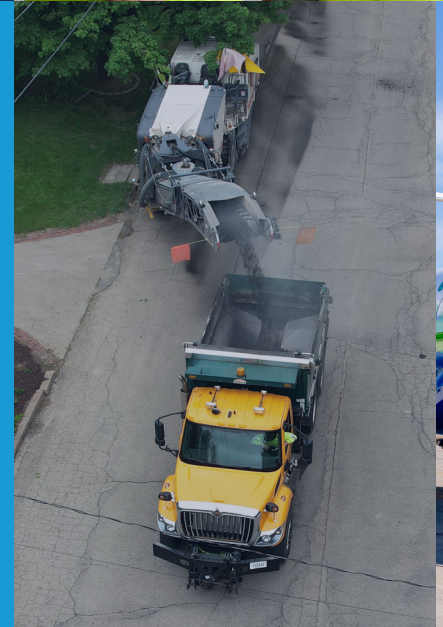
MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable;
2. Provide quality and affordable youth supervision and care for working families during non-school hours;
3. Provide academic programming to facilitate improved reading and math scores of youth participants;
4. Provide personal development programming through mentoring and other appropriate methods;
5. Provide opportunities for youth participants to engage in sports, music, and performing arts activities;
6. Provide summer employment and soft skills training opportunities;
7. Provide transportation for families in need;
8. Provide parent support system for families in need;
9. Comply with City Council goals and priorities set forth in Exhibit A; and
10. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**AGREEMENT
BETWEEN
CITY OF DUBUQUE, IOWA
AND
DUBUQUE MAIN STREET**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between the City of Dubuque, (City) and Dubuque Main Street, a nonprofit corporation (Agency).

WHEREAS, City desires to engage the services of Agency to provide and implement a downtown revitalization program and to provide a part time development position; and

WHEREAS, Agency has indicated its willingness to provide such services to City;

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICES. Agency shall demonstrate its alignment with the City Council's goal Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity by providing within the City of Dubuque the services listed in the Memorandum of Understanding, Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

- (1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;
- (2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and
- (3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this agreement shall be from July 1, 2025, through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay Agency Ninety-Six Thousand Two Hundred Eleven Dollars (\$96,211) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch the funds to be provided to Agency by City are public funds, Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with City's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

6.2 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because

of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

CITY OF DUBUQUE, IOWA

DUBUQUE MAIN STREET

Brad M. Cavanagh, Mayor

Creed J. Waelchli

Creed Waelchli Board President

WITNESS

Adrienne N. Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL

GOALS & PRIORITIES

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



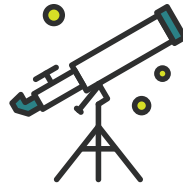
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



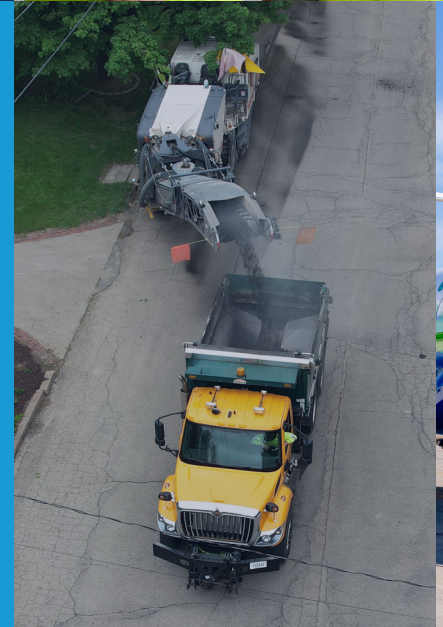
MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further the City of Dubuque Goal: Partnership for a Better Dubuque: Building our community that is viable, livable and equitable;
2. Coordinate a downtown revitalization program aimed at the creation and retention of jobs, prevention and elimination of slum and blight, enhancement of the local tax base and the capturing of private investment;
3. Manage Farmer's Market and Town Clock Festival area;
4. Develop and conduct ongoing public awareness and education programs designed to enhance appreciation of the district's architecture and other assets;
5. Work with appropriate public agencies at the local, state and federal levels to obtain necessary funding for downtown revitalization projects. These may include but not be limited to design assistance, promotional publications, building rehabilitation, parking and public improvements;
6. Utilize the National Trust's Main Street project format, develop and maintain data systems to track the process and progress of the project. These include, but are not limited to, economic data monitoring, individual building files, thorough photographic documentation of all physical changes and information on job creation and business retention;
7. Follow all requirements per City event permitting, to include road closures, law enforcement and EMS;
8. Comply with City Council goals and priorities set forth in Exhibit A; and
9. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.

EXHIBIT C
INSURANCE SCHEDULE G

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INSURANCE SCHEDULE G (continued)

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- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY \$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH \$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS \$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**AGREEMENT
BETWEEN
CITY OF DUBUQUE, IOWA
AND
THE FOUNTAIN OF YOUTH PROGRAM**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between City of Dubuque, Iowa (City) and The Fountain of Youth Program (Agency).

WHEREAS, Agency has retained professional staff for the formulation and implementation of programs for the enhancement of equitable conditions and opportunities for low-income individuals in the City of Dubuque; and

WHEREAS, private contributors have allocated funds or other resources for the support of Agency; and

WHEREAS, City has deemed it to be in the public interest to provide financial assistance to be used to cover general operating expenses of Agency's program.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE. Agency shall demonstrate its alignment with the City Council's goal Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity by providing within the City of Dubuque the services listed in the Memorandum of Understanding, Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

- (1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;
- (2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and
- (3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025, through June 30, 2026.

SECTION 4. COMPENSATION

4.1 City shall pay Agency an amount not to exceed Sixty-Three Thousand Dollars (\$63,000) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds to be provided to Agency by City are public funds, Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with City's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services-Performance-Report-208>

6.2 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City with a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, nor be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement

because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

CITY OF DUBUQUE, IOWA

THE FOUNTAIN OF YOUTH PROGRAM

Brad M. Cavanagh, Mayor

Caprice Jones

Caprice Jones, Executive Director

WITNESS

Adrienne N. Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL

GOALS & PRIORITIES

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



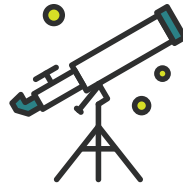
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



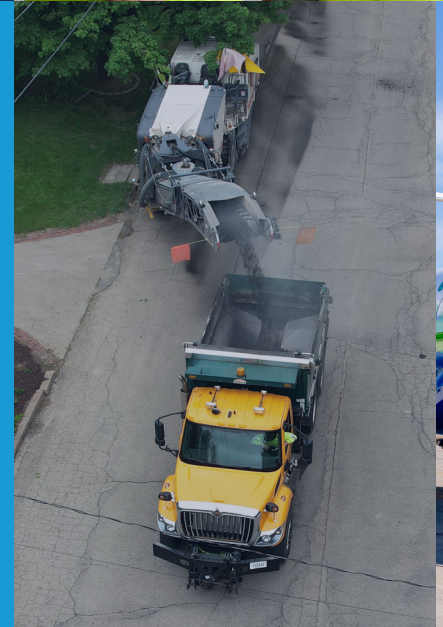
MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity;
2. Serve individuals experiencing generational poverty;
3. Provide one-on-one personal development programming to support individuals from generational poverty achieve their life goals;
4. Provide support group programming centered around cognitive behavioral intervention and the development of mindfulness and critical thinking;
5. Provide support group programming that focuses on personal maturation and sustaining mindset and behavioral change;
6. Provide programming to educate groups/individuals in the community wanting to seek change or learn more about diversity, equity and inclusion
7. Comply with City Council goals and priorities set forth in Exhibit A; and
8. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
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	Policy Limit-Disease	\$500,000

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City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

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Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
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- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**AGREEMENT
BY AND BETWEEN
CITY OF DUBUQUE, IOWA
AND
FOUR MOUNDS FOUNDATION**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between City of Dubuque, Iowa (City) and the Four Mounds Foundation (Agency).

WHEREAS, City desires to engage the services of Agency to furnish professional and technical assistance in connection with Dubuque Winter Farmer's Market as described in Scope of Service set forth herein; and

WHEREAS, Agency has signified its willingness to furnish such services to City.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE. Agency shall demonstrate its alignment with the City Council's goal Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable; by providing within the City of Dubuque the services listed in the Memorandum of Understanding, Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on the Scope of Service to participate in the following professional development opportunities and supporting activities:

- (1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;
- (2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for advancing equity and inclusion within Agency and through Agency's work;
- (3) Assistance in creating an annual status report that demonstrates the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025 through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay Agency Fifteen Thousand (\$15,000) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency within ten (10) days after receipt by City of a requisition for such sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds to be provided to Agency by City are public funds, the Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with City of Dubuque's Reporting and Monitoring requirements by using the following link to submit an annual online report detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services->

Performance-Report-208

6.2 The online annual report shall be due on May 15th, 2026. Such report shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, nor be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

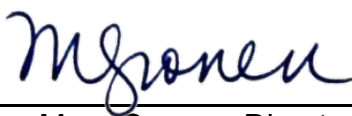
SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

CITY OF DUBUQUE, IOWA

FOUR MOUNDS FOUNDATION

By: _____
Brad M. Cavanagh, Mayor

By:  _____
Mary Gronen, Director

ATTEST:

By: _____
Adrienne Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL

GOALS & PRIORITIES

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



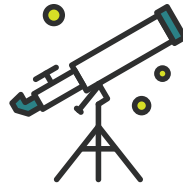
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable;
2. Manage the Winter Farmer's Market;
3. Comply with City Council goals and priorities set forth in Exhibit A; and
4. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**AGREEMENT
BETWEEN
THE CITY OF DUBUQUE, IOWA
AND
GREATER DUBUQUE DEVELOPMENT CORPORATION**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between the City of Dubuque, Iowa (City) and the Greater Dubuque Development Corporation (Agency), a nonprofit Agency, for economic development services.

WHEREAS, Agency has retained professional staff for the formulation and implementation of programs for the enhancement of economic conditions and employment generating opportunities in the City of Dubuque and its environs; and

WHEREAS, the County of Dubuque, Iowa and private contributors have allocated funds or other resources for the support of Agency; and

WHEREAS, Agency represents itself as technically and professionally qualified to provide economic development services.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE.

1.1 It is an expressed purpose of City to maintain an economically viable community by encouraging private sector development, which produces jobs and expands the local tax base. City seeks the assistance of Agency in being part of a program of coordinated economic development activities which will assure (a) that local firms having potential to expand shall have sites and other resources available to facilitate such expansion; (b) that other resources shall be developed to aid in the recruitment of business and industry, especially those that offer employment opportunities; and that such other activities as may stimulate private sector employment expansion shall be undertaken.

1.2 Agency shall demonstrate its alignment with the City Council's goal Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity by providing within the City of Dubuque the services listed in the Memorandum of Understanding, Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director, to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

- (1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;
- (2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and
- (3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025, through June 30, 2026.

SECTION 4. COMPENSATION.

City shall pay Agency for Fiscal Year 2026 an amount not to exceed Eight Hundred Thirty-Six Thousand One Hundred Thirty-Five Dollars (\$836,135) as compensation for the services provided by Agency (described in Appendix A), which payment shall constitute complete compensation for all services to be rendered, as follows:

- (1) General Economic Development Services: One Hundred Fourteen Thousand, Five Hundred Dollars (\$114,500) paid quarterly in the amount of Twenty-Eight Thousand Six Hundred Twenty-Five Dollars (\$28,625). Such compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

- (2) Dubuque Area Retail Expansion: Forty-Two Thousand Dollars (\$42,000) paid quarterly in the amount of Ten Thousand Five Hundred Dollars (\$10,500). Such compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.
- (3) Greater Dubuque: 2027 Campaign: Two Hundred Twenty-One Thousand Five Hundred Dollars (\$221,500), which payment shall constitute the fourth of five annual payments for the Greater Dubuque: 2027 Campaign. Such compensation shall be paid by City to Agency within ten (10) days after receipt by City of a requisition for such sum from Agency.
- (4) Dubuque Works: One Hundred Twenty Thousand Dollars (\$120,000). Such compensation shall be paid by City to River Valley Initiative Foundation within ten (10) days after receipt by City of a requisition for such sum from Agency.
- (5) Workforce Solutions Initiative: One Hundred Fifty Thousand Dollars (\$150,000). Such compensation shall be paid by City to Agency within ten (10) days after receipt by City of a requisition for such sum from Agency.
- (6) Director of Sustainable Innovation position: One Hundred Five Thousand Five Hundred Dollars (\$105,500) which shall support the Smarter Sustainable Dubuque Initiative, which payment shall constitute full and complete compensation for such services. Such compensation shall be paid by City to Agency within ten (10) days after receipt by City of a requisition for such sum from Agency.
- (7) Housing Initiatives: Twenty-Six Thousand Five Hundred Dollars (\$26,500) shall be paid separately in four equal installments of Six Thousand Six Hundred Twenty-Five Dollars (\$6,625). Such compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.
- (8) www.AccessDubuqueJobs.com: Eight Thousand One Hundred Thirty-Five Dollars (\$8,135) which payment shall constitute full and complete compensation for such services. Such compensation shall be paid by City to Agency within ten (10) days after receipt by City of a requisition for such sum from Agency.

(9) The Dubuque Area Economic Development Promotion, Marketing and Recruitment: Forty-Eight Thousand Dollars (\$48,000) shall be paid as follows: City agrees to reimburse Agency for expenses incurred by Agency, either directly or indirectly, related to sales and marketing of City-owned commercial and industrial property. Expenses eligible for reimbursement include but are not limited to; design and production of marketing materials, distribution of marketing materials, sales and marketing consultant services, client contacts and training and staff development related to marketing and sales. Travel expenses will be reimbursed in accordance with City's travel policy attached hereto as Exhibit D. Agency shall provide invoices to the City Economic Development Department, which includes documentation of the expenses incurred and a short description of the specific services provided through the invoiced expenditures. City shall provide reimbursement of qualified expenditures within thirty (30) days of receipt of invoice.

(10) Water Resource & Recovery Center Consulting, including the scope of work outlined in Exhibit E.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds are provided to Agency by City and are subject to audit and performance evaluation to ensure that activities and the expenditures are carried out according to requirements of the Agreement, Agency shall maintain books of account conforming to Generally Accepted Accounting Standards, together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, including records of contracts and solicitations of businesses and industries which may otherwise be subject to rules of confidentiality, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall provide City quarterly reports at a regularly scheduled City Council meeting detailing its activities beginning with the quarter ending September 30, 2025.

6.2 Agency shall comply with the City of Dubuque's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing

Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services-Performance-Report-208>

6.3 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.4 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.5 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within 60 days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

6.6 In addition, Agency shall provide to City a copy of any studies, documents, or reports which may be produced under the activities described in Exhibit B, which may be evidence of work performed and which do not otherwise violate the confidentiality of any business or industry contacts that may be developed during the course of this Agreement.

6.7 Agency and City agree that the coordination of efforts, particularly at the staff level, is essential to the success of the scope of activities noted above. Therefore, the City Manager and such other of the City Manager's staff are directed to meet with Agency's Executive Director or other Agency representatives at least once each month to review progress under each of the activities described in Exhibit B.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are

employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. CONFLICT OF INTEREST. No member, officer or employee of City, or their designees or agents, no member of the Dubuque City Council and no other public official of City who exercises any function or responsibilities with respect to the program during such person's tenure, or one year thereafter, shall have any financial interest, direct or indirect, in this Agreement or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement.

SECTION 9. TERMINATION OF AGREEMENT,

9.1 If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

9.2 Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

SECTION 10. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 11. INSURANCE. At the time of execution of this Agreement by Agency,

Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

CITY OF DUBUQUE

**GREATER DUBUQUE
DEVELOPMENT AGENCY**

Brad M. Cavanagh, Mayor



Rick Dickinson, President & CEO

WITNESS

Adrienne N. Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G
- EXHIBIT D City of Dubuque Travel Policy
- EXHIBIT E WRRC Scope of Work

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL

GOALS & PRIORITIES

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



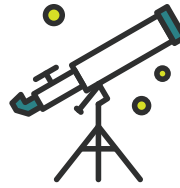
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity;
2. Comply with City Council goals and priorities set forth in Exhibit A;
3. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants; and
4. Provide all services listed in the scope of work defined on the following pages.

1. GENERAL ECONOMIC DEVELOPMENT SERVICES

Agency Responsibilities

Agency shall respond to inquiries from the public and provide general information regarding available commercial and industrial development. It shall prepare a monthly newsletter for general circulation. Agency shall assemble and publish an annual Dubuque Area Industrial Directory which will be web-based.

City Responsibilities

City shall provide Agency with current information on City financial assistance programs, and proposed terms, and on other matters relating to City's policies and capacity to support business development. City will collaborate with Agency staff on response to business inquiries and related matters. City shall be fully responsible for establishing and negotiating all terms and conditions for City economic development programs in collaboration with Agency.

2. DUBUQUE AREA RETAIL EXPANSION

Agency Responsibilities

Agency will direct the process of identifying, expanding and attracting retail opportunities for the Greater Dubuque area. Agency's responsibilities include: implementing and maintaining a database of retail decision-makers in targeted businesses; locating and/or employing tools to retrieve demographic and household data for the Greater Dubuque area; meeting with local realtors and developers to build and maintain a listing of local property available for development; developing custom proposals that include data that positively reflects the Greater Dubuque area's retail potential; coordination of meetings with local officials and facilitate site visits; and tracking the status of all leads and projects for report to the Board of Directors and City.

3. GREATER DUBUQUE: 2027 CAMPAIGN

Agency Responsibilities

Agency will secure the financial resources necessary to fund an organization and activities that will achieve measurable outcomes regarding workforce, population,

wages, and commercial construction within a five-year period. Agency's responsibilities include: build-on proven ability to be the "go to" resource for private sector businesses; serve as the liaison between existing employers and public officials to resolve any barriers to growth and/or the creation of jobs; conduct over 300 InfoAction interviews per year with regional employers and maintain a confidential data base to work with individual companies to track business trends and intelligence; facilitate and assist private-sector employers with converting principles of sustainability into decisions that improve the bottom line and create possible deal flow; continue partnership with the Telegraph Herald and Woodward Communications in the promotion of AccessDubuqueJobs.com, continue to grow partnerships at all regional institutions of higher learning, act as an advocate for both K-12 and higher education, which is critical for economic success; continue to spearhead the nationally-recognized Dubuque Works program, which eliminates duplication and enhances the performance of regional workforce partners and programs; expand Distinctively Dubuque as a powerful tool for newcomers to experience Dubuque; over 100 new employees and top recruits (per year) will be welcomed to our area; expand welcoming program to serve all area employers by providing concierge services to company recruits and newcomers; identify and recruit emerging industries with the highest growth potential; enhance national marketing and public relations through the implementation of newly enhanced website and social media opportunities; and remember that technology is no substitute for shoe leather and personal contact.

4. DUBUQUE WORKS

Agency Responsibilities

Agency will secure the financial resources necessary to develop, manage and sell a model workforce program, leverage key competencies to promote and market one unified workforce initiative, and lead and support efforts to attract and retain a high qualified workforce.

5. WORKFORCE SOLUTIONS INITIATIVE

Agency Responsibilities

Agency will hire staff who shall be dedicated exclusively to assist with workforce development and such other activities as may be required by area businesses.

6. SMARTER SUSTAINABLE DUBUQUE

Agency Responsibilities

Agency will hire a Director of Sustainable Innovation who shall be dedicated to assist with City staff with work on timely issues as mutually agreed upon by the parties (i.e., childcare, housing, broadband).

7. ACCESSDUBUQUEJOBS.COM

Agency Responsibilities

Agency will provide City unlimited job postings to www.AccessDubuqueJobs.com

8. DUBUQUE AREA ECONOMIC DEVELOPMENT PROMOTION, MARKETING AND RECRUITMENT

Agency Responsibilities

Agency will provide sales and marketing of commercial and industrial properties owned by City. Services will be provided on a best effort basis, with no specific requirements for markets reached, sales leads, or sales closed. Agency will prepare promotion and marketing materials illustrating Dubuque and Dubuque area industrial development opportunities, including acquisition of print materials to provide information on employment development opportunities. Agency shall assemble an industrial development information base, including but not limited to labor force availability, wage rates, industrial site availability and cost, utility capacities, transportation services, medical care, and other information that may be useful in the industrial location process. Agency shall promulgate such materials in response to inquiries and to other opportunities.

The City travels to different locations around the state and county to advance a strategic influence, to build relationships at the legislative and philanthropic arenas and to share the Dubuque story to continue to create a positive brand. When requested by the City, Agency staff will travel with City representatives using funds from the Dubuque Area Economic Development Promotion, Marketing and Recruitment compensation.

City Responsibilities

City, in collaboration with Dubuque Initiatives, will furnish Agency with appropriate graphic materials describing the Dubuque Industrial Center and other projects of special interest to City. City will advise on information to be incorporated in the marketing program, and provide ongoing guidance and input to Agency. City will be fully responsible for establishing and negotiating all terms and conditions for City economic development programs.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

EXHIBIT D
CITY OF DUBQUE TRAVEL POLICY

**updated forms and rates located at

<https://www.cityofdubuque.org/2210/Administrative-Policies-APs>

“AP 3_11A Travel Regulations for Out of City Travel Per Diem and Mileage Rates”

EXHIBIT E

SCOPE OF WORK

The City of Dubuque is presently planning for a new, updated Facilities Plan for the Water & Resource Recovery Center (WRRC). Greater Dubuque Development Corporation has previously assisted the City with research, planning, and implementation of sustainability and renewable waste-to-energy projects, with a focus on public/private collaboration. To inform its new Facilities Plan, the City will retain Greater Dubuque Development Corporation to undertake further research and analysis into possible economic, environmental, and equity outcomes for the operation of the WRRC. As part of that effort, Greater Dubuque Development Corporation will retain such consulting services as required for the following work prior to and during the development of the WRRC Facilities Plan:

- Analysis of the City of Dubuque's Climate Action Plan to maximize integration into the new Facilities Plan.
- Analysis of the City of Dubuque Equitable Poverty Reduction and Prevention Plan to maximize integration into the Facilities Plan.
- Analysis of the Energy and Emission data for the WRRC to:
 - Determine maximum capacity to utilize existing and/or new renewable energy sources at the WRRC.
 - Determine ability to integrate multiple sources of renewable energy at the WRRC.
 - Examine potential costs, savings, and opportunities of implementing alternative energy production strategies at the WRRC that could be considered in the new Facilities Plan:
 - Overall energy costs.
 - Overall energy production capacity at the site.
 - Ability to reduce the "demand charge" presently incurred by the WRRC.
 - Revenue generation through the sale of renewable energy and/or the credits associated with such energy.
 - Cost savings possible through the use of self-generated energy to replace commercially purchased products.
 - City emission reductions through self-use of its renewable energy resources.
 - Improvements to the processing of high strength waste (HSW).
 - Value-added options for handling post-processing digestate.
 - Potential sources for funding of additional City investment in the WRRC including, but not limited to, state and/or federal grants, tax credits, low interest loans, and investment by private partners.
- On-going consultation with City staff sustainability and technical subject matter experts.
- On-going consultation with the City's private consulting engineer as it relates to informing the Facilities Plan.

**AGREEMENT
BETWEEN
THE CITY OF DUBUQUE, IOWA
AND
DUBUQUE AREA CONVENTION AND VISITORS BUREAU
(a.k.a.TRAVEL DUBUQUE)**

THIS AGREEMENT, dated for reference purposes the 1st day of July 2025, is made and entered into by and between the City of Dubuque, Iowa (City), and the Dubuque Area Convention and Visitors Bureau (Agency).

WHEREAS, City, as the recipient of certain hotel and motel taxes, is permitted by Iowa Code Chapter 422A to spend such tax receipts for the promotion and encouragement of tourist and convention business in the City of Dubuque; and

WHEREAS, City has agreed to provide certain financial assistance in an amount equivalent to fifty percent (50%) of the hotel/motel tax to enable Agency to carry out such tourist and convention development on behalf of City; and

WHEREAS, City has agreed to provide certain financial assistance on an annual basis as part of City's budget process to fund Sister City activities; and

WHEREAS, Agency represents itself as technically and professionally qualified to provide services to effectively promote and develop the tourist and convention business for City.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICES. Agency shall demonstrate its alignment with the City Council's goal Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity by providing within the city of Dubuque the services listed in the Memorandum of Understanding Exhibit B.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this

Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate support for equity and inclusion by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

(1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;

(2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for advancing creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and

(3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

2.3 Sister City Committee.

(1) City will pay an annual membership in the amount of \$810.00 to Sister City International.

(2) City will provide two (2) permanent Committee members (a City Council representative and a City staff member).

SECTION 3. TIME OF PERFORMANCE. The term of this agreement shall be from July 1, 2025, through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay to Agency fifty percent (50%) of the hotel and motel tax received by City for the period of October 1, 2023, through September 30, 2024 (total of \$1,759,691). Such payment shall constitute full and complete compensation for all services to be rendered including personnel costs, travel, printing and publications, and all other expenses.

4.2 The compensation shall be paid by City to Agency in four quarterly installments of

\$439,922.75 upon receipt by City of a requisition for such payment from Agency. Upon receipt of a requisition, such payments shall be due and payable as follows:

First Quarter	The 1st day of July, 2025
Second Quarter	The 1st day of October, 2025
Third Quarter	The 1st day of January, 2026
Fourth Quarter	The 1st day of March, 2026

Earlier payment of the hotel motel tax may be requested by Agency to the City Manager for consideration.

4.3 Sister City Committee. City will provide an annual budget allocation of \$7,500 for the Sister City Committee. Such compensation shall be paid by City to Agency within ten (10) days after receipt by City of a requisition for such sum from Agency.

SECTION 5. AUDIT AND EVALUATION.

5.1 Inasmuch as the funds to be provided to Agency by City are public funds, Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on City's behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

5.2 Agency shall provide the Economic Development Director and Chief Financial Officer an annual audit report by electronic or paper document not later than October 1, 2025.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall provide City a status report at a regularly scheduled City Council meeting during the months of September and February detailing its activities beginning with the quarter ending September 30, 2025.

6.2 Agency shall comply with the City of Dubuque's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services-Performance-Report-208>

6.3 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.4 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.5 Agency shall provide to City copies of studies, brochures, and other documents, which may be produced to support and/or otherwise promote the work program of Agency.

6.6 To assist in coordinating the activities of Agency with City, City's Mayor, one member of the Dubuque City Council and the City Manager shall be appointed to Agency's Board of Directors.

6.7 Agency shall appoint a Convention and Visitors Bureau Advisory committee comprising of no more than twenty-five (25) members appointed by the Board to one-year terms. The committee members shall include City of Dubuque and Dubuque County employees and representatives of the tourism and convention industry in the City of Dubuque. No City or County elected official, City or County employee or member of the Chamber of Commerce Board of Directors may serve as the chairperson.

6.8 Copies of minutes of all meetings of the Convention and Visitors Bureau Board of Directors, Advisory Committee and Audit Committee shall be filed with the City Manager within ten (10) days after each meeting.

SECTION 7. DISCRIMINATION

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of In carrying out the project, Developer shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. CONFLICT OF INTEREST. No member, officer, or employee of City or their designees or agents; no member of the Dubuque City Council; and no other public official of City who exercises any function or responsibilities with respect to the program during such person's tenure shall have any interest, direct or indirect, in this Agreement or the proceeds thereof for work to be performed in connection with the program assisted under this Agreement.

SECTION 9. TERMINATION OF AGREEMENT.

9.1 If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

9.2 Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

SECTION 10. ASSIGNABILITY. Agency shall not assign any interest in this Agreement

without the prior written approval of City.

SECTION 11. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, attached as Exhibit C.

CITY OF DUBUQUE, IOWA

**DUBUQUE AREA CONVENTION AND
VISITORS BUREAU**

By: _____
Brad M. Cavanagh, Mayor

By: _____
Keith Rahe, President, CEO
Chairperson of the Board

ATTEST

Adrienne N. Breitfelder, City Clerk

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL **GOALS & PRIORITIES**

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



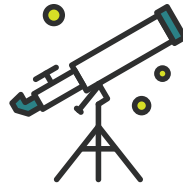
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



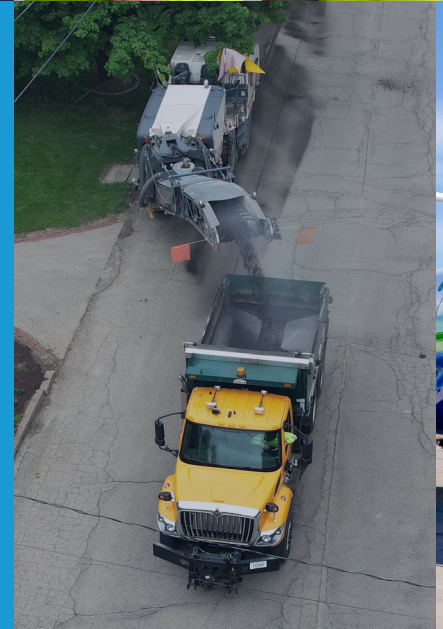
MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services.

General Duties. Agency shall:

1. Further City's Goal of Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity;
2. Undertake such services that are necessary and requisite to carry out a Program of Work as will be described in a Convention and Visitors Bureau Business and Marketing Plan that will be submitted to the City Manager no later than December 31, 2025;
3. Retain competent and qualified staff under appropriate supervision to plan and implement the Program of Work in an efficient and timely manner;
4. Maintain a Tourist Information Center throughout the entire year;
5. Continue marketing conventions at the Grand River Center and Five Flags Center;
6. Continue marketing of the National Mississippi River Museum and Aquarium;
7. Comply with City Council goals and priorities set forth in Exhibit A; and
8. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.

Sister City Activities. Agency shall:

1. Establish a Sister City Committee with Five (5) permanent members made up of one executive board member of Dubuque Area Convention and Visitors Bureau and two Dubuque Area Convention and Visitors Bureau staff members, a City Council representative, and a City staff member. Other members may be added as determined by permanent members of the Sister City Committee;
2. Provide staffing to the Sister City Committee;
3. Provide a strategic marketing effort that will allow for growth with community and corporate partners to provide a better understanding of the Sister City Committee and the benefits of having Sister Cities;
4. Undertake such Sister City activities that promote the vision and mission of the City Council with respect to global awareness and engage the mission of Sister Cities International; and
5. Engage and foster current and future Sister City relationships through communications and delegations while preserving an official relation with the City and its officials.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**City of Dubuque
City Council**

CONSENT ITEMS # 6.

ITEM TITLE:	Contracted Services Agreements Fiscal Year 2026 for Community Foundation of Greater Dubuque Programs
SUMMARY:	Assistant City Attorney recommending City Council approval of the Contracted Services Agreements with the Community Foundation of Greater Dubuque for programs Envision Dubuque and Project HOPE for Fiscal Year 2026, authorizing the Mayor to execute the contracts on behalf of the City.
SUGGESTED DISPOSITION:	Receive and File; Approve
ATTACHMENTS:	
	1. JDL MEMO
	2. Staff Memo
	3. FY2026 Envision Dubuque Service Agreement
	4. FY2026 Project HOPE Service Agreement

TO: The Honorable Mayor and City Council Members

FROM: Jason D. Lehman, Assistant City Attorney

SUBJECT: Contracted Services Agreements FY2026 for Community Foundation of Greater Dubuque Programs

DATE: June 30, 2025

Economic Development Director Jill Connors is recommending City Council approval of the attached Contracted Services Agreements with the Community Foundation of Greater Dubuque for programs Envision Dubuque and Project HOPE for Fiscal Year 2026, authorizing the Mayor to execute the contracts on behalf of the City.

The adopted Fiscal Year 2026 operating budget reflects a payment of:

- \$75,000 to Envision Dubuque,
- \$85,000 to Project HOPE

I concur with the recommendation and respectfully request Mayor and City Council approval.

JDL:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jill Connors, Economic Development Director



Economic Development
Department
1300 Main Street
Dubuque, Iowa 52001-4763
Office (563) 589-4393
TTY (563) 690-6678
<http://www.cityofdubuque.org>

TO: Jason D. Lehman, Assistant City Attorney

FROM: Jill M. Connors, Economic Development Director

SUBJECT: Contracted Services Agreements FY2026 for Community Foundation of Greater Dubuque Programs

DATE: June 17, 2025

INTRODUCTION

Attached for City Council approval is the Contracted Services Agreements with Envision Dubuque and Project HOPE for Fiscal Year 2026. Both programs further the City of Dubuque Goal: Partnership for a Better Dubuque: Building our community that is viable, livable and equitable.

DISCUSSION

The adopted Fiscal Year 2026 operating budget reflects a payment of:

- \$75,000 to Envision Dubuque,
- \$85,000 to Project HOPE

Progress reports will be submitted quarterly using a form on the City's website. Audit reports are due within 60 days of audit completion.

The State of Iowa recently passed House File 856 (HF856) amending Iowa Code Chapter 19, which places new legal parameters on the language, practices, and programming related to diversity, equity, and inclusion (DEI) within state and local government operations. In response to this legislation, necessary adjustments have been made to the contracts to ensure full compliance while maintaining our commitment to respectful, lawful, and effective public service.

RECOMMENDATION/ ACTION STEP

I respectfully recommend City Council approval of the attached Contracted Services Agreements with the Community Foundation of Greater Dubuque, authorizing the Mayor to execute the contracts on behalf of the City.

**AGREEMENT
BETWEEN
CITY OF DUBUQUE, IOWA
AND
COMMUNITY FOUNDATION OF GREATER DUBUQUE**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between City of Dubuque, Iowa (City) and the Community Foundation of Greater Dubuque (Agency).

WHEREAS, City desires to engage the services of Agency to furnish professional and technical assistance in connection with Inclusive Dubuque as described in Exhibit A (Scope of Work); and

WHEREAS, Agency has signified its willingness to furnish such services to City upon the terms and conditions set forth herein.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE. Agency shall demonstrate its alignment with the City Council's goal Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable by providing within the City of Dubuque the services listed in the Memorandum of Understanding Exhibit B

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of the Agency and any employees working on services covered by this Agreement to participate in the following professional development opportunities and supporting activities:

(1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;

(2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and

(3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025 through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay Agency Seventy-Five Thousand Dollars (\$75,000) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds to be provided to Agency by City are public funds, the Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with the City of Dubuque's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted->

Services-Performance-Report-208

6.2 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and June 30th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

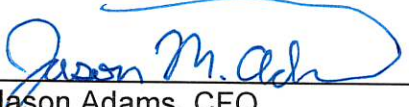
SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit B.

CITY OF DUBUQUE, IOWA

**COMMUNITY FOUNDATION OF
GREATER DUBUQUE**

By: _____
Brad M. Cavanagh, Mayor

By:  _____
Jason Adams, CFO

ATTEST:

By: _____
Adrienne Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL

GOALS & PRIORITIES

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



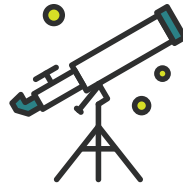
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



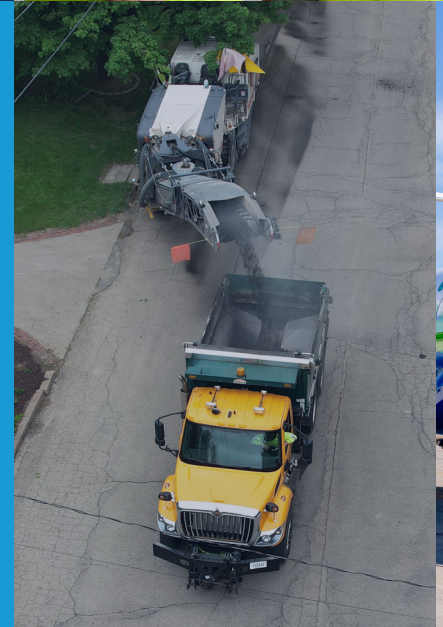
MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable
2. Comply with City Council goals and priorities set forth in Exhibit A; and
3. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants.
4. Provide all services listed in the scope of work defined on the following pages.

ENVISION DUBUQUE
SCOPE OF WORK
FY26

Our partnership with the City of Dubuque was established in 2012 as a network of local organizations coming together to build on the idea that our strength is grounded in our ability to work together. Over the past twelve years, the Community Foundation of Greater Dubuque has convened meetings and led programming throughout the city to connect our residents of Dubuque to good-paying jobs, a vibrant community, and livable neighborhoods. This includes being a key source of information, training, and engagement, as well as working to promote a more welcoming community within Dubuque.

Envision 2030

Building off the success of Envision 2010 – which helped lead directly to achievements like the establishment of Crescent Community Health Center – Envision 2030 will solicit thousands of proposed projects and recommendations from Dubuque residents. Then, through the help of community members, the number will be narrowed to 10 priority initiatives that can shape the future of Dubuque. The involvement of Inform and Engaged Dubuque in this effort is essential, as including the input of residents throughout our entire community is necessary for ensuring initiatives that meet our city's needs and accurately reflect our community's priorities.

Local News Accessibility

Envision Dubuque will spearhead an effort to ensure local news is available broadly throughout our community. This will include an assessment of the local news ecosystem to understand how local community members currently access local news and what their preferred methods and content are. Simultaneously, an advisory board will be established to collect input from a multitude of voices and guide the work as it moves forward. We will also establish a grants program to support local news organizations and concepts. Lack of access to local news can limit our community's ability to be well-informed and up-to-date on important news, such as in the case of weather alerts and other emergencies. We can provide strong local news coverage by understanding gaps in access to local information and empowering communities to fill those gaps.

Immigrant Families

The Community Foundation will administer a fund for immigrants to provide individual assistance to immigrant families regarding their health and its determinants, including housing.

City Partnerships

One of our primary efforts will be partnering with aligned departments within the City of Dubuque to further shared goals and priorities.

Data

Envision Dubuque will share important data from local research on economic mobility, poverty, education and more that highlights the barriers and opportunities facing Dubuque residents. This includes hosting an annual Data Walk focused on a key issue to inspire community conversations and

empower collective action. Informed and Engaged Dubuque also regularly presents community-level data to nonprofit organizations and local groups, emphasizing an understanding of the experiences of Dubuque residents.

Safe Schools

Through the Safe in Schools initiative we will build local partnerships to ensure school safety. Safe in Schools brings together school districts, non-profit leaders, law enforcement officials, elected officials and committed members of our community to identify ways to support child safety at school.

Education and Local College Access

We will champion academic success for students in need through Every Child Reads and the Attendance Counts Local College Access Network focused on reducing chronic absenteeism. This is especially important given existing data outlining differences in school outcomes, such as how 54% of Black students and 63% of Pacific Islander students in the Dubuque Community School District are considered chronically absent.

Activating Funding

Through our close partnerships and networks with local stakeholders, we will continue to support local entities and nonprofit organizations in bringing funding to reduce pollutants and increase wealth building into our region.

Community Events

Envision Dubuque will host and fund network and community events, including cultural celebrations such as the Juneteenth Celebration, Pride Festival, Latinx Fiesta, Marshallese Constitution Day, and the Fiesta Guatemalteco. This also includes continuing events such as our recent International Student Event held at the National Mississippi River Museum & Aquarium, which are designed to encourage individuals and families to choose Dubuque as a destination for long-term careers, recreation, and entertainment.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.
 2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.
 3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.
 4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.
- No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**AGREEMENT
BETWEEN
CITY OF DUBUQUE, IOWA
AND
COMMUNITY FOUNDATION OF GREATER DUBUQUE**

THIS AGREEMENT, dated for reference purposes the 1st day of July, 2025, is made and entered into by and between City of Dubuque, Iowa (City) and the Community Foundation of Greater Dubuque (Agency).

WHEREAS, City desires to engage the services of Agency to furnish professional and technical assistance in connection with Project HOPE (Helping Our People Excel) as described in attached Exhibit B, the Memorandum of Understanding; and

WHEREAS, Agency has signified its willingness to furnish such services to City.

NOW THEREFORE, in consideration of their mutual promises hereinafter set forth, the parties hereto agree as follows:

SECTION 1. SCOPE OF SERVICE. Agency shall demonstrate its alignment with the City Council's goal Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity by providing within the City of Dubuque the services listed in the Memorandum of Understanding.

SECTION 2. CITY RESPONSIBILITIES.

2.1 City designates the Economic Development Director to act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define City's policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until Agency has been advised in writing by City that such authority has been revoked.

2.2 City will provide opportunities to demonstrate this support by inviting the Executive Director of Agency and any employees working on services covered by this agreement to participate in the following professional development opportunities and supporting activities:

- (1) The opportunity to be active and engaged participants in peer learning opportunities and strategic efforts;
- (2) The opportunity to attend workshops offered or sponsored by City, including workshops that focus on developing teams and supporting organizational culture work with a focus for creating resiliency and promoting a sense of belonging within Agency and through Agency's work; and
- (3) Assistance in creating quarterly status reports that demonstrate the ways in which Agency's efforts are advancing the specific community-level outcomes for which Agency is provided funding.

SECTION 3. TIME OF PERFORMANCE. The term of this Agreement shall be from July 1, 2025 through June 30, 2026.

SECTION 4. COMPENSATION.

4.1 City shall pay Agency Eighty-Five Thousand Dollars (\$85,000) as compensation for the services provided by Agency, which payment shall constitute full and complete compensation for such services.

4.2 The compensation shall be paid by City to Agency on a quarterly basis, within ten (10) days after receipt by City of a requisition of quarterly sum from Agency.

SECTION 5. AUDIT AND EVALUATION. Inasmuch as the funds to be provided to Agency by City are public funds, the Agency agrees that it will maintain books of account in accordance with Generally Accepted Accounting Standards together with necessary documentation to support all expenditures. The records of Agency, including payroll accounts and other records of disbursements and receipts, and other records relating to the performance of the activities herein specified, shall be made available for inspection by City or any Certified Public Accountant acting on its behalf, in order to ascertain performance of Agency under this Agreement. Agency agrees to retain such records for not less than three (3) years.

SECTION 6. REPORTING AND MONITORING.

6.1 Agency shall comply with City of Dubuque's Reporting and Monitoring requirements by using the following link to submit quarterly online reports detailing Agency activities related to the use of City funds provided to Agency:

<https://www.cityofdubuque.org/FormCenter/Budget-15/Contracted-Services->

Performance-Report-208

6.2 The online quarterly reports shall be due on October 15th, 2025, January 15th, 2026, April 15th, 2026, and July 15th, 2026. Such reports shall include a performance report on the program(s) supported by City funds and a financial report on the use of City funds.

6.3 In alignment with the City Council's priority Financially Responsible, High-Performance City Organization, with a focus on data-driven decisions, Agency must demonstrate how its efforts advance participation by a wide variety of participants in its programming. Agency should also identify community-level outcomes it is actively working to advance. Reporting should include program-level data disaggregated with specific metrics the programming is aimed at advancing.

6.4 If Agency has an annual audit performed, Agency shall provide City a copy of the annual audit report within sixty (60) days of audit completion. The Audit shall be submitted as either an electronic or paper document to the Economic Development Director.

SECTION 7. DISCRIMINATION.

7.1 In carrying out the services under this Agreement, Agency shall not discriminate against any employee or applicant for employment because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Agency shall take affirmative action to ensure that applicants for employment are employed and that employees are treated during employment without regard to age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

7.2 Agency agrees and will undertake whatever affirmative measures are necessary so that no person shall be excluded from participation in, be denied the benefits of, nor be subjected to discrimination under any program or activities funded in whole or in part with any of the funds made available to Agency under the terms of this Agreement because of age, color, familial status, marital status, mental/physical disability, national origin, race, religion/creed, sex, or sexual orientation.

SECTION 8. TERMINATION OF AGREEMENT. If, through any cause, Agency shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Agency shall violate any of the covenants, agreements or stipulations of this Agreement, City shall thereupon have the right to terminate this Agreement by giving written notice to Agency of such and specifying the effective date thereof not less than thirty (30) days before the effective date of such termination. If Agency shall fail to cure its default to the satisfaction of City in City's sole discretion within such thirty (30) day period, this Agreement shall be deemed terminated at the end of such thirty (30) day period without further action of either party.

Upon termination of this Agreement, Agency shall return to City all unexpended funds and/or any funds utilized for purposes other than stated in the Agreement.

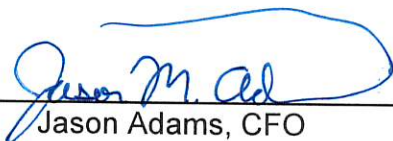
SECTION 9. ASSIGNABILITY. Agency shall not assign any interest in this Agreement without the prior written approval of City.

SECTION 10. INSURANCE. At the time of execution of this Agreement by Agency, Agency shall provide City copies of Agency's insurance certificates showing compliance with the insurance requirements of Insurance Schedule G, included as Exhibit C.

**CITY OF DUBUQUE, IOWA
DUBUQUE**

COMMUNITY FOUNDATION OF GREATER

By: _____
Brad M. Cavanagh, Mayor

By:  _____
Jason Adams, CFO

ATTEST:

By: _____
Adrienne Breitfelder, City Clerk

LIST OF EXHIBITS

- EXHIBIT A City Council Goals and Priorities
- EXHIBIT B Memorandum of Understanding
- EXHIBIT C Insurance Schedule G

EXHIBIT A

CITY COUNCIL GOALS AND PRIORITIES

2024–2026

DUBUQUE CITY COUNCIL **GOALS & PRIORITIES**

LOOKING AHEAD

Over the course of three sessions in August, City Council members affirmed the 15-year vision statement and mission statement and identified eight five-year goals for the city.

They also identified top and high priorities for a 2024–2026 policy agenda as well as in-progress projects and capital projects for 2024–2026.

POLICY AGENDA

Policy agenda items are issues that need direction or a policy decision by the City Council, or need a major funding decision by the City Council, or issues that need City Council leadership in the community or with other governmental bodies. The policy agenda is divided into top priorities and high priorities.

2024 – 2026 Top Priorities *(in alphabetical order)*

- Air Service Future Strategy and Action Plan: Major Airline Hub Connections
- Central Avenue Revitalization Plan Implementation
- Construction of 14th Street Railroad Overpass and 16th Street Corridor Complete Streets Improvements: RAISE Grant and Matching Funds
- Police Department Staffing and Hiring
- Street Maintenance/Rehabilitation Program

2024 – 2026 High Priorities *(in alphabetical order)*

- Catfish Creek Sanitary Sewer Project: Old Mill Road Lift Station Project
- Chaplain Schmitt Island Development
- City Workforce Retention and Attraction
- Comprehensive Study of Fire Station Locations and Staffing
- Parks Maintenance/Refresh Action Plan



BRAD M. CAVANAGH
MAYOR



RIC W. JONES
AT-LARGE



DAVID T. RESNICK
AT-LARGE



SUSAN R. FARBER
1ST WARD



LAURA J. ROUSSELL
2ND WARD



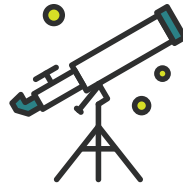
DANNY C. SPRANK
3RD WARD



KATY A. WETHAL
4TH WARD

VISION STATEMENT

Dubuque 2039 is a sustainable and resilient city and an inclusive and equitable community where ALL are welcome. Dubuque 2039 has preserved our Masterpiece on the Mississippi, has a strong diverse economy and expanding connectivity. Our residents experience healthy living and active lifestyle; have a choice of quality, livable neighborhoods; and have an abundance of fun things to do; and are engaged in the community.



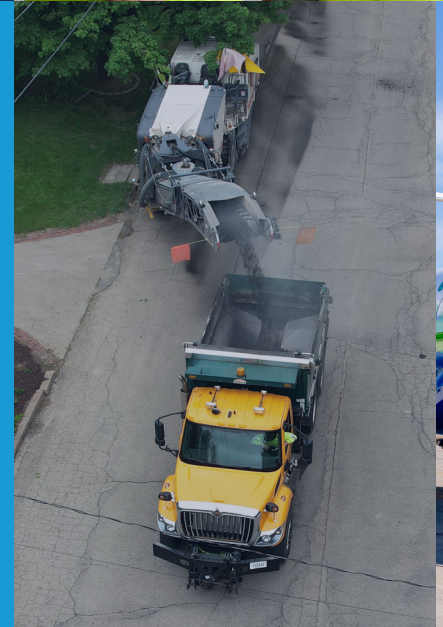
MISSION STATEMENT

Dubuque city government is progressive and financially sound with residents receiving value for their tax dollars and achieving goals through partnerships. Dubuque city government's mission is to deliver excellent municipal services that support urban living; contribute to an equitable, sustainable city; plan for the community's future; and facilitate access to critical human services.



FIVE-YEAR GOALS: 2024 – 2026

- **Vibrant Community:**
Healthy and Safe
- **Financially Responsible, High-Performance City Organization:**
Sustainable, Equitable, and Effective Service Delivery
- **Robust Local Economy:**
Diverse Businesses and Jobs with Economic Prosperity
- **Livable Neighborhoods and Housing:**
Great Place to Live
- **Sustainable Environment:**
Preserving and Enhancing Natural Resources
- **Connected Community:**
Equitable Transportation, Technology Infrastructure, and Mobility
- **Diverse Arts, Culture, Parks, and Recreation Experiences and Activities**
- **Partnership for a Better Dubuque:**
Building Our Community that is Viable, Livable, and Equitable



MANAGEMENT IN PROGRESS & MAJOR PROJECTS

Under each City Council goal are items listed as **Management in Progress** and **Major Projects**. These are items and projects that are underway and budgeted. Staff is implementing and providing updates to City Council.

Vibrant Community

Management in Progress

- 911 Center Prepared Live Software: Funding
- 911 Center Relocation, Technology, and Staffing
- Animal Control Ordinance Update: Adoption
- Diversity, Equity, Inclusion, and Belonging: City & Department Action Plans
- Equitable Fines and Fees Reform Pilot Program Implementation
- Fire Department Community Risk Reduction Strategic Plan
- Fire Equipment Acquisition: Two Ambulances and Fire Boat
- Fire Protective Gear Replacement: Funding and Acquisition
- Law Enforcement Mental Health and Wellness Check-Ins
- License Plate Reader Cameras: Implementation
- Opioid Settlement Planning and Response in Partnership with Dubuque County
- Pet Licensing Systems Implementation
- Public Health Preparedness Emergency Response Plan Update
- Public Safety Radios Upgrade
- Public Safety Workforce Diversification
- School Resource Office Program Expansion: Report
- Traffic and Security Cameras Deployment
- Veterinarian Services Contract with Animal Control

Major Projects

- Fire Headquarters Bunk Room Remodel, HVAC, and Fire Administration Office Update
- Fire Training Center Burn Tower Improvement Project

Financially Responsible, High-Performance City

Management in Progress

- Adopt-A-Spot/Volunteer Management GIS Application
- City Bond Rating: Updated Credit Rating
- City Legislative Advocacy Agenda and Action Plan 2025
- City Organization Safety Program: Review, Update, and Training
- Commercial Banking Services: Implementation
- Citizen Response Management System Replacement: Implementation
- Cyber Security Enhancements: Training and Tool
- Data Governance: Direction and Funding
- Debt and Investment Management Software: RFP and Installation
- Enterprise Asset Management System and Work Order System: Funding & RFQ
- Enterprise Resource Planning Software Implementation
- Future City Employee Career Development Program(s): Report
- Human Resource Information System: Implementation
- Leisure Services Director Replacement
- Organizational Culture Continuous Improvement
- Review of City Departments: Services and Staffing

Major Projects

- City Data Center Project– Phase 1: Completion
- City Facilities Integrated Access Control Project
- City Hall and City Hall Annex Renovations: Design
- Federal Building HVAC System Condition Assessment and Long-term Replacement Plan: Completion
- Federal Building Upgrade Project: Completion
- Multicultural Family Center Project: Completion



Robust Local Economy

Management in Progress

- Business Incentives Policy: Review and Refine
- Comprehensive Hotel Incentive Policy and Strategy
- Field of Dreams: Next Steps for City
- Flexsteel Site Redevelopment: Pump Agreement
- Grand Harbor Hotel
- Minority- and/or Women-Owned Business Enterprise Procurement Policy: Revision and Public Awareness Report
- Port of Dubuque New Hotel Development
- Poverty Reduction Plan: Update Report

Major Projects

- Dubuque Brewing & Malting Building Project: Deconstruction Completion and Site Remediation Enforcement Action
- River Boat Docking Project: Environmental Study and Temporary Dock Installation

Livable Neighborhoods and Housing

Management in Progress

- Code Compliance/Enforcement Enhancements
- Housing Opportunity Through Modernization Act Implementation for Housing Choice Voucher Program
- National Standards for the Physical Inspection of Real Estate Implementation from Housing Quality Standards for Housing Choice Voucher Program
- Neighborhood Associations Development
- New Housing Development Support: Report
- Permitting and Inspection Software Implementation
- Terminus for all Permits, Data Governance, and Storage
- Unified Development Code: Completion

Sustainable Environment

Management in Progress

- Air Quality EPA Path Forward: Update Reports
- Annual Water Quality (Consumer Confidence) Report
- Electric Bus Implementation: Acquisition
- Emerald Ash Borer: Funding for Planting, Stump Removal, and Sidewalk Replacement
- Expand Testing Capability of Water & Resource Recovery Center State-Certified Lab
- Fats, Oils, and Grease Program: Software Update
- Pollinator Habitat in Park System: Completion
- Sewer System Infrastructure Asset Master Plan: Analysis and Update Report
- Branching Out Dubuque Tree Planting Program
- Water Distribution and Treatment System Master Plan
- Water & Resource Recovery Center HVAC System Improvements
- Water & Resource Recovery Center Odor Abatement

Major Projects

- 42-inch Sanitary Sewer Force Main Stabilization Project
- Advancing New Deep Water Well No. 11
- Auburn and Custer Street Reconstruction Project
- Bee Branch Stormwater Pumping Station Project
- Cedar and Terminal St. Lift Station and Force Main Project
- City-Wide Fiber Project: Water Department Pump Stations, Tanks, and Towers
- Creek Crossing Restoration Project
- Deep Water Well No. 7 Rehabilitation
- Edval Ln. to N. English Mill Rd. Water and Sewer Main Extension
- Granger Creek Lift Station Improvements
- Green Alley Projects:
 - 15th St. to 17th St. between Iowa St. and Central Ave.
 - 17th St. to 18th St. between Central Ave. and White St.

- Grove Terrace Sanitary Sewer Reconstruction
- High-Strength Waste Receiving and Storage Project
- Lead Water Service Line Replacement Pilot Program
- Old Mill Rd. Lift Station and Force Main Project
- Supervisory Control and Data Acquisition Overhaul: Water
- Tamarack Park/HWY 61 Water and Sewer Main Extension
- Twin Ridge Sanitary Sewer Extension and Lagoon Abandonment

Connected Community

Management in Progress

- Community Broadband Project Fiber-to-the-Home: Phase 2
- Jule Services Study Planning Grant Completion
- Parking System and Technology Master Plan
- Smart Parking and Mobility Study: Parking Implementation
- Smart Traffic Routing with Efficient and Effective Traffic Signals (STREETS) Program: Phase 1
- Central Ave. and White St. Corridor Short-Term Action: Report

Major Projects

- 2024 Pavement Marking Project: Completion
- Bee Branch Trail – Phase 1 Project: Completion
- Camera Connections to Additional City Locations Project: Completion
- Connection to Data Center Project: Phase 2 Completion
- East-West Corridor/Roundabout Policy/Projects: Preliminary Design
- General Aviation Apron Reconstruction Project: Construction
- Heeb St. Reconstruction Project: South of Kaufmann Ave.
- US 20 and Northwest Arterial Intersection Project
- Relocation of Fiber Optics on US 20 Catfish Creek Bridge
- Schmitt Island Community Project Trail Grant
- Southwest Arterial Intelligent Transportation Systems Project: Completion
- Taxiway Alpha Construction Project – Phase 2: Completion
- Wildwood Dr. Bridge Replacement: Design

Diverse Arts, Culture, Parks, & Recreation Experiences & Activities

Management in Progress

- Arts and Culture Master Plan: Report and Engagement Strategy
- Chaplain Schmitt Island Amphitheater Construction
- Comiskey Park Phase 2 Construction
- Comprehensive Parks Master Plan
- Culture Definition in Community Programming: Report
- Eagle Point Park Enhancements/Reinvestment
- Five Flags Civic Center Management Selection
- Five Flags Facility Project: Update Report
- Historic Millwork District Park: Plan Adoption
- Multicultural Family Center Cultural Experiences and Programming: Report

Major Projects

- Eagle Valley Neighborhood Park: Completion
- English Ridge Neighborhood Park: Completion
- ImOn Ice Arena Dehumidification, HVAC, and Generator Project
- Jackson Park Restrooms and Amenities: Design
- Westbrook Neighborhood Park: Completion

Partnership for a Better Dubuque

Management in Progress

- City Life in Marshallese or Other Languages: Implementation
- Community Impact Department: Mission and Vision
- Equitable Fines and Fees Work Plan
- Succession Plan for Intergovernmental Relations Position

EXHIBIT B
MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

Agency shall provide within the City of Dubuque the following services:

1. Further City's Goal of Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity;
2. Comply with City Council goals and priorities set forth in Exhibit A;
3. Support City's efforts to be a viable, livable, and equitable community, and to encourage a wide range of participants; and
4. Provide all services listed in the scope of work defined on the following pages.

**PROJECT HOPE
SCOPE OF WORK
FY26**

Project HOPE (Helping Our People Excel) is an initiative led by the Community Foundation that unites key stakeholders in a collaborative effort to tackle systemic issues faced by individuals living in poverty. Project HOPE aims to enhance access to economic opportunities for all community members by addressing barriers related to education, employment, housing, brain health, and other vital elements of economic mobility.

Project HOPE Steering Committee

The Project HOPE Steering Committee will be a collaboration of community partners (government agencies, businesses, educational institutions, and nonprofit organizations) who will meet regularly with the intent to assess and address community needs (brain health, financial security, college access, community engagement, and creating strong referral networks for community leaders).

- The Committee serves as an advisory council to the City's Office of Economic Mobility & Neighborhood Support.
- This contributes to the City of Dubuque's goal of a robust local economy for jobs with economic prosperity.
- Opportunity Dubuque, a partnership initially led by Project HOPE, connects underemployed community members with free job training.

Support for Grassroots Efforts and Organizations

Research by the Community Foundation has identified a significant lack of connected, sufficiently resourced, and sustainable organizations operating within low-income communities. To better support these organizations, we will use a newly developed Project HOPE Playbook for Capacity Building with Grassroots Partners, a document collaboratively created by Project HOPE staff and the Office of Economic Mobility & Neighborhood Support as part of a yearlong collaboration through the Urban Institute's Mobility Action Learning Network. This playbook serves as a tool for Project HOPE to build relationships with grassroots organizations, assess priority and long-term needs, provide ongoing support and resources, and connect these organizations to leadership and advocacy opportunities. Project HOPE has already initiated engagement with four grassroots partners.

Office of Economic Mobility & Neighborhood Support

One of the primary efforts of Project HOPE is partnering with the Office of Economic Mobility & Neighborhood Support to lead the effort to create a thriving community and eliminating obstacles for the city's most vulnerable residents.

Data

Project HOPE will maintain and share city-level cost of living data by using the United Way's ALICE Survival Budget as a key metric, conducted in partnership with staff from the Office of Economic Mobility & Neighborhood Support. Project HOPE staff will also continue to share community-level data

on a wide variety of economic mobility topics in order to support an evidence-based approach to addressing economic growth and poverty reduction.

Immigration (Better Together Committee)

The Community Foundation will convene the Better Together Committee (BTC), a collective impact group focused on reducing barriers faced by local immigrant populations. The BTC is currently pursuing five projects related to economic opportunity:

1. Assisting local businesses in hiring and retaining employees from immigrant populations;
2. Supporting and retaining international students;
3. Training local community members in medical interpretation;
4. Increasing the number of navigators in local systems and providing support to existing navigators; and
5. Addressing chronic absenteeism, including among immigrant populations.

National Economic Mobility Action Network

The Community Foundation is participating as one of ten selected communities from across the U.S. in the CFLeads Economic Mobility Action Network. We are part of an advanced-level cohort run by the Urban Institute and CFLeads, one of the largest national organizations that support community foundations. Our participation has enabled us to collaborate with staff from the City's Community Impact Department, Multicultural Family Center, and Office of Economic Mobility & Neighborhood Support as partners in the program. This network brings together collective impact initiatives across the country, offering connections and technical assistance focused on economic mobility efforts. For this network, we aim to enhance the capacity of local businesses to better hire and retain employees from immigrant communities.

Affordable Housing

We will support access to affordable housing for low to moderate-income households throughout Dubuque through the efforts of the Dubuque Housing Trust Fund.

Food Provider Network

Through a collaboration with local nonprofits, we will convene Dubuque's Food Provider Network, which offers support and coordination to organizations tackling food insecurity.

Volunteer Tax Assistance

Through a collaboration with the City, HACAP, and other local partners and dedicated volunteers, we will provide free volunteer income tax assistance and Earned Income Tax Credit help through the VITA program.

Restorative Justice

In partnership with NAMI Dubuque the Community Foundation will conduct a restorative justice program in Dubuque that provides young people accused of a crime with an alternative to the juvenile justice system which helps them avoid adding to their criminal record by engaging with the impacted

individuals, providing restitution for their offenses, and facilitating their reintegration into the community.

Brain Health

Project HOPE will provide systems-level support with community stakeholders regarding brain health, including assisting the City's crisis intervention team (CIT) staff when necessary.

Disaster Prevention

The Community Foundation will continue to convene and support the local Community Organizations Active in Disaster (COAD) group to assist storm victims and their families with funds to meet their needs.

EXHIBIT C
INSURANCE SCHEDULE G

INSURANCE SCHEDULE G

1. Vendor shall furnish a signed certificate of insurance to the City of Dubuque, Iowa for the coverage required in Exhibit I prior to the contract commencement. Each certificate shall be prepared on the most current ACORD form approved by the Iowa Insurance Division or an equivalent. Each certificate shall include a statement under Description of Operations as to why the certificate was issued. Vendor Service Agreement dated July 1, 2025.
2. All policies of insurance required hereunder shall be with an insurer authorized to do business in Iowa and all insurers shall have a rating of A or better in the current A.M. Best's Rating Guide.
3. Each certificate shall be furnished to the Finance Department of the City of Dubuque.
4. The service provider shall be required to carry the minimum coverage/limits, or greater if required by law or other legal agreement, in Exhibit I. Failure to provide the required minimum coverage shall not be deemed a waiver of such requirements by the City of Dubuque.
5. Failure to obtain or maintain the required insurance shall be considered a material breach of this agreement.
6. All required endorsements shall be attached to the certificate. The certificate is due before the contract/agreement can be approved.
7. Whenever a specific ISO form is referenced the current edition of the form must be used unless an equivalent form is approved by the Director of Finance and Budget. The service provider must identify or list in writing all deviations and exclusions from the ISO form.
8. If vendor's limits of liability are higher than the required minimum limits then the vendor's limits shall be this agreement's required limits.
9. Vendor shall require all subcontractors and sub-subcontractors to obtain and maintain during the performance of work insurance for the coverages described in this Insurance Schedule and shall obtain certificates of insurance from all such subcontractors and sub-subcontractors. Vendor agrees that it shall be liable for the failure of a subcontractor and sub-subcontractor to obtain and maintain such coverage. The City may request a copy of such certificates from the Vendor.
10. Vendor shall be responsible for deductibles/self-insured retention for payment of all policy premiums and other costs associated with the insurance policies required below.
11. All certificates of insurance must include agents name, phone number, and email address.
12. The City of Dubuque reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by this Schedule at any time.
13. The City of Dubuque reserves the right to modify these requirements, including limits, based on changes in the risk or other special circumstances during the term of the agreement, subject to written mutual agreement attached hereto.

INSURANCE SCHEDULE G (continued)

EXHIBIT I

A) COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products-Completed Operations Aggregate Limit	\$1,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Limit (any one occurrence)	\$50,000
Medical Payments	\$5,000

- 1) Coverage shall be written on an occurrence, not claims made, form. The general liability coverage shall be written in accord with ISO form CG 00 01 or business owners form BP 00 02. All deviations from the standard ISO commercial general liability form CG 00 01, or Business owners form BP 00 02, shall be clearly identified.
- 2) Include ISO endorsement form CG 25 04 "Designated Location(s) General Aggregate Limit."
- 3) Include endorsement indicating that coverage is primary and non-contributory.
- 4) Include Preservation of Governmental Immunities Endorsement (Sample attached).
- 5) Include additional insured endorsement for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10 (Ongoing operations) or its equivalent.
- 6) Policy shall include Waiver of Right to Recover from Others endorsement.
- 7) Policy shall include cancellation and material change endorsement providing thirty (30) days advance written notice of cancellation, non-renewal, reduction in insurance coverage and/or limits and ten (10) days written notice of non-payment of premium shall be sent to: City of Dubuque Finance Department, 50 West 13th Street Dubuque, Iowa 52001.

B) WORKERS' COMPENSATION & EMPLOYERS LIABILITY

Statutory Benefits covering all employees injured on the job by accident or disease as prescribed by Iowa Code Chapter 85.

Coverage A	Statutory—State of Iowa	
Coverage B	Employers Liability	
	Each Accident	\$100,000
	Each Employee-Disease	\$100,000
	Policy Limit-Disease	\$500,000

Policy shall include Waiver of Right to Recover from Others endorsement.

Coverage B limits shall be greater if required by the umbrella/excess insurer.

OR

If, by Iowa Code Section 85.1A, the Vendor is not required to purchase Workers' Compensation Insurance, the Vendor shall have a copy of the State's Nonelection of

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Workers' Compensation or Employers' Liability Coverage form on file with the Iowa Workers' Compensation Insurance Commissioner, as required by Iowa Code Section 87.22. Completed form must be attached.

INSURANCE SCHEDULE G (continued)

C) POLLUTION LIABILITY

Coverage required: ☐ Yes ☒ No

Pollution liability coverage shall be required if the lessee, contracting party, or permittee has any pollution exposure for abatement of hazardous or contaminated materials including, but not limited to, petroleum products, the removal of lead, asbestos, or PCBs. Pollution product and completed operations coverage shall also be covered.

Each Occurrence	\$2,000,000
Policy Aggregate	\$4,000,000

- 1) Policy to include job site and transportation coverage.
- 2) Include additional insured for:
The City of Dubuque, including all its elected and appointed officials, all its employees and volunteers, all its boards, commissions and/or authorities and their board members, employees and volunteers. Use ISO form CG 20 10. (Ongoing operations) or its equivalent and CG 20 37 (completed operations).
- 3) Include Preservation of Governmental Immunities Endorsement.
- 4) Provide evidence of coverage for 5 years after completion of project.
- 5) Include endorsement indicating that coverage is primary and non-contributory.
- 6) Policy shall include waiver of right to recovery from others endorsement.

D) PROFESSIONAL LIABILITY

\$1,000,000

Coverage required: ☐ Yes ☒ No

If the required policy provides claims-made coverage:

- 1) The Retroactive Date must be shown and must be before the date of the agreement.
- 2) Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the work or services.
- 3) If coverage is canceled or non-renewed and not replaced with another claims-made policy form with a Retroactive Date prior to the date of the agreement, the contractor must provide "extended reporting" coverage for a minimum of five (5) years after completion of the work or services.

E) CYBER LIABILITY/BREACH

\$1,000,000

Coverage required: ☐ Yes ☒ No

Coverage for First and Third Party breach liability including but not limited to lost data and restoration, loss of income and cyber breach of information.

F) UMBRELLA/EXCESS

\$1,000,000

Coverage required: ☒ Yes ☐ No

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

The General Liability, Automobile Liability and Employer's Liability Insurance requirements may be satisfied with a combination of primary and Umbrella or Excess Liability Insurance. If the Umbrella or Excess Insurance policy does not follow the form of the primary policies, it shall include the same endorsements as required of the primary policies including but not limited to Waiver of Subrogation and Primary and Non-contributory in favor of the City.

City of Dubuque Insurance Requirements for Vendors (Suppliers, Service Providers)

Please be aware that naming the City of Dubuque as an additional insured as is required by this Insurance Schedule may result in the waiver of the City's governmental immunities provided in Iowa Code sec. 670.4. If you would like to preserve those immunities, please use this endorsement or an equivalent form.

PRESERVATION OF GOVERNMENTAL IMMUNITIES ENDORSEMENT

1. Nonwaiver of Governmental Immunity. The insurer expressly agrees and states that the purchase of this policy and the including of the City of Dubuque, Iowa as an Additional Insured does not waive any of the defenses of governmental immunity available to the City of Dubuque, Iowa under Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time.

2. Claims Coverage. The insurer further agrees that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under the Code of Iowa Section 670.4 as it now exists and as it may be amended from time to time. Those claims not subject to Code of Iowa Section 670.4 shall be covered by the terms and conditions of this insurance policy.

3. Assertion of Government Immunity. The City of Dubuque, Iowa shall be responsible for asserting any defense of governmental immunity, and may do so at any time and shall do so upon the timely written request of the insurer.

4. Non-Denial of Coverage. The insurer shall not deny coverage under this policy and the insurer shall not deny any of the rights and benefits accruing to the City of Dubuque, Iowa under this policy for reasons of governmental immunity unless and until a court of competent jurisdiction has ruled in favor of the defense(s) of governmental immunity asserted by the City of Dubuque, Iowa.

No Other Change in Policy. The above preservation of governmental immunities shall not otherwise change or alter the coverage available under the policy.

SPECIMEN

(DEPARTMENT MANAGER: FILL IN ALL BLANKS AND CHECK BOXES)

**City of Dubuque
City Council**

CONSENT ITEMS # 7.

ITEM TITLE:	Iowa Department of Transportation PCC Pavement Grade Project Notification
SUMMARY:	Correspondence from Jesse Tibodeau, Assistant District Engineer with the Iowa Department of Transportation (IDOT) notifying the City Council of PCC Payement grade on US-20 over the Middle Branch Catfish Creek and Chicago, Central and Pacific Railroad.
SUGGESTED DISPOSITION:	Receive and File
ATTACHMENTS:	
	1. Correspondence

July 2, 2025

Ref: BRFN-020-9(288)--39-31

Dear City Council:

This is official notification to your City Council that the Iowa Department of Transportation (DOT) proposes to let the project as referenced above on July 15, 2025. This project, or a portion thereof, lies within your city. The project is proposed for construction during 2025 and will consist of PCC pavement grade and new on US-20 over the Middle Branch Catfish Creek and Chicago, Central and Pacific Railroad. This is detour pavement in anticipation of the upcoming bridge replacement.

The work will be done in accord with the current Form 810034 "Agreement for Primary Road Extension Maintenance and Operation". Project costs will be paid from the Primary Road Fund and no charges will be made against the city.

The contract will be administered by the Manchester Resident Construction Engineer's Office. If the City would like to be notified of the preconstruction meeting schedule, contractor's proposed work schedule, or has any other questions and/or concerns, please contact Hugh Holak, P.E., Resident Construction Engineer of the Manchester RCE Office by calling 563-927-2397, or by email at hugh.holak@iowadot.us

We would appreciate this project notification being included on your next City Council meeting agenda as a matter of information for the Council members. If you have any questions concerning the work involved, please contact this office as soon as possible to expedite any possible changes.

Sincerely yours,



Jesse Tibodeau, P.E.
Assistant District Engineer

JLT:JWP

To: Adrienne Breitfelder, City Clerk, City of Dubuque**Cc:** Jim Schnoebelen, P.E., Iowa DOT District Engineer, District 6

Jesse Tibodeau, P.E., Iowa DOT Assistant District Engineer, District 6

Danielle Alvarez, P.E., Iowa DOT District Construction Engineer, District 6

Hugh Holak P.E., Manchester Resident Construction Engineer, Manchester RCE Office

Brian Stelken, Iowa DOT Engineering Tech Senior, Manchester RCE Office

Diane Recker, Iowa DOT Engineering Office Assistant, Manchester RCE Office

Seth Kjormoe P.E., Iowa DOT Area Engineer, District 6 Office

**City of Dubuque
City Council**

CONSENT ITEMS # 8.

ITEM TITLE:	2025 Repair and Maintenance of the Iowa Street Parking Garage Amended Resolution 220-25, Establish New Bid Letting Date
SUMMARY:	City Manager recommending City Council amend Resolution 220-25 which changes the bid letting date from July 11, 2025, to July 29, 2025, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution. RESOLUTION Amending Resolution No. 220-25: 2025 Repair And Maintenance Of The Iowa Street Parking Garage - Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids
SUGGESTED DISPOSITION:	Receive and File; Adopt Resolution(s)
ATTACHMENTS:	
	1. MVM Memo 2. 2025 Repair Maintenance Iowa Parking Garage - Staff MEMO CONSENT AMENDED RESOLUTION 220-25 3. 2025 Repair Maintenance Iowa St Parking Garage - CONSENT AMENDED RESOLUTION 220-25

TO: The Honorable Mayor and City Council Members

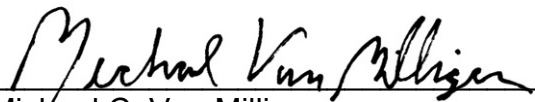
FROM: Michael C. Van Milligen, City Manager

SUBJECT: 2025 Repair and Maintenance of the Iowa Street Parking Garage
Amended Resolution 220-25, Establish New Bid Letting Date
Project No. 4683000002

DATE: July 3, 2025

Director of Transportation Services Ryan Knuckey and Project Manager Jim Bousley are recommending City Council amend Resolution 220-25 which changes the bid letting date from July 11, 2025, to July 29, 2025, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution.

I concur with the recommendation and respectfully request Mayor and City Council approval.



Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Ryan Knuckey, Director of Transportation Services
Gus Psihoyos, City Engineer
Jim Bousley, Project Manager
Robert Schiesl, Assistant City Engineer
Russ Stecklein, Operations Supervisor Transportation Services

TO: Michael C. Van Milligen, City Manager

FROM: Ryan Knuckey, Director of Transportation Services
Jim Bousley, Project Manager

DATE: July 3, 2025

SUBJECT: 2025 Repair and Maintenance of the Iowa Street Parking Garage
Amended Resolution 220-25, Establish New Bid Letting Date
Project No. 4683000002

INTRODUCTION

This memorandum requests the City Council amended Resolution 220-25 which changes the bid letting date from July 11, 2025, to July 29, 2025, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage.

BACKGROUND

In May 2025, the City issued bids and only received one (1) bid proposal for the 2025 Repair and Maintenance of the Iowa Street Parking Garage. The single bid received was significantly over the current funding available to complete the construction improvements as proposed. As a result, the City Council rejected the single bid due to a lack of competitive bids and insufficient funding.

On June 16, 2025, the City Council adopted Resolution No. 220-25 authorizing the rebidding of the Repair and Maintenance of the Iowa Street Parking Lot project. Resolution No. 220-25 directed the City Engineer to advertise for bids for the construction of the improvements, by publishing the Notice to Bidders which set a date of July 11, 2025, for the filing of bids.

DISCUSSION

In an effort to solicit interest and engage contractors to consider providing competitive bid proposals for the Iowa Street Parking Garage Repair and Maintenance project, staff feel it is in the public best interest to extend the bid procurement period and revise the bid letting date to July 29, 2025.

REVISED PROJECT SCHEDULE

The revised project development schedule is as follows:

Initiate Public Bidding Process & Notice of Public Hearing	June 16, 2025
Publish Notice to Bidders, Advertise for Bids	June 20,2025
Publish Notice of Public Hearing on Plans and Specs	June 20,2025
Public Hearing on Plans and Specifications	July 7 2025
Receipt of Bid Proposals (Bid Letting)	July 29, 2025
Award Construction Contract	August 4, 2025
Project Completion Date	August 31, 2026

RECOMMENDATION

I recommend the City Council amended Resolution 220-25 which changes the bid letting date from July 11, 2025, to July 29, 2025, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage.

ACTION TO BE TAKEN

I respectfully request the City Council amended Resolution 220-25 which changes the bid letting date from July 11, 2025, to July 29, 2025, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution.

RDS/kb

cc: Gus Psihoyos, City Engineer
Robert Schiesl, Assistant City Engineer
Russ Stecklein, Operations Supervisor Transportation Services

RESOLUTION NO. _____ - 25
AMENDING RESOLUTION NO. 220-25

2025 REPAIR AND MAINTENANCE OF THE IOWA STREET PARKING GARAGE

PRELIMINARY APPROVAL OF PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST; SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST; AND ORDERING THE ADVERTISEMENT FOR BIDS

WHEREAS, the City Council on June 16, 2025 adopted Resolution No. 220-25 for the Repair and Maintenance of the Iowa Street Parking Lot; and

WHEREAS, Resolution No. 220-25 directed the City Engineer to advertise for bids for the construction of the improvements therein provided, by publishing the Notice to Bidders to be published on the City of Dubuque website and a contractor plan room service with statewide circulation, which notice set a date for the filing of bids; and

WHEREAS, the City Council now desires to set a new date for the filing of bids as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

The proposed plans, specifications, form of contract and estimated cost for the 2025 Repair and Maintenance of the Iowa Street Parking Garage in the estimated base bid amount of \$4,450,000, are hereby preliminarily approved and ordered filed in the office of the City Clerk for public inspection.

A public hearing will be held on the 7th day of July, 2025, at 6:30 p.m. in the Historic Federal Building Council Chambers (and/or by virtual means) 350 W. 6th Street, Dubuque, Iowa, at which time interested persons may appear and be heard for or against the proposed plans and specifications, form of contract and estimated cost of said Project, and the City Clerk be and is hereby directed to cause the attached notice of the time and place of such hearing to be published in a newspaper having general circulation in the City of Dubuque, Iowa, which notice shall be published not less than four days nor more than twenty days prior to the date of such hearing. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the Project.

The 2025 Repair and Maintenance of the Iowa Street Parking Garage is hereby ordered to be advertised for bids for construction.

The amount of the security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders hereby approved.

The City Engineer is hereby directed to advertise for bids for the construction of the improvements herein provided, by publishing the Notice to Bidders to be published on the City of Dubuque website and a contractor plan room service with statewide circulation, which notice shall be published not less than thirteen but not more than forty-five days before the date for filing bids before 2:00 p.m. on the 29th day of July 2025. Bids shall be opened and read by the City Clerk at said time and will be submitted to the City Council for final action at 6:30 p.m. on the 4th day of August 2025, in the Historic Federal Building Council Chambers (and/or by virtual means) 350 West 6th Street, Dubuque, Iowa.

Passed, adopted and approved this the 7th day of July 2025.

Attest:

Brad M. Cavanagh, Mayor

Adrienne N. Breitfelder, City Clerk

**City of Dubuque
City Council**

CONSENT ITEMS # 9.

ITEM TITLE:	Signed Contract(s)
SUMMARY:	Memorandum of Agreement with Dubuque Trees Forever; Memorandum of Agreement with Cornerstone Government Affairs, Inc.
SUGGESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. 25_07_01 Dubuque Trees Forever Calendonia Park MOU and Memo for Council
2. 2025-2026 Metro Coalition-Cornerstone Agreement (CGA Signed)

**MEMORANDUM OF AGREEMENT BETWEEN
THE CITY OF DUBUQUE
AND
DUBUQUE TREES FOREVER**

WHEREAS, Dubuque Trees Forever (DBQ Trees) approached the City of Dubuque (City) about the creation of a community orchard; and

WHEREAS, the Parties agreed an orchard would provide a food source for the community and offer the residents an amenity not previously available in the community; and

WHEREAS, Caledonia Park was identified as a viable location for the orchard project (Orchard); and

WHEREAS, this Memorandum of Agreement formalizes the terms for Orchard creation and maintenance between the Parties.

NOW THEREFORE the Parties agree as follows:

1. DBQ Trees will
 - a. Plant trees and native plants according to the plan presented to the Parks and Recreation Department, attached as Exhibit A.
 - b. Maintain the Park orchard, grass, and native plantings including but not limited to general grounds maintenance, watering, mulching, pruning, harvesting fruit, cleaning up fallen fruit, tree planting, removal, and/or replacement and mowing.
 - c. Obtain a signed waiver, attached as Exhibit B, from every DBQ Trees volunteer working in the Orchard and Park
 - d. Follow best practices for fruit tree and orchard care and maintenance
2. The City will:
 - a. Maintain sidewalks, including snow removal
 - b. Provide a trash receptacle should there become an established need for one
3. In the event of noncompliance with a term of this Agreement by DBQ Trees the City shall provide written notice to DBQ Trees which shall then have five (5) days to cure the breach. If DBQ Trees fails to cure the breach within five (5) days, a meeting will be held with DBQ Trees leadership to establish a resolution plan.
4. This Memorandum of Agreement shall remain in place unless terminated by either Party with sixty (60) days written notice.

DUBUQUE TREES FOREVER

CITY OF DUBUQUE

Thomas Kramer BOARD PRESIDENT
(Name and title of individual signing)

Michael Van Alstine
(Name and title individual signing)

06/23/2025
Date

07/01/2025
Date

EXHIBIT A
DBQ TREES ORCHARD PLAN

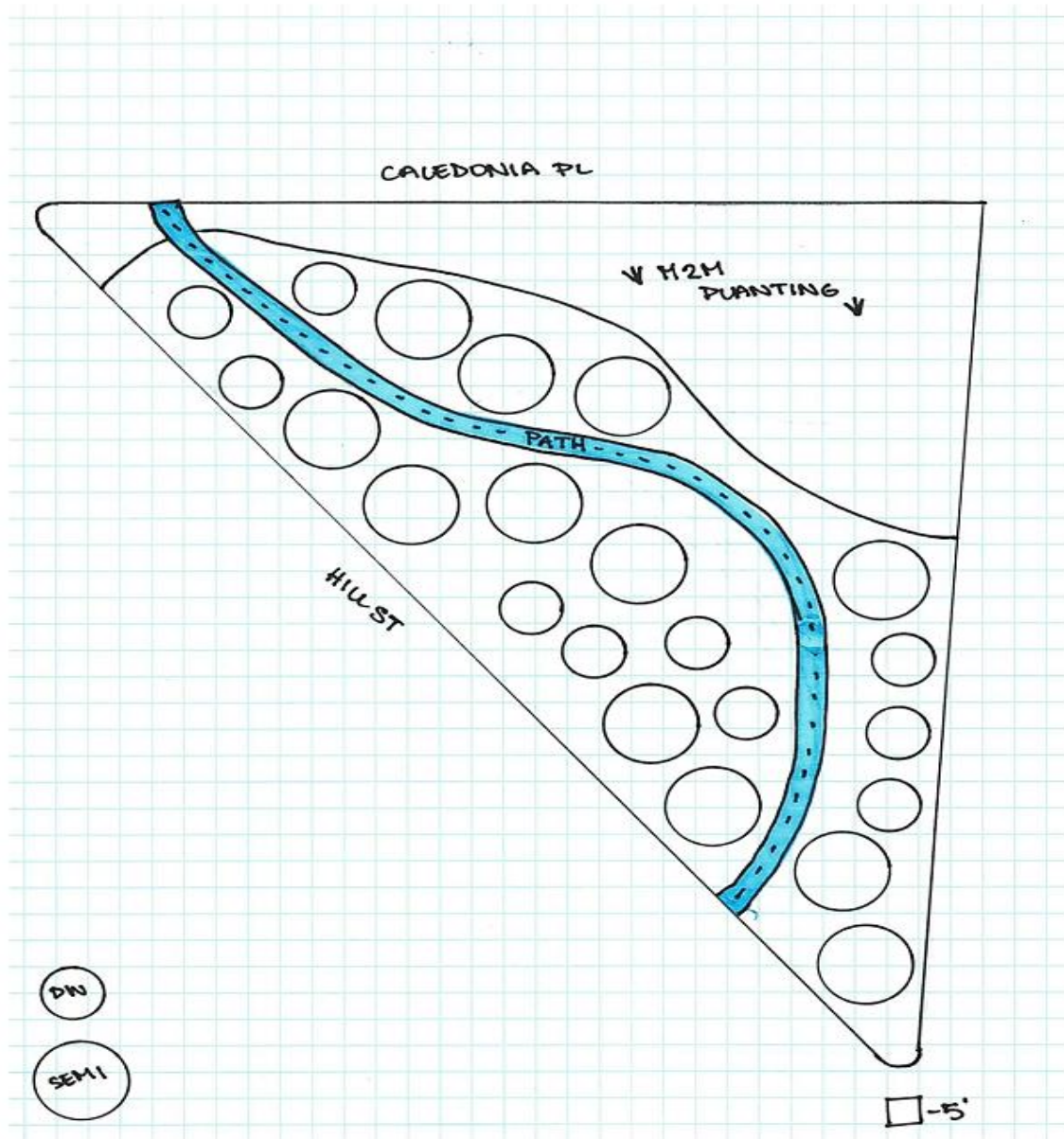


EXHIBIT B VOLUNTEER WAIVER

DUBUQUE TREES FOREVER TREE WORK PROJECT VOLUNTEER RELEASE AND LIABILITY WAIVER

IMPORTANT, READ THIS DOCUMENT IN FULL BEFORE SIGNING!

I desire to participate as a volunteer with Dubuque Trees Forever (hereinafter "DBQ Trees") to provide tree related services, including but not limited to, digging holes, setting trees in the spot, backfilling, mulching, watering, pruning, harvesting fruit, cleaning up fallen fruit, tree maintenance, tree removal, and general grounds maintenance (hereinafter "Tree Work"), for the benefit of the City of Dubuque (hereinafter "City"). I represent, acknowledge, and agree that:

(A) I am entering into this Volunteer Release and Liability Waiver (the "**Release**") freely and voluntarily, without duress, for the benefit of the DBQ Trees and City, and their directors, officers, employees, agents, contractors, volunteers and constituent members, and their respective successors and assigns.

(B) My participation is strictly voluntary, and without compensation. In performing Tree Work, I am not an employee of DBQ Trees or City or any of their constituent members (irrespective of whether I may be an employee of any such party for other purposes), and I will not represent myself as such. I understand neither DBQ Trees nor the City carries or maintains any health, medical, or disability insurance coverage, for volunteers, and that I am expected to carry my own personal health insurance.

(C) I am aware that Tree Work often involves hard physical labor, heavy lifting and other strenuous activity. I am in good health and physically able to perform this type of work. I am also aware that Tree Work will be conducted in environments that may be inherently dangerous or hazardous, and that this entails certain risks, including (but not limited to) accidents, bodily injury, illness or death, damage to property or other loss.

(D) My participation in Tree Work is entirely at my own risk, and I assume all risk and responsibility for any property loss or damage, bodily injury (including death), personal injury, or illness that I may sustain because of my participation, including related medical costs and expenses. To the fullest extent permitted by law, on behalf of myself, my successors and assigns, I release and forever waive, and hold DBQ Trees and City, their officers and employees harmless from, all claims, causes of action, liability and damages that I now or hereafter have with respect to any property loss or damage, bodily or personal injury, illness or death that may result from or arise in connection with my participation in Tree Work.

(E) I will always fully observe and abide by all Policies and Procedures established by DBQ Trees and City with respect to Tree Work. Any questions about the Policies and Procedures will be resolved by Laura Roussell of DBQ Trees, or her designee (DBQ Trees Designee), whose decision I will respect as final.

(F) In the event of any emergency, I authorize the provision of any first-aid or medical treatment deemed necessary for my immediate care from any licensed hospital or medical personnel, and I will be responsible to pay for all such services. I release and forever discharge DBQ Trees and City from liability for all claims arising on account of any such treatment or services.

(G) I have the right to discontinue participation in Tree Work at any time and for any reason, in my sole discretion. If I choose to do so, I will notify the DBQ Trees Designee of my decision as soon as possible. I understand that DBQ Trees and City have the right to terminate my Tree Work volunteer services at any time and for any reason, in their sole discretion. The DBQ Trees Designee has the authority to direct the entire team, or any individual member (including me) to leave a site at any time for any reason, and I will promptly comply with all such directions.

(H) DBQ Trees and City shall have the right to use, for any legitimate purpose, all photographic images and video or audio recordings provided to them of any Tree Work activities, including those in which I am depicted, and I waive all rights to compensation by reason of such use.

(I) I understand and acknowledge this Release shall remain in effect for one (1) year from the date of signature below unless I revoke it earlier in writing to both DBQ Trees and City.

VOLUNTEER:

Print Name: _____

Signature: _____

Date: _____

IN CASE OF EMERGENCY,

Primary Contact: _____

Relationship: _____

Telephone: _____

Alternate Contact: _____

Relationship: _____

Telephone: _____

TO: Michael C. Van Milligen, City Manager
FROM: Marie L. Ware, Park and Recreation Director
SUBJECT: Dubuque Trees Forever Memorandum of Understanding (MOU) for Caledonia Park
DATE: July 1, 2025

INTRODUCTION

The purpose of this memo is to provide the fully executed Dubuque Trees Forever MOU related to the community orchard and native plantings in Caledonia Park.

BACKGROUND

Dubuque Trees Forever proposed a community orchard to replace a small green open space located at the intersection of Hill Street and Caledonia Avenue which is Caledonia Park. Caledonia Park dates back to 1917 when the Dubuque Park Board purchased it for \$3,500. The space was a small grass area that Dubuque Trees Forever proposed to plant fruit trees and pollinator plants. Their goal has been to provide fresh grown food for the local neighborhoods and the community. The pollinator plants was to also allow people of all ages to enjoy the birds, bees, and butterflies that are attracted to the plants.

Laura Roussell, Executive Director of Dubuque Trees Forever shared the preliminary concept plan with the Parks and Recreation Advisory Commission at their Tuesday January 23, 2024 meeting and the Council February 5, 2024 Council meeting. Dubuque Trees Forever engaged the neighborhoods in this project and engage many volunteers.

DISCUSSION

Dubuque Trees Forever has planted fruit trees and a pollinator bed. They along with many volunteers have been maintaining the Park. A Memorandum of Understanding (MOU) was prepared by City Attorney Crenna Brumwell. The agreement outlines the responsibilities of both the City and Dubuque Trees Forever.

The addition of the trees and pollinators has been a very positive development in the neighborhood. An open lot park area has now been transformed into a beautiful greenspace that will provide a food source in the future for the community as well as a home for the pollinators that help to make for healthy and bountiful fruit production.

Dubuque Trees Forever is a strong partner for the city and in our community. We are so thankful for their efforts not only in Caledonia Park but also across many parks and green spaces. They are also a major partner with the USDA Forest Service urban and Community Forest Program grant. The community is so very fortunate to have Dubuque Trees Forever, their leadership, and their many, many volunteers engaged in the Park.

ACTION REQUESTED

The MOU was signed previously by City Manager Mike Van Milligen and is being shared as a part of the Council agenda under signed agreements.

Attachment

cc: Gina Bell, Sustainability Director
Steve Fehsal, Parks Division Manager

**Memorandum of Agreement Between
the City of Dubuque, Iowa and
Cornerstone Government Affairs, Inc.**

WHEREAS, the City of Dubuque, Iowa ("City") belongs to the Metropolitan Coalition (the "Coalition"), an unincorporated group of the larger cities in Iowa; and

WHEREAS, the Coalition with consent of its members communicates its positions on various legislative matters to the Iowa General Assembly; and,

WHEREAS, the Coalition contracts with Cornerstone Government Affairs, Inc, ("Cornerstone") for Cornerstone to represent the Coalition before the General Assembly; and

WHEREAS, the financial stewardship of the Coalition transfers to a different member city, so all the member cities can share in the responsibility; and,

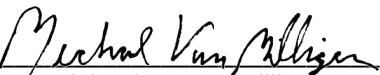
WHEREAS, the City currently has the financial stewardship of the Coalition and therefore requires a written agreement with Cornerstone to facilitate payments from the Coalition to Cornerstone.

THEREFORE, the parties agree:

1. The City will retain financial stewardship of the Coalition funds through the City Finance Department;
2. Cornerstone will perform legislative lobbying and monitoring services for and as directed by the Coalition, and the City will pay Cornerstone monthly at the amounts agreed to by the Coalition and Cornerstone. For the avoidance of doubt, payments under this agreement are funded using Coalition funds, and the City is not individually liable for payments due under this agreement;
3. Cornerstone will represent the Coalition for general advocacy services at the state legislature with a specific focus on property taxes and economic incentives Including but not limited to Tax Increment Financing;
4. The City will pay Cornerstone \$7,500 per month, using Coalition funds, as the fee for Cornerstone's services to the Coalition;
5. Cornerstone will bill the City on a monthly basis. The total amount due to Cornerstone under this agreement is \$90,000;
6. TERM: This agreement is effective July 1, 2025 through June 30, 2026

IN WITNESS WHEREOF, the parties hereby execute this Memorandum of Agreement and acknowledge that they are authorized to execute same.

City of Dubuque, Iowa

By: 
Name: Michael C. Van Milligen
Title: City Manager
Date: 07/01/2025

Cornerstone Government Affairs, Inc.

By: 
Name: Campbell Kaufman
Title: President
Date: 6/11/2025

Approved as to form and content:

Metropolitan Coalition

By: _____
Name: _____
Title: _____
Date: _____

**City of Dubuque
City Council**

CONSENT ITEMS # 10.

ITEM TITLE: Adoption of Supplement Number 2025 S-16 to the City of Dubuque Code of Ordinances

SUMMARY: City Clerk recommending approval of the resolution adopting Supplement Number 2025 S-16 as part of the Code of Ordinances of the City of Dubuque.
RESOLUTION Adopting Supplement No. 2025 S-16 To The Code Of Ordinances Of The City Of Dubuque, Iowa

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. Staff Memo - Supplement 2025 S-16
2. Supplement No. 2025 S-16
3. Resolution



City Clerk's Office
City Hall
50 W. 13th Street
Dubuque, IA 52001-4864
(563) 589-4120 office
(563) 589-0890 fax
cityclerk@cityofdubuque.org
www.cityofdubuque.org

TO: Mayor Brad M. Cavanagh and City Council Members

FROM: Adrienne N. Breitfelder, City Clerk

SUBJECT: Adoption of Supplement Number 2025 S-16 to the City of Dubuque Code of Ordinances

DATE: June 30, 2025

The attached resolution provides for the adoption of Supplement Number 2025 S-16 to the City of Dubuque Code of Ordinances, which codifies all ordinances through 14-25 as adopted by the City Council through April 28, 2025. This update inadvertently omitted one change from Ordinance No. 5-25, which replaced the definition of "Leisure Services Manager" with "Parks and Recreation Director" in section 10-5B-1. The codifier is aware of this omission and has committed to correcting it in the next supplement.

Section 380.8 of the Iowa Code outlines cities code of ordinance requirements:

380.8 Code of ordinances published

1. a. A city shall compile a code of ordinances containing all the city ordinance in effect, except grade ordinances, bond ordinances, zoning map ordinances, ordinances vacating streets and alleys, and ordinances containing legal descriptions of urban revitalization areas and urban renewal areas.
- b. A city may maintain a code of ordinances either by compiling at least annually a supplement to the code of ordinances consisting of all new ordinances and amendments to ordinances which became effective during the previous year and adopting the supplement by resolution or by adding at least annually new ordinances and amendments to ordinances to the code of ordinances itself.

....

Since August 17, 2009, the city has compiled supplements to the City of Dubuque Code of Ordinances consisting of all new ordinances and amendments to ordinances and adopted the supplements by resolution. Supplements are prepared on a quarterly basis by American Legal Publishing of Cincinnati, Ohio.

I respectfully request City Council approval of the resolution adopting Supplement Number 2025 S-16 as part of the Code of Ordinances of the City of Dubuque.

DUBUQUE, IOWA
Instruction Sheet
April 2025 - S-16 Supplement

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Dubuque, IA

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CITY CODE
of
DUBUQUE
IOWA

Code current through:
Ord. 14-25, passed 4-28-2025

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PREFACE

This code of the City of Dubuque, as supplemented, contains ordinances up to and including ordinance 14-25, passed April 28, 2025. Ordinances of the City adopted after said ordinance supersede the provisions of this code to the extent that they are in conflict or inconsistent therewith. Consult the City office in order to ascertain whether any particular provision of the code has been amended, superseded or repealed.

American Legal
Publishing
Cincinnati, Ohio

April 2025

City of Dubuque

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CITY OFFICERS AND EMPLOYEES

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- 1-7-1: Bonds Of Officers And Employees
- 1-7-2: Deposits Of City Funds
- 1-7-3: Transfer Of Records And Property To Successor
- 1-7-4: City Manager
- 1-7-5: City Clerk And Assistant City Clerk
- 1-7-6: City Attorney
- 1-7-7: City Treasurer
- 1-7-8: Elimination Of State Of Iowa Residency Requirement

1-7-1: **BONDS OF OFFICERS AND EMPLOYEES:**

- A. Certain Officers: The following officers of the city shall give official bonds in the following penal sums, the premium being paid by the city, in the form set forth in section 64.2 of the code of Iowa:

City Manager	\$1,000,000.00
Chief Financial Officer	1,000,000.00
City Treasurer	1,000,000.00

- B. Other Officers And Employees: All other officers and employees of the city shall be covered by an official bond in the penal sum in the amount of one million dollars (\$1,000,000.00) each. (2007 Code § 2-69; amd. Ord. 3-20, 1-21-2020; Ord. 6-25, 2-17-2025)

1-7-2: **DEPOSITS OF CITY FUNDS:**

~~Each department, division and other agency of the city shall deposit all funds collected on behalf of the city timely with the city treasurer together with an accounting indicating the sources thereof and obtain a receipt from the city treasurer for the funds, or deposit the funds directly in city bank accounts as directed by the city treasurer and provide the city treasurer a duplicate deposit receipt together with an accounting indicating the sources of funds. (2007 Code § 2-72; amd. Ord. 3-20, 1-21-2020)~~

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1-7-3: TRANSFER OF RECORDS AND PROPERTY TO SUCCESSOR:

Each officer shall transfer to said officer's successor in office all books, papers, records, documents and property, in said officer's custody and relating to said officer's office. (2007 Code § 2-73)

1-7-4: CITY MANAGER:**A. Appointment; Qualifications; Oath; Bond:**

1. It shall be the duty of the city council to appoint some competent person manager of the city, who shall be and act as the administrative head thereof, under the direction and supervision of the city council, and shall hold office at its pleasure.
2. The council, in appointing a city manager, need not be influenced by the residence or nonresidence of the person selected, having regard for the person's qualifications and fitness for the position.
3. During the absence of the city manager by leave of the city council through sickness or other unavoidable causes, the city council may designate some properly qualified person to perform and execute the duties of the city manager's office.
4. Before entering upon the city manager's duties, the city manager shall take an oath that the city manager will support the constitution of the United States, the constitution of the state, and without fear or favor, to the best of the city manager's ability, faithfully and honestly perform the duties of the city manager's office.
5. The manager shall execute a bond with a reliable surety company as surety thereon, to be paid for by the city, in such sum as the city council may, by resolution, determine, which bond shall be conditioned for the faithful performance of the manager's duties and shall be in favor of the city. (2007 Code § 2-103)

- B. Office:** The city manager shall have an office at the city hall, which office shall be open on all days, Saturdays, Sundays and holidays excepted, for the transaction of business for the city. (2007 Code § 2-104)

1-7-5: CITY CLERK AND ASSISTANT CITY CLERK:**A. City Clerk:**

1. There is hereby established the office of the city clerk.

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2. The city council shall appoint a city clerk.

B. Assistant City Clerk:

1. The city clerk shall appoint an assistant city clerk.
2. The assistant city clerk shall be subject to the direction of the city clerk and, in the absence or inability of the city clerk, to perform the duties of the office, the assistant city clerk shall have the full power and authority to perform all the duties required of the office of the city clerk. (2007 Code § 2-114)

1-7-6: CITY ATTORNEY:

A. Office Established; General Powers And Duties:

1. There is hereby created and established the office of the city attorney.
2. The city council shall appoint a city attorney, who shall be the chief legal officer and whose duties shall be as provided in this section and by the laws of the state. (2007 Code § 2-121)

B. Powers And Duties Specified: The city attorney, in addition to all of the powers and duties conferred by the laws of the state upon a city attorney, shall have the following powers and duties:

1. Attend every regular meeting of the city council and attend those special meetings of the city council at which the city attorney shall be required to be present.
2. Upon request of the city council, formulate drafts for contracts, forms and other writings which may be required for use of the city.
3. Keep records of official opinions and actions involving the city.
4. Upon request, give an opinion in writing upon all questions of law relating to municipal matters submitted by the city council, the mayor, members of the city council individually, municipal boards or the city manager.
5. Prepare those ordinances that the city council may direct to be prepared.
6. Be responsible for the overall supervision of the office of the city attorney and, with the approval of the city council, appoint such assistant city attorneys as may be necessary to the performance of the city attorney's duties. (2007 Code § 2-122)

April 2025

1-7-7: CITY TREASURER:

- A. Duties Generally: The duties of the city treasurer shall be as provided in this section. (2007 Code § 2-131)
- B. Fund Records Kept Separate: The city treasurer shall keep records of each fund separate. (2007 Code § 2-132)
- C. Receipt Records: The city treasurer shall keep an accurate record of all money or securities received by the city treasurer on behalf of the municipality and specify date, from whom, and for what purpose received. (2007 Code § 2-133)
- D. Preparation Of Receipts: The city treasurer shall prepare receipts for all funds received. The city treasurer shall retain a receipt copy and provide each department a receipt copy. (2007 Code § 2-134)
- E. Account Of Disbursements: The city treasurer shall keep an accurate account of all disbursements, money or property, specifying date, to whom, and from what fund paid. (2007 Code § 2-135)
- F. Special Assessments Accounts: The city treasurer shall keep a separate account of all money received by the city treasurer from special assessments. (2007 Code § 2-136)
- G. Disposition Of Receipts: The city treasurer shall, immediately upon receipt of monies to be held in the city treasurer's custody and belonging to the city, deposit the same in banks selected by the city council in amounts not exceeding monetary limits authorized by the city council. In the case of deposited checks returned for nonsufficient funds, the city treasurer shall adjust the recorded deposit and attempt to collect the returned check. The city treasurer may also assess a surcharge not to exceed the amount allowed by law for processing checks returned for nonsufficient funds and against the party who submitted the nonsufficient funds check. The returned check surcharge shall be added to the outstanding bill of the party who submitted the nonsufficient funds check. (2007 Code § 2-137)
- H. Certification Of Delinquent Utility Billing Charges: Pursuant to Iowa Code section 384.84, the city treasurer will prepare, at least quarterly, an assessment schedule listing all delinquent utility billing charges and late payment charges which accrued in the prior month or since the last assessment schedule was prepared, and the city treasurer is hereby delegated the authority, on behalf of the city, to certify and file each such assessment schedule with the county treasurer. (Ord. 52-12, 9-17-2012; amd. Ord. 3-20, 1-21-2020)

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1-7-8: ELIMINATION OF STATE OF IOWA RESIDENCY REQUIREMENT:

- A. The purpose of this section is to eliminate the state of Iowa residency requirement for city employees classified as holding a civil service position under state law.
- B. Iowa Code Chapter 400 identifies certain employees of a city to be covered by the state's civil service law. The provisions of Iowa Code Chapter 400 set out procedures that need to be followed regarding the hiring, promoting, disciplining, and termination of these covered civil service employees. One of the requirements that currently exists is that these covered civil service employees must either be or become a citizen of the state of Iowa within a certain period of time.
- C. During the legislative session of 2016 House File 2267 was passed into law effective July 1, 2016. A provision of this bill allows cities to pass an ordinance to eliminate the state of Iowa residency requirement for covered civil service employees. The bill further provides that a city may establish time and distance requirements of its covered civil service employees.
- D. The city manager shall assess the needs and demands of the organization and establish a time and distance policy for civil service employees. (Ord. 11-20, 3-2-2020)

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BOARDS AND COMMISSIONS

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CHAPTER 3

**INVESTMENT AND CASH MANAGEMENT OVERSIGHT
ADVISORY COMMISSION**

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- 2-3-1: Commission Created
- 2-3-2: Purpose
- 2-3-3: Internal Organization And Rules
- 2-3-4: Procedures For Operation
- 2-3-5: Membership
- 2-3-6: Oath
- 2-3-7: Terms
- 2-3-8: Vacancies
- 2-3-9: Officers; Organization
- 2-3-10: Meetings
- 2-3-11: Compensation
- 2-3-12: Removal
- 2-3-13: Powers
- 2-3-14: Reports Provided

2-3-1: COMMISSION CREATED:

There is hereby created the investment and cash management oversight advisory commission. (Ord. 52-14, 8-4-2014; amd. Ord. 1-25, 1-6-2025)

2-3-2: PURPOSE:

The purpose of the commission is to review the actions and decisions of the city's investments and all money managers for compliance with the city's investment policy and to report any noncompliance to the city council; to review internal cash management practices and external agreements regarding the banking services agreement, U.S. Treasuries, and certificates of deposits; to review the investment performance of the City's investments and money managers and to report to the City Council concerning such investment at least quarterly; and to recommend, as needed, changes in the investment policy or cash management practices to the city council. (Ord. 52-14, 8-4-2014; amd. Ord. 1-25, 1-6-2025)

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2-3-3: INTERNAL ORGANIZATION AND RULES:

The commission may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code. (Ord. 52-14, 8-4-2014)

2-3-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the commission in all its operations. (Ord. 52-14, 8-4-2014)

2-3-5: MEMBERSHIP:

The commission comprises five (5) residents of the city, appointed by the city council, who have knowledge about investments and finance but with no affiliation with a firm or corporation which does now or during the term of a commissioner provides investment or financial advice or services to the city. (Ord. 52-14, 8-4-2014)

2-3-6: OATH:

Each person, upon appointment to the commission, must execute an oath of office at the first meeting of the commission following the appointment or at the city clerk's office any time prior to the first meeting of the commission. (Ord. 52-14, 8-4-2014; amd. Ord. 35-24, 6-17-2024)

2-3-7: TERMS:

The term of office for commissioners is three (3) years or until such commissioner's successor is appointed and qualified. (Ord. 52-14, 8-4-2014)

2-3-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments. (Ord. 52-14, 8-4-2014)

2-3-9: OFFICERS; ORGANIZATION:

The commissioners must choose annually a chairperson and vice chairperson, each to serve a term of one year. The chairperson must appoint a secretary, who need

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not be a member of the commission. The commissioners must fill a vacancy among its officers for the remainder of the officer's unexpired term. (Ord. 52-14, 8-4-2014)

2-3-10: MEETINGS:

- A. Regular Meetings: The commission must meet quarterly.
- B. Special Meetings: Special meetings may be called by the chairperson or at the written request of a majority of the commissioners.
- C. Open Meetings: All meetings must be called and held in conformance with the Iowa open meetings law.
- D. Attendance:
 - 1. In the event a commissioner has been absent for three (3) or more consecutive meetings of the commission, without being excused by the chairperson, such absence will be grounds for the commission to recommend to the city council that the position be declared vacant and a replacement appointed.
 - 2. Attendance must be entered upon the minutes of all meetings.
- E. Minutes: A copy of the minutes of all regular and special meetings of the commission must be filed with the city council within ten (10) working days after approval by the commission, or by the next regularly scheduled city council meeting, whichever is later.
- F. Quorum: Three (3) commissioners constitute a quorum for the transaction of business. The affirmative vote of a majority of the commissioners present and voting is necessary for the adoption of any motion or resolution. (Ord. 52-14, 8-4-2014; amd. Ord. 35-24, 6-17-2024)

2-3-11: COMPENSATION:

Commissioners serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official commission business within the limits established in the city administrative policies and budget. (Ord. 52-14, 8-4-2014)

2-3-12: REMOVAL:

Except as provided in subsection 2-3-10D1 of this chapter, the city council may remove any commissioner for good cause. (Ord. 29-15, 5-18-2015)

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2-3-13: POWERS:

The commission has the following powers, duties, and responsibilities:

- A. To review the actions and decisions of the Chief Financial Officer and the city's money managers for compliance with the city's investment policy and report any noncompliance to the city council;
- B. To recommend, as needed, changes in the city's investment policy to the city manager and the city council;
- C. To review the investment performance of the city and the city's money managers and report to the city council concerning same at least quarterly; and
- D. To review the City's internal cash management practices and external agreements regarding the banking services agreement, U.S. Treasuries, and certificates of deposits for compliance with agreement terms and conditions. (Ord. 52-14, 8-4-2014; amd. Ord. 3-20, 1-21-2020; Ord. 1-25, 1-6-2025; Ord. 6-25, 2-17-2025)

2-3-14: REPORTS PROVIDED:

The Chief Financial Officer must provide the commission with monthly, quarterly, and annual reports prepared by the Chief Financial Officer and the city's financial advisors. (Ord. 52-14, 8-4-2014; amd. Ord. 3-20, 1-21-2020; Ord. 1-25, 1-6-2025; Ord. 6-25, 2-17-2025)

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CHAPTER 4

CIVIC CENTER ADVISORY COMMISSION

SECTION:

- 2-4-1: Commission Created
- 2-4-2: Purpose
- 2-4-3: Internal Organization And Rules
- 2-4-4: Procedures For Operation
- 2-4-5: Membership
- 2-4-6: Oath
- 2-4-7: Terms
- 2-4-8: Vacancies
- 2-4-9: Officers/Organization
- 2-4-10: Meetings
- 2-4-11: Compensation
- 2-4-12: Removal
- 2-4-13: Powers
- 2-4-14: Solicitation And Acceptance Of Donations

2-4-1: COMMISSION CREATED:

There is hereby created the civic center advisory commission. (Ord. 66-15, 10-19-2015)

2-4-2: PURPOSE:

The purpose of the commission is to advise the parks and recreation department, the city manager, and the city council and to make recommendations for the optimum utilization of the civic center facility by the widest possible range of users and uses to respond to community needs and demands at the least possible cost to the city. (Ord. 66-15, 10-19-2015; amd. Ord. 5-25, 2-17-2025)

2-4-3: INTERNAL ORGANIZATION AND RULES:

The commission may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code. (Ord. 66-15, 10-19-2015)

April 2025

2-4-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the commission in all its operations. (Ord. 66-15, 10-19-2015)

2-4-5: MEMBERSHIP:

The commission comprises five (5) residents of the city, appointed by the city council. (Ord. 66-15, 10-19-2015; amd. Ord. 27-24, 6-17-2024)

2-4-6: OATH:

Each person, upon appointment to the commission, must execute an oath of office at the first meeting of the commission following the appointment or at the city clerk's office any time prior to the first meeting of the commission. (Ord. 66-15, 10-19-2015; amd. Ord. 27-24, 6-17-2024)

2-4-7: TERMS:

The term of office for commissioners is three (3) years or until such commissioner's successor is appointed and qualified. (Ord. 66-15, 10-19-2015)

2-4-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments. (Ord. 66-15, 10-19-2015)

2-4-9: OFFICERS/ORGANIZATION:

The commissioners must choose annually a chairperson and vice chairperson, each to serve a term of one year. The chairperson must appoint a secretary, who need not be a member of the commission. The commissioners must fill a vacancy among its officers for the remainder of the officer's unexpired term. (Ord. 66-15, 10-19-2015)

2-4-10: MEETINGS:

- A. Regular Meetings: The commission must meet quarterly.
- B. Special Meetings: Special meetings may be called by the chairperson or at the written request of a majority of the commissioners.

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- C. Open Meetings: All meetings must be called and held in conformance with the Iowa open meetings law.
- D. Attendance:
 - 1. In the event a commissioner has been absent for three (3) or more consecutive meetings of the commission, without being excused by the chairperson, such absence will be grounds for the commission to recommend to the city council that the position be declared vacant and a replacement appointed.
 - 2. Attendance must be entered upon the minutes of all meetings.
- E. Minutes: A copy of the minutes of all regular and special meetings of the commission must be filed with the city council within ten (10) working days after approval by the commission, or by the next regularly scheduled city council meeting, whichever is later.
- F. Quorum: Three (3) commissioners constitute a quorum for the transaction of business. The affirmative vote of a majority of the commissioners present and voting is necessary for the adoption of any motion or resolution. (Ord. 66-15, 10-19-2015; amd. Ord. 27-24, 6-17-2024)

2-4-11: COMPENSATION:

Commissioners serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official commission business within the limits established in the city administrative policies and budget. (Ord. 66-15, 10-19-2015)

2-4-12: REMOVAL:

Except as provided in subsection 2-4-10 D.1. of this chapter, the city council may remove any commissioner for good cause. (Ord. 66-15, 10-19-2015)

2-4-13: POWERS:

The commission has the following powers, duties, and responsibilities:

- A. Provide the city council with recommendations that further the general and specific purposes of the commission.

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- B. All funds derived from taxation or otherwise for airport purposes are under the control of the commission for the purposes of management, operation, and control of the airport and must be deposited with the Chief Financial Officer to the credit of the commission and must be disbursed only on the written warrant or order of the commission including the payment of all indebtedness arising from the acquisition and construction of airports and the maintenance, operation, and extension thereof.
- C. Recommend programs to provide a variety of year round intellectual, cultural, enjoyable, and attractive leisure time activities which contribute to the physical and mental well being of residents and visitors.
- D. Recommend programs which contribute to the economic base of the community by encouraging business use of the civic center facility.
- E. Recommend schedules of fees and charges for special building services, equipment, special building features, and rental rates.
- F. Recommend informational and promotional programs to secure the full support and participation of the community.
- G. Recommend the annual operating budget and an ongoing capital improvements budget that provide a safe, secure, sanitary, clean, and attractive facility.
- H. Recommend development of community partnerships related to tourism for optimum utilization of the civic center facility. (Ord. 66-15, 10-19-2015; amd. Ord. 6-25, 2-17-2025)

2-4-14: SOLICITATION AND ACCEPTANCE OF DONATIONS:

The commission may solicit donations and gifts of money, personal and real property, and personal services, which must be donated or gifted to the City of Dubuque, for the general support of the civic center unless such donations or gifts are designated by the donor for a specific purpose. (Ord. 66-15, 10-19-2015)

CHAPTER 6

ANIMAL CONTROL

ARTICLE A. MISCELLANEOUS PROVISIONS

SECTION:

- 7-6A-1: Sale Of Baby Chickens And Ducklings
- 7-6A-2: Restrictions On Maintaining Livestock
- 7-6A-3: Storage Of Animal Food

7-6A-1: SALE OF BABY CHICKENS AND DUCKLINGS:

- A. **Sale As Pets Or Novelties:** It shall be unlawful for any person to sell, or offer for sale, barter, or give away, baby chicks or ducklings or other fowl as pets or novelties.
- B. **Selling For Commercial Purposes Allowed:** This section shall not be construed to prohibit the display or sale of natural chicks, ducklings in proper brooder facilities, by hatcheries or stores engaged in the business of selling the same to be raised for commercial purposes.
- C. **State License Required:** No person shall engage in the business of selling baby chicks, poultry or domestic fowl within the City unless such person has been licensed to do so by the Department of Agriculture of the State. (Ord. 76-08, 11-3-2008)

7-6A-2: RESTRICTIONS ON MAINTAINING LIVESTOCK:

- A. **Maintenance Of Pens, Yards And Enclosures:** No person shall keep or maintain within the corporate limits of the City any pens, buildings, yards, sheds or enclosures wherein any cattle, sheep, swine or other livestock are collected, kept or fed for commercial purposes unless such pens, buildings, yards, sheds or enclosures are erected, constructed and maintained as provided in this section.
- B. **Concrete Floors:** All such pens, buildings, yards, sheds or enclosures shall be erected and maintained with floors constructed of concrete at least four inches (4") thick with a smoothly troweled wearing surface.

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- C. **Drainage; Catch Basins:** All such concrete floors shall be constructed so as to drain to a catch basin or basins connected with the sanitary sewage system of the City, or in the event there is no such sewage system within two hundred feet (200') from the property line, such basin or basins shall be connected with a sewage disposal system approved by the City Manager.
- D. **Controlled Livestock Grazing:**
1. A controlled livestock grazing contractor may temporarily keep or maintain within the corporate limits of the City any pens, yards, sheds or enclosures wherein any grazing livestock approved by the City are temporarily kept for the limited and express purposes of controlled livestock grazing in accordance with the City's controlled livestock grazing program.
 2. All such pens, yards, sheds or enclosures used for the limited and express purpose of controlled livestock grazing will be temporary and may not remain in place beyond the term of grazing approved at a particular location. Due to the temporary nature of such pens, yards, sheds, or enclosures used for the limited and express purpose of controlled livestock grazing, concrete floors will not be required for pens, yards, sheds or enclosures used to shelter and keep animals participating in controlled livestock grazing.
 3. All fences used to keep or maintain livestock used for controlled livestock grazing within corporate limits must comply with the fencing regulations set forth in the City's Controlled Livestock Grazing Program.
 4. Any controlled livestock grazing contractor who wishes to keep or maintain livestock within the corporate limits for controlled livestock grazing must obtain a permit from the City and comply with all terms and conditions of the City's controlled livestock grazing program. (Ord. 27-18, 8-6-2018; amd. Ord. 62-24, 12-16-2024)

7-6A-3: STORAGE OF ANIMAL FOOD:

All food and feed within the City for feeding chickens, cows, pigs, horses, and other animals shall be stored in rat free and ratproof containers, compartments, or rooms unless stored in a ratproof building. (Ord. 76-08, 11-3-2008)

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CHAPTER 2

EQUITY AND HUMAN RIGHTS COMMISSION

SECTION:

- 8-2-1: Commission Created
- 8-2-2: Purpose
- 8-2-3: Internal Organization And Rules
- 8-2-4: Procedures For Operation
- 8-2-5: Membership
- 8-2-6: Oath
- 8-2-7: Terms
- 8-2-8: Vacancies
- 8-2-9: Officers; Organization
- 8-2-10: Meetings
- 8-2-11: Compensation
- 8-2-12: Removal
- 8-2-13: Powers, Duties, And Responsibilities
- 8-2-14: Records To Be Public; Exceptions
- 8-2-15: Confidentiality Of Complaints And Investigatory Materials
- 8-2-16: Subpoenas

8-2-1: **COMMISSION CREATED:**

There is hereby created the equity and human rights commission. (Ord. 45-15, 7-20-2015; amd. Ord. 33-21, 10-4-2021)

8-2-2: **PURPOSE:**

The purpose of the commission is to establish a human rights commission in conformance with the Iowa Civil Rights Act, to declare the public policy of nondiscrimination in the city; to provide for educational programs to prevent and eliminate discrimination in the city; and to cooperate with the Iowa Civil Rights Commission in the fulfillment of contractual obligations and the enforcement process. (Ord. 45-15, 7-20-2015; amd. Ord. 33-21, 10-4-2021; Ord. 61-24, 11-18-2024)

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8-2-3: INTERNAL ORGANIZATION AND RULES:

The commission may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code. The Commission has adopted Administrative Rules which shall govern the work of the body and the enforcement process. (Ord. 45-15, 7-20-2015; amd. Ord. 61-24, 11-18-2024)

8-2-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the commission in all its operations. (Ord. 45-15, 7-20-2015)

8-2-5: MEMBERSHIP:

The commission comprises nine (9) residents of the city, appointed by the city council from various racial, religious, cultural, and social groups within the city. (Ord. 45-15, 7-20-2015; amd. Ord. 30-24, 6-17-2024)

8-2-6: OATH:

Each person, upon appointment to the commission, must execute an oath of office at the first meeting of the commission following the appointment or at the city clerk's office any time prior to the first meeting of the commission. (Ord. 45-15, 7-20-2015; amd. Ord. 30-24, 6-17-2024)

8-2-7: TERMS:

The term of office for commissioners is three (3) years or until such commissioner's successor is appointed and qualified. (Ord. 45-15, 7-20-2015)

8-2-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments. (Ord. 45-15, 7-20-2015)

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8-2-9: OFFICERS; ORGANIZATION:

- A. Chair and Vice Chair. The commissioners must choose annually a chairperson and vice chairperson, each to serve a term of one year.
- B. Vacancies in Chair and Vice Chair. The commissioners must fill a vacancy among its officers for the remainder of the officer's unexpired term.
- C. Secretary. A city staff member shall serve as secretary. (Ord. 45-15, 7-20-2015; amd. Ord. 61-24, 11-18-2024)

8-2-10: MEETINGS:

- A. Regular Meetings: The commission will be scheduled to meet monthly and must meet at least once per quarter.
- B. Special Meetings: Special meetings may be called by the chairperson or at the written request of a majority of the commissioners.
- C. Open Meetings: All meetings must be called and held in conformance with the Iowa open meetings law.
- D. Attendance:
 - 1. In the event a commissioner has been absent for three (3) or more meetings of the commission, without being excused by the chairperson, such absence will be grounds for the commission to recommend to the city council that the position be declared vacant and a replacement appointed.
 - 2. Attendance must be entered upon the minutes of all meetings.
 - 3. Remote attendance is allowed; arrangements should be made with city staff in advance of the meeting.
- E. Minutes: A copy of the minutes of all regular and special meetings of the commission must be filed with the city council within ten (10) working days after approval by the commission, or by the next regularly scheduled city council meeting, whichever is later.
- F. Quorum: Five (5) commissioners constitute a quorum for the transaction of business. The affirmative vote of a majority of the commissioners present and voting is necessary for the adoption of any motion or resolution. (Ord. 45-15, 7-20-2015; amd. Ord. 30-24, 6-17-2024; Ord. 61-24, 11-18-2024)

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8-2-11: COMPENSATION:

Commissioners serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official commission business within the limits established in the city administrative policies and budget. (Ord. 45-15, 7-20-2015; amd. Ord. 30-24, 6-17-2024)

8-2-12: REMOVAL:

The city council may remove any commissioner for cause upon written charges and after public hearing. (Ord. 45-15, 7-20-2015)

8-2-13: POWERS, DUTIES, AND RESPONSIBILITIES:

The commission serves in an advisory capacity to the City Council and has the following powers, duties, and responsibilities:

- A. To study the existence, character, causes, and extent of inequity and discrimination in public accommodations, credit transactions, employment, apprenticeship programs, on the job training programs, vocational schools, other educational institutions, and housing in the city and to attempt the elimination of such inequity and discrimination through education, conciliation, and recommended changes to policy and practice.
- B. To form subcommittees to address specifically identified goals or needs in the community related to the elimination of inequity and discrimination.
- C. To attend events and training opportunities both within the community and beyond.
- D. To actively promote human rights to various groups in the community including governmental bodies, clubs, schools, and media.
- E. To assist the City Manager, upon request, in the recruitment and selection of staff.
- F. To work with the staff appointed by the City Manager to:
 - 1. Review and provide feedback to city staff on the annual report prepared for transmission to the Mayor and City Council describing the work performed by the staff and the commission;

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2. Discuss, develop, and submit budget requests in furtherance of the objectives and goals of the Commission and Department;
 3. Review at the regular meetings intake and complaint data.
 4. As needed, prepare for public hearings by attending training on the procedures outlined in the Administrative Rules for conducting a hearing.
- G. To make recommendations to the City Council concerning advancing equity, promoting inclusion, and addressing discrimination in order to improve quality of life, livability and equity for all residents, including the adjustment or adoption of regulations consistent with and necessary for the civil rights enforcement provisions of this Title.
 - H. To cooperate, within the limits of any appropriations made for its operation, with other agencies or organizations, both public and private, whose purposes are consistent with those of this chapter, in the planning and conducting of programs designed to advance equity or eliminate discrimination or cultural and intergroup tensions.
 - I. To receive, administer, dispense, and account for any restricted funds that may be donated to the commission and any grants that may be awarded the commission for furthering the purposes of this title. No disbursements will be made of any restricted funds without authority from the City Council.
 - J. On occasion, and pursuant to this Title, the adopted Administrative Rules, the City contract with the Iowa Civil Rights Commission, and the Iowa Code, hold hearings upon a complaint made against a covered person or entity alleging a violation of the protections afforded by this Title for which conciliation efforts have failed to resolve the complaint. (Ord. 45-15, 7-20-2015; amd. Ord. 33-21, 10-4-2021; Ord. 61-24, 11-18-2024)

8-2-14: RECORDS TO BE PUBLIC; EXCEPTIONS:

All records of the commission are public except charges, complaints, reports of investigations, statements, and other documents or records obtained in investigation of any charges. (Ord. 45-15, 7-20-2015)

8-2-15: CONFIDENTIALITY OF COMPLAINTS AND INVESTIGATORY MATERIALS:

No member of the commission will disclose the filing of a charge, the information gathered during the investigation, or the endeavors to eliminate such discriminatory

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or unfair practice by conference, conciliation, or persuasion unless such disclosure is made in connection with the conduct of such investigation or after the commission has held a public hearing upon a complaint filed in connection with such charge. This section does not prevent any complainant, witness, or other person from publicizing the filing of a charge or complaint or the matter therein complained of. (Ord. 45-15, 7-20-2015; amd. Ord. 61-24, 11-18-2024)

8-2-16: SUBPOENAS:

The staff assigned to the commission may issue subpoenas and order discovery in aid of investigations under this title pursuant to the Administrative Rules. Such subpoenas and discovery may be ordered to the same extent and subject to the same limitations as would apply for county attorney subpoenas. (Ord. 45-15, 7-20-2015; amd. Ord. 61-24, 11-18-2024)

highways without displaying at least one lighted headlamp of the type described in section 9-12-321.409 of this title. However, this subsection is subject to the exceptions with respect to parked vehicles as provided in this title.

- F. Packages: The operator of a motorcycle or motorized bicycle shall not carry any package, bundle, or other article which prevents the operator from keeping both hands on the handlebars.
- G. Handlebars: A person shall not operate a motorcycle or motorized bicycle with handlebars more than fifteen inches (15") in height above that portion of the seat occupied by the operator.
- H. Parades: The provisions of this section do not apply to motorcycles or motorized bicycles when used in a parade authorized by proper permit from local authorities. (Ord. 44-08, 6-16-2008)

9-7-321.275A: USE OF BICYCLES, MOTORCYCLES IN PARKS:

- A. The use of bicycles, skateboards and other nonmotorized conveyances and motorcycles, motor scooters, go-carts, cars, trucks, and other motor driven vehicles other than those vehicles engaged in authorized park maintenance and security in any park, recreation facility, or trail may be prohibited by the park and recreation advisory commission.
- B. It shall be unlawful for the operator of any car, truck, motorcycle, or any other type vehicle to stop, stand, or park upon any roadway or in any parking areas in any park, recreation facility, or trail in such manner as to obstruct the flow of traffic.
- C. It shall be unlawful for any person or persons to play games, catch, throw frisbees or other objects, gather in groups on any roadway or parking areas in any park, recreation facility, or trail as to obstruct the flow of traffic.
- D. It shall be unlawful to park any car, truck, motorcycle, or other type of vehicle along any roadway or area in any park or recreation facility that is posted prohibiting such parking.
- E. It shall be unlawful for any car, truck, motorcycle, or any other type of motorized vehicle to drive on and/or park on any grass area, sidewalk, or trail in any park, recreation facility, or trail except with the express permission of the parks and recreation director's designee.

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- F. The scheduled fine for a violation of this section shall be twenty five dollars (\$25.00). (Ord. 44-08, 6-16-2008; amd. Ord. 5-25, 2-17-2025)

**9-7-321.276: USE OF CERTAIN NONMOTORIZED VEHICLES,
CONVEYANCES, AND EQUIPMENT IN MUNICIPAL
PARKING RAMPS OR LOTS AND IN CERTAIN OTHER
PLACES IN CITY:**

- A. No person shall be upon and make use of roller skates, skateboards, bicycles, or other wheeled recreational vehicles or conveyances within any municipal parking ramp or municipal parking lot. This provision shall not apply to use of a wheelchair or other similar conveyance when used for transportation by any temporarily or permanently disabled person or to a wagon being pulled by a pedestrian at a walking speed.
- B. No person shall use roller skates, skateboards, wagons, or other wheeled or nonmotorized recreational vehicles, with the exception of bicycles, upon the roadway portion of any right of way, except that a person may use any of the above proscribed conveyances in any marked or unmarked crosswalk. Any person using any of the above proscribed conveyances in crossing a roadway at a place other than a marked or unmarked crosswalk shall be subject to the requirements set forth in section 9-8-321.328 of this title.
- C. The city manager is hereby authorized to designate and post signs in areas where skateboarding, skating, and riding bicycles and scooters is prohibited. No person shall skateboard, skate, or ride a bicycle or a scooter in any such area.
- D. The provisions of this section shall not apply to the above proscribed conveyances when used in any parade, exhibition, or gathering of persons which has been authorized by permit from the city manager.
- E. The scheduled fine for a violation of this section shall be twenty five dollars (\$25.00). (Ord. 44-08, 6-16-2008)

**9-7-321.276A: ELECTRIC PERSONAL ASSISTIVE MOBILITY
DEVICES:**

- A. No person under sixteen (16) years of age may operate an electric personal assistive mobility device in the city of Dubuque.
- B. No operator's permit or license shall be required for the operation of an electric personal assistive mobility device.

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CHAPTER 5
PARKS AND RECREATION
ARTICLE B. USE REGULATIONS

SECTION:

10-5B-1:	Definitions
10-5B-2:	Intoxicating Beverages
10-5B-3:	Horsedrawn Vehicles, Riding Of Animals Restricted
10-5B-4:	Dogs And Cats
10-5B-5:	Access Limited
10-5B-6:	Throwing Stones Or Other Missiles
10-5B-7:	Interfering With Animals, Fishing
10-5B-8:	Unlawful Deposits
10-5B-9:	Obstructions
10-5B-10:	Posting Bills, Notices Or Signs
10-5B-11:	Sales Restricted
10-5B-12:	Possession Of Weapons And Fireworks
10-5B-13:	Climbing On Fences, Roofs
10-5B-14:	Moving Benches And Tables
10-5B-15:	Use Of Spotlights, Searchlights
10-5B-16:	Meetings And Gatherings
10-5B-17:	Fires
10-5B-18:	Loosening Stones From Bluffs Prohibited
10-5B-19:	Washing Vehicles
10-5B-20:	Compliance With Traffic And Vehicle Laws, Ordinances
10-5B-21:	Unattended Vehicles
10-5B-22:	Open Season And Hours Generally
10-5B-23:	Watersports, Swimming, And Wading
10-5B-24:	Prohibited Activities, Signage

10-5B-1: DEFINITIONS:

As used in this article, the following terms shall have the following meanings:

AT LARGE:	Any dog, cat or livestock, fowl or ferret found off the premises of the owner or keeper.
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CAT:	Both male and female animals in the family Felis catus whether neutered or not.
CITY MANAGER:	City Manager or City Manager's designee.
COMMISSION OR THE COMMISSION:	The Park and Recreation Advisory Commission.
DOG:	Both male and female animals of the canine species whether neutered or not, but not including a law enforcement dog.
KEEPER:	A person other than the owner keeping, sheltering, having control or custody of or harboring an animal.
LEISURE SERVICES MANAGER:	Leisure Services Manager or Leisure Services Manager's designee.
MULTIPURPOSE USE TRAIL OR TRAILS:	A hardened trail of asphalt, concrete or other impervious surface, typically ten feet (10') to twelve feet (12') wide and physically separated from the motorized vehicular traffic by an open space or barrier and either within highway public right-of-way or private property within an independent alignment for use by pedestrians, skaters, joggers, bicyclists, and City maintenance vehicles.
OPEN SPACES:	Available to the public for passive recreational use in and adjacent to the City, which are under the responsibility of the commission.
OWNER:	A person owning a cat, dog, or other animal.
PARKS OR PARKWAYS:	Parks, parkways, buildings, park roads or driveways, and all public service facilities or grounds, buildings and structures in and adjacent to the City, which are under the responsibility of the commission. (Ord. 42-13, 8-5-2013; amd. Ord. 9-20, 3-2-2020)

10-5B-2: **INTOXICATING BEVERAGES:**

- A. Possession, Consumption, Or Use Of Alcoholic Liquor, Wine, Beer, Or Other Intoxicating Beverages Prohibited:

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1. The possession, consumption, or use of alcoholic liquors, wine, and beer as defined by chapter 123 of the Code of Iowa or any other intoxicating beverages is prohibited on park roadways and trails, in park and recreation facility parking lots, and in vehicles located within a park.

2. The possession, consumption, or use of alcoholic liquors, wine, and beer as defined by chapter 123 of the Code of Iowa or any other intoxicating beverages is prohibited in any public park, open space, or park and recreation facility unless specifically exempted in subsection B of this section.

B. Exemptions:

1. Locations Exempt: Subsection A2 of this section shall not apply to the possession, consumption, or use of alcoholic liquors, wine, beer, or other intoxicating beverages at:

a. Alliant Energy Amphitheater events for which a special events permit has been issued under chapter 4 of this title;

b. American Trust River's Edge Plaza events for which a special events permit has been issued under chapter 4 of this title;

c. A.Y. McDonald Park;

d. Bee Branch Creek Greenway;

e. Bunker Hill Golf Course;

f. Eagle Point Park;

g. Flora Park;

h. Four Mounds Park as approved by the Four Mounds Foundation;

i. John G. Bergfeld Recreation Area;

j. Marshall Park as approved by the Dubuque Arboretum Association, Inc.;

k. McAleece Park and Recreation Complex;

l. Miller-Riverview Park;

m. Murphy Park;

n. Port of Dubuque Marina;

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o. Port of Dubuque Riverwalk Trail events for which a special events permit has been issued under chapter 4 of this title;

p. Veterans Park; and

q. Any other park with the prior written approval of the City Manager.

2. Closed Containers: Subsection A of this section shall not apply to the transporting of closed containers of intoxicating beverages on park roadways, in park and recreation facility parking lots, in vehicles located within the park, and the public parks and park and recreation facilities listed in subsection B1 of this section.

3. Keg Beer: Notwithstanding subsection B1 of this section, beer in containers commonly referred to as "keg beer" shall only be permitted by a licensed holder of a beer permit who has obtained a permit from the City Manager authorizing the use of such container. (Ord. 23-17, 5-15-2017)

**10-5B-3: HORSEDRAWN VEHICLES, RIDING OF ANIMALS
RESTRICTED:**

Horsedrawn vehicles or the riding of horses or any other domesticated animals used for such purposes is prohibited in any park, parkway, trail, or open space unless permission is granted by the Parks and Recreation Director and thereafter authorized through the issuance of a City special events permit under chapter 4 of this title. (Ord. 42-13, 8-5-2013; amd. Ord. 5-25, 2-17-2025)

10-5B-4: DOGS AND CATS:

A. Dogs And Cats Permitted: Leashed dogs and cats are permitted in parks, parkways, trails, or open spaces. Any unleashed or unattended animal in a park, parkway, trail, or open space may be impounded and its owner may redeem the same upon paying the reasonable costs of such impoundment.

B. Dogs And Cats Prohibited: Notwithstanding section A, dogs and cats are prohibited in the following parks, parkways, trails, and open spaces or areas of parks, parkways, trails, and open spaces:

1. Bunker Hill golf course.
2. Marshall Park and Dubuque Arboretum and Botanical Gardens.
3. Eagle Point Park.
4. Murphy Park.

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5. Nicholas J. Sutton Swimming Pool.
 6. Flora Park Swimming Pool.
 7. The Veterans Memorial Plaza within the Gerald "Red" McAleece Park and Recreation Complex.
 8. Fenced-in sporting areas, including, but not limited to, courts, fields, rinks, arenas, and skate parks.
 9. Buildings or facilities within parks which are listed on the National Register of Historic Places.
 10. On playground and recreational areas designed for use by children.
 11. Where a prohibitory sign is posted.
- C. Exceptions: The prohibitions in section B do not apply to:
1. Service animals used by persons with disabilities;
 2. Animals present as part of an approved and permitted special event under chapter 4 of this title;
 3. Animals which are part of the Storybook Hill Petting Zoo at Franklin Delano Roosevelt Park; and
 4. Animals confined to an automobile, camper, motor home (a.k.a. recreational vehicle), or other similar conveyance during the entirety of their time within Marshall Park and Dubuque Arboretum and Botanical Gardens, Eagle Point Park, and Murphy Park so long as the owner is compliant with the state code related to the safety and health of the animal.
- D. Animal Control Ordinance Compliance: Leashed dogs and cats are subject to and must comply with the provisions of title 7, chapter 6 of this code.
- E. Waste Disposal: The owner or keeper must pick up and dispose of or take away the dog or cat's waste.
- F. Liability: The owner or keeper is responsible for the actions of its dogs and cats.
- G. Unleashed Dogs Allowed: Unleashed dogs shall be permitted in the following areas:
1. Pet park.

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2. John G. Bergfeld Recreation Area ponds, but only when an owner or keeper is working or exercising a dog by tossing a retrieval dummy or other object into a pond for out-and-back exercise. At all other times the dog must be leashed. (Ord. 23-17, 5-15-2017; amd. Ord. 10-20, 3-2-2020)

10-5B-5: ACCESS LIMITED:

No person may proceed into or upon an area of any park, parkway, trail, or open space where any prohibitory sign is posted. (Ord. 23-17, 5-15-2017)

10-5B-6: THROWING STONES OR OTHER MISSILES:

No person may throw any stone or any other missile within any park, parkway, trail, or open space. (Ord. 42-13, 8-5-2013)

10-5B-7: INTERFERING WITH ANIMALS, FISHING:

A. No person shall kill, trap, tease, annoy, disturb, feed or interfere with any bird or other fowl, or animals in any park, parkway, trail, or open space. No person shall rob, injure or destroy the nest of any bird or any other fowl.

B. Fishing is allowed at the following locations:

- A.Y. McDonald Park
- Bee Branch Creek Greenway
- Bissell Harbor
- Dove Harbor, Seventh Street area
- Dubuque Marina Harbor
- Heron Pond, located within Miller Riverview Park
- Ice Harbor
- John G. Bergfeld Recreation Area
- Maus Park
- Port of Dubuque Marina
- Schmitt Harbor
- 16th Street detention basin
- 32nd Street detention basin ponds

(Ord. 23-17, 5-15-2017)

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10-5B-8: UNLAWFUL DEPOSITS:

No person shall throw, deposit, place or leave in any park, parkway, trail, or open space, any paper, rubbish, waste or refuse of any kind or nature, but shall deposit the same in the receptacles provided for such materials in the parks, parkways, trails, or open spaces. (Ord. 11-14, 2-3-2014)

10-5B-9: OBSTRUCTIONS:

No person shall place or suffer to remain in any park, parkway, trail, or open space any goods, wares, merchandise or other articles in the nature of any obstruction to the free use and enjoyment of such park, parkway, trail, or open space without written permission from the Park and Recreation Advisory Commission of the City. (Ord. 11-14, 2-3-2014)

10-5B-10: POSTING BILLS, NOTICES OR SIGNS:

No person shall post, paste, fasten, paint or affix any placard, bill, notice or sign upon any structure, tree, stone, fence, thing, or enclosure along or within any park, parkway, trail, or open space. (Ord. 11-14, 2-3-2014)

10-5B-11: SALES RESTRICTED:

No person shall sell or offer for sale any article or service whatsoever in any park, parkway, trail, or open space. The provisions of this section shall not apply to sales of refreshments or any other articles from concession stands authorized by the commission. (Ord. 11-14, 2-3-2014)

10-5B-12: POSSESSION OF WEAPONS AND FIREWORKS:

A. Prohibition: The possession of air rifles, bows and arrows, pellet guns or slingshots, or fireworks of any description by any person within the limits of any park, parkway, trail, or open space is hereby prohibited unless authorized through the issuance of a City special events permit under chapter 4 of this title.

B. Deer Hunting With Bow And Arrow:

1. On City Property: Bow and arrow hunting will only be allowed on City property in accordance with the Deer Management Program adopted by the City Manager or City Manager's designee.

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2. Exception: An exception to these rules may be granted if approved through a City of Dubuque special events permit. (Ord. 31-17, 7-5-2017)

10-5B-13: CLIMBING ON FENCES, ROOFS:

No person shall climb, damage, tamper with, stand or sit on any fence, rail or any other structure not intended for such use in any park, parkway, trail, or open space. The climbing of buildings and going onto roofs, either with ladders or from the inside of the buildings through the windows or any other way is forbidden. Climbing over ledges in ledge gardens by any person is prohibited. (Ord. 11-14, 2-3-2014)

10-5B-14: MOVING BENCHES AND TABLES:

No person shall move benches, seats and tables from any building or to any building in any park, parkway, trail, or open space without first securing permission of the City Manager. (Ord. 11-14, 2-3-2014)

10-5B-15: USE OF SPOTLIGHTS, SEARCHLIGHTS:

It shall be unlawful for any person, except regular park employees, to operate or manipulate in any park or upon any parkway, trail, or open space any spotlight or searchlight. (Ord. 11-14, 2-3-2014)

10-5B-16: MEETINGS AND GATHERINGS:

Parks, parkways, trails, open spaces, or portions thereof, are available for reservation for group gatherings during the open park season by contacting the Parks and Recreation Department Office. Such reservations can be made twenty three (23) months in advance. Parks, parkways, trails, open spaces, or portions thereof, shall be cleaned up after use by the party reserving the same. Litter, cans, paper, waste and refuse shall be deposited in receptacles provided therefor. (Ord. 23-17, 5-15-2017; amd. Ord. 5-25, 2-17-2025)

10-5B-17: FIRES:

No person shall start any fire in any park or upon any parkway, trail, or open space, except small fires for cooking, heat, or recreation may be made in the places in parks, parkways, trails, or open spaces in accordance with policies adopted by the City Manager. Every person who starts or uses any such fire is hereby charged with the duty of completely extinguishing such fire before leaving the park, parkway, trail, or open space. (Ord. 41-18, 10-15-2018)

April 2025

10-5B-18: LOOSENING STONES FROM BLUFFS PROHIBITED:

No person shall loosen stones from bluffs or roll or throw the same down the face of the bluff. (Ord. 54-06, 7-5-2006)

10-5B-19: WASHING VEHICLES:

No person shall wash any motor vehicle, motorcycle or scooter in any City park, parkway, trail, or open space. (Ord. 11-14, 2-3-2014)

10-5B-20: COMPLIANCE WITH TRAFFIC AND VEHICLE LAWS, ORDINANCES:

- A. Motorized Vehicles: No person in a park, parkway, trail, or open space shall fail to comply with all applicable provisions of the motor vehicle laws of the State in regard to equipment and operation of motor vehicles together with such regulations as are contained in this article and other ordinances of the City.
- B. Non-Motorized Vehicles: Non-motorized vehicles, including, but not limited to skateboards, bicycles, scooters, and hoverboards, must comply with the provisions of section 9-7-321.275A of this Code. (Ord. 23-17, 5-15-2017)

10-5B-21: UNATTENDED VEHICLES:

- A. Any motor vehicle left unattended in any of the parks after closing thereof shall be deemed abandoned and the City Manager or the park ranger shall cause the same to be towed from such park and the same shall not be redeemed by the owner or the person responsible therefor until the reasonable towing charges and storage fees are paid.
- B. It shall be unlawful for a motor vehicle to stand or park in a park, parkway, trail, or open space for more than twenty four (24) hours without such vehicle being moved, unless authorized by the City Manager.
- C. Parking may be limited to users of parks, parkways, trails, or open spaces and the City Manager reserves the right to remove motor vehicles which are not associated with users of the parks, parkways, trails, or open spaces. (Ord. 23-17, 5-15-2017)

October 2018

10-5B-22: OPEN SEASON AND HOURS GENERALLY:

- A. No person shall enter or remain in any park, parkway, trail, open space, or park and recreation facility other than during the season and hours designated in this section.
- B. For the purposes of this section, the regular park season shall mean from the first Saturday in May through the fourth Sunday of October. The pet park shall be open year round.
- C. Eagle Point Park and Louis Murphy Park shall be open for use by the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. Sunday through Thursday, and from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. Friday and Saturday during the regular park season.
- D. Marshall Park and the public use area of Franklin Delano Roosevelt Park shall be open to the general public from seven o'clock (7:00) A.M. to sunset daily during the regular park season.
- E. Gerald "Red" McAleece Park and Recreation Complex shall be open for use by the public from seven o'clock (7:00) A.M. to twelve o'clock (12:00) midnight daily.
- F. Bunker Hill Golf Course shall be open for use by the public from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. daily, March through November.
- G. Flora Park Swimming Pool and Nicholas J. Sutton Swimming Pool shall be open for use by the public from six o'clock (6:00) A.M. to ten o'clock (10:00) P.M. daily, June through August.
- H. The following parks, parkways, trails, open spaces, and park and recreation facilities will be open for use by the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. daily, unless alternate/extended times/hours have been approved by the Parks and Recreation Director, through a special events permit or conditions of a City rental reservation:
 - A.Y. McDonald Park
 - Allison-Henderson Park
 - Avon Park
 - Burden Park
 - Caledonia Park
 - Cancer Survivor Park
 - Center Grove open space

April 2025

Cleveland Park
Comiskey Park
Eagle Valley Park
Elmwood Green Park
Falk Park
Flat Iron Park
Flora Park
Gay Park
Grant Park
Harvest View Park
Hillcrest Park
Hilltop Park
Ice Harbor Park
Jackson Park
Jefferson Park
John G. Bergfeld Recreation Area
Madison Park
Marna Ridge Children's Forest
Medical Associates Greenbelt
Oakwood Park
Pet Park
Pinard Park
Port of Dubuque Marina
Pyatigorsk Park
Riley Park
Rocco Buda Jr. Park
Southern Park
Teddy Bear Park
Trolley Line Trail
Usha Park
Valentine Park
Valley High Park
Veterans Memorial Park
Waller-Cooper Park
Washington Park
Welu Park
Westbrook Park

I. Miller-Riverview Park shall be open for use by the public from seven o'clock (7:00) A.M. until ten o'clock (10:00) P.M. daily, and only registered campers shall be permitted in the area at all other hours.

J. The City Manager or authorized representative shall have the authority to close any or all parks, parkways, trails, open spaces, park and recreation facilities, park roadways and park parking lots before scheduled closing hours at times it is deemed necessary in the interest and safety of the public.

December 2020

- K. The following parks shall be open for use by the public twenty four (24) hours per day:

Alliant Energy Amphitheater
American Trust River's Edge Plaza
Bee Branch Creek Greenway
Granger Creek Nature Trail
Heritage Trail
Jaycee Trail
Northwest Arterial Trail
Port of Dubuque Riverwalk Trail
Powerline Trail
Southern Levy Trail

- L. Camping is authorized in Miller-Riverview Park in accordance with City policies and procedures. Camping is prohibited in all other parks, parkways, trails, and open spaces unless approved, in writing by the City Manager or through a special events permit issued under chapter 4 of this title. (Ord. 23-18, 7-2-2018; amd. Ord. 32-20, 8-17-2020; Ord. 5-25, 2-17-2025)

10-5B-23: WATERSPORTS, SWIMMING, AND WADING:

See section 10-7-13 of this title. (Ord. 23-17, 5-15-2017)

10-5B-24: PROHIBITED ACTIVITIES, SIGNAGE:

The City Manager is authorized to post signage in parks, parkways, trails, and open spaces, or any portions thereof, regulating activities within the designated area. A failure to comply with signage shall be a violation of this Code. (Ord. 23-17, 5-15-2017)

April 2025

CITY CODE
of
DUBUQUE
IOWA

Code current through:
Ord. 14-25, passed 4-28-2025

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October 2021

CHAPTER 1
WATER USE AND SERVICE
ARTICLE C. RATES

SECTION:

- 13-1C-1: Residential, Commercial, Industrial And All Other Uses
 13-1C-2: Fire Sprinkler Service
 13-1C-3: Construction Use
 13-1C-4: Payment Of Bills

13-1C-1: **RESIDENTIAL, COMMERCIAL, INDUSTRIAL AND ALL OTHER USES:**

- A. Rates Established: The rates to be charged for water for residential, commercial, industrial and all other uses and purposes by any person, firm or corporation within the city shall be based on units of one hundred (100) cubic feet (seven hundred and forty-eight (748) gallons) or per gallon as follows:

Monthly Consumption (In Hundreds Of Cubic Feet)	Charge Per Hundred Cubic Feet
First 30	\$5.38
Next 120	\$4.35
Next 350	\$4.04
Next 500	\$3.56
Over 1,000	\$3.16

Monthly Consumption (In Gallons)	Charge Per Gallon
First 22,440	\$0.00710
Next 89,760	\$0.00582
Next 261,800	\$0.00542

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Monthly Consumption (In Gallons)	Charge Per Gallon
Next 374,000	\$0.00479
Over 748,000	\$0.00419

Rates shall be subject to the following minimum monthly charge according to the size of the meter:

Meter Size (Inches)	Monthly Consumption (In Hundreds Of Cubic Feet)	Monthly Consumption (In Gallons)	Minimum Charge
$\frac{5}{8}$	2	1,496	\$10.62
$\frac{3}{4}$	5	3,740	\$26.55
1	8	5,984	\$42.49
$1\frac{1}{2}$	26	19,448	\$138.08
2	46	34,408	\$244.30
3	106	79,288	\$562.94
4	168	125,664	\$892.21
6	368	275,264	\$1,954.37
8	625	467,500	\$3,319.25

A property owner shall pay a fifty dollars (\$50.00) disconnect fee for water service that is disconnected by the city for a meter not in service. When a tenant account is subject to disconnection due to delinquency, the tenant shall pay the fifty dollars (\$50.00) disconnect fee.

A fifty dollars (\$50.00) service call fee shall be changed to property owners or tenant account for those service calls that are determined to be related to customer negligence.

A nine dollars and seventy cents (\$9.70) minimum monthly charge shall be assessed for meters not in service.

- B. Rates Outside City Limits: The rates to be charged for water supplied by the City to residential, commercial, industrial and other uses and purposes by any person outside the corporation limits of the City, shall be at one hundred fifty percent (150%) of the rates set forth in subsection A of this section.

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- C. **Estimated Billings:** For all meters in service, bills will be issued monthly. When a meter is not read monthly for any reason, bills will be issued on estimated consumption. For estimated billings, either on alternate months or when readings are not obtainable for any reason, consumption will be predicated on the monthly average of past usage for the meter. For estimated bills issued for an account in which historical data is not available, billing will be predicated on the minimum charge and related consumption identified for the size of the meter in service for the particular account.
- D. **Adjustments From Estimated Readings:** Adjustments from estimated readings will be made when an actual meter reading is obtained. The adjustment will be reflected on the user's next regular bill.
- E. **Residential Rate Exception:** The city manager shall establish a policy for evaluating cases of extreme financial hardship and the city's ability to make adjustments in the monthly residential rate as determined by the terms and conditions of the policy and the funds allocated, and available, through the budget process. (2007 Code § 44-201; amd. Ord. 15-19, 3-7-2019, eff. 7-1-2019; Ord. 14-20, 4-23-2020; Ord. 23-20, 6-1-2020; Ord. 6-21, 3-24-2021, eff. 7-1-2021; Ord. 10-22, eff. 7-1-2022; Ord. 11-23, 3-23-2023, eff. 7-1-2023; Ord. 10-24, 4-15-2024, eff. 7-1-2024; Ord. 10-25, 4-28-2025)

13-1C-2: FIRE SPRINKLER SERVICE:

Customers who have fire sprinkler service shall be billed for this service on a monthly basis. The monthly charge shall be as follows:

Current Number Of Heads	Monthly Charges
Up to 200 (minimum)	\$32.54
200 - 299	\$39.05
300 - 399	\$45.47
400 - 599	\$52.06
600 - 799	\$58.50
800 - 999	\$65.05
1,000 - 1,199	\$71.58
1,200 - 1,399	\$78.01
1,400 - 1,599	\$84.53
1,600 - 1,799	\$91.05

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Current Number Of Heads	Monthly Charges
1,800 - 1,999	\$97.49
2,000 - 2,199	\$104.03
2,200 - 2,399	\$110.53
2,400 - 2,599	\$117.06
2,600 - 2,799	\$123.54
2,800 - 2,900	\$130.21
3,000 - 3,499	\$136.53
Over 3,500 (for each additional 500 heads or fraction thereof)	\$6.49

(Ord. 16-19, 3-7-2019, eff. 7-1-2019; amd. Ord. 15-20, 4-23-2020; Ord. 7-21, 3-24-2021, eff. 7-1-2021; Ord. 11-22, eff. 7-1-2022; Ord. 12-23, 3-23-2023, eff. 7-1-2023; Ord. 11-24, 4-15-2024, eff. 7-1-2024; Ord. 11-25, 4-28-2025, eff. 7-1-2025)

13-1C-3: CONSTRUCTION USE:

- A. Application For Temporary Water Service; Deposit: When a temporary water service is desired for construction work, application shall be made to the City Manager. A deposit equal to the actual cost of the meter and fittings shall be paid in advance. The applicant shall guarantee payment of such water service charges and return said meter in good condition.
- B. Installation Of Meter: The applicant shall thereupon install a suitable meter, furnished by the City, and shall pay for all water furnished in accordance with the then prevailing water rates including minimum monthly charges.
- C. Payment Of Charge When Installation Of Meter Impractical: If it is the opinion of the City Manager that placement of a meter is impractical, then the deposit for meter and fittings shall not be required, but a charge, as determined by the City Manager, after official publication, shall be made, but under no circumstances shall water be used for sprinkling lawns, wetting down yards or compacting of soil unless a meter has been installed on the service, or arrangements have been made for such usage.
- D. Water Rate For Various Other Purposes: The rate for water charged for other purposes not mentioned herein, such as for circuses, carnivals, fairs, skating rinks, swimming pools, tank wagons and filling cisterns will be made by the City Manager when application is made for the same at the Water Office. (2007 Code § 44-203)

April 2025

CHAPTER 2
SEWERS AND SEWAGE DISPOSAL

ARTICLE C. RATES

SECTION:

13-2C-1:	Purpose
13-2C-2:	Definitions
13-2C-3:	Rates Established
13-2C-4:	Areas Not Served By Public System
13-2C-5:	Lien For Failure To Pay
13-2C-6:	Cost Of Collection

13-2C-1: PURPOSE:

It is hereby determined and declared to be necessary and conducive to the protection of the public health, safety, welfare and convenience of the City to levy and collect just and equitable charges, rates or rentals upon all lots, parcels of real estate and buildings that are connected directly or indirectly with the sanitary sewage system of the City, the proceeds of such charges or rentals so derived to be used for the purpose of constructing, operating, maintaining and repairing such sewage treatment plant. (2007 Code § 44-82)

13-2C-2: DEFINITIONS:

The following words and terms, as used in this article, shall be deemed to mean and be construed as follows:

CONTRIBUTOR:	Any person responsible for the production of domestic, commercial or industrial waste which is directly or indirectly discharged into the City's sanitary sewer system.
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SEWAGE SERVICE CHARGE:	Any and all rates, charges, fees or rentals levied against and payable by the contributors, including special contracts or agreements which have been or may be negotiated by and between the City, commercial establishments, industries, manufacturing plants or
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City of Dubuque

corporations for the purpose of collecting rates, charges, fees or rentals.

**SEWAGE
TREATMENT
PLANT:**

Any and all units of the Municipal sewage treatment system owned and operated by the City, including the interceptor sewer system, the pumping stations delivering sewage to the plant and the outfall sewer system.

**WATER
DEPARTMENT:**

The City Water Department. (2007 Code § 44-81)

13-2C-3: RATES ESTABLISHED:

Contributors whose property lies within the corporate limits of the city, except as otherwise provided in this article, shall pay to the city at the same time payment for water services is made, a sewer service charge computed on water consumption on the following rates:

A. Basic Charges:

1. The sewer rates and charges shall be based on the quantity of water used on or in the property or premises. For all customers utilizing sewer service, bills will be issued on estimated consumption. For estimated billings, either on alternate months, or when a reading on a water meter is not obtainable for any reason, consumption will be predicated on the monthly average of the past usage for the metered account. For estimated bills issued for an account in which historical data is not available, billing will be predicated on the minimum charge and related consumption identified in subsection C7 of this section for the size of the water meter in service for the particular account.

2. Basic Charge Exception: The city manager shall establish a policy for evaluating cases of extreme financial hardship for residential customers and the city's ability to make adjustments in the monthly basic charge for residential customers as determined by the terms and conditions of the policy and the funds allocated, and available, through the budget process.

B. Schedule Of Rates:

Rate per each 100 cubic feet	\$7.44
Rate per each gallon	0.00995

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C. Service Charge:

1. When a parcel of real estate, property or building discharging sanitary sewage, industrial wastes, water or other approved waste, either directly or indirectly into the City's sanitary sewer system, is not a user of water supplied by the City Water Division and the water used thereon or therein is not acceptable to the City, the amount of water used shall be determined by the City in such a manner as the City Manager may elect to establish the rate of charge as provided in this article, or the owner or other interested parties at their expense, may install and maintain a meter acceptable to the City for said purposes.

2. When a parcel of real estate, property or building discharging sanitary sewerage, industrial wastes, water or other approved waste, either directly or indirectly into the City's sanitary sewer system, is a user of water supplied by the City Water Division and in addition uses water from another source which is not measured by a water meter or is measured by a water meter not acceptable to the City, the amount of water used shall be determined by the City in such a manner as the City Manager may elect in order to establish the rate of charge as provided in this article, or the owner or other interested parties at their expense may install and maintain a meter acceptable to the City for said purposes.

3. When a parcel of real estate, property or building discharging sanitary sewage, industrial wastes, water or other approved waste, either directly or indirectly into the City's sanitary sewer system, is not a user of water supplied by the City Water Division, the amount of sanitary sewage, industrial wastes, water or other approved waste discharged into the sanitary sewer system shall be determined by the City in such a manner as the City Manager may elect in order to establish the rate of charge as provided in this article, or the owner or other interested parties at their expense, may install and maintain a sewage meter acceptable to the City for said purposes.

4. The City Council may, in its discretion, when applicable, permit connection to the City sanitary sewer system of properties located outside the corporate limits upon such terms and conditions as it may establish; provided, however, that such terms shall not be more favorable to such property than rates herein established for City users.

5. In order that the rates and charges may be modestly and equitably adjusted to the service rendered, the City shall have the right to base its charges not only on volume, but also on the strength and content of the sewage and wastes of the user. The City shall have the right to measure and determine the strength and content of all sewage and wastes discharged either directly or indirectly into the City's sanitary sewer system, in such manner and by such methods as it may deem practicable in the light of the conditions and

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circumstances of the case in order to determine the proper charge. Extra charges will be applicable and negotiated with users on an individual account basis when concentration of the sewage exceeds three hundred milligrams per liter (300 mg/L) of biochemical oxygen demand, three hundred fifty milligrams per liter (350 mg/L) of suspended solids or two percent (2%) or more of the flow rate into the sewage treatment plant.

6. The rates and charges may be billed to the tenant and tenants occupying the properties served, unless otherwise requested in writing by the owners, but such billings shall in no way relieve the owner from liability in the event payment is not made as required in this article.

7. Where the quantity of water consumed is such that the minimum of service is charged, the minimum sewer service charge, according to the size of the meter, shall be as follows:

Meter Size (Inches)	Minimum Charge	Allowance (Cubic Feet)	Allowance (Gallons)
5/8	\$14.90	200	1,496
3/4	\$37.23	500	3,740
1 or larger	\$59.58	800	5,984

(2007 Code § 44-83; amd. Ord. 10-17, 3-7-2017, eff. 7-1-2017; amd. Ord. 17-19, 3-7-2019, eff. 7-1-2019; Ord. 16-20, 4-23-2020; Ord. 24-20, 6-1-2020; Ord. 8-21, 3-24-2021, eff. 7-1-2021; Ord. 12-22, eff. 7-1-2022; Ord. 13-23, 3-23-2023, eff. 7-1-2023; Ord. 12-24, 4-15-2024, eff. 7-1-2024; Ord. 12-25, 4-28-2025, eff. 7-1-2025)

13-2C-4: AREAS NOT SERVED BY PUBLIC SYSTEM:

The rates, service charges, rentals or fees as provided in this article shall become effective at the time sewage from the contributors is first directed to the sanitary sewer system. At the time sanitary sewers are constructed in areas not now served by a sanitary sewer system, contributors shall be granted a reasonable time to make connection to the sewer. The effective date of the sewage service charge and the reasonable time to connect to the sanitary sewer system will be determined by the City Manager. (2007 Code § 44-84)

13-2C-5: LIEN FOR FAILURE TO PAY:

- A. Lien For Delinquent Rates And Charges: The city shall have a lien upon the real property served by the sanitary system for all delinquent rates and charges. Bills for sewage charges shall be delinquent when the same are

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13-4-5: SFU RATE, CHARGES; UTILITY REVENUES:

- A. Square Feet Equivalency: For purposes of this chapter, an SFU shall be equivalent to two thousand nine hundred seventeen (2,917) square feet of impervious property.
- B. Monthly Service Charge: Except as provided in this chapter, every contributor owning or occupying a single-family residential property, multi-family residential property, or a nonresidential property, other than exempt property, shall pay to the city, at the same time payment is made for water service, sanitary sewer or refuse, a stormwater management charge to be determined and billed as provided in this chapter. In the event the owner and the occupant of a particular property are not the same, the liability for payment of the stormwater management charge attributable to that property shall be joint and several as to the owner and occupant. The stormwater management charge shall be a monthly service charge and shall be determined by this chapter and the SFU rate which is established in this chapter and from time to time adjusted as provided in this chapter.
- C. Application And Computation: The stormwater management charges provided in sections 13-4-6 through 13-4-8 of this chapter shall be applied and computed for each contributor during the customary billing periods as to all bills mailed by the city treasurer, and such charges shall thereafter be paid and collected as provided in this chapter.
- D. The SFU rate to be applied to residential and nonresidential properties shall be eleven dollars and three cents (\$11.03) per SFU.
- E. Authority To Adjust Rate: If at any time the director determines that the SFU rate and/or the budget for the stormwater management utility system requires adjustment, the director shall report such determination to the city manager and city council. The city council may at any time adjust the SFU rate by adoption of an ordinance amending this section, and may at any time adjust the budget for the stormwater management utility system by adoption of an appropriate resolution.
- F. Policy On Expenditure Of Revenues: The city council hereby establishes a formal policy regarding the expenditure of stormwater management utility revenues as follows:
 - 1. The city manager shall develop and implement a cost accounting system, capable of accurately recording and segregating charges to the system by all departments of the city, to include the cost of personnel, machinery, contract equipment and construction, supplies, depreciation, and any and all miscellaneous expenses and purchases.

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2. No revenues generated by the stormwater utility user fee shall be used for any purpose other than stormwater expenses. (2007 Code § 44-274; amd. Ord. 16-14, 3-5-2014; Ord. 3-20, 1-21-2020; Ord. 21-20, 6-1-2020; Ord. 10-21, 3-24-2021; Ord. 13-22, 3-29-2022; Ord. 14-23, 3-23-2023, eff. 7-1-2023; Ord. 14-24, 4-15-2024, eff. 7-1-2024; Ord. 14-25, 4-28-2025)

13-4-6: SINGLE-FAMILY RESIDENTIAL PROPERTY:

- A. **Percentage Of SFU Rate:** The stormwater management charge for a single-family residential property shall be the following percentage of the SFU rate:

Impervious Area Of Property (Square Feet)	SFU Rate
1,471 or less	50 percent
1,472 to 4,374	100 percent
4,375 or more	150 percent

- B. **Commencement Of Charge:** As to a new single-family residence, the stormwater management charge attributable to that residence shall commence upon the earlier of the following:

1. The issuance of a permanent water meter.
2. If no water meter is issued for that development or if development has halted, on the date that the director or the director's designee determines in reasonable judgment that the development is substantially complete or has been halted for at least three (3) months.

- C. **Charge Exception:** The city manager shall establish a policy for evaluating cases of extreme financial hardship for single-family residential customers and the city's ability to make adjustments in the monthly charge for single-family residential customers as determined by the terms and conditions of the policy and the funds allocated, and available, through the budget process.

- D. **Appeal Determination Of Charge:** Any owner or occupant of a residential property aggrieved by the director's calculation of the stormwater management charge as provided in this section may appeal such determination to the director as provided in section 13-4-9 of this chapter. (2007 Code § 44-275; amd. Ord. 21-20, 6-1-2020)

13-4-7: NONSINGLE-FAMILY RESIDENTIAL PROPERTY:

- A. The stormwater management charge for a non-singlefamily residential property shall be the following percentage of the SFU rate multiplied by the number of dwelling units on the property:

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with such covenant and shall certify the rate to the city manager. The city manager shall inform the city council of the revised SFU rate at the time that the resolution to take additional action for the issuance of such bonds is submitted to the council for its review and approval. Upon council approval of such resolution, the city manager shall publish the revised SFU rate once in a newspaper of general circulation, shall give notice thereof to contributors if and as required by applicable state or federal law, and shall proceed to impose and collect the rate commencing with the next available billing cycle. (2007 Code § 44-281)

13-4-11: BILLING, DELINQUENT ACCOUNTS AND COLLECTION PROCEDURES:

- A. Billing Procedure: The procedures for billing of the stormwater management service charges provided in sections 13-4-6 through 13-4-8 of this chapter and for the collection of delinquent stormwater management service charges are as provided in section 13-1C-4 of this title.
- B. Billing Directly For Stormwater Management Services: Contributors who are not billed by the city for water, sanitary sewer or refuse will be directly billed for stormwater management services by the city. In such instances, the billing and collection of stormwater management charges is subject to the same rules and procedures as to delinquency in payment, certification of delinquency, and property lien as provided in section 13-1C-4 of this title. (Ord. 55-12, 9-17-2012)

13-4-12: ANNUAL REVIEW OF SFU RATE:

Under this chapter, the director shall review the SFU rate annually and revise the rate as necessary to ensure that the system generates adequate revenues to pay total annual revenue requirements. (2007 Code § 44-283)

13-4-13: EXPENSES OF COLLECTION OF CHARGES:

The incremental cost of collecting and accounting for all stormwater management charges, including reasonable compensation to the city treasurer; the maintenance of all books and records; the employment of necessary personnel; the cost of all books, records, materials and supplies; the obtaining and maintaining of all office and storage space; and all other costs and expenses reasonably necessary in connection therewith or incidental thereto, shall be a part of the cost of operating the stormwater utility and shall be incurred when the city treasurer, in the exercise of his or her judgment, shall so determine. The incremental cost thereof shall be deducted by the Chief Financial Officer, upon his or her certification as to the amount thereof, from the remittance to which it relates, subject to the condition that any proposed

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change in any method of computing such incremental cost may be effective prospectively only and only after such proposed change shall have been submitted to and approved by the city council. (2007 Code § 44-286; amd. Ord. 3-20, 1-21-2020; Ord. 6-25, 2-17-2025)

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- C. Providing Harborage For Rats: It shall be unlawful for any person to place, leave, dump, or permit to accumulate any garbage, rubbish or trash in any building or on any premises, improved or vacant, or on any open lot or alley in the city so that the same shall or may afford food or harborage for rats.
- D. Lumber And Boxes Placed On Elevated Racks: It shall be unlawful for any person to permit to accumulate on any premises, improved or vacant, or on any open lot or alley in the city any lumber, boxes, barrels, bottles, cans, containers or similar material that may be permitted to remain thereon unless same shall be placed on open racks that are elevated not less than eighteen inches (18") above the ground, and evenly piled or stacked. (2007 Code § 31-74; amd. Ord. 17-20, 4-23-2020; Ord. 9-21, 3-24-2021, eff. 7-1-2021; Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6-6: HAZARDOUS AND PROHIBITED WASTES REGULATED:

- A. Deposits Prohibited Except For Special Collection: No person shall deposit in a solid waste container or otherwise offer for city collection any hazardous wastes or prohibited wastes, except when a special collection is established by the city manager.
- B. Transportation By Owner: Hazardous wastes and prohibited wastes shall be transported by the owner to a sanitary disposal project licensed by the Iowa Department of Natural Resources to accept such wastes.
- C. Prohibited Wastes Described: "Prohibited wastes" includes, but is not limited to, waste oils, lead acid batteries and tires.
- D. The City of Dubuque solid waste collection service will not collect, including but not limited to, the following materials: Industrial waste; oil soaked rags, solvents, liquid paints, acids, chemicals, or other explosive or highly combustible or flammable or hazardous materials; caustics, poisons, pesticides or herbicides; radioactive or toxic waste, biomedical waste; liquids, including motor oil; gaseous waste; septage, raw sewage, sludge and industrial process sludge; manure contaminated hay and straw or animal feces unless properly bagged; carcasses, viscera, or entrails of animals, unless properly contained, wrapped, or packaged; hot ashes; and building materials that are not bagged. (2007 Code § 40-21; amd. Ord. 17-20, 4-23-2020; Ord. 9-21, 3-24-2021, eff. 7-1-2021; Ord. 13-24, 4-15-2024, eff. 7-1-2024; Ord. 13-25, 4-28-2025, eff. 7-1-2025)

13-6-7: VEHICLES HAULING SOLID WASTE:

- A. Dropping, Sifting Or Leaking Of Load: No person shall haul any solid waste upon the streets, alleys or public places of the city unless the vehicle used for

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such purpose is so constructed or loaded or the load securely covered as to prevent any of its load from dropping, sifting, leaking, or otherwise escaping or its load covering from dropping from the vehicle, except that materials may be dropped for the purpose of securing traction, or water or other substance may be applied on a roadway in cleaning or maintaining such roadway.

- B. Sanitary Condition: All vehicles, containers and dumpsters used for the collection and removal of solid waste shall be kept in a clean, inoffensive, and sanitary condition. All solid waste shall be handled in such a way as to prevent the scattering, spilling or leakage of same. (2007 Code § 40-22; amd. Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6-8: USE OF STATE APPROVED DUMP SITE OR DISPOSAL PROJECT:

- A. State Licensed Project: No person shall haul or cause to be hauled any solid waste to any sanitary disposal project, dump site or any other area unless such disposal project, dump site or other area is licensed by and in full compliance with all regulations in the state in which it is located.
- B. Filling Or Excavating; Permit Required: No person shall use dirt, stone, brick, concrete or similar inorganic material for fill, landscaping, excavation or grading without first obtaining a building permit, if required by other provisions of this code, and only in conformance with all provisions of the zoning and subdivision ordinances of this code. (2007 Code § 40-23; amd. Ord. 13-24, 4-15-2024, eff. 7-1-2024)

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CHAPTER 6

SOLID WASTE

ARTICLE A. CITY OR PRIVATE COLLECTION SERVICE

SECTION:

- 13-6A-1: City Manager's Authority Generally
- 13-6A-2: Availability Of Collection Service
- 13-6A-3: Refuse Collection Service
- 13-6A-4: Recycling Collection Service
- 13-6A-5: Organic Waste Collection Service
- 13-6A-6: Bulky Item Collection Service
- 13-6A-7: Frequency, Time And Areas Of Collection
- 13-6A-8: Storage, Containment And Set-Out Locations Of Solid Waste
- 13-6A-9: Ownership Of Materials; Unauthorized Collecting Prohibited
- 13-6A-10: Rates And Charges Established; Exceptions
- 13-6A-11: Charges; Billing And Collection
- 13-6A-12: Private Collection Service

13-6A-1: CITY MANAGER'S AUTHORITY GENERALLY:

The City Manager, or designee, is hereby authorized and directed to employ City owned vehicles and equipment and the necessary operating personnel to collect refuse, recyclable materials, organic waste, and bulky items and to collect fees and administer the program as provided for in this article in the City, upon the terms and conditions of this article. (2007 Code § 40-31; amd. Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-2: AVAILABILITY OF COLLECTION SERVICE:

- A. ~~Collection service is provided within to City residents and businesses as described in this Chapter. The City Manager may consider requests for service outside of city limits, at the City Manager's sole discretion.~~
- B. Class I Premises: City solid waste collection services shall be mandatory.
- C. Class II Premises: Class II premises not serviced by City solid waste collection services may apply to the City Manager for such collection services.

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- D. Class III Premises: Class III premises not serviced by City solid waste collection services may apply to the City Manager for such collection services.
- E. Recycling Services: Class II premises not serviced by City solid waste collection services and Class III premises may apply to the City Manager for such recycling services.
- F. Refusal Of Service: The City Manager may refuse solid waste collection services or recycling services because of quantities or characteristics beyond the capacity or capability to be handled efficiently or safely by City personnel and equipment. (Ord. 14-19, 3-7-2019, eff. 7-1-2019; amd. Ord. 17-20, 4-23-2020; Ord. 9-21, 3-24-2021, eff. 7-1-2021; Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-3: REFUSE COLLECTION SERVICE:

- A. All City of Dubuque solid waste customers shall use a city-issued cart for collection. The base rate gives access to a thirty five (35) gallon tipper cart for weekly refuse collection.
- B. In cases where a customer may choose multiple refuse carts or a cart larger than the base rate thirty five (35) gallon cart, the customer may choose from three (3) additional cart sizes of forty-eight (48), sixty-four (64), or ninety-six (96) gallons.
- C. Excess Refuse: Official City of Dubuque single-use refuse stickers shall be applied to each additional standard thirty-five (35)-gallon bag or small item (not exceeding three feet by two feet (3' x 2') or heavier than forty pounds (40 lbs.)) which does not fit in the subscribed cart.
- D. Electronics or items larger than three feet by two feet (3' x 2') or heavier than forty (40) pounds must be scheduled as a bulky item pick-up.
- E. The City Manager may require additional cart capacity if the subscribed cart is insufficient. The City shall notify the applicable account holder in writing of the additional capacity requirement, deliver the larger cart, and adjust the monthly bill.
- F. All refuse placed into City-issued carts must be in tied bags.
- G. Except for Class II premises, biomedical waste shall be placed in suitable containers separately from all other solid waste. Sharp objects, such as hypodermic needles, syringes, and lancets, shall be securely contained in hard plastic or metal disposable containers with screw-on or tightly secured lids for collection. Other biomedical waste, such as soiled bandages, disposable

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sheets, and medical gloves, shall be placed in thick disposable plastic bags or shall be double-bagged.

- H. Glass and similar materials shall be placed in puncture-resistant boxes and securely closed. (Ord. 13-24, 4-15-2024, eff. 7-1-2024; amd. Ord. 13-25, 4-28-2025, eff. 7-1-2025)

13-6A-4: RECYCLING COLLECTION SERVICE:

- A. One City owned curbside recycling container shall be provided by the City to each dwelling for the collection of recyclable materials. If additional recycling capacity is needed, a second container may be issued.
- B. The following types of solid waste are curbside recyclable materials: Rigid plastics with a recycling symbol between #1 - 5, Paper/cardboard/newspaper, and metal materials (such as cans, clean foil, pans).
- C. When a customer's recycling container is frequently contaminated with non-recyclable material and violations persist, the City may remove the container and stop the weekly collection. (Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-5: ORGANIC WASTE COLLECTION SERVICE:

- A. All organic waste shall be separated from all other solid waste and shall be composted on the premises or placed in yard waste collection containers for collection.
- B. Any premises composting on site shall maintain all compost piles in accordance with Title 6, Chapter 4 of this Code.
- C. Organic waste shall be collected according to the schedule established by the City Manager.
- D. The following materials may be collected curbside: branches and tree limbs - less than five feet (5') long (must be bundled), flowers and potted plants (no pots), food scraps - fruit and vegetables, peels, pits, coffee grounds, eggshells, bread and grain products, grass clippings, leaves, plants, weeds, brush, natural Christmas trees, bones, dairy products, meat, poultry, fish, and non-wax coated paper products.
- E. Preparation Of Organic Waste: Organic waste collected by the City shall be placed in biodegradable paper bags no more than thirty five (35) gallons, bundled branches, privately owned thirty five (35) gallon containers, subscribed city-issued sixty four (64) gallon organic waste carts, or subscribed city issued thirteen (13) gallon organic waste carts.

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- F. Organic waste set-out in a biodegradable paper bag requires single use stickers. The bags shall be no more than thirty five (35) gallon capacity, minimum two (2) ply weatherized material, and designed for yard waste collection capacity.
- G. Disposable organic waste bags shall not exceed forty (40) pounds without tearing or falling apart. Cardboard boxes or plastic bags shall not be used for organic waste collection.
- H. Organic waste set out in privately owned thirty five (35) gallon cans require a single-use yard waste sticker or an annual decal. (Ord. 13-24, 4-15-2024, eff. 7-1-2024; amd. Ord. 13-25, 4-28-2025, eff. 7-1-2025)

13-6A-6: BULKY ITEM COLLECTION SERVICE:

- A. No person shall place bulky items that are larger than three feet by two feet (3' x 2') in diameter or weigh over forty (40) pounds out for collection except in accordance with the provisions of this chapter.
- B. Premises receiving City solid waste collection service are eligible to set out bulky items for collection provided the customer schedules in advance of their collection. Items which are placed out for collection which have not been previously scheduled for collection will not be collected and the property owner shall be responsible for their removal. (Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-7: FREQUENCY, TIME AND AREAS OF COLLECTION:

- A. Frequency And Time Of Collection: Collections shall be made not more than once weekly at such time and in such areas of the City as shall be determined and set out in schedules prepared by the City Manager in accordance with the provisions of this article. All collections shall be made between the hours of six o'clock (6:00) A.M. and nine o'clock (9:00) P.M.
- B. Collection Schedule: The collection schedule shall not include official City holidays unless otherwise determined by the City Manager. However, a Saturday may be substituted as the collection day to replace the collection which would otherwise be made on the day of the week the holiday occurs.
- C. Authority To Change Schedule: The City Manager is hereby authorized and empowered to change or amend the collection schedules from time to time as the City Manager may deem necessary. (2007 Code § 40-33; amd. Ord. 17-20, 4-23-2020; Ord. 9-21, 3-24-2021, eff. 7-1-2021; Ord. 13-24, 4-15-2024, eff. 7-1-2024)

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13-6A-8: PLACEMENT OF CONTAINERS FOR COLLECTION:

- A. Alleys: Where collections are made from alleys, solid waste containers shall be placed in one location for each dwelling, in clear view and at the owner's property line abutting the alley and on the days designated.
- B. Streets: Where collections are made from the street, solid waste containers shall be placed in one location for each dwelling, in clear view and in the street right-of-way on the owner's property side of the curb and on the days designated in said schedule. Such containers shall be placed so as not to interfere with vehicular and pedestrian traffic and when emptied shall be promptly removed by the owner.
- C. Time Limit For Placement Of Containers On Streets: No person shall place solid waste or recycling at the street for collection more than twenty four (24) hours before the scheduled collection day. No person shall leave solid waste containers or recycling containers at the street for more than twenty four (24) hours after the scheduled collection day.

All solid waste shall be placed at the designated collection location for City collection by six o'clock (6:00) A.M. on the scheduled collection day.

- D. Duty When Solid Waste Not Collected: Any solid waste not in compliance with this chapter shall not be collected by the City and shall be removed by the owner within twenty four (24) hours after the scheduled collection day and stored in such a manner as not to create a health, safety, or fire hazard.
- E. Solid waste collection containers stored in the right-of-way for longer than twenty four (24) hours after the scheduled collection day may be subject to removal at the property owner's expense.
- F. The City may make exceptions for the storage and set out of solid waste containers for elderly or disabled persons upon application to the Public Works Department.
- G. On collection days, solid waste containers shall be placed in plain view at a point within two feet (2') of the curb or alley line.
- H. ~~If a customer would like to change the location of the normal set-out for collection, it must be approved by the City.~~
- I. Containers must have a two-foot (2') radius around each container, and the lid of the container must open toward the street or alley.

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- J. Material not intended for collection shall not be kept on or near the curb or alley line. The city shall not be responsible for any material so placed which is collected for disposal. (Ord. 27-17, 6-5-2017; amd. Ord. 17-20, 4-23-2020; Ord. 9-21, 3-24-2021, eff. 7-1-2021; Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-9: OWNERSHIP OF MATERIALS; UNAUTHORIZED COLLECTING PROHIBITED:

From the time of placement for collection as provided in section 13-6A-8 of this article, all solid waste and recyclable materials and recycling containers which meet the requirements of this chapter placed for collection by the City shall become and be the property of the City and it shall be a violation of this section for any person other than authorized personnel of the City to collect, pick up, or cause to be collected or picked up, any such materials. (2007 Code § 40-35; amd. Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-10: RATES AND CHARGES ESTABLISHED; EXCEPTIONS:

A. Refuse:

1. Base Fee and Conditions: A fee of eighteen dollars and eleven cents (\$18.11) per dwelling unit per month shall be paid to the City by the account holder for solid waste collection services. The fee shall be in payment for collection and disposal of one (1) thirty-five (35)-gallon City owned cart per month per cart.
2. Optional Carts: The fee for a forty-eight (48)-gallon solid waste cart shall be twenty dollars and twenty-eight cents (\$20.28) per month. The fee for a sixty-four (64)-gallon solid waste cart is twenty-four dollars and thirty-two cents (\$24.32) per month per cart. The fee for a ninety-six (96)-gallon solid waste cart is thirty-four dollars and sixteen cents (\$34.16) per month per cart.
3. Alley Cart Fees: The fee for a forty-eight (48)-gallon solid waste cart is eighteen dollars and eleven cents (\$18.11) per month per cart. The fee for a sixty-four (64)-gallon solid waste cart is nineteen dollars and sixty cents (\$19.60) per month per cart. The fee for a ninety-six (96)-gallon solid waste cart is twenty-eight dollars and twenty-seven cents (\$28.27) per month per cart.
4. Shared Carts: In multifamily dwellings, where the property owner is the account holder, the owner can opt to using shared ninety six (96) gallon carts. Each unit will be billed the basic service, and the number of units will share one or more ninety six (96) gallon carts.

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5. Single-Use Refuse Stickers: The fee for a single use refuse sticker shall be two dollars (\$2.00) and shall be applied to each additional standard solid waste container, bag, or small item.

6. A fee of twenty dollars (\$20.00) shall be paid to the City for each removal of refuse containers from the curb.

B. Recycling:

1. For Class II premises not serviced by City solid waste collection services for recycling collection, upon approval of an application for City recycling collection a fee of seven dollars (\$7.00) per month per ninety six (96) gallon container (or volume equivalence) shall be paid to the City by the property owner of each.

2. A fee of twenty dollars (\$20.00) shall be paid to the City for each removal of recycling containers from the curb.

C. Organic Waste:

1. The fee for single-use brush-tie shall be one dollar and fifty cents (\$1.50) each.

2. The fee for single use stickers shall be one dollar and fifty cents (\$1.50) each.

3. The fee paid to the City by a customer of record with the City for an annual yard waste decal for a privately-owned rigid thirty five (35) gallon container shall be forty dollars (\$40.00) each. A decal shall only be used by the customer of record with the City who purchased it.

4. The fee paid to the City for subscription to a sixty four (64) gallon City-issued organic waste cart shall be ten dollars (\$10.00) per cart per month.

5. The minimum fee paid to the City for collection of a scheduled leaf rake out is twenty dollars (\$20.00) for a forty (40) standard leaf bag equivalent pile of leaves in the parking lane at the curb.

6. A fee of twenty dollars (\$20.00) shall be paid to the City for each removal of organic waste containers from the curb.

D. Bulky Waste:

1. A fee of thirteen dollars (\$13.00) shall be paid by the owner for each time the service is provided for up to the equivalent of three (3) cubic yards of solid waste.

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2. An additional fee of thirteen dollars (\$13.00) shall be paid for each additional three (3) cubic yards of solid waste.
3. A fee of six dollars (\$6.00) shall be paid to the City for each tire.
4. A fee of twenty dollars (\$20.00) shall be paid to the City by the owner for each appliance collected in the service (such as stoves, microwaves, dishwashers, refrigerators, and dehumidifiers).
5. A fee of six dollars (\$6.00) shall be paid to the City for metal material that is larger than two feet by three feet (2' x 3') and or heavier than forty (40) pounds (such as grills, bed rails, exercise bikes).
6. A fee of twenty (\$20.00) shall be paid to the City for each collection of a TV or monitor.
7. A fee of six dollars (\$6.00) shall be paid to the City for the collection of items with a plug in/chord per pick-up (such as VCR's, computer tower, or computer printer), Excluding TVs and monitors.
8. A fee of twenty dollars (\$20.00) shall be paid to the City for each collection requested by the for service on a day not receiving weekly collection at the service address in which the collection crew is not in that service area or is not a current weekly solid waste customer of the City.

Service Type		FY26 Rates
Refuse	35-Gallon Cart	\$18.11
	48-Gallon Cart	\$20.28
	64-Gallon Cart	\$24.32
	96-Gallon Cart	\$34.16
	48-Gallon - ALLEY CART	\$18.11
	64-Gallon - ALLEY CART	\$19.60
	96-Gallon - ALLEY CART	\$28.27
	Shared Cart Fee Per Unit	\$18.11
	Single-Use Trash Sticker	\$2.00
	Discount for Income Eligible Customers (see Paragraph F of Section 13-6A-F)	(\$9.06)

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Service Type		FY26 Rates
Organic Waste	Annual Yard Waste Decal	\$40.00
	64-Gallon Cart	\$10.00
	13-Gallon Cart	\$1.00
	Leaf Rake-Out	\$20.00
	Yard Waste Brush Ties	\$1.50
	Single-Use Yard Waste Sticker	\$1.50
Recycling	Recycling Only - Residential & Commercial	\$7.00
Bulky Items	1 Hopper - 3 Cubic Yd of Refuse	\$13.00
	Tire	\$6.00
	Large Metal Material Pick-Up	\$6.00
	Appliance	\$20.00
	TV and Monitors	\$20.00
	Electronic Pick-Up	\$6.00
Miscellaneous	Off-Route/Non-Customer Fee	\$20.00
	Right-Of-Way Removal Fee	\$20.00

(Ord. 14-19, 3-7-2019, eff. 7-1-2019; amd. Ord. 17-20, 4-23-2020; Ord. 22-20, 6-1-2020; Ord. 9-21, 3-24-2021, eff. 7-1-2021; Ord. 14-22, 3-29-2022; Ord. 15-23, 3-23-2023, eff. 7-1-2023; Ord. 13-24, 4-15-2024, eff. 7-1-2024; amd. Ord. 13-25, 4-28-2025, eff. 7-1-2025)

13-6A-11: CHARGES; BILLING AND COLLECTION:

- A. City Billing: The City Manager is authorized to bill tenants upon the written request of the property owner and according to a procedure to be established by the City Manager. The property owner in such cases shall provide any information on each tenant's mailing address to aid in the collection of fees for City services. In all cases, the property owner shall remain liable for the payment of all charges required by this chapter.
- B. Monthly Billing: All accounts shall be billed monthly. The payment of bills is subject to the terms of section 13-1C-4 of this title.
- C. Unpaid Billing For Class I Premises: The collection of solid waste provided Class I premises and the maintenance of the availability of such service,

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whether or not such service is used regularly or not at all by the owner of such Class I premises, is hereby declared a benefit to said premises at least equal to the monthly charges specified, and in case of failure to pay the monthly charge when billed as heretofore provided, then the monthly charge shall become a lien against the property benefitted or served and shall be collected in the same manner as general Property Taxes.

- D. **Certify Delinquent Accounts To County Treasurer:** It is the duty of the City Treasurer to certify the actual rates and fees plus the costs of administration to the County Treasurer as provided in section 13-1C-4 of this title and all such costs will constitute a lien against said property and be collected with and in the same manner as general Property Taxes on said property.
- E. In cases of extreme financial hardship, the City may make adjustments in the monthly collection charges as deemed appropriate. In such cases, the City may require proof of financial status or extreme hardship, as the City may deem necessary.
- F. When resident(s) of a Class I premises meets the HUD "Section 8" guidelines for the size of the household may, upon application to the City Manager or designee, be exempted from one-half (1/2) the established thirty five (35) gallon refuse collection service rate. After the initial application, annual review is required. (Ord. 29-08, 5-5-2008; amd. Ord. 56-12, 9-17-2012; Ord. 3-20, 1-21-2020; Ord. 13-24, 4-15-2024, eff. 7-1-2024)

13-6A-12: PRIVATE COLLECTION SERVICE:

- A. **License Required:** No person shall engage in the business of removing or hauling solid waste from the premises of another person without a license to do so from the City Manager. The issuance of such license shall be in the manner prescribed and subject to the terms of title 4, chapter 1 of this Code.
- B. **Application For License; Fee:** Application for such license shall specify the type of equipment and vehicles to be used, the routes to be traveled, the places to be served and the name and residence of the applicant. Such persons shall pay, at the Office of the City Treasurer, an annual license fee of twenty five dollars (\$25.00) per year for each vehicle engaged in such business.
- C. **Display Of License Number On Vehicle:** No person shall operate a vehicle licensed under this section unless the license number is prominently displayed on the lower portion of the driver's side of the windshield in clear view. Such license number shall be affixed to the vehicle not less than five (5) days after the day of issue.

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Section R310.1. Emergency escape and rescue opening required. Amended to Read:

R310.1. Emergency escape and rescue opening required. Basements, habitable attics and every sleeping room shall have not less than one operable emergency escape and rescue opening. Where basements contain one or more sleeping rooms, an emergency escape and rescue opening shall be required in each sleeping room. Emergency escape and rescue openings shall open directly into a public way, or to a yard or court having a minimum width of 36 inches (914 mm) that opens to a public way.

Exceptions:

1. Storm shelters and basements used only to house mechanical equipment not exceeding a total floor area of 200 square feet (18.58 m²).
2. Where the dwelling unit or townhouse unit is equipped with an automatic sprinkler system installed in accordance with Section P2904 of this code, sleeping rooms in basements shall not be required to have emergency escape and rescue openings provided that the basement has one of the following:
 - 2.1. One means of egress complying with Section R311 and one emergency escape and rescue opening.
 - 2.2. Two means of egress complying with Section R311.
3. A yard shall not be required to open directly into a public way where the yard opens to an unobstructed path from the yard to the public way. Such path shall have a width of not less than 36 inches (914 mm).
4. Basements without bedrooms that provide a second stairway that terminates in a room separate from the first stairway.

Section R310.5 Replacement windows for emergency escape and rescue openings. Amended to read:

R310.5 Replacement windows for emergency escape and rescue openings shall be permitted to have minimum dimensions in accordance with Sections R310.5.1 through R310.5.3 of this code, provided the replacement window meets the following conditions:

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1. The replacement window is the manufacturer's largest standard size window that will fit within the existing frame or existing rough opening. The replacement window shall be of a style that provides for the greatest net clear window opening area in the existing frame or existing rough opening.

2. The replacement window is not part of a change of occupancy.

R310.5.1 Minimum size. Emergency escape and rescue openings shall have a net clear opening of not less than 4.0 square feet (0.37 m²).

R310.5.2 Minimum dimensions. The minimum net clear opening height dimension shall be 22 inches (558 mm). The minimum net clear opening width dimension shall be 20 inches (508 mm). The net clear opening dimensions shall be the result of normal operation of the opening.

R310.5.3 Maximum height from floor. Emergency escape and rescue openings shall have the bottom of the clear opening not greater than 48 inches (1219 mm) above the floor.

Exception: An existing finished sill height may exceed 48 inches (1219 mm) above the floor if the following conditions are met:

a. A platform capable of supporting a live load of 300 pounds shall be permanently affixed at the interior of the structure. This platform shall be no lower than 20 inches (508 mm) above the floor and no higher than 36 inches (914 mm) above the floor. The distance from the platform to the bottom of the clear opening shall not exceed 36 inches (914 mm). The platform shall extend outward from the wall a minimum of 18 inches (457 mm) and shall be a minimum of 36 inches (914 mm) wide or as wide as the clear openable width of the window, whichever is greater, or another approved method/platform.

b. The building is equipped with smoke alarms installed in accordance with section R314 of this code.

Section R313 Automatic Fire Sprinkler Systems. Deleted.

R314.6 Power source. Amended to read:

Section 314.6 Power source.

314.6.1 General

Smoke alarms shall receive their primary power from the building wiring where such wiring is served from a commercial source and, where primary power is interrupted, shall receive power from a battery. Wiring shall be permanent and

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without a disconnecting switch other than those required for overcurrent protection.

Exceptions:

1. Smoke alarms shall be permitted to be solely battery powered by a nonremovable, nonreplaceable battery that powers the alarm for at least ten years, where installed in buildings without commercial power.
2. Smoke alarms installed in accordance with Section R314.2.2 shall be permitted to be battery powered by a nonremovable, nonreplaceable battery that powers the alarm for at least ten years.

Section N1101.14 (R401.3) Certificate (Mandatory). Deleted.

Section N1102.4.1.2 (R402.4.1.2) Testing. Deleted.

Section N1103.3.4 (R403.3.4) Duct Leakage (Prescriptive). Deleted.

Section N1103.3.5 (R403.3.5) Building Cavities (Mandatory). Amended to read:

N1103.3.7 (R403.3.7). Building Cavities (Mandatory). Exterior building framing cavities shall not be used as ducts or plenums.

Section P2904 Dwelling Unit Fire Sprinkler Systems. Deleted.

Chapter 29. Deleted.

Chapter 30 Sanitary Drainage. Deleted.

Part VIII "Electrical" is hereby amended by deleting chapters 34-43 in their entirety.

Appendix A - Do not adopt
Appendix B - Do not adopt
Appendix C - Do not adopt
Appendix D - Do not adopt
Appendix E - Do not adopt
Appendix F - Do not adopt
Appendix G - Do not adopt
Appendix H - Do not adopt
Appendix I - Do not adopt
Appendix J - Do not adopt
Appendix K - Do not adopt
Appendix L - Do not adopt
Appendix M - Do not adopt
Appendix N - Do not adopt

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Appendix O - Do not adopt
Appendix P - Do not adopt
Appendix Q - Adopt
Appendix R - Do not adopt
Appendix S - Do not adopt
Appendix T - Do not adopt
(Ord. 41-19, 9-3-2019; amd. Ord. 22-23, 5-15-2023; Ord. 51-24, 9-3-2024)

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1031.3.1 Minimum size. Amended to read:

Emergency escape and rescue openings shall have a minimum net clear opening of 5.7 square feet. (0.53m²)

Exception: The minimum net clear opening for grade-floor emergency escape and rescue openings shall be 5 square feet. (0.46m²)

Exception: Replacement windows installed in buildings meeting the scope of this code shall be exempt from the minimum size requirements of this section, provided that the replacement window meets the following conditions:

1. The replacement window is the manufacturer's largest standard size window that will fit within the existing frame or existing rough opening. The replacement window shall be of a style that provides for the greatest net clear window opening area in the existing frame or existing rough opening, but will have a minimum net clear openable width of 20 inches (508 mm), a minimum net clear openable height of 22 inches (558 mm), and a minimum net clear opening of 4.0 square feet (0.372 m²).
2. Window replacements permitted between April 11, 2016 and the effective date of this ordinance that serve as the required emergency escape and rescue opening will be allowed to remain as long as they meet the following requirements:
 - a. Window was permitted as required by the City of Dubuque
 - b. Window was approved as code compliant as documented by the City of Dubuque.
3. The replacement window is not part of a change of occupancy or use.

Section 1031.3.3. Maximum height from floor. Amended to read:

1031.3.3. Maximum height from floor.

Emergency escape and rescue openings shall have the bottom of the clear opening not greater than 44 inches (1118 mm) measured from the floor. An existing finished sill height may exceed 44 inches (1118 mm) above the floor if the following conditions are met:

- a. A platform capable of supporting a live load of 300 pounds shall be permanently affixed at the interior of the structure. This platform shall be

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no lower than 20 inches (508 mm) above the floor and no higher than 36 inches (914 mm) above the floor. The distance from the platform to the finished sill height shall not exceed 36 inches (914 mm). The platform shall extend outward from the wall a minimum of 18 inches (457 mm) and shall be at least as wide as the clear openable width of the window or other approved method/platform.

b. The emergency escape and rescue opening shall comply with section 1031.3.2 of this code.

Section 1103.8.3 Power Source. Amended to read:

1103.8.3 Power source.

Single-station smoke alarms shall receive their primary power from the building wiring provided that such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms with integral strobes that are not equipped with battery backup shall be connected to an emergency electrical system. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection.

Exceptions:

1. Smoke alarms are permitted to be solely battery operated in existing buildings where construction is not taking place, provided that the battery is nonremovable, nonreplaceable and powers the alarm for at least ten years.
2. Smoke alarms are permitted to be solely battery operated in buildings that are not served from a commercial power source, provided that the battery is nonremovable, nonreplaceable and powers the alarm for at least ten years.
3. Smoke alarms are permitted to be solely battery operated in existing areas of buildings undergoing alterations or repairs that do not result in the removal of interior walls or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available that could provide access for building wiring without the removal of interior finishes, provided that the battery is nonremovable, nonreplaceable and powers the alarm for at least ten years.

Appendix A - Do not adopt

Appendix B - Adopt

Appendix C - Adopt

Appendix D - Adopt

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Appendix E - Do not adopt
Appendix F - Do not adopt
Appendix G - Do not adopt
Appendix H - Do not adopt
Appendix I - Do not adopt
Appendix J - Do not adopt
Appendix K - Do not adopt
Appendix L - Do not adopt
Appendix M - Do not adopt

(Ord. 47-19, 9-3-2019; amd. Ord. 23-23, 5-15-2023; Ord. 50-24, 9-3-2024)

14-1E-3: RESERVED:

14-1E-4: EMERGENCIES:

Where a situation requires immediate decision, that of the fire chief shall be final and conclusive. (Ord. 46-10, 8-6-2010; amd. Ord. 23-23, 5-15-2023)

14-1E-5: SPECIAL CONDITIONS:

The fire chief in matters of fire prevention shall have full power to exercise judgment in a reasonable and proper manner and rule accordingly on all special cases in regard to any of the matters and things treated in this code relating to fire hazards not specifically covered thereby. (Ord. 46-10, 8-6-2010; amd. Ord. 23-23, 5-15-2023)

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Section 605.2. Receptacles. Amended to add:

Every *habitable space* in a dwelling shall contain not less than two separate and remote receptacle outlets. Every laundry area shall contain not less than one grounding-type receptacle or a receptacle with a ground fault circuit interrupter. Every *bathroom* shall contain not less than one receptacle. All receptacle outlets within six feet (6') of any water source shall have ground fault circuit interrupter (GFCI) protection. All receptacle outlets shall have the appropriate faceplate cover for the location.

Exception: In lieu of every habitable space in a dwelling containing two separate and remote receptacle outlets, one receptacle and a separate permanently installed light fixture is allowable.

Section 702.4. Emergency escape openings. Amended to read:

702.4. Emergency escape and rescue openings. Basements, habitable attics, and every sleeping room shall not have less than one operable emergency escape and rescue opening. Where basements contain one or more sleeping rooms, an emergency escape and rescue opening shall be required in each sleeping room. Emergency escape and rescue openings shall open directly into a public way, or to a yard or court having a minimum width of 36 inches (914 mm) that opens to a public way. Emergency escape and rescue openings shall have minimum dimensions in accordance with 702.4.1 through 704.2.3 of this code.

Exception: Window replacements permitted between April 11, 2016 and the effective date of this ordinance that serve as the required emergency escape and rescue opening will be allowed to remain as long as they meet the following requirements:

- a. Window was permitted as required by the City of Dubuque
- b. Window was approved as code compliant as documented by the City of Dubuque.

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702.4.1 Minimum size. Emergency escape and rescue openings shall have a net clear opening of not less than 4.0 square feet (0.370 m²).

702.4.2 Minimum dimensions. The minimum net clear opening height dimension shall be 22 inches (558 mm). The minimum net clear opening width dimension shall be 20 inches (508 mm). The net clear opening dimensions shall be the result of normal operation of the opening.

702.4.3 Maximum height from floor. Emergency escape and rescue openings shall have the bottom of the clear opening not greater than 48 inches (1219 mm) above the floor.

Exception: An existing finished sill height may exceed 48 inches (1219 mm) above the floor if the following conditions are met:

a. A platform capable of supporting a live load of 300 pounds shall be permanently affixed at the interior of the structure. This platform shall be no lower than 20 inches (508 mm) above the floor and no higher than 36 inches (914 mm) above the floor. The distance from the platform to the bottom of the clear opening shall not exceed 36 inches (914 mm). The platform shall extend outward from the wall a minimum of 18 inches (457 mm) and shall be a minimum of 36 inches (914 mm) wide or as wide as the clear openable width of the window, whichever is greater, or another approved method/platform.

b. The building is equipped with smoke alarms installed in accordance with Section R314 of the International Residential Code in one- and two-family dwellings, or Section 907.2.10 of the International Building Code for all other structures, regardless of the valuation of the alteration.

704.6.3 Power source. Amended to read:

704.6.3 Power source.

704.6.3.1 General.

Single-station smoke alarms shall receive their primary power the building wiring provided that such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms with integral strobes that are not equipped with battery backup shall be connected to an emergency electrical system. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection.

Exceptions:

1. Smoke alarms are permitted to be solely battery operated in existing buildings where construction is not taking place, provided that the battery is nonremovable, nonreplaceable and powers the alarm for at least ten years.
2. Smoke alarms are permitted to be solely battery operated in buildings that are not served from a commercial power source, provided that the battery is nonremovable, nonreplaceable and powers the alarm for at least ten years.
3. Smoke alarms are permitted to be solely battery operated in existing areas of buildings undergoing alterations or repairs that do not result in the removal of interior walls or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available that could provide access for building wiring without the removal of interior finishes, provided that the battery is nonremovable, nonreplaceable and powers the alarm for at least ten years.

704.6.3.2 Battery-Powered Smoke Alarms in Federally Assisted Housing.

After December 23, 2024, battery-powered smoke alarms listed in accordance with UL 217 must be powered by a nonremovable, nonreplaceable battery that powers the alarm for at least ten years if installed in any of the following federally assisted housing:

1. Public Housing, Tenant-Based Assistance, And Project-Based Assistance -The United States Housing Act of 1937 (42 U.S.C. 1437 et seq.)
2. Supportive Housing For The Elderly .-Section 202(j) of the Housing Act of 1959 (12 U.S.C. 1701q(j))
3. Supportive Housing For Persons With Disabilities -Section 811(j) of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 8013(j))
4. Housing Opportunities For Persons With AIDS.-Section 856 of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12905)
5. Rural Housing.-Title V of the Housing Act of 1949 (42 U.S.C. 1471 et seq.)
6. Farm Labor Housing Direct Loans & Grants.-Section 516 of the Housing Act of 1949 (42 U.S.C. 1486)

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704.6.3.3 Battery-Powered Smoke Alarm Replacement.

After January 1, 2025, a battery-powered smoke alarm listed in accordance with UL 217 that replaces an existing battery-powered smoke alarm must be powered by a nonremovable, nonreplaceable battery that powers the alarm for at least ten years.

Exception: The nonremovable, nonreplaceable battery requirements do not apply to a fire alarm, smoke detector, smoke alarm, or ancillary component that is electronically connected as a part of a centrally monitored or supervised alarm system; that uses a low-power, radio frequency wireless communication signal.

704.6.3.4 Battery-Powered Smoke Alarm Compliance Date.

On January 1, 2030 all existing battery-powered smoke alarms must be powered by a nonremovable, nonreplaceable battery that powers the alarm for at least ten years.

Appendix A - Do not adopt

Appendix B - Do not adopt

(Ord. 30-16, 6-20-2016, eff. 7-1-2016; amd. Ord. 34-17, 7-5-2017; Ord. 45-19, 9-3-2019; Ord. 35-20, 9-21-2020; Ord. 17-21, 5-3-2021; Ord. 36-21, 10-18-2021; Ord. 19-22, 5-2-2022; Ord. 25-23, 5-15-2023; Ord. 49-24, 9-3-2024; Ord. 60-24, 11-4-2024)

14-1J-3: **RENTAL LICENSES:**

- A. Rental License Required: No property owner, manager, or licensed real estate professional may let to another for rent and/or occupancy any dwelling, dwelling unit, housekeeping unit, rooming house, rooming unit, or sleeping unit, as defined by the Property Maintenance Code and hereinafter cumulatively referred to as "rental unit" in the City unless such person holds a current rental

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license issued by the City Manager in the name of the property owner, manager, or licensed real estate professional for the specific rental unit.

B. Application Requirements: Completion of a rental license application must be made by the property owner, manager, or licensed real estate professional and must include, but not be limited to, the following information:

1. Address of the rental unit(s), including correct unit identifications.
2. Number and type of rental units in the structure.
3. Number of units, in the structure, for which housing choice vouchers are accepted.
4. Owner's name and contact information, including:
 - a. Mailing address.
 - b. Telephone number during normal business hours.
 - c. Telephone number in the event of an emergency.
 - d. E-mail address, if available.
5. If the property owner has retained a property manager the property owner must provide the following information:
 - a. Property manager's name.
 - b. Property manager's mailing address.
 - c. Property manager's telephone number during normal business hours.
 - d. Property manager's telephone number in the event of an emergency.
 - e. Property manager's e-mail address, if applicable.
 - f. A statement that the property manager or real estate professional has the same authority and responsibility as the property owner for maintaining the rental unit(s).

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6. The property owner, manager, or licensed real estate professional must designate a responsible agent, who resides within fifty (50) miles of the rental unit for which the license is sought, to represent the property owner, manager, or licensed real estate professional whenever the property owner, manager, or licensed real estate professional is not available for maintenance of, or resides more than fifty (50) miles from, the rental unit for which a license is sought. The agent must have the same authority and responsibility as the property owner for maintaining the rental unit(s).
- C. **Duty To Report Changes:** The property owner or registered manager or real estate professional is responsible to inform the City of any subsequent changes to any information on the rental license application which has changed at the time of such changes, and at any time changes occur after the initial registration.
- D. **Rental License Fees:** The City Council, by resolution, establishes a fee schedule to defray the costs of inspections, enforcement, and administration of the provisions of this Code.
- E. **Rental License Term:**
1. Rental licenses will be issued for a term of two (2) years. A rental license issued during the course of the two (2)-year license term will be put on the standard cycle for rental license expiration which results in longest license term, which may result in an initial rental license term of less than two (2) years.
 2. Exception: In year 2025, approximately fifty percent (50%) of the total number of rental licenses will be issued for a one (1)-year term, to expire on December 31, 2025. The intent of this division is to have approximately one half (0.5) of the total rental licenses renew on subsequent alternating biennial years.
- F. **Annual License Renewal:**
1. Rental licenses shall be renewed every two years, upon notice issued at the beginning of the calendar year following expiration of existing rental license(s). The rental license renewal application will be sent to the property owner, or registered manager, or licensed real estate professional holding the rental license(s).
 2. Application for renewal of a rental license shall be made prior to March 1 of the year following expiration of an existing rental license.
- G. **Fees Due on license renewal:** Rental license fees will be invoiced with the rental license renewal application at the start of the calendar year following rental license expiration. Rental license fees must be paid by March 1st of the

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renewal year. Failure to pay required fees is a violation of this Code and may result in monetary penalties, license suspension, license revocation, issuance of a notice to vacate to tenants, and/or issuance of municipal infractions.

- H. **Rental License Not Transferable:** Rental licenses are not transferable from one property to another. It is the responsibility of the property owner, manager, or licensed real estate professional holding a rental license to provide the City Manager written notice, within five (5) working days, of transferring or otherwise disposing of ownership or control of the property. The notice must include available information on the buyer. Prepaid rental license fees are eligible for a refund for the period that the property is no longer owned by the license holder. Rental license fee refund requests must be made in writing and include all required information per department policy. It is the responsibility of the property buyer to license the property in their name within five (5) working days of acquisition or otherwise receiving ownership or control of the property.
- I. **Conditions Of Rental Licenses:** The City Manager is hereby authorized to issue and renew a rental license in the name of the applicant property owner, manager, or licensed real estate professional, provided the following criteria are met:
1. **Property Maintenance Code Warranty:** The rental unit is warranted by the property owner, manager, or licensed real estate professional to substantially comply with the Property Maintenance Code.
 2. **Fees:** All fees required pursuant to the issuance of a rental license are paid in full to the City.
 3. **Successful Rental Property Management Class:**
 - a. The property owner or manager has completed the Successful Rental Property Management Class (the program) or a program of continuing education approved by the City Manager.
 - b. Until such time as the property owner or manager has completed the program or an equivalent program of continuing education approved by the City Manager, only a conditional rental license may be issued.
 - c. Licensed real estate professionals are exempted from the program attendance requirement.
 - d. The City Manager may waive the program requirement upon the submission of a written request by a property owner, manager, or licensed real estate professional and after finding that:

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- (1) The property is properly licensed by the City of Dubuque;
- (2) The property has no history of priority category designation or any founded code violations within the previous twelve (12) months; and
- (3) A waiver will not provide the property owner with an unfair advantage in a competitive real estate market.

4. Criminal Background Checks:

a. The property owner, manager, or licensed real estate professional agrees to conduct criminal background checks for all prospective tenants whose tenancy commences on or after July 1, 2011. A background check may be performed using the City's background check service or by another background check service approved by the City Manager. The background checks must be completed before the prospective tenant's tenancy begins.

b. The City Manager may waive the criminal background check requirement upon the submission of a written request by a property owner, manager, or licensed real estate professional and after a finding that:

- (1) The property is properly licensed by the City of Dubuque;
- (2) The property has no history of priority category designation or any founded code violations within the previous twelve (12) months; and
- (3) A waiver will not create a danger to nearby residents.

5. Rental Property Inspections:

a. The property owner, manager, or licensed real estate professional shall make a rental property available for inspection by the City of Dubuque and shall comply with the Iowa Code requirements for tenant notification.

b. The City Manager shall develop a written Rental Housing Inspection Program which shall govern the cycle, frequency, recordkeeping, conditions, and self-inspection and self-certification eligibility of rental inspections.

6. Housing Choice Voucher Information: The property owner, manager, or licensed real estate professional must provide information at the time of rental license renewal for each structure, on the number of units, by structure, owned or managed by the property owner, manager, or licensed real estate professional which accept housing choice vouchers.

J. Suspension And Revocation Of Rental License:

1. Causes: The City Manager may, for good cause, suspend or revoke a rental license for a rental unit, and in the case of a multi-family dwelling, suspend the license as to one or more rental units for a period not to exceed one year for any of the following:

a. Conviction, judgment, plea of guilty, or finding of guilt of the licensee for violation of any provision of the Property Maintenance Code;

b. Misrepresentation by the licensee of any material fact in the application for a rental license;

c. Refusal by the licensee to permit inspection of the licensed rental unit(s) by authorized City personnel;

d. Nonpayment of the fee for renewal of the rental license;

e. Failure to attend the Successful Rental Property Management Class;

f. Failure to perform a required criminal background check on an applicant for tenancy after July 1, 2011; or

g. Failure of a priority category to comply with an inspection schedule or pay inspection fees. Tenants will be relocated from the rental unit at the priority category's expense.

2. Opportunity To Appeal: Prior to any suspension or revocation under this subsection, the City Manager must give notice in writing to the property owner, manager, or licensed real estate professional and provide for an opportunity to appeal.

3. Period Of Revocation Or Suspension: During the period of revocation or suspension, a unit for which the rental license was suspended or revoked may not be relicensed.

4. Notice To Licensee: The City Manager shall cause to be issued to the licensee a notice that the license is suspended or revoked, setting forth the reason(s) therefor. The notice shall be sent by certified United States mail to the licensee at the address on file with the City Manager.

5. Appeal: The licensee may appeal the decision of the City Manager to the Housing Appeals and Mediation Board. An appeal must be filed, in writing, within twenty (20) days from the date of the notice of suspension or revocation.

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6. Notice To Tenant: Upon suspension or revocation the City Manager must give written notice of the suspension or revocation of the license to each tenant, requiring the tenant to vacate the premises within a time frame determined by the City Manager if determined necessary. Any tenant who fails to vacate the premises after such time shall be subject to penalties under title 1, chapter 4 of this Code.

7. Relocation Of Tenants: If suspension or revocation of a rental license is the responsibility of the property owner, manager, or licensed real estate professional, as determined by the City Manager, then any displaced tenants shall be relocated at the property owner, manager, or licensed real estate professional's expense and the City Manager is authorized to assess the rental property for any costs incurred by the City.

K. Relationship Of Rental License To Other Codes: The issuance of a rental license for a rental unit does not in any way signify or imply the rental unit conforms with Iowa law or this Code, nor does the issuance of a license relieve the property owner, manager, or licensed real estate professional of the responsibility for compliance with applicable Iowa law and this Code.

L. Rent Abatement:

1. The code official may order rent abated when the code official determines that the owner or lessor has, after issuance of a notice of violation of this chapter:

- a. Failed to provide an essential service (water, sewer, electricity, heat);
- b. Failed to remedy a condition that poses a substantial risk to the health or safety of the tenant; or
- c. Rented a dwelling unit without a rental license, including renting under suspension or revocation.

2. A rent abatement order means that the owner or lessor may not recover rent from the tenant. Rent shall be abated until the condition for which rent abatement was ordered has, in the judgment of the code official, been remedied.

3. The code official shall provide a copy of the rent abatement order to the owner or lessor at the address on the rental permit and to the tenant by U.S. mail and by posting the entrance door to dwelling unit. Notice of termination of the rent abatement order will be given in the same manner.

4. Rent abatement shall be stayed upon filing of an appeal by the owner or lessor.

5. The City shall develop a policy outlining the parameters and procedures for initiation of rent abatement which shall be on file with the Inspection and Construction Services Division and available to the public for review.

M. Licensed Rental Units:

1. All rental units are subject to regular inspection and follow up re-inspection as necessary.

2. Not less than seven (7) calendar days prior to a scheduled inspection, the City will mail to the license holder or the license holder's authorized representative, by regular mail, notice of the date and time of the scheduled inspection. If the license holder or an authorized representative of the license holder is not present at the time of the scheduled inspection, and the inspector is unable to obtain entry to the rental unit, a second inspection will be scheduled. The license holder shall be responsible for notifying all affected tenants of each scheduled inspection.

a. The license holder may cancel a scheduled inspection once without payment of a rescheduling fee, provided the city manager or the city manager's designee is notified of the cancellation not less than two (2) business days prior to the scheduled inspection. (Ord. 21-18, 7-2-2018; amd. Ord. 9-19, 1-22-2019; Ord. 36-21, 10-18-2021; Ord. 25-23, 5-15-2023; Ord. 63-24, - 2024)

14-1J-4: PRIORITY CATEGORY:

A. Priority Category Designated: The City Manager may designate a property owner, manager, or licensed real estate professional a priority category for purposes of the Property Maintenance Code if three (3) times within a period of twelve (12) consecutive months the property owner, manager, or licensed real estate professional:

1. Has a rental license suspended;

2. Has a rental license revoked;

3. Is noncompliant with Property Maintenance Code orders in excess of ninety (90) days without either an extension of time or variance from the Housing Board of Appeals or good faith progress as determined by the City Manager;

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4. Fails to perform a mandated criminal background check on a tenant; or
 5. Receives a citation for a Property Maintenance Code violation.
- B. Notice Of Priority Category Status: Whenever the City Manager designates a property owner, manager, or licensed real estate professional to be a priority category under subsection A of this section, the City Manager must give notice of the designation to the property owner, manager, or licensed real estate professional responsible. Each notice must:
1. Be in writing;
 2. Include a listing of the basis for designating the property owner, manager, or licensed real estate professional a priority category;
 3. Be served upon the property owner, manager, or licensed real estate professional by delivering the same at the property owner, manager, or licensed real estate professional's residence, office, or place of business in person or by mailing by certified mail or regular mail to such address. All such mail must bear indicia requesting return to sender or forwarding address if not deliverable as addressed; and
 4. Contain a statement that:
 - a. The property owner, manager, or licensed real estate professional may appeal from the notice of the City Manager to the Housing Board of Appeals;
 - b. An appeal must be made in writing and filed with the City Manager within twenty (20) days from the date of service of the designation notice; and
 - c. A failure to appeal will constitute a waiver of all rights to an appeal.
 5. This section may not be interpreted to prevent the enforcement and imposition of fines and penalties for Property Maintenance Code violations. (Ord. 52-16, 10-17-2016)

14-1J-5: **PROCEDURE FOR HEARING APPEAL OF PRIORITY
CATEGORY STATUS:**

- A. Notice Of Appeal: A property owner, manager, or licensed real estate professional designated a priority category by the City Manager under section 14-1J-4 of this article may appeal to the Housing Board of Appeals for a reconsideration of such status. An appeal must be filed in writing within twenty (20) days of the notice of designation as a priority category. The notice of appeal must include the following:

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1. Name and address of the appellant;
 2. A brief statement in ordinary and concise language of any material facts claimed to support the contentions of the appellant;
 3. A brief statement in ordinary and concise language of the relief sought, and the reasons why it is claimed the order appealed from should be reversed; and
 4. The signature of the appellant and the appellant's mailing address.
- B. **Appeal Filing Fee:** At the time of filing the notice of appeal, the appellant must pay therewith a filing fee in an amount set by the city manager. If the board reverses the designation, the fee will be fully refunded.
- C. **Notice Of Hearing:** Upon receipt of a notice of appeal filed pursuant to this section, the chairperson of the board must fix a date, time, and place for hearing the appeal, within sixty (60) days from the date the appeal was filed, unless agreed upon by the appellant and city. Written notice of the time and place of the hearing must be given at least ten (10) days prior to the date of the hearing to the appellant either by causing a copy of such notice to be personally delivered to the appellant or by mailing a copy thereof to the appellant's address shown on the notice of appeal.
- D. **Waiver:** The failure to file a notice of appeal in accordance with this section constitutes a waiver of the appeal.
- E. **Appeals Process:** The housing board of appeals shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.
- F. **Appeals Board Action:** Following the hearing, the housing board of appeals may, by a majority vote, affirm the designation or reverse the designation. (Ord. 30-16, 6-20-2016, eff. 7-1-2016)

14-1J-6: INSPECTION OF PROPERTIES OWNED BY PRIORITY CATEGORY:

The city manager or the city manager's designee may order the inspection of any or all properties owned or managed by a priority category. The fee for such inspection will be as set by the city manager. The properties may be put on an accelerated inspection schedule by the city manager or the city manager's designee. If a priority category fails to comply with an inspection schedule or pay

April 2025

any inspection fee, the rental license may be suspended or revoked and the tenants relocated from the unit at the priority category's expense. (Ord. 30-16, 6-20-2016, eff. 7-1-2016)

14-1J-7: HOUSING APPEALS AND MEDIATION BOARD:

- A. Board Created: There is hereby created the Housing Appeals and Mediation Board.
- B. Purpose: The purpose of the board is to hear appeals relative to repair deadlines and nuisance abatement orders, decisions, or determinations made by the code official and landlord/tenant disputes regarding property access, nuisance abatement and rent abatement due to the failure of the responsible party to correct city code violations in a timely manner.
- C. Internal Organization And Rules: The board may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code.
- D. Procedures For Operation: All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the board in all its operations.
- E. Membership:
 - 1. The board comprises five (5) residents of the city, appointed by the city council.
 - 2. Special Experience And Training Qualifications: The housing appeals and mediation board shall be comprised of residents with an interest in fair and equitable housing with emphasis on balance of landlords, tenants and other interested citizens.
- F. Oath: Each person, upon appointment to the board, must execute an oath of office at the first meeting of the board following appointment or at the city clerk's office any time prior to the first meeting of the board.
- G. Terms: The term of office for members of the board is three (3) years or until such member's successor is appointed and qualified.
- H. Vacancies: Vacancies must be filled in the same manner as original appointments.
- I. Officers/Organization: The board must choose annually a chairperson and vice chairperson, each to serve a term of one year. The code official or the code

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official's designee is the secretary of the board. The board must fill a vacancy among its officers for the remainder of the officer's unexpired term.

J. Meetings:

1. The board shall meet upon notice from the chairman, within not less than ten (10) days and not more than ninety (90) days of the filing of an appeal or a request for mediation, at stated periodic meetings, or at the written request of a majority of the members.

2. Attendance:

a. In the event a member of the board has been absent for three (3) or more consecutive meetings of the board, without being excused by the chairperson, such absence will be grounds for the board to recommend to the city council that the position be declared vacant and a replacement appointed.

b. Attendance must be entered upon the minutes of all meetings.

3. Minutes: A copy of the minutes of all regular and special meetings of the board must be filed with the city council within ten (10) working days after approval by the board, or by the next regularly scheduled city council meeting, whichever is later.

4. Quorum: Three (3) members of the board must be in attendance to constitute a quorum for the transaction of business. An affirmative vote of a majority of the members present and voting is necessary for the adoption of any motion or resolution.

K. Compensation: Members serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official board business within the limits established in the city administrative policies and budget.

L. Removal: Except as provided in subsection 14-1J-7J2 of this chapter, the city council may remove any member for good cause.

M. Powers:

1. Repair Timeline Appeals:

a. An appeal of repair deadlines shall be based on a claim that specific code violations cannot be corrected in the timeframe prescribed by the inspector. The board shall evaluate whether the violations can be corrected in the time frame prescribed by the inspector. The board may uphold the

April 2025

timeframe prescribed by the inspector or grant an extension of time not to exceed nine (9) months from the date of the notice of violation.

b. In no event shall the board have the authority to amend the violation as determined by the inspector or wave requirements of this code.

2. Nuisance Abatement:

a. An appeal of a nuisance abatement order shall be based on the claim that the true intent of Title 6, Chapters 4 and 8 related to rubbish and garbage have not been correctly interpreted or the provisions don't fully apply. The board may uphold the finding of a nuisance and ordered abatement, modify the deadline for nuisance abatement, or reverse the nuisance designation based on determination that the condition is not a violation of the code.

b. In no event shall the board have the authority to waive the requirements of this code.

3. Mediation:

a. An application for mediation shall be based on the claim that either the landlord or tenant have failed to fulfill their duties as required by the lease between the parties, the Iowa Code, or the city code.

b. The City will work directly with magistrates within the Iowa District Court in and for Dubuque County to best serve the needs of the involved parties and encourage building positive landlord tenant relationships for the betterment of the community during an eviction proceeding.

c. The board will hear all issues related to the requested mediation, ask questions necessary to develop a full understanding of the issues, guide participants to develop mutually agreeable solutions, and assist in recording binding written agreements between the parties.

Failure to resolve issues in mediation will result in a referral to the appropriate jurisdictional authority (court) along with a copy of the mediation record and any exhibits or evidence provided by parties of the mediation.

4. All appeal hearings shall be conducted in accordance with the procedures specified in this Code.

N. Application For Appeal:

1. Any person affected by a nuisance abatement order or repair timeline decision of the code official shall have the right to appeal to the housing

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City of Dubuque

appeals and mediation board, provided a written application for appeal is filed within twenty (20) days after the day the decision, notice, or order was served and prior to the deadline on the notice.

2. An application for appeal shall dispute the timeline necessary to complete repair or the designation of a condition as a nuisance.
- O. Disqualification Of Member: A member shall not hear an appeal in which that member has a personal, professional, or financial interest.
- P. Postponed Hearing: Either the City, the party appealing, or a mediation participant may request a postponement of a proceeding subject to the approval of the Code official. In no event may a postponement exceed ninety (90) days beyond the date of the appeal. (Ord. 30-16, 6-20-2016, eff. 7-1-2016; amd. Ord. 34-17, 7-5-2017; Ord. 50-20, 12-7-2020; Ord. 32-24, 6-17-2024)

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Maintenance	10-3A-3
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RESOLUTION NO. -25

ADOPTING SUPPLEMENT NO. 2025 S-16 TO THE CODE OF ORDINANCES OF THE CITY OF DUBUQUE, IOWA

Whereas, on August 17, 2009, the City Council, pursuant to Ordinance No. 43-09, readopted the Code of Ordinances of the City of Dubuque, Iowa in its entirety; and

Whereas, since August 17, 2009, the City of Dubuque, Iowa has compiled supplements to the Code of Ordinances consisting of all new ordinances and amendments to ordinances; and

Whereas, Section 380.8 of the Code of Iowa provides that supplements, adopted by resolution, become part of the Code of Ordinances; and

Whereas, Code Supplements are prepared by American Legal Publishing of Cincinnati, Ohio and filed in the Office of the City Clerk of the City of Dubuque, Iowa; and

Whereas, the City is aware that Supplement No. 2025 S-16 inadvertently omitted a change from Ordinance No. 5-25, which replaced the definition of "Leisure Services Manager" with "Parks and Recreation Director" in section 10-5B-1, and that this will be corrected in the next supplement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That Supplement No. 2025 S-16 to the City of Dubuque Code of Ordinances, which codifies all ordinances through 14-25 as passed by the City Council through April 28, 2025, is hereby adopted, and becomes part of the Code of Ordinances of the City of Dubuque, Iowa.

Passed, approved, and adopted this 7th day of July 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breittfelder, City Clerk

**City of Dubuque
City Council**

CONSENT ITEMS # 11.

ITEM TITLE: Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications

SUMMARY: City Manager recommending City Council approval of the retail tobacco, tobacco products, alternative nicotine products, vapor products, and device permits as submitted.
RESOLUTION Approving Applications for Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permits, as Required by Iowa Code 453A.47A and 453E.3

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Tobacco Staff Memo
3. Tobacco Resolution

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications

DATE: June 30, 2025

City Clerk Adrienne Breitfelder is recommending City Council approval of retail permits for Tobacco, Device, Alternative Nicotine, and Vapor Products for the following retailers:

Business Name	Business Address	Permit Type
Dubuque Tobacco & Grocery	1248 Iowa St.	Device Retailer
EZ Stop II	700 Rhomberg Ave.	Retail Tobacco
BP Fuel	1450 Loras Blvd.	Retail Tobacco

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Adrienne Breitfelder, City Clerk
Trish Gleason, Assistant City Clerk



City Clerk's Office
City Hall
50 W. 13th Street
Dubuque, IA 52001-4864
(563) 589-4100 office
(563) 589-0890 fax
ctyclerk@cityofdubuque.org
www.cityofdubuque.org

TO: Michael C. Van Milligen, City Manager

FROM: Adrienne N. Breitfelder, City Clerk

SUBJECT: Approval of Retail Tobacco, Tobacco Products, Alternative Nicotine Products, Vapor Products, and Device Permit Applications

DATE: June 27, 2025

Pursuant to Iowa Code §453A.47A and §453E.3, a retail permit is required to sell tobacco, tobacco products, alternative nicotine products, vapor products, or devices at any place of business or through delivery sales within the state of Iowa. All permits expire annually on June 30 and are classified as either device retailer permits, or retail tobacco permits, with the latter covering tobacco, tobacco products, alternative nicotine products, and vapor products. The Iowa Department of Revenue (IDOR) administers the retail permitting requirements outlined in these sections and coordinates with local governments on permit approvals. The City Clerk's Office is responsible for processing all permit applications for businesses located within city limits. Once a completed application is received, it is approved by the City Council before it is submitted to the IDOR for further action.

Upon confirmation that the City Clerk's Office has received the completed applications, I recommend approving the permits for retail tobacco, tobacco products, alternative nicotine products, vapor products, and devices effective July 1, 2025, to June 30, 2026, for the following retailers.

Business Name	Business Address	Permit Type
Dubuque Tobacco & Grocery	1248 Iowa St.	Device Retailer
EZ Stop II	700 Rhomberg Ave.	Retail Tobacco
BP Fuel	1450 Loras Blvd.	Retail Tobacco

Prepared by: Trish Gleason, Assistant City Clerk

RESOLUTION NO.

APPROVING APPLICATIONS FOR TOBACCO RETAIL, TOBACCO PRODUCTS, ALTERNATIVE NICOTINE PRODUCTS, VAPOR PRODUCT S OR DEVICE S, AS REQUIRED BY IOWA CODE 453A.47A AND 453E.3

Whereas, applications for Tobacco/Tobacco Products/Alternative Nicotine Products/Vapor Product s or Device retail s have been submitted and filed with the City Clerk; and

Whereas, the applicants have filed the proper application and fees as required by the Iowa Department of Revenue; and

Whereas, applications are presented to City Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA THAT:

Section 1. The City Clerk is hereby authorized and directed to cause to be issued the following named applicants and locations for a Cigarette/Device/Tobacco/Nicotine/Vapor product or retail device effective July 1, 2025, to June 30, 2026.

Business Name	Business Address	Permit Type
Dubuque Tobacco & Grocery	1248 Iowa St.	Device Retailer
EZ Stop II	700 Rhomberg Ave.	Retail Tobacco
BP Fuel	1450 Loras Blvd.	Retail Tobacco

Passed, approved, and adopted this 7th day of July 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

**City of Dubuque
City Council**

ITEMS SET FOR PUBLIC HEARING # 1.

ITEM TITLE:	2025 Maintenance Dredging Project - Initiate Public Improvement Bidding Process
SUMMARY:	City Manager recommending City Council grant preliminary approval to the dredge construction plans and specifications, form of contract, and estimated cost of \$270,100.00; and establish July 21, 2025, as the date of the public hearing; and hereby authorized to advertise for bid proposals for the 2025 Maintenance Dredging Project through adoption of the attached resolution. RESOLUTION 2025 Maintenance Dredging Project: Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids
SUGGESTED DISPOSITION:	Receive and File; Adopt Resolution(s), Set Public Hearing for July 21, 2025
ATTACHMENTS:	1. MVM Memo 2. 2025 Maintenance Dredging Project - Council Staff Initiate MEMO 3. 2025 Maintenance Dredging Project - Council Initiate RESOLUTION 4. 2025 Maintenance Dredging Project - NOTICE OF PUBLIC HEARING

TO: The Honorable Mayor and City Council Members

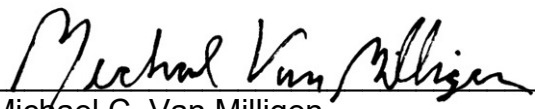
FROM: Michael C. Van Milligen, City Manager

SUBJECT: 2025 Maintenance Dredging Project
Initiate Public Improvement Bidding Process
Project Number: 5546000001-304-67990 - Harbor Area Dredging

DATE: July 1, 2025

Assistant City Engineer Robert Schiesl is recommending City Council grant preliminary approval to the dredge construction plans and specifications, form of contract, and estimated cost of \$270,100.00; and establish July 21, 2025, as the date of the public hearing; and hereby authorized to advertise for bid proposals for the 2025 Maintenance Dredging Project through adoption of the attached resolution.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Robert Schiesl, Assistant City Engineer
Jenny Larson, Chief Financial Officer
Nathan Steffen, Civil Engineer

TO: Michael C. Van Milligen, City Manager

FROM: Robert Schiesl, Assistant City Engineer

DATE: July 1, 2025

RE: 2025 Maintenance Dredging Project
Initiate Public Improvement Bidding Process
Project Number: 5546000001-304-67990 - Harbor Area Dredging

INTRODUCTION

The purpose of this memorandum is to authorize the initiation of the public bidding procedure for the 2025 Maintenance Dredging Project.

BACKGROUND

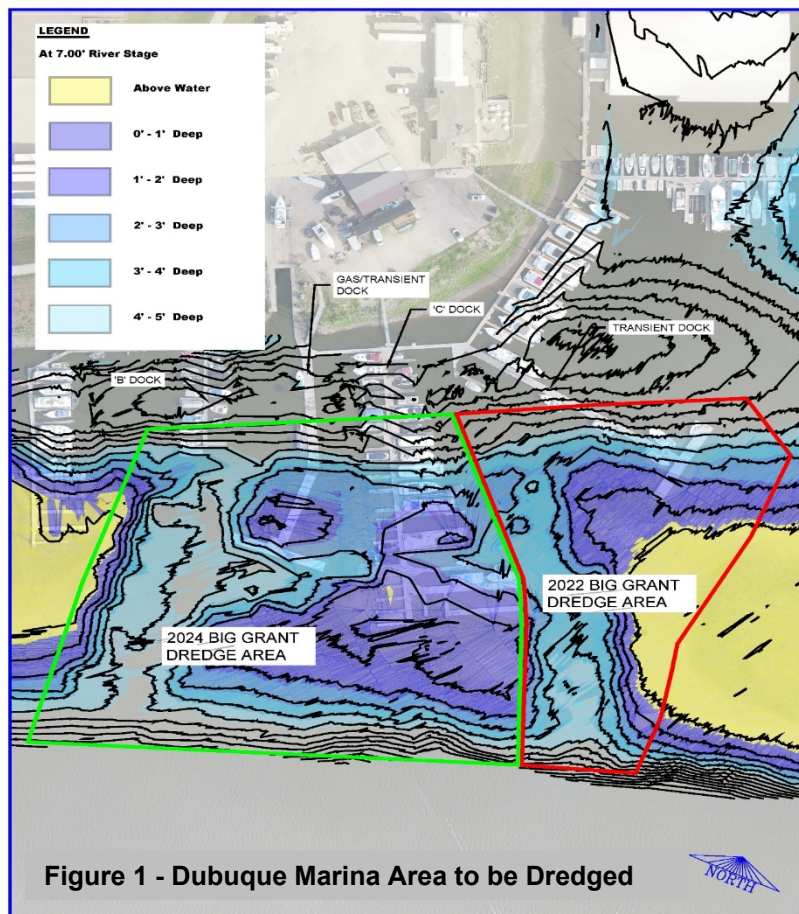
The Sportfishing and Boating Safety Act - BIG Tier 1 grant funding supports boating as a popular recreational activity; there are approximately 11.8 million registered recreational boats in the United States. Of this total, an estimated 584,000 are at least 26 feet long. The Sportfishing and Boating Safety Act of 1998 (Public Law 105-178) established the Boating Infrastructure Grants (BIG) Program (16 U.S.C. 777g-1) to provide funding to the 50 States, for the construction, renovation, and maintenance of boating infrastructure facilities for transient recreational vessels at least 26 feet long that are operated, leased, rented, or chartered primarily for pleasure.

On September 5th, 2023, the City Council authorized, and staff submitted a Boating Infrastructure Grant (BIG Tier 1) application to the US Fish and Wildlife Service and Iowa Department of Natural Resources for dredging the marina to provide transient boaters, and boaters who operate vessels 26 feet or larger, access to docking and safe harbor facilities, including fueling, pump-out, bathroom and shower facilities, access to clean water, electricity, and other utilities.

In July 2024, the City received the Notice of Award from the Iowa DNR / USFWS for the BIG Tier 1 Grant, and per Resolution 307-24, the City Council authorized the execution of the BIG Tier 1 Subrecipient Grant Agreement.

BIG TIER 1 GRANTS - DREDGING PLAN

The objective and scope of work for the 2025 Maintenance Dredging Project, utilizing the 2024 BIG TIER 1 Grant funding that was awarded is to perform maintenance dredging within the approximate area shown in Figure 1, to an approximate river bottom elevation of 586.5-Ft., which will provide adequate depth for transient boats 26 feet in length or greater and will create a safe open water for navigating vessels from the Peosta Channel to and from the existing transient dock for fuel, water, and holding tank pump-out.



2024 Maintenance Dredging Project No. 1
 2022 BIG Tier 1 Grant Funding was used to perform dredging within the area outlined in **RED**, this project was complete in 2024.

2025 Maintenance Dredging Project
 2024 BIG Tier 1 Grant Funding to be used to perform dredging within the area outlined in **GREEN**.

Figure 1 - Dubuque Marina Area to be Dredged

The dredging project will provide adequate depth and an improved open waterway for safely navigating transient vessels. By dredging and creating the open waterway from the Peosta Channel to the marina transient docks, this will create improved water flow and water circulation which will reduce the potential for future sediment siltation within the proposed dredge location. The proposed dredged open waterway will be more sustainable long-term and will maximize the return on the investment of federal BIG funding with a long-term solution in providing safe harbor access for daily and overnight transient boaters.

PROJECT SCHEDULE

The schedule for the project will be as follows:

Initiate Bidding	July 7, 2025
Publish Notice to Bidders, Advertisement for Bids	April 5, 2024
Publish Notice of Hearing on Plans & Specifications	April 5, 2024
Public Hearing	July 21, 2025
Receipt of Bids	July 24, 2025
Award of Contract	August 4, 2025
Completion Date	November 10, 2025

BUDGET IMPACT

The estimate of probable cost for the 2025 Maintenance Dredging Project is summarized in the following table:

Description	Cost Estimate
Dredge Construction - Dubuque Marina	\$ 202,700.00
Alternate 1 – Remove and Replace Dock Spuds	18,000.00
Alternate 2 – Lift Well Dredging	14,400.00
Contingency (Over Dredge Depth)	35,000.00
Total Construction Cost Estimate	\$ 270,100.00

The proposed project funding is summarized as follows:

Project Number	Fund Description	Fund Amount
5546000001-304-67990	Harbor Area Dredging (BIG TIER 1 Grant)	\$ 170,100.00
	Private Participation - Dubuque Marina	100,000.0
Total Project Funding		\$ 270,100.00

REQUESTED ACTION

I respectfully request that the City Council grant preliminary approval to the dredge construction plans and specifications; and establish July 21, 2025, as the date of the public hearing; and hereby authorized to advertise for bid proposals for the 2025 Maintenance Dredging Project through adoption of the attached resolution.

cc: Gus Psihoyos, City Engineer
Jenny Larson, Chief Financial Officer
Nathan Steffen, Civil Engineer
Dubuque Marina

F:\PROJECTS\DREDGING PROJECTS\2025 Maintenance Dredge\Council & Staff Documents\

RESOLUTION NO. -25

2025 MAINTENANCE DREDGING PROJECT

PRELIMINARY APPROVAL OF PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST; SETTING DATE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATED COST; AND ORDERING THE ADVERTISEMENT FOR BIDS

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

The proposed plans, specifications, form of contract and estimated cost for the 2025 Maintenance Dredging Project in the estimated amount \$270,100.00, are hereby preliminarily approved and ordered filed in the office of the City Clerk for public inspection.

A public hearing will be held on the 21st day of July, 2025, at 6:30 p.m. in the Historic Federal Building Council Chambers 350 W. 6th Street, Dubuque, Iowa, at which time interested persons may appear and be heard for or against the proposed plans and specifications, form of contract and estimated cost of said Project, and the City Clerk be and is hereby directed to cause the attached notice of the time and place of such hearing to be published in a newspaper having general circulation in the City of Dubuque, Iowa, which notice shall be published not less than four days nor more than twenty days prior to the date of such hearing. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the Project.

The 2025 Maintenance Dredging Project is hereby ordered to be advertised for bids for construction.

The amount of the security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders hereby approved.

The City Engineer is hereby directed to advertise for bids for the construction of the improvements herein provided, by publishing the Notice to Bidders to be published on the City of Dubuque website and a contractor plan room service with statewide circulation, which notice shall be published not less than thirteen but not more than forty-five days before the date for filing bids before 2:00 p.m. on the 24th day of July 2025. Bids shall be opened and read by the City Clerk at said time and will be submitted to the City Council for final action at 6:30 p.m. on the 4th day of August 2025, in the Historic Federal Building Council Chambers (and/or by virtual means) 350 West 6th Street, Dubuque, Iowa.

Passed, approved and adopted this 7th day of July 2025.

Attest:

Brad M. Cavanagh, Mayor

Adrienne N. Breittfelder, City Clerk

**CITY OF DUBUQUE, IOWA
OFFICIAL NOTICE**

PUBLIC NOTICE: is hereby given that the Dubuque City Council will conduct a public hearing on the 21st day of July, 2024 at 6:30 p.m., in the Historic Federal Building, 350 W. 6th Street, 2nd floor, Dubuque, Iowa, at which meeting the City Council proposes to hold a public hearing on the proposed plans, specifications, form of contract and estimated cost for the 2025 Maintenance Dredging Project.

The scope of the Project is as follows: Perform maintenance dredging at Dubuque Marina. The dredge material (approx. 5,000 CY) will be mechanically removed, loaded onto a material barge, and transported to a contractor provided, permitted disposal location. The dredge spoil material will be offloaded from the material barge to the approved disposal site.

At the meeting, the City Council will receive oral and written comments from any resident or property owner of said City to the above action. The official City Council agenda will be posted the Friday before the meeting and will contain public input options. The agenda can be accessed at <https://dubuqueia.portal.civicclerk.com/> or by contacting the City Clerk's Office at 563-589-4100, ctyclerk@cityofdubuque.org.

Written comments on the public hearing may be submitted to the City Clerk's Office by email at ctyclerk@cityofdubuque.org or by mail to City Hall, 50 W. 13th St., Dubuque, IA 52001, before the scheduled hearing. The City Council will review all written comments at the time of the hearing.

Documents related to the public hearing are on file in the City Clerk's Office and may be viewed Monday through Friday between 8:00 a.m. and 5:00 p.m.

Individuals requiring special assistance should contact the City Clerk's Office as soon as feasible. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

Published by order of the City Council given on the 7th day of July 2025.

Adrienne N. Breittfelder, CMC, City Clerk

**City of Dubuque
City Council**

BOARDS/COMMISSIONS # 1.

ITEM TITLE:

Boards and Commission Application Review

SUMMARY:

Applicants are invited to address the City Council regarding their desire to serve on the following Boards/Commissions. Applicant appointments will be made at the next City Council meeting.

Transit Advisory Board

One, 3-Year term through July 30, 2028 (Vacant term of Gerdemann)

Applicant:

Alex Kruse, 3578 Keymont Dr.

**SUGGESTED
DISPOSITION:**

ATTACHMENTS:

1. Overview sheet
2. Transit Advisory Board Applicant
3. Details and Openings

**APPLICATIONS FOR THE CITY OF DUBUQUE
BOARDS AND COMMISSIONS
For the Council Meeting on,
Monday, July 7, 2025
6:30 p.m., Historic Federal Building, 350 W. 6th Street**

APPLICANTS ARE INVITED TO ADDRESS THE COUNCIL REGARDING THEIR APPLICATION FOR APPOINTMENT
--

Transit Advisory Board

One, 3-Year term through July 30, 2028 (Vacant term of Gerdemann)

Applicant:

- Alex Kruse, 3578 Keymont Dr.

APPOINTMENTS TO THE FOLLOWING COMMISSIONS TO BE MADE AT THIS MEETING.
--

Arts and Cultural Affairs Advisory Commission

One, 3-Year term through June 30, 2028

(Expiring **Business Prof.** - who lives or works in the cultural and entertainment district term of Hefel)

Applicants:

- Nick Halder, 876 S. Grandview Ave. - Qualifies as Business Prof.
- Aaron Hefel, 515 1/2 West 8th St. - Qualifies as Business Prof.
- Sarah Ndagire, 1536 Kehl Ct. - Qualifies as Business Prof.

Historic Preservation Commission

One, 3-Year term through July 1, 2028 (Expiring Jackson Park District term of Esser)

Applicant:

- Janice Esser, 1072 Locust St. - Qualifies for Jackson Park District

Transit Advisory Board

One, 3-Year term through July 30, 2027 (Vacant term of Esser)

Applicants:

- Gary Wernimont, 736 University Ave.

TITLE 5

TRANSIT SYSTEM

CHAPTER 1

TRANSIT ADVISORY BOARD

SECTION:

5-1-1: Board Created

5-1-2: Purpose

5-1-3: Internal Organization And Rules

5-1-4: Procedures For Operation

5-1-5: Membership

5-1-6: Oath

5-1-7: Terms

5-1-8: Vacancies

5-1-9: Officers; Organization

5-1-10: Meetings

5-1-11: Compensation

5-1-12: Removal

5-1-13: Powers

5-1-14: Fare Increase Or Reduction In Service, Procedure

5-1-1: BOARD CREATED:

There is hereby created the Transit Advisory Board. (Ord. 50-14, 7-21-2014)

5-1-2: PURPOSE:

The purpose of the board is to recommend the establishment of routes, schedules, and changes in fare structure and/or rates. (Ord. 50-14, 7-21-2014)

5-1-3: INTERNAL ORGANIZATION AND RULES:

The board may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this Code or the Iowa Code. (Ord. 50-14, 7-21-2014)

5-1-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the City govern the board in all its operations. (Ord. 50-14, 7-21-2014)

5-1-5: MEMBERSHIP:

The board comprises five (5) residents of the City, appointed by the City Council. (Ord. 50-14, 7-21-2014)

5-1-6: OATH:

Each person, upon appointment to the board, must execute an oath of office at the first meeting of the board following the appointment or at the City Clerk's Office any time prior to the first meeting of the board. (Ord. 50-14, 7-21-2014; amd. Ord. 39-24, 6-17-2024)

5-1-7: TERMS:

The term of office for members of the board is three (3) years or until such member's successor is appointed and qualified. (Ord. 50-14, 7-21-2014)

5-1-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments. (Ord. 50-14, 7-21-2014)

5-1-9: OFFICERS; ORGANIZATION:

The board must choose annually a Chairperson and Vice Chairperson, each to serve a term of one year. The Chairperson must appoint a Secretary, who need not be a member of the board. The board must fill a vacancy among its officers for the remainder of the officer's unexpired term. (Ord. 50-14, 7-21-2014)

5-1-10: MEETINGS:

A. Regular Meetings: The board will meet bimonthly, September through May, meeting no less than four (4) times per year.

B. Special Meetings: Special meetings may be called by the Chairperson or at the written request of a majority of the members.

C. Open Meetings: All meetings must be called and held in conformance with the Iowa Open Meetings Law.

D. Attendance:

1. In the event a member of the board has been absent for three (3) or more consecutive meetings of the board, without being excused by the Chairperson, such absence will be grounds for the board to recommend to the City Council that the position be declared vacant and a replacement appointed.

2. Attendance must be entered upon the minutes of all meetings.

E. Minutes: A copy of the minutes of all regular and special meetings of the board must be filed with the City Council within ten (10) working days after approval by the board, or by the next regularly scheduled City Council meeting, whichever is later.

F. Quorum: Three (3) members of the board constitute a quorum for the transaction of business. The affirmative vote of a majority of the members present and voting is necessary for the adoption of any motion or resolution. (Ord. 11-18, 3-19-2018; amd. Ord. 39-24, 6-17-2024)

5-1-11: COMPENSATION:

Members serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official board business within the limits established in the City administrative policies and budget. (Ord. 50-14, 7-21-2014)

5-1-12: REMOVAL:

Except as provided in subsection 5-1-10D1 of this chapter, the City Council may remove any member for good cause. (Ord. 32-15, 5-18-2015)

5-1-13: POWERS:

The board has the following powers, duties, and responsibilities:

A. Advise the City Council on executing agreements and grants relating to the transit system operation and the purchase of new equipment.

B. Advise the City Council on rates, fares, or charges for the transportation of passengers and any incidental services and the rates or charges to be made for advertising in buses or any other facility. (Ord. 50-14, 7-21-2014)

5-1-14: FARE INCREASE OR REDUCTION IN SERVICE, PROCEDURE:

A. Definitions: The following words and phrases, when used in this title shall, for the purpose of this title, have the meanings respectively ascribed to them in this section:

SUBSTANTIAL REDUCTION IN SERVICE: 1. Routes: Elimination of a route;

2. Service Hours: Reduction of ten percent (10%) of service hours of a route;

3. Service Miles: Reduction of ten percent (10%) of service miles of a route; and/or

4. Bus Stops: Elimination of one or more stops on a route that would result in a greater than one-fourth $\frac{1}{4}$ mile walking distance between bus stops.

B. Public Hearing: Prior to the adoption of any fare increase or a substantial reduction in service by the City Council, the City Council must set a time and place for public hearing on such proposed fare increase or reduction in service, and must cause a notice of the time and place of such hearing to be published in a newspaper of general circulation in the City not less than four (4) nor more than twenty (20) days prior to such hearing. All notices must comply with all Federal, State, and local regulations.

C. Contents Of Notice: The notice must state the time and place of hearing, include a summary of the proposed fare increase or reduction in service level, indicate who the increase or reduction will affect, indicate the date the increase or reduction will take effect, and request that interested persons comment, in writing filed with the City Clerk prior to the time of the public hearing or in person at the public hearing, on the proposed increase or reduction. The notice must also state that any comments submitted will be considered by the City Council, and that following the public hearing, the City Council will act to adopt, modify or reject the proposed fare increase or reduction in service. All notices must comply with all Federal, State, and local regulations. (Ord. 60-14, 10-6-2014)

From: noreply@civicplus.com
To: [Adrienne Breitfelder](#); [Trish Gleason](#); [Temwa Phiri](#); [Ryan Knuckey](#);
Subject: Online Form Submittal: Board/Commission Application Form
Sent: 6/30/2025 9:42:55 PM

This sender is trusted.

Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. Specific attention should be directed to the possible conflict of interest. For further clarification, if a situation arises, contact the City Clerk's Office or the City Attorney's Office. The City Clerk's Office, City Hall, 50 West 13th Street, Dubuque, IA. accepts applications for any Board and or Commission at any time. Applications stay active for one year from the date of receipt.

General Eligibility Requirements for All Boards and Commissions

- Residency within the corporate city limits
- Minimum age of 18
- Can not be employed by the City of Dubuque

NOTE: Additional requirements may apply to certain boards and commissions. Please refer to the specific Board or Commission details for more information

Please complete the online application and separate optional demographic information below

Personal Information

Select the Board, Commission, or Committee applying for: Transit Advisory Board

Name: Alex Kruse

Pronunciation: Field not completed.

Street Address: 3578 Keymont Dr.
You must live within the Dubuque city

limits to
apply/serve on a
City of Dubuque
board or
commission.

Zip Code: 52002

Preferred Phone (563) 513-9820
Number:

Email alex.kruse12@gmail.com
Address(es):

How did you hear City of Dubuque Website
about City of
Dubuque Boards
and
Commission?

If other, please *Field not completed.*
specify:

Have you No
participated in the
City of Dubuque
City Life Program
Life program?

If so, when? *Field not completed.*

Are you currently No
serving on other
Boards,
Commissions, or
Committees?

If yes, which? *Field not completed.*

Have you served No
on a Board,
Commission, or
Committee
before?

If yes, which? *Field not completed.*

Why are you I am interested in getting more involved in the Dubuque Community
interested in and the Transit Advisory Board is most closely related to my line of
applying for this work and where I have specialized knowledge.
Board or
Commission?

Describe your I have worked in the Maintenance of Way Departments of both

experiences (professional, personal, or volunteer), skills, and /or education that have prepared you for service on this Board or Commission?	Canadian Pacific Railroad and BNSF Railway; this has given me a close look at how the railroads interact with the communities they pass through and how they operate on a macro-level as well. I am currently a Local Chairman in my Union and also the Assistant State Legislative Director, in both roles I have been able to see how the railroads operate legislatively on the local, state, and federal level. Prior to working on the railroads, I received a Bachelor's Degree from Loras College in English Literature and Philosophy. My education provided me with the tools to closely analyze and critically engage a wide range of subjects.
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Share your experience working in diverse environments:	Since 2020, I have worked in what would primarily be considered a "blue collar" workplace in which much of the workforce is collected from rural areas with little socio-economic opportunity. The nature of our work takes my coworkers and myself from rural areas to large metropolitan areas such as Kansas City, MO and Chicago, IL. Very often, because of seniority structure, we are sent to work with different work groups in different geographical locations. In 2022, I was able to serve a temporary appointment at the National Division of my Union. In this role, I worked with different department directors coordinating research and event activities for the Union.
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List two professional references: (Examples: employer, coworker, client, vendor, mentor, volunteer organizer, etc.))	Mark Semande, (309) 221-2539, Full Time Union Officer Peter Kennedy, (248) 686-9380, Former Coworker in the Brotherhood of Maintenance of Way Employees Division of the International Brotherhood of Teamsters
--	---

Acknowledgement: I acknowledge that I have accurately and truthfully completed the application to the best of my knowledge. I also confirm that I meet the eligibility requirements for the Board or Commission to which I am applying.

Signature (type your name here as electronic verification):	Alex Kruse
---	------------

Date:	06/30/2025
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Email not displaying correctly? [View it in your browser.](#)

CITY OF DUBUQUE

BOARDS AND COMMISSIONS DETAILS AND OPENINGS

X / X / 25

Indicates openings within 2025

Open

Indicates Current Opening

Indicates Public Member representing board or commission and appointed as a representative to a separate board or commission

AIRPORT COMMISSION

4 Yr. Term - Meets 4th Tuesday, 4 p.m., Airport Conf. Room

Public Member 1	Douglas	Brotherton	9/14/25
Public Member 2	Marianne	Kurtz-Weber	9/14/25
Public Member 3	Michael	Phillips	9/14/26
Public Member 4	Robert	Blocker	9/14/26
Public Member 5	Bob	Woodward	9/14/28

CABLE TELEVISION COMMISSION

3 Yr. Term - Meets on Call., Varied locations

Public Member 1	Pauline	Maloney	7/1/26
Public Member 2	Georgina	Guerrero	7/1/26
Public Member 3	Ronald	Tigges	7/1/26
Public Member 4	Tom	Eckermann	7/1/27
Public Member 5	Jennifer	Tigges	7/1/27

AIRPORT ZONING BOARD OF ADJUSTMENTS

5 Yr. Term - Meets on Call

City ZBA Rep.	Rena	Stierman	3/25/27
City ZBA Rep.	Jonathan	McCoy	3/25/26

CATFISH CREEK WATERSHED MANGT. AUTHORITY

4 Yr. term - Meets Quarterly

Public Member 1	Rachel	Boeke	7/16/28
Public Member 2	William	Hindricks	7/16/28

AIRPORT ZONING COMMISSION

6 Yr. Term - Meets on Call

City ZAC Rep.	Richard	Russell	7/1/27
City ZAC Rep.	Matthew	Mulligan	7/1/25

CIVIC CENTER ADVISORY COMMISSION

3 Yr. Term - Meets last Mon. of every third month, 3:30 p.m., Five Flags

Public Member 1	Alan	Schumacher	6/29/27
Public Member 2	Mc Kenzie	Blau	6/29/28
Public Member 3	Colleen	Myers	6/29/28
Public Member 4	Bryce	Parks	6/29/27
Public Member 5	Sara	Tandy	6/29/28

ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION

3 Yr. Term - Meets 4th Tuesday, 3:30 p.m., MFC or Varied locations

At-Large - Outside Cultural Dist. 1	Mary	Loney-Bichell	6/30/27
Business Prof - In Cultural Dist. 1	Aaron	Hefel	6/30/25
Business Prof 2	Gail	Chavenelle	6/30/27
Public Member 1	Shirley	Davis-Orwoll	6/30/28
Public Member 2	Doug	Donald	6/30/26
Public Member 3	David	Barba	6/30/26
Public Member 4	Jessica	Ochoa	6/30/28

CIVIL SERVICE COMMISSION

4 Year Term - Meets 2nd Wed., 4:15 p.m., City Hall

Public Member 1	Scott	Crabill	4/6/26
Public Member 2	Carla	Heathcote	4/6/28
Public Member 3	Miquel	Jackson	4/6/29
Public Member 4	Open	Open	4/6/27
Public Member 5	Open	Open	4/6/27

BUILDING CODE ADVISORY AND APPEALS BOARD

3 Yr. Term -Meets on Call; 4:30 p.m., Federal Bldg.

Altn. Commercial Construct Pro 1	Open	Open	1/1/27
Altn. Electrical Construct Pro 1	Adam	Brown	1/1/27
Altn. HVAC Construct Pro 1	Open	Open	1/1/27
Altn. Plumbing Construct Pro 1	Open	Open	1/1/27
Altn. Residential Construct Pro 1	Open	Open	1/1/27
Commercial Construct Pro 1	Open	Open	1/1/27
Electrical Construct Pro 1	Thomas	Townsend	1/1/27
HVAC Construct Pro 1	Corey	Valaskey	1/1/27
Multidisciplinary Rep. 1	Michael	Shimkus	1/1/27
Multidisciplinary Rep. 2	Open	Open	1/1/27
Plumbing Construct Pro 1	Open	Open	1/1/27
Residential Construct Pro 1	Open	Open	1/1/27

COMMUNITY DEVELOPMENT ADVISORY COMMISSION

3 Yr. Term - Meets 3rd Wed., 5:30 p.m., Federal Bldg./Housing

Housing Commission Rep. 1	Renee	Kehoe	8/17/27
Low/Moderate Income Rep. 1	Talma	Brown	2/15/26
Low/Moderate Income Rep. 2	Dale	Campbell Jr.	2/15/27
Low/Moderate Income Rep. 3	Gabriel	Mozena	2/15/27
Low/Moderate Income Rep. 4	Open	Open	2/15/28
Public Member 1	Open	Open	2/15/27
Public Member 2	Dean	Boles	2/15/28
Public Member 3	Michelle	Hinke	2/15/28
Public Member 4	Julie	Woodyard	2/15/26

BOARD OF LIBRARY TRUSTEES

4 Yr. Term - Meets 4th Thur. 4 p.m., Library

Public Member 1	Andrew	Bland	7/1/26
Public Member 2	A. Alanda	Gregory	7/1/26
Public Member 3	Victor	Lieberman	7/1/27
Public Member 4	Pam	Mullin	7/1/27
Public Member 5	Diann	Guns	7/1/28
Public Member 6	Christina	Monk	7/1/28
Public Member 7	Jessica	Connery	7/1/29

EQUITY AND HUMAN RIGHTS COMMISSION

3 Yr. Term - Meets 2nd Tus. 4:30 p.m., MFC Conf. room 2

Public Member 1	Rick	Baumhover	1/1/28
Public Member 2	Luselena	Bravo	1/1/26
Public Member 3	Matt	Zanger	1/1/26
Public Member 4	Jake	Kurczek	1/1/26
Public Member 5	Nikkole	Nutter	1/1/27
Public Member 6	DeLano	Cain-Watson	1/1/27
Public Member 7	Traci	Phillipson	1/1/28
Public Member 8	David	Heiar	1/1/27
Public Member 9	Michaela	Freiburger	1/1/28

HISTORIC PRESERVATION COMMISSION

3 Yr. Term - Meets 3rd Thur., 5:30 p.m., Federal Bldg.

Architect At-Large 1	Christina	Monk	7/1/26
Cathedral District 1	Open	Open	7/1/26
Jackson Park District 1	Janice	Esser	7/1/25
Langworthy District 1	Chad	Witthoeft	7/1/26
Old Main District 1	Open	Open	7/1/27
Public Member 1	Heidi	Pettitt	7/1/27
Public Member 2	Bill	Doyle	7/1/27
Public Member 3	Tim	Gau	7/1/27
West 11th District 1	Rick	Stuter	7/1/28
Interim District Rep. 1	Adam	Schwendinger	NA

HOUSING APPEALS AND MEDIATION BOARD

3 - Yr. Term - Meets on Call, 4:30 p.m., Federal Bldg.

Public Member 1	Mary	Gotz	1/1/27
Public Member 2	Luke	Hoffmann	1/1/27
Public Member 3	Cole	Hansen	1/1/27
Public Member 4	Lynn	Sutton	1/1/27
Public Member 5	Jeff	Lenhart	1/1/27

HOUSING COMMISSION

3 Yr. Term - Meets 4th Tues. (Jan, Aril, July, Oct), 4:00 p.m., Fed. Bldg.

Public Member 1	Renee	Kehoe	8/17/27
Public Member 2	Ross	Janes	8/17/27
Public Member 3	Rick	Merfeld	8/17/25
Public Member 4	Open	Open	8/17/27
Public Member 5	Open	Open	8/17/27
Public Member 6	Cathy	Dickens	8/17/25
Public Member 7	Julietta	Scott	8/17/26
Public Member 8	Rick	Baumhover	8/17/25
Public Member 9	Amy	Eudaley	8/17/26
Section 8 Rep. 1	Open	Open	8/17/27

HOUSING TRUST FUND ADVISORY COMMITTEE

3 Yr. Term - Meets as needed, 7:30 a.m., Federal Bldg.

Housing Commission Rep. 1	Rick	Baumhover	8/17/25
Housing Commission Rep. 2	Amy	Eudaley	8/17/26
Public Member 1	Open	Open	8/17/25
Public Member 2	Jim	Holz	8/17/27
Public Member 3	Michelle	Becwar	8/17/27

**INVESTMENT AND CASH MANAGEMENT OVERSIGHT
ADVISORY COMMISSION**

3 Yr. Term - Meets 4th Wed.(Jan., April, July, Oct.) 3 p.m., City Hall

Public Member 1	Daniel	Garza	7/1/26
Public Member 2	Molly	Valaskey	7/1/27
Public Member 3	Lucian	Paucean	7/1/27
Public Member 4	Joshua	Merritt	7/1/25
Public Member 5	Gary	Ruden	7/1/25

LONG RANGE PLANNING ADVISORY COMM.

3 Yr. Term - Meets 3rd Wed. 5:30 p.m., Federal Bldg.

Housing Commission Rep. 1	Rick	Merfeld	8/17/25
Public Member 1	Mark	Ward	7/1/26
Public Member 2	Michael	Rabagia	7/1/26
Public Member 3	Aaron	Miller	7/1/27
Public Member 4	Beth	McGrath	7/1/27
Public Member 5	Cliff	Conrad	7/1/25
Public Member 6	Jason	Davis	7/1/25

PARKS AND RECREATION ADVISORY COMMISSION

3 Yr. Term - Meets 2nd Tues., 4:30 p.m. MFC/Varied locations

Public Member 1	Robin	Kennicker	6/30/26
Public Member 2	Ron	Axtell	6/30/26
Public Member 3	Jessica	Ochoa	6/30/26
Public Member 4	Jennifer	Tigges	6/30/27
Public Member 5	Lori	Ollendick	6/30/28
Public Member 6	Josh	Jorgenson	6/30/28
Public Member 7	Jason	Henkel	6/30/28

RESILIENT COMMUNITY ADVISORY COMMISSION

3 Yr. Term - Meets 1st Thur. 5:00 p.m. , Jule Op. & Train. Center

Commission Cross Rep. 1	Open	Open	7/16/27
Commission Cross Rep. 2	Robin	Kennicker	6/30/26
Commission Cross Rep. 3	Open	Open	2/15/25
Public Member 1	Open	Open	7/1/25
Public Member 2	Nolan	Bielinski	7/1/27
Public Member 3	David	Mc Dermott	7/1/26
Public Member 4	Lalith	Jayawickrama	7/1/26
Public Member 5	Rachel	Schmidt	7/1/27
Public Member 6	Jacob	Kohlhaas	7/1/28

TRANSIT ADVISORY BOARD

3 Yr. Term - Meets bi-monthly Sept. to May, 2nd Thur.

Intermodal Transit Station

Public Member 1	Open	Open	7/30/25
Public Member 2	Talma	Brown	7/30/26
Public Member 3	Greg	Orwoll	7/30/26
Public Member 4	Dora	Serna	7/30/26
Public Member 5	Open	Open	7/30/27

ZONING ADVISORY COMMISSION

3 Yr. Term - Meets 1st Wed., 6:00 p.m., Fed. Bldg..

Public Member 1	Matthew	Mulligan	7/1/28
Public Member 2	Martha	Christ	7/1/26
Public Member 3	Carrie	Lohrmann	7/1/26
Public Member 4	Teri	Zuccaro	7/1/26
Public Member 5	Richard	Russell	7/1/27
Public Member 6	Troy	Froistad	7/1/27
Public Member 7	Pat	Norton	7/1/28

ZONING BOARD OF ADJUSTMENTS

5 Yr. Term - Meets 4th Thur., 5:30 p.m. Fed. Bldg..

Public Member 1	Gwen	Kosel	3/25/29
Public Member 2	Keith	Ahlvin	3/25/30
Public Member 3	Jonathan	McCoy	3/25/26
Public Member 4	Rena	Stierman	3/25/27
Public Member 5	Matthew	Mauss	3/25/28

**City of Dubuque
City Council**

BOARDS/COMMISSIONS # 2.

ITEM TITLE:

Boards and Commission Appointments

SUMMARY:

Appointments to the following commissions to be made at this meeting.

Arts and Cultural Affairs Advisory Commission

One, 3-Year term through June 30, 2028

(Expiring Business Professional - lives or works in the cultural and entertainment district term of Hefel)

Applicants:

Nick Halder, 876 S. Grandview Ave. - Qualifies as Business Professional

Aaron Hefel, 515 1/2 West 8th St. - Qualifies as Business Professional

Sarah Ndagire, 1536 Kehl Ct. - Qualifies as Business Professional

Historic Preservation Commission

One, 3-Year term through July 1, 2028 (Expiring Jackson Park District term of Esser)

Applicant:

Janice Esser, 1072 Locust St. - Qualifies for Jackson Park District

Transit Advisory Board

One, 3-Year term through July 30, 2027 (Vacant term of Esser)

Applicant:

Gary Wernimont, 736 University Ave.

**SUGGESTED
DISPOSITION:**

ATTACHMENTS:

1. Overview sheet
2. Arts and Cultural Affairs Advisory Commission Applicants
3. Historic Preservation Commission Applicant
4. Transit Advisory Board Applicant
5. Details and Openings

**APPLICATIONS FOR THE CITY OF DUBUQUE
BOARDS AND COMMISSIONS
For the Council Meeting on,
Monday, July 7, 2025
6:30 p.m., Historic Federal Building, 350 W. 6th Street**

**APPLICANTS ARE INVITED TO ADDRESS THE COUNCIL
REGARDING THEIR APPLICATION FOR APPOINTMENT**

Transit Advisory Board

One, 3-Year term through July 30, 2028 (Vacant term of Gerdemann)

Applicant:

- Alex Kruse, 3578 Keymont Dr.

**APPOINTMENTS TO THE FOLLOWING COMMISSIONS
TO BE MADE AT THIS MEETING.**

Arts and Cultural Affairs Advisory Commission

One, 3-Year term through June 30, 2028

(Expiring **Business Prof.** - who lives or works in the cultural and entertainment district term of Hefel)

Applicants:

- Nick Halder, 876 S. Grandview Ave. - Qualifies as Business Prof.
- Aaron Hefel, 515 1/2 West 8th St. - Qualifies as Business Prof.
- Sarah Ndagire, 1536 Kehl Ct. - Qualifies as Business Prof.

Historic Preservation Commission

One, 3-Year term through July 1, 2028 (Expiring Jackson Park District term of Esser)

Applicant:

- Janice Esser, 1072 Locust St. - Qualifies for Jackson Park District

Transit Advisory Board

One, 3-Year term through July 30, 2027 (Vacant term of Esser)

Applicants:

- Gary Wernimont, 736 University Ave.

CHAPTER 8

ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION

SECTION:

2-8-1: Commission Created

2-8-2: Purpose

2-8-3: Internal Organization And Rules

2-8-4: Procedures For Operation

2-8-5: Membership

2-8-6: Oath

2-8-7: Terms

2-8-8: Vacancies

2-8-9: Officers/Organization

2-8-10: Meetings

2-8-11: Compensation

2-8-12: Removal

2-8-13: Powers

2-8-14: Cooperation With Other Agencies

2-8-15: Solicitation And Acceptance Of Donations

2-8-1: COMMISSION CREATED:

There is hereby created the arts and cultural affairs advisory commission. (Ord. 59-14, 10-6-2014)

2-8-2: PURPOSE:

The purpose of the commission is to build the community through arts and cultural programs by developing visibility, funding, audiences, information, and partnerships. The commission plans, promotes, and encourages programs to further public awareness of, accessibility to, participation in, and support for the artistic and cultural development of the city and makes recommendations to the city council regarding the establishment of arts and cultural policies and programs, the expenditure of budgeted funds on arts and cultural activities, and the implementation of programs. (Ord. 59-14, 10-6-2014)

2-8-3: INTERNAL ORGANIZATION AND RULES:

The commission may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code. (Ord. 59-14, 10-6-2014)

2-8-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the commission in all its operations. (Ord. 59-14, 10-6-2014)

2-8-5: MEMBERSHIP:

- A. The commission comprises seven (7) residents of the city, appointed by the city council.
- B. Special qualifications:
 1. Four (4) members must have significant knowledge and demonstrate interest in one or more areas of the arts including music, dance, literature, visual arts, theater, folk arts, media arts, design, or arts education.
 2. Two (2) members must be from the business and professional community, one of whom lives or works in the cultural and entertainment district.
 3. One member must be at large who lives or works outside the cultural and entertainment district. (Ord. 59-14, 10-6-2014)

2-8-6: OATH:

Each person, upon appointment to the commission, must execute an oath of office at the first meeting of the commission following the appointment or at the city clerk's office any time prior to the first meeting of the commission. (Ord. 59-14, 10-6-2014; amd. Ord. 23-24, 6-17-2024)

2-8-7: TERMS:

The term of office for commissioners is three (3) years or until such commissioner's successor is appointed and qualified. (Ord. 59-14, 10-6-2014; amd. Ord. 5-23, 2-10-2023; Ord. 23-24, 6-17-2024)

2-8-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments. (Ord. 59-14, 10-6-2014)

2-8-9: OFFICERS/ORGANIZATION:

The commissioners must choose annually a chairperson and vice chairperson, each to serve a term of one year. The chairperson must appoint a secretary, who need not be a member of the commission. The commissioners must fill a vacancy among its officers for the remainder of the officer's unexpired term. (Ord. 59-14, 10-6-2014)

2-8-10: MEETINGS:

- A. Regular Meetings: The commission must meet monthly.
- B. Special Meetings: Special meetings may be called by the chairperson or at the written request of a majority of the commissioners.
- C. Open Meetings: All meetings must be called and held in conformance with the Iowa open meetings law.
- D. Attendance:

1. In the event a commissioner has been absent for three (3) or more consecutive meetings of the commission, without being excused by the chairperson, such absence will be grounds for the commission to recommend to the city council that the position be declared vacant and a replacement appointed.

2. Attendance must be entered upon the minutes of all meetings.

E. Minutes: A copy of the minutes of all regular and special meetings of the commission must be filed with the city council within ten (10) working days after approval by the commission, or by the next regularly scheduled city council meeting, whichever is later.

F. Quorum: Four (4) commissioners constitute a quorum for the transaction of business. The affirmative vote of a majority of the commissioners present and voting is necessary for the adoption of any motion or resolution. (Ord. 59-14, 10-6-2014; amd. Ord. 55-19, 12-16-2019; Ord. 23-24, 6-17-2024)

2-8-11: COMPENSATION:

Commissioners serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official commission business within the limits established in the city administrative policies and budget. (Ord. 59-14, 10-6-2014)

2-8-12: REMOVAL:

Except as provided in subsection 2-8-10D1 of this chapter, the city council may remove any commissioner for good cause. (Ord. 31-15, 5-18-2015)

2-8-13: POWERS:

The commission has the following powers, duties, and responsibilities:

- A. To promote, educate, and create awareness for arts and cultural activities;
- B. To develop and increase the market for arts and cultural activities;
- C. To facilitate and convene partnerships for arts and cultural activities;
- D. To develop funding options and allocate budgeted funding for arts and cultural activities;
- E. To act in an advisory capacity to the city council in all matters pertaining to the arts and cultural environment;
- F. To make recommendations to the city council on the allocation of budgeted city funding for arts programs and services;
- G. To recommend applications and solicitations for grants, gifts, and donations from individuals, groups, organizations, and agencies, both private and public, for any purpose consistent with the purposes of the commission;
- H. To make recommendations regarding city sponsorship of public programs to further the development of public awareness of and accessibility to arts and culture programs and activities;
- I. To work with area organizations on broad community issues in which a cultural perspective is relevant and desirable; and
- J. To engage in comprehensive planning for the cultural development of the city. (Ord. 59-14, 10-6-2014)

2-8-14: COOPERATION WITH OTHER AGENCIES:

The commission cooperates with other arts and culture groups interested in the promotion and implementation of arts and cultural activities which are in the best interest of the city. (Ord. 59-14, 10-6-2014)

2-8-15: SOLICITATION AND ACCEPTANCE OF DONATIONS:

The commission may solicit and otherwise accept donations and gifts of money, personal and real property, and personal services on behalf of the city. All such donations and gifts received become the property of the city for the general use or support of arts and cultural programs as determined by the city council unless such items have been designated by the donor for specific purposes. (Ord. 59-14, 10-6-2014)

From: noreply@civicplus.com
To: [Adrienne Breitfelder](#); [Trish Gleason](#); [Temwa Phiri](#); [Jill Connors](#); [Bonnie Spurling](#);
Subject: Online Form Submittal: Board/Commission Application Form
Sent: 5/16/2025 11:43:27 AM

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Board/Commission Application Form

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General Eligibility Requirements for All Boards and Commissions

- Residency within the corporate city limits
- Minimum age of 18
- Can not be employed by the City of Dubuque

NOTE: Additional requirements may apply to certain boards and commissions. Please refer to the specific Board or Commission details for more information

Please complete the online application and separate optional demographic information below

Personal Information

Select the Board, Commission, or Committee applying for: Arts and Cultural Affairs Advisory Commission

Please identify which opening on the Arts and Cultural Affairs Commission your qualifications represent : Arts Representative

Name:	Nick Halder
Pronunciation:	<i>Field not completed.</i>
Street Address:	876 S Grandview Ave
You must live within the Dubuque city limits to apply/serve on a City of Dubuque board or commission.	
Zip Code:	52003
Preferred Phone Number:	(319) 230-8124
Email Address(es):	nick.a.halder@gmail.com
How did you hear about City of Dubuque Boards and Commission?	Other:
If other, please specify:	Current Commissioner
Have you participated in the City of Dubuque City Life Program Life program?	No
If so, when?	<i>Field not completed.</i>
Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which?	Arts and Cultural Affairs Advisory Commission
Have you served on a Board, Commission, or Committee before?	No
If yes, which?	<i>Field not completed.</i>

Why are you interested in applying for this Board or Commission?	I wish to reapply to the Arts and Cultural Affairs Advisory Commission to work alongside my fellow Commissioners to advance the priorities in the Commission's current strategic plan and the City of Dubuque's Arts Master Plan. In addition, I would like to be a part of helping create the next incarnation of the Arts Master Plan, sharing my knowledge of the current plan and the process/progress of its goals. Finally, I would see my involvement with this commission as a way of continuing to give back to a community that has given me so much.
Describe your experiences (professional, personal, or volunteer), skills, and /or education that have prepared you for service on this Board or Commission?	I am currently finishing my second term as a Commissioner of the Arts and Cultural Affairs Advisory Commission. It has been a true pleasure to work with my fellow Commissioners and City representatives to advance our goals and add to the quality of life in Dubuque. Prior to joining the Commission, I completed a BA in theatre from the University of Northern Iowa, a MFA in Theatre Arts, and doctoral studies in arts administration and directing at Texas Tech University. Since moving to Dubuque, I have had the good fortune to have a career in my field of study first at Clarke University and Rising Star Theatre Company, and in my current position as the executive and artistic director for The Grand Opera House. Throughout that time, I have had the privilege to work with countless community members to add to the rich arts and culture scene that makes Dubuque what it is.
Share your experience working in diverse environments:	Throughout my education and professional career I have worked in various diverse environments. Theatre in itself is a collaborative art-form that relies on working with others towards a common goal. Through each experience, I have become more empathetic and have a greater appreciation for others' viewpoints. Additionally, working alongside the members of the various boards and committees that I have served on has given me new perspectives and ways of thinking that I have taken with me into future opportunities.
List two professional references: (Examples: employer, coworker, client, vendor, mentor, volunteer organizer, etc.))	Megan Schumacher, (563) 543-6024, Coworker Colin Muenster, (563) 580-3381, Coworker
Acknowledgement: I acknowledge that I have accurately and truthfully completed the application to the best of my knowledge. I also confirm that I meet the eligibility requirements for the Board or Commission to which I am applying.	
Signature (type your name here)	Nick Halder

as electronic
verification):

Date: 5/16/2025

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To: [Adrienne Breitfelder](#); [Trish Gleason](#); [Temwa Phiri](#); [Jill Connors](#); [Bonnie Spurling](#);
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General Eligibility Requirements for All Boards and Commissions

- Residency within the corporate city limits
- Minimum age of 18
- Can not be employed by the City of Dubuque

NOTE: Additional requirements may apply to certain boards and commissions. Please refer to the specific Board or Commission details for more information

Please complete the online application and separate optional demographic information below

Personal Information

Select the Board, Commission, or Committee applying for: Arts and Cultural Affairs Advisory Commission

Please identify which opening on the Arts and Cultural Affairs Commission your qualifications represent : At-Large living or working outside the Cultural and Entertainment District, Business Professional living or working inside of the Cultural and Entertainment District, Business Professional, Arts Representative

Name:	aaron hefel
Pronunciation:	<i>Field not completed.</i>
Street Address:	515 1/2 w 8th street
You must live within the Dubuque city limits to apply/serve on a City of Dubuque board or commission.	
Zip Code:	52001
Preferred Phone Number:	5634517985
Email Address(es):	dasbelt@gmail.com
How did you hear about City of Dubuque Boards and Commission?	Through a Friend
If other, please specify:	<i>Field not completed.</i>
Have you participated in the City of Dubuque City Life Program Life program?	No
If so, when?	<i>Field not completed.</i>
Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which?	Arts and Culture Commission
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which?	DCFAS

Why are you interested in applying for this Board or Commission?	I am invested in artistic endeavors in Dubuque and have been for 30 years.
Describe your experiences (professional, personal, or volunteer), skills, and /or education that have prepared you for service on this Board or Commission?	Organizing events, bringing high quality art to Dubuque, and working with community members to achieve those goals have prepared me for this board.
Share your experience working in diverse environments:	I have met and worked directly people from all over the country and world with varying economic backgrounds and I learn something from every experience.
List two professional references: (Examples: employer, coworker, client, vendor, mentor, volunteer organizer, etc.))	Paula Neuhaus Emily Bennett
Acknowledgement: I acknowledge that I have accurately and truthfully completed the application to the best of my knowledge. I also confirm that I meet the eligibility requirements for the Board or Commission to which I am applying.	
Signature (type your name here as electronic verification):	Aaron Hefel
Date:	05/28/25

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From: noreply@civicplus.com
To: [Adrienne Breitfelder](#); [Trish Gleason](#); [Temwa Phiri](#); [Jill Connors](#); [Bonnie Spurling](#);
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General Eligibility Requirements for All Boards and Commissions

- Residency within the corporate city limits
- Minimum age of 18
- Can not be employed by the City of Dubuque

NOTE: Additional requirements may apply to certain boards and commissions. Please refer to the specific Board or Commission details for more information

Please complete the online application and separate optional demographic information below

Personal Information

Select the Board, Arts and Cultural Affairs Advisory Commission
Commission, or
Committee
applying for:

Please identify Arts Rep
which opening on
the Arts and
Cultural Affairs
Commission your
qualifications
represent :

Name:	Sarah K Ndagire
Pronunciation:	<i>Field not completed.</i>
Street Address:	1536 Kehl Ct
You must live within the Dubuque city limits to apply/serve on a City of Dubuque board or commission.	
Zip Code:	52003
Preferred Phone Number:	4692743851
Email Address(es):	ndagires2001@yahoo.com
How did you hear about City of Dubuque Boards and Commission?	City of Dubuque Website
If other, please specify:	<i>Field not completed.</i>
Have you participated in the City of Dubuque City Life Program Life program?	No
If so, when?	<i>Field not completed.</i>
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, which?	<i>Field not completed.</i>
Have you served on a Board, Commission, or Committee before?	No
If yes, which?	<i>Field not completed.</i>

Why are you interested in applying for this Board or Commission?	I am passionate about using arts and culture as tools for community engagement, education, and cultural preservation. Dubuque's growing diversity presents an opportunity to celebrate and integrate cultural expressions that reflect our community's evolving identity. As an experienced Art practitioner and founder of a new venture in Dubuque, AfriWell Hub, an organization dedicated to promoting African arts and culture through workshops, performances, and educational programs, I have seen firsthand how cultural programming can strengthen communities and foster understanding. By joining the Arts & Cultural Affairs Advisory Commission, I want to contribute my experience in cultural advocacy and arts programming to support the Commission's mission to make arts and culture accessible, inclusive, and impactful for all Dubuque residents. I believe my background in creating inclusive and culturally engaging programs aligns with the Commission's goals of increasing access to and appreciation for diverse cultural experiences.
Describe your experiences (professional, personal, or volunteer), skills, and /or education that have prepared you for service on this Board or Commission?	I have over a decade of experience as a performing artist and cultural educator. Professionally, I have organized and facilitated numerous workshops, storytelling sessions, and cultural events that celebrate African arts and traditions, fostering cross-cultural understanding and engagement. As a founder of a new venture in Dubuque - AfriWell Hub, I am actively involved in designing programs that will integrate arts, education, and wellness to benefit diverse communities. My volunteer experience includes working with youth organizations to deliver arts-based programming, collaborating with educational institutions to integrate cultural education into their curricula, and mentoring emerging artists. These efforts have honed my skills in event planning, community outreach, and building partnerships. Additionally, my educational background includes training in public relations and health and social care, which has strengthened my ability to effectively communicate, manage resources, and address community needs. My experience living and working in the cultural and entertainment sector has provided me with a deep understanding of the challenges and opportunities faced by local artists, venues, and organizations. I am committed to using my skills and experiences to promote accessibility, inclusivity, and growth within the arts and cultural sector
Share your experience working in diverse environments:	Throughout my career, I have actively worked in diverse cultural and community settings. As a performing artist and cultural educator, I have led workshops and performances in schools, community centers, and international festivals across East Africa, Europe, and now in the United States.

I have extensive experience working in diverse environments that have enriched my ability to connect with people from various cultural, socioeconomic, and professional backgrounds. As a performing artist and cultural educator, I have facilitated workshops, storytelling sessions, and performances across multiple countries, collaborating with artists, educators, and community leaders from a wide range of cultural traditions. These experiences have strengthened my ability to adapt my approach to meet the needs and interests of diverse audiences.

As a volunteer, I have worked with youth organizations, underserved communities, and schools to promote arts and cultural awareness, ensuring inclusivity and accessibility for individuals of all ages and abilities. My professional work with therapeutic arts programs has allowed me to engage with individuals facing mental health challenges, trauma, and social isolation, further deepening my understanding of diverse perspectives and experiences. I am committed to fostering environments where people feel valued, respected, and empowered to contribute their unique perspectives, and I believe this commitment is essential to enhancing the impact of arts and culture in our community.

List two professional references: (Examples: employer, coworker, client, vendor, mentor, volunteer organizer, etc.))

Colleague (Artist) - Nalangira Samuel - 269-277-2247
Coworker - Edward Matovu - 781-473-3714

Acknowledgement: I acknowledge that I have accurately and truthfully completed the application to the best of my knowledge. I also confirm that I meet the eligibility requirements for the Board or Commission to which I am applying.

Signature (type your name here as electronic verification):

Sarah Ndagire

Date:

1/7/25

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16-10-1: HISTORIC PRESERVATION COMMISSION:

A. Commission Created: There is hereby created the historic preservation commission.

B. Purpose: The purpose of the commission is to:

1. Promote the educational, cultural, economic, and general welfare of the public through the protection, enhancement, and perpetuation of districts, individually designated historic properties, landmarks, and landmark sites of prehistoric, historic, architectural, archaeological, and cultural significance;

2. Safeguard the city's prehistoric, historic, aesthetic, architectural, archaeological and cultural heritage by preserving historic properties, districts, landmarks, and landmark sites of historical, architectural, and cultural significance;

3. Stabilize and improve property values;

4. Foster civil pride in the legacy of beauty and achievements of the past;

5. Protect and enhance the city's attractions to tourists and visitors and the support and stimulus to business thereby provided;

6. Strengthen the economy of the city; and

7. Promote the use of properties, districts, landmarks, and landmark sites of prehistoric, historic, architectural, archaeological, and cultural significance as sites for the education, pleasure, and welfare of the people of the city.

C. Internal Organization And Rules: The commission may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code.

D. Procedures For Operation: All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the commission in all its operations.

E. Membership:

1. Number: The commission comprises nine (9) residents of the city, appointed by the city council.

2. Special Qualifications:

a. One resident from each designated historic preservation district, including historic districts hereinafter established.

b. Four (4) at large members.

c. Each member must possess qualifications evidencing expertise or interest in architecture, history, archaeology, law, construction, building rehabilitation, city planning, or conservation in general.

d. One member must be a licensed architect.

3. Compliance With Iowa Code: Membership on the commission must comply with the provisions of Iowa Code section 303.34, subsection 3, relating to establishment of a commission to deal with matters involving areas of historical significance.

F. Oath: Each person, upon appointment to the commission, must execute an oath of office at the first meeting of the commission following the appointment or at the city clerk's office any time prior to the first meeting of the commission.

G. Terms: The term of office for a commissioner is three (3) years or until such commissioner's successor is appointed and qualified.

H. Vacancies: Vacancies must be filled in the same manner as original appointments. In the event that a vacancy occurs in a seat which requires that the appointee be a resident of a historic preservation district and for which there is no application from a qualified resident, the city council must appoint a tenth commissioner, which appointment is temporary, and upon appointment of a qualified resident to the vacancy, the temporary appointment terminates.

I. Officers/Organization: The commissioners must elect from its membership a chairperson and vice chairperson, whose terms of office are fixed by bylaws adopted by the commission. The chairperson presides over the meetings of the commission and has the right to vote. The vice chairperson, in cases of absence or disability of the chairperson, may perform the duties of the chairperson. The city manager must designate a city employee to serve as secretary to the commission. The secretary must keep a record of all resolutions, proceedings, and actions of the commission.

J. Meetings:

1. Regular Meetings: The commission must meet at least three (3) times in a calendar year to maintain certified local government status.

2. Special Meetings: Special meetings may be called by the chairperson or at the written request of a majority of the commissioners.

3. Open Meetings: All meetings must be called and held in conformance with the Iowa open meetings law.

4. Attendance:

a. In the event a commissioner has been absent for three (3) or more consecutive meetings of the commission,

without being excused by the chairperson, such absence will be grounds for the commission to recommend to the city council that the position be declared vacant and a replacement appointed.

b. Attendance must be entered upon the minutes of all meetings.

5. Minutes: A copy of the minutes of all regular and special meetings of the commission must be filed with the city council within ten (10) working days after approval by the commission, or by the next regularly scheduled city council meeting, whichever is later.

6. Quorum: Five (5) commissioners constitute a quorum for the transaction of business. The affirmative vote of a majority of the commissioners present and voting is necessary for the adoption of any motion or resolution.

K. Compensation: Commissioners serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official commission business within the limits established in the city administrative policies and budget.

L. Removal: The city council may remove any commissioner for cause upon written charges and after a public hearing.

M. Powers: The commission has the following powers, duties, and responsibilities:

1. To promote and conduct educational and interpretive programs on historic properties within its jurisdiction.
2. To develop and adopt specific standards for review and design guidelines, in addition to those set forth in section 16-10-4 of this chapter, for the alteration of landmarks, landmark sites, individually designated historic properties and property and structures within historic districts.
3. To adopt its own bylaws.
4. To identify, evaluate, register, manage and protect significant prehistoric and historic archaeological sites.
5. To conduct an ongoing survey to identify historically, archaeologically and architecturally significant properties, structures and areas that exemplify the cultural, social, economic, political, archaeological or architectural history of the nation, state or city.
6. To research and recommend to the city council the adoption of ordinances designating areas as having historic, architectural, archaeological or cultural value or significance as historic districts.
7. To research and recommend to the city council the adoption of ordinances designating properties or structures having historic, architectural, archaeological or cultural value or significance as landmarks or landmark sites.
8. To research and recommend to the city council the adoption of ordinances designating properties as having historic, architectural, archaeological or cultural value or significance as individually designated historic properties.
9. To research and recommend to the city council the adoption of ordinances designating areas as having historic, architectural, archaeological or cultural value as "conservation districts".
10. To research and recommend to the city council the adoption of ordinances designating areas as having historic, architectural, archaeological or cultural value as "conservation planning areas".
11. To maintain a register of all properties and structures which have been designated as landmarks, landmark sites or historic districts, including all information required for each designation.
12. To assist and encourage the nomination of landmarks, landmark sites and historic districts to the national register of historic places, and review and comment at a public hearing on any national register nomination submitted to the commission upon the request of the mayor, city council or the state historic preservation office.
13. To confer recognition upon the owners of landmarks, individually designated historic properties or of property or structures within historic districts.
14. To review in progress or completed work to determine compliance with specific certificates of appropriateness or certificates of economic nonviability.
15. To serve as an advisory design review body to the city council for review of public works projects which have historic preservation implications in historic districts, individually designated historic properties, or for alteration of landmarks, landmark sites or structures, that would result in a material change in appearance or be visible from the public way.
16. To serve as an advisory review body to the city council for the review of public planning, design, construction, and maintenance needs in conservation planning areas upon request from the city council. (Ord. 40-15, 6-1-2015; amd. Ord. 31-24, 6-17-2024)

From: noreply@civicplus.com

To: [Adrienne Breitfelder](#); [Trish Gleason](#); [Temwa Phiri](#); [Wally Wernimont](#); [Christine Happ Olson](#); [Matt O'Brien](#); [Renee Blosch](#);

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General Eligibility Requirements for All Boards and Commissions

- Residency within the corporate city limits
- Minimum age of 18
- Can not be employed by the City of Dubuque

NOTE: Additional requirements may apply to certain boards and commissions. Please refer to the specific Board or Commission details for more information

Please complete the online application and separate optional demographic information below

Personal Information

Select the Board, Commission, or Committee applying for: Historic Preservation Commission

Please identify which opening on the Historic Preservation Commission your qualifications represent: Living within the Jackson Park District

Name:	Janice Esser
Pronunciation:	<i>Field not completed.</i>
Street Address:	1072 LOCUST ST
You must live within the Dubuque city limits to apply/serve on a City of Dubuque board or commission.	
Zip Code:	52001
Preferred Phone Number:	5635816073
Email Address(es):	janiceannesser@gmail.com
How did you hear about City of Dubuque Boards and Commission?	Through a Friend
If other, please specify:	<i>Field not completed.</i>
Have you participated in the City of Dubuque City Life Program Life program?	No
If so, when?	<i>Field not completed.</i>
Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which?	HPC
Have you served on a Board, Commission, or Committee before?	Yes

If yes, which?	HPC
Why are you interested in applying for this Board or Commission?	I'm interested in preserving beautiful historic Dubuque
Describe your experiences (professional, personal, or volunteer), skills, and /or education that have prepared you for service on this Board or Commission?	I am a Realtor living within the Jackson Park District
Share your experience working in diverse environments:	As a Realtor, I work with any person, regardless of race, religion, age, sexual orientation.
List two professional references: (Examples: employer, coworker, client, vendor, mentor, volunteer organizer, etc.))	Kevin Esser 563-543-6731 Husband Tina Bower 563-451-2193 sister
Acknowledgement: I acknowledge that I have accurately and truthfully completed the application to the best of my knowledge. I also confirm that I meet the eligibility requirements for the Board or Commission to which I am applying.	
Signature (type your name here as electronic verification):	Janice Esser
Date:	06/06/2025

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TITLE 5

TRANSIT SYSTEM

CHAPTER 1

TRANSIT ADVISORY BOARD

SECTION:

5-1-1: Board Created

5-1-2: Purpose

5-1-3: Internal Organization And Rules

5-1-4: Procedures For Operation

5-1-5: Membership

5-1-6: Oath

5-1-7: Terms

5-1-8: Vacancies

5-1-9: Officers; Organization

5-1-10: Meetings

5-1-11: Compensation

5-1-12: Removal

5-1-13: Powers

5-1-14: Fare Increase Or Reduction In Service, Procedure

5-1-1: BOARD CREATED:

There is hereby created the Transit Advisory Board. (Ord. 50-14, 7-21-2014)

5-1-2: PURPOSE:

The purpose of the board is to recommend the establishment of routes, schedules, and changes in fare structure and/or rates. (Ord. 50-14, 7-21-2014)

5-1-3: INTERNAL ORGANIZATION AND RULES:

The board may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this Code or the Iowa Code. (Ord. 50-14, 7-21-2014)

5-1-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the City govern the board in all its operations. (Ord. 50-14, 7-21-2014)

5-1-5: MEMBERSHIP:

The board comprises five (5) residents of the City, appointed by the City Council. (Ord. 50-14, 7-21-2014)

5-1-6: OATH:

Each person, upon appointment to the board, must execute an oath of office at the first meeting of the board following the appointment or at the City Clerk's Office any time prior to the first meeting of the board. (Ord. 50-14, 7-21-2014; amd. Ord. 39-24, 6-17-2024)

5-1-7: TERMS:

The term of office for members of the board is three (3) years or until such member's successor is appointed and qualified. (Ord. 50-14, 7-21-2014)

5-1-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments. (Ord. 50-14, 7-21-2014)

5-1-9: OFFICERS; ORGANIZATION:

The board must choose annually a Chairperson and Vice Chairperson, each to serve a term of one year. The Chairperson must appoint a Secretary, who need not be a member of the board. The board must fill a vacancy among its officers for the remainder of the officer's unexpired term. (Ord. 50-14, 7-21-2014)

5-1-10: MEETINGS:

A. Regular Meetings: The board will meet bimonthly, September through May, meeting no less than four (4) times per year.

B. Special Meetings: Special meetings may be called by the Chairperson or at the written request of a majority of the members.

C. Open Meetings: All meetings must be called and held in conformance with the Iowa Open Meetings Law.

D. Attendance:

1. In the event a member of the board has been absent for three (3) or more consecutive meetings of the board, without being excused by the Chairperson, such absence will be grounds for the board to recommend to the City Council that the position be declared vacant and a replacement appointed.

2. Attendance must be entered upon the minutes of all meetings.

E. Minutes: A copy of the minutes of all regular and special meetings of the board must be filed with the City Council within ten (10) working days after approval by the board, or by the next regularly scheduled City Council meeting, whichever is later.

F. Quorum: Three (3) members of the board constitute a quorum for the transaction of business. The affirmative vote of a majority of the members present and voting is necessary for the adoption of any motion or resolution. (Ord. 11-18, 3-19-2018; amd. Ord. 39-24, 6-17-2024)

5-1-11: COMPENSATION:

Members serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official board business within the limits established in the City administrative policies and budget. (Ord. 50-14, 7-21-2014)

5-1-12: REMOVAL:

Except as provided in subsection 5-1-10D1 of this chapter, the City Council may remove any member for good cause. (Ord. 32-15, 5-18-2015)

5-1-13: POWERS:

The board has the following powers, duties, and responsibilities:

A. Advise the City Council on executing agreements and grants relating to the transit system operation and the purchase of new equipment.

B. Advise the City Council on rates, fares, or charges for the transportation of passengers and any incidental services and the rates or charges to be made for advertising in buses or any other facility. (Ord. 50-14, 7-21-2014)

5-1-14: FARE INCREASE OR REDUCTION IN SERVICE, PROCEDURE:

A. Definitions: The following words and phrases, when used in this title shall, for the purpose of this title, have the meanings respectively ascribed to them in this section:

SUBSTANTIAL REDUCTION IN SERVICE: 1. Routes: Elimination of a route;

2. Service Hours: Reduction of ten percent (10%) of service hours of a route;

3. Service Miles: Reduction of ten percent (10%) of service miles of a route; and/or

4. Bus Stops: Elimination of one or more stops on a route that would result in a greater than one-fourth $\frac{1}{4}$ mile walking distance between bus stops.

B. Public Hearing: Prior to the adoption of any fare increase or a substantial reduction in service by the City Council, the City Council must set a time and place for public hearing on such proposed fare increase or reduction in service, and must cause a notice of the time and place of such hearing to be published in a newspaper of general circulation in the City not less than four (4) nor more than twenty (20) days prior to such hearing. All notices must comply with all Federal, State, and local regulations.

C. Contents Of Notice: The notice must state the time and place of hearing, include a summary of the proposed fare increase or reduction in service level, indicate who the increase or reduction will affect, indicate the date the increase or reduction will take effect, and request that interested persons comment, in writing filed with the City Clerk prior to the time of the public hearing or in person at the public hearing, on the proposed increase or reduction. The notice must also state that any comments submitted will be considered by the City Council, and that following the public hearing, the City Council will act to adopt, modify or reject the proposed fare increase or reduction in service. All notices must comply with all Federal, State, and local regulations. (Ord. 60-14, 10-6-2014)

From: noreply@civicplus.com
To: [Adrienne Breitfelder](#); [Trish Gleason](#); [Temwa Phiri](#); [Ryan Knuckey](#);
Subject: Online Form Submittal: Board/Commission Application Form
Sent: 5/15/2025 8:56:32 PM

This sender is trusted.

Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. Specific attention should be directed to the possible conflict of interest. For further clarification, if a situation arises, contact the City Clerk's Office or the City Attorney's Office. The City Clerk's Office, City Hall, 50 West 13th Street, Dubuque, IA. accepts applications for any Board and or Commission at any time. Applications stay active for one year from the date of receipt.

General Eligibility Requirements for All Boards and Commissions

- Residency within the corporate city limits
- Minimum age of 18
- Can not be employed by the City of Dubuque

NOTE: Additional requirements may apply to certain boards and commissions. Please refer to the specific Board or Commission details for more information

Please complete the online application and separate optional demographic information below

Personal Information

Select the Board, Transit Advisory Board
Commission, or
Committee
applying for:

Name: Gary Wernimont

Pronunciation: *Field not completed.*

Street Address: 736 University Ave Apr#2
You must live
within the
Dubuque city

limits to
apply/serve on a
City of Dubuque
board or
commission.

Zip Code: 52001

Preferred Phone Number: 563-239 8363

Email Address(es): Wernimontg@gmail.com

How did you hear about City of Dubuque Boards and Commission? City of Dubuque Social Media

If other, please specify: *Field not completed.*

Have you participated in the City of Dubuque City Life Program Life program? No

If so, when? *Field not completed.*

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, which? *Field not completed.*

Have you served on a Board, Commission, or Committee before? No

If yes, which? *Field not completed.*

Why are you interested in applying for this Board or Commission? To help improve the city bus transportation system.

Describe your I ride the Jule bus system 6 days a week multiple times a day. I see

experiences
(professional,
personal, or
volunteer), skills,
and /or education
that have
prepared you for
service on this
Board or
Commission?

where many improvements can be made in the system. New routes,
more hours, increase ridership

Share your
experience
working in
diverse
environments:

I work part-time at the Giant Laundry at 19th and Elm. I am working
around the public every day and always listen to what the public has
to say.

List two
professional
references:
(Examples:
employer,
coworker, client,
vendor, mentor,
volunteer
organizer, etc.))

Lynn Lampe, my landlord 563-580-5264 . Tyler Roddick , do work on
his patients, 563-543 9500

Acknowledgement: I acknowledge that I have accurately and truthfully
completed the application to the best of my knowledge. I also confirm that I
meet the eligibility requirements for the Board or Commission to which I am
applying.

Signature (type
your name here
as electronic
verification):

Gary J Wernimont

Date:

05 -15- 2025

Email not displaying correctly? [View it in your browser.](#)

CITY OF DUBUQUE

BOARDS AND COMMISSIONS DETAILS AND OPENINGS

X / X / 25

Indicates openings within 2025

Open

Indicates Current Opening

Indicates Public Member representing board or commission and appointed as a representative to a separate board or commission

AIRPORT COMMISSION

4 Yr. Term - Meets 4th Tuesday, 4 p.m., Airport Conf. Room

Public Member 1	Douglas	Brotherton	9/14/25
Public Member 2	Marianne	Kurtz-Weber	9/14/25
Public Member 3	Michael	Phillips	9/14/26
Public Member 4	Robert	Blocker	9/14/26
Public Member 5	Bob	Woodward	9/14/28

CABLE TELEVISION COMMISSION

3 Yr. Term - Meets on Call., Varied locations

Public Member 1	Pauline	Maloney	7/1/26
Public Member 2	Georgina	Guerrero	7/1/26
Public Member 3	Ronald	Tigges	7/1/26
Public Member 4	Tom	Eckermann	7/1/27
Public Member 5	Jennifer	Tigges	7/1/27

AIRPORT ZONING BOARD OF ADJUSTMENTS

5 Yr. Term - Meets on Call

City ZBA Rep.	Rena	Stierman	3/25/27
City ZBA Rep.	Jonathan	McCoy	3/25/26

CATFISH CREEK WATERSHED MANGT. AUTHORITY

4 Yr. term - Meets Quarterly

Public Member 1	Rachel	Boeke	7/16/28
Public Member 2	William	Hindricks	7/16/28

AIRPORT ZONING COMMISSION

6 Yr. Term - Meets on Call

City ZAC Rep.	Richard	Russell	7/1/27
City ZAC Rep.	Matthew	Mulligan	7/1/25

CIVIC CENTER ADVISORY COMMISSION

3 Yr. Term - Meets last Mon. of every third month, 3:30 p.m., Five Flags

Public Member 1	Alan	Schumacher	6/29/27
Public Member 2	Mc Kenzie	Blau	6/29/28
Public Member 3	Colleen	Myers	6/29/28
Public Member 4	Bryce	Parks	6/29/27
Public Member 5	Sara	Tandy	6/29/28

ARTS AND CULTURAL AFFAIRS ADVISORY COMMISSION

3 Yr. Term - Meets 4th Tuesday, 3:30 p.m., MFC or Varied locations

At-Large - Outside Cultural Dist. 1	Mary	Loney-Bichell	6/30/27
Business Prof - In Cultural Dist. 1	Aaron	Hefel	6/30/25
Business Prof 2	Gail	Chavenelle	6/30/27
Public Member 1	Shirley	Davis-Orwoll	6/30/28
Public Member 2	Doug	Donald	6/30/26
Public Member 3	David	Barba	6/30/26
Public Member 4	Jessica	Ochoa	6/30/28

CIVIL SERVICE COMMISSION

4 Year Term - Meets 2nd Wed., 4:15 p.m., City Hall

Public Member 1	Scott	Crabill	4/6/26
Public Member 2	Carla	Heathcote	4/6/28
Public Member 3	Miquel	Jackson	4/6/29
Public Member 4	Open	Open	4/6/27
Public Member 5	Open	Open	4/6/27

BUILDING CODE ADVISORY AND APPEALS BOARD

3 Yr. Term -Meets on Call; 4:30 p.m., Federal Bldg.

Altn. Commercial Construct Pro 1	Open	Open	1/1/27
Altn. Electrical Construct Pro 1	Adam	Brown	1/1/27
Altn. HVAC Construct Pro 1	Open	Open	1/1/27
Altn. Plumbing Construct Pro 1	Open	Open	1/1/27
Altn. Residential Construct Pro 1	Open	Open	1/1/27
Commercial Construct Pro 1	Open	Open	1/1/27
Electrical Construct Pro 1	Thomas	Townsend	1/1/27
HVAC Construct Pro 1	Corey	Valaskey	1/1/27
Multidisciplinary Rep. 1	Michael	Shimkus	1/1/27
Multidisciplinary Rep. 2	Open	Open	1/1/27
Plumbing Construct Pro 1	Open	Open	1/1/27
Residential Construct Pro 1	Open	Open	1/1/27

COMMUNITY DEVELOPMENT ADVISORY COMMISSION

3 Yr. Term - Meets 3rd Wed., 5:30 p.m., Federal Bldg./Housing

Housing Commission Rep. 1	Renee	Kehoe	8/17/27
Low/Moderate Income Rep. 1	Talma	Brown	2/15/26
Low/Moderate Income Rep. 2	Dale	Campbell Jr.	2/15/27
Low/Moderate Income Rep. 3	Gabriel	Mozena	2/15/27
Low/Moderate Income Rep. 4	Open	Open	2/15/28
Public Member 1	Open	Open	2/15/27
Public Member 2	Dean	Boles	2/15/28
Public Member 3	Michelle	Hinke	2/15/28
Public Member 4	Julie	Woodyard	2/15/26

EQUITY AND HUMAN RIGHTS COMMISSION

3 Yr. Term - Meets 2nd Tus. 4:30 p.m., MFC Conf. room 2

Public Member 1	Rick	Baumhover	1/1/28
Public Member 2	Luselena	Bravo	1/1/26
Public Member 3	Matt	Zanger	1/1/26
Public Member 4	Jake	Kurczek	1/1/26
Public Member 5	Nikkole	Nutter	1/1/27
Public Member 6	DeLano	Cain-Watson	1/1/27
Public Member 7	Traci	Phillipson	1/1/28
Public Member 8	David	Heiar	1/1/27
Public Member 9	Michaela	Freiburger	1/1/28

BOARD OF LIBRARY TRUSTEES

4 Yr. Term - Meets 4th Thur. 4 p.m., Library

Public Member 1	Andrew	Bland	7/1/26
Public Member 2	A. Alanda	Gregory	7/1/26
Public Member 3	Victor	Lieberman	7/1/27
Public Member 4	Pam	Mullin	7/1/27
Public Member 5	Diann	Guns	7/1/28
Public Member 6	Christina	Monk	7/1/28
Public Member 7	Jessica	Connery	7/1/29

HISTORIC PRESERVATION COMMISSION

3 Yr. Term - Meets 3rd Thur., 5:30 p.m., Federal Bldg.

Architect At-Large 1	Christina	Monk	7/1/26
Cathedral District 1	Open	Open	7/1/26
Jackson Park District 1	Janice	Esser	7/1/25
Langworthy District 1	Chad	Witthoeft	7/1/26
Old Main District 1	Open	Open	7/1/27
Public Member 1	Heidi	Pettitt	7/1/27
Public Member 2	Bill	Doyle	7/1/27
Public Member 3	Tim	Gau	7/1/27
West 11th District 1	Rick	Stuter	7/1/28
Interim District Rep. 1	Adam	Schwendinger	NA

HOUSING APPEALS AND MEDIATION BOARD

3 - Yr. Term - Meets on Call, 4:30 p.m., Federal Bldg.

Public Member 1	Mary	Gotz	1/1/27
Public Member 2	Luke	Hoffmann	1/1/27
Public Member 3	Cole	Hansen	1/1/27
Public Member 4	Lynn	Sutton	1/1/27
Public Member 5	Jeff	Lenhart	1/1/27

HOUSING COMMISSION

3 Yr. Term - Meets 4th Tues. (Jan, Aril, July, Oct), 4:00 p.m., Fed. Bldg.

Public Member 1	Renee	Kehoe	8/17/27
Public Member 2	Ross	Janes	8/17/27
Public Member 3	Rick	Merfeld	8/17/25
Public Member 4	Open	Open	8/17/27
Public Member 5	Open	Open	8/17/27
Public Member 6	Cathy	Dickens	8/17/25
Public Member 7	Julietta	Scott	8/17/26
Public Member 8	Rick	Baumhover	8/17/25
Public Member 9	Amy	Eudaley	8/17/26
Section 8 Rep. 1	Open	Open	8/17/27

HOUSING TRUST FUND ADVISORY COMMITTEE

3 Yr. Term - Meets as needed, 7:30 a.m., Federal Bldg.

Housing Commission Rep. 1	Rick	Baumhover	8/17/25
Housing Commission Rep. 2	Amy	Eudaley	8/17/26
Public Member 1	Open	Open	8/17/25
Public Member 2	Jim	Holz	8/17/27
Public Member 3	Michelle	Becwar	8/17/27

**INVESTMENT AND CASH MANAGEMENT OVERSIGHT
ADVISORY COMMISSION**

3 Yr. Term - Meets 4th Wed.(Jan., April, July, Oct.) 3 p.m., City Hall

Public Member 1	Daniel	Garza	7/1/26
Public Member 2	Molly	Valaskey	7/1/27
Public Member 3	Lucian	Paucean	7/1/27
Public Member 4	Joshua	Merritt	7/1/25
Public Member 5	Gary	Ruden	7/1/25

LONG RANGE PLANNING ADVISORY COMM.

3 Yr. Term - Meets 3rd Wed. 5:30 p.m., Federal Bldg.

Housing Commission Rep. 1	Rick	Merfeld	8/17/25
Public Member 1	Mark	Ward	7/1/26
Public Member 2	Michael	Rabagia	7/1/26
Public Member 3	Aaron	Miller	7/1/27
Public Member 4	Beth	McGrath	7/1/27
Public Member 5	Cliff	Conrad	7/1/25
Public Member 6	Jason	Davis	7/1/25

PARKS AND RECREATION ADVISORY COMMISSION

3 Yr. Term - Meets 2nd Tues., 4:30 p.m. MFC/Varied locations

Public Member 1	Robin	Kennicker	6/30/26
Public Member 2	Ron	Axtell	6/30/26
Public Member 3	Jessica	Ochoa	6/30/26
Public Member 4	Jennifer	Tigges	6/30/27
Public Member 5	Lori	Ollendick	6/30/28
Public Member 6	Josh	Jorgenson	6/30/28
Public Member 7	Jason	Henkel	6/30/28

RESILIENT COMMUNITY ADVISORY COMMISSION

3 Yr. Term - Meets 1st Thur. 5:00 p.m. , Jule Op. & Train. Center

Commission Cross Rep. 1	Open	Open	7/16/27
Commission Cross Rep. 2	Robin	Kennicker	6/30/26
Commission Cross Rep. 3	Open	Open	2/15/25
Public Member 1	Open	Open	7/1/25
Public Member 2	Nolan	Bielinski	7/1/27
Public Member 3	David	Mc Dermott	7/1/26
Public Member 4	Lalith	Jayawickrama	7/1/26
Public Member 5	Rachel	Schmidt	7/1/27
Public Member 6	Jacob	Kohlhaas	7/1/28

TRANSIT ADVISORY BOARD

3 Yr. Term - Meets bi-monthly Sept. to May, 2nd Thur.

Intermodal Transit Station

Public Member 1	Open	Open	7/30/25
Public Member 2	Talma	Brown	7/30/26
Public Member 3	Greg	Orwoll	7/30/26
Public Member 4	Dora	Serna	7/30/26
Public Member 5	Open	Open	7/30/27

ZONING ADVISORY COMMISSION

3 Yr. Term - Meets 1st Wed., 6:00 p.m., Fed. Bldg..

Public Member 1	Matthew	Mulligan	7/1/28
Public Member 2	Martha	Christ	7/1/26
Public Member 3	Carrie	Lohrmann	7/1/26
Public Member 4	Teri	Zuccaro	7/1/26
Public Member 5	Richard	Russell	7/1/27
Public Member 6	Troy	Froistad	7/1/27
Public Member 7	Pat	Norton	7/1/28

ZONING BOARD OF ADJUSTMENTS

5 Yr. Term - Meets 4th Thur., 5:30 p.m. Fed. Bldg..

Public Member 1	Gwen	Kosel	3/25/29
Public Member 2	Keith	Ahlvin	3/25/30
Public Member 3	Jonathan	McCoy	3/25/26
Public Member 4	Rena	Stierman	3/25/27
Public Member 5	Matthew	Mauss	3/25/28

**City of Dubuque
City Council**

PUBLIC HEARINGS # 1.

ITEM TITLE: Hold a Public Hearing for Adopting the Public Housing Authority (PHA) Annual Plan

SUMMARY: Proof of publication on notice of public hearing to consider City Council hold a public hearing to receive input on the Public Housing Authority (PHA) Annual Plan and approve the adoption of the PHA Annual Plan, and City Manager recommending approval.
RESOLUTION Authorizing The Mayor To Execute The Certification By State Or Local Office Of Public Housing Agency (PHA) Plan's Consistency With The Consolidated Plan And Approval Of The PHA Federal Fiscal Year 2025 Annual Plan

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Memo
3. Resolution
4. Form-HUD-50075-HP_DRAFT ANNUAL PLAN
5. Form-HUD-50077-SL
6. Form-HUD-50077-ST-HCV-HP
7. Proof of Publication

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

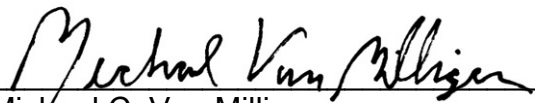
SUBJECT: Hold a Public Hearing for and approve the adoption of the Public Housing Authority (PHA) Annual Plan

DATE: July 2, 2025

Acting Housing & Community Development Director Cori Burbach is recommending City Council hold a public hearing on July 7, 2025, to receive input on the Public Housing Authority (PHA) Annual Plan and approve the adoption of the PHA Annual Plan.

HUD also requires that the Resident Advisory Board (RAB), comprised of all residents on assisted housing, review the proposed plan. The RAB meeting was held on May 28, 2025.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager and Acting Housing & Community Development Director

TO: Michael C Van Milligen, City Manager

FROM: Cori Burbach, Acting Housing & Community Development Director

DATE: June 12, 2025

RE: Hold a Public Hearing for and approve the adoption of the Public Housing Authority (PHA) Annual Plan

INTRODUCTION

The City of Dubuque is a Public Housing Authority (PHA) that provides housing assistance to residents. A PHA is required to submit an Annual Plan to the U.S. Department of Housing and Urban Development (HUD) each fiscal year.

DISCUSSION

The City Council is required to hold the public hearing prior to approving the PHA Annual Plan before it is submitted to HUD.

HUD also requires that the Resident Advisory Board, comprised of all residents on assisted housing, review the proposed plan. The RAB meeting was held on May 28, 2025.

The FFY 2025 PHA Annual Plan includes goals and priorities for the PHA that stem from the 5-Year Annual PHA Plan. This Federal Fiscal Year 2025 focuses on the following: increasing landlord participation in the Housing Choice Voucher program, decreasing concentrated areas of poverty, enhanced utilization of program funds in the community, opportunity to address food deserts, along with and reducing barriers for participants looking to utilize a voucher in the City, and document revision.

RECOMMENDATION

I respectfully request the Mayor and City Council hold a public hearing on July 7, 2025, to receive input on the PHA Annual Plan and approve the adoption of the PHA Annual Plan.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE CERTIFICATION BY STATE OR LOCAL OFFICE OF PUBLIC HOUSING AGENCY (PHA) PLAN'S CONSISTENCY WITH THE CONSOLIDATED PLAN AND APPROVAL OF THE PHA FEDERAL FISCAL YEAR 2025 ANNUAL PLAN

Whereas, the U.S. Department of Housing and Urban Development requires submission of the Public Housing Agency (PHA) Plan on an annual basis; and

Whereas, the U.S. Department of Housing and Urban Development requires Certification of the PHA Plan's Consistency with the Consolidated Plan; and

Whereas, the Resident Advisory Board held a public meeting to review the Annual Plan on May 28, 2025; and

Whereas, the City Council held a public hearing to receive comment on the proposed Public Housing Authority Federal Fiscal Year 2025 Annual Plan on July 7, 2025.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE IOWA:

Section 1: That the Mayor is hereby authorized and directed to certify the PHA Federal Fiscal Year 2025 Annual Plan's Consistency with the Consolidated Plan; and

Section 2: That the Acting Director of Housing and Community Development is hereby authorized to submit the PHA Annual Plan and the Certification as required by the U.S. Department of Housing and Urban Development.

Passed, approved and adopted this 7th day of July, 2025.

Brad M Cavanagh, Mayor

Attest:

Adrienne Breitfelder, City Clerk

Streamlined Annual PHA Plan <i>(High Performer PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 09/30/2027
--	---	---

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers and was designated as a high performer on both the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

A.	PHA Information.															
A.1	PHA Name: <u>City of Dubuque</u> PHA Code: <u>IA087</u> PHA Type: ☒ High Performer															
	PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>07/2025</u> PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units <u>0</u> Number of Housing Choice Vouchers (HCVs) <u>1114</u> Total Combined <u>1114</u> PHA Plan Submission Type: ☒ Annual Submission ☐ Revised Annual Submission															
	Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.															
	How the public can access this PHA Plan: The City of Dubuque Housing & Community Development Department PHA Plan, Plan Elements, and PHA Policies are available for review online at https://www.cityofdubuque.org/1484/Administrative-Plans as well as in person at the following locations: Housing & Community Development Department 350 W 6th Street, Suite 312, Dubuque, IA 52001; and City Hall 50 W 13th Street, Dubuque, IA 52001. A public comment period was published on May 9, 2025 and ended on July 7, 2025. Public Hearing was published May 9th, 2025, and held on July 7th, 2025, by the City Council. Minutes of that hearing can be accessed at the above listed places online and in person.															
	☐ PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below)															
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th rowspan="2">Participating PHAs</th><th rowspan="2">PHA Code</th><th rowspan="2">Program(s) in the Consortia</th><th rowspan="2">Program(s) not in the Consortia</th><th colspan="2">No. of Units in Each Program</th></tr> <tr> <th>PH</th><th>HCV</th></tr> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>		Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV						
Participating PHAs	PHA Code	Program(s) in the Consortia					Program(s) not in the Consortia	No. of Units in Each Program								
			PH	HCV												

B.	Plan Elements
B.1	Revision of Existing PHA Plan Elements. (a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission? Y N ☐ ☒ Statement of Housing Needs and Strategy for Addressing Housing Needs. ☐ ☒ Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions. ☐ ☒ Financial Resources. ☐ ☒ Rent Determination. ☐ ☒ Homeownership Programs. ☐ ☒ Safety and Crime Prevention. ☐ ☒ Pet Policy. ☐ ☒ Substantial Deviation. ☐ ☒ Significant Amendment/Modification (b) If the PHA answered yes for any element, describe the revisions for each element below: (c) The PHA must submit its Deconcentration Policy for Field Office Review.
B.2	New Activities. (a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year? Y N ☐ ☒ Hope VI or Choice Neighborhoods ☐ ☒ Mixed Finance Modernization or Development. ☐ ☒ Demolition and/or Disposition. ☐ ☒ Conversion of Public Housing to Tenant Based Assistance. ☐ ☒ Conversion of Public Housing to Project-Based Rental Assistance or Project-Based Vouchers under RAD. ☐ ☒ Project Based Vouchers. ☐ ☒ Units with Approved Vacancies for Modernization. ☐ ☒ Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants). (b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan.
B.3	Progress Report. Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan. Mission: The City of Dubuque Housing & Community Development Department's mission is to provide decent, safe, and affordable rental housing and to provide opportunities that promote self-sufficiency, economic independence, and homeownership opportunities for eligible Housing Choice Voucher participants. PHA Goal: Meet the need for quality, affordable rental homes: The City of Dubuque has worked with Greater Dubuque Development Corporation to identify the specific housing needs in the Community. Using that data, the City has been working with developers to address the housing needs and find ways to use Housing Tax Increment Financing as well as other possible revenue streams to help support and incentivize housing development in the City. PHA assisted the new developments coming on-line in navigating the process to lease up HCV tenants. PHA also increased HCV Voucher Payment Standards (VPS) to 120% of Fair Market Rent (FMR). PHA uses code enforcement policies that are structured to give more attention to properties & owners that persistently fail inspections. PHA Goal: Increase the Acceptance of Housing Choice Vouchers by Housing Providers: The City of Dubuque has increased maintained a strong network alliance with the Landlord Association in order to promote and educate area landlords about the HCV Program. PHA has refined the use of the HCV Program software to maximize ease of use and data generation. The voucher payments standards continue to be reviewed yearly and updated to reflect market changes and demand. A waiver was attained from HUD to set VPS for the PHA at 120% of FMR. This was implemented 1/1/2024. PHA Goal: Implement local government policies that encourage equity and decrease disparate impacts: PHA constantly reviews and monitors voucher issuance data. This is used to identify possible barriers or impacts that need to be addressed to run a fair and equitable program. Heavy utilization of HUD's Budget Tool and monthly review with PHA Portfolio Manager to forecast, plan and enhance utilization. Worked with HUD's technical assistance personnel to implement approaches for increased utilization of voucher funds within the community. Implemented communication tools and trust building activities for landlords and HCV program participants. City staff meets monthly with the Landlord Association to continue to strengthen that relationship and those community connections. PHA also refined the Successful Property Maintenance Course that all property owners are required to attend, enhancing education and training for them. Finally, information for participants has been reviewed and revised through the revision of the PHA briefing, simplification of information given through those briefings, with an emphasis on addressing common questions and issues that arise for tenants utilizing the HCV voucher. Documents have been translated into Spanish and Marshallese, and the readability of documents was also assessed and revised so that all documents were adapted to a 6-7th grade reading level. Voucher Payment Standards increased to 120% of FMR through a HUD obtained waiver allowing for more housing choice for all participants to utilize. PHA also began researching ways to add additional Project Based Voucher (PBV) units. PHA Goal: Increase access to opportunity and the building of social capital: The Childcare Initiative has been working hard to identify needs and barriers to the community's workforce. Several needs were identified. One outcome is the opening of a new childcare facility that can address the childcare needs in the community and therefore, allowing working parents more opportunity and workforce advancement potential. The new childcare facility opened in January 2024. PHA created an intern position over the summer to research and address food desert issues in specific areas of
B.4.	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved. Not Applicable.

B.5	Most Recent Fiscal Year Audit. (a) Were there any findings in the most recent FY Audit? Y ☐ N ☒ (b) If yes, please describe:
C.	Other Document and/or Certification Requirements.
C.1	Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) have comments to the PHA Plan? Y ☐ N ☒ (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.
C.2	Certification by State or Local Officials. <u>Form HUD-50077-SL</u> , <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i> , must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.3	Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan. Form 50077-ST-HCV-HP, <i>PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed</i> must be submitted by the PHA as an electronic attachment to the PHA Plan.
C.4	Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? Y ☐ N ☐ If yes, include Challenged Elements.
D.	Affirmatively Furthering Fair Housing (AFFH).
D.1	Affirmatively Furthering Fair Housing. Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 7.02 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

Form identification: IA087-City of Dubuque Form HUD-50075-HP (Form ID - 4979) printed by Gina Hodgson in HUD Secure Systems/Public Housing Portal at 07/02/2025 03:30PM EST

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 09/30/2027
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**Certification by State or Local Official of PHA Plans
Consistency with the Consolidated Plan or State Consolidated Plan**

I, Brad M. Cavanagh, the Mayor certify that the 5-Year PHA Plan for fiscal years 2025-2029 and/or Annual PHA Plan for fiscal year 2025 of the IA087 - City of Dubuque is consistent with the Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the City of Dubuque pursuant to 24 CFR Part 91 and 24 CFR § 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The City of Dubuque 5-Year PHA Plan and the Consolidated Plan track the number of units per census tract and track the location of affordable housing and type. The activities and goals include actions that the City will take to integrate affordable housing that is fully available without regard to race, ethnicity, religion, national origin, sex, disability, familial status, gender, or sexual orientation. Both plans include specific goals to expand opportunities for Housing Choice Voucher applicants and participants, including strategies to increase affordability.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official:	Brad M. Cavanagh	Title:	Mayor
Signature:		Date:	

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Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Form identification: *IA087-City of Dubuque form HUD-50077-SL (Form ID - 3928) printed by Gina Hodgson in HUD Secure Systems/Public Housing Portal at 07/02/2025 02:58PM EST*

Certification of Compliance with PHA Plan and Related Regulations (Standard, Troubled, HCV-Only, and High Performer PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing OMB No. 2577-0226 Expires 09/30/2027
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PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations including PHA Plan Elements that Have Changed

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning 07/2025, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d—4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair

housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.

8. For PHA Plans that include a policy for site-based waiting lists:

- The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);
- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
- Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
- The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
- The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).

9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.

10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.

20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

City of Dubuque**IA087**

PHA Name

PHA Number/HA Code

X Annual PHA Plan for Fiscal Year **2025** 5-Year PHA Plan for Fiscal Years 20 - 20

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director MS Gina Hodgson		Name Board Chairman Brad M. Cavanagh	
Signature	Date	Signature	Date

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Form identification: IA087-City of Dubuque form HUD-50077-ST-HCV-HP (Form ID - 1373) for CY 2025 printed by Gina Hodgson in HUD Secure Systems/Public Housing Portal at 07/02/2025 02:59PM EST

STATE OF IOWA
DUBUQUE COUNTY

SS:

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

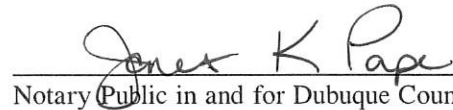
05/09/2025

and for which the charge is 23.37

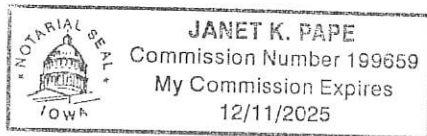


Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 9th day of May, 2025



Notary Public in and for Dubuque County, Iowa.



Ad text :

PUBLIC NOTICE
PROPOSED FISCAL YEAR 2025 PUBLIC HOUSING AGENCY (PHA) ANNUAL
PLAN

Notice is hereby given that the Dubuque City Council will conduct a public hearing on Monday, July 7, 2025 at a meeting to commence at 6:30 p.m. in City Council Chambers, 350 West 6th Street, Dubuque, Iowa.

The City Council will consider a proposed Fiscal Year 2025 PHA Annual Plan.

Interested parties may examine the contents of the proposed Plan at the City Clerk's Office, City Hall, 50 West 13th Street; and the Housing and Community Development Department, 350 West 6th Street, Suite 312, Dubuque Iowa, and the City Website at www.cityofdubuque.org/adminplan.

Written comments may be submitted on or before the time of the public hearing to the City of Dubuque Housing and Community Development Department, 350 W 6th St, Suite 312, Dubuque Iowa 52001 (563-690-6096) or ghodgson@cityofdubuque.org.

At said time and place of public hearing all interested citizens and parties will be given an opportunity to be heard for or against said plan.

1t 5/9

**City of Dubuque
City Council**

PUBLIC HEARINGS # 2.

ITEM TITLE:	Petition to Vacate Certain Street and Alley Right of Way Easements in Julien Addition, in the City of Dubuque, Iowa For Vacating Petition from Elaine Reiss and Doug Blong
SUMMARY:	Proof of publication on notice of public hearings to consider City Council approval to vacate and dispose of the street and alley right of way easements in Julien Addition, in the City of Dubuque, Iowa, as shown and described in Exhibits A and B attached, be approved through the adoption of the enclosed resolutions, and City Manager recommending approval. RESOLUTION Vacating Certain Street And Alley Easements In Julien Addition, City Of Dubuque, Iowa RESOLUTION Disposing Of City Interest In Certain Street And Alley Easements In Julien Addition, City Of Dubuque, Iowa
SUGGESTED DISPOSITION:	Receive and File; Adopt Resolution(s)
ATTACHMENTS:	1. MVM Memo 2. 1 reiss blong harriet vacate memo hold PH 3. 2 reiss blong harriet Resolution Vacating 4. 3 reiss blong harriet Resolution disposing of City Interest 5. 4 Exhibit A reiss blong row ease area to be vacated 6. 5 EXHIBIT B LEGAL DESCRIPTION OF RIGHT OF WAY AREA REISS BLONG 7. 6 set ph resolution reiss blong harriet 8. 7 cc area map reiss blong harriet 9. Proof of Publication

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Petition to Vacate Certain Street and Alley Right of Way Easements in
Julien Addition, in the City of Dubuque, Iowa
For Vacating Petition from Elaine Reiss and Doug Blong

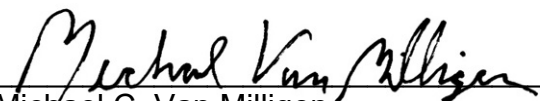
DATE: July 1, 2025

City Engineer Gus Psihoyos is recommending City Council approval to vacate and dispose of the street and alley right of way easements in Julien Addition, in the City of Dubuque, Iowa, as shown and described in Exhibits A and B attached, be approved through the adoption of the enclosed resolutions.

Per the attached vacation petition letter from property owners Reiss and Blong, they are requesting that the city vacate the existing city street and alley right of way easements so that they can consolidate several of their existing properties into one property. Reiss and Blong plan to convert the consolidated area into a prairie use and protect the property from being developed in the future.

The areas to be vacated will not affect other adjacent landowners as Reiss and Blong own the property on both sides of the right of ways or the subject right of way areas are inaccessible to the neighboring property owners due to extremely steep topography. The city has no plans to open or improve said street and alleys and has agreed to vacate the right of way easements at no cost to Reiss and Blong. Reiss and Blong will be responsible for all costs for publication and filing fees.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Nate Kieffer, PE/PLS

TO: Michael C. Van Milligen, City Manager

FROM: Gus Psihoyos, City Engineer

SUBJECT: Petition to Vacate Certain Street and Alley Right of Way Easements in
Julien Addition, in the City of Dubuque, Iowa
For Vacating Petition from Elaine Reiss and Doug Blong

DATE: June 27, 2025

INTRODUCTION

This is in response to a request from property owners Elaine Reiss and Doug Blong (of common address 2501 Harriet Street) for the vacating of certain street and alley right of way easements in Julien Addition, in the City of Dubuque, Iowa.

BACKGROUND

Per the attached vacation petition letter from property owners Reiss and Blong, they are requesting that the city vacate the existing city street and alley right of way easements so that they can consolidate several of their existing properties into one property. Reiss and Blong plan to convert the consolidated area into a prairie use and protect the property from being developed in the future.

The areas to be vacated will not affect other adjacent landowners as Reiss and Blong own the property on both sides of the right of ways or the subject right of way areas are inaccessible to the neighboring property owners due to extremely steep topography. The city has no plans to open or improve said street and alleys and has agreed to vacate the right of way easements at no cost to Reiss and Blong. Reiss and Blong will be responsible for all costs for publication and filing fees.

DISCUSSION

The attached Exhibits A and B show the street and alley right of way easements proposed to be vacated.

RECOMMENDATION

I am recommending the vacating and disposal of city interest in the street and alley right of way easements, as shown and described in Exhibits A and B attached, through adoption of the enclosed resolution.

ACTION TO BE TAKEN

I respectfully request that the vacating and disposal of the street and alley right of way easements, as shown and described in Exhibits A and B attached, be approved through the adoption of the enclosed resolutions.

Prepared by Nate Kieffer, PE/PLS

Prepared by: Nate Kieffer, City of Dubuque, 50 W. 13th Street, Dubuque, IA 52001 (563) 589-4270
Return to: Adrienne Breitfelder, City Clerk, City of Dubuque, 50 W. 13th Street, Dubuque, IA 52001 (563) 589-4100

RESOLUTION NO. -25

RESOLUTION VACATING CERTAIN STREET AND ALLEY EASEMENTS IN JULIEN ADDITION, CITY OF DUBUQUE, IOWA

Whereas, in circa 1865 the Final Plat of Julien Addition in the City of Dubuque, Iowa, was recorded in page Q-76 of Deeds in the Dubuque County Recorder's Office; and

Whereas, upon said plat the owners dedicated the streets and alley right of ways as shown on said plat to the public. Said plat grants to the public easements for street purposes only and specifies that the fee ownership of the lands under the streets belongs to the adjacent lot owners; and

Whereas, Elaine Reiss and Doug Blong (Reiss and Blong) are the owners of the following real estate in the Julien Addition in the City of Dubuque, Iowa:

LOT 1 REISS-BLONG PLACE; LOTS 173 THRU 178, LOTS 191 THRU 198, 209 THRU 216, LOTS 201, 202, 205 & 206 ALL IN JULIEN ADDITION; and

LOT 1 PETRICK PLACE; LOTS 127 THRU 130, LOTS 145 THRU 154, LOTS 159 THRU 168 & LOTS 179 THRU 182 ALL IN JULIEN ADDITION and;

Whereas, Reiss and Blong have petitioned the City to vacate and dispose of its interest in said street and alley right of way easements adjacent to their property described above as shown on the attached Exhibit A and as more particularly described in the attached Exhibit B.

Whereas, pursuant to resolution and published notice of time and place of hearing, published in the Telegraph Herald, a newspaper of general circulation

published in the City of Dubuque, Iowa on the 20th day of June 2025, the City Council of the City of Dubuque, Iowa met on the 7th day of July 2025, at 6:30 p.m. in the Historic Federal Building Council Chambers (second floor), 350 West 6th Street, Dubuque, Dubuque County, Iowa to consider the request to vacate; and

Whereas, the City Council of the City of Dubuque, Iowa overruled any and all objections, oral or written to the request to vacate; and

Whereas, the City Council of the City of Dubuque, Iowa, has determined that the proposed vacation of the street and alley right of way easements as shown on the attached Exhibit A and as more particularly described in the attached Exhibit B, in Julien Addition in the City of Dubuque, Iowa should be approved.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That street and alley right of way easements as shown on the attached Exhibit A and as more particularly described in the attached Exhibit B, in Julien Addition in the City of Dubuque, Iowa, be and the same are hereby vacated.

Passed, approved and adopted this 7th day of July, 2025

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

Prepared by: Nate Kieffer, City of Dubuque, 50 W. 13th Street, Dubuque, Iowa (563) 589-4270
Returned to: Adrienne Breitfelder, City Clerk, City of Dubuque, 50 W. 13th Street, Dubuque, Iowa (563) 589-4100

RESOLUTION NO. -25

RESOLUTION DISPOSING OF CITY INTEREST IN CERTAIN STREET AND ALLEY EASEMENTS IN JULIEN ADDITION, CITY OF DUBUQUE, IOWA

Whereas, pursuant to resolution and published notice of time and place of hearing, published in the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, Iowa on the 20th day of June 2025, the City Council of the City of Dubuque, Iowa met by virtual means on the 7th day of July, 2025, at 6:30 p.m. in the Historic Federal Building Council Chambers (second floor), 350 West 6th Street, Dubuque, Dubuque County, Iowa to consider the proposal for the disposal of:

Certain street and alley right of way easements as shown on the attached Exhibit A and as more particularly described in the attached Exhibit B, in Julien Addition in the City of Dubuque, Iowa

Whereas, the City Council of the City of Dubuque, Iowa overruled any and all objections, oral or written to the proposal to dispose of such real estate.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. That the disposal of City of Dubuque real property described as shown on the attached Exhibit A and as more particularly described in the attached Exhibit B, in Julien Addition in the City of Dubuque, Iowa, be and the same is hereby approved.

Section 2. That the City Clerk be and is hereby authorized and directed to record a certified copy of this resolution in the offices of the City Assessor, Dubuque County Recorder and Dubuque County Auditor.

Passed, approved and adopted this 7th day of July 2025

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

EXHIBIT A - STREET & ALLEY RIGHT OF WAY EASEMENT VACATION AREA

Mem. The Streets are 66 feet wide & the alleys 16 1/2 feet wide. It was originally intended to have an alley where Union Street is now placed, & the Streets which cross the South boundary of the Lots 208 to 220 are 16 1/2 feet further South than they should be.

STREET & ALLEY RIGHT OF WAY EASEMENT VACATION AREA

The undersigned the Proprietors of the S.W. 1/4 of N.W. 1/4 and N.E. 1/4 of S.W. 1/4 of Section 7, Township 29 North of Range 3 East hereby subdivide the same into Town Lots under the Name of Julian Addition and hereby dedicate the Streets and Alleys to the public for Street purposes, but for such only, the title to the soil in the Streets and Alleys to belong to the owners of the lots adjoining respectively. The land laid out for Streets surrounding this tract is given to the public only on condition that the adjoining owners give a similar for Street purposes.

D. A. Mahoney
James M. McKinlay
Smith, McKinlay & Poor
Matthias Ham
Wm. Lawther

State of Iowa
Dubuque County

On this 7th day of April 1856 before me, a notary public of Iowa, in and for said county, in person came D. A. Mahoney, James M. McKinlay, Matthias Ham & Wm. Lawther who are personally known to me to be the identical persons whose names are affixed to this plat, and they severally acknowledged that the disposition of the lands as shown by this map, is in their free consent & in accordance with their desire. In witness whereof I have signed my name and affix my notarial seal.

G. Robinson, Notary Public

It is ordered that this plat be recorded. Witness my hand & the county seal
J. Hempstead
County Judge of Dubuque County.



EXHIBIT B

LEGAL DESCRIPTION FOR STREET AND ALLEY RIGHT OF WAY EASEMENT VACATION AREA

ALL THAT PART OF THE COURTLAND STREET RIGHT OF WAY LYING EAST OF THE EASTERLY RIGHT OF WAY LINE OF HARRIET STREET (AKA HARRIET AVENUE) AND WEST OF THE SOUTHERLY EXTENSION OF THE EAST LINE OF LOT 145; AND

ALL THAT PART OF THE MCKINLAY AVENUE RIGHT OF WAY LYING EAST OF THE EASTERLY RIGHT OF WAY LINE OF HARRIET STREET (AKA HARRIET AVENUE) AND WEST OF THE WESTERLY RIGHT OF WAY LINE OF THE ALLEY LYING BETWEEN THE COURTLAND STREET RIGHT OF WAY AND THE JANSEN STREET (AKA UNION STREET) RIGHT OF WAY; AND

ALL THAT PART OF THE ALLEY RIGHT OF WAY LYING BETWEEN THE COURTLAND STREET RIGHT OF WAY AND THE JANSEN STREET (AKA UNION STREET) RIGHT OF WAY; AND

ALL THAT PART OF THE CROSBY STREET RIGHT OF WAY LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF COURTLAND STREET AND NORTH OF THE NORTH RIGHT OF WAY LINE OF JANSEN STREET (AKA UNION STREET); AND

ALL THAT PART OF THE ALLEY RIGHT OF WAY LYING SOUTH OF THE COURTLAND STREET RIGHT OF WAY AND NORTH OF THE WESTERLY EXTENSION OF THE SOUTHERLY LINE OF LOT 205

ALL IN JULIEN ADDITION, IN THE CITY OF DUBUQUE, IOWA

RESOLUTION NO. 219-25

RESOLUTION OF INTENT TO VACATE AND DISPOSE OF CITY INTEREST IN CERTAIN STREET AND ALLEY EASEMENTS IN JULIEN ADDITION, CITY OF DUBUQUE, IOWA

Whereas, in circa 1865 the Final Plat of Julien Addition in the City of Dubuque, Iowa, was recorded in page Q-76 of Deeds in the Dubuque County Recorder's Office; and

Whereas, upon said plat the owners dedicated the streets and alley right of ways as shown on said plat to the public. Said plat grants to the public easements for street purposes only and specifies that the fee ownership of the lands under the streets belongs to the adjacent lot owners; and

Whereas, Elaine Reiss and Doug Blong (Reiss and Blong) are the owners of the following real estate in the Julien Addition in the City of Dubuque, Iowa:

LOT 1 REISS-BLONG PLACE; LOTS 173 THRU 178, LOTS 191 THRU 198, 209 THRU 216, LOTS 201, 202, 205 & 206 ALL IN JULIEN ADDITION; and
LOT 1 PETRICK PLACE; LOTS 127 THRU 130, LOTS 145 THRU 154, LOTS 159 THRU 168 & LOTS 179 THRU 182 ALL IN JULIEN ADDITION

and;

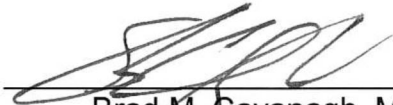
Whereas, Reiss and Blong have petitioned the City to vacate and dispose of its interest in said street and alley right of way easements adjacent to their property described above as shown on the attached Exhibit A and as more particularly described in the attached Exhibit B.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

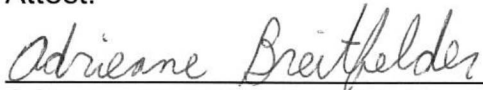
Section 1. That the City of Dubuque intends to vacate and dispose of its interest in the street and alley right of way easements as shown on the attached Exhibit A and as described in the attached Exhibit B in Julien Addition in the City of Dubuque, Iowa.

Section 2. That a public hearing on the intent to vacate and dispose of all City interest in the street and alley right of way easements as shown on the attached Exhibit A and as described in the attached Exhibit B in Julien Addition in the City of Dubuque, Iowa, is hereby set for the 7th day of July, 2025, at the Historic Federal Building, 350 W. 6th Street, Dubuque, Iowa, beginning at 6:30 p.m., and the City Clerk be and is hereby authorized and directed to cause a notice of public hearing on the intent to vacate said real estate to be published in the manner as prescribed by law.

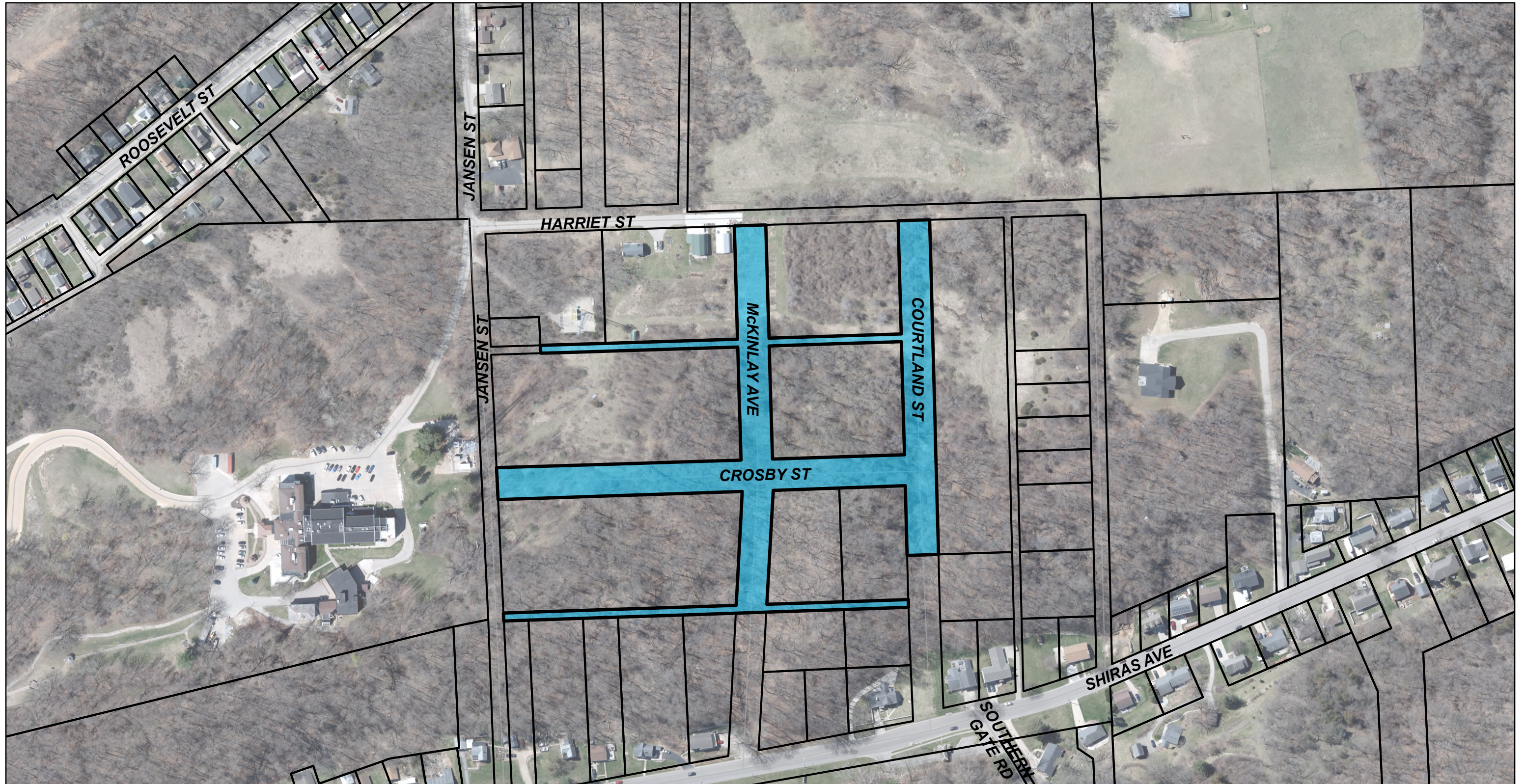
Passed, approved and adopted this 16th day of June, 2025.


Brad M. Cavanagh, Mayor

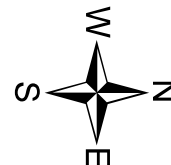
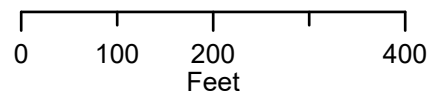
Attest:


Adrienne N. Breitfelder, City Clerk

Area Map



1 inch equals 200 feet



 Street & Alley Right of Way
Easement to be Vacated

Map Prepared by: TWK
City of Dubuque
Engineering Division
50 West 13th Street
Dubuque, Iowa 52001
Phone: (563) 589-4270
Fax: (563) 589-4205

THE CITY OF DUBUQUE HAS OBTAINED THE INFORMATION FROM THE PARTIES OR MAINTAINED BY THE CITY OF DUBUQUE (THE CITY). BY USE OF THIS INFORMATION, THE USER ACKNOWLEDGES THAT, WHILE THE CITY USES THE MOST CURRENT AND ACCURATE INFORMATION AVAILABLE, THE CITY DOES NOT WARRANT THE ACCURACY OR CORRECTNESS OF THE INFORMATION ON THIS CONTAINED HEREIN. BY USE OF THIS INFORMATION, THE USER AGREES THAT THE CITY IS NOT RESPONSIBLE FOR THE ABUSE OR MISINTERPRETION OF ANY INFORMATION OBTAINED BY THIS MAP. AND THAT THE USER WILL HOLD THE CITY LIABLE FOR ANY LOSS, DAMAGE, OR INCONVENIENCE CAUSED AS A RESULT OF RELIANCE ON THE INFORMATION.

Path: H:\Engineering\Maps for Staff\Map Project.aprx - Name of Map: Harriet Street Vacate

STATE OF IOWA
DUBUQUE COUNTY

SS:

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

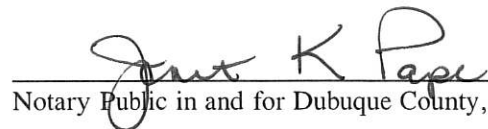
06/20/2025

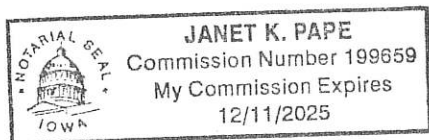
and for which the charge is 106.59



Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 23rd day of June, 2025


Notary Public in and for Dubuque County, Iowa.



CITY OF DUBUQUE, IOWA

OFFICIAL NOTICE

PUBLIC NOTICE is hereby given that the City Council of the City of Dubuque, Iowa will hold a public hearing on the 7th day of July 2025 at 6:30 p.m. in the Historic Federal Building, 350 W. 6th Street, 2nd floor, Dubuque, Iowa, at which meeting the City Council proposes to vacate and dispose of its interest in certain street and alley right of way easements in Julien Addition to the City of Dubuque, said real property is more particularly described as follows:

ALL THAT PART OF THE COURTLAND STREET RIGHT OF WAY LYING EAST OF THE EASTERLY RIGHT OF WAY LINE OF HARRIET STREET (AKA HARRIET AVENUE) AND WEST OF THE SOUTHERLY EXTENSION OF THE EAST LINE OF LOT 145; AND

ALL THAT PART OF THE MCKINLAY AVENUE RIGHT OF WAY LYING EAST OF THE EASTERLY RIGHT OF WAY LINE OF HARRIET STREET (AKA HARRIET AVENUE) AND WEST OF THE WESTERLY RIGHT OF WAY LINE OF THE ALLEY LYING BETWEEN THE COURTLAND STREET RIGHT OF WAY AND THE JANSEN STREET (AKA UNION STREET) RIGHT OF WAY; AND

ALL THAT PART OF THE ALLEY RIGHT OF WAY LYING BETWEEN THE COURTLAND STREET RIGHT OF WAY AND THE JANSEN STREET (AKA UNION STREET) RIGHT OF WAY; AND

ALL THAT PART OF THE CROSBY STREET RIGHT OF WAY LYING SOUTH OF THE SOUTH RIGHT OF WAY LINE OF COURTLAND STREET AND NORTH OF THE NORTH RIGHT OF WAY LINE OF JANSEN STREET (AKA UNION STREET); AND

ALL THAT PART OF THE ALLEY RIGHT OF WAY LYING SOUTH OF THE COURTLAND STREET RIGHT OF WAY AND NORTH OF THE WESTERLY EXTENSION OF THE SOUTHERLY LINE OF LOT 205

ALL IN JULIEN ADDITION, IN THE CITY OF DUBUQUE, IOWA

At the meeting, the City Council will receive in-person and virtual comments from any resident or property owner of said City to the above action. The official agenda will be posted the Friday before the meeting and will contain public input options. The City Council agenda can be accessed at <https://dubuqueia.portal.civicclerk.com/> or by contacting the City Clerk's Office at 563-589-4100, ctyclerk@cityofdubuque.org. At said time and place of public hearings all interested citizens and parties will be given an opportunity to be heard for or against said proposal.

Written comments regarding the above public hearings may be submitted to the City Clerk's Office via email at ctyclerk@cityofdubuque.org or by mail to City Clerk's Office, City Hall, 50 W. 13th St., Dubuque, IA 52001, before said time of public hearing. At said time and place of public hearings the City Council will receive any written comments received by the City Clerk's Office before said time of public hearing.

Copies of supporting documents for the public hearings are on file in the City Clerk's Office and may be viewed Monday through Friday between 8:00 a.m. and 5:00 p.m.

Individuals with limited English proficiency, vision, hearing, or speech impairments requiring special assistance should contact the City Clerk's Office at (563) 589-4100, TDD (563) 690-6678, ctyclerk@cityofdubuque.org as soon as feasible. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

Published by order of the City Council given on the 16th day

of June 2025.

Adrienne N. Breitfelder, CMC City Clerk

RESOLUTION NO. 219-25

RESOLUTION OF INTENT TO VACATE AND DISPOSE OF CITY INTEREST
IN CERTAIN STREET AND ALLEY EASEMENTS IN JULIEN ADDITION, CITY
OF DUBUQUE, IOWA

Whereas, in circa 1865 the Final Plat of Julien Addition in
the City of Dubuque, Iowa, was recorded in page Q-76 of Deeds
in the Dubuque County Records Office; and

Whereas, upon said plat the owners dedicated the streets and
alley right of ways as shown on said plat to the public. Said
plat grants to the public easements for street purposes only
and specifies that the fee ownership of the lands under the
streets belongs to the adjacent lot owners; and

Whereas, Elaine Reiss and Doug Blong (Reiss and Blong) are
the owners of the following real estate in the Julien Addition
in the City of Dubuque, Iowa:

LOT 1 REISS-BLONG PLACE; LOTS 173 THRU 178, LOTS 191 THRU
198, 209 THRU 216, LOTS 201, 202, 205 & 206 ALL IN JULIEN
ADDITION; and LOT 1 PETRICK PLACE; LOTS 127 THRU 130, LOTS 145
THRU 154, LOTS 159 THRU 168 & LOTS 179 THRU 182 ALL IN JULIEN
ADDITION

and;

Whereas, Reiss and Blong have petitioned the City to vacate
and dispose of its interest in said street and alley right of
way easements adjacent to their property described above as
shown on the attached Exhibit A and as more particularly
described in the attached Exhibit B.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF DUBUQUE, IOWA:

Section 1. That the City of Dubuque intends to vacate and
dispose of its interest in the street and alley right of way
easements as shown on the attached Exhibit A and as described
in the attached Exhibit B in Julien Addition in the City of
Dubuque, Iowa.

Section 2. That a public hearing on the intent to vacate
and dispose of all City interest in the street and alley right
of way easements as shown on the attached Exhibit A and as
described in the attached Exhibit B in Julien Addition in the
City of Dubuque, Iowa, is hereby set for the 7th day of July,
2025, at the Historic Federal Building, 350 W. 6th Street,
Dubuque, Iowa, beginning at 6:30 p.m., and the City Clerk be
and is hereby authorized and directed to cause a notice of
public hearing on the intent to vacate said real estate to be
published in the manner as prescribed by law.

Passed, approved and adopted this 16th day of June,
2025.

/s/Brad M. Cavanagh, Mayor

Attest: /s/Adrienne N. Breitfelder, City Clerk

1t 6/20

**City of Dubuque
City Council**

PUBLIC HEARINGS # 3.

ITEM TITLE: Rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage Public Hearing

SUMMARY: Proof of publication on notice of public hearing to consider City Council approve the plans, specifications, form of contract, and estimated cost of \$4,450,000, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution, and City Manager recommending approval.
RESOLUTION Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost For The 2025 Repair And Maintenance Of The Iowa Street Parking Garage

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. Rebid 2025 Repair Maintenance Iowa Parking Garage - PH Staff MEMO
3. Rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage - PH Resolution
4. Proof of Publication

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage
Public Hearing
Project No. 4683000002

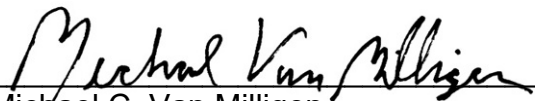
DATE: July 1, 2025

Director of Transportation Services Ryan Knuckey and Project Manager Jim Bousley are recommending City Council approve the plans, specifications, form of contract, and estimated cost of \$4,450,000, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution.

In May 2025, the City issued bids and only received one (1) bid proposal for the 2025 Repair and Maintenance of the Iowa Street Parking Garage. The single bid received was significantly over the current funding available to complete the construction improvements as proposed. As a result, the City Council rejected the single bid due to a lack of competitive bids and insufficient funding.

Following the bid rejection, City staff and the consultant team collaborated and reviewed the scope of work for the project and the base bid and alternates bid items to determine a path forward that would address the main repair priorities of the needed improvements to meet the current available funding. The team also discussed and extended the construction schedule completion date to allow contractors more time to complete the ramp repair work.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Ryan Knuckey, Director of Transportation Services
Jim Bousley, Project Manager
Robert Schiesl, Assistant City Engineer
Russ Stecklein, Operations Supervisor Transportation Services



TO: Michael C. Van Milligen, City Manager

FROM: Ryan Knuckey, Director of Transportation Services
Jim Bousley, Project Manager

DATE: June 30, 2025

SUBJECT: Rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage
Public Hearing
Project No. 4683000002

INTRODUCTION

This memorandum requests the City Council conduct public hearing for the 2025 Repair and Maintenance of the Iowa Street Parking Garage.

BACKGROUND

In 2022 the City issued a Request for Proposals for a Parking Ramp Maintenance Needs Assessment. In November of 2022 the City Council approved awarding of the contract to Desman, Inc. of Chicago, Illinois.

The Iowa Street Ramp condition assessment report completed by Desman indicated several areas in the Iowa Street parking ramp that need repairs and maintenance work. A professional services contract was signed with Desman to provide design and construction administration services for structural repairs.

DISCUSSION

In May 2025, the City issued bids and only received one (1) bid proposal for the 2025 Repair and Maintenance of the Iowa Street Parking Garage. The single bid received was significantly over the current funding available to complete the construction improvements as proposed. As a result, the City Council rejected the single bid due to a lack of competitive bids and insufficient funding.

Following the bid rejection, City staff and the consultant team collaborated and reviewed the scope of work for the project and the base bid and alternates bid items to determine a path forward that would address the main repair priorities of the needed improvements to meet the current available funding. The team also discussed and extended the construction schedule completion date to allow contractors more time to complete the ramp repair work.

The rebid 2025 Repair and Maintenance of the Iowa Street Parking Garage will provide for slab-on-grade asphalt and concrete repairs, full depth pan joist slab repairs, partial depth concrete repairs on garage ramps, concrete curb island removal and replacement, form and pour joist repairs, form and pour beam repairs, column repairs, waterproofing repair and enhancements, new waterproofing membrane, stair tower repairs, installation of new supplemental floor drains on roof level, electrical upgrades including circuit conduit and feeders, lighting fixtures, plumbing upgrades including waste drains, piping, hose bibs, replacement of elevator pit pump and other miscellaneous work.

ALTERNATE BID ITEMS

As part of the Iowa Parking Garage project, the scope of work for the alternates bid items was revised. The bid documents will include alternates bid items that are lower priority which staff believe is in the City's best interest to receive bids and pricing that will be evaluated for potential consideration if sufficient funds are available.

Based on the bids received, if the City elects not to select any alternatives the base bid will be used as the basis for the recommended award for this project.

PROJECT SCHEDULE

The project development schedule is as follows:

Initiate Public Bidding Process & Notice of Public Hearing	June 16, 2025
Publish Notice to Bidders, Advertise for Bids	June 20,2025
Publish Notice of Public Hearing on Plans and Specs	June 20,2025
Public Hearing on Plans and Specifications	July 7 2025
Receipt of Bid Proposals (Bid Letting)	July 11, 2025
Award Construction Contract	July 21, 2025
Project Completion Date	July 31, 2026

RECOMMENDATION

I recommend the City Council conduct a public hearing and approve the plans, specifications, form of contract and estimated cost for the 2025 Repair and Maintenance of the Iowa Street Parking Garage.

BUDGET IMPACT

The estimate of probable cost for the 2025 Repair and Maintenance of the Iowa Street Parking Garage is summarized as follows:

PROJECT COSTS	ESTIMATE
Construction Contract - Base Bid	\$ 4,450,000
Construction Contract - Alternate Bid	410,000
Contingency	486,000
Consultant Services Design - Desman	116,200
Consultant Services Construction - Desman	148,600
City Staff Services, Construction Administration & Inspection	70,000
Total Project Cost	\$5,680,800

The proposed funding for the project is summarized in the following table:

Project No.	Fund Description	Fund Amount
4683000002	Parking Ramp Maintenance (FY25)	\$ 5,213,362
4683000002	Parking Ramp Maintenance (FY26)	467,438
Total Project Funding		\$ 5,680,800

ACTION TO BE TAKEN

I respectfully request the City Council conduct a public hearing and approve the plans, specifications, form of contract, and estimated cost, for the 2025 Repair and Maintenance of the Iowa Street Parking Garage through the adoption of the attached resolution.

RSS/kb

cc: Gus Psihoyos, City Engineer
Robert Schiesl, Assistant City Engineer
Russ Stecklein, Operations Supervisor Transportation Services

RESOLUTION NO. -25

**APPROVAL OF PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND
ESTIMATED COST FOR THE 2025 REPAIR AND MAINTENANCE OF THE IOWA
STREET PARKING GARAGE**

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF DUBUQUE, IOWA:

That the plans, specifications, form of contract and cost for the 2025 Repair and
Maintenance of the Iowa Street Parking Garage Project in the estimated amount
\$4,450,000.00, are hereby approved.

Passed, approved and adopted this _____ day of _____, 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, CMC City Clerk

STATE OF IOWA
DUBUQUE COUNTY

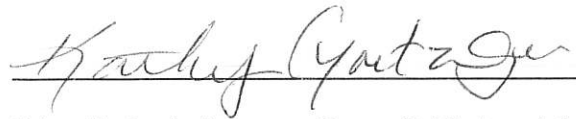
SS:

CERTIFICATE OF PUBLICATION

I, Kathy Goetzinger, a Billing Clerk for Woodward Communications, Inc., an Iowa corporation, publisher of the Telegraph Herald, a newspaper of general circulation published in the City of Dubuque, County of Dubuque and State of Iowa; hereby certify that the attached notice was published in said newspaper on the following dates:

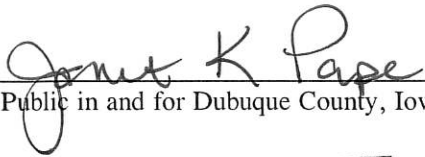
06/20/2025

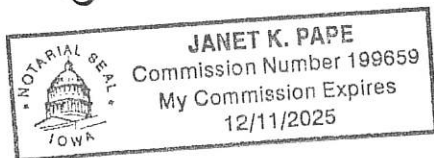
and for which the charge is 46.17



Subscribed to before me, a Notary Public in and for Dubuque County, Iowa,

this 23rd day of June, 2025


Notary Public in and for Dubuque County, Iowa.



CITY OF DUBUQUE, IOWA

OFFICIAL NOTICE

PUBLIC NOTICE is hereby given that the Dubuque City Council will conduct a public hearing on the proposed plans, specifications, form of contract and estimated cost for the 2025 Repair and Maintenance of the Iowa Street Parking Garage, in accordance with the provisions of Chapter 26, Code of Iowa, on the 7th day of July, 2025, at 6:30 p.m., in the Historic Federal Building, 350 W. 6th Street, 2nd floor, Dubuque, Iowa.

Said proposed plans, specifications, form of contract and estimated cost are now on file in the office of the City Clerk.

The scope of the Project is as follows: The project includes slab-on-grade asphalt and concrete repairs, full depth pan joist slab repairs, partial depth concrete repairs on garage ramps, concrete curb island removal and replacement, form and pour joist repairs, form and pour beam repairs, column repairs, waterproofing repair and enhancements, new waterproofing membrane, stair tower repairs, installation of new supplemental floor drains on roof level, electrical upgrades including circuit conduit and feeders, lighting fixtures, plumbing upgrades including waste drains, piping, hose bibs, replacement of elevator pit pump and other miscellaneous work shown on the drawings or in the specifications and not otherwise enumerated in bid items.

At the meeting, the City Council will receive oral and written comments from any resident or property owner of said City to the above action. The official City Council agenda will be posted the Friday before the meeting and will contain public input options. The agenda can be accessed at <https://dubuqueia.portal.civicclerk.com/> or by contacting the City Clerk's Office at 563-589-4100, ctyclerk@cityofdubuque.org.

Written comments on the public hearing may be submitted to the City Clerk's Office by email at ctyclerk@cityofdubuque.org or by mail to City Hall, 50 W. 13th St., Dubuque, IA 52001, before the scheduled hearing. The City Council will review all written comments at the time of the hearing.

Documents related to the public hearing are on file in the City Clerk's Office and may be viewed Monday through Friday between 8:00 a.m. and 5:00 p.m.

Individuals requiring special assistance should contact the City Clerk's Office as soon as feasible. Deaf or hard-of-hearing individuals can use Relay Iowa by dialing 711 or (800) 735-2942.

Published by order of the City Council given on the 16th day of June 2025.

Adrienne N. Breitfelder, CMC, City Clerk

1t 6/20

**City of Dubuque
City Council**

ACTION ITEMS # 1.

ITEM TITLE:	Parks and Recreation Title 10 Chapter 5 Ordinance Amendment Recommendation
SUMMARY:	City Manager recommending City Council approval and adoption of the Ordinance amending City Of Dubuque Code Of Ordinances Title 10 Public Ways And Property, Chapter 5 Parks And Recreation, Article B. Use Regulations, Section 13 Climbing On Fences, Roofs, Section 22 Open Season And Hours Generally, and Article C Section 1 Specific Park Areas, Open Spaces, And Trails Described. ORDINANCE Amending City Of Dubuque Code Of Ordinances Title 10 Public Ways And Property, Chapter 5 Parks And Recreation, Article B. Use Regulations, Section 13 Climbing On Fences, Roofs, Section 22 Open Season And Hours Generally, And Article C Section 1 Specific Park Areas, Open Spaces, And Trails Described
SUGGESTED DISPOSITION:	Receive and File; Motion B; Motion A
ATTACHMENTS:	1. MVM Memo 2. Staff Memo 3. Ordinance

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Parks and Recreation Title 10 Chapter 5 Ordinance Amendment Recommendation

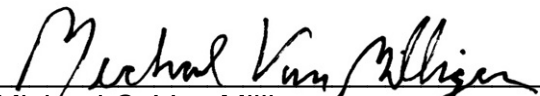
DATE: July 2, 2025

Interim Parks and Recreation Director Stephen Fehsal is recommending City Council approval and adoption of the Ordinance amending City Of Dubuque Code Of Ordinances Title 10 Public Ways And Property, Chapter 5 Parks And Recreation, Article B. Use Regulations, Section 13 Climbing On Fences, Roofs, Section 22 Open Season And Hours Generally, and Article C Section 1 Specific Park Areas, Open Spaces, And Trails Described.

There has been some confusion related to Title 10 Chapter 5 Ordinance Section 10-5B-22: OPEN SEASON AND HOURS GENERALLY. The current language as interpreted indicates that many parks are closed outside of the regular park season which is the first Saturday in May through the fourth Sunday in October. While amenities such as restrooms and drinking fountains are not available from November through April, our parks are very much open and useable and we encourage the community to visit them.

The recommended Ordinance changes were recommended unanimously by the Parks and Recreation Commission at their June 10, 2025, meeting.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jason Lehman, Assistant City Attorney
Stephen Fehsal, Interim Parks and Recreation Director
Marie Ware, Acting Project and Facilities Manager

TO: Michael C. Van Milligen, City Manager
FROM: Stephen J. Fehsal, Interim Parks and Recreation Director
SUBJECT: Parks and Recreation Title 10 Chapter 5 Ordinance Amendment Recommendation
DATE: July 1, 2025

INTRODUCTION

This memo is to recommend an Ordinance Amendment for City of Dubuque Code of Ordinances Title 10 Public Ways and Property, Chapter 5 Parks and Recreation.

BACKGROUND

There has been some confusion related to Title 10 Chapter 5 Ordinance Section 10-5B-22: OPEN SEASON AND HOURS GENERALLY. The current language as interpreted indicates that many parks are closed outside of the regular park season which is the first Saturday in May through the fourth Sunday in October. While amenities such as restrooms and drinking fountains are not available from November through April, our parks are very much open and useable and we encourage the community to visit them.

DISCUSSION

Marie Ware, acting Project and Facilities Manager, Crenna Brumwell, City Attorney and myself discussed changes to the Ordinance Section 10-5-B-22 to reflect that parks are actually open outside of the park season.

While reviewing the entire Title 10 Chapter 5 Ordinance some minor changes were also made to Section 10-5B-13: CLIMBING ON FENCES, ROOFS; Removed: Climbing over ledges in ledge gardens by any person is prohibited; and Section 10-5C-1: SPECIFIC PARK AREAS, OPEN SPACES, AND TRAILS DESCRIBED; Added Legal Description for English Ridge Park, Rustic Point Park and updated legal description for E.B Lyons Prairie/Woodland Preserve.

The recommended Ordinance changes were recommended unanimously by the Parks and Recreation Commission at their June 10, 2025 meeting.

RECOMMENDATION

I respectfully request Mayor and City Council approval and adoption of the ordinance amending City Of Dubuque Code Of Ordinances Title 10 Public Ways And Property, Chapter 5 Parks And Recreation, Article B. Use Regulations, Section 13 Climbing On Fences, Roofs, Section 22 Open Season And Hours Generally, and Article C Section 1 Specific Park Areas, Open Spaces, And Trails Described.

Cc: Marie Ware, Acting Project and Facilities Manager
Crenna Brumwell, City Attorney
Jason Lehman, Assistant City Attorney
Adrienne Breitfelder, City Clerk

ORDINANCE NO. _____ - 25

AMENDING CITY OF DUBUQUE CODE OF ORDINANCES TITLE 10 PUBLIC WAYS AND PROPERTY, CHAPTER 5 PARKS AND RECREATION, ARTICLE B. USE REGULATIONS, SECTION 13 CLIMBING ON FENCES, ROOFS, SECTION 22 OPEN SEASON AND HOURS GENERALLY, AND ARTICLE C SECTION 1 SPECIFIC PARK AREAS, OPEN SPACES, AND TRAILS DESCRIBED

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. Title 10 Public Ways and Property of the City of Dubuque Code of Ordinances is amended to read as follows:

10-5B-13: CLIMBING ON FENCES, ROOFS:

No person shall climb, damage, tamper with, stand or sit on any fence, rail or any other structure not intended for such use in any park, parkway, trail, or open space. The climbing of buildings and going onto roofs, either with ladders or from the inside of the buildings through the windows or any other way is forbidden. (Ord. 11-14, 2-3-2014)

. . . .

10-5B-22: PARK HOURS:

A. For the purpose of this section except as noted below all city parks are open to the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M daily, unless an alternate schedule or deviated schedule has been approved by the Parks and Recreation Director to meet operational needs, through the special events permit application process, or as conditioned by a City rental reservation. No person shall enter or remain in any park, parkway, trail, open space, or park and recreation facility other than during the hours designated in this section or authorized by the Parks and Recreation Director, an approved special event permit, City rental reservation, or Parks and Recreation Department sponsored program or activity

B. For the purposes of this section, the regular park season shall mean from the first Saturday in May through the fourth Sunday of October. The regular park season is when restrooms and other park amenities are de-winterized for the spring-fall season, become available for public use, and pavilions can be reserved. C. Eagle Point Park, Flora Park and Louis Murphy Park shall be open for use by the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. Sunday through Thursday, and from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. Friday and Saturday during the regular park season.

C. Eagle Point Park, Flora Park and Louis Murphy Park shall be open for use by the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. Sunday through

Thursday, and from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. Friday and Saturday during the regular park season.

D. Marshall Park and the public use area of Franklin Delano Roosevelt Park shall be open to the general public from seven o'clock (7:00) A.M. to sunset daily during the regular park season.

E. Gerald "Red" McAleece Park and Recreation Complex shall be open for use by the public from seven o'clock (7:00) A.M. to twelve o'clock (12:00) midnight March through November.

F. Bunker Hill Golf Course shall be open for use by the public from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. daily, March through November, unless posted otherwise for operational needs.

G. Flora Park Swimming Pool and Nicholas J. Sutton Swimming Pool shall be open for use by the public as determined on an annual basis based on operational capacity. Hours and dates of operation shall be posted and publicized in advance of pool season. The City reserves the right to modify the hours and dates of operations as needed over the course of the summer.

H. Miller-Riverview Park shall be open for use by the public from seven o'clock (7:00) A.M. until ten o'clock (10:00) P.M. daily, and only registered campers shall be permitted in the area at all other hours.

I. The Pet Park shall be open from eight o'clock (8:00) A.M. until eight o'clock (8:00) P.M. daily.

J. The City Manager shall have the authority to close any or all parks, parkways, trails, open spaces, park and recreation facilities, park roadways and park parking lots before scheduled closing hours at times it is deemed necessary for operational needs or in the interest and safety of the public.

K. The following parks shall be open for use by the public twenty four (24) hours per day:

Alliant Energy Amphitheater

American Trust River's Edge Plaza

Bee Branch Creek Greenway

Granger Creek Nature Trail

Heritage Trail

Jaycee Trail

Northwest Arterial Trail

Port of Dubuque Riverwalk Trail

Powerline Trail

Southern Levy Trail

L. Camping is authorized in Miller-Riverview Park in accordance with City policies and procedures. Camping is prohibited in all other parks, parkways, trails, and open spaces unless approved, in writing by the City Manager or through a special events permit issued under chapter 4 of this title.

. . . .

10-5C-1: SPECIFIC PARK AREAS, OPEN SPACES, AND TRAILS DESCRIBED:

Park descriptions for parks, open space descriptions for open spaces and trail descriptions for trails will be reviewed on a periodic basis and added, deleted and amended as necessary. Enforcement of use regulations will not be contingent on parks, open spaces, and trails being specifically listed in this section.

The following described parcels of real estate are and will be used for public park purposes and will continue to be known as set forth below and placed under the jurisdiction of the Park and Recreation Advisory Commission:

A.Y. McDonald Park: Blocks 1, 2, 3, 4 and 5 in River Front Subdivision No. 3.

Alliant Energy Amphitheater: The area of the Port of Dubuque west of the Port of Dubuque Riverwalk Trail, south of the railroad tracks, east of Bell Street, and adjacent to the former Dubuque Star Brewery.

Allison-Henderson Park: Lots 1, 18, 19, 20, 21 and 22 of Pinehurst Subdivision in the city of Dubuque, Iowa.

American Trust River's Edge Plaza: That area, including the flat area, steps and ramp, outside the floodwall at the Port of Dubuque at the south end of the Port of Dubuque Riverwalk Trail.

Avon Park: Lots 6 through 10 of Mary Ann McDaniel's Subdivision of parts of Lots 823 and 824 of A. McDaniel's Subdivision in the city of Dubuque, Iowa.

Bee Branch Creek Greenway: The park area surrounding the 16th Street detention basin and paralleling the day lighted Bee Branch Creek.

Bunker Hill Golf Course: Part of Lot 2 in Highland Farms Addition; Lot 16 in Pfohl's Subdivision; Mineral Lots 189, 200, 201, 202, 210, 270, 336 and 370, and parts of Mineral Lots 190, 265 and 340, all in the city of Dubuque, Iowa.

Burden Park: Lot 1 of Lot 1 of Lot 3 northeast quarter, Section 13, Township 89 North, Range 2 East in the city of Dubuque, Iowa.

Caledonia Park: Lot 38 of Kelly's Subdivision in the city of Dubuque, Iowa.

Cancer Survivor Park: Lot 21 and 22 of the Finley Home Addition.

Center Grove open space: East one fourth of City Lot 500.

Cleveland Park: South two-thirds of city Lot 695 and Lots 35, 36, 37 and east 20 feet of Lot 38 of Union Addition in the city of Dubuque, Iowa.

Comiskey Park: Lots 1 through 23, Lots 24 through 46 and the intervening alley in Boulevard Addition of the city of Dubuque, Iowa.

Creek Wood Park: Lot 2 of Timber-Hyrst Place #2 in the City of Dubuque.

E.B. Lyons Prairie/Woodland Preserve: A. Lots 2 and 3 of the northeast one-quarter of the southeast one-quarter of section 1, township 88 north, range 2 east of fifth prime meridian; Lots 2 and 3 of the northwest one-quarter of the southwest one-quarter, Lots 2 and 3 of the northeast one-quarter of the southwest one-quarter, and Lot 2 of Lot 1 of the southwest one-quarter of the southwest one-quarter; of section 6, township 88 north, range 3 east of the fifth prime meridian in Dubuque County, Iowa, according to the respective recorded plats thereof. Lot 1 JQ Acres in Section 1, Table Mound Township, Dubuque County, Iowa; Lot 1 of the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ and the SW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 6, Township 88 North, Range East of the 5th P.M., Dubuque County, Iowa according to the United States Government Survey and the recorded plats thereof. Such real estate shall be known, called and named as the "E.B. Lyons Prairie/Woodland Preserve" and accordingly such real estate is so permanently named.

Eagle Point Park and Ham House Museum: Lot 1 through Lot 7 in Berendes Subdivision; Lot 2 in Chris Braun's Place; Lot 1 of Lot 1 of Lot 2 of Lot 2A in Clark's Subdivision; Lot 2 of Lot 1, Lot 2 of Lot 1 of Lot 1, and Lot 2 in Eagle Point View; Lot 2 of Lot 6, Lot 2 of Lot 1 of Lot 6, and Lot 107 through Lot 124 in Fountain Hill Resubdivisions; Lot 529 through Lot 534 in Ham's Addition; Lot 503 through Lot 515 in Ham's Addition (Eagle Point); Lot 2 of Lot 221, Lot 1 of Lot 222, Lot 223 and Lot 224 in Julien Addition; Lot 1 of Lot 6 in Katherine Place; Lot 2 of Lot 1 of Lot 1 of Lot 1 in Potter Place; Lot 1 through Lot 10 in Potter's Shiras Avenue Place; Lot 1 of Lot 2 of Lot 2 of Lot 3 and Lot 2 of Lot 3 in Shiras Subdivision; and parts of Mineral Lots 305A, 308, 309A, 310, 311 and 312, all in the city of Dubuque, Iowa.

Eagle Valley Park: Lot C of Block 3 of Eagle Valley Subdivision.

Elmwood Green Park: Lot 2-2-2 of Mineral Lot 349 in the city of Dubuque, Iowa.

English Ridge Park: Lot A and Lot K English Ridge Subdivision.

Falk Park: Lot 23 in Falks Subdivision in the city of Dubuque, Iowa.

Flat Iron Park: A triangularly shaped area bounded on the easterly side by Main Street, on the southerly side by Jones Street and on the westerly side by Shields Street.

Flora Park: Except for the appurtenant easements of right of way and a strip along Pennsylvania Street twenty feet (20') in width, the following real estate in the west end of the city:

Sylvester Place: Lot 1 of 4 of Mineral Lot 260; Lot 2 of 1 of 2 of 4 of Mineral Lot 260; Lot 2 of 2 of 4 of Mineral Lot 260; Lot 2 of 2 of Mineral Lot 259; Lot 1 of 2 of Mineral Lot 259; Lot 1 of 1 of 1 of 1 of 1 of 2 of J.P. Metel's Subdivision.

Four Mounds: Lot 1 of Lot 1 of Lot 2 of Lot 1 of Lot 1, and Lot 1 of Lot 1 of Lot 2 of Lot 1, both of the Subdivision of: "Lot 1 of Lot 7 of the southwest one-quarter of Section 1, the southwest one-quarter of the northwest one-quarter of Section 1 and Government Lot 1 (or Mineral Lot 331) of Section 1, Township 89 North, Range 2 East of the fifth principal meridian". Lot 2 of the northwest one-quarter of the northwest one-quarter of Section 1, Township 89 North, Range 2 East of the fifth principal meridian, all in the city of Dubuque, Iowa, and Lot 16 of "John Deere Dubuque Tractor Works" in Dubuque Township, and Lot 2 of Lot 1 of Lot 1 of Lot 2 of Lot 2 of Section 2, both in Township 89 North, Range 2 East of the fifth principal meridian, according to the United States Government Survey and the recorded plats thereof, subject to easements of record.

Franklin Delano Roosevelt Park: Lot 1 of the west half of the northeast one-quarter of Section 4, Township 88 North, Range 2 East of fifth principal meridian in Dubuque County, Iowa and Mineral Lots 272 and 273, Lot 1 of Mineral Lot 271, Lot 1 of Mineral Lot 274, and Lot 1 of Mineral Lot 276 in Dubuque Township, Dubuque County, Iowa.

Gay Park: Lot 1 of Lot 1 of Lot 1 of Lot 1 of Lot 1 of Lot 1 in Young Primrose Place and Lots 3 and 4 in Grommersch Place, all in the city of Dubuque, Iowa.

Gerald "Red" McAleece Park And Recreation Complex: Those portions of Mineral Lots 294, 295, Lots 1 and 2 of 296, 297, 298, 299 and 300 and Government Lot 1, located in Sections 17, 18, 19 and 20, Township 89 North, Range 3 East in the city of Dubuque, Dubuque County, Iowa, and bounded by Lake Peosta Channel and the Mississippi River.

Granger Creek Nature Trail: Area surrounding Dubuque Technology Park at corner of Highways 151/61 and Lake Eleanor Road.

Grant Park: A triangularly shaped area bounded on the easterly side by Locust Street, on the westerly side by Bluff Street, and on the southerly side by Fifteenth Street.

Harvest View Park: Lot A of Harvest View Estates First Addition.

Heritage Trail: A linear piece of property from 22nd to 32nd Streets along Elm Street, in the city of Dubuque, Iowa.

Hillcrest Park: Lot 1 of Lot 4 of Mineral Lot 261 in the city of Dubuque, Iowa.

Hilltop Park: West one-half of Lot 1 of the south one-third of Lots 34 and 35; west 127 feet and 6 inches of Lot 1 of Lot 2 of the south one-third of Lots 34 and 35; west one-half of Lot 2 of Lot 2 of the south one-third of Lots 34 and 35; west one-half of the north one-half of Lot 36; west one-half of the south one-half of Lot 36; west one-half of Lot 2 of Lot 37; Lot 1 of Lot 1 of Lot 37; Lot 2 of Lot 2 of Lot 1 of Lot 37 all in Kelly's Subdivision in the city of Dubuque, Iowa.

Jackson Park: An area bounded on the westerly side by Main Street, on the southerly side by Fifteenth Street, on the easterly side by Iowa Street and on the northerly

side by the south property line of city Lot 746 of the original township, all in the city of Dubuque, Iowa.

Jaycee Trail: A linear trail area paralleling the Peosta Channel from AY McDonald park to Pyatigorsk park.

Jefferson Park: Lots 38, 39, 40 and east 21 feet of Lot 41 of Farley's Subdivision in the city of Dubuque, Iowa.

John G. Bergfeld Recreation Area: Lot C of the Dubuque Industrial Center West.

Louis Murphy Park: That part of Lots 1, 2 and 4 of Mineral Lot 37 lying southerly of Highway 61; that part of Lots 1, 2, 3, 4 and 5 of O'Connor's Subdivision lying southerly of Highway 61; westerly 42 feet of Lot 2 and the westerly 42 feet of Lot 2 of Lot 15 in Summer Hill Addition; Lots 14, 15, 16 and 17 in Rowan's Addition; Lot 1 of Lot 1 of the subdivision of Mineral Lot 36A; Lot 1 of Lot 2 of Mineral Lot 38; and that part of Lot 6 and all of Lots 7, 8, 9, 10, 11, 12 and 13 lying easterly of Highway 61, all in the city of Dubuque, Iowa.

Madison Park: Lots 32, 33, and 34 of the Subdivision of Lots 676 and 677 in L.H. Langworthy Addition; Lot 5 of the Subdivision of Lot 674 in L.H. Langworthy Addition; Lot 1 of Lot 2 of the Subdivision of Lots 676 and 677 in L.H. Langworthy Addition; Lot 3 of Lot 3 of the Subdivision of Lots 676 and 677 in L.H. Langworthy Addition; and two (2) unnumbered Lots lying between Lots 677 and 678 in L.H. Langworthy Addition, all in the city of Dubuque, Iowa.

Marna Ridge Children's Forest: Lot A of Lot B, Block 1 of Marna Ridge Estates 2, as comprised of Mildreds Addition in the city of Dubuque, Iowa.

Marshall Park: Northwest one-quarter of the southeast one-quarter of the southwest one-quarter of Section 10, Township 89 North, Range 2 East of the fifth principal meridian according to the United States Government Survey thereof, and the southwest quarter of the southwest quarter of Section 10, Township 89 North, Range 2 East of the fifth principal meridian according to the United States Government Survey thereof, also right-of-way over the westerly 20 feet of Lot 1 of the subdivision of Lot 1 of 1 of 1 of Mineral Lot 390, Lot 2 of 1 of Mineral Lot 386 and Lot 2 of Mineral Lot 380 according to the recorded plats thereof, all in the city of Dubuque, Iowa.

Maus Park: Lot 1-1-1 of Mineral Lot 38, Lot 2 of Section 31, Township 89 North, Range 2 East of Lands Part of Moore's Mill Slough Township 89 North, Range 2 East Part of Moore's Mill Slough in Section 31 and Section 36, Township 89 North, Range 2 East and Lot 1 Mount Carmel Subdivision.

Medical Associates Greenbelt: Lot 11 of Medical Associates Subdivision in the city of Dubuque, Iowa.

Miller-Riverview Park: That part of Chaplain Schmitt Memorial Island located northerly of the Dubuque greyhound racing facility and easterly of the wetlands area extending easterly an average of approximately four hundred (400) feet more or less to the Mississippi River.

Nicholas J. Sutton Swimming Pool: Part of Lots 44, 45, 46, 47, 48, 331, 332 and 333 in Ham's Addition; that part of vacated Garfield Avenue lying adjacent to Lots 45, 46, 331 and 332 in Ham's Addition; that part of vacated Summer Street lying adjacent to Lots 44, 45, 46, 47, 48, 331, 332 and 333 in Ham's Addition; and that part of the vacated alley lying adjacent to Lots 46 and 47 in Ham's Addition, all in the city of Dubuque, Iowa.

Northwest Arterial Trail: A linear trail in the IDOT right of way paralleling the Northwest Arterial.

Oakwood Park: Lot 2 Oakwood Park Subdivision and Lot 1 of Lot 1 of Lot 1 of Heim Subdivision, both in the city of Dubuque, Iowa.

Park Tree Farm: Lots 503 and 515 in Ham's Addition of the city of Dubuque, Iowa.

Pet Park: Area on North Grandview Avenue, east of the Bunker Hill golf course and south of the water department pumping station.

Pinard Park: Lots 138, 139 and 140 in Glendale Addition No. 2 in the city of Dubuque, Iowa.

Port Of Dubuque Marina: That part of the Port of Dubuque that serves as the Marina bordered by the Ice Harbor.

Port Of Dubuque Riverwalk Trail: A linear trail area paralleling the Mississippi River and Ice Harbor in the Port of Dubuque.

Powerline Trail: A linear trail running from Grandview Avenue near Murphy park to Julien Dubuque Drive.

Pyatigorsk Park: Area located at the northeast corner of Sixteenth Street and Kerper Boulevard, west of the Jaycees trail and south of the Highway 151 Bridge.

Riley Park: Lot E of Crescent Heights Subdivision.

Rustic Point Park: Lot K Rustic Point Estates #2.

Rocco Buda Jr. Park: Lot 1 of 1 of 1 of 810 A. McDaniels Subdivision.

Southern Levy Trail: A linear trail running on the Southern Levy along the Mississippi River south of Highway 20.

Southern Park: Beginning at the NW Corner of Lot 1 of said John Breakey's Addition; thence $S46^{\circ}22\frac{3}{4}'W$, 315.98 ft., along the Northwesterly line of said John Breakey's Addition; thence $S81^{\circ}01\frac{1}{4}'W$, 12.72 ft.; thence $S38^{\circ}47\frac{3}{4}'E$, 64.04 ft.; thence $S51^{\circ}12\frac{1}{4}'W$, 46.36 ft.; thence $N38^{\circ}47\frac{3}{4}'W$, 78.87 ft.; thence $S68^{\circ}57\frac{3}{4}'W$, 111.56 ft.; thence $S35^{\circ}45'W$, 84.25 ft.; thence $S42^{\circ}39'E$, 218.28 ft.

Teddy Bear Park: Lot 1 of Block 19, Sunnyslopes Estates in the city of Dubuque, Iowa.

Trolley Line Trail: A linear trail running from Mathia S Ham House to welcome area at entry of Eagle Point Park and a part of Eagle Point park.

Usha Park: Lot 1 of Lot 2 of Lot 1 of Byrne's Subdivision in the city of Dubuque, Iowa.

Valentine Park: Lot 1 of the Subdivision of Lot 1 of Lot 1 of Lot 1 of McLean Heights and Lot 4 in Block 2 of Marna Ridge Estates 2 in the city of Dubuque, Iowa and Lot 1 of Roepsch Place No. 2.

Valley High Park: Lot 2 of Lot 1 of Lot 1 of Lot 1 in Mineral Lot 337 and Lot 5 in Wiegand's Subdivision, all in the city of Dubuque, Iowa.

Veterans Memorial Park: Lot 2 of Mineral Lot 382, Lots 1 and 2 of Lot 1 of Mineral Lot 383, Mineral Lot 384 and part of Lot 1 of Lot 1 of Lot 2 of Mineral Lot 385 lying south of Thirty Second Street, all in the city of Dubuque, Iowa.

Waller-Cooper Park: Lots 26, 27 and 28 in Cooper Heights Addition in the city of Dubuque, Iowa.

Washington Park: An area bounded on the northerly side by West Seventh Street, on the westerly side by Bluff Street, on the southerly side by West Sixth Street, and on the easterly side by Locust Street.

Welu Park: Lot 22 of Sunset Park Eighth Addition to the city of Dubuque, Iowa.

Westbrook Park: Approximately three (3) acres within Lot A, Block 1 of Westbrook Subdivision.

Section 2. This ordinance shall take effect upon publication.

Passed, approved, and adopted this ____ day of _____, 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

EFFECT OF AMENDMENT

10-5B-13: CLIMBING ON FENCES, ROOFS:

No person shall climb, damage, tamper with, stand or sit on any fence, rail or any other structure not intended for such use in any park, parkway, trail, or open space. The climbing of buildings and going onto roofs, either with ladders or from the inside of the buildings through the windows or any other way is forbidden. ~~Climbing over ledges in ledge gardens by any person is prohibited.~~

.....

10-5B-22: ~~PARK HOURS: OPEN SEASON AND HOURS GENERALLY:~~

A. ~~For the purpose of this section except as noted below the above are as outlined. All city parks are open to the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. daily, unless an alternate schedule or deviated schedule/extended times/hours have been approved by the Parks and Recreation Director or Designee to meet operational needs, through the special events permit application process, or as other conditions by a City rental reservation.~~ No person shall enter or remain in any park, parkway, trail, open space, or park and recreation facility other than during the ~~season and~~ hours designated in this section ~~or authorized by the Parks and Recreation Director, an approved special event permit, or City rental reservation, or Parks and Recreation Department sponsored program or, activity or event.~~

B. For the purposes of this section, the regular park season shall mean from the first Saturday in May through the fourth Sunday of October. ~~The pet park shall be open year round. The regular park season is when restrooms and other park amenities are de-winterized for the spring-fall season, become available for public use, and pavilions can be reserved.~~

C. Eagle Point Park, Flora Park and Louis Murphy Park shall be open for use by the public from seven o'clock (7:00) A.M. to ten o'clock (10:00) P.M. Sunday through Thursday, and from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. Friday and Saturday during the regular park season.

D. Marshall Park and the public use area of Franklin Delano Roosevelt Park shall be open to the general public from seven o'clock (7:00) A.M. to sunset daily during the regular park season.

E. Gerald "Red" McAleece Park and Recreation Complex shall be open for use by the public from seven o'clock (7:00) A.M. to twelve o'clock (12:00) midnight March through November daily.

F. Bunker Hill Golf Course shall be open for use by the public from seven o'clock (7:00) A.M. to eleven o'clock (11:00) P.M. daily, March through November, unless posted otherwise for operational needs.

G. ~~Flora Park Swimming Pool and Nicholas J. Sutton Swimming Pool shall be open for use by the public from six o'clock (6:00) A.M. to ten o'clock (10:00) P.M. daily,~~

June through August. Flora Park Swimming Pool and Nicholas J. Sutton Swimming Pool shall be open for use by the public as determined on an annual basis based on operational capacity. Hours and dates of operation shall be posted and publicized in advance of pool season. The City reserves the right to modify the hours and dates of operations as needed over the course of the summer.

H. Miller-Riverview Park shall be open for use by the public from seven o'clock (7:00) A.M. until ten o'clock (10:00) P.M. daily, and only registered campers shall be permitted in the area at all other hours.

I. The Pet Park shall be open from eight o'clock (8:00) A.M. until eight o'clock (8:00) P.M. daily.

J. The City Manager ~~or authorized representative~~ shall have the authority to close any or all parks, parkways, trails, open spaces, park and recreation facilities, park roadways and park parking lots before scheduled closing hours at times it is deemed necessary for operational needs or in the interest and safety of the public.

K. The following parks shall be open for use by the public twenty four (24) hours per day:

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American Trust River's Edge Plaza
Bee Branch Creek Greenway
Granger Creek Nature Trail
Heritage Trail
Jaycee Trail
Northwest Arterial Trail
Port of Dubuque Riverwalk Trail
Powerline Trail
Southern Levy Trail

L. Camping is authorized in Miller-Riverview Park in accordance with City policies and procedures. Camping is prohibited in all other parks, parkways, trails, and open spaces unless approved, in writing by the City Manager or through a special events permit issued under chapter 4 of this title.

....

10-5C-1: SPECIFIC PARK AREAS, OPEN SPACES, AND TRAILS DESCRIBED:

Park descriptions for parks, open space descriptions for open spaces and trail descriptions for trails will be reviewed on a periodic basis and added, deleted and

amended as necessary. Enforcement of use regulations will not be contingent on parks, open spaces, and trails being specifically listed in this section.

The following described parcels of real estate are and will be used for public park purposes and will continue to be known as set forth below and placed under the jurisdiction of the Park and Recreation Advisory Commission:

A.Y. McDonald Park: Blocks 1, 2, 3, 4 and 5 in River Front Subdivision No. 3.

Alliant Energy Amphitheater: The area of the Port of Dubuque west of the Port of Dubuque Riverwalk Trail, south of the railroad tracks, east of Bell Street, and adjacent to the former Dubuque Star Brewery.

Allison-Henderson Park: Lots 1, 18, 19, 20, 21 and 22 of Pinehurst Subdivision in the city of Dubuque, Iowa.

American Trust River's Edge Plaza: That area, including the flat area, steps and ramp, outside the floodwall at the Port of Dubuque at the south end of the Port of Dubuque Riverwalk Trail.

Avon Park: Lots 6 through 10 of Mary Ann McDaniel's Subdivision of parts of Lots 823 and 824 of A. McDaniel's Subdivision in the city of Dubuque, Iowa.

Bee Branch Creek Greenway: The park area surrounding the 16th Street detention basin and paralleling the day lighted Bee Branch Creek.

Bunker Hill Golf Course: Part of Lot 2 in Highland Farms Addition; Lot 16 in Pfohl's Subdivision; Mineral Lots 189, 200, 201, 202, 210, 270, 336 and 370, and parts of Mineral Lots 190, 265 and 340, all in the city of Dubuque, Iowa.

Burden Park: Lot 1 of Lot 1 of Lot 3 northeast quarter, Section 13, Township 89 North, Range 2 East in the city of Dubuque, Iowa.

Caledonia Park: Lot 38 of Kelly's Subdivision in the city of Dubuque, Iowa.

Cancer Survivor Park: Lot 21 and 22 of the Finley Home Addition.

Center Grove open space: East one fourth of City Lot 500.

Cleveland Park: South two-thirds of city Lot 695 and Lots 35, 36, 37 and east 20 feet of Lot 38 of Union Addition in the city of Dubuque, Iowa.

Comiskey Park: Lots 1 through 23, Lots 24 through 46 and the intervening alley in Boulevard Addition of the city of Dubuque, Iowa.

Creek Wood Park: Lot 2 of Timber-Hyrst Place #2 in the City of Dubuque.

E.B. Lyons Prairie/Woodland Preserve: A. Lots 2 and 3 of the northeast one-quarter of the southeast one-quarter of section 1, township 88 north, range 2 east of fifth prime meridian; Lots 2 and 3 of the northwest one-quarter of the southwest one-quarter, Lots 2 and 3 of the northeast one-quarter of the southwest one-quarter, and Lot 2 of Lot 1 of the southwest one-quarter of the southwest one-quarter; of section 6, township 88

north, range 3 east of the fifth prime meridian in Dubuque County, Iowa, according to the respective recorded plats thereof. Lot 1 JQ Acres in Section 1, Table Mound Township, Dubuque County, Iowa; Lot 1 of the NW ¼ of the SW1/4 and the SW ¼ of the NW ¼ of Section 6, Township 88 North, Range East of the 5th P.M., Dubuque County, Iowa according to the United States Government Survey and the recorded plats thereof.

~~—B.~~ Such real estate shall be known, called and named as the "E.B. Lyons Prairie/Woodland Preserve" and accordingly such real estate is so permanently named.

Eagle Point Park and Ham House Museum: Lot 1 through Lot 7 in Berendes Subdivision; Lot 2 in Chris Braun's Place; Lot 1 of Lot 1 of Lot 2 of Lot 2A in Clark's Subdivision; Lot 2 of Lot 1, Lot 2 of Lot 1 of Lot 1, and Lot 2 in Eagle Point View; Lot 2 of Lot 6, Lot 2 of Lot 1 of Lot 6, and Lot 107 through Lot 124 in Fountain Hill Resubdivisions; Lot 529 through Lot 534 in Ham's Addition; Lot 503 through Lot 515 in Ham's Addition (Eagle Point); Lot 2 of Lot 221, Lot 1 of Lot 222, Lot 223 and Lot 224 in Julien Addition; Lot 1 of Lot 6 in Katherine Place; Lot 2 of Lot 1 of Lot 1 of Lot 1 in Potter Place; Lot 1 through Lot 10 in Potter's Shiras Avenue Place; Lot 1 of Lot 2 of Lot 2 of Lot 3 and Lot 2 of Lot 3 in Shiras Subdivision; and parts of Mineral Lots 305A, 308, 309A, 310, 311 and 312, all in the city of Dubuque, Iowa.

Eagle Valley Park: Lot C of Block 3 of Eagle Valley Subdivision.

Elmwood Green Park: Lot 2-2-2 of Mineral Lot 349 in the city of Dubuque, Iowa.

English Ridge Park: Lot A and Lot K English Ridge Subdivision.

Falk Park: Lot 23 in Falks Subdivision in the city of Dubuque, Iowa.

Flat Iron Park: A triangularly shaped area bounded on the easterly side by Main Street, on the southerly side by Jones Street and on the westerly side by Shields Street.

Flora Park: Except for the appurtenant easements of right of way and a strip along Pennsylvania Street twenty feet (20') in width, the following real estate in the west end of the city:

Sylvester Place: Lot 1 of 4 of Mineral Lot 260; Lot 2 of 1 of 2 of 4 of Mineral Lot 260; Lot 2 of 2 of 4 of Mineral Lot 260; Lot 2 of 2 of Mineral Lot 259; Lot 1 of 2 of Mineral Lot 259; Lot 1 of 1 of 1 of 1 of 1 of 2 of J.P. Metel's Subdivision.

Four Mounds: Lot 1 of Lot 1 of Lot 2 of Lot 1 of Lot 1, and Lot 1 of Lot 1 of Lot 2 of Lot 1, both of the Subdivision of: "Lot 1 of Lot 7 of the southwest one-quarter of Section 1, the southwest one-quarter of the northwest one-quarter of Section 1 and Government Lot 1 (or Mineral Lot 331) of Section 1, Township 89 North, Range 2 East of the fifth principal meridian". Lot 2 of the northwest one-quarter of the northwest one-quarter of Section 1, Township 89 North, Range 2 East of the fifth principal meridian, all in the city of Dubuque, Iowa, and Lot 16 of "John Deere Dubuque Tractor Works" in Dubuque Township, and Lot 2 of Lot 1 of Lot 1 of Lot 2 of Lot 2 of Section 2, both in Township 89 North, Range 2 East of the fifth principal meridian, according to the United States Government Survey and the recorded plats thereof, subject to easements of record.

Franklin Delano Roosevelt Park: Lot 1 of the west half of the northeast one-quarter of Section 4, Township 88 North, Range 2 East of fifth principal meridian in Dubuque County, Iowa and Mineral Lots 272 and 273, Lot 1 of Mineral Lot 271, Lot 1 of Mineral Lot 274, and Lot 1 of Mineral Lot 276 in Dubuque Township, Dubuque County, Iowa.

Gay Park: Lot 1 of Lot 1 of Lot 1 of Lot 1 of Lot 1 of Lot 1 in Young Primrose Place and Lots 3 and 4 in Grommersch Place, all in the city of Dubuque, Iowa.

Gerald "Red" McAleece Park And Recreation Complex: Those portions of Mineral Lots 294, 295, Lots 1 and 2 of 296, 297, 298, 299 and 300 and Government Lot 1, located in Sections 17, 18, 19 and 20, Township 89 North, Range 3 East in the city of Dubuque, Dubuque County, Iowa, and bounded by Lake Peosta Channel and the Mississippi River.

Granger Creek Nature Trail: Area surrounding Dubuque Technology Park at corner of Highways 151/61 and Lake Eleanor Road.

Grant Park: A triangularly shaped area bounded on the easterly side by Locust Street, on the westerly side by Bluff Street, and on the southerly side by Fifteenth Street.

Harvest View Park: Lot A of Harvest View Estates First Addition.

Heritage Trail: A linear piece of property from 22nd to 32nd Streets along Elm Street, in the city of Dubuque, Iowa.

Hillcrest Park: Lot 1 of Lot 4 of Mineral Lot 261 in the city of Dubuque, Iowa.

Hilltop Park: West one-half of Lot 1 of the south one-third of Lots 34 and 35; west 127 feet and 6 inches of Lot 1 of Lot 2 of the south one-third of Lots 34 and 35; west one-half of Lot 2 of Lot 2 of the south one-third of Lots 34 and 35; west one-half of the north one-half of Lot 36; west one-half of the south one-half of Lot 36; west one-half of Lot 2 of Lot 37; Lot 1 of Lot 1 of Lot 37; Lot 2 of Lot 2 of Lot 1 of Lot 37 all in Kelly's Subdivision in the city of Dubuque, Iowa.

Jackson Park: An area bounded on the westerly side by Main Street, on the southerly side by Fifteenth Street, on the easterly side by Iowa Street and on the northerly side by the south property line of city Lot 746 of the original township, all in the city of Dubuque, Iowa.

Jaycee Trail: A linear trail area paralleling the Peosta Channel from AY McDonald park to Pyatigorsk park.

Jefferson Park: Lots 38, 39, 40 and east 21 feet of Lot 41 of Farley's Subdivision in the city of Dubuque, Iowa.

John G. Bergfeld Recreation Area: Lot C of the Dubuque Industrial Center West.

Louis Murphy Park: That part of Lots 1, 2 and 4 of Mineral Lot 37 lying southerly of Highway 61; that part of Lots 1, 2, 3, 4 and 5 of O'Connor's Subdivision lying southerly of Highway 61; westerly 42 feet of Lot 2 and the westerly 42 feet of Lot 2 of Lot 15 in Summer Hill Addition; Lots 14, 15, 16 and 17 in Rowan's Addition; Lot 1 of Lot 1 of the subdivision of Mineral Lot 36A; Lot 1 of Lot 2 of Mineral Lot 38; and that part of Lot 6 and

all of Lots 7, 8, 9, 10, 11, 12 and 13 lying easterly of Highway 61, all in the city of Dubuque, Iowa.

Madison Park: Lots 32, 33, and 34 of the Subdivision of Lots 676 and 677 in L.H. Langworthy Addition; Lot 5 of the Subdivision of Lot 674 in L.H. Langworthy Addition; Lot 1 of Lot 2 of the Subdivision of Lots 676 and 677 in L.H. Langworthy Addition; Lot 3 of Lot 3 of the Subdivision of Lots 676 and 677 in L.H. Langworthy Addition; and two (2) unnumbered Lots lying between Lots 677 and 678 in L.H. Langworthy Addition, all in the city of Dubuque, Iowa.

Marna Ridge Children's Forest: Lot A of Lot B, Block 1 of Marna Ridge Estates 2, as comprised of Mildreds Addition in the city of Dubuque, Iowa.

Marshall Park: Northwest one-quarter of the southeast one-quarter of the southwest one-quarter of Section 10, Township 89 North, Range 2 East of the fifth principal meridian according to the United States Government Survey thereof, and the southwest quarter of the southwest quarter of Section 10, Township 89 North, Range 2 East of the fifth principal meridian according to the United States Government Survey thereof, also right-of-way over the westerly 20 feet of Lot 1 of the subdivision of Lot 1 of 1 of Mineral Lot 390, Lot 2 of 1 of Mineral Lot 386 and Lot 2 of Mineral Lot 380 according to the recorded plats thereof, all in the city of Dubuque, Iowa.

Maus Park: Lot 1-1-1 of Mineral Lot 38, Lot 2 of Section 31, Township 89 North, Range 2 East of Lands Part of Moore's Mill Slough Township 89 North, Range 2 East Part of Moore's Mill Slough in Section 31 and Section 36, Township 89 North, Range 2 East and Lot 1 Mount Carmel Subdivision.

Medical Associates Greenbelt: Lot 11 of Medical Associates Subdivision in the city of Dubuque, Iowa.

Miller-Riverview Park: That part of Chaplain Schmitt Memorial Island located northerly of the Dubuque greyhound racing facility and easterly of the wetlands area extending easterly an average of approximately four hundred (400) feet more or less to the Mississippi River.

Nicholas J. Sutton Swimming Pool: Part of Lots 44, 45, 46, 47, 48, 331, 332 and 333 in Ham's Addition; that part of vacated Garfield Avenue lying adjacent to Lots 45, 46, 331 and 332 in Ham's Addition; that part of vacated Summer Street lying adjacent to Lots 44, 45, 46, 47, 48, 331, 332 and 333 in Ham's Addition; and that part of the vacated alley lying adjacent to Lots 46 and 47 in Ham's Addition, all in the city of Dubuque, Iowa.

Northwest Arterial Trail: A linear trail in the IDOT right of way paralleling the Northwest Arterial.

Oakwood Park: Lot 2 Oakwood Park Subdivision and Lot 1 of Lot 1 of Lot 1 of Heim Subdivision, both in the city of Dubuque, Iowa.

Park Tree Farm: Lots 503 and 515 in Ham's Addition of the city of Dubuque, Iowa.

Pet Park: Area on North Grandview Avenue, east of the Bunker Hill golf course and south of the water department pumping station.

Pinard Park: Lots 138, 139 and 140 in Glendale Addition No. 2 in the city of Dubuque, Iowa.

Port Of Dubuque Marina: That part of the Port of Dubuque that serves as the Marina bordered by the Ice Harbor.

Port Of Dubuque Riverwalk Trail: A linear trail area paralleling the Mississippi River and Ice Harbor in the Port of Dubuque.

Powerline Trail: A linear trail running from Grandview Avenue near Murphy park to Julien Dubuque Drive.

Pyatigorsk Park: Area located at the northeast corner of Sixteenth Street and Kerper Boulevard, west of the Jaycees trail and south of the Highway 151 Bridge.

Riley Park: Lot E of Crescent Heights Subdivision.

Rustic Point Park: Lot K Rustic Point Estates #2.

Rocco Buda Jr. Park: Lot 1 of 1 of 1 of 810 A. McDaniels Subdivision.

Southern Levy Trail: A linear trail running on the Southern Levy along the Mississippi River south of Highway 20.

Southern Park: Beginning at the NW Corner of Lot 1 of said John Breakey's Addition; thence S46°22³/₄'W, 315.98 ft., along the Northwesterly line of said John Breakey's Addition; thence S81°01¹/₄'W, 12.72 ft.; thence S38°47³/₄'E, 64.04 ft.; thence S51°12¹/₄'W, 46.36 ft.; thence N38°47³/₄'W, 78.87 ft.; thence S68°57³/₄'W, 111.56 ft.; thence S35°45'W, 84.25 ft.; thence S42°39'E, 218.28 ft.

Teddy Bear Park: Lot 1 of Block 19, Sunnyslopes Estates in the city of Dubuque, Iowa.

Trolley Line Trail: A linear trail running from Mathia S Ham House to welcome area at entry of Eagle Point Park and a part of Eagle Point park.

Usha Park: Lot 1 of Lot 2 of Lot 1 of Byrne's Subdivision in the city of Dubuque, Iowa.

Valentine Park: Lot 1 of the Subdivision of Lot 1 of Lot 1 of Lot 1 of McLean Heights and Lot 4 in Block 2 of Marna Ridge Estates 2 in the city of Dubuque, Iowa and Lot 1 of Roepsch Place No. 2.

Valley High Park: Lot 2 of Lot 1 of Lot 1 of Lot 1 in Mineral Lot 337 and Lot 5 in Wiegand's Subdivision, all in the city of Dubuque, Iowa.

Veterans Memorial Park: Lot 2 of Mineral Lot 382, Lots 1 and 2 of Lot 1 of Mineral Lot 383, Mineral Lot 384 and part of Lot 1 of Lot 1 of Lot 2 of Mineral Lot 385 lying south of Thirty Second Street, all in the city of Dubuque, Iowa.

Waller-Cooper Park: Lots 26, 27 and 28 in Cooper Heights Addition in the city of Dubuque, Iowa.

Washington Park: An area bounded on the northerly side by West Seventh Street, on the westerly side by Bluff Street, on the southerly side by West Sixth Street, and on the easterly side by Locust Street.

Welu Park: Lot 22 of Sunset Park Eighth Addition to the city of Dubuque, Iowa.

Westbrook Park: Approximately three (3) acres within Lot A, Block 1 of Westbrook Subdivision.

**City of Dubuque
City Council**

ACTION ITEMS # 2.

ITEM TITLE: Recommendation to Update Human Rights Ordinance, Title 8

SUMMARY: City Manager recommending City Council approve an amendment to the City of Dubuque Code of Ordinances Title 8 Equity and Human Rights by repealing Title 8 Equity and Human Rights and adopting in lieu therefore a new Title 8 Human Rights.

ORDINANCE Amending City Of Dubuque Code Of Ordinances Title 8 Equity And Human Rights By Repealing Title 8 Equity And Human Rights And Adopting In Lieu Thereof A New Title 8 Human Rights

SUGGESTED DISPOSITION: Receive and File; Motion B; Motion A

ATTACHMENTS:

1. MVM Memo
2. Title 8 Update Recommendation Memo
3. Title 8 New Version

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

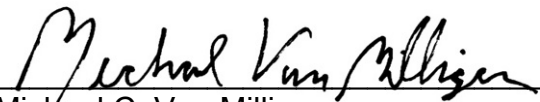
SUBJECT: Recommendation to Update Human Rights Ordinance, Title 8

DATE: July 2, 2025

Chief of Human Rights Dr. Gisella Aitken-Shadle is recommending City Council approve an amendment to the City of Dubuque Code of Ordinances Title 8 Equity and Human Rights by repealing Title 8 Equity and Human Rights and adopting in lieu therefore a new Title 8 Human Rights.

On May 19, 2025, Iowa Senate File 311 was signed into law requiring the repeal of Title 8 Equity and Human Rights. City Attorney Crenna Brumwell updated and revised the text as necessary to be in compliance with the state law that becomes effective August 16, 2025, requiring the repeal of Title 8 Equity and Human Rights and adoption of the new Title 8 Human Rights.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Dr. Gisella Aitken-Shadle, Chief of Human Rights

TO: Michael Van Milligen, City Manager
FROM: Dr. Gisella M. Aitken-Shadle, Chief of Human Rights
SUBJECT: Recommendation to Update Human Rights Ordinance, Title 8, and Department Name Change
DATE: July 1, 2025

INTRODUCTION

The purpose of this memo is to recommend updating the City of Dubuque Code of Ordinances, specifically Title 8 Equity and Human Rights. The recommendation includes repealing the current Title 8 Equity and Human Rights and adopting a new Title 8 Human Rights. Additionally, it suggests changing the name of the Office of Equity and Human Rights and updating the titles of its employees.

BACKGROUND

On May 19, 2025, Iowa Senate File 311 was signed into law requiring the repeal of Title 8 Equity and Human Rights.

DISCUSSION

City Attorney Crenna Brumwell updated and revised the text as necessary to be in compliance with the state law that becomes effective August 16, 2025, requiring the repeal of Title 8 Equity and Human Rights and adoption of the new Title 8 Human Rights.

Therefore, it also affects the department name of the Office of Equity and Human Rights and the job titles of its employees, necessitating the adoption of new titles for the office and for the employees.

REQUESTED ACTION

The Office of Equity and Human Rights is recommending that the attached version of Title 8 Equity and Human Rights be adopted.

Also, the Office of Equity and Human Rights is recommending a department name change to the Office of Human Rights, along with changes to the job titles of its

employees:

- Chief of Equity and Human Rights to Chief of Human Rights for Dr. Gisella M. Aitken-Shadle
- Equity and Human Rights Specialist to Human Rights Specialist for Ann Marie Jannette

ATTACHMENT

Title 8 New Version 6-30-25

CC

Crenna Brumwell, City Attorney

ORDINANCE NO. _____ - 25

AMENDING CITY OF DUBUQUE CODE OF ORDINANCES TITLE 8 EQUITY AND HUMAN RIGHTS BY REPEALING TITLE 8 EQUITY AND HUMAN RIGHTS AND ADOPTING IN LIEU THEREOF A NEW TITLE 8 HUMAN RIGHTS

WHEREAS, Iowa Senate File 311 was signed into law on May 19, 2025; and

WHEREAS, the State law becomes effective August 16, 2025 requiring the repeal of Title 8 Equity and Human Rights and adoption of the new Title 8 Human Rights.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF COUNCIL OF THE CITY OF DUBUQUE, IOWA:

8-1-1: DEFINITIONS:

When used in this title, the following terms shall have the meanings ascribed herein unless the context otherwise requires:

AUXILIARY AIDS AND SERVICES: A. Qualified interpreters or other effective methods of making aurally delivered materials available to individuals with hearing impairments.

B. Qualified readers, taped texts, or other effective methods of making visually delivered materials available to individuals with visual impairments.

C. Acquisition or modification of equipment or devices.

D. Other similar services and actions.

COMMISSION: The Dubuque human rights commission created by chapter 2 of this title.

COURT: The Iowa district court in and for Dubuque County.

COVERED ENTITY: An employer, employment agency, labor organization, or joint labor management committee.

DIRECT THREAT: A significant risk to the health or safety of others that cannot be eliminated by reasonable accommodation.

DISABILITY: With respect to an individual:

A. A physical or mental impairment that substantially limits one or more major life activities of such individual and the condition of a person with a positive human immunodeficiency virus test result, a diagnosis of acquired immune deficiency syndrome, a diagnosis of acquired immune deficiency syndrome related complex, or any other condition related to acquired immune deficiency syndrome. The inclusion of a condition related to a positive human immunodeficiency virus test results, in the meaning of "disability" under the provisions of this title, does not preclude the application of the provisions of this title to conditions resulting from other contagious or infectious diseases.

As described, major life activities:

1. Include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

2. Also include the operation of a major bodily function, including, but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

B. A record of such an impairment.

C. Being regarded as having such an impairment, as described:

1. An individual meets the requirement of being regarded as having such an impairment if the individual establishes that he or she has been subjected to an action prohibited under this title because of an actual or perceived physical or mental impairment whether or not the impairment limits or is perceived to limit a major life activity.

2. This provision shall not apply to impairments that are transitory and minor. A "transitory impairment" is an impairment with an actual or expected duration of six (6) months or less.

D. The definition of "disability" shall be construed in accordance with the following:

1. In favor of broad coverage of individuals under this title, to the maximum extent permitted by the terms of this title.

2. "Substantially limits" shall be interpreted consistently with the findings and purposes of the ADA amendments act of 2008.

3. An impairment that substantially limits one major life activity need not limit other major life activities in order to be considered a disability.

4. An impairment that is episodic or in remission is a disability if it would substantially limit a major life activity when active.

5. a. The determination of whether an impairment substantially limits a major life activity shall be made without regard to the ameliorative effects of mitigating measures such as:

- (1) Medication, medical supplies, equipment, appliances, low vision devices (which do not include ordinary eyeglasses or contact lenses), prosthetics including limbs and devices, hearing aids and cochlear implants or other implantable hearing devices, mobility devices, or oxygen therapy equipment and supplies.

- (2) Use of assistive technology.

- (3) Reasonable accommodations or auxiliary aids or services.

- (4) Learned behavioral or adaptive neurological modifications.

b. The ameliorative effects of the mitigating measures of ordinary eyeglasses or contact lenses shall be considered in determining whether an impairment substantially limits a major life activity.

c. As used in this section:

(1) "Ordinary eyeglasses" or "contact lenses" means lenses that are intended to fully correct visual acuity or eliminate refractive error.

(2) "Low vision devices" means devices that magnify, enhance, or otherwise augment a visual image.

DRUG: A controlled substance, as defined in the code of Iowa.

EMPLOYEE: An individual employed by an employer.

EMPLOYER: The state or any political subdivision, board, commission, department, institution, or school district thereof, and every other person employing employees within the state.

EMPLOYMENT AGENCY: Any person undertaking to procure employees or opportunities to work for any other person or any person holding such person or itself to be equipped to do so.

FAMILIAL STATUS: A. One or more individuals who have not attained the age of eighteen (18) years being domiciled with:

1. A parent or other person having legal custody of such individual or individuals.
2. The designee of such parent or other person having such custody, with the written permission of such parent or other person.

B. The protections afforded against discrimination on the basis of familial status shall apply to any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of eighteen (18) years.

LABOR ORGANIZATION: Any organization which exists for the purpose, in whole or in part, of collective bargaining, dealing with employees concerning grievances, terms, or conditions of employment, or other mutual aid or protection in connection with employment.

PERSON: An individual, partnership, association, corporation, legal representative, trustee, receiver, any other legal entity, and the state and all political subdivisions and agencies thereof.

PUBLIC ACCOMMODATION: A. Each and every place, establishment, or facility of whatever kind, nature, or class that caters or offers services, facilities, or goods for a fee or charge to nonmembers of any organization or association utilizing the place, establishment, or facility; provided, that any place, establishment, or facility that caters or offers services, facilities, or goods to the nonmembers gratuitously shall be deemed a "public accommodation", if the accommodation receives any governmental support or subsidy.

B. "Public accommodation" shall not mean any bona fide private club or other place, establishment, or facility which is by its nature distinctly private, except when such distinctly private place, establishment, or facility caters or offers services, facilities, or goods to the nonmembers for a fee or charge or gratuitously, it shall be deemed a "public accommodation" during such period.

C. "Public accommodation" includes each state and local government unit or tax supported district of whatever kind, nature, or class that offers services, facilities, benefits, grants, or goods to the public, gratuitously or otherwise. This definition shall not be construed by negative implication or otherwise to restrict any part or portion of the preexisting definition.

QUALIFIED INDIVIDUAL WITH A DISABILITY: With respect to chapter 3, article A of this title, an individual with a disability who, with or without reasonable accommodation, can perform the essential functions of the employment position that such individual holds or desires. For the purposes of this title, consideration shall be given to the employer's judgment as to what functions of a job are essential and if an employer has prepared a written description before advertising or interviewing applicants for the job, this description shall be considered evidence of the essential functions of the job.

READILY ACHIEVABLE: Easily accomplishable and able to be carried out without much difficulty or expense. In determining whether an action is readily achievable, factors to be considered include:

A. The nature and cost of the action needed under this title.

B. The overall financial resources of the facility or facilities involved in the action, the number of persons employed at such facility, and the effect on expenses and resources, or the impact otherwise of such accommodation upon the operation of the facility.

C. The overall financial resources of the covered entity; the overall size of the business of a covered entity with respect to the number of its employees, and the number, type and location of its facilities.

D. The type of operation or operations of the covered entity, including the composition, structure, and functions of the work force of such entity and the geographic separateness, administrative, or fiscal relationship of the facility or facilities in question to the covered entity.

REASONABLE ACCOMMODATION: A. Making existing facilities used by employees readily accessible to and usable by individuals with disabilities.

B. Job restructuring, part time or modified work schedules, reassignment to a vacant position, acquisition or modification of equipment or devices, appropriate adjustment or modifications of examinations, training materials or policies, the provision of qualified readers or interpreters, and other similar accommodations for individuals with disabilities.

SEXUAL ORIENTATION: A person's actual, history of, or perceived heterosexuality, homosexuality, or bisexuality but not including participation in conduct that is prohibited by law.

STATE: Each of the several states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands of the United States, the Trust Territory of the Pacific Islands, and the Commonwealth of the Northern Mariana Islands.

UNDUE HARDSHIP: An action requiring significant difficulty or expense. In determining whether an accommodation would impose an undue hardship on a covered entity, factors to be considered include:

- A. The nature and cost of the accommodation needed under this title.
- B. The overall financial resources of the facility or facilities involved in the provision of the reasonable accommodation, the number of persons employed at such facility, the effect on expenses and resources, or the impact otherwise of such accommodation upon the operation of the facility.
- C. The overall financial resources of the covered entity, the overall size of the business of a covered entity with respect to the number of its employees, and the number, type, and location of its facilities.
- D. The type of operation or operations of the covered entity including the composition, structure, and functions of the work force of such entity and the geographic separateness, administrative, or fiscal relationship of the facility or facilities in question to the covered entity.

UNFAIR PRACTICE OR DISCRIMINATORY PRACTICE: Those practices specified as unfair or discriminatory in chapters 3 and 5 of this title.

8-2-1: COMMISSION CREATED:

There is hereby created the human rights commission.

8-2-2: PURPOSE:

The purpose of the commission is to hold hearings, compel the production of evidence, and determine the merits of complaints alleging unfair or discriminatory practices in housing, employment, education, credit, or places of public accommodation; to investigate and study the existence, character, causes, and extent of discrimination and to attempt to eliminate discrimination by educating the public and promoting human rights in the community; and to take action in the community to promote respect and community belonging and to eliminate discrimination based on age, race, creed, color, sex, national origin, religion, ancestry, disability, marital status, familial status, or sexual orientation.

8-2-3: INTERNAL ORGANIZATION AND RULES:

The commission may adopt rules and regulations to govern its organizational procedures as may be necessary and which are not in conflict with this code or the Iowa Code.

8-2-4: PROCEDURES FOR OPERATION:

All administrative, personnel, accounting, budgetary, and procurement policies of the city govern the commission in all its operations.

8-2-5: MEMBERSHIP:

The commission comprises nine (9) residents of the city, appointed by the city council with representation from various sectors of the community, including those protected from discrimination under this ordinance.

8-2-6: OATH:

Each person, upon appointment to the commission, must execute an oath of office at the first meeting of the commission following the appointment or at the city clerk's office any time prior to the first meeting of the commission.

8-2-7: TERMS:

The term of office for commissioners is three (3) years or until such commissioner's successor is appointed and qualified.

8-2-8: VACANCIES:

Vacancies must be filled in the same manner as original appointments.

8-2-9: OFFICERS; ORGANIZATION:

The commissioners must choose annually a chairperson and vice chairperson, each to serve a term of one year. A staff member shall serve as secretary. The commissioners must fill a vacancy among its officers for the remainder of the officer's unexpired term.

8-2-10: MEETINGS:

- A. Regular Meetings: The commission must meet monthly.
- B. Special Meetings: Special meetings may be called by the chairperson or at the written request of a majority of the commissioners.
- C. Open Meetings: All meetings must be called and held in conformance with the Iowa open meetings law.
- D. Attendance:
 - 1. In the event a commissioner has been absent for three (3) or more consecutive meetings of the commission, without being excused by the chairperson, such absence will be grounds for the commission to recommend to the city council that the position be declared vacant and a replacement appointed.
 - 2. Attendance must be entered upon the minutes of all meetings.
- E. Minutes: A copy of the minutes of all regular and special meetings of the commission must be filed with the city council within ten (10) working days after approval by the commission, or by the next regularly scheduled city council meeting, whichever is later.
- F. Quorum: Five (5) commissioners constitute a quorum for the transaction of business. The affirmative vote of a majority of the commissioners present and voting is necessary for the adoption of any motion or resolution.

8-2-11: COMPENSATION:

Commissioners serve without compensation, provided that they may receive reimbursement for necessary travel and other expenses while on official commission business within the limits established in the city administrative policies and budget.

8-2-12: REMOVAL:

The city council may remove any commissioner for cause upon written charges and after public hearing.

8-2-13: POWERS:

The commission serves in an advisory capacity to the City Council and has the following powers, duties, and responsibilities:

A. To investigate and study the existence, character, causes, and extent of discrimination in public accommodations, employment, apprenticeship programs, on the job training programs, vocational schools, other educational institutions, and housing in the city and to attempt the elimination of such discrimination through education, conciliation, and recommended changes to policy and practice.

B. To hold hearings upon any complaint made against a person, an employer, an employment agency, a labor organization, or the employees or members thereof, to subpoena witnesses and compel their attendance at such hearings, to administer oaths and take the testimony of any person under oath and to compel such person, employer, employment agency, labor organization, or employees or members thereof, to produce for examination any books and papers relating to any matter involved in such complaint. The commission will issue subpoenas for witnesses in the same manner and for the same purpose on behalf of the respondent upon the respondent's request. Such hearings may be held by the commission, by any commissioner, or by any hearing examiner appointed by the commission. If a witness either fails or refuses to obey a subpoena issued by the commission, the commission may petition the district court having jurisdiction for issuance of a subpoena and the court must, in a proper case, issue the subpoena. Refusal to obey such subpoena is subject to punishment for contempt.

C. To develop recommendations for actions to strengthen policies, practices, services and programs that will, in the judgment of the commission, promote equitable and inclusive behavior that tends to eliminate discrimination.

D. To prepare and transmit to the Mayor and City Council from time to time, but not less often than once each year, reports describing its proceedings, hearings conducted, and the outcome thereof, decisions rendered, and the other work performed by the commission.

E. To make recommendations to the City Council concerning the promotion and advancement of respect and belonging in the community and addressing discrimination in order to improve quality of life and livability for all residents.

F. To cooperate, within the limits of any appropriations made for its operation, with other agencies or organizations, both public and private, whose purposes are consistent with those of this chapter, in the planning and conducting of programs designed to advance respect and belonging, eliminate discrimination, or community tensions.

G. To adopt, publish, amend, and rescind regulations consistent with and necessary for the civil rights enforcement provisions of this chapter.

H. To receive, administer, dispense, and account for any restricted funds that may be voluntarily contributed to the commission and any grants that may be awarded the commission for furthering the purposes of this title. No disbursements will be made of any restricted funds without authority from the City Council.

8-2-14: RECORDS TO BE PUBLIC; EXCEPTIONS:

All records of the commission are public except charges, complaints, reports of investigations, statements, and other documents or records obtained in investigation of any charges.

8-2-15: CONFIDENTIALITY OF COMPLAINTS:

No member of the commission or its staff will disclose the filing of a charge, the information gathered during the investigation, or the endeavors to eliminate such discriminatory or unfair practice by conference, conciliation, or persuasion unless such disclosure is made in connection with the conduct of such investigation or after the commission has held a public hearing upon a complaint filed in connection with such charge. This section does not prevent any complainant, witness, or other person from publicizing the filing of a charge or complaint or the matter therein complained of.

8-2-16: SUBPOENAS:

The commission may issue subpoenas and order discovery in aid of investigations under this title. Such subpoenas and discovery may be ordered to the same extent and subject to the same limitations as would apply for county attorney subpoenas.

8-3-1: GENERALLY:

A. Aiding Or Abetting: It shall be an unfair or discriminatory practice for:

1. Any person to intentionally aid, abet, compel, or coerce another person to engage in any of the practices declared unfair or discriminatory by this title.

2. Any person to discriminate against another person in any of the rights protected against discrimination on the basis of race, creed, color, sex, national origin, familial status, religion, age, disability, marital status, or sexual orientation by this chapter because such person has lawfully opposed any practice forbidden under this chapter, obeys the provisions of this chapter, or has filed a complaint, testified, or assisted in any proceeding under this title.

3. Any person to discriminate against another person because of the person's relationship or association with a person protected under this title.

B. Sex And Age Discrimination Provisions Not Applicable To Retirement Plans; Exception: The provisions of this title relating to discrimination because of sex or age shall not be construed to apply to any retirement plan or benefit system of any employer unless such plan or system is a mere subterfuge adopted for the purposes of evading the provisions of this title.

1. However, a retirement plan or benefit system shall not require the involuntary retirement of a person because of that person's age.

2. A health insurance program provided by an employer may exclude coverage of abortion, except where the life of the mother would be endangered if the fetus were carried to term or where medical complications have arisen from an abortion.

3. An employee welfare plan may provide life, disability, or health insurance benefits which vary by age based on actuarial differences if the employer contributes equally for all the participating employees or may provide for employer contributions differing by age if the benefits for all the participating employees do not vary by age.

C. Sexual Harassment Victim Protection: Evidence concerning the past sexual behavior of an alleged victim of sexual harassment shall not be admissible in any proceeding before the human rights commission.

8-3-2: ACCOMMODATIONS OR SERVICES:

A. Prohibited Practices: It shall be an unfair or discriminatory practice for any owner, lessee, sublessee, proprietor, manager, or superintendent of any public accommodation or any agent or employee thereof:

1. To refuse or deny to any person because of race, creed, color, sex, age, national origin, religion, or sexual orientation the accommodations, advantages, facilities, services, or privileges thereof, or otherwise to discriminate against any person because of race, creed, color, sex, age, national origin, religion, or sexual orientation in the furnishing of such accommodations, advantages/facilities, services, or privileges.

2. To directly or indirectly advertise or in any other manner indicate or publicize that the patronage of persons of any particular race, creed, color, sex, age, national origin, religion, or sexual orientation is unwelcome, objectionable, not acceptable, or not solicited.

B. Exemptions: This section shall not apply to:

1. Any bona fide religious institution with respect to any qualifications the institution may impose based on religion when such qualifications are related to a bona fide religious purpose.

2. The rental or leasing to transient individuals of less than four (4) rooms within a single housing accommodation if the occupant or owner or members of the owner's or occupant's family reside therein.

3. Discounts for services or accommodations based upon age.

8-3-3: EMPLOYMENT PRACTICES:

A. Prohibited Practices: It shall be an unfair or discriminatory practice for any:

1. Person to refuse to hire, accept, register, classify, or refer for employment, to discharge any employee, or to otherwise discriminate in employment against any applicant for employment or any employee because of the race, creed, color, sex, age, national origin, religion, or sexual orientation of such applicant or employee, unless based upon the nature of the occupation.

2. Labor organizations or the employees, agents, or members thereof to refuse to admit to membership any applicant, to expel any member, or to otherwise discriminate

against any applicant for membership or any member in the privileges, rights, or benefits of such membership because of the race, creed, color, sex, age, national origin, religion, or sexual orientation of such applicant or member.

3. Employer, employment agency, labor organization, or the employees, agents, or members thereof, to directly or indirectly advertise or in any other manner indicate or publicize that individuals of any particular race, creed, color, sex, age, national origin, religion, or sexual orientation are unwelcome, objectionable, not acceptable, or not solicited for employment or membership, unless based upon the nature of the occupation.

B. Exemptions:

1. The prohibition by this section of discrimination based on sexual orientation shall not apply to any bona fide religious institution with respect to any qualifications for employment by such institution.

2. This section shall not apply to:

a. Any employer who regularly employs less than four (4) individuals. For purposes of this subsection, the owners, owners' spouses, and children shall not be counted as employees.

b. The employment of individuals for work within the home of the employer if the employer or members of the employer's family reside therein during such employment.

c. The employment of individuals to render personal service to the person of the employer or members of the employer's family.

d. Any bona fide religious institution or its educational association, corporation, or society with respect to any qualifications for employment based on religion when such qualifications are related to a bona fide religious purpose. A religious qualification for instructional, personnel, or administrative officer serving in a supervisory capacity of a bona fide religious educational facility or religious institution shall be presumed to be a bona fide occupational qualification.

e. Discrimination on the basis of age if the person subject to the discrimination is under the age of eighteen (18) years, unless that person is considered by law to be an adult.

f. A State or Federal program designed to benefit a specific age classification which serves a bona fide public purpose.

8-3-4: CREDIT:

It shall be an unfair or discriminatory practice for any:

A. Creditor to refuse to enter into a consumer credit transaction or impose finance charges or other terms or conditions more onerous than those regularly extended by that creditor to consumers of similar economic backgrounds and current situations because of age, color, creed, national origin, race, religion, marital status, sex, physical disability, sexual orientation, or familial status.

B. Person authorized or licensed to do business in this State pursuant to chapters 524, 533, 534, 536, or 536A of the Code of Iowa to refuse to loan or extend to persons of similar economic backgrounds because of age, color, creed, national origin, race, religion, marital status, sex, physical disability, sexual orientation, or familial status.

C. Creditor to refuse to offer credit life or health and accident insurance because of color, creed, national origin, race, religion, marital status, age, physical disability, sex, sexual orientation, or familial status. Refusal by a creditor to offer credit life or health and accident insurance based upon the age or physical disability of the consumer shall not be an unfair or discriminatory practice if such denial is based solely upon bona fide underwriting considerations not prohibited by the Code of Iowa or United States Code.

D. The provisions in this section shall not be construed by negative implications or otherwise to narrow or restrict any other provisions of this title.

8-3-5: EDUCATION:

A. Prohibited Practices; Exceptions:

1. It is an unfair or discriminatory practice for any educational institution to discriminate on the basis of race, creed, color, sex, national origin, religion, disability, or sexual orientation in any program or activity. Such discriminatory practices shall include, but not be limited to, the following practices:

a. Exclusion of a person or persons from participation in, denial of the benefits of, or subject to discrimination in any academic, research, occupational training, or other program or activity except athletic programs.

b. Denial of comparable opportunity in intramural and interscholastic athletic programs.

c. Discrimination among persons in employment and the conditions of employment.

d. On the basis of sex, the application of any rule concerning the actual or potential parental, family, or marital status of a person or the exclusion of any person from any program or activity or employment because of pregnancy or related conditions dependent upon the physician's diagnosis and certification.

2. For the purposes of this section, "educational institution" includes any preschool, elementary, secondary, or community college, area education agency, postsecondary college or university, and their governing boards. This section does not prohibit an educational institution from maintaining separate toilet facilities, locker rooms, or living facilities for the different sexes so long as comparable facilities are provided. Nothing in this subsection shall be construed as prohibiting any bona fide religious institution from imposing qualifications based on religion when such qualifications are related to a bona fide religious purpose or any institution from admitting students of only one sex.

B. Examinations And Courses: Any person that offers examinations or courses related to applications, licensing, certification, or credentialing for secondary or postsecondary education, professional, or trade purposes shall offer such examinations or courses in a

place and manner accessible to persons with disabilities or offer alternative accessible arrangements for such individuals.

8-3A-1: EMPLOYMENT PROHIBITED PRACTICES:

A. General Rule: No person shall discriminate against a qualified individual on the basis of disability in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment.

B. Construction: As used in subsection A of this section, the term "discriminate against an individual on the basis of disability" includes:

1. Limiting, segregating, or classifying a job applicant or employee in a way that adversely affects the opportunities or status of such applicant or employee because of the disability of such applicant or employee.

2. Participating in a contractual or other arrangement or relationship that has the effect of subjecting a covered entity's qualified applicant or employee with a disability to the discrimination prohibited by this title. Such relationship includes a relationship with an employment or referral agency, labor union, an organization providing fringe benefits to an employee of the covered entity, or an organization providing training and apprenticeship programs.

3. Utilizing standards, criteria, or methods of administration:

- a. That have the effect of discrimination on the basis of disability.

- b. That perpetuate the discrimination of others who are subject to common administrative control.

4. Excluding or otherwise denying equal jobs or benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.

5. Not making reasonable accommodations to the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or employee, unless such covered entity can demonstrate that the accommodation would impose an undue hardship on the operation of the business of such covered entity, or denying employment opportunities to a job applicant or employee who is an otherwise qualified individual with a disability, if such denial is based on the need of such covered entity to make reasonable accommodation to the physical or mental impairments of the employee or applicant.

6. Using qualification standards, employment tests, or other selection criteria that screen out or tend to screen out an individual with a disability or a class of individuals with disabilities unless the standard test or other selection criteria, as used by the covered entity, is shown to be job related for the position in question and is consistent with business necessity.

7. Failing to select and administer tests concerning employment in the most effective manner to ensure that when such test is administered to a job applicant or employee who

has a disability that impairs sensory, manual, or speaking skills, such test results accurately reflect the skills, aptitude, or whatever other factor of such applicant or employee that such test purports to measure, rather than reflecting the impaired sensory, manual, or speaking skills of such employee or applicant, except where such skills are the factors that the test purports to measure.

8. Soliciting or requiring as a condition of employment of any employee or prospective employee a test for the presence of the antibody to the human immunodeficiency virus or affecting the terms, conditions, or privileges of employment or terminating the employment of any employee solely as a result of the employee obtaining a test for the presence of the antibody to the human immunodeficiency virus. An agreement between an employer, employment agency, labor organization, or their employees, agents, or members and an employee or prospective employee concerning employment, pay, or benefits to an employee or prospective employee in return for taking a test for the presence of the antibody to the human immunodeficiency virus is prohibited. The prohibitions of this subsection do not apply if the state epidemiologist determines and the state director of public health declares through the utilization of guidelines established by the center for disease control of the United States department of health and human services that a person with a condition related to acquired immune deficiency syndrome poses a significant risk of transmission of the human immunodeficiency virus to other persons in a specific occupation.

C. Medical Examinations And Inquiries:

1. In General: The prohibition against discrimination as referred to in subsection A of this section shall include medical examinations and inquiries.

2. Preemployment:

a. Prohibited Examination Or Inquiry: Except as provided in subsection C3 this section, a covered entity shall not conduct a medical examination or make inquiries of a job applicant as to whether such applicant is an individual with a disability or as to the nature or severity of such disability.

b. Acceptable Inquiry: A covered entity may make preemployment inquiries into the ability of an applicant to perform job related functions.

3. Employment Entrance Examination: A covered entity may require a medical examination after an offer of employment has been made to a job applicant and prior to the commencement of the employment duties of such applicant and may condition an offer of employment on the results of such examination, if:

a. All entering employees are subjected to such an examination regardless of disability.

b. Information obtained regarding the medical condition or history of the applicant is collected and maintained on separate forms and in separate medical files and is treated as a confidential medical record, except that:

(1) Supervisors and managers may be informed regarding necessary restrictions on the work or duties of the employee and necessary accommodations.

(2) First aid and safety personnel may be informed, when appropriate, if the disability might require emergency treatment.

(3) Government officials investigating compliance with this chapter shall be provided relevant information on request.

c. The results of such examination are used only in accordance with this chapter.

4. Examination And Inquiry:

a. Prohibited Examinations And Inquiries: A covered entity shall not require a medical examination and shall not make inquiries of an employee as to whether such employee is an individual with a disability or as to the nature or severity of the disability, unless such examination or inquiry is shown to be job related and consistent with business necessity.

b. Acceptable Examinations And Inquiries: A covered entity may conduct voluntary medical examinations, including voluntary medical histories, which are part of an employee health program available to employees at the work site. A covered entity may make inquiries into the ability of an employee to perform job related functions.

c. Requirement: Information obtained under subsection C4b of this section regarding the medical condition or history of any employee is subject to the requirements of subsections C3b and C3c of this section.

8-3A-2: DEFENSES, EXEMPTIONS AND EXCLUSIONS:

A. Defenses:

1. In General: It may be a defense to a charge of discrimination under this article that an alleged application of qualification standards, tests, or selection criteria that screen out or otherwise deny a job or benefit to an individual with a disability has been shown to be job related and consistent with business necessity, and such performance cannot be accomplished by reasonable accommodation, as required under this title.

2. Qualification Standards: The term "qualification standards" may include a requirement that an individual shall not pose a direct threat to the health or safety of other individuals in the workplace.

3. Qualification Standards And Tests Related To Uncorrected Vision: Notwithstanding the provisions under the definition of "disability" in section 8-1-1 of this title, a covered entity shall not use qualification standards, employment tests, or other selection criteria based on an individual's uncorrected vision unless the standard, test, or other selection criteria, as used by the covered entity, is shown to be job related and consistent with business necessity.

4. Reasonable Accommodation And Good Faith Effort: In cases where a discriminatory practice involves the provision of a reasonable accommodation pursuant to this subsection, actual damages other than damages for back pay may not be awarded under this title where the covered entity proves, by a preponderance of the evidence, good faith efforts, in consultation with the person with the disability who has informed the covered entity that accommodation is needed, to identify and make a reasonable

accommodation that would provide such individual with an equally effective opportunity and would not cause an undue hardship on the operation of the business.

5. List Of Infectious And Communicable Diseases:

a. Applications: In any case in which an individual has an infectious or communicable disease that is transmitted to others through the handling of food that is included on the list developed by the secretary of health and human services under 42 USC 12113(d) and which cannot be eliminated by reasonable accommodation, a covered entity may refuse to assign or continue to assign such individual to a job involving food handling.

b. Construction: Nothing in this article shall be construed to preempt, modify, or amend any local law, ordinance, or regulation applicable to food handling which is designed to protect the public health from individuals who pose a significant risk to the health or safety of others, which cannot be eliminated by reasonable accommodation, pursuant to the list of infectious or communicable diseases and the modes of transmissibility published by the secretary of health and human services.

B. Exemptions: This article shall not apply to:

1. Any employer who regularly employs less than four (4) individuals. For purposes of this subsection, the owner(s), the owner(s)' spouse(s), and children shall not be counted as employees.

2. The employment of individuals for work within the home of the employer if the employer or members of the employer's family reside therein during such employment.

3. The employment of individuals to render personal service to the person of the employer or members of the employer's family.

4. An employer's qualifications for a job may include a requirement that an individual shall not pose a direct threat to the health or safety of other individuals in the workplace.

C. Exclusions: For purposes of the definition of "disability" in section 8-1-1 of this title, the following are not impairments and as such are not disabilities under this article:

1. Homosexuality, bisexuality, not resulting from physical impairments;
2. Pedophilia, exhibitionism, voyeurism, or other sexual behavior disorders;
3. Compulsive gambling, kleptomania, or pyromania; or
4. Psychoactive substances use disorders resulting from current illegal use of drugs.

8-3A-3: CONSTRUCTION:

A. Insurance:

1. This title shall not be construed to prohibit or restrict:

a. An insurer, hospital, or medical service company, health maintenance organization, or any agent or entity that administers benefit plans or similar organizations

from underwriting risks, classifying risks, or administering such risks that are based on or not inconsistent with other laws of this state.

b. A person or organization covered by this title from establishing, sponsoring, observing, or administering the terms of a bona fide benefit plan that are based on underwriting risks, classifying risks, or administering such risks that are based on or not inconsistent with other laws of this state.

c. A person or organization covered by this title from establishing, sponsoring, observing, or administering the terms of a bona fide benefit plan that is subject to the laws of this state that regulate insurance.

2. Subsection A1 of this section shall not be used as subterfuge to evade the purposes of this title.

B. Accommodations And Services: Nothing in this title shall be construed to require an individual with a disability to accept an accommodation, aid, service, opportunity, or benefit which such individual chooses not to accept.

C. Smoking: Nothing in this article shall be construed to preclude the prohibition of or the imposition of restrictions on smoking in places of employment or in public accommodations.

8-3A-4: ILLEGAL USE OF DRUGS AND ALCOHOL:

A. Qualified Individual With A Disability: For purposes of this article, a qualified individual with a disability shall not include any employee or applicant who is currently engaging in the illegal use of drugs, when the covered entity acts on the basis of such use.

B. Rules Of Construction: Nothing in subsection A of this section shall be construed to exclude as a qualified individual with a disability an individual who:

1. Has successfully completed a supervised drug rehabilitation program and is no longer engaging in the illegal use of drugs or has otherwise been rehabilitated successfully and is no longer engaging in such use.

2. Is participating in a supervised rehabilitation program and is no longer engaging in such use.

3. Is erroneously regarded as engaging in such use, but is not engaging in such use; except that it shall not be a violation of this title for a covered entity to adopt or administer reasonable policies or procedures including, but not limited to, drug testing designed to ensure that an individual described in subsection B1 or B2 of this section is no longer engaging in the illegal use of drugs. However, nothing in this section shall be construed to encourage, prohibit, restrict, or authorize the conducting of testing for the illegal use of drugs.

C. Authority Of Covered Entity: A covered entity:

1. May prohibit the illegal use of drugs and the use of alcohol at the workplace by all employees.

2. May require that employees shall not be under the influence of alcohol or be engaging in the illegal use of drugs at the workplace.

3. May hold an employee who engages in the illegal use of drugs or who is an alcoholic to the same qualification standards for employment or job performance and behavior that such entity holds other employees, even if any unsatisfactory performance or behavior is related to the drug use or alcoholism of such employee.

D. Drug Testing:

1. In General: For purposes of this title, a test to determine the illegal use of drugs shall not be considered a medical examination.

2. Construction: Nothing in this title shall be construed to encourage, prohibit, or authorize the conducting of drug testing for the illegal use of drugs by job applicants or employees or making employment decisions based on such test results.

E. Governmental Regulations: Nothing in this title shall be construed to encourage, prohibit, restrict, or authorize the otherwise lawful exercise by entities subject to the jurisdiction of the Iowa department of transportation or any other state or federal agency of authority to:

1. Test employees of such entities in, and applicants for, positions involving safety sensitive duties for the illegal use of drugs and for on duty impairment by alcohol.

2. Remove such persons who test positive for illegal use of drugs and on duty impairment by alcohol pursuant to subsection E1 of this section from safety sensitive duties in implementing subsection C of this section.

8-3A-5: PUBLIC ACCOMMODATIONS; PROHIBITED PRACTICES:

A. It shall be an unfair or discriminatory practice for any person on the basis of disability to refuse or deny full and equal enjoyment of the goods, services, facilities, privileges, advantages, or other public accommodations.

B. It shall be an unfair or discriminatory practice not to afford an individual or class of individuals on the basis of disability the full and equal enjoyment of a facility in an integrated setting appropriate to the needs of the individual.

C. It shall be an unfair or discriminatory practice for any person to discriminate against an individual or class of individuals in any of the following:

1. It shall be discriminatory to provide an individual or class of individuals, on the basis of a disability or disabilities of such individual or class, directly or through contractual, licensing, or other arrangements with a good, service, facility, privilege, advantage, or accommodation that is different or separate from that provided to other individuals, unless such action is necessary to provide the individual or class of individuals with a good, service, facility, privilege, advantage, accommodation, or other opportunity that is as effective as that provided to others.

2. Notwithstanding the existence of separate or different programs or activities provided in accordance with this section, an individual with a disability shall not be denied

the opportunity to participate in such programs or activities that are not separate or different.

3. A public accommodation shall not, directly or through contractual or other arrangements, utilize standards or criteria or methods of administration:

a. That have the effect of discriminating on the basis of disability.

b. That perpetuate the discrimination of others who are subject to common administrative control.

4. It shall be discriminatory to exclude or otherwise deny equal goods, services, facilities, privileges, advantages, accommodations, or other opportunities to a person because of the known disability of an individual with whom the individual or entity is known to have a relationship or association.

D. For purposes of subsection A of this section, discrimination includes:

1. The imposition or application of eligibility criteria that screen out or tend to screen out an individual with a disability or any class of individuals with disabilities from fully and equally enjoying any goods, services, facilities, privileges, advantages, or accommodations, unless such criteria can be shown to be necessary for the provision of the goods, services, facilities, privileges, advantages, or accommodations being offered.

2. A failure to make reasonable modifications in policies, practices, or procedures when such modifications are necessary to afford such goods, services, facilities, privileges, advantages, or accommodations to individuals with disabilities, unless the entity can demonstrate that making such modifications would fundamentally alter the nature of such goods, services, facilities, privileges, advantages, or accommodations.

3. A failure to take such steps as may be necessary to ensure that no individual with a disability is excluded, denied services, segregated, or otherwise treated differently than other individuals because of the absence of auxiliary aids and services, unless the entity can demonstrate that taking such steps would fundamentally alter the nature of the goods, service, facility, privilege, advantage, or accommodation being offered or would result in an undue burden.

4. A failure to remove architectural barriers and communication barriers that are structural in nature, in existing facilities, and transportation barriers in existing vehicles and rail passenger cars used by an establishment for transporting individuals (not including barriers that can only be removed through the retrofitting of vehicles or rail passenger cars by the installation of hydraulic or other lift), where such removal is readily achievable.

5. Where an entity can demonstrate that the removal of a barrier under subsection D4 this section is not readily achievable, a failure to make such goods, services, facilities, privileges, advantages, or accommodations available through alternative methods if such methods are readily achievable.

E. Nothing in this section shall require an entity to permit an individual to participate in or benefit from the goods, services, facilities, privileges, advantages, and

accommodations of such entity where such individual poses a direct threat to the health or safety of others.

8-3A-6: NEW CONSTRUCTION AND ALTERATION OF PUBLIC ACCOMMODATIONS:

A. It shall be an unfair or discriminatory practice for any person on the basis of disability to:

1. Fail to design and construct all public accommodations built after September 1, 1996, so that they are readily accessible to and usable by individuals with disabilities, except where an entity can demonstrate that it is structurally impracticable to meet such requirements.

2. With respect to a facility or part thereof that is altered by, on behalf of, or for the use of an establishment in a manner that affects or could affect the usability of the facility or part thereof, a failure to make alterations in such a manner that, to the maximum extent feasible, the altered portions of the facility are readily accessible to and usable by individuals with disabilities, including individuals who use wheelchairs. Where the entity is undertaking an alteration that affects or could affect usability of or access to an area of the facility containing a primary function, the entity shall also make the alterations in such a manner that, to the maximum extent feasible, the path of travel to the altered area and the bathrooms, telephones, and drinking fountains serving the altered area are readily accessible to and usable by individuals with disabilities where such alterations to the path of travel or the bathrooms, telephones, and drinking fountains serving the altered area are not disproportionate to the overall alterations in terms of cost and scope.

B. Subsections A1 and A2 of this section shall not be construed to require the installation of an elevator for facilities that are less than three (3) stories or have less than three thousand (3,000) square feet per story unless the building is a shopping center, a shopping mall, or the professional office of a healthcare provider.

8-4-1: FILING COMPLAINTS:

A. Filing Of Verified, Written Complaint: All persons claiming to be aggrieved by a discriminatory or unfair practice within this city may sign and file with the commission a verified, written complaint in triplicate which shall state the name and address of the person alleged to have committed the discriminatory or unfair practice of which complained, shall set forth the particulars thereof, and shall contain such other information as may be required by the commission. The commission, a commissioner, or the city attorney's office may in like manner sign and file such complaint.

B. Protection Of Person's Identity: A person who has tested positive for human immunodeficiency virus or who has a diagnosis of acquired immune deficiency syndrome or a person who is perceived to have human immunodeficiency virus or acquired immune deficiency may file a disability charge utilizing "John Doe", "Jane Doe", or a coded number to protect the person's identity. The name of the charging party shall be disclosed to the respondent. It shall be a discriminatory practice for any person to disclose the name of the coded person or information that would lead to that person's identity.

8-4-2: AMENDMENTS OF COMPLAINTS:

The commission or the complainant shall have the power to reasonably and fairly amend any complaint and the respondent shall have like power to amend such respondent's answer at any time prior to hearing.

8-4-3: TIME LIMITATION FOR FILING COMPLAINT:

A. A claim under this title shall not be maintained unless a complaint is filed with the commission within three hundred (300) days after the alleged discriminatory or unfair practice occurred.

B. For purposes of this section, an unlawful employment practice occurs, with respect to discrimination in compensation in violation of this title, when a discriminatory compensation decision or other practice is adopted, when an individual becomes subject to a discriminatory compensation decision or other practice, or when an individual is affected by application of a discriminatory compensation decision or other practice, including each time wages, benefits, or other compensation is paid, resulting in whole or in part from such a decision or other practice.

8-4-4: COMMISSION STAFF PROCEEDINGS ON COMPLAINTS:

A. Notice To Respondent: After the filing of a verified complaint, a true copy shall be served within twenty (20) days by personal service, certified mail, or overnight mail with tracking to ensure service, on the person against whom the complaint is filed.

B. Screening: The director shall review each complaint and is authorized to administratively close a case when the city manager finds any of the following:

1. Lack of jurisdiction.
2. Minimal impact on civil rights in the community.
3. Further processing is not warranted.

C. Investigation By Staff; Probable Cause Determination By Administrative Law Judge: An authorized member of the commission shall make a prompt investigation and shall issue a recommendation to an administrative law judge under the jurisdiction of the commission, who shall then issue a determination of probable cause or no probable cause.

1. For purposes of this chapter, an administrative law judge issuing a determination of probable cause or no probable cause under this section shall be exempt from section 17A.17 of the code of Iowa.

2. If the administrative law judge concurs with the investigating official that probable cause exists regarding the allegations of the complaint, the staff of the commission shall promptly endeavor to eliminate the discriminatory or unfair practice by conference, conciliation, and persuasion. If the administrative law judge finds that no probable cause exists, the administrative law judge shall issue a final order dismissing the complaint and the commission shall promptly mail a copy to the complainant and to the respondent by certified mail.

A finding of probable cause shall not be introduced into evidence in an action brought under section 8-4-7 of this chapter.

D. Conciliation Conference And Persuasion Procedures: The commission staff must endeavor to eliminate the discriminatory or unfair practice by conciliation conference and persuasion for a period of thirty (30) days following the initial conciliation meeting between the respondent and the commission staff after a finding of probable cause. After the expiration of thirty (30) days, the city manager may order the conciliation conference and persuasion procedure provided in this section to be bypassed when the city manager determines the procedure is unworkable by reason of past patterns and practices of the respondent or a statement by the respondent that the respondent is unwilling to continue with the conciliation. Upon the bypassing of conciliation, the city manager shall state in writing the reasons for bypassing.

8-4-5: COMMISSION PROCEEDINGS UPON FAILURE TO REACH SETTLEMENT BY CONCILIATION:

A. Notice Of Hearing: When the city manager is satisfied that further endeavor to settle a complaint by conference, conciliation, and persuasion is unworkable and should be bypassed and the thirty (30) day period provided for in section 8-4-4 of this chapter has expired without agreement, the city manager, with the approval of a commissioner, shall issue and cause to be served a written notice:

1. Specifying the charges in the complaint as they may have been amended and the reasons for bypassing further conciliation.
2. Requiring the respondent to answer the charges of the complaint at a hearing before the commission, a commissioner, or a person designated by the commission to conduct the hearing, hereafter referred to as the administrative law judge.
3. Specifying a time and place.

B. Participation Of Commission Personnel: The case in support of such complaint shall be presented at the hearing by one of the commission's attorneys or agents. The investigating official shall not participate in the hearing except as a witness, nor shall the official participate in the deliberations of the commission in such case.

C. Conduct Of Hearing: The hearing shall be conducted in accordance with the provisions of chapter 17A of the code of Iowa for contested cases. The burden of proof in such a hearing shall be on the commission.

D. Proposed Order By Hearing Panel Or Judge: In the case of a proposed order by a hearing panel or administrative law judge, the commission may review such proposed order within sixty (60) days. If the commission fails to review such proposed order within sixty (60) days, the proposed order shall become the final order of the commission.

8-4-6: COMMISSION ORDERS:

A. Upon Finding Of Discriminatory, Unfair Practice: If, upon taking into consideration all of the evidence at a hearing, the commission determines that the respondent has engaged in a discriminatory or unfair practice, the commission shall state its findings of fact and conclusions of law and shall issue an order requiring the respondent to cease and desist from the discriminatory or unfair practice and to take the necessary remedial action as in the judgment of the commission will carry out the purposes of this chapter. A

copy of the order shall be delivered to the respondent, the complainant, and to any other public officers and persons as the commission deems proper.

1. Remedial Actions: For the purposes of this subsection and pursuant to the provisions of this chapter, remedial action includes, but is not limited to, the following:

a. Hiring, reinstatement, or upgrading of employees with or without pay. Interim earned income and unemployment compensation shall operate to reduce the pay otherwise allowable.

b. Admission or restoration of individuals to a labor organization, admission to or participation in a guidance program, apprenticeship training program, on the job training program, or other occupational training or retraining program with the utilization of objective criteria in the admission of individuals to such programs.

c. Admission of individuals to a public accommodation or an education institution.

d. Sale, exchange, lease, rental, assignment, or sublease of real property to an individual.

e. Extension to all individuals of the full and equal enjoyment of the advantages, facilities, privileges, and services of the respondent denied to the complainant because of the discriminatory or unfair practice.

f. Reporting as to the manner of compliance.

g. Posting notices in conspicuous places in the respondent's place of business in form prescribed by the commission and inclusion of notices in advertising material.

h. Payment to the complainant of damages for an injury caused by the discriminatory or unfair practice, which damages shall include, but are not limited to, damages and reasonable attorney fees.

i. Reimbursement to the commission for contested case costs.

2. Requirements To Cease And Desist Certifications To Licensing And Contracting Agencies: In addition to the remedies provided in the preceding provisions of this section, the commission may issue an order requiring the respondent to cease and desist from the discriminatory or unfair practice and may take such affirmative action as in the judgment of the commission will carry out the purposes of this chapter as follows:

a. In the case of a respondent operating by virtue of a license issued by the state or a political subdivision or agency, if the commission, upon notice to the respondent with an opportunity to be heard, determines that the respondent has engaged in a discriminatory or unfair practice and that the practice was authorized, requested, commanded, performed, or knowingly or recklessly tolerated by the board of directors of the respondent or by an officer or executive agent acting within the scope of such officer's or executive agent's employment, the commission shall so certify to the licensing agency. Unless the commission finding of a discriminatory or unfair practice is reversed in the course of judicial review, the finding of discrimination is binding on the licensing agency.

b. In the case of a respondent who is found by the commission to have engaged in a discriminatory or unfair practice in the course of performing under a contract or subcontract with the state or political subdivision or agency, if the practice was authorized, requested, commanded, performed, or knowingly or recklessly tolerated by the board of directors of the respondent or by an officer or executive agent acting within the scope of such officer's or executive agent's employment, the commission shall so certify to the contracting agency. Unless the commission's finding of a discriminatory or unfair practice is reversed in the course of judicial review, the finding of discrimination is binding on the contracting agency.

B. Upon Hearing Finding Of No Discriminatory, Unfair Practice: If, upon taking into consideration all of the evidence at a hearing, the commission finds that a respondent has not engaged in any such discriminatory or unfair practice, the commission shall issue an order denying relief and stating the findings of fact and conclusions of the commission and shall cause a copy of the order dismissing the complaint to be served by regular mail on the complainant and the respondent.

C. Upon Conciliation Agreements:

1. The terms of a conciliation agreement reached with the respondent may require the respondent to refrain in the future from committing discriminatory or unfair practices of the type stated in the agreement, to take remedial action as in the judgment of the commission will carry out the purposes of this code, and to consent to the entry in an appropriate district court of a consent decree embodying the terms of the conciliation agreement. Violation of such a consent decree may be punished by contempt by the court in which it is filed upon a showing by the commission of the violation at any time within six (6) months of its occurrence. In all cases where a conciliation agreement is entered into, the commission shall issue an order stating its terms and furnish a copy of the order to the complainant, the respondent, and such other persons as the commission deems proper.

2. At any time, in its discretion, the commission may investigate whether the terms of the agreement are being complied with by the respondent. Upon a finding that the terms of the conciliation agreement are not being complied with by the respondent, the commission shall take appropriate action to assure compliance.

8-4-7: RELEASE FROM ADMINISTRATIVE PROCESS; ALTERNATIVE JUDICIAL PROCEEDINGS UPON COMPLAINTS:

A. Administrative Release: A person claiming to be aggrieved by an unfair or discriminatory practice must initially seek an administrative relief by filing a complaint with the commission in accordance with section 8-4-1 of this chapter. A complainant, after the proper filing of a complaint with the commission, may subsequently commence an action for relief in the district court if all of the following conditions have been satisfied:

1. The complainant has timely filed the complaint with the commission as provided in section 8-4-3 of this chapter.

2. The complaint has been on file with the commission at least sixty (60) days and the commission has issued a release to the complainant pursuant to this section.

3. The complainant has requested an administrative release from the Iowa civil rights commission via the Dubuque human rights commission.

4. The complainant has received an administrative release from the Iowa civil rights commission.

B. Screening Of Complaint: It is the legislative intent of this section that every complaint be at least preliminarily screened during the first sixty (60) days. This subsection does not authorize administrative closures if an investigation is warranted.

8-4-8: PROVISIONAL REMEDIES:

If, any time after the filing of a complaint, it shall appear to the commission that there is reason to believe that the party charged has violated this chapter and there is reason to believe that the person charged is about to commit acts which would make impossible compliance with an order of the commission to alleviate the grievance, or it appears that a complainant may suffer irreparable injury as a result of alleged violation, the commission's attorney may seek a temporary injunction restraining the party charged from doing these acts pending completion of the proceedings under this chapter. A temporary injunction may be issued only after the respondent has been notified and afforded the opportunity to be heard, except that an ex parte temporary injunction may be issued when the complainant alleges housing discrimination.

8-4-9: JUDICIAL REVIEW; ENFORCEMENT ACTIONS:

A. Filing Petition For Judicial Review: Judicial review of the actions of the commission may be sought in accordance with the terms of the Iowa administrative procedure act 1 . Notwithstanding the terms of such act, petition for judicial review may be filed in the district court in which an enforcement proceeding under subsection B of this section may be brought. For purposes of the time limit for filing a petition for judicial review under the Iowa administrative procedure act, the issuance of a final decision of the commission under this chapter occurs on the date notice of the decision is mailed by regular mail to the parties. Notwithstanding the time limit provided in section 17A.19, subsection 3 of the code of Iowa, a petition for judicial review of no probable cause decisions and other final agency actions which are not of general applicability must be filed within thirty (30) days of the issuance of the final agency action.

B. Order For Enforcement: The commission may obtain an order for the enforcement of commission orders in a proceeding as provided in this section. Such an enforcement proceeding shall be brought in the district court of the district in the county in which the alleged discriminatory or unfair practice which is the subject of the commission's order was committed, or in which any respondent required in the order to cease or desist from a discriminatory or unfair practice or take other affirmative action, resides or transacts business.

C. Transcript Of Record Of Hearing Filed With Court: Such an enforcement proceeding shall be initiated by the filing of a petition in such court and the service of a copy thereof upon the respondent. Thereupon, the commission shall file with the court a transcript of the record of the hearing before it. The court shall have power to grant such temporary relief or restraining order as it deems just and proper, and to make and enter upon the pleadings, testimony, and proceedings set forth in such transcript an order

enforcing, modifying, and enforcing as so modified, or setting aside the order of the commission, in whole or in part.

D. Consideration Of Objection: An objection that has not been urged before the commission shall not be considered by the court in an enforcement proceeding unless the failure or neglect to urge such objection shall be excused because of extraordinary circumstances.

E. Remission Of Case To Commission: Any party to the enforcement proceeding may move the court to remit the case to the commission in the interests of justice for the purposes of adducing additional specified and material evidence and seeking findings thereof, provided such party shall show reasonable grounds for the failure to adduce such evidence before the commission.

F. Determination Under State Statute: In the enforcement proceeding, the court shall determine its order on the same basis as it would in a proceeding reviewing commission action under section 17A.19 of the code of Iowa.

G. Availability Of Testimony: The commission's copy of the testimony shall be available to all parties for examination at all reasonable times, without cost, and for the purpose of judicial review of the commission's orders.

H. Commission Attorney Appearance In Court: The commission may appear in court by its own attorney.

I. Expeditious Hearing On Petitions: Petitions filed under this section shall be heard expeditiously and determined upon the transcript filed without requirement for hearing.

J. Failure To Obtain Judicial Review: If no proceeding to obtain judicial review is instituted within thirty (30) days from the service of an order of the commission under section 8-4-6 of this chapter, the commission may obtain an order of the court for the enforcement of such order upon showing that respondent is subject to the jurisdiction of the commission and resides or transacts business within the county in which the petition for enforcement is brought.

8-4-10: RULE OF CONSTRUCTION:

This chapter shall be construed liberally to effectuate its purpose.

8-5-1: DEFINITIONS:

As used in this chapter:

AGGRIEVED PERSON: Any person who:

A. Claims to have been injured by discriminatory housing practice.

B. Believes that such person will be injured by a discriminatory housing practice that is about to occur.

COMPLAINANT: The person who files a complaint under section 8-5-6 of this chapter.

CONCILIATION: The attempted resolution of issues raised by a complaint, or by the investigation of such complaint, through informal negotiations involving the aggrieved person, the respondent, and the commission.

CONCILIATION AGREEMENT: A written agreement setting forth the resolution of the issues in conciliation.

DISCRIMINATORY HOUSING PRACTICE: An act that is unlawful under section 8-5-2, 8-5-4, or 8-5-5 of this chapter.

DWELLING: Any building, structure, or portion thereof which is occupied as, or designed or intended for occupancy as, a residence by one or more families, and any vacant land which is offered for sale or lease for the construction or location thereon of any such building, structure, or portion thereof.

FAMILY: A single individual.

PERSON: An individual, corporation, partnership, association, labor organization, legal representative, mutual company, joint stock company, trust, unincorporated organizations, trustees, trustee in cases under title 11 of the United States code, receiver, fiduciary, or any other legal entity.

PREVAILING PARTY: The same as such term has in section 722 of the revised statutes of the United States (42 USC 1988).

RESPONDENT: A. The person or other entity accused in a complaint of an unfair housing practice.

B. Any other person or entity identified in the course of investigation and notified as required with respect to respondents so identified under subsection 8-5-6A of this chapter.

SECRETARY: The U.S. secretary of housing and urban development.

STATE: The state of Iowa and any of its political subdivisions.

TO RENT: To lease, sublease, let, and otherwise grant for consideration the right to occupy premises not owned by the occupant.

8-5-2: PROHIBITIONS:

It shall be unlawful:

A. To refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make unavailable or deny, a dwelling to any person because of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation..

B. To discriminate against any person in the terms, conditions, or privileges of sale or rental of a dwelling, or in the provisions of services or facilities in connection therewith, because of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation..

C. To make, print, or publish, or cause to be made, printed, or published any notice, statement, or advertisement, with respect to the sale or rental of a dwelling that indicates any preference, limitation, or discrimination based on race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation, or an intention to make any such preference, limitation, or discrimination.

D. To represent to any person because of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation that any dwelling is not available for inspection, sale, or rental when such dwelling is in fact so available.

E. For profit, to induce or attempt to induce any person to sell or rent any dwelling by representations regarding the entry or prospective entry into the neighborhood of a person or disabled persons of a particular race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation.

F. 1. To discriminate in the sale or rental, or to otherwise make unavailable or deny a dwelling to any buyer or renter because of a disability of:

- a. That buyer or renter.
- b. A person residing in or intending to reside in that dwelling after it is sold, rented, or made available.
- c. Any person associated with that buyer or renter.

2. To discriminate against any person in the terms, conditions, or privileges of sale or rental of a dwelling, or in the provisions of services or facilities in connection with such dwelling, because of a disability of:

- a. That person.
- b. A person residing in or intending to reside in that dwelling after it is sold, rented, or made available.
- c. Any person associated with that person.

3. For purposes of this subsection, discrimination includes:

- a. A refusal to permit, at the expense of the disabled person, reasonable modifications of existing premises occupied or to be occupied by such person if such modifications may be necessary to afford such person full enjoyment of the premises, except that, in the case of a rental, the landlord may, where it is reasonable to do so, condition permission for a modification on the renter, agreeing to restore the interior of the premises to the condition that existed before the modification, reasonable wear and tear excepted.

- b. A refusal to make reasonable accommodations in rules, policies, practices, or services, when such accommodations may be necessary to afford such person equal opportunity to use and enjoy a dwelling.

c. In connection with the design and construction of covered multi-family dwellings for first occupancy after March 13, 1991, a failure to design and construct those dwellings in such a manner that:

(1) The public use and common use portions of such dwellings are readily accessible to and usable by disabled persons.

(2) All the doors designed to allow passage into and within all premises within such dwellings are sufficiently wide to allow passage by disabled persons in wheelchairs.

(3) All premises within such dwellings contain the following features of adaptive design:

(A) An accessible route into and through the dwelling.

(B) Light switches, electrical outlets, thermostats, and other environmental controls in accessible locations.

(C) Reinforcements in bathroom walls to allow later installation of grab bars.

(D) Usable kitchens and bathrooms such that an individual in a wheelchair can maneuver about the space.

4. Compliance with the appropriate requirements of the American national standard for buildings and facilities providing accessibility and usability for physically disabled persons (commonly cited as ANSI A117.1) suffices to satisfy the requirements of subsection F3c(3) of this section.

5. As used in this subsection, the term "covered multi-family dwellings" means:

a. Buildings consisting of four (4) or more units if such buildings have one or more elevators.

b. Ground floor units in other buildings consisting of four (4) or more units.

6. Nothing in this subsection requires that a dwelling be made available to an individual whose tenancy would constitute a direct threat to the health or safety of other individuals or whose tenancy would result in substantial physical damage to the property of others.

8-5-3: EXEMPTIONS:

A. Exemptions Enumerated: Nothing in section 8-5-2 of this chapter, other than subsection 8-5-2C of this chapter, shall apply to:

1. Any single-family house sold or rented by an owner; provided, that:

a. The private individual owner does not own more than three (3) such single-family houses at any one time.

b. In the sale of any single-family house, the private individual owner does not reside in, nor is the most recent resident of such house prior to such sale; the exemption granted by this subsection shall apply to only one such sale within a twenty four (24) month period.

c. The bona fide private individual owner does not own any interest in, nor is there owned or reserved on the owner's behalf, under express or voluntary agreement, title to, or any right to all or a portion of the proceeds from the sale or rental of more than three (3) such single-family houses at one time.

d. There is no utilization in any manner of the sales or rental facilities or the sales or rental services of any real estate broker, agent, salesperson, or of such facilities or services of any person in the business of selling or renting dwellings, or of any employee or agent of any such broker, agent, salesperson, or person.

e. There is no publication, posting, or mailing, after notice, of any advertisement or written notice in violation of subsection 8-5-2C of this chapter. Nothing in this subsection prohibits the utilization of attorneys, escrow agents, abstractors, title companies, and other such professional assistance as necessary to perfect or transfer the title.

2. Rooms or units in dwellings containing living quarters occupied or intended to be occupied by no more than four (4) families living independently of each other, if the owner actually maintains and occupies one of such living quarters as his residence.

B. Selling Or Renting Dwellings: For the purposes of subsection A of this section, a person shall be deemed to be in the business of selling or renting dwellings if:

1. The person has, within the preceding twelve (12) months, participated as principal in three (3) or more transactions involving the sale or rental of any dwelling or any interest therein.

2. The person has, within the preceding twelve (12) months, participated as agent, other than in the sale of the person's own personal residence, in providing sales or rental facilities or sales or rental services in two (2) or more transactions involving the sale or rental of any dwelling or any interest therein.

3. The person is the owner of any dwelling designed or intended for occupancy by, or occupied by, five (5) or more families.

C. Religious Or Nonprofit Organizations: Nothing in this chapter shall prohibit a religious organization, association, or society or any nonprofit institution or organization operated, supervised, or controlled by or in conjunction with a religious organization, association, or society, from limiting the sale, rental, or occupancy of dwellings which it owns or operates for other than a commercial purpose to persons of the same religion, or from giving preference to such persons, unless membership in such religion is restricted on account of race, color, sex, familial status, national origin, creed, age, disability, or sexual orientation. Nor shall anything in this chapter prohibit a private club not in fact open to the public, which as an incident to its primary purpose or purposes provides lodging which it owns or operates for other occupancy of such lodging to its members or from giving preference to its members.

D. Applicability Of Housing Regulations; Housing For Older Persons:

1. Nothing in this chapter limits the applicability of title 14, chapter 1 of this code regarding the maximum number of occupants permitted to occupy a dwelling. Nor does

any provision in this chapter regarding familial status or age apply with respect to housing for older persons.

2. As used in this section, "housing for older persons" means housing:

a. Provided under any state or federal program that the secretary determines is specifically designed and operated to assist elderly persons, as defined in the state or federal program.

b. Intended for, and solely occupied by, persons sixty two (62) years of age or older.

c. Intended and operated for occupancy by at least one person fifty five (55) years of age or older per unit. In determining whether housing qualifies as housing for older persons under this subsection, the commission shall develop regulations which require at least the following factors:

(1) That at least eighty percent (80%) of the units are occupied by at least one person fifty five (55) years of age or older per unit.

(2) The publication of and adherence to policies and procedures which demonstrate an intent by the owner or manager to provide housing for persons fifty five (55) years of age or older.

3. Housing shall not fail to meet the requirements for housing for older persons by reason of:

a. Persons residing in such housing as of the date of enactment of this chapter who do not meet the age requirements of subsection D2b or D2c of this section; provided, that new occupants of such housing meet the age requirements of subsection D2b or D2c of this section.

b. Unoccupied units; provided, that such units are reserved for occupancy by persons who meet the age requirements of subsection D2b or D2c of this section.

4. Nothing in this chapter prohibits conduct against a person because such person has been convicted by any court of competent jurisdiction of the illegal manufacture or distribution of a controlled substance as defined in the controlled substances act (21 USC 802) or a violation of the controlled substances chapter of the Iowa Code 1 .

8-5-4: DISCRIMINATION IN RESIDENTIAL REAL ESTATE RELATED TRANSACTIONS:

A. In General: It shall be unlawful for any person or other entity whose business includes engaging in residential real estate related transactions to discriminate against any person in making available such a transaction, or in the terms or conditions of such a transaction, because of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation.

B. Definition: As used in this section, the term "residential real estate related transaction" means any of the following:

1. The making or purchasing of loans or providing other financial assistance:
 - a. For purchasing, constructing, improving, repairing, or maintaining a dwelling.
 - b. Secured by residential real estate.
2. The selling, brokering, or appraising of residential real property.

C. Appraisal Exemption: Nothing in this chapter prohibits a person engaged in the business of furnishing appraisals of real property to take into consideration factors other than race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation..

8-5-5: DISCRIMINATION IN PROVISION OF BROKERAGE SERVICES:

It shall be unlawful to deny any person access to or membership or participation in any multiple listing services, real estate brokers' organization, or other service, organization, or facility relating to the business of selling or renting dwellings, or to discriminate against such person in the terms or conditions of such access, membership, or participation, on account of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation.

8-5-6: ADMINISTRATIVE ENFORCEMENT; PRELIMINARY MATTERS:

A. Complaints And Answers:

1. An aggrieved person may, not later than three hundred (300) days after an alleged discriminatory housing practice has occurred or terminated, file a complaint with the commission alleging such discriminatory housing practice. The commission, on the commission's own initiative, a commissioner, or the city attorney's office may also file such a complaint.

2. Such complaints shall be in writing and shall contain such information and be in such form as the commission requires.

3. The commission may also investigate housing practices to determine whether a complaint should be brought under this section.

4. Upon the filing of such a complaint:

a. The commission shall serve notice upon the aggrieved person acknowledging such filing and advising the aggrieved person of the time limits and choice of forums provided under this chapter;

b. The commission shall, not later than ten (10) days after such filing or the identification of an additional respondent under subsection A7 of this section, serve on the respondent a notice identifying the alleged discriminatory housing practice and advising such respondent of the procedural rights and obligations of respondents under this chapter, together with a copy of the original complaint;

c. Each respondent may file, not later than ten (10) days after receipt of notice from the commission, an answer to such complaint; and

d. The commission shall make an investigation of the alleged discriminatory housing practice and complete such investigation within one hundred (100) days after the filing of the complaint unless it is impracticable to do so.

5. If the commission is unable to complete the investigation within one hundred (100) days after the filing of the complaint, the commission shall notify the complainant and respondent in writing of the reasons for not doing so.

6. Complaints and answers shall be under oath or affirmation and may be reasonably and fairly amended at any time.

7. A person who is not named as a respondent in a complaint, but who is identified as a respondent in the course of investigation, may be joined as an additional or substitute respondent upon written notice. Such notice, in addition to meeting the requirements of subsection A of this section, shall explain the basis for the commission's belief that the person to whom the notice is addressed is properly joined as a respondent.

B. Investigative Report And Conciliation:

1. Beginning with the filing of a complaint, the commission shall, to the extent feasible, engage in conciliation with respect to such complaint.

2. A conciliation agreement arising out of such conciliation shall be an agreement between the respondent and the complainant and shall be subject to approval by the commission.

3. A conciliation agreement may provide for binding arbitration of the dispute arising from the complaint. Any such arbitration that results from a conciliation agreement may award appropriate relief, including monetary relief.

4. Each conciliation agreement shall be made public unless the complainant and respondent otherwise agree and the commission determines that disclosure is not required to further the purposes of this chapter.

5. a. At the end of each investigation under this section, the commission shall prepare a final investigative report containing:

(1) The names and dates of contacts with witnesses.

(2) A summary and the dates of correspondence and other contacts with the aggrieved person and the respondent.

(3) A summary description of other pertinent records.

(4) A summary of witness statements.

(5) Answers to interrogatories.

b. A final report under this subsection may be amended if additional evidence is later discovered.

C. Failure To Comply With Conciliation Agreement: Whenever the commission has probable cause to believe that a respondent has breached a conciliation agreement, the

commission shall refer the matter to the city attorney's office with a recommendation that a civil action be filed for the enforcement of such agreement.

D. Prohibitions And Requirements With Respect To Disclosure Of Information:

1. Nothing said or done in the course of conciliation under this chapter may be made public or used as evidence in a subsequent proceeding under this chapter without the written consent of the persons concerned.

2. Notwithstanding subsection D1 of this section, the commission shall make available to the aggrieved person and the respondent, at any time, upon request following completion of the commission's investigation, information derived from an investigation and any final investigative report relating to that investigation.

E. Prompt Judicial Action: If the commission concludes at any time following the filing of a complaint that prompt judicial action is necessary to carry out the purposes of this chapter, the commission may authorize a civil action for appropriate temporary or preliminary relief pending final disposition of the complaint under this section. Upon receipt of such authorization, the city attorney's office shall promptly commence and maintain such an action. Any temporary restraining order or other order granting preliminary or temporary relief shall be issued in accordance with the Iowa rules of civil procedure. The commencement of a civil action under this subsection does not affect the initiation of continuation of administrative proceedings under this chapter.

8-5-7: PROBABLE CAUSE DETERMINATION AND EFFECT:

A. Issuance Of Determination: If the commission determines that probable cause exists to believe that a discriminatory housing or real estate practice has occurred or is about to occur, the commission shall immediately issue a determination unless the commission determines that the legality of a zoning or land use law or ordinance is involved as provided in subsection D of this section.

B. Conditions Of Determination: A cause determination must:

1. Consist of a short and plain statement of the facts on which the commission has found probable cause to believe that a discriminatory housing or real estate practice has occurred or is about to occur.

2. Be based on the final investigative report.

3. Need not be limited to the facts or grounds alleged in the complaint.

C. Distribution Of Copies Of Determination: Not later than twenty (20) days after the commission issues a cause determination, the commission shall send a copy of the determination with information as to how to make an election under section 8-5-9 of this chapter to all of the following persons:

1. Each respondent.

2. Each aggrieved person on whose behalf the complaint was filed.

D. Land Use Issues: If the commission determines that the matter involves the legality of a state or local zoning or other land use ordinance, the commission shall not issue a

determination and shall immediately refer the matter to the city attorney's office for appropriate action.

E. Dismissal Of Complaint: If the commission determines that no probable cause exists to believe that a discriminatory housing or real estate practice has occurred or is about to occur, the commission shall promptly dismiss the complaint. The commission shall make public disclosure of each dismissal under this chapter.

F. Trial Or Civil Action: The commission shall not issue a determination under this subsection regarding an alleged discriminatory housing or real estate practice after the beginning of the trial of a civil action commenced by the aggrieved party under federal or state law seeking relief with respect to the discriminatory housing or real estate practice.

8-5-8: SUBPOENAS; GIVING OF EVIDENCE:

A. In General: The commission may issue subpoenas and order discovery in aid of investigations and hearings under this chapter. Such subpoenas and discovery may be ordered to the same extent and subject to the same limitations as would apply for county attorney subpoenas.

B. Criminal Penalties:

1. Any person who willfully fails or neglects to attend and testify or to answer any lawful inquiry or to produce records, documents, or other evidence, if it is in such person's power to do so, in obedience to a subpoena or other lawful order under subsection A of this section, shall be referred to the city attorney's office or the county attorney's office for prosecution.

2. Any person who, with intent thereby to mislead another person in any proceeding under this chapter, does the following shall be referred to the city attorney's office or the county attorney's office for prosecution:

a. Makes or causes to be made any false entry or statement of fact in any report, account, record, or other document produced pursuant to subpoena or other lawful order under subsection A of this section;

b. Willfully neglects or fails to make or to cause to be made full, true, and correct entries in such reports, accounts, records, or other documents;

c. Willfully mutilates, alters, or by any other means falsifies any documentary evidence.

8-5-9: ENFORCEMENT BY COMMISSION:

A. Election Of Judicial Determination: When a probable cause determination has been issued, a complainant, a respondent, or an aggrieved person on whose behalf the complaint was filed may elect to have the claims asserted in that complaint decided in a civil action under section 8-5-12 of this chapter in lieu of a hearing under subsection F of this section. The election must be made not later than twenty (20) days after the receipt by the electing person of service under section 8-5-7 of this chapter, or, in the case of the commission, not later than twenty (20) days after such service. The person making such election shall give notice of doing so to the commission and to all other complaints and respondents to whom the complaint relates.

B. Administrative Law Judge Hearing In Absence Of Election: If an election is not made under subsection A of this section with respect to a complaint, the commission shall provide an opportunity for a hearing on the record with respect to the complaint issued under section 8-5-6 of this chapter. The commission shall delegate the conduct of a hearing under this section to an administrative law judge appointed by the commission.

C. Rights Of Parties: At a hearing under this section, each party may appear in person, be represented by counsel, present evidence, cross examine witnesses, and obtain the issuance of subpoenas under section 8-5-8 of this chapter. Any aggrieved person may intervene as a party in the proceeding. The Iowa rules of evidence apply to the presentation of evidence in such hearing as they would in a civil action in the Iowa district court.

D. Expedited Discovery And Hearing:

1. Discovery in administrative proceedings under this section shall be conducted as expeditiously and inexpensively as possible, consistent with the need of all parties to obtain relevant evidence.

2. A hearing under this section shall be conducted as expeditiously and inexpensively as possible, consistent with the needs and rights of the parties to obtain a fair hearing and a complete record.

E. Resolution Of Charge: Any resolution of a charge before a final order under this section shall require the consent of the aggrieved person on whose behalf the charge is issued.

F. Hearings, Findings, Conclusions And Order:

1. The administrative law judge shall commence the hearing under this section no later than one hundred twenty (120) days following the probable cause determination, unless it is impracticable to do so. If the administrative law judge is unable to commence the hearing within one hundred twenty (120) days after the determination, the administrative law judge shall notify the commission, the aggrieved person on whose behalf the charge was filed, and the respondent, in writing, of the reasons for not doing so.

2. The administrative law judge shall make findings of fact and conclusions of law within sixty (60) days after the end of the hearing under this section, unless it is impracticable to do so. If the administrative law judge is unable to make findings of fact and conclusions of law within such period, or any succeeding sixty (60) day period thereafter, the administrative law judge shall notify the commission, the aggrieved person on whose behalf the charge was filed and the respondent, in writing, of the reasons for not doing so.

3. If the administrative law judge finds that a respondent has engaged or is about to engage in a discriminatory housing practice, such administrative law judge shall promptly issue an order for such relief as may be appropriate, which may include actual damages suffered by the aggrieved person and injunctive or other equitable relief. Such order may,

to vindicate the public interest, assess a civil penalty against the respondent in an amount not to exceed those established by the federal fair housing act in section 42 USC 3612.

4. No such order shall affect any contract, sale, encumbrance, or lease consummated before the issuance of such order and involving a bona fide purchaser, encumbrancer, or tenant without actual notice of the charge filed under this chapter.

5. In the case of an order with respect to a discriminatory housing practice that occurred in the course of a business subject to licensing or regulation by a governmental agency, the commission shall, not later than thirty (30) days after the date of the issuance of such order or if such order is judicially reviewed, thirty (30) days after such order is in substance affirmed upon such review:

a. Send copies of the findings of fact, conclusion of law, and the order to that governmental agency.

b. Recommend to that governmental agency appropriate disciplinary action including, where appropriate, the suspension or revocation of the license of the respondent.

6. If the administrative law judge finds that the respondent has not engaged or is not about to engage in a discriminatory housing practice, as the case may be, such administrative law judge shall enter an order dismissing the charge. The commission shall make public disclosure of each such dismissal.

7. An administrative law judge may not continue administrative proceedings under this section regarding any alleged discriminatory housing practice after the beginning of the trial of a civil action commenced by the aggrieved party under a federal or state law, seeking relief with respect to that discriminatory housing practice.

8-5-10: REVIEW BY COMMISSION; SERVICE OF FINAL ORDER:

A. The commission may review any finding, conclusion, or order issued under section 8-5-9 of this chapter. Such review shall be completed not later than sixty (60) days after the finding, conclusion, or order is so issued; otherwise the finding, conclusion, or order becomes final.

B. The commission shall cause the findings of fact and conclusions of law made with respect to any final order for relief under this section, together with a copy of such order, to be served on each aggrieved person and each respondent in the proceeding.

8-5-11: JUDICIAL REVIEW:

A. Review Of Order: Any party aggrieved by a final order for relief under this section granting or denying in whole or in part the relief sought may obtain review of such order by filing a petition for review not later than thirty (30) days after the order is issued in the Iowa district court pursuant to chapter 17A, code of Iowa.

B. Court Enforcement Of Administrative Order Upon Petition By Commission:

1. The commission may petition the Iowa district court in which any respondent resides or transacts business for the enforcement of the order of the administrative law judge and for appropriate temporary relief or restraining order by filing in such court a

written petition praying that such order be enforced and for appropriate temporary relief or restraining order.

2. The commission shall file in court with the petition the record of the proceeding. A copy of such petition shall be forthwith transmitted by the commission to the parties to the proceeding before the administrative law judge.

C. Relief Which May Be Granted:

1. Upon the filing of a petition under section 8-5-6 of this chapter, the court may, pursuant to section 216.17 of the code of Iowa:

a. Grant to the petitioner, or any other party, such temporary relief, restraining order, or other order as the court deems just and proper.

b. Affirm, modify, or set aside, in whole or in part, the order, or remand the order for further proceedings.

c. Enforce such order to the extent that such order is affirmed or modified.

2. Any party to the proceeding before the administrative law judge may intervene on appeal to the court.

3. No objection not made before the administrative law judge shall be considered by the court, unless the failure or neglect to urge such objection is excused because of extraordinary circumstances.

D. Court Enforcement Of Administrative Order Upon Petition Of Any Person Entitled To Relief: After a final order of the commission, any person entitled to relief under the order may petition for a decree enforcing the order in the Iowa district court in Dubuque County, Iowa.

E. Civil Action For Enforcement When Election Is Made For Such Civil Action:

1. If an election is made under subsection 8-5-7C of this chapter, the commission shall authorize, not later than thirty (30) days after the election is made, the city attorney's office to commence and maintain a civil action on behalf of the aggrieved person in the Iowa district court in and for Dubuque County seeking relief under this subsection in accordance with section 216.16A of the code of Iowa.

2. Any aggrieved person with respect to the issues to be determined in a civil action under this subsection may intervene as of right in that civil action.

3. In a civil action under this subsection, if the court finds that a discriminatory housing practice has occurred or is about to occur, the court may grant as relief any relief which a court could grant with respect to such discriminatory housing practice in a civil action under section 8-5-12 of this chapter. Any relief so granted that would accrue to an aggrieved person in a civil action commenced by that aggrieved person under section 8-5-12 of this chapter shall also accrue to that aggrieved person in a civil action under this subsection. If monetary relief is sought for the benefit of an aggrieved person who does not intervene in the civil action, the court shall not award such relief if that aggrieved person has not complied with discovery orders entered by the court.

F. Attorney Fees: In any administrative proceeding brought under this section or any court proceeding arising therefrom or any civil action, the administrative law judge or the court, as the case may be, in its discretion, may allow the prevailing party, other than the commission, reasonable attorney fees and costs.

8-5-12: ENFORCEMENT BY PRIVATE PERSONS:

A. Civil Action:

1. An aggrieved person may commence a civil action in an appropriate United States district court or state court not later than two (2) years after the occurrence or the termination of an alleged discriminatory housing practice, or the breach of a conciliation agreement entered into under this chapter, whichever occurs last, to obtain appropriate relief with respect to such discriminatory housing practice or breach.

2. The computation of such two (2) year period shall not include any time during which an administrative proceeding under this chapter was pending with respect to a complaint or charge under this chapter based upon such discriminatory housing practice. This subsection does not apply to actions arising from a breach of a conciliation agreement.

B. Conciliation Agreement Precludes Action: An aggrieved person may commence a civil action under this subsection whether or not a complaint has been filed under section 8-5-6 of this chapter and without regard to the status of any such complaint, but if the commission or the Iowa civil rights commission has obtained a conciliation agreement with the consent of an aggrieved person, no action may be filed under this subsection by such aggrieved person with respect to the alleged discriminatory housing practice which forms the basis for such complaint except for the purpose of enforcing the terms of such an agreement.

C. Administrative Hearing Precludes Civil Action: An aggrieved person may not commence a civil action under this subsection with respect to an alleged discriminatory housing practice if an administrative law judge has commenced a hearing on the record under this chapter with respect to such charge.

D. Appointment Of Attorney By Court: Upon application by a person alleging a discriminatory housing practice or a person against whom such a practice is alleged, the court may:

1. Appoint an attorney for such person.

2. Authorize the commencement or continuation of a civil action under subsection A of this section without the payment of fees, costs, or security if in the opinion of the court such person is financially unable to bear the costs of such action.

E. Relief Which May Be Granted:

1. In a civil action under subsection A of this section, if the court finds that a discriminatory housing practice has occurred or is about to occur, the court may award to the plaintiff actual and punitive damages and, subject to subsection F of this section, may grant as relief, as the court deems appropriate, any permanent or temporary injunction,

temporary restraining order, or other order, including an order enjoining the defendant from engaging in such practice or ordering such affirmative action as may be appropriate.

2. In a civil action under subsection A of this section, the court, in its discretion, may allow the prevailing party reasonable attorney fees and costs.

F. Effect On Certain Sales, Encumbrances And Rentals: Relief granted under this section shall not affect any contract, sale, encumbrance, or lease consummated before the granting of such relief and involving a bona fide purchaser, encumbrancer, or tenant without actual notice of the filing of a complaint or civil action under this chapter.

G. Intervention By City Attorney's Office: Upon timely application, the city attorney's office may intervene in such civil action, if the city attorney's office certifies that the case is of general public importance. Upon such intervention, the city attorney's office may obtain such relief as would be available to the city attorney's office under section 8-5-13 of this chapter in a civil action to which such section applies.

8-5-13: ENFORCEMENT BY CITY ATTORNEY'S OFFICE:

A. Probable Cause: On the request of the commission, the city attorney's office may file a civil action in the district court for appropriate relief if the commission has probable cause to believe that any of the following applies:

1. A person is engaged in a pattern or practice of resistance to the full enjoyment of any housing right granted by this chapter.

2. A person has been denied any housing right granted by this chapter and that denial raises an issue of general public importance.

B. Legal Action; Enforcement: The commission may request the city attorney's office to take appropriate legal action of a discriminatory housing practice or to enforce a conciliation agreement.

1. The city attorney's office may commence a civil action in any appropriate court for appropriate relief with respect to a discriminatory housing practice referred to the city attorney's office.

2. A civil action under this subsection may be commenced no later than the expiration of the two (2) years after the date of the occurrence of the termination of the alleged discriminatory housing practice as provided in section 216.16A of the code of Iowa.

3. The city attorney's office may commence a civil action in any appropriate court for appropriate relief with respect to breach of a conciliation agreement referred to the city attorney's office by the commission.

4. A civil action may be commenced under this subsection no later than the expiration of ninety (90) days after the referral of the alleged breach under subsection 8-5-6C of this chapter.

5. The city attorney's office, on behalf of the commission or other party at whose request a subpoena is issued under this chapter, may enforce such subpoena in

appropriate proceedings in the district court for the district in which the person to whom the subpoena was addressed resides, was served, or transacts business.

6. Relief may be granted in civil actions under subsections A and B of this section in accordance with section 216.17A of the code of Iowa. In a civil action under subsection A or B of this section, the court:

a. May award such preventive relief, including a permanent or temporary injunction, restraining order, or other order against the person responsible for a violation of this chapter as is necessary to assure the full enjoyment of the rights granted by this chapter.

b. May award such other relief as the court deems appropriate, including monetary damages to the person aggrieved.

c. May, to vindicate the public interest, assess a civil penalty against the respondent:

(1) In an amount not exceeding fifty thousand dollars (\$50,000.00) for a first violation.

(2) In an amount not exceeding one hundred thousand dollars (\$100,000.00) for any subsequent violation.

C. Attorney Fees And Costs: In a civil action under this section, the court, in its discretion, may allow the prevailing party reasonable attorney fees and costs.

D. Intervention In Civil Actions: Upon timely application, any person may intervene in a civil action commenced by the city attorney's office under subsection A or B of this section, which involves an alleged discriminatory housing practice with respect to which such person is an aggrieved person or a conciliation agreement to which such person is a party. The court may grant such appropriate relief to any such intervening party as is authorized to be granted to a plaintiff in a civil action under section 8-5-12 of this chapter.

8-5-14: COOPERATION WITH STATE AND FEDERAL AGENCIES:

The commission may cooperate with state and federal agencies charged with the administration of state and federal fair housing laws and, with the consent of such agencies, utilize the services of such agencies and their employees and, in furtherance of such cooperative efforts, the commission may enter into written agreements with such state or federal agencies.

8-5-15: INTERFERENCE, COERCION OR INTIMIDATION; ENFORCEMENT BY CIVIL ACTION:

It shall be unlawful to coerce, intimidate, threaten, or interfere with any person in the exercise or enjoyment of, or on account of such person having aided or encouraged any other person in the exercise or enjoyment of, any right granted or protected by this chapter.

8-5-16: VIOLATIONS; BODILY INJURY; DEATH; PENALTIES:

Whoever, whether or not acting under color of law, by force or threat of force willfully injures, intimidates, or interferes with, or attempts to injure, intimidate, or interfere with the

following described persons shall be referred to the county attorney's office for prosecution:

A. Any person because of such person's race, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation and because such person is or has been selling, purchasing, renting, financing, occupying, or contracting or negotiating for the sale, purchase, rental, financing, or occupation of any dwelling, or applying for or participating in any service, organization, or facility relating to the business of selling or renting dwellings.

B. Any person because such person is or has been, or in order to intimidate such person or any other person or any class of persons from:

1. Participating, without discrimination on account of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation in the activities, services, organizations, or facilities described in subsection A of this section.

2. Affording another person or class of persons opportunity or protection so to participate.

C. Any citizen because such person is or has been, or in order to discourage such citizen or any other citizen from lawfully aiding or encouraging other persons to participate, without discrimination on account of race, color, religion, sex, familial status, national origin, creed, age, disability, or sexual orientation in any of the activities, services, organizations, or facilities described in subsection A of this section, or participating lawfully in speech or peaceful assembly opposing any denial of the opportunity to so participate.

8-5-17: DISCLAIMER OF PREEMPTIVE EFFECT:

Nothing in this chapter limits any right, procedure, or remedy available under the federal or state constitution.

Section 2. This ordinance shall take effect upon publication.

Passed, approved, and adopted this ____ day of _____, 2025.

Brad M. Cavanagh, Mayor

Attest:

Adrienne N. Breitfelder, City Clerk

**City of Dubuque
City Council**

ACTION ITEMS # 3.

ITEM TITLE: Proceedings to Complete Action on the Issuance of \$761,000 Sewer Revenue Capital Loan Notes (State Revolving Loan Fund Program) Green Alley Sponsorship Project

SUMMARY: City Manager recommending City Council approval of the suggested proceedings to complete action required on the issuance of not to exceed \$761,000 Stormwater Revenue Loan and Disbursement Agreement – Sponsorship Project Amendment Green Alley.
RESOLUTION Authorizing and approving a Loan and Disbursement Agreement, providing for the issuance and securing the payment of \$761,000 Storm Water Revenue Bonds, Series 2025 and authorizing the related reduction of the interest rate on the Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo Green Alley Sponsorship SRF Complete Action_MVM memo_2025_07_02
2. Green Alley Sponsorship SRF Complete Actin_Staff memo_2025_07_02
3. 2nd Half Iss Only Storm Water Rev LDA (Green Alley) (Dubuque #21 2025)-v2
4. Final Delivery Certificate - (WRR No Interest - Rev) (Dubuque #21 2025)-v1
5. First Amendment to LDA - Rev WRR (Dubuque #21 2025)-v1
6. Dubuque - SP Amendment - 1.06%-v2
7. Bond (WRR - Rev) (Dubuque #21 2025)-v1
8. Water Resource Restoration LDA No Interest Loan - Rev (Dubuque #21 2025)-v2
9. Dubuque - SP - 0% - \$761K - 7.25.25-v1

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: Proceedings to Complete Action on the Issuance of Not to Exceed \$761,000 Stormwater Revenue Loan and Disbursement Agreement – Sponsorship Project Amendment 2024 Green Alley Project

DATE: July 2, 2025

Chief Financial Officer Jennifer Larson is recommending City Council approval of the suggested proceedings to complete action required on the issuance of not to exceed \$761,000 Stormwater Revenue Loan and Disbursement Agreement – Sponsorship Project Amendment Green Alley. The Upper Bee Branch Stormwater Management Utility Revenue Capital Loan Note, Series 2019, dated April 12, 2019, will also be amended by decreasing the interest rate from 1.75% to 1.06% to fund the 2024 Green Alley sponsorship project.

The proceeds of which will be used to pay construction costs for the reconstruction of three alleys in the downtown area. These alleys include the reconstruction of the alleys (2) between Iowa Street and Central Avenue from 15th to 17th streets. The third alley will be reconstructed between Central Avenue and White Street from 17th to 18th streets. The project will include replacement of water and sewer utilities in the corridor, including replacing private services for water and sewer. The private water services that are lead will be replaced from the main to the buildings.

The City of Dubuque was approved for partial funding for this project through the Clean Water SRF Sponsorship Project program. The SRF Sponsorship Project is related to the Upper Bee Branch Stormwater SRF loan and will provide \$761,000 needed to construct the improvements associated with the three alleys in the downtown area.

The funding of the \$761,000 in improvements will come from interest payments of the City's Upper Bee Branch Stormwater loan which will be returned to the City to fund the 2024 Green Alley Project.

In 2009, legislation was passed in Iowa that allows water utilities that issue debt through the Clean Water State Revolving Fund Program to sponsor and help finance other water quality improvement (CWSRF) projects within or outside its service limits. This new funding mechanism, called Water Resource Restoration Sponsored Projects, will provide

cities, counties, local watershed organizations, watershed management authorities, county conservation boards, and soil and water conservation districts a funding source to construct improvements throughout a watershed that keep sediment, nutrients, chemicals and other pollutants out of streams and lakes.

Repayment of a standard Clean Water SRF (CWSRF) loan includes the repayment of the original loan amount, the principal, and the cost to finance the loan, interest, and fees. On a CWSRF loan with a sponsored project, the financing costs are reduced by the amount of the cost of the sponsored project improvements. Figure 1 shows a comparison between a standard CWSRF loan and a CWSRF loan with a sponsorship project. As shown, the total cost to the utility (the total of loan repayments) remains unchanged as the cost of funding for the sponsorship project is offset by a reduction in loan financing costs. In essence, two water quality projects are completed for the price of one.

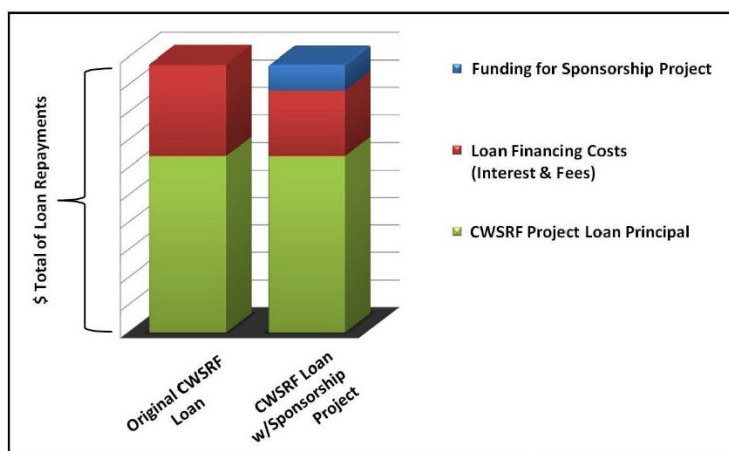


Figure 1. Loan repayment comparison between a standard CWSRF loan and a CWSRF loan with a sponsorship project.

The State of Iowa has discontinued the sponsored project option for future debt issuances.

I concur with the recommendation and respectfully request Mayor and City Council approval.

Michael C. Van Milligen

MCVM/jml
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Brian DeMoss, Finance Manager

TO: Michael C. Van Milligen, City Manager

FROM: Jennifer Larson, Chief Financial Officer

SUBJECT: Proceedings to Complete Action on the Issuance of Not to Exceed \$761,000 Stormwater Revenue Loan and Disbursement Agreement – Sponsorship Project Amendment 2024 Green Alley Project

DATE: July 2, 2025

INTRODUCTION

The purpose of this memorandum is to provide suggested proceedings to complete action required on the issuance of a not to exceed \$761,000 Stormwater Revenue Loan and Disbursement Agreement – Sponsorship Project Amendment Green Alley. The Upper Bee Branch Stormwater Management Utility Revenue Capital Loan Note, Series 2019, dated April 12, 2019, will also be amended by decreasing the interest rate from 1.75% to 1.06% to fund the 2024 Green Alley sponsorship project.

DISCUSSION

This project will include the reconstruction of three alleys in the downtown area. These alleys include the reconstruction of the alleys (2) between Iowa Street and Central Avenue from 15th to 17th streets. The third alley will be reconstructed between Central Avenue and White Street from 17th to 18th streets. The project will include replacement of water and sewer utilities in the corridor, including replacing private services for water and sewer. The private water services that are lead will be replaced from the main to the buildings.

The alley between Iowa Street and Central Avenue from 15th to 16th streets is planned to have special design for the pavers. Voices Studio approached the city to consider installing the pavers in this alley using a mosaic look. This mosaic pattern was developed by regional artists to pay respect to the native people of the land Dubuque occupies

The City of Dubuque was approved for partial funding for this project through the Clean Water SRF Sponsorship Project program. The SRF Sponsorship Project is related to the Upper Bee Branch Stormwater SRF loan and will provide \$761,000 needed to construct the improvements associated with the three alleys in the downtown area.

The funding of the \$761,000 in improvements will come from interest payments of the City's Upper Bee Branch Stormwater loan which will be returned to the City to fund the 2024 Green Alley Project.

In 2009, legislation was passed in Iowa that allows water utilities that issue debt through the Clean Water State Revolving Fund Program to sponsor and help finance other water quality improvement (CWSRF) projects within or outside its service limits. This new funding mechanism, called Water Resource Restoration Sponsored Projects, will provide cities, counties, local watershed organizations, watershed management authorities, county conservation boards, and soil and water conservation districts a funding source to construct improvements throughout a watershed that keep sediment, nutrients, chemicals and other pollutants out of streams and lakes.

Repayment of a standard Clean Water SRF (CWSRF) loan includes the repayment of the original loan amount, the principal, and the cost to finance the loan, interest, and fees. On a CWSRF loan with a sponsored project, the financing costs are reduced by the amount of the cost of the sponsored project improvements. Figure 1 shows a comparison between a standard CWSRF loan and a CWSRF loan with a sponsorship project. As shown, the total cost to the utility (the total of loan repayments) remains unchanged as the cost of funding for the sponsorship project is offset by a reduction in loan financing costs. In essence, two water quality projects are completed for the price of one.

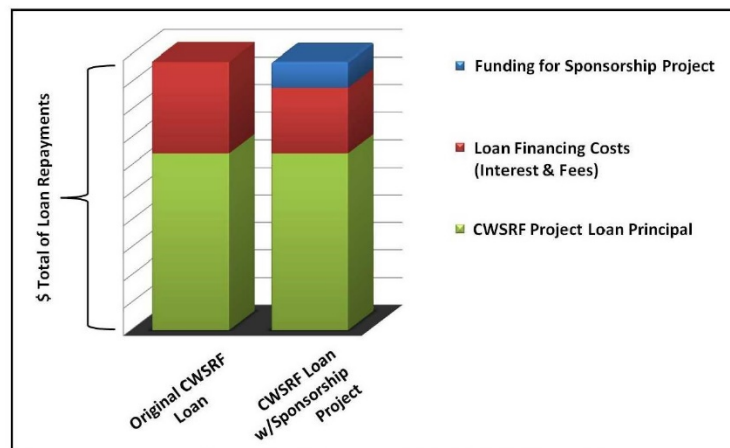


Figure 1. Loan repayment comparison between a standard CWSRF loan and a CWSRF loan with a sponsorship project.

The State of Iowa has discontinued the sponsored project option for future debt issuances.

ACTION TO BE TAKEN

I respectfully recommend the adoption of the enclosed resolution to complete the action required on the \$761,000 in Stormwater Revenue Loan Notes (State Revolving Loan Fund Program) for the 2024 Green Alley Sponsorship Project.

Attachments

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Brian DeMoss, Finance Manager
Gus Psihoyos, City Engineer

July 1, 2025

VIA EMAIL

Jenny Larson
Chief Financial Officer
Dubuque, Iowa

Re: Dubuque, Iowa
\$761,000 SRF Storm Water Revenue Loan and Disbursement Agreement
File No. 430411-21

Dear Jenny:

We have prepared and attach proceedings to be used at the July 7, 2025, City Council meeting to enable the Council to adopt the resolution (the “Resolution”) approving the Storm Water Revenue Loan and Disbursement Agreement (the “Agreement”), providing for the issuance of the Storm Water Revenue Bond, Series 2025 (the “Bond”), and providing for the corresponding interest rate reduction on the City’s outstanding Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019 in connection with the SRF Green Alley Sponsored Project.

The proceedings attached include the following items:

1. Minutes of the July 7, 2025, meeting providing for the adoption of the Resolution. The form of Bond, Treasurer’s Certificate and Assignment are included as part of the Resolution but need not be completed or executed as they are adopted only as to form.
2. Certificate attesting to the transcript.
3. Establishment and non-litigation certificate with respect to the Water Utility.

Also attached, we have prepared and attach the Bond. Please have the Bond signed as indicated, and return it to us so that we can deliver it to the lender at the time of closing. Please note that the Bond has signature blocks for the Mayor, the City Clerk and the City Treasurer.

In addition, we have attached the Closing Certificate for execution by the City Clerk and the Mayor. Please review the Certificate for any inaccuracies and return the executed Certificate to our office.

We have also attached the Agreement for execution by the Mayor and the City Clerk. Please print the Agreement and have it executed as indicated. After the Agreement has been

signed, please return it to us so that we can have it signed on behalf of the Iowa Finance Authority, after which we will furnish you with a fully executed copy for the City's records.

Finally, we have attached the First Amendment to Loan and Disbursement Agreement related to the reduction of the interest rate on the Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019. Please have the Amendment executed as indicated, and return a signed copy to our office. We will have the Amendment executed on behalf of the Iowa Finance Authority, after which we will furnish you with a fully executed copy.

Please call me if you have questions.

Best regards,

David D. Grossklaus

John P. Danos

Attachments

cc: Crenna Brumwell
Adrienne Breitfelder
Jon Dienst
Jason Duba
Wally Wernimont
Tionna Pooler
Tracy Scebold
Tony Toigo
Lee Wagner

(Issuance – Storm Water Revenue)

430411-21

Dubuque, Iowa

July 7, 2025

The City Council of the City of Dubuque, Iowa, met on July 7, 2025, at 6:30 p.m., at the Historic Federal Building, 350 W. 6th St, Second Floor Council Chambers, Dubuque, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

• • Other Business • •

MOTION TO APPROVE RESOLUTION

The City Council took up for consideration a resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of Storm Water Revenue Bonds.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. ____

Resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance and securing the payment of \$761,000 Storm Water Revenue Bonds, Series 2025 and authorizing the related reduction of the interest rate on the Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019

WHEREAS, the City of Dubuque (the “City”), in Dubuque County, State of Iowa, did heretofore establish a Storm Water Management Utility System (the “Utility”) in and for the City; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to prior resolutions of the Council, the City has heretofore issued Storm Water Revenue bonds or notes (the “Outstanding Bonds”) as set forth in prior proceedings of the Council, and a portion of such prior Storm Water Revenue debt remains outstanding; and

WHEREAS, pursuant to the resolutions (the “Outstanding Bond Resolutions”) relating to and authorizing the Outstanding Bonds, the City reserved the right to issue additional obligations payable from the Net Revenues (as defined herein) of the Utility and ranking on a parity with the Outstanding Bonds under the terms and conditions set forth in the Outstanding Bond Resolutions; and

WHEREAS, the City will undertake the construction of a certain water resource restoration project (the “Project”); and

WHEREAS, pursuant to Section 384.84 of the Code of Iowa, the City has the authority to issue revenue bonds to pay for such qualifying water resource restoration projects; and

WHEREAS, the Iowa Finance Authority (the “Lender”) has agreed to provide financing for the Project by decreasing the interest rate on the City’s outstanding Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019 (the “Series 2019 Note”) and providing a 0% interest loan to the City for the Project; and

WHEREAS, the City has heretofore proposed to contract indebtedness and enter into a certain Storm Water Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$761,000, pursuant to the provisions of Sections 384.24A and 384.84A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing the Project, and has published notice of the proposed action and has held a hearing thereon on June 2, 2025; and

WHEREAS, it is necessary at this time for the City Council to approve the Agreement with the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa, as lender (the “Lender”) and to issue Storm Water Revenue Bonds, Series 2025 (the “Bonds”) in evidence

thereof in the principal amount of \$761,000 to pay the costs of the Project, and in conjunction therewith to decrease the interest rate on the Series 2019 Note to 1.06% per annum;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Dubuque, Iowa, as follows:

Section 1. It is hereby determined that the City shall enter into the Agreement with the Lender. The Agreement shall be in substantially the form as has been placed on file with the City and shall provide for a loan (the “Loan”) to the City in the amount of \$761,000, for the purpose as set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Agreement on behalf of the City, and the Agreement is hereby approved.

Section 2. The Bonds are hereby authorized to be issued in evidence of the obligation of the City under the Agreement, in the aggregate principal amount of \$761,000, to be dated the date of delivery to or upon the direction of the Lender. The Bonds shall not bear interest.

The Bonds may be in the denomination of \$1,000 each or any integral multiple thereof and, at the request of the Lender, shall be initially issued as a single bond in the denomination of \$761,000 and numbered R-1.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Bonds and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of the Bonds and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of the Bond or Bonds to the Paying Agent.

If applicable pursuant to the Agreement, in addition to the payment of principal of the Bonds, the City also agrees to pay the Initiation Fee (defined in the Agreement) in accordance with the terms of the Agreement.

The Bonds shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk, and shall be fully registered bonds without interest coupons. The issuance of the Bonds and the amount of the Loan advanced thereunder shall be recorded in the office of the City Treasurer, and the certificate on the back of each Bond shall be executed with the official manual or facsimile signature of the City Treasurer. In case any officer whose signature or the facsimile of whose signature appears on the Bonds shall cease to be such officer before the delivery of such Bonds, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bonds shall be fully registered as to principal in the names of the owners on the registration books of the City kept by the Registrar. Each Bond shall be transferable without cost to the registered owner thereof only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Bonds shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

The Bonds are subject to optional redemption by the City at a price of par (i) on any date with the prior written consent of the Lender, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days' notice of redemption by facsimile, e-mail, certified or registered mail to the Lender (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

All of the Bonds, together with the Outstanding Bonds and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth herein (which additional obligations are hereinafter sometimes referred to as "Parity Obligations"), shall be payable solely from the Net Revenues of the Utility and the Sinking Fund hereinafter referred to, both of which are hereby pledged to the payment of the Bonds. The Bonds shall be a valid claim of the owners thereof only against said Net Revenues and Sinking Fund. None of the Bonds shall be a general obligation of the City, nor payable in any manner by taxation, and under no circumstances shall the City or the Utility be in any manner liable by reason of the failure of the Net Revenues of the Utility to be sufficient for the payment in whole or in part of the Bonds.

Section 3. The Bonds shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon they shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Agreement is hereby ratified and confirmed in all respects.

Section 4. The Bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF IOWA
DUBUQUE COUNTY
CITY OF DUBUQUE

STORM WATER REVENUE BOND, SERIES 2025

No. R-1 \$761,000

RATE	MATURITY DATE	BOND DATE
0%	June 1, 2040	July 25, 2025

The City of Dubuque (the “City”), in Dubuque County, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond, to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

SEVEN HUNDRED SIXTY-ONE THOUSAND DOLLARS

Principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2026, and annually thereafter on June 1 in each year until the principal is fully paid, except that the final installments of the entire balance of principal, if not sooner paid, shall become due and payable on June 1, 2040. This Bond shall not bear interest.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City at the addresses shown on such registration books. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the “Agreement”) entered into by the City for the purpose of providing funds to pay a portion of the cost of constructing a certain water resource restoration project (the “Project”) to the benefit of the Storm Water Management Utility System (the “Utility”) of the City.

The Bonds are issued pursuant to and in strict compliance with the provisions of Sections 384.24A and 384.83 of the Code of Iowa, 2025, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds are not general obligations of the City but, together with the City’s outstanding Storm Water Utility Revenue Capital Loan Note, Series 2010B, dated January 13, 2010; Storm Water Utility Revenue Capital Loan Note, Series 2010G, dated October 27, 2010; Taxable Storm Water Utility Revenue Capital Loan Notes, Series 2014A, dated February 28, 2014; Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019; and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth in the Resolution, are payable solely and only out of the future Net Revenues (as defined in the Resolution) of the Utility, a sufficient portion of which has been ordered set aside and pledged for that purpose. This Bond is not payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the said Net Revenues to be sufficient for the payment of this Bond.

This Bond is fully negotiable but shall be fully registered as to both principal in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the Bonds have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of the Bonds does not exceed or violate any constitutional or statutory limitation or provision.

IN TESTIMONY WHEREOF, the City of Dubuque, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all as of the Bond Date.

CITY OF DUBUQUE, IOWA

By (Do Not Sign)
Mayor

Attest:

(Do Not Sign)
City Clerk

(On the back of each Bond the following certificate shall be executed with the duly authorized signature of the City Treasurer)

STATE OF IOWA
DUBUQUE COUNTY
CITY OF DUBUQUE

SS: CITY TREASURER'S CERTIFICATE

The original issuance of the Bonds, of which this Bond is a part, was duly and properly recorded in my office as of the Bond Date.

(Do Not Sign)
City Treasurer

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with right
of survivorship and not as
tenants in common

UTMA _____
(Custodian)
As Custodian for _____
(Minor)
under Uniform Transfers to Minors Act

(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer
this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must
correspond with the name of the registered owner as it
appears on this Bond in every particular, without
alteration or enlargement or any change whatever.

EXHIBIT A
PRINCIPAL PAYMENT SCHEDULE

<u>Due</u> <u>June 1</u>	<u>Amount</u>	<u>Due</u> <u>June 1</u>	<u>Amount</u>
2026	\$50,733.33	2034	\$50,733.33
2027	\$50,733.33	2035	\$50,733.33
2028	\$50,733.33	2036	\$50,733.33
2029	\$50,733.33	2037	\$50,733.33
2030	\$50,733.33	2038	\$50,733.33
2031	\$50,733.33	2049	\$50,733.33
2032	\$50,733.33	2040	\$50,733.33
2033	\$50,733.33		

Section 5. The Loan Proceeds shall be held by the Lender and disbursed for costs of the Project, as referred to in the preamble hereof. The City will keep a detailed, segregated accounting of the expenditure of the Loan Proceeds.

Section 6. So long as any of the Bonds, the Outstanding Bonds or any Parity Obligations are outstanding, the City shall continue to maintain the Utility in good condition, and the Utility shall continue to be operated in an efficient manner and at a reasonable cost as a revenue producing undertaking. The City shall establish, impose, adjust and provide for the collection of rates to be charged to customers of the Utility, including the City, to produce gross revenues (hereinafter sometimes referred to as the “Gross Revenues”) at least sufficient to pay the expenses of operation and maintenance of the Utility, which shall include salaries, wages, cost of maintenance and operation, materials, supplies, insurance and all other items normally included under recognized accounting practices (but does not include allowances for depreciation in the valuation of physical property) (which such expenses are hereinafter sometimes referred to as the “Operating Expenses”) and to leave a balance of net revenues (herein referred to as the “Net Revenues”) equal to at least 110% of the principal of and interest on all of the Bonds, the Outstanding Bonds and any other Parity Obligations due in such fiscal year, as the same become due.

Section 7. The provisions, covenants, undertakings and stipulations for the operation of the Utility and for the collection, application and use of the Gross Revenues and income from such operation, as set forth in the Outstanding Bond Resolutions shall inure and appertain to the Bonds to the same extent and with like force and effect as if herein set out in full, except only insofar as the same may be inconsistent with this resolution.

Nothing in this resolution shall be construed to impair the rights vested in the Outstanding Bonds. The amounts herein required to be paid into the various funds hereafter named shall be inclusive of said payments required with respect to the Outstanding Bonds. The provisions of the Outstanding Bond Resolutions and the provisions of this resolution are to be construed whenever possible so that the same will not be in conflict. In the event such construction is not possible, the provisions of the resolution first adopted shall prevail until such time as the obligations authorized by such resolution have been paid or otherwise satisfied as therein provided, at which time the provisions of this resolution shall again prevail.

The provisions of the Outstanding Bond Resolutions with respect to the issuance of Parity Obligations are hereby recognized, and it is hereby found, determined and declared that the Lender has consented in writing to the issuance of the Bonds on a parity with the Outstanding Bonds and has waived any and all provisions of the Outstanding Bond Resolutions with respect to certain requirements and conditions that must be met prior to the issuance of the Bonds.

Section 8. From and after the issuance of the Bonds, the Gross Revenues of the Utility shall continue to be set aside into the City’s Storm Water Utility Revenue Fund (the “Revenue Fund”) created under the Outstanding Bond Resolutions. The Revenue Fund shall be used in maintaining and operating the Utility, and after payment of the Operating Expenses shall, to the extent provided in this resolution and the Outstanding Bond Resolutions, be used to pay the principal of and interest on the Bonds, the Outstanding Bonds and any Parity Obligations, and to create and maintain the several separate funds hereinafter described and in the following priority:

A. Operation and Maintenance Fund. The provisions in and by the Outstanding Bond Resolutions, whereby there has been created and is to be maintained an account known as the Storm Water Utility Revenue Operation and Maintenance Fund (the "Operation and Maintenance Fund"), are all hereby ratified and confirmed. There shall be deposited in the Operation and Maintenance Fund each month an amount sufficient to meet the current expenses of the month plus an amount equal to 1/12th of expenses payable on an annual basis such as insurance. After the first day of the month, further deposits may be made to this account from the Revenue Fund to the extent necessary to pay current expenses accrued and payable to the extent that funds are not available in the Surplus Fund.

B. Sinking Fund. The provisions in and by the Outstanding Bond Resolutions, whereby there has been created and is to be maintained a Storm Water Utility Revenue Capital Loan Note Principal and Interest Sinking Fund (herein referred to as the "Sinking Fund"), and for the payment into said fund from the Net Revenues of the Utility such portion thereof as will be sufficient to pay the interest on and principal of the Outstanding Bonds, are all hereby ratified and confirmed, and all such provisions shall inure and constitute the security for the payment of the principal of the Bonds hereby authorized as may be outstanding from time to time; provided, however that on the tenth day of each month of each year, the minimum amount to be set aside, in addition to the amounts required to be set aside in the Outstanding Bond Resolutions, and paid into the Sinking Fund shall be not less than as follows:

Commencing on August 1 2025, and continuing to and including May 1, 2026, an amount equal to 1/10th of the installment of principal coming due on June, 1, 2025, and thereafter, commencing on June 1, 2025, and continuing to final maturity, an amount equal to 1/12th of the installment of principal coming due on such Bonds on the next succeeding principal payment date until the full amount of such installment is on deposit in the Sinking Fund.

Money in the Sinking Fund shall be used solely for the purpose of paying principal of and interest on the Bonds, the Outstanding Bonds and any Parity Obligations as the same shall become due and payable. Whenever Parity Obligations are issued under the conditions and restrictions hereinafter set forth, provision shall be made for additional payments to be made into the Sinking Fund for the purpose of paying the interest on and principal of such Parity Obligations.

If at any time there should be a failure to pay into the Sinking Fund the full amount above stipulated, then an amount equivalent to the deficiency shall be paid into the Sinking Fund from the Net Revenues of the Utility as soon as available, and the same shall be in addition to the amount otherwise required to be so set apart and paid into the Sinking Fund.

No further payments need be made into the Sinking Fund when and so long as the amount therein is sufficient to retire all of the Bonds, the Outstanding Bonds and any Parity Obligations then outstanding which are payable from the Sinking Fund and to pay all interest to become due thereon prior to such retirement, or if provision for such payment has been made.

C. Subordinate Obligations. Money in the Revenue Fund may next be used to pay principal of and interest on (including reasonable reserves therefor) any other obligations which by their terms shall be payable from the revenues of the Utility, but subordinate to the Bonds, the

Outstanding Bonds and Parity Obligations, and which have been issued for the purposes of extensions and improvements to the Utility or to retire the Bonds, the Outstanding Bonds or Parity Obligations in advance of maturity, or to pay for extraordinary repairs or replacements to the Utility. From time to time there may be established and maintained additional, subordinate sinking funds (the “Subordinate Debt Funds”), into which shall be deposited, after first making all required deposits into the Operation and Maintenance Fund and the Sinking Fund, sufficient sums to pay principal and interest requirements on the Subordinate Obligations.

D. Surplus Revenue. The provisions in and by the Outstanding Bond Resolutions whereby there has been created and there is to be maintained a separate and special fund known as the Surplus Fund, into which there shall be set apart and paid all of the Net Revenues remaining after first making the required payments into the Operation and Maintenance Fund, the Sinking Fund, and the Subordinate Debt Funds, if any, are hereby ratified and confirmed. All money thereafter remaining in the Revenue Fund at the close of each month may be used to pay for extraordinary repairs or replacements to the Utility, or may be used to pay or redeem the Bonds, the Outstanding Bonds or Parity Obligations, any of them, or for any lawful purpose.

Money in the Revenue Fund shall be allotted and paid into the various funds and accounts hereinbefore referred to in the order in which said funds are listed, on a cumulative basis, on the tenth day of each month, or on the next succeeding business day when the tenth shall not be a business day; and if in any month the money in the Revenue Fund shall be insufficient to deposit or transfer the required amount in any of said funds or accounts, the deficiency shall be made up in the following month or months after payments into all funds and accounts enjoying a prior claim to the revenues shall have been met in full.

Section 9. All money held in any fund or account created or to be maintained under the terms of this resolution shall be deposited in lawful depositories of the City or invested in accordance with Chapters 12B and 12C of the Code of Iowa and continuously held and secured as provided by the laws of the State of Iowa relating to the depositing, securing, holding and investing of public funds. All interest received by the City as a result of investments under this section shall be considered to constitute Gross Revenues of the Utility and shall be deposited in or transferred to the Revenue Fund and used solely and only for the purposes specified herein for such funds.

Section 10. The City hereby covenants and agrees with the owner or owners of the Bonds, the Outstanding Bonds and any Parity Obligations, or any of them, that from time to time may be outstanding, that it will faithfully and punctually perform all duties with reference to the Utility required and provided by the Constitution and laws of the State of Iowa, that it will segregate the Gross Revenues of the Utility and make application thereof in accordance with the provisions of this resolution and that it will not sell, lease or in any manner dispose of the Utility or any part thereof, including any and all extensions and additions that may be made thereto, until all of the Bonds, the Outstanding Bonds and any Parity Obligations shall have been paid in full, both principal and interest, or unless and until provision shall have been made for the payment of the Bonds, the Outstanding Bonds and any Parity Obligations and interest thereon in full; provided, however, that the City may dispose of any property which in the judgment of the Council, or such duly constituted body as may then be charged with the operation of the Utility, is no longer useful or profitable in the operation of the Utility nor essential to the continued operation thereof and

when the sale thereof will not operate to reduce the revenues to be derived from the operation of the Utility.

Section 11. Upon a breach or default of a term of the Bonds, the Outstanding Bonds or any Parity Obligations, the Outstanding Bond Resolutions and this resolution, a proceeding may be brought in law or in equity by suit, action or mandamus to enforce and compel performance of the duties required under the terms of this resolution and Division V of Chapter 384 of the Code of Iowa or an action may be brought to obtain the appointment of a receiver to take possession of and operate the Utility and to perform the duties required by this resolution and Division V of Chapter 384 of the Code of Iowa.

Section 12. The provisions of the Outstanding Bond Resolutions with respect to the issuance of Parity Obligations are hereby recognized, and have been waived by the Lender. The Bonds, the Outstanding Bonds or any Parity Obligations shall not be entitled to priority or preference one over the other in the application of the Net Revenues of the Utility regardless of the time or times of the issuance of such Bonds, the Outstanding Bonds or Parity Obligations, it being the intention of the City that there shall be no priority among the Bonds, the Outstanding Bonds or any Parity Obligations, regardless of the fact that they may have been actually issued and delivered at different times. The City hereby reserves the right and privilege of issuing additional Parity Obligations.

Section 13. The City agrees that so long as the Bonds, the Outstanding Bonds or any Parity Obligations remain outstanding, it will maintain insurance for the benefit of the owners of the Bonds, the Outstanding Bonds and any Parity Obligations on the insurable portions of the Utility of a kind and in an amount which usually would be carried by private companies or municipalities engaged in a similar type of business. The proceeds of any insurance, except public liability insurance, shall be used to repair or replace the part or parts of the Utility damaged or destroyed. The City will keep proper books of record and account, separate from all other records and accounts, showing the complete and correct entries of all transactions relating to the Utility, and the owners of the Bonds, the Outstanding Bonds or any Parity Obligations shall have the right at all reasonable times to inspect the Utility and all records, accounts and data of the City relating thereto.

Section 14. The provisions of this resolution shall constitute a contract between the City and the owners of the Bonds and any Parity Obligations as may from time to time be outstanding, and after the issuance of the Bonds, no change, variation or alteration of any kind of the provisions of this resolution shall be made which will adversely affect the owners of the Bonds or any Parity Obligations until all of the Bonds, the Outstanding Bonds and any Parity Obligations and the interest thereon shall have been paid in full, except as hereinafter provided.

The owners of a majority in principal amount of the Bonds and any Parity Obligations at any time outstanding (not including in any case any obligations which may then be held or owned by or for the account of the City, but including such obligations as may be issued for the purpose of refunding any of the Bonds, the Outstanding Bonds or Parity Obligations if such obligations shall not then be owned by the City) shall have the right from time to time to consent to and approve the adoption by the City of a resolution or resolutions modifying or amending any of the

terms or provisions contained in this resolution; provided, however, that this resolution may not be so modified or amended in such manner as to:

- (a) Make any change in the maturity or redemption terms of the Bonds or Parity Obligations.
- (b) Make any change in the rate of interest borne by any of the Bonds or Parity Obligations.
- (c) Reduce the amount of the principal payable on any Bonds or Parity Obligations.
- (d) Modify the terms of payment of principal of or interest on the Bonds or Parity Obligations, or any of them, or impose any conditions with respect to such payment.
- (e) Affect the rights of the owners of less than all of the Bonds or Parity Obligations then outstanding.
- (f) Reduce the percentage of the principal amount of the Bonds or Parity Obligations, the consent of the owners of which shall be required to effect a further modification.

Whenever the City shall propose to amend or modify this resolution under the provisions of this section, it shall cause notice of the proposed amendment to be (1) filed with the Lender and (2) mailed by certified mail to each registered owner of any Bond or Parity Obligation as shown by the records of the Registrar. Such notice shall set forth the nature of the proposed amendment and shall state that a copy of the proposed amendatory resolution is on file in the office of the City Clerk.

Whenever at any time within one year from the date of the mailing of said notice, there shall be filed with the City Clerk an instrument or instruments executed by the owners of at least a majority in aggregate principal amount of the Bonds and any Parity Obligations outstanding at the time of the adoption of such amendatory resolution specifically consenting to the adoption thereof as herein provided, no owner of any Bonds or Parity Obligations shall have any right or interest to object to the adoption of such amendatory resolution or to object to any of the terms or provisions therein contained or to the operation thereof or to enjoin or restrain the City from taking any action pursuant to the provisions thereof.

Any consent given by the owners of a Bond or Parity Obligation pursuant to the provisions of this section shall be irrevocable for a period of six (6) months from the date of such consent and shall be conclusive and binding upon all future owners of the same Bond or Parity Obligation during such period. Such consent may be revoked at any time after six (6) months from the date of such consent by the owner who gave such consent or by a successor in title, but such revocation shall not be effective if the owners of a majority in aggregate principal amount of the Bonds and Parity Obligations outstanding as in this section defined shall have, prior to the attempted revocation, consented to and approved the amendatory resolution referred to in such revocation.

The fact and date of the execution of any instrument under the provisions of this section may be proved by the certificate of any officer in any jurisdiction, who by the laws thereof is authorized to take acknowledgments of deeds within such jurisdiction, that the persons signing such instrument acknowledged before such officer the execution thereof, or may be proved by an affidavit of a witness to such execution sworn to before such officer.

Section 15. In connection with the Agreement and the issuance of the Bonds, the Lender has agreed to reduce the interest rate on the Series 2019 Bond to 1.06% per annum, effective June 1, 2025 (or such other date as determined by the Lender), and the resolution authorizing the issuance of the Series 2019 Bond and the Series 2019 Bond are hereby amended to reflect such changes. The Mayor, City Clerk and/or City Treasurer are each authorized and directed to execute and deliver any documents deemed necessary in connection with the interest rate reduction, including without limitation an amended Loan and Disbursement Agreement, amended Series 2019 Bond and any amended Lender application.

Section 16. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 17. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 18. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 7, 2025.

Mayor

Attest:

City Clerk

• • Other Business • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
DUBUQUE COUNTY
CITY OF DUBUQUE

SS:

I, the undersigned, City Clerk of the City of Dubuque, do hereby certify that I have in my possession or have access to the complete corporate records of the aforesaid City and of its City Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain Storm Water Revenue Loan and Disbursement Agreement (the “Agreement”) and the issuance of \$761,000 Storm Water Revenue Bonds, Series 2025 (the “Bonds”) of said City evidencing the City’s obligation under such Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no objections were filed in my office and no objections of any kind were made to the matter of entering into such Agreement or issuing such Bonds at the time and place set for hearing thereon, and that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement or to issue the Bonds.

WITNESS MY HAND this ____ day of _____, 2025.

City Clerk

ESTABLISHMENT CERTIFICATE:

STATE OF IOWA
DUBUQUE COUNTY
CITY OF DUBUQUE

SS:

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that I have complete access and control of all of the corporate records of the City and that, based upon my examination of such records, I have determined that the City did heretofore establish a Storm Water Management Utility System (the “Utility”), that the management and control of the Utility are vested in the City Council, and that no board of trustees exists which has any part of the control and management of such Utility.

I further certify that there is not pending or threatened any question or litigation whatsoever touching the establishment, improvement or operation of such Utility and that there are no bonds or other obligations of any kind now outstanding which are payable from or constitute a lien upon the revenues derived from the operation of such Utility, except for the City’s outstanding Storm Water Utility Revenue Capital Loan Note, Series 2010B, dated January 13, 2010; Storm Water Utility Revenue Capital Loan Note, Series 2010G, dated October 27, 2010; Taxable Storm Water Utility Revenue Capital Loan Notes, Series 2014A, dated February 28, 2014; Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019; and the current issue of \$761,000 Storm Water Revenue Bonds, Series 2025 of the City.

WITNESS MY HAND this ____ day of _____, 2025.

City Clerk

CLOSING CERTIFICATE

We, the undersigned, Mayor and City Clerk of the City of Dubuque, Iowa (the “City”), do hereby certify as of July 25, 2025 (the “Dated Date”), that we are now and were at the time of the execution of the City’s \$761,000 Storm Water Revenue Bond, Series 2025 (the “Series 2025 Bond”), the officers respectively above indicated of the City; that in pursuance of Chapter 384 of the Code of Iowa, a resolution adopted by the City Council on July 7, 2025 (the “Resolution”), and a certain Loan and Disbursement Agreement (the “Agreement”), by and between the City and the Iowa Finance Authority, Des Moines, Iowa, as lender (the “Lender”), the Series 2025 Bond has been heretofore lawfully authorized and this day by us lawfully issued and delivered to the Lender and pursuant to the Agreement, the Lender shall loan to the City the maximum sum of \$761,000. Terms not otherwise defined herein shall have the meaning given such terms in the Resolution and the Agreement.

The Series 2025 Bond has been executed by the aforesaid officers; the certificate on the back of the Series 2025 Bond has been executed by the City Treasurer; and the Series 2025 Bond has been fully registered as to principal in the name of the Lender on the registration books of the City.

We further certify that the Series 2025 Bond is being issued to evidence the City’s obligation under the Agreement entered into by the City for the purpose of providing funds to pay a portion of the cost of a certain water resource restoration project to benefit the Storm Water Management Utility System (the “Utility”) of the City.

We further certify that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the titles of the aforesaid officers to their respective positions or the proceedings incident to the authorization of the Series 2025 Bond or in any way concerning the validity of the Series 2025 Bond or the power and duty of the City to appropriate and apply the Net Revenues (as defined in the Resolution) from the operation of the Utility to the full and prompt payment of the principal of the Series 2025 Bond, and that none of the proceedings incident to the authorization and issuance of the Series 2025 Bond have been repealed or rescinded.

We further certify that no appeal of the decision of the City to enter into the Agreement and to issue the Series 2025 Bond has been taken to the district court.

We further certify that the City has no other bonds or obligations of any kind now outstanding secured by or payable from the revenues to be derived from the operation of the Utility, except the City’s outstanding Storm Water Utility Revenue Capital Loan Note, Series 2010B, dated January 13, 2010; Storm Water Utility Revenue Capital Loan Note, Series 2010G, dated October 27, 2010; Taxable Storm Water Utility Revenue Capital Loan Notes, Series 2014A, dated February 28, 2014; and Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019.

We further certify that no board of trustees has been created for the management and control of the Utility and such management and control are vested in the City Council of the City.

We further certify that all meetings held in connection with the Series 2025 Bond were open to the public at a place reasonably accessible to the public and that notice was given at least 24 hours prior to the commencement of all meetings by advising the news media who requested notice of the time, date, place and the tentative agenda and by posting such notice and agenda at the City Hall or principal office of the City on a bulletin board or other prominent place which is easily accessible to the public and is the place designated for the purpose of posting notices of meetings.

IN WITNESS WHEREOF, we have hereunto affixed our hands on the Dated Date.

CITY OF DUBUQUE, IOWA

Mayor

Attest:

City Clerk

FIRST AMENDMENT TO
LOAN AND DISBURSEMENT AGREEMENT
\$12,873,000 STORM WATER REVENUE NOTE

CITY OF DUBUQUE, IOWA

This First Amendment to Loan and Disbursement Agreement (the “Amendment”) is made and entered into as of July 25, 2025, by and between the City of Dubuque, Iowa (the “Participant”) and the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa (the “Issuer”), and amends that certain Loan and Disbursement Agreement dated April 12, 2019, by and between the Issuer and the Participant (the “Original Agreement”).

WHEREAS, the Issuer, in cooperation with the Iowa Department of Natural Resources, is authorized to undertake the creation, administration and financing of the Iowa Water Pollution Control Works Financing Program (the “Program”) established in Iowa Code Sections 455B.291 through 455B.299; and

WHEREAS, pursuant to the Original Agreement, the Issuer provided a loan (the “Loan”) to the Participant for the purpose of financing the costs of improvements and extensions to the Municipal Storm Water Management Utility System; and

WHEREAS, the Participant will construct a certain water resource restoration project, and the Issuer has agreed to provide financing for such project by decreasing the interest rate on the Loan; and

WHEREAS, the Participant has entered into a Water Resource Restoration Sponsored Project Performance Agreement (the “Performance Agreement”) with Iowa Department of Natural Resources, and agency of the State of Iowa (the “Department”) to ensure that the Project (as defined in the Performance Agreement) is constructed in accordance with the applicable design checklist and plans and specifications as approved by the Department;

NOW, THEREFORE, the parties agree as follows:

Section 1. Each reference to the amount of the Loan in the Original Agreement, and the associated Storm Water Revenue Bonds, shall be amended to reflect a Rate (as defined in the Original Agreement) of 1.06%, which shall become effective as of June 1, 2025.

Section 2. The Issuer hereby consents to the amendment of the Resolution (as defined in the Original Agreement) by the Participant in order to reflect the reduction of the interest rate on the Loan.

Section 3. The Participant hereby confirms compliance with the Performance Agreement and agrees the Issuer may enforce and raise the interest rate of the Loan to the initial rate of interest to ensure compliance by the Participant with the Performance Agreement and in accordance with the Original Agreement.

Section 4. Except as otherwise provided in this Amendment, the provisions of the Original Agreement, as heretofore amended, are hereby ratified, approved and confirmed and incorporated herein.

IN WITNESS WHEREOF, I have hereunto affixed our signatures all as of the date first above written.

CITY OF DUBUQUE, IOWA

By: _____
Mayor

Attest:

City Clerk

IN WITNESS WHEREOF, I have hereunto affixed my signature all as of the date first above written.

IOWA FINANCE AUTHORITY

By: _____
Its:



UNITED STATES OF AMERICA
STATE OF IOWA
DUBUQUE COUNTY
CITY OF DUBUQUE

STORM WATER REVENUE BOND, SERIES 2025

No. R-1

\$761,000

RATE	MATURITY DATE	BOND DATE
0%	June 1, 2040	July 25, 2025

The City of Dubuque (the "City"), in Dubuque County, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond, to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

SEVEN HUNDRED SIXTY-ONE THOUSAND DOLLARS

Principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2026, and annually thereafter on June 1 in each year until the principal is fully paid, except that the final installments of the entire balance of principal, if not sooner paid, shall become due and payable on June 1, 2040. This Bond shall not bear interest.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the "Registrar" or the "Paying Agent."

Payment of the principal of this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City at the addresses shown on such registration books. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the "Bonds") issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the "Agreement") entered into by the City for the purpose of providing funds to pay a portion of the cost of constructing a certain water resource restoration project (the "Project") to the benefit of the Storm Water Management Utility System (the "Utility") of the City.

The Bonds are issued pursuant to and in strict compliance with the provisions of Sections 384.24A and 384.83 of the Code of Iowa, 2025, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the "Resolution"), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days' notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds are not general obligations of the City but, together with the City's outstanding Storm Water Utility Revenue Capital Loan Note, Series 2010B, dated January 13, 2010; Storm Water Utility Revenue Capital Loan Note, Series 2010G, dated October 27, 2010; Taxable Storm Water Utility Revenue Capital Loan Notes, Series 2014A, dated February 28, 2014; Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019; and any additional obligations as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth in the Resolution, are payable solely and only out of the future Net Revenues (as defined in the Resolution) of the Utility, a sufficient portion of which has been ordered set aside and pledged for that purpose. This Bond is not payable in any manner by taxation, and under no circumstances shall the City be in any manner liable by reason of the failure of the said Net Revenues to be sufficient for the payment of this Bond.

This Bond is fully negotiable but shall be fully registered as to both principal in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the Bonds have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of the Bonds does not exceed or violate any constitutional or statutory limitation or provision.

IN TESTIMONY WHEREOF, the City of Dubuque, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all as of the Bond Date.

CITY OF DUBUQUE, IOWA

By _____
Mayor

Attest:

City Clerk

STATE OF IOWA
DUBUQUE COUNTY
CITY OF DUBUQUE

SS: CITY TREASURER’S CERTIFICATE

The original issuance of the Bonds, of which this Bond is a part, was duly and properly recorded in my office as of the Bond Date.

City Treasurer

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	-	as tenants in common	UTMA	_____
TEN ENT	-	as tenants by the entireties		(Custodian)
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common	As Custodian for	_____
				(Minor)
			under Uniform Transfers to Minors Act	

				(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A

PRINCIPAL PAYMENT SCHEDULE

<u>Due</u> <u>June 1</u>	<u>Amount</u>	<u>Due</u> <u>June 1</u>	<u>Amount</u>
2026	\$50,733.33	2034	\$50,733.33
2027	\$50,733.33	2035	\$50,733.33
2028	\$50,733.33	2036	\$50,733.33
2029	\$50,733.33	2037	\$50,733.33
2030	\$50,733.33	2038	\$50,733.33
2031	\$50,733.33	2049	\$50,733.33
2032	\$50,733.33	2040	\$50,733.33
2033	\$50,733.33		

LOAN AND DISBURSEMENT AGREEMENT
\$761,000 STORM WATER REVENUE BONDS

This Loan and Disbursement Agreement (the “Agreement”) is made and entered into as of July 25, 2025, by and between the City of Dubuque, Iowa (the “Participant”) and the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa (the “Issuer”).

WHEREAS, the Issuer, in cooperation with the Iowa Department of Natural Resources (the “Department”), is authorized to undertake the creation, administration and financing of the Iowa Water Pollution Control Works Financing Program (the “Program”) established in the Code of Iowa, Sections 16.131 through 16.135 and Sections 455B.291 through 455B.299, including, among other things, the making of loans to Iowa municipalities for purposes of the Program; and

WHEREAS, the Participant desires to participate in the Program as a means of financing all or part of the construction of water resource restoration projects serving the Participant and its residents; and

WHEREAS, to assist in financing the Project (defined herein), the Issuer desires to make a loan to the Participant in the amount set forth in Section 2 hereof;

NOW, THEREFORE, the parties agree as follows:

Section 1. Definitions. In addition to other definitions set forth herein, the following terms as used in this Agreement shall, unless the context clearly requires otherwise, have the following meanings:

(a) “Bonds” or “Revenue Bonds” shall mean any State Revolving Fund Revenue Bond or Bonds that were or in the future are issued by the Issuer for the purpose of providing moneys to finance the Loan to the Participant.

(b) “Code” shall mean the Internal Revenue Code of 1986, as amended, and all lawfully promulgated regulations thereunder.

(c) “Project” shall mean the particular construction activities approved by the Department and being undertaken by the Participant with respect to its water resource restoration projects, as described in the Resolution.

(d) “Regulations” shall mean the administrative rules of the Department relating to the Program, set forth in Title 567, Chapter 92 of the Iowa Administrative Code, and the administrative rules of the Issuer relating to the Program set forth in Title 265, Chapter 26 of the Iowa Administrative Code.

(e) “Resolution” shall mean the resolution of the City Council of the Participant providing for the authorization and issuance of the Revenue Bond, attached

hereto as Exhibit B, adopted on July 7, 2025, approving and authorizing the execution of this Agreement and the issuance of the Revenue Bond (as defined herein).

(f) “Storm Water Management Utility System” shall mean the storm water management utility system of the Participant, all facilities being used in conjunction therewith and all appurtenances and extensions thereto.

Section 2. Loan; Purchase of Revenue Bond. The Issuer agrees to purchase a duly authorized and issued storm water revenue bond or capital loan note of the Participant (the “Revenue Bond”) in order to make a loan to the Participant, and will disburse proceeds as set forth herein. The Participant agrees to borrow and accept from the Issuer, a loan in the principal amount of not to exceed \$761,000 (the “Loan”).

The Participant shall use the proceeds of the Loan strictly (a) to finance a portion of the costs of construction of the Project and (b), where applicable, to reimburse the Participant for a portion of the costs of the Project, which portion was paid or incurred in anticipation of reimbursement through the Program and which is eligible for such reimbursement under and pursuant to the Regulations and the Code.

Section 3. Disbursements. Proceeds of the Loan shall be made available to the Participant in the form of one or more periodic disbursements as provided in this Section. The Issuer thereafter shall make disbursements of a portion of the Loan for payment of costs of the Project upon receipt of the following:

- (a) a completed payment request on a form acceptable to and available from the Issuer;
 - (b) current construction payment estimates;
 - (c) engineering service statements;
 - (d) purchase orders or invoices for items not included within other contracts;
- and
- (e) evidence that the costs for which the disbursement is requested have been incurred.

Solely with respect to the request for the final disbursement of proceeds of the Loan, the Participant shall submit to the Issuer (via the Department), in addition to items (a) through (e) above, a certification of completion and acceptance of the Project by the Participant or evidence of an acceptable settlement if the Project is subject to a dispute between the Participant and any contractor.

Disbursements shall be made in a timely fashion following the receipt of the information as set forth above. Unless otherwise agreed to in writing by the Issuer, funds shall be payable to

the Participant via automated clearinghouse system transfer to the account specified by the Participant.

Section 4. Completion of Project. The Participant covenants and agrees (i) to exercise its best efforts to complete the Project; and (ii) to provide from its own fiscal resources all monies, in excess of the total amount of Loan proceeds it receives under the Agreement, required to complete the Project.

Section 5. Repayment of Loan; Issuance of Revenue Bonds. The Participant's obligation to repay the Loan shall be evidenced by the Revenue Bond in the principal amount of the Loan, complying in all material respects with the Regulations and being in substantially the form set forth in the Resolution, which Resolution is attached hereto as Exhibit B. The Revenue Bond shall be delivered to the Issuer as the original purchaser and registered holder thereof at the closing of the Loan. The Revenue Bond shall be accompanied by a legal opinion of bond counsel, in form satisfactory to the Issuer, to evidence the legality and security position of the Revenue Bond. The parties agree that a payment of principal of the Revenue Bond shall be deemed to be a payment of the same on the Loan and a payment of principal of the Loan shall be deemed to be a payment of the same on the Revenue Bond. Unless otherwise agreed to in writing by the Issuer, all payments of principal due under the Loan shall be made via automated clearinghouse transfer, from an account specified by the Participant.

The Revenue Bond shall be dated the date of delivery to the Issuer without interest. The first repayment of principal of the Loan shall be due and payable not later than one year after substantial completion of the Project and payments of principal shall continue thereafter until the Loan is paid in full. Following the final disbursement of Loan proceeds to the Participant, Exhibit A shall be adjusted by the Issuer, with the approval of the Participant, based upon actual disbursements to the Participant under the Agreement. Such revised Exhibit A thereafter shall be deemed to be incorporated herein by reference and made a part hereof and shall supersede and replace that initially attached hereto and to the Revenue Bond.

The Revenue Bond shall be subject to optional redemption by the Participant at a price of par (i) on any date upon receipt of written consent by the Issuer, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any such optional redemption of the Revenue Bond by the Participant may be made from any funds regardless of source, in whole or from time to time in part, upon not less than thirty (30) days' notice of redemption by e-mail, facsimile, certified or registered mail to the Issuer (or any other registered owner of the Revenue Bond). The Revenue Bond is also subject to mandatory redemption in the event the costs of the Project are less than initially projected, in which case the amount of the Loan shall be reduced to an amount equal to the actual Project costs disbursed. The Participant and the Issuer agree that following such adjustment, the principal amount due under the Revenue Bond shall be automatically reduced to equal the principal amount of the adjusted Loan.

Pursuant to Sections 384.82 and 384.83 of the Code of Iowa, the Revenue Bond and any additional obligations as may be hereafter issued and outstanding from time to time under the conditions set forth in the Resolution shall be payable solely and only from the Net Revenues (as

defined in the Resolution) of the Storm Water Management Utility System of the Participant, a sufficient portion of which has been and shall be ordered set aside and pledged for such purpose under the provisions of the Resolution. Neither this Agreement nor the Revenue Bond is a general obligation of the Participant, and under no circumstance shall the Participant be in any manner liable by reason of the failure of the aforesaid Net Revenues to be sufficient to pay the Revenue Bond or to otherwise discharge the Participant's obligation hereunder.

Section 6. Interest Rate; Initiation Fee and Servicing Fees. (a) The Participant agrees to pay to the Issuer, as additional consideration for the Loan, a loan initiation fee (the "Initiation Fee") equal to one-half of one percent (0.50%) of the amount of the Loan (but not to exceed \$100,000.00) (\$3,805), which shall be due and payable on the date of this Agreement. Unless the Issuer shall be otherwise notified by the Participant that the Participant intends to pay such Initiation Fee from other funds, and has received such other funds from the Participant on the date hereof, the Issuer shall be authorized to deduct the full amount of the Initiation Fee from the proceeds of the Loan being made hereunder, and such deduction by the Issuer shall be deemed to be an expenditure by the Participant of the Loan proceeds.

(b) The Participant shall not be charged Servicing Fees.

(c) The Loan shall not bear interest.

Section 7. Compliance with Applicable Laws, Performance Under Loan Agreement; Rates. The Participant covenants and agrees (i) to comply with all applicable State of Iowa and federal laws, rules and regulations (including but not limited to the Regulations), judicial decisions, and executive orders in the performance of the Agreement and in the financing, construction, operation, maintenance and use of the Project and the Storm Water Management Utility System; (ii) to maintain its Storm Water Management Utility System in good repair, working order and operating condition; (iii) to cooperate with the Issuer in the observance and performance of their respective duties, covenants, obligations and agreements under the Agreement; (iv) to comply with all terms and conditions of the Resolution; and (v) to establish, levy and collect rents, rates and other charges for the products and services provided by its Storm Water Management Utility System, which rents, rates and other charges shall be at least sufficient (A) to meet the operation and maintenance expenses of such Storm Water Management Utility System, (B) to produce and maintain Net Revenues at a level not less than 110% of the amount of principal and interest on the Revenue Bond and any other obligations secured by a pledge of the Net Revenues falling due in the same year, (C) to comply with all covenants pertaining thereto contained in, and all other provisions of, any bond resolution, trust indenture or other security agreement, if any, relating to any bonds or other evidences of indebtedness issued or to be issued by the Participant, (D) to pay the debt service requirements on any bonds, notes or other evidences of indebtedness, whether now outstanding or incurred in the future, secured by such revenues or other receipts and issued to finance improvements to the Storm Water Management Utility System and to make any other payments required by the laws of the State of Iowa, (E) to generate funds sufficient to fulfill the terms of all other contracts and agreements made by the Participant, including, without limitation, the Agreement and the

Revenue Bond and (F) to pay all other amounts payable from or constituting a lien or charge on the operating revenues of its Storm Water Management Utility System.

Section 8. Exclusion of Interest from Gross Income. [Reserved.]

Section 9. Insurance; Audits; Disposal of Property. The Participant covenants and agrees (a) to maintain insurance on, or to self-insure, the insurable portions of the Storm Water Management Utility System of a kind and in an amount which normally would be carried by private companies engaged in a similar type of business, (b) to keep proper books and accounts adapted to the Storm Water Management Utility System, showing the complete and correct entry of all transactions relating thereto, and to cause said books and accounts to be audited or examined by an independent auditor or the State Auditor (i) at such times and for such periods as may be required by the federal Single Audit Act of 1984, OMB Circular A-133 or State law, and (ii) at such other times and for such other periods as may be requested at any time and from time to time by the Issuer (which requests may require an audit to be performed for a period that would not otherwise be required to be audited under State law), and (c) unless the Participant has received a waiver and consent from the Issuer, it shall not sell, lease or in any manner dispose of the Storm Water Management Utility System, or any capital part thereof, including any and all extensions and additions which may be made thereto, until the Revenue Bond shall have been paid in full or otherwise discharged as provided in the Resolution; provided, however, that the Participant may dispose of any property which in the judgment of its governing body is no longer useful or profitable to use in connection with the operation of the Storm Water Management Utility System or essential to the continued operation thereof.

Section 10. Maintenance of Documents; Access. The Participant agrees to maintain its project accounts in accordance with generally accepted accounting principles ("GAAP") as issued by the Governmental Accounting Standards Board, including GAAP requirements relating to the reporting of infrastructure assets.

The Participant agrees to permit the Issuer or its duly authorized representative access to all files and documents relating to the Project for purposes of conducting audits and reviews in accordance with any of the Regulations.

Section 11. Continuing Disclosure. As a means of enabling the Issuer to comply with the "continuing disclosure" requirements set forth in Rule 15c2-12 (the "Rule") of the Securities and Exchange Commission, the Participant agrees, during the term of the Loan, but only upon written notification from the Issuer to the Participant that this Section 11 applies to such Participant for a particular fiscal year, to provide the Issuer with (i) the comprehensive audit report of the Participant, prepared and certified by an independent auditor or the State Auditor, or unaudited financial information if the audit is not available, not later than 180 days after the end of each fiscal year for which this section applies and (ii) such other information and operating data as the Issuer may reasonably request from time to time with respect to the Storm Water Management Utility System, the Project or the Participant.

The Participant hereby consents to the inclusion of all or any portion of the foregoing information and materials in a public filing made by the Issuer under the Rule. The Participant agrees to indemnify and hold harmless the Issuer, and its officers, directors, employees and agents from and against any and all claims, damages, losses, liabilities, reasonable costs and expenses whatsoever (including attorney fees) which such indemnified party may incur by reason of or in connection with the disclosure of information permitted under this Section; provided that no such indemnification shall be required for any claims, damages, losses, liabilities, costs or expenses to the extent, but only to the extent, caused by the willful misconduct or gross negligence of the Issuer in the disclosure of such information.

Section 12. Events of Default. If any one or more of the following events occur, it is hereby defined as and declared to constitute an “Event of Default” under this Agreement:

(a) Failure by the Participant to pay, or cause to be paid, any Loan repayment required to be paid under this Agreement when due, which failure shall continue for a period of fifteen (15) days.

(b) Failure by the Participant to make, or cause to be made, any required payments of principal, redemption premium, if any, and interest on any bonds, notes or other obligations of the Participant (other than the Loan and the Revenue Bond), the payment of which are secured by operating revenues of the Storm Water Management Utility System.

(c) Failure by the Participant to observe and perform any duty, covenant, obligation or agreement on its part to be observed or performed under the Agreement or the Resolution, other than the obligation to make Loan repayments, which failure shall continue for a period of thirty (30) days after written notice, specifying such failure and requesting that it be remedied, is given to the Participant by the Issuer, unless the Issuer shall agree in writing to an extension of such time prior to its expiration or the failure stated in such notice is correctable but cannot be corrected in the applicable period, in which case the Issuer may not unreasonably withhold its consent to an extension of such time up to one hundred twenty (120) days from the delivery of the written notice referred to above if corrective action is commenced by the Participant within the applicable period and diligently pursued until the Event of Default is corrected.

Section 13. Remedies on Default. Whenever an Event of Default shall have occurred and be continuing, the Issuer shall have the right to take any action authorized under the Regulations, the Revenue Bond or this Agreement and to take whatever other action at law or equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under the Agreement or to enforce the performance and observance of any duty, covenant, obligation or agreement of the Participant under the Agreement or the Resolution.

Section 14. Amendments. This Agreement may not be amended, supplemented or modified except by a writing executed by all of the parties hereto.

Section 15. Termination. The Participant understands and agrees that the Loan may be terminated at the option of the Issuer if construction of the Project has not commenced within one year of the date of execution of this Agreement, all as set forth in the Regulations.

Section 16. Rule of Construction. This Agreement is executed pursuant to the provisions of Section 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of that statute.

In the event of any inconsistency or conflict between the terms and conditions of the Revenue Bond and this Agreement or the Regulations, the parties acknowledge and agree that the terms of this Agreement or the Regulations, as the case may be, shall take precedence over any such terms of the Revenue Bond and shall be controlling, and that the payment of principal of the Loan shall at all times conform to the schedule set forth on Exhibit A, as adjusted, and the Regulations.

Section 17. Federal Requirements. The Participant agrees to comply with all applicable federal requirements including, but not limited to, Davis-Bacon wage requirements and the requirements relating to the use of American iron and steel products.

Section 18. Application of Uniform Electronic Transactions Act.

The Issuer and the Participant agree this Agreement and all documents related thereto and referenced herein may be entered into and provided for pursuant to and in accordance with Chapter 554D of the Code of Iowa.

Section 19. Finalization of Project Costs; Completion of Interest Rate Adjustment.

The Participant agrees that it will cooperate with the Issuer to finalize all Project costs and to take all action necessary to adjust the interest rate as determined by the Issuer regarding the Participant's outstanding Stormwater Management Utility Revenue Capital Loan Note No. R-1, Series 2019, dated April 12, 2019.

IN WITNESS WHEREOF, we have hereunto affixed our signatures all as of the date first above written.

CITY OF DUBUQUE, IOWA

By: _____
Mayor

Attest:

City Clerk

[Participant Signature Page to LDA]

IN WITNESS WHEREOF, I have hereunto affixed my signature all as of the date first above written.

IOWA FINANCE AUTHORITY

By: _____
Its:

[IFA Signature Page to LDA]

EXHIBIT A

**ESTIMATED DISBURSEMENTS AND
DEBT SERVICE REPAYMENT SCHEDULE**

EXHIBIT B

AUTHORIZATION/ISSUANCE RESOLUTION OF PARTICIPANT

**City of Dubuque
Storm Water Revenue Bond
WRR18-001**

Estimated Draw Schedule

Loan Closing Date	Jul 25, 2025
Final Disbursement Date	Nov 7, 2025
Final Maturity Date	Jun 1, 2040
Loan Period in Years	15
Total Loaned Amount	\$ 761,000.00
0.5% Initiation Fee	3,805.00
Net Proceeds to Borrower	\$ 757,195.00
Annual Interest Rate	
Total Interest	\$ 0.00
Servicing Fee Rate	
Total Servicing Fees	\$ 0.00
Total Loan Costs	\$ 3,805.00

Initiation Fee -	Jul 25, 2025	3,805.00
Estimated Draw #1-	Jul 25, 2025	500,000.00
Estimated Draw #2-	Aug 29, 2025	100,000.00
Estimated Draw #3-	Oct 3, 2025	100,000.00
Estimated Draw #4-	Nov 7, 2025	57,195.00
Total Loaned Amount		761,000.00

Payment Date	Beginning Balance	Principal	Interest	Servicing Fee	Total Loan Payment	Total Annual Debt Service	Ending Balance
Dec 1, 2025	703,805.00				0.00		703,805.00
Jun 1, 2026	761,000.00	50,733.33			50,733.33	50,733.33	710,266.67
Dec 1, 2026	710,266.67				0.00		710,266.67
Jun 1, 2027	710,266.67	50,733.33			50,733.33	50,733.33	659,533.34
Dec 1, 2027	659,533.34				0.00		659,533.34
Jun 1, 2028	659,533.34	50,733.33			50,733.33	50,733.33	608,800.01
Dec 1, 2028	608,800.01				0.00		608,800.01
Jun 1, 2029	608,800.01	50,733.33			50,733.33	50,733.33	558,066.68
Dec 1, 2029	558,066.68				0.00		558,066.68
Jun 1, 2030	558,066.68	50,733.33			50,733.33	50,733.33	507,333.35
Dec 1, 2030	507,333.35				0.00		507,333.35
Jun 1, 2031	507,333.35	50,733.33			50,733.33	50,733.33	456,600.02
Dec 1, 2031	456,600.02				0.00		456,600.02
Jun 1, 2032	456,600.02	50,733.33			50,733.33	50,733.33	405,866.69
Dec 1, 2032	405,866.69				0.00		405,866.69
Jun 1, 2033	405,866.69	50,733.33			50,733.33	50,733.33	355,133.36
Dec 1, 2033	355,133.36				0.00		355,133.36
Jun 1, 2034	355,133.36	50,733.33			50,733.33	50,733.33	304,400.03
Dec 1, 2034	304,400.03				0.00		304,400.03
Jun 1, 2035	304,400.03	50,733.33			50,733.33	50,733.33	253,666.70
Dec 1, 2035	253,666.70				0.00		253,666.70
Jun 1, 2036	253,666.70	50,733.33			50,733.33	50,733.33	202,933.37
Dec 1, 2036	202,933.37				0.00		202,933.37
Jun 1, 2037	202,933.37	50,733.33			50,733.33	50,733.33	152,200.04
Dec 1, 2037	152,200.04				0.00		152,200.04
Jun 1, 2038	152,200.04	50,733.33			50,733.33	50,733.33	101,466.71
Dec 1, 2038	101,466.71				0.00		101,466.71
Jun 1, 2039	101,466.71	50,733.33			50,733.33	50,733.33	50,733.38
Dec 1, 2039	50,733.38				0.00		50,733.38
Jun 1, 2040	50,733.38	50,733.38			50,733.38	50,733.38	0.00

**City of Dubuque
City Council**

ACTION ITEMS # 4.

ITEM TITLE:	FY 2026 Arts & Culture Operating Support Grant Funding Recommendation
SUMMARY:	City Manager recommending City Council concurrence with the Arts & Cultural Affairs Advisory Commission for the recommended recipients along with the funding levels of the FY2026 Arts & Culture Operating Support grant applicants.
SUGGESTED DISPOSITION:	Receive and File; Approve
ATTACHMENTS:	
	1. MVM Memo
	2. Staff memo
	3. Supporting Documents

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: FY 2026 Arts & Culture Operating Support Grant Funding Recommendation

DATE: July 1, 2025

Arts & Cultural Affairs Manager Bonnie Spurling is recommending City Council concurrence with the Arts & Cultural Affairs Advisory Commission for the recommended recipients below along with the funding levels of the FY2026 Arts & Culture Operating Support grant applicants. The FY 2026 approved budget includes \$250,000 for Arts & Culture Operating Support Grants.

The Arts Commission's FY 2026 Operating Support grant funding recommendation, listed in alphabetical order by organization name, is as follows:

Bell Tower Theater	\$ 17,805.41
Colts Youth Organization	\$ 21,942.00
Creative Adventure Lab, Inc.	\$ 22,260.00
Dubuque Area Arts Collective	\$ 5,775.13
Dubuque Arts Council	\$ 3,551.44
Dubuque Chapter of SPEBSQSA / Music Men Barbershop Chorus	\$ 707.73
Dubuque Chorale	\$ 2,744.86
Dubuque County Fine Arts Society	\$ 4,344.83
Dubuque County Historical Society	\$ 23,850.00
Dubuque Museum of Art	\$ 23,850.00
Dubuque Symphony Orchestra	\$ 22,896.00
Fly-By-Night Productions	\$ 1,540.54
Heritage Works	\$ 10,570.07
Julien Dubuque International Film Festival	\$ 18,844.61
Key City Creative Center	\$ 5,108.23
Northeast Iowa School of Music	\$ 11,588.73
Pigeon Art Center, Inc.	\$ 13,319.58
Rising Star Theatre Company	\$ 9,105.99
The Grand Opera House	\$ 23,214.00
Voices Productions	\$ 5,668.00
TOTAL FY 2026 Operating Support Funds to be Awarded	\$ 248,677.16

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv

Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jill Connors, Economic Development Director
Bonnie Spurling, Arts & Cultural Affairs Manager
Jenny Larson, Chief Financial Officer



Masterpiece on the Mississippi



2007★2012★2013
2017★2019

Economic Development Department
1300 Main St
Dubuque, IA 52001
Office (563) 589-4393
TTY (563) 690-6678
<http://www.cityofdubuque.org>

TO: Michael C. Van Milligen, City Manager

FROM: Bonnie Spurling, Arts & Cultural Affairs Manager

SUBJECT: FY 2026 Arts & Culture Operating Support Grant Funding Recommendation

DATE: June 25, 2025

INTRODUCTION

The purpose of this memorandum is to provide a funding recommendation from the Arts & Cultural Affairs Advisory Commission (Arts Commission) for grant awards to arts and culture organizations through the City's FY 2026 Arts & Culture Operating Support Grants program, requesting concurrence with the funding recommendation for City Council approval.

BACKGROUND

\$250,000 was approved by the City Council for FY 2026 for the Arts & Culture Operating Support Grant Program. This program offers limited, unrestricted support to eligible arts and cultural nonprofit organizations operating within Dubuque city limits that demonstrate a commitment to serving the community through access to arts, arts education, and cultural heritage experiences.

Per standard operating procedure, this funding is awarded annually through a competitive application process with applicants responding to program guidelines and application questions previously reviewed and approved by the Arts Commission and transmitted to the City Council.

Applications were reviewed and scored by a three-person reviewer panel independent of the Arts Commission. Scoring was then considered by and a recommendation supported by the Arts & Cultural Affairs Advisory Commission (Arts Commission). Staff for the City's Arts Commission have overseen the process throughout.

DISCUSSION

Operating Support grant applications were accepted between March 3, 2025, and April 11, 2025. In FY 2026, funding awards are based on the organization's total operating expenses from their most recently completed fiscal year. The maximum funding an organization can receive is calculated at 6% of the operating expenses not to exceed \$30,000. Twenty (20) applications were received. Twenty (20) applicants were eligible for funding per the program guidelines.

All eligible applications were reviewed and scored by volunteer reviewers with knowledge of the arts, actively participating in the arts, and possessing professional experience in fields such as nonprofit, business, or education. The following volunteers served as the review panel, independently reading and scoring all applications against the previously approved 25-point rubric:

- Yasyn Lee, Retired Psychiatrist/Physician
- Lovisa Railstrom, Systems Operations Manager, Community Foundation of Greater Dubuque
- Marilyn Taylor, Retired College Literature Professor

Scoring and organizational operating budget worksheets were reviewed and used by staff to inform the funding scenarios provided to the Arts Commission for consideration. The accompanying scoring and funding scenarios document, listing applicants anonymously by competitive ranking, was reviewed by the Arts Commission during a Regular Meeting on Tuesday, June 24, 2025.

If all applications were funded at the maximum possible award based on the max percentage of the score received, a program budget of \$331,244.64 would be needed and was not considered as a viable option. The following funding scenario based on the results of the competitive scoring and fully utilizing the program budget, was calculated as follows:

- **Option A:** Equal reduction of all maximum awards based on score
 - Calculated award amounts based on max funding possible times 79.9% of the competitive score
 - Total awards = \$249,928.37
- **Option B:** Equal reduction of all maximum awards based on score
 - Calculated award amounts based on max funding possible times 79.5% of the competitive score
 - Total awards = \$248,677.16
 - \$1,200 of balance transferred to Special Projects to allow funding of one additional applicant
 - Remaining \$122.84 to be rolled over to the FY27 Operating Support grant funding budget

Following a discussion of both scenarios, the Arts Commission voted to recommend **Option B** as it:

- Aligns with previously utilized methods of calculating funding allocations using a tiered funding structure that decreases awards based on scoring.
- Provides all eligible applicants with some level of funding.
- Fully utilizes the program budgets to maximize community impact.

Thus, the Arts Commission's FY 2026 Operating Support grant funding recommendation, listed in alphabetical order by organization name, is as follows:

Bell Tower Theater	\$ 17,805.41
Colts Youth Organization	\$ 21,942.00
Creative Adventure Lab, Inc.	\$ 22,260.00
Dubuque Area Arts Collective	\$ 5,775.13
Dubuque Arts Council	\$ 3,551.44
Dubuque Chapter of SPEBSQSA / Music Men Barbershop Chorus	\$ 707.73
Dubuque Chorale	\$ 2,744.86
Dubuque County Fine Arts Society	\$ 4,344.83
Dubuque County Historical Society	\$ 23,850.00
Dubuque Museum of Art	\$ 23,850.00
Dubuque Symphony Orchestra	\$ 22,896.00
Fly-By-Night Productions	\$ 1,540.54
Heritage Works	\$ 10,570.07
Julien Dubuque International Film Festival	\$ 18,844.61
Key City Creative Center	\$ 5,108.23
Northeast Iowa School of Music	\$ 11,588.73
Pigeon Art Center, Inc.	\$ 13,319.58
Rising Star Theatre Company	\$ 9,105.99
The Grand Opera House	\$ 23,214.00
Voices Productions	\$ 5,668.00
TOTAL FY 2026 Operating Support Funds to be Awarded	\$ 248,677.16

The FY 2026 Operating Support funding cycle runs from July 1, 2025, through June 30, 2026. Grant recipients are required to submit a final report by August 31, 2026.

BUDGET IMPACT

There are no new budget impacts. The FY 2026 approved budget includes \$250,000 for Arts & Culture Operating Support Grants.

RECOMMENDATION/ ACTION STEP

I respectfully request concurrence with the Arts & Cultural Affairs Advisory Commission recommendation to fund the FY2026 Operating Support grant applications for approval by City Council.

CC: Jill Connors, Economic Development Director
Jenny Larson, Finance Director

**FY26 OPERATING SUPPORT
FUNDING RECOMMENDATIONS**

Organization	Average Score	% Max of Score	Total Operating Expenses	6% of Operating Expenses	Max Funding Possible: 6% or \$30,000	Funding Based on Score (Max Score)
Bell Tower Productions	23.00	92.00	\$ 405,738.00	\$ 24,344.28	\$ 24,344.28	\$ 22,396.00
Key City Creative Center	23.00	92.00	\$ 116,403.00	\$ 6,984.18	\$ 6,984.18	\$ 6,425.00
Fly By Night Productions, Inc.	23.67	94.67	\$ 34,116.00	\$ 2,046.96	\$ 2,046.96	\$ 1,937.00
Colts Youth Organization	23.00	92.00	\$ 1,930,906.00	\$ 115,854.36	\$ 30,000.00	\$ 27,600.00
Dubuque Chorale Inc	22.67	90.67	\$ 63,468.00	\$ 3,808.08	\$ 3,808.08	\$ 3,452.00
Dubuque Museum of Art	25.00	100.00	\$ 895,231.00	\$ 53,713.86	\$ 30,000.00	\$ 30,000.00
Dubuque Symphony Orchestra	24.00	96.00	\$ 1,176,696.00	\$ 70,601.76	\$ 30,000.00	\$ 28,800.00
Voices Productions	24.00	96.00	\$ 123,777.00	\$ 7,426.62	\$ 7,426.62	\$ 7,129.00
Dubuque Arts Council, Inc.	23.00	92.00	\$ 80,928.00	\$ 4,855.68	\$ 4,855.68	\$ 4,467.00
Dubuque County Historical Society	25.00	100.00	\$ 6,804,791.00	\$ 408,287.46	\$ 30,000.00	\$ 30,000.00
Julien Dubuque Int. Film Festival	24.33	97.33	\$ 405,889.00	\$ 24,353.34	\$ 24,353.34	\$ 23,703.00
Northeast Iowa School of Music	19.33	77.33	\$ 314,160.00	\$ 18,849.60	\$ 18,849.60	\$ 14,577.00
Rising Star Theatre Company	23.33	93.33	\$ 204,537.00	\$ 12,272.22	\$ 12,272.22	\$ 11,454.00
The Grand Opera House	24.33	97.33	\$ 765,730.00	\$ 45,943.80	\$ 30,000.00	\$ 29,200.00
Creative Adventure Lab, Inc.	23.33	93.33	\$ 896,605.00	\$ 53,796.30	\$ 30,000.00	\$ 28,000.00
Dubuque Area Arts Collective	23.00	92.00	\$ 131,600.00	\$ 7,896.00	\$ 7,896.00	\$ 7,264.00
DUBUQUE CHAPTER OF SPEBSQSA.	18.00	72.00	\$ 20,607.00	\$ 1,236.42	\$ 1,236.42	\$ 890.00
Heritage Works Inc	22.67	90.67	\$ 244,406.00	\$ 14,664.36	\$ 14,664.36	\$ 13,295.00
Pigeon Art Center, Inc.	24.67	98.67	\$ 283,010.00	\$ 16,980.60	\$ 16,980.60	\$ 16,754.00
Dubuque County Fine Arts Society	24.67	98.67	\$ 92,105.00	\$ 5,526.30	\$ 5,526.30	\$ 5,452.00

\$ 899,442.18 \$ 331,244.64 \$ 312,801.00

**City of Dubuque
City Council**

ACTION ITEMS # 5.

ITEM TITLE:	FY 2026 Arts & Culture Special Projects Grant Funding Recommendation
SUMMARY:	City Manager recommending City Council concurrence with the Arts & Cultural Affairs Advisory Commission granting the recommended recipients and funding levels of the FY2026 Arts & Culture Special Projects grant applicants.
SUGGESTED DISPOSITION:	Receive and File; Approve
ATTACHMENTS:	
	1. MVM Memo
	2. Staff Memo
	3. Supporting Documentation

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

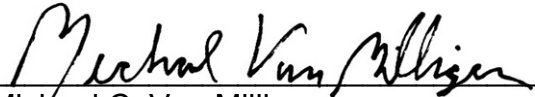
SUBJECT: FY 2026 Arts & Culture Special Projects Grant Funding Recommendation

DATE: July 1, 2025

Arts & Cultural Affairs Manager Bonnie Spurling is recommending City Council concurrence with the Arts & Cultural Affairs Advisory Commission granting the recommended recipients and funding levels of the FY2026 Arts & Culture Special Projects grant applicants as follows:

- \$8,000 to Dubuque Museum of Art
- \$4,000 to The Grand Opera House
- \$3,700 to St. Mark's Enrichment
- \$8,000 to Dubuque Forward / Culture & Creativity Passion Team
- \$4,500 to Northeast Iowa School of Music
- \$8,000 to Voices Productions

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Jill Connors, Economic Development Director
Bonnie Spurling, Arts & Cultural Affairs Manager
Jenny Larson, Finance Director

TO: Michael Van Milligen, City Manager

FROM: Bonnie Spurling, Arts & Cultural Affairs Manager

SUBJECT: FY 2026 Arts & Culture Special Projects Grant Funding Recommendation

DATE: June 25, 2025

INTRODUCTION

This memorandum requests City Council concurrence with the recommended recipients and funding levels of the FY2026 Arts & Culture Special Projects grant applicants.

BACKGROUND

Through the Arts & Culture Special Projects Grant program, the City of Dubuque provides grant funds to cultivate unique and innovative creative arts and culture experiences that prioritize community engagement and active partnerships in which all parties may experience change and growth. The Arts & Culture Special Projects Grant program has been in place since FY2005 when \$30,000 was disbursed to five arts organizations for their work. This amount was increased to \$35,000 annually in FY2006.

Per standard operating procedure, this funding is awarded annually through a competitive application process with applicants responding to program guidelines and application questions previously reviewed and approved by the Arts Commission and transmitted to the City Council.

Applications were reviewed and scored by a three-person panel independent of the Arts Commission. Scoring was then considered by and a recommendation supported by the Arts & Cultural Affairs Advisory Commission (Arts Commission). Staff for the City's Arts Commission have overseen the process throughout.

DISCUSSION

Special Projects grant applications were accepted between March 17, 2025, and April 25, 2025. Twelve (12) applications were submitted and considered eligible for funding per the program guidelines. The collective request for funding across eligible applications in FY 2026 was \$80,050.

All eligible applications were reviewed and scored by volunteer reviewers with knowledge of the arts, actively participating in the arts, and possessing professional experience in fields such as nonprofit, business, or government. The following volunteers served as the review panel, independently reading and scoring all applications against the previously approved 30-point rubric:

- Ellen Henkels, Retired Teacher/Artist
- Kara Maxwell, Professional Artist
- Paula Paider-Licht, United Way of Dubuque Area Tri-States

Scoring was received and compiled for Commissioner consideration by staff. The accompanying scoring and funding scenarios document, listing applicants anonymously by competitive ranking, was reviewed by the Arts Commission during a Regular Meeting on Tuesday, June 24, 2025.

Staff had been given instruction by the Arts Commission to fully fund organizations based on the reviewer scores until funding was depleted. Based on this direction, 5 organizations would receive their full amount to complete their special projects totaling \$28,200. To fund the 6th organization would increase the total amount needed to \$36,200.

- **\$8,000 to Dubuque Museum of Art**
- **\$4,000 to The Grand Opera House**
- **\$3,700 to St. Mark's Enrichment**
- **\$8,000 to Dubuque Forward / Culture & Creativity Passion Team**
- **\$4,500 to Northeast Iowa School of Music**
- **\$8,000 to Voices Productions**

The above outlines a total of \$36,200 in recommended funding. The FY 2026 Special Projects funding cycle runs from July 1, 2025, through June 30, 2026. Projects will be implemented prior to June 30, 2026, with final reports due by August 31, 2026.

BUDGET IMPACT

Following discussion, the Arts Commission voted unanimously to allocate the ungranted funds of \$1,200 from the Operating Support grant funding to the Special Projects grant above, therefore there are no new budget impacts.

RECOMMENDATION/ ACTION STEP

I respectfully request a concurrence with the Arts & Cultural Affairs Advisory Commission recommendation to fund the aforementioned FY2026 Special Projects grant applications for approval by City Council.

CC: Jill Connors, Economic Development Director
Jenny Larson, Finance Director

**FY26 SPECIAL PROJECTS GRANT FUNDING
RECOMMENDATIONS**

OPTION A:

Organization	Requested Amount	Average Score	Funding Based on Competitive Score
Dubuque Museum of Art	\$ 8,000.00	27.33	\$ 8,000.00
The Grand Opera House	\$ 4,000.00	27	\$ 4,000.00
St. Mark's Enrichment	\$ 3,700.00	26.67	\$ 3,700.00
Dubuque Forward	\$ 8,000.00	26.66	\$ 8,000.00
Northeast Iowa School of Music	\$ 4,500.00	26.33	\$ 4,500.00
Voices	\$ 8,000.00	25.33	
Groundswell Community	\$ 8,000.00	25	
AfriWell Hub	\$ 8,000.00	25	
Dubuque Symphony Orchestra	\$ 8,000.00	24.67	
Dubuque Arts Council	\$ 8,000.00	23.67	
Convivium	\$ 3,850.00	21	
Travel Dubuque/Sister City	\$ 8,000.00	18	
	\$ 80,050.00		\$ 28,200.00

OPTION B:

Organization	Requested Amount	Average Score	Funding Based on Competitive Score
Dubuque Museum of Art	\$ 8,000.00	27.33	\$ 8,000.00
The Grand Opera House	\$ 4,000.00	27	\$ 4,000.00
St. Mark's Enrichment	\$ 3,700.00	26.67	\$ 3,700.00
Dubuque Forward	\$ 8,000.00	26.66	\$ 8,000.00
Northeast Iowa School of Music	\$ 4,500.00	26.33	\$ 4,500.00
Voices Productions	\$ 8,000.00	25.33	\$ 8,000.00

Groundswell Community	\$ 8,000.00	25	
AfriWell Hub	\$ 8,000.00	25	
Dubuque Symphony Orchestra	\$ 8,000.00	24.67	
Dubuque Arts Council	\$ 8,000.00	23.67	
Convivium	\$ 3,850.00	21	
Travel Dubuque/Sister City	\$ 8,000.00	18	
	\$ 80,050.00		\$ 36,200.00
		Transfer from FY26 OS funding	\$ (1,200.00)
		TOTAL	\$ 35,000.00

**City of Dubuque
City Council**

ACTION ITEMS # 6.

ITEM TITLE:	2025 – 2026 AmeriCorps Funding Awarded
SUMMARY:	City Manager sharing information that the funding for the City of Dubuque AmeriCorps program has been approved for the third year of Dubuque’s competitive grant cycle (September 1, 2025 – August 31, 2026).
SUGGESTED DISPOSITION:	Receive and File
ATTACHMENTS:	
	1. MVM Memo
	2. AmeriCorps Approved Funding 25-26

TO: The Honorable Mayor and City Council Members

FROM: Michael C. Van Milligen, City Manager

SUBJECT: 25 – 26 AmeriCorps Funding Awarded

DATE: July 1, 2025

Community Impact Director Antonio Mouzon is sharing information that the funding for the City of Dubuque AmeriCorps program has been approved for the third year of Dubuque's competitive grant cycle (September 1, 2025 – August 31, 2026).

AmeriCorps competitive grants are structured in three-year increments. Each year within this three-year term we apply for a continuation of our City of Dubuque AmeriCorps grant. The city received federal funding for the first year of this grant cycle from September 1st, 2023 – August 31st, 2024. Year two funding was expected from September 1st, 2024 – August 31st, 2025. However, during our second year, notices of funding termination were sent out on April 28th, 2025, notifying the city that funding was officially terminated on April 25th, 2025, just before the height of our summer program. This left the city of Dubuque without AmeriCorps federal funding from April 25th, 2025 - August 31st, 2025 for year two of the three-year grant cycle. Although funding was eliminated for our second year, we still applied for a continuation grant to complete the third and final year of the cycle. We received confirmation that funding has been approved on Thursday, June 19th, 2025. This funding will be available on September 1, 2025, for the third year of the grant cycle until August 31st, 2026.

At this stage this is just for your information. We are expected to receive the final grant agreement in August, 2025 and that will be brought to City Council for approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Antonio Mouzon, Community Impact Director
Laura Bendorf, Budget Manager
Joe Link, Budget/Finance Accounting Analyst
Nathen Kelleher, Budget/Financial Analyst (Grant-Focused)

TO: Michael C. Van Milligen, City Manager
FROM: Antonio Mouzon, Community Impact Director
SUBJECT: 25 – 26 AmeriCorps Funding Awarded
DATE: June 23rd 2025

INTRODUCTION

Funding for the City of Dubuque AmeriCorps program has been approved for the third year of our competitive grant cycle (September 1st 2025 – August 31st 2026).

BACKGROUND

AmeriCorps competitive grants are structured in three-year increments. Each year within this three-year term we apply for a continuation of our City of Dubuque AmeriCorps grant. The city received federal funding for the first year of this grant cycle from September 1st, 2023 – August 31st, 2024. Year two funding was expected from September 1st, 2024 – August 31st, 2025. However, during our second year, notices of funding termination were sent out on April 28th, 2025, notifying the city that funding was officially terminated on April 25th 2025, just before the height of our summer program. This left the city of Dubuque without AmeriCorps federal funding from April 25th 2025 - August 31st 2025 for year two of the three-year grant cycle. Although funding was eliminated for our second year, we still applied for a continuation grant to complete the third and final year of the cycle. We received confirmation that funding has been approved on Thursday, June 19th, 2025. This funding will be available on September 1st, 2025, for the third year of the grant cycle until August 31st, 2026. We are expected to receive the final grant agreement in mid-August, 2025. Once we receive the final agreement, we will include it on a future city council agenda for approval.

The federal government has awarded \$362,250 for this upcoming program year (September 1st, 2025 – August 31st, 2026). In addition, the City of Dubuque is required to match these funds through a variety of internal resources and external community partner contributions, totaling \$175,299. These contributions are listed below:

- Dubuque Community School District: \$45,000 (Awaiting Signed Agreement)
- Hillcrest Family Services: \$25,500 (Awaiting Signed Agreement)
- New Host Site: \$15,000
- New Host Site: \$8,599
- Carnegie Stout Public Library \$26,450 (Approved in FY26 Budget)
- Multicultural Family Center: \$29,000 (Approved in FY26 Budget)
- Parks and Rec \$25,750 (Approved in FY26 Budget)

This brings the full program budget to \$537,548. This funding approval allows us to continue the AmeriCorps program as originally planned. We will need to re-engage our local partners to confirm their continued investment in the program. Assuming that partnership commitments remain strong, we will be able to recruit and deploy 34 AmeriCorps members from our community. These members will serve across the city, with a focused mission on supporting youth development and social and emotional learning at a variety of youth-serving organizations.

The next AmeriCorps three-year grant cycle application deadline is in November 2025. The city of Dubuque plans to re-compete for another three-year grant cycle to continue our AmeriCorps services from 2026- 2029.

DISCUSSION

AmeriCorps offers a unique and life-changing opportunity for community members to serve their city while gaining valuable skills and support for their future. Participation in the AmeriCorps program allows individuals to develop critical workforce competencies such as leadership, communication, teamwork, time management, and program coordination. These skills significantly enhance their employability and long-term career potential. Beyond hands-on experience, AmeriCorps members receive a living stipend during their service and, upon successful completion, an education award. This award can be applied directly toward student loans or future education expenses. For members 55 years of age or older, this award can also be transferred to their children or grandchildren, providing a powerful tool for increasing access to higher education and reducing financial barriers for families. Through AmeriCorps, participants not only contribute to meaningful community change, particularly through service to youth in areas such as social and emotional learning but also invest in themselves. They emerge from their service with stronger resumes, deeper networks, and greater purpose. In addition to providing personal and professional development for our members, AmeriCorps is fundamentally designed to build the capacity of local organizations. By embedding trained, committed individuals into community-based organizations, schools, and city departments, AmeriCorps helps community organizations expand their reach, improve service delivery, and implement innovative solutions to youth development and success. Over time, this cumulative impact of capacity-building support leads to sustainable community change.

ACTION REQUESTED

This information is being submitted for information only, with no current action required.

cc: Laura Bendorf, Budget Manager

Joe Link, Budget/Finance Accounting Analyst

Nathen Kelleher, Budget/Financial Analyst (Grant-Focused)

**City of Dubuque
City Council**

ACTION ITEMS # 7.

ITEM TITLE: Funding Agreement between City of Dubuque and Dubuque Marina, Inc. - 2024 Boating Infrastructure Tier 1 Grant
Dredge Dubuque Marina

SUMMARY: City Manager recommending City Council approve the Funding Agreement between the City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding of \$100,000 for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina, and hereby authorize the City Manager to execute said agreement, through adoption of the attached resolution.
RESOLUTION Approving The Funding Agreement Between The City Of Dubuque And Dubuque Marina, Inc. For The 2024 Boating Infrastructure Tier 1 Grant Agreement For Maintenance Dredging At Dubuque Marina

SUGGESTED DISPOSITION: Receive and File; Adopt Resolution(s)

ATTACHMENTS:

1. MVM Memo
2. 2024 BIG Tier 1 Grant Dredging - Approve Dbq Marina Funding Agreement - Staff MEMO
3. 2024 BIG Tier 1 Grant Dredging - Approve Dbq Marina Funding Agreement - RESOLUTION
4. 2024 BIG Tier 1 Grant Dredging - Dbq Marina Funding Agreement_DBQ Marina Signed

TO: The Honorable Mayor and City Council Members

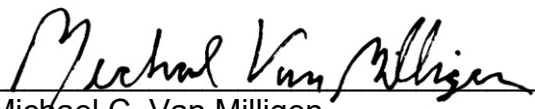
FROM: Michael C. Van Milligen, City Manager

SUBJECT: Funding Agreement Between City and Dubuque Marina, Inc.
2024 Boating Infrastructure Tier 1 Grant - Dredge Dubuque Marina

DATE: July 1, 2025

Assistant City Engineer Robert Schiesl is recommending City Council approve the Funding Agreement between the City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding of \$100,000 for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina, and hereby authorize the City Manager to execute said agreement, through adoption of the attached resolution.

I concur with the recommendation and respectfully request Mayor and City Council approval.


Michael C. Van Milligen

MCVM:sv
Attachment

cc: Crenna Brumwell, City Attorney
Cori Burbach, Assistant City Manager
Gus Psihoyos, City Engineer
Robert Schiesl, Assistant City Engineer
Jenny Larson, Chief Financial Officer
Nathan Kelleher, Grant, Budget/Financial Analyst
Nathan Steffen, Civil Engineer

TO: Michael C. Van Milligen, City Manager

FROM: Robert Schiesl, Assistant City Engineer

DATE: July 1, 2025

RE: Funding Agreement Between City and Dubuque Marina, Inc.
2024 Boating Infrastructure Tier 1 Grant - Dredge Dubuque Marina

INTRODUCTION

The purpose of this memorandum is to provide the City Council with information related to the recommendation for approval of the Funding Agreement between City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding for the 2024 Boating Infrastructure Tier 1 Grant (BIG Tier 1) to perform maintenance dredging at Dubuque Marina.

BACKGROUND

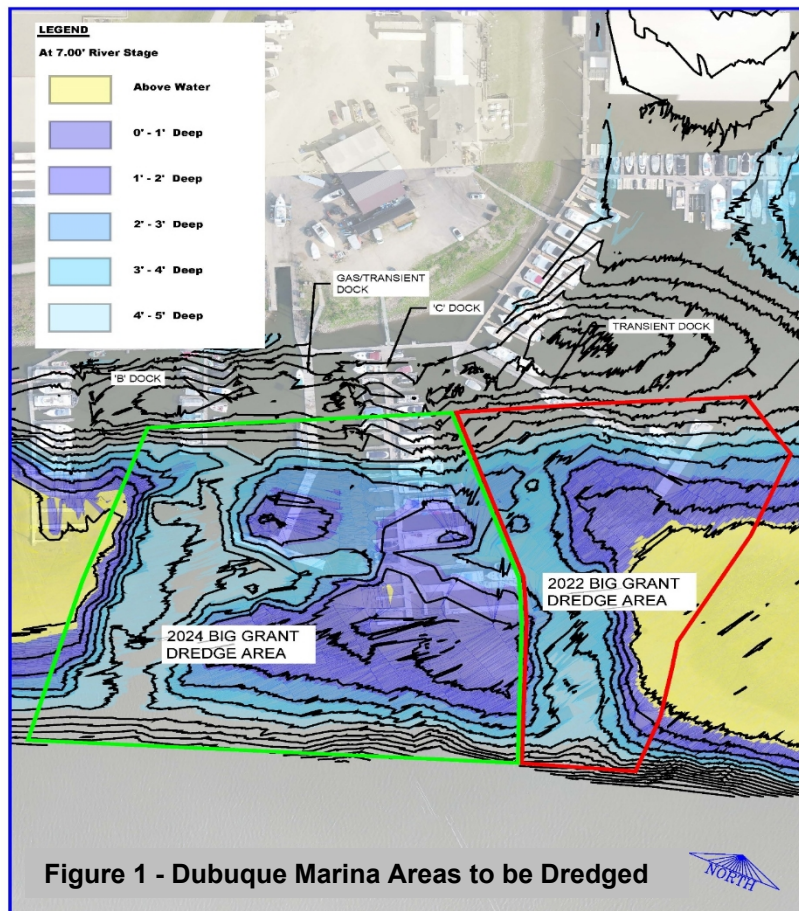
The Sportfishing and Boating Safety Act - BIG Tier 1 grant funding supports boating as a popular recreational activity; there are approximately 11.8 million registered recreational boats in the United States. Of this total, an estimated 584,000 are at least 26 feet long. The Sportfishing and Boating Safety Act of 1998 (Public Law 105-178) established the Boating Infrastructure Grants (BIG) Program (16 U.S.C. 777g-1) to provide funding to the 50 States, for the construction, renovation, and maintenance of boating infrastructure facilities for transient recreational vessels at least 26 feet long that are operated, leased, rented, or chartered primarily for pleasure.

On September 5th, 2023, the City Council authorized, and staff submitted a Boating Infrastructure Grant (BIG Tier 1) application to the US Fish and Wildlife Service and Iowa Department of Natural Resources for dredging the marina to provide transient boaters, and boaters who operate vessels 26 feet or larger, access to docking and safe harbor facilities, including fueling, pump-out, bathroom and shower facilities, access to clean water, electricity, and other utilities.

In July 2024, the City received the Notice of Award from the Iowa DNR / USFWS for the BIG Tier 1 Grant, and per Resolution 307-24, the City Council authorized the execution of the BIG Tier 1 Subrecipient Grant Agreement.

BIG TIER 1 GRANT - DREDGING PLAN

The objective and scope of work for the 2025 Maintenance Dredging Project, utilizing the 2024 BIG TIER 1 Grant funding that was awarded is to perform maintenance dredging within the approximate area shown in Figure 1, to an approximate river bottom elevation of 586.5-Ft., which will provide adequate depth for transient boats 26 feet in length or greater and will create a safe open water for navigating vessels from the Peosta Channel to and from the existing transient dock for fuel, water, and holding tank pump-out.



2022 BIG Tier 1 Grant Funding was used to perform maintenance dredging within the area outlined in **RED**, this project was complete in 2024.

City of Dubuque submitted a 2024 BIG Tier 1 Grant Application to assist in funding to perform maintenance dredging within the area outlined in **GREEN**.

Figure 1 - Dubuque Marina Areas to be Dredged

The dredging project will provide adequate depth and an improved open waterway for safely navigating transient vessels. By dredging and creating the open waterway from the Peosta Channel to the marina transient docks, this will create improved water flow and water circulation which will reduce the potential for future sediment siltation within the proposed dredge location. The proposed dredged open waterway will be more sustainable long-term and will maximize the return on the investment of federal BIG funding with a long-term solution in providing safe harbor access for daily and overnight transient boaters.

DUBUQUE MARINA FUNDING AGREEMENT

Dubuque Marina, Inc. provided a letter of support dated August 16, 2023, for the 2024 BIG TIER 1 Grant, and has agreed to provide \$100,000 toward dredging at the Dubuque Marina.

City staff have worked with the Legal Department to develop a project Funding Agreement between the City and Dubuque Marina, Inc. for providing the private participation local match funding for the 2024 BIG TIER 1 Grant.

This mutual partnership between the City and Dubuque Marina, Inc. to dredge the requested areas outside the City's Lease obligation to maintain, does not obligate the City to maintain these areas in the future, although future partnerships can be considered.

RECOMMENDATION

I recommend that the City Council approve the Funding Agreement between the City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina.

BIG TIER 1 - PROJECT FUNDING

The project funding is summarized as follows:

Description	Fund Amount
2024 BIG Tier 1 Grant	170,100.00
Private Participation - Dubuque Marina (Local Match)	100,000.00
Total Dredge Funding	\$ 270,100.00

REQUESTED ACTION

I respectfully request that the City Council approve the Funding Agreement between the City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina, and hereby authorize the City Manager to execute said agreement, through adoption of the attached resolution.

cc: Gus Psihoyos, City Engineer
Jenny Larson, Chief Financial Officer
Nathan Kelleher, Grant, Budget/Financial Analyst
Nathan Steffen, Civil Engineer
Dubuque Marina, Inc.

F:\PROJECTS\DREDGING PROJECTS\2025 Maintenance Dredge\2024 DNR BIG Tier 1 Grant\Funding Agreement - Dbq Marina

RESOLUTION NO. _____ -25

APPROVING THE FUNDING AGREEMENT BETWEEN THE CITY OF DUBUQUE AND DUBUQUE MARINA, INC. FOR THE 2024 BOATING INFRASTRUCTURE TIER 1 GRANT AGREEMENT FOR MAINTENANCE DREDGING AT DUBUQUE MARINA

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

WHEREAS, City staff met with Dubuque Marina, Inc. to review the river bottom bathymetric survey contour maps, evaluate maintenance dredging needs, and prioritize maintenance dredging locations based on current operational challenges for safe harbor access for recreational and transient boat navigational access; and

WHEREAS, Dubuque Marina, Inc. requested and identified the location to be dredged utilizing the 2024 BIG Tier 1 Grant funding; and

WHEREAS, on September 5th, 2023, per Resolution 284-23, the City Council authorized staff to submit the 2024 BIG Tier 1 Grant application to the Iowa DNR for dredging Dubuque Marina to provide transient boaters, and boaters who operate vessels 26 feet or larger, access to docking and safe harbor facilities; and

WHEREAS, on November 9th, 2023, the Iowa DNR Commission approved the 2024 BIG Tier 1 Subrecipient Grant Agreement with the City of Dubuque; and

WHEREAS, Dubuque Marina, Inc. has provided a letter of support dated August 16, 2023, for the 2024 BIG Tier 1 Grant, and has agreed to provide \$100,000 as local match funds toward dredging at the Dubuque Marina; and

WHEREAS, City and Dubuque Marina, Inc. now desire to enter into a Funding Agreement to perform maintenance dredging at the Dubuque Marina.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

SECTION 1. That said Funding Agreement between City and Dubuque Marina, Inc. for the partnership agreement to provide the required local match funding for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina is hereby approved.

SECTION 2. That the City Manager be authorized and directed to execute said Funding Agreement between City and Dubuque Marina, Inc. for the partnership

agreement to provide the required local match funding for the 2024 BIG Tier 1 Grant to perform maintenance dredging at Dubuque Marina.

Passed, adopted, and approved this 7th day of July 2025.

Attest:

Brad M. Cavanagh, Mayor

Adrienne N. Breitfelder, City Clerk

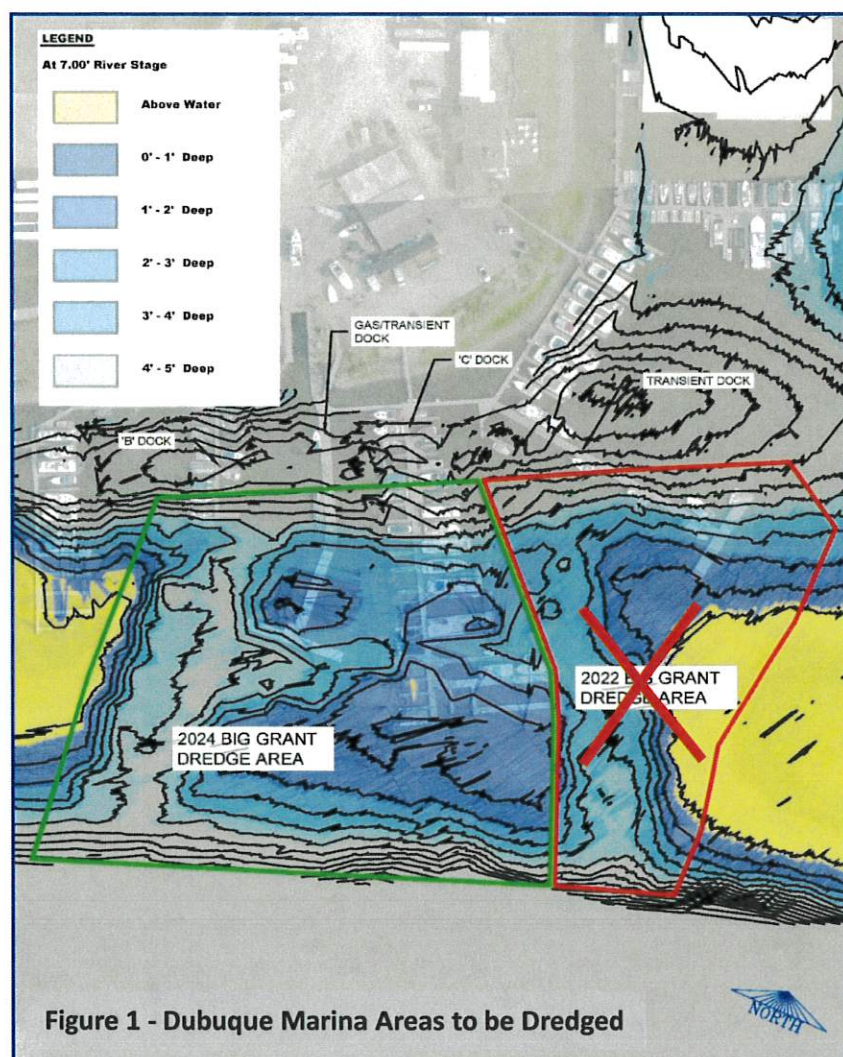
**FUNDING AGREEMENT
BETWEEN THE
CITY OF DUBUQUE, IOWA
AND
DUBUQUE MARINA, INC.
FOR**

**A 2024 BOATING INFRASTRUCTURE TIER 1 GRANT AGREEMENT
FOR MAINTENANCE DREDGING AT DUBUQUE MARINA**

This Funding Agreement (this Agreement), dated for reference purposes the 1st day of July 2025, is made and entered into by and between the City of Dubuque, Iowa (City) and Dubuque Marina, Inc.

WHEREAS, City staff met with Dubuque Marina, Inc. to review the river bottom bathymetric survey contour maps, evaluate maintenance dredging needs, and prioritize maintenance dredging locations based on current operational challenges for safe harbor access for recreational and transient boat navigational access; and

WHEREAS, Dubuque Marina, Inc. identified the location outlined in green as shown in Figure 1 as their priority to be dredged utilizing the 2024 BIG Tier 1 Grant funding; and



WHEREAS, on September 5th, 2023, per Resolution 284-23, the City Council authorized staff to submit the 2024 BIG Tier 1 Grant application to the Iowa DNR for dredging Dubuque Marina to provide transient boaters, and boaters who operate vessels 26 feet or larger, access to docking and safe harbor facilities; and

WHEREAS, Dubuque Marina, Inc. has provided a letter of support dated August 16, 2023, for the 2024 BIG Tier 1 Grant, and has agreed to provide \$100,000 as local match funds toward dredging at the Dubuque Marina; and

WHEREAS, on July 11th, 2024, the Iowa DNR Commission approved the 2024 BIG Tier 1 Subrecipient Grant Agreement with the City of Dubuque; and

WHEREAS, City and Dubuque Marina, Inc. now desire to enter into a Funding Agreement to perform maintenance dredging at the Dubuque Marina.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN CITY AND DUBUQUE MARINA, INC. AS FOLLOWS:

SECTION 1. AGREEMENT SUBJECT TO CONTRACT AWARD. This Agreement shall be subject to the City executing the Subrecipient Grant Agreement (Agreement No. 25CRDFBGSCO-0001) with the Iowa Department of Natural Resources for the 2024 Boating Infrastructure Tier 1 Grant.

SECTION 2. CITY AS LEAD AGENCY. City shall assume the lead agency for administration of the 2024 BIG Tier 1 Grant.

SECTION 3. DREDGING RESPONSIBILITY. City shall perform the dredging described in the 2024 BIG Tier 1 Grant Agreement (the Dredging Work) incorporated herein by this reference. Dubuque Marina, Inc. shall cooperate with City but shall have no responsibility for any of the Dredging Work.

SECTION 4. PRIVATE PARTICIPATION FUNDS. In consideration for City assuming the lead agency and performing the Dredging Work, Dubuque Marina, Inc. agrees to contribute and deliver One Hundred Thousand Dollars (\$100,000.00) to the City. Dubuque Marina, Inc. shall provide City the local match funds prior to the award and execution of a Public Improvement Construction Contract for the 2025 Maintenance Dredging Project.

CITY OF DUBUQUE, IOWA

By: _____
Michael C. Van Milligen
City Manager

DUBUQUE MARINA, INC.

By:  _____
Ryan Becker, Partner
Dubuque Marina, Inc.

**City of Dubuque
City Council**

ACTION ITEMS # 8.

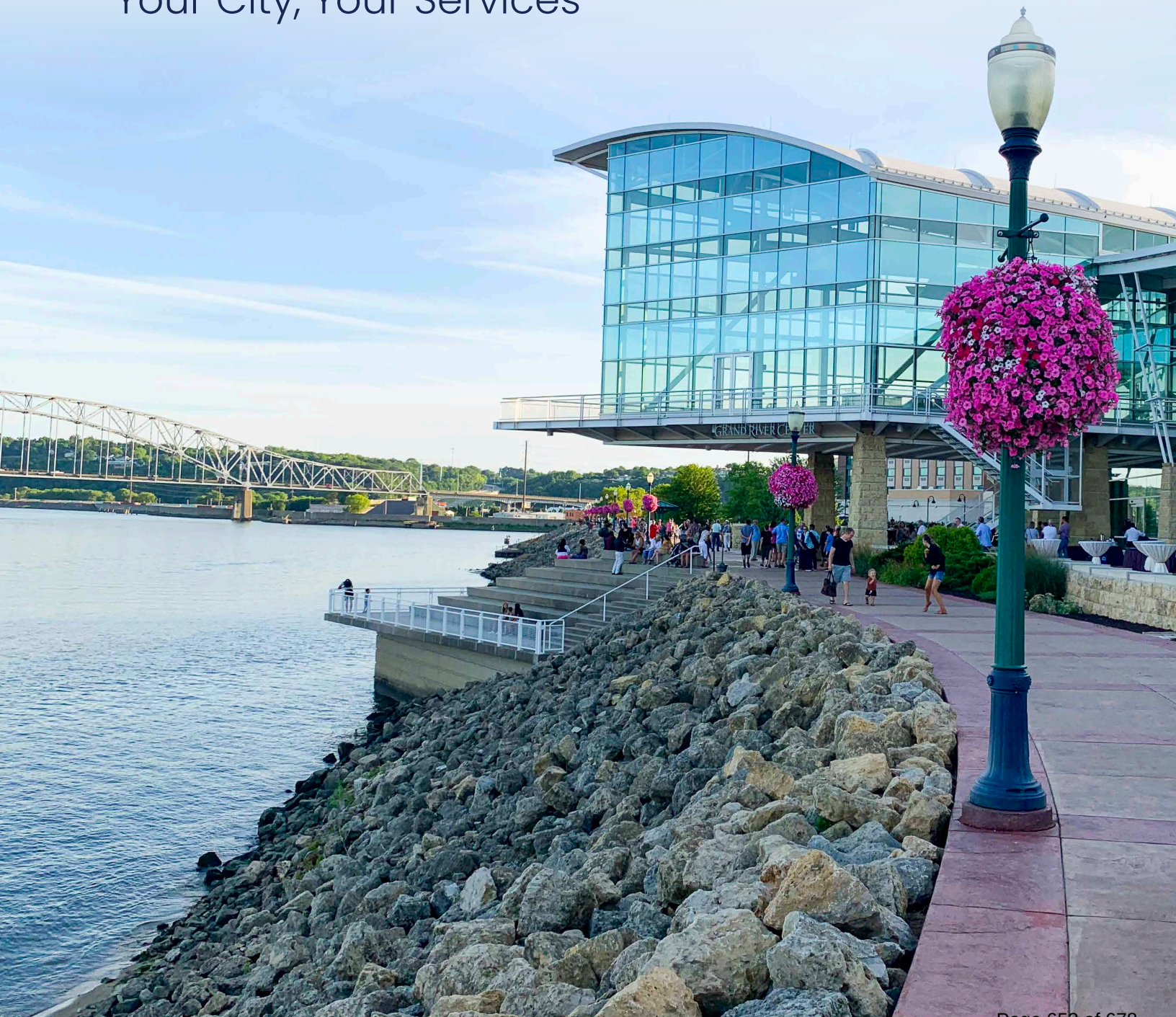
ITEM TITLE:	2025 Dubuque City Services Guide
SUMMARY:	City Manager providing a copy of the updated City Services Guide. "Living in Dubuque: Your City, Your Services" was printed and mailed to all postal addresses within the city limits in late June and early July.
SUGGESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. Dubuque City Services Guide 2025

Living in **DUBUQUE**

Your City, Your Services



MASTERPIECE on the Mississippi

A Message from the Mayor



Thank you for choosing Dubuque, the Masterpiece on the Mississippi, as your place to live, work, and play! This publication is your guide to access the services, programs, and activities offered by your municipal government. Whether you're a lifelong resident or new to the community, I hope you find this information helpful and use it to fully participate in our community.

– Brad M. Cavanagh, Mayor

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COMISKEY PARK & SPLASH PAD

STAY Connected

The City of Dubuque's website is your connection to your local government and your community.

At cityofdubuque.org, you can:

- Make an online payment
- Submit a service request
- Search for City job opportunities
- Find more in-depth information on items mentioned in this guide.

You can also sign up to receive email and/or text alerts regarding the latest City news. Select from a list of options at cityofdubuque.org/notifyme and receive updates straight to your inbox or phone.

Residents can also watch CityChannel Dubuque for in-depth programming on City news and services. Watch on Mediacom channel 8 or digital 117.2 and ImOn channel 5. CityChannel Dubuque also streams live online at cityofdubuque.org/media.

Follow the City of Dubuque on social media for the latest news and information:

-  facebook.com/cityofdubuque
-  x.com/cityofdubuque
-  instagram.com/cityofdubuque
-  youtube.com/cityofdubuquegovernment
-  linkedin.com/cityofdubuque
-  nextdoor.com

CITY Facilities

City Hall | 50 W. 13th St.

City Clerk • City Manager • Communications
Engineering • Finance • GIS • Historic Preservation
Human Resources • Planning & Zoning
Sustainability • Utility Billing





Ruby Sutton Building |
1157 Central Ave.
Community Impact • Human Rights
Multicultural Family Center
Parks & Recreation



Historic Federal Building |
350 W. Sixth St.
City Council Meetings • Housing and
Community Development & Inspection
and Construction Services



Municipal Services Center |
925 Kerper Ct.
Public Works • Water Distribution



**Dubuque Law Enforcement
Center |** 770 Iowa St.
Emergency Communications • Police



**Intermodal Transportation
Center |** 950 Elm St.
Transportation Services
(Transit and Parking)



Old Engine House #1 |
1805 Central Ave.
Economic Mobility and Neighborhood
Support

DEPARTMENTS & Divisions

Airport | 563-589-4128
flydbq.com

Animal Control | 563-589-4185
cityofdubuque.org/animalcontrol

Arts & Cultural Affairs | 563-690-6059
cityofdubuque.org/artsandculture

City Attorney | 563-583-4113
cityofdubuque.org/cityattorney

City Clerk | 563-589-4100
cityofdubuque.org/cityclerk

City Manager | 563-589-4110
cityofdubuque.org/citymanager

Communications | 563-589-4151
cityofdubuque.org/communications

Community Impact | 563-690-6171
cityofdubuque.org/communityimpact

Economic Development | 563-589-4393
cityofdubuque.org/econdev

Economic Mobility & Neighborhood Support
563-690-6054 | cityofdubuque.org/economicmobility

Emergency Communications/Dispatch
9-1-1 (emergency) | 563-589-4415 (non-emergency)
cityofdubuque.org/911

Engineering | 563-589-4270
cityofdubuque.org/engineering

Finance | 563-589-4398
cityofdubuque.org/finance

Fire, Rescue, & EMS
9-1-1 (emergency) | 563-589-4160 (non-emergency)
563-582-4980 (non-emergency ambulance)
cityofdubuque.org/fire

GIS (Geographic Information Systems)
563-589-4174 | cityofdubuque.org/gis

Health Services | 563-589-4181
cityofdubuque.org/health

Historic Preservation | 563-589-4210
cityofdubuque.org/historicpreservation

Housing & Community Development
563-589-4230 | cityofdubuque.org/housing

Human Resources | 563-589-4125
cityofdubuque.org/humanresources

Human Rights | 563-589-4190
cityofdubuque.org/humanrights

Information Technology | 563-589-4280
cityofdubuque.org/infotechnology

Inspection & Construction Services
563-589-4150 | cityofdubuque.org/ics

Library | 563-589-4225
carnegiestout.org

Multicultural Family Center | 563-582-3681
mfcdubq.org

Parking | 563-589-4266
cityofdubuque.org/parking

Parks & Recreation | 563-589-4263
cityofdubuque.org/parksandrec

Planning & Zoning | 563-589-4210
cityofdubuque.org/planning

Police | 9-1-1 (emergency) | 563-589-4415 (non-emergency)
cityofdubuque.org/police

Public Works | 563-589-4250
cityofdubuque.org/publicworks

Sustainability | 563-690-6038
cityofdubuque.org/sustainability

Transit (The Jule) | 563-589-4196
juletransit.org

Utility Billing | 563-589-4144
cityofdubuque.org/utilitybilling

Water | 563-589-4291
cityofdubuque.org/water

Water & Resource Recovery Center
563-589-4176 | cityofdubuque.org/wrrc



GET INVOLVED

Participate in City Life

City Life is Dubuque's fun, free, and interactive look at local government. Participants have the opportunity to learn more about City operations and services that make Dubuque a great place to live. Through presentations, tours, and conversations with neighbors, you'll see taxpayer investments at work and be able to share your thoughts. For more information, visit cityofdubuque.org/citylife.

Join a Board & Commission

Boards and commissions play an important role in our city government. Service on a board or commission is an excellent way for residents to become involved in the community and contribute to the quality of life in Dubuque. Learn more and apply at cityofdubuque.org/join.

Connect with Your City Government

The mayor, city council, and City staff serve the community and are available to connect with residents regarding their questions, concerns, or ideas.

The Dubuque City Council meets on the first and third Monday of each month in the Council Chambers on the second floor of the Historic Federal Building at 350 W. Sixth St. The meetings begin at 6:30 p.m. and are broadcast live on CityChannel Dubuque (Mediacom channel 8 or digital 117.2 and ImOn channel 5), on the City website at cityofdubuque.org/media, and on the City's Facebook page at facebook.com/cityofdubuque. Agendas and minutes from the City Council meetings are available from the city clerk and on the City website at cityofdubuque.org/agendas.

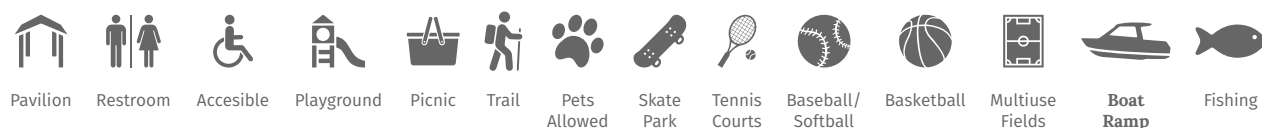
Residents can provide public input during city council meetings or contact the council anytime via phone or email at cityofdubuque.org/councilcontacts.

PARKS & Recreation

With over 1,200 acres of parkland and over 300 park facilities, there are plenty of opportunities for Dubuque residents to enjoy the outdoors. City parks are open year-round. Park amenities such as restrooms, pavilions, and drinking fountains are open from the first Saturday of May to the fourth Sunday of October.

To view a full list of Dubuque parks and their amenities, visit cityofdubuque.org/parks.

Featured Parks & Facilities



A.Y. McDonald Park (Hawthorne St. & Valentine Dr.)



Allison-Henderson Park (1500 Loras Blvd.)



Bee Branch Creek Greenway (Garfield Ave. to 24th St.)



Bergfeld Recreation Area (7600 Chavenelle Dr.)



Comiskey Park (255 E. 24th St.)



Dubuque Pet Park (2200 Bunker Hill Rd.)



Eagle Point Park (2601 Shiras Ave.)



Flora Krey Wahlert Park (2605 Pennsylvania Ave.)



Louis Murphy Park (1700 S. Grandview Ave.)



Marshall Park & Botanical Garden (3800 Arboretum Dr.)



Miller Riverview Campground (1851 Admiral Sheehy Dr.)



Mississippi Riverwalk (400 E 3rd St.)



Port of Dubuque Marina (450 E 3rd St.)



Veterans Memorial Plaza & McAleece Park (1801 Admiral Sheehy Dr.)



Veterans Memorial Park & Miracle League (2970 Miracle League Dr.)



Washington Park (700 Locust St.)





Pavilion Rentals

City parks offer multiple pavilions available for use by reservation. Check availability and make a reservation for your next get-together at cityofdubuque.org/pavilionrentals.

Recreation Let's Go! Activities Guide

The City of Dubuque Parks and Recreation Department offers a variety of camps, classes, sport leagues, and other recreational activities for youth and adult residents.

The best way to stay up-to-date on the latest recreational programming being offered is through the Let's Go! online activities guide. The guide is published three times per year (Summer, Fall, and Winter/Spring) and is available at cityofdubuque.org/recreation.



Information about upcoming programs and events is also regularly shared on the Parks and Recreation Facebook page at facebook.com/CityofDubuqueParksandRecreation.



Multicultural Family Center

The Multicultural Family Center (MFC) is a welcoming space of belonging for cultural exchange, learning, and celebration. The center is a community where everyone is valued and supported. The MFC is home to youth and teen programming, social support and advocacy groups, cultural celebrations, and more. Stop by 1157 Central Ave. or visit mfcdubq.org to learn more!





Make a **SPLASH**

Come swim, splash, and soak up the sun at Dubuque's Flora & Sutton Pools! View pool features, schedules, and more at cityofdubuque.org/pools. Plus, don't miss the Comiskey Park splash pad, open daily from 8 a.m. to 10 p.m. Visit cityofdubuque.org/comiskey for details!



Hit the **TRAILS**

The City of Dubuque maintains a comprehensive 43-mile trail system. This system includes 18 miles of on-street routes and 25 miles of paved trails for walking, hiking, and biking. Visit cityofdubuque.org/trails or scan the QR code to discover Dubuque's trails and parks!



ARTS and Culture

Dubuque is home to a wide variety of arts and cultural events and attractions. From the active theater scene to the numerous murals downtown, there is no shortage of creativity and culture in the city. The City of Dubuque Arts & Cultural Affairs Office helps Dubuque's arts and culture scene stay vibrant. Learn more at cityofdubuque.org/artsandculture.

Explore the **LIBRARY**

Programming and community events are also held at the Carnegie-Stout Public Library. The library offers a collection of items for all types of adventures. Visit the library at 360 W. 11th St., and learn more at carnegiestout.org.



Go to a **SHOW**

The Five Flags Civic Center is a concert and entertainment venue located in downtown Dubuque. Check out upcoming shows and events at fiveflagscenter.com.



Play a **ROUND**

A fun and scenic 18-hole public golf course, Bunker Hill is a beautiful place for the entire family to play golf. It offers annual memberships, a full schedule of events, a variety of leagues, programs for junior golfers, private lessons, and more. For details, or to book a tee time, visit golfbunkerhill.com.



Living in DUBUQUE

City Utilities

The City of Dubuque provides water, stormwater, sewer, and trash/recycling utilities to all properties in the city.

New and returning residential and business customers and customers transferring service (moving from one location to another) can visit cityofdubquque.org/ub to apply for utility services.

The City offers income-qualified residential customers a reduction in monthly fees for all four City utilities (water, sanitary sewer, refuse collection, and storm water) of **up to 50% of the base rate**. Customers must submit an application for consideration. Applications are renewed on an annual basis. Learn more at cityofdubquque.org/ubdiscount.

Utility customers can pay a bill:

- **By Phone 24/7**, call 563-589-4144.
- **Online** at cityofdubquque.org/payment.
- **In-Person** at City Hall during Utility Billing business hours.
- **By Mail** at Utility Billing, City Hall, 50 W. 13th St., Dubuque, IA 52001.
- **By Drop Box** outside City Hall by the W. 13th St. entrance.
- **By Automatic Payments**, sign up for ACH at weblink.cityofdubquque.org/forms/ubach

Scan the QR Code

to sign up for
automatic payments.



Other Utility Providers

Other utility providers in Dubuque include:

Electricity Providers

Alliant Energy 1-800-255-4268 | alliantenergy.com

Maquoketa Valley Electric Cooperative 1-800-927-6068 | mvec.com

Natural Gas Providers

Black Hills Energy 1-888-890-5554 | blackhillsenergy.com

Telecommunications Providers

Dubuque is served by several private telephone, television, and internet service providers. Free internet access is also available at the Carnegie-Stout Public Library.

Housing & Community Development

Making Dubuque your home starts with where you live. The Housing & Community Development Department provides resources to homeowners, tenants, and landlords. There are several programs available to assist with affordable housing, home repairs, home ownership, and more. Visit cityofdubuque.org/housing to view a full list of programs and services or cityofdubuque.org/incentives to search for available programs by address.

Licenses & Permits

City and state codes may be complex, but they are necessary to keep our community safe and running smoothly. Building permits, food and liquor licenses, business licenses, special events permits, and more can be found on the City's website at cityofdubuque.org/business.

Report 2 DBQ App

Residents can request service or report a concern directly to the City using the 'report a concern' button on the City's website or through the Report 2 DBQ mobile app. Help us help you by reporting:

- abandoned vehicles on streets
- snow/ice issues
- park maintenance
- street maintenance and potholes
- and more!





TRASH & Recycling

The City offers curbside collection services to households within city limits. The program includes trash, recyclables, food scraps, yard waste, and large item pick-up. Contact the Public Works Department to request a cart or bin, schedule a large item collection, and more. Call 563-589-4250 or visit cityofdubuque.org/curbsidecollection.

Trash

Dubuque uses a pay-as-you throw trash collection system in which customers pay according to how much trash they set out. City-issued tipper carts are available through the Public Works Department. All trash in carts must be bagged and set to the curb no later than 6 a.m. on collection day. For a list of set-out and pricing options, visit cityofdubuque.org/curbsidecollection.

Recycling

The City offers unlimited curbside recycling at no charge to customers as a way to divert materials from the landfill. Clean and dry metal, paper, cardboard, and plastics (#1-5) are accepted. Styrofoam, plastic bags, tissue/wrapping paper, and other non-recyclable items are not accepted and should go in the garbage. Recycling bins and carts are available through Public Works.



Curbside Composting

Yard Waste & Food Scraps

The City offers curbside composting services. From April through November, collections are made on a customer's regular collection day with no appointment necessary. Two curbside composting options are available: a 13-gallon cart for \$1 per month or a 64-gallon cart for \$10 per month. Other food scrap and yard waste collection options include annual decals or single-use stickers. Learn more at cityofdubuque.org/composting.

Leaf Rake-Out Collections

In the fall, the Public Works Department offers scheduled leaf rake-out collections where large, curbside leaf piles are vacuumed into a collection vehicle. Appointments must be scheduled in advance by submitting a request at cityofdubuque.org/yardwaste or calling 563-589-4250. Acceptable items in the leaf rake-out include loose leaves, pine needles, and pinecones. Grass, brush, plants, and rocks are not accepted. A \$20 minimum charge is added to a customer's utility bill for a 40-bag equivalent rake-out pickup.

Single-Use Stickers

For Excess Trash

Single-use stickers for excess trash are available in sheets of five (\$10) at area grocery, discount, and hardware stores, and at Utility Billing in City Hall at 50 W. 13th Street. The green single-use stickers may be used for extra bags or items that weigh less than 40 lbs. and are smaller than 2 ft. by 3 ft. that do not fit in a cart. For further information, call the Public Works Department at 563-589-4250.

Drop-Off Glass Recycling / Dubuque Metropolitan Area Solid Waste Agency

The Dubuque Metropolitan Area Solid Waste Agency (DMASWA) sponsors three drop-off stations for glass recycling. Glass can be placed in the purple containers located at:

- DMASWA Landfill Facility, 101 Airborne Rd.
- City of Dubuque Municipal Services Center, 925 Kerper Ct.
- Asbury Plaza Hy-Vee

The DMASWA also helps properly dispose of electronics, household hazardous waste, and other materials through drop-off appointments. Learn more at dmaswa.org.

Large Item Collection

Need help disposing of large or bulky items that don't fit in your car? The City will collect items as part of the large item collection program. Schedule a pick-up appointment online at cityofdubuque.org/curbsidecollection or by calling the Public Works Department at 563-589-4250. The City also offers collection and recycling of old electronics and appliances through this program.

Set Out by 6 a.m.

Weekly curbside collections of trash, recycling, and yard waste/food scraps must be set out to the curb or alley line by 6 a.m. on the scheduled collection day. Curbside collection may be affected by holidays observed by the City of Dubuque throughout the year.

Cart Set-Out Instructions

- Arrows on lid and bar on the front of the cart should point toward the street/alley.
- Place cart 2 feet away from containers and objects like parked cars, poles, trees, and mailboxes.
- Do not overfill cart. (If your cart is filled to capacity, place a green extra trash sticker on the extra bag(s) and place next to the cart.)
- When snow is present, place them in a clear, flat area.

ReThink Waste App

The City of Dubuque has made it even easier for residents to stay informed about curbside collection, recycling, and programs. Download the free ReThink Waste DBQ app or visit cityofdubuque.org/rethinkwaste for set-out reminders, collection schedule changes, helpful tips on proper waste disposal, and more!





GETTING AROUND Dubuque

The Jule, Dubuque's public transportation system, connects residents to work, school, healthcare, shopping, and entertainment. Fixed route buses travel throughout the community, making stops at over 280 bus stops.

Plan Your Trip

The easiest way to plan your trip with the Jule is to utilize the MyRide feature at myride.cityofdubuque.org. MyRide allows passengers to find a bus stop, view upcoming pickup times, track the bus in real time, and plan a trip. Route brochures and maps are available at the Intermodal Transportation Center, City Hall, and Carnegie-Stout Library, or you can call 563-589-4196 with questions.



MyJule App

Inside the MyJule app you can plan a trip, purchase bus passes, and pay for fares all from your phone. The "MyJule" mobile app is available for free download on Android and Apple devices and can be found on Google Play and the App Store.

Paratransit Minibus

The Jule offers its paratransit minibus for elderly and disabled passengers who are unable to use the fixed route bus system. Riders can apply for the service and schedule trips to receive door-to-door transportation to and from any location in the city. Call The Jule at 563-690-6464 at least one business day in advance to make a ride reservation.

Bike, Bus, or Both

Residents can plan trips by bike, bus, or both. All Jule buses are equipped with bike racks for passengers. The Jule's rack and ride program allows residents to bike to a bus stop, utilize public transit for part of their trip, and finish the remainder on their bicycle.

The City also offers free bike parking in the Central Avenue parking ramp, and bike fix-it stations are located throughout the trail system to make getting around the city as easy as possible.

PARKING

Downtown

Customers have the option to pay for on-street parking in downtown Dubuque. Parking is enforced Monday through Saturday from 8 a.m. to 5 p.m.

Parking ramps are available for hourly use and monthly permit parking, depending on the ramp location. The rate for hourly use is \$1 per hour with a daily maximum of \$10.

Free public parking is available in the Port of Dubuque Ramp and the 3rd St. and Bell St. lot.

A full list of City parking ramps and lots and parking prices can be found at cityofdubuque.org/parking.

Downtown Parking Ramps

Port of Dubuque Ramp (351 Bell St.)

Intermodal Parking Facility (351 E. 9th St.)

Central Ave. Ramp (975 Central Ave.)

Five Flags Ramp (100 W. 4th St.)

Iowa St. Ramp (701 Iowa St.)

Locust St. Ramp (830 Bluff St.)

Accessible spaces are available in each lot and ramp.



Fly Dubuque

Dubuque Regional Airport

Located just south of Dubuque, the Dubuque Regional Airport is close to home, offers free parking, and is quick and convenient.

Through Denver Air Connection, the airport offers a daily early morning departure and daily early evening return flight between Dubuque and O'Hare International Airport in Chicago. Passengers can utilize Denver Air's baggage and ticketing agreements with American and United Airlines to make same-day connections to hundreds of destinations. Skip the long lines at TSA, massive terminals, and bustling crowds — fly Dubuque!

The Dubuque Regional Airport also serves public charters, corporate jets, emergency helicopters and military aircraft, and the University of Dubuque aviation training program. For more information, visit flydbq.com or call 563-589-4128.



PUBLIC

Safety

Police

Iowa is one of the safest states in the country and Dubuque is one of the safest cities in Iowa. The Dubuque Police Department works to support a safe and secure community for citizens. Visit cityofdubuque.org/police to submit a tip, file compliment/complaint, or submit other common requests.

Ambulance/EMS

The Dubuque Fire Department ambulance service provides the following coverage 24 hours a day, seven days a week: basic and advanced life support, emergency and non-emergency transfers, hospital discharges, inter-facility transfers, and event standby. Visit cityofdubuque.org/ambulance for details.

Fire & Rescue

Dubuque Fire & Rescue works to protect, assist, and educate the community. Fire & Rescue services include: fire response, emergency medical response and transportation, fire code and inspection enforcement, and more. Learn more at cityofdubuque.org/fire.

Smart 911

Seconds matter in an emergency. Smart911 allows residents to create a safety profile for their household that can include any information they may want 9-1-1 dispatchers and first responders to have in the event of an emergency. To subscribe to Smart911, visit smart911.com.

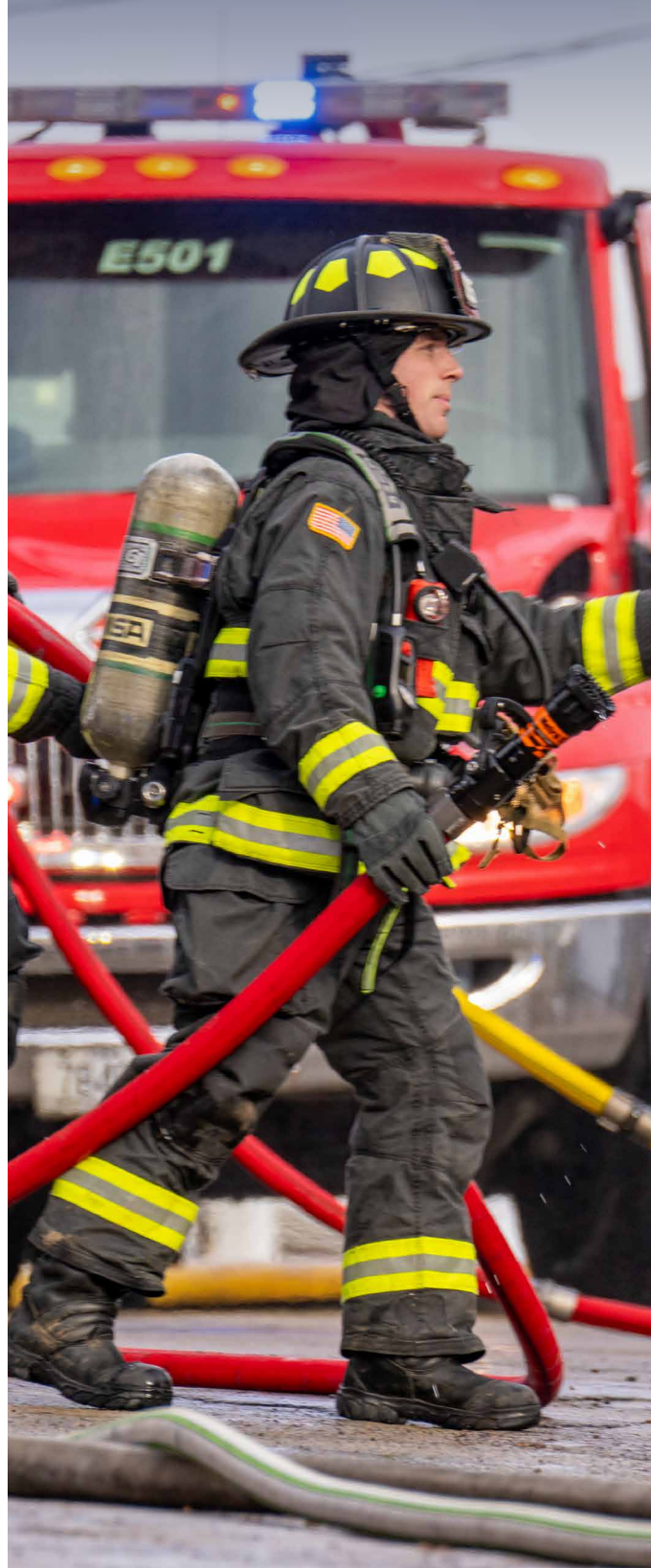


Alert Iowa

Alert Iowa is the State of Iowa's official emergency notification system. State and local officials are able to disseminate emergency and public safety messages to residents to keep them in the know. Learn more and sign up at alert.iowa.gov.

**In an emergency,
call 911.**

Non-emergency dispatch:
563-589-4415



Animal Control

The City's animal control addresses stray animals, biting incidents, and capture of domestic animals posing a health or safety threat. Stray animals are taken to the Dubuque Regional Humane Society. Learn more at cityofdubuque.org/animalcontrol.

Additional Resources

Childcare

Iowa Child Care Resource & Referral
855-244-5301 | www.iowaccrr.org/families

Education

Dubuque Community School District
563-552-3000 | www.dbqschools.org

Employment

Access Dubuque Jobs
563-557-9049 | jobs.accessdubuque.com

Healthcare

Crescent Community Health Center
563-690-2850 | www.crescentchc.org

Dubuque Visiting Nurse Association
563-556-6200 | www.unitypoint.org

Housing

City of Dubuque Housing & Community Development Department
563-589-4230 | cityofdubuque.org/housing

Transportation

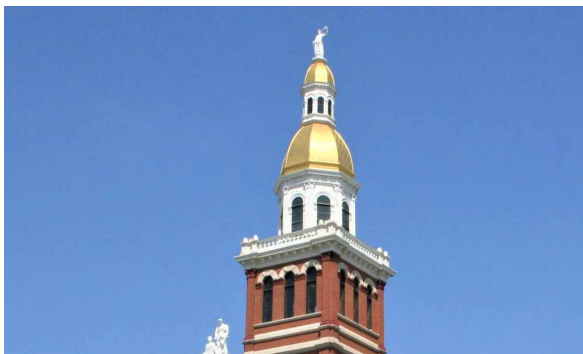
DuRide Senior Transportation
563-451-4999 | www.duridedbq.com

The Jule

563-589-4196 | www.juletransit.org

Food & Essentials

United Way
2-1-1 | www.211iowa.org



Dubuque County

The County offers unique services to the broader Dubuque County region, not just within city limits.

- Voting
- Birth, marriage, and other licenses
- Vehicle registration
- License plates
- Property taxes and more

563-589-1300 | www.dubuquecounty.org



State of Iowa

State services are available to all residents living in Iowa.

- Food stamps and other assistance
- Driver's licenses
- Medicare and other health care
- Plus more

www.iowa.gov

YOUR City Council



Brad M. Cavanagh
Mayor



Ric W. Jones
At-Large



David T. Resnick
At-Large



Susan R. Farber
First Ward



Laura J. Roussell
Second Ward



Danny C. Sprank
Third Ward



Katy A. Wethal
Fourth Ward

Contact information for the Dubuque City Council is available at
cityofdubuque.org/councilcontacts

**City of Dubuque
City Council**

ACTION ITEMS # 9.

ITEM TITLE:	July Utility Bill Insert: Ways to Get Involved
SUMMARY:	City Manager providing a copy of the "Ways to Get Involved" flyer, which will be mailed with all City utility bills from July 16 through Aug. 6.
SUGGESTED DISPOSITION:	Receive and File

ATTACHMENTS:

1. Get Involved Utility Bill Insert - July 2025

WAYS TO GET INVOLVED!

Whether you're looking to take action, meet your neighbors, or give back, there are countless ways to get involved in the community!

Report 2 DBQ

Report2DBQ

Report concerns. Get updates. Stay informed.

The City's Report2DBQ online tool and mobile app makes it simple to request services and report issues straight from your phone or computer.

- Submit photos
- Mark the location
- Track progress and receive updates via text, email, or phone

Available on the App Store and Google Play or visit cityofdubuque.org/Report2DBQ



Adopt-A-Spot

Help keep Dubuque clean and beautiful.

Adopt a public space such as a street, park, waterway, or storm drain and commit to regularly cleaning and maintaining it. This simple act helps preserve the beauty and health of our environment and makes a visible impact on the community.

- Choose your spot
- Clean and care for it regularly
- Make a difference one space at a time

Start today at cityofdubuque.org/AdoptASpot

For questions, call 563-690-6171.



Volunteer DBQ

Find your perfect way to give back.

Volunteer DBQ is your one-stop hub for local volunteer opportunities! From one-time projects to ongoing commitments, Volunteer DBQ helps you find opportunities that match your time, interests, and goals.

- **Search:** Filter by cause, location, time, organization, and more.
- **Connect:** Learn about local non-profits and how they serve our community.
- **Volunteer:** Sign up as an individual or organize a volunteer day with coworkers, friends, or family.
- **Track Your Impact:** Create an account to log your volunteer hours.

Start exploring opportunities at VolunteerDBQ.com

For questions, call 563-690-6171.





Neighborhood Associations

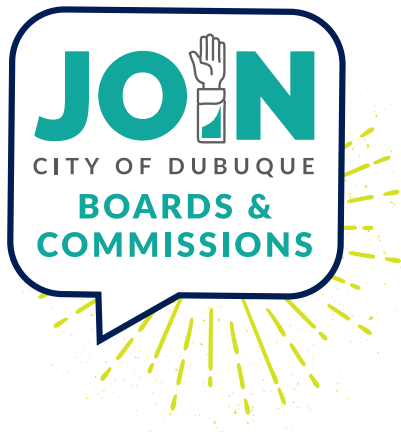
Better together!



Neighborhood associations are groups of neighbors who come together to make their community a better place to live. Whether it's improving amenities, organizing events, or taking action on local issues, these associations create a sense of connection and collaboration.

- **Join an Existing Association:** View the neighborhood associations map to find and contact your local association.
- **Start a New Association:** If your neighborhood doesn't have one yet, fill out the interest form and let us help you get started. City staff will provide guidance and support.

The map, interest form, and more is available at cityofdubuque.org/neighborhoods
For questions, call 563-690-6054.



City Boards & Commissions

Help guide the future of our community.

Boards and commissions play an important role in city government. Service on a board or commission is an excellent way for residents to get involved in the community and contribute to the future of Dubuque. Boards and commissions serve mostly in an advisory capacity, but some also hear appeals, provide expertise, advocate, receive public concerns, or establish, review and enforce policies and regulations. Board and commission members:

- Serve as the voice of the residents
- Assist in the development of policy recommendations to the City Council
- Provide positive support to City staff
- Promote the City and its programs

Learn more and apply at cityofdubuque.org/join

For questions, call 563-589-4100.



DBQ Shovel Crew

Help neighbors in need this winter!

Consider signing up now to volunteer with the DBQ Shovel Crew this winter! The program pairs volunteers with residents who are physically and financially unable to remove snow and ice from the city sidewalk adjacent to their property, and do not have other resources to clear it such as neighbors, friends, or a hired service.

The commitment is to care for a particular address, or addresses, throughout the winter season. If possible, volunteers are asked to provide their own snow-removal equipment. Sign up to volunteer at cityofdubuque.org/snowassistance or call 563-589-4159.

Find more ways to get involved at
cityofdubuque.org/getinvolved

**City of Dubuque
City Council**

ACTION ITEMS # 10.

ITEM TITLE:	Reschedule Greater Dubuque Development Corporation Work Session
SUMMARY:	Request from Greater Dubuque Development Corporation (GDDC) President and CEO Rick Dickinson to reschedule GDDC's Work Session from July 21 to August 18, 2025 at 6:00 p.m. The Dubuque Nature Everywhere Work Session, previously scheduled for 5:30 p.m. on July 21, will now begin at 6:00 p.m.
SUGGESTED DISPOSITION:	Receive and File; Council
ATTACHMENTS:	
	1. Correspondence



Schmid Innovation Center
900 Jackson St., Suite 109
Dubuque, IA 52001
www.greaterdubuque.org

July 2, 2025

Michael C. Van Milligen
City Manager
City of Dubuque
50 W. 13th Street
Dubuque, IA 52001

Dear Mike:

This letter serves as formal documentation of Greater Dubuque Development Corporation's request to move our previously scheduled work session with the Dubuque City Council and staff from **July 21, 2025**, to **August 18, 2025**.

We appreciate your flexibility and willingness to accommodate this change.

In your service,

A handwritten signature in black ink, appearing to read "Rick Dickinson", written in a cursive style.

Rick Dickinson
President & CEO

**City of Dubuque
City Council**

CLOSED SESSION #

ITEM TITLE: Pending Litigation and Purchase or Sale of Real Estate –
Chapter 21.5(1)(c),(j) Code of Iowa

SUMMARY:

**SUGGESTED
DISPOSITION:**

ATTACHMENTS:

None