

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
SPECIAL SESSION**

The Dubuque City Council met in special session at 6:00 p.m. on January 21, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a special session of the City Council called for the purpose of conducting a work session on the Capital Improvement Project GIS Application.

WORK SESSION

Capital Improvement Project GIS Application

GIS Coordinator/Analyst Nikki Rosemeyer introduced the Capital Improvements Project GIS application. In response to questions, Rosemeyer explained that the application is publicly accessible and will be promoted through the Public Information Office (PIO). She noted that the City Council's suggestions to create a template and integrate Media Services videos could be incorporated. City Council Members praised the application for its effectiveness in communicating information.

There being no further business, Mayor Cavanagh declared the meeting adjourned at 6:19 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk

**CITY OF DUBUQUE, IOWA
CITY COUNCIL PROCEEDINGS
REGULAR SESSION**

The Dubuque City Council met in regular session at 6:30 p.m. on January 21, 2025, in the second-floor Council Chambers of the Historic Federal Building, 350 W. 6th Street.

Present: Mayor Cavanagh; Council Members Farber, Jones, Resnick, Roussell, Sprank, Wethal; City Manager Van Milligen, City Attorney Brumwell.

Mayor Cavanagh read the call and stated this is a regular session of the City Council called for the purpose of conducting such business that may properly come before the City Council.

PLEDGE OF ALLEGIANCE

CONSENT ITEMS

Council Member Wethal requested Item No. 19 be held for separate discussion. Motion by Resnick to receive and file the documents, adopt the resolutions, and dispose of as indicated, except Item No. 19. Seconded by Farber. Motion carried 7-0.

1. Minutes and Reports Submitted: City Council Proceedings of January 6, 2025; Civil Service Commission of December 11 and December 19, 2024; Community Development Advisory Commission of November 20, 2024; Equity and Human Rights Commission of December 17, 2024; Library Board of Trustees Update of December 19, 2024; Resilient Community Advisory Commission of November 7, 2024; Zoning Advisory Commission of November 6, 2024; Proof of Publication for City Council Proceedings of December 16, 2024. Upon motion the documents were received and filed.

2. Notice of Claims and Suits: David Rupp for property damage. Upon motion the documents were received, filed, and referred to the City Attorney.

3. Disposition of Claims: City Attorney advising that the following claims have been referred to Public Entity Risk Services of Iowa, the agent for the Iowa Communities Assurance Pool: Elijah Callahan for vehicle damage; Daniel Dunne for vehicle damage; Elizabeth Gonner for vehicle damage; David Rupp for property damage. Upon motion the documents were received, filed, and concurred.

4. Approval of City Expenditures: Upon motion the documents were received and filed, and Resolution No. 8-25 Authorizing the Chief Financial Officer/City Treasurer to make certain payments of bills that must be paid and approved for payment in accordance with City procedures was adopted.

5. First Amendment to Development Agreement between the City of Dubuque and HG APT LLC for the Rehabilitation of 2901 Central Avenue: Upon motion the documents were received and filed, and Resolution No. 9-25 Approving The First Amendment To Development Agreement By And Between The City Of Dubuque, Iowa And HG Apt LLC was adopted.

6. John F. Kennedy Road and W. 32nd Street Intersection Improvement Project - Acceptance of Public Improvement Construction Contract - PROJECT 5521000048: Upon motion the documents were received and filed, and Resolution No. 10-25 Accepting The John F. Kennedy Road And W. 32nd Street Intersection Improvement Project And Authorizing Final Payment To The Contractor was adopted.

7. Acceptance of a Quit Claim Deed for Highway Access Rights from Switch Homes, LLC: Upon motion the documents were received and filed, and Resolution No. 11-25 Accepting A Quit Claim Deed From Switch Homes, LLC, For Certain Highway Access Rights Across Part Of The Farm Subdivision, In The City Of Dubuque, Iowa was adopted.

8. Acceptance of Certain Public Subdivision Improvements in Phase I of The Farm Subdivision: Upon motion the documents were received and filed, and Resolution No. 12-25 Accepting Public Improvements In Phase 1 Of The Farm Subdivision, In The City Of Dubuque, Iowa was adopted.

9. Acceptance of a Storm Water Detention Basin and Berm Easement from Ehrlich Properties, LLC over Lot 2-10 of North Grandview Estates No. 2, in the City of Dubuque Iowa: Upon motion the documents were received and filed, and Resolution No. 13-25 Accepting A Grant Of Permanent Easement For Storm Water Detention Basin And Berm, Over And Across Part Of Lot 2-10 Of North Grandview Estates No. 2, In The City Of Dubuque, Iowa was adopted.

10. Iowa Department of Transportation Bridge Cleaning Project Notification Correspondence from Jesse Tibodeau, Assistant District Engineer with the Iowa Department of Transportation, notifying the City Council of bridge cleaning on US- 20 over the Mississippi River. Upon motion the documents were received and filed. Upon motion the documents were received and filed.

11. Grass and weed cutting and garbage collection assessments: Upon motion the documents were received and filed, and Resolution No. 14-25 Authorizing The City To Collect Delinquent Grass And Weed Cutting And Garbage Collection Charges In Accordance With Title 6-4-3A And Title 6-8-2 Of The Code Of Ordinances Of The City Of Dubuque, Iowa was adopted.

12. Electric Fuel Excise Tax and Charging Fee Increase Recommendation: Upon motion the documents were received and filed, and Resolution No. 15-25 Establishing Rates And Charges For Electric Vehicle Charging was adopted.

13. Approval of Tree City USA application: Upon motion the documents were received and filed, and Resolution No. 16-25 Retroactively Authorizing The Filing Of An Application For Designation As A Tree City USA With The Arbor Day Foundation was adopted.

14. Five Flags Civic Center Operations Management Services RFP: Upon motion the documents were received, filed, and approved.

15. US Census Boundary and Annexation Survey: Upon motion the documents were received and filed.

16. Final Plat of North English Estates: Upon motion the documents were received and filed, and Resolution No. 17-25 Approving The Final Plat Of North English Estates, Dubuque County, Iowa was adopted.

17. Final Plat of Sandman Homestead: Upon motion the documents were received and filed, and Resolution No. 18-25 Approving the Final Plat of Sandman Homestead, Dubuque County, Iowa was adopted.

18. City of Dubuque and Theisen's Warehouse, LLC Property Right of Way Plats and Dedications – for Future Intersection Improvements at Chavenelle Road and South Heacock Road and Future Extension of South Heacock Road: Upon motion the documents were received and filed, and

Resolution No. 19-25 Approving The Acquisition Plats Of Lot A Of Lot 1-2 McFadden Farm Place No. 4, Lot 1a Of McFadden Farm Place No. 5, And Lot 2a Of Dubuque Industrial Center West 9th Addition, All In The City Of Dubuque, Dubuque County, Iowa was adopted.

19. Public Works Staffing Request - Project and Facilities Manager: Motion by Wethal to receive and file the documents and approve a full-time Project and Facilities Manager (G-18) increasing the Public Works personnel complement by +1.00 FTE, or 2080 hours. Seconded by Sprank. When asked about staff additions outside the budget cycle, Van Milligen explained that certain positions are identified as immediate needs. After evaluating the Public Works Department's various demands and current capacity, this position was deemed essential and should be filled immediately. City Council Members stated that the annual budget is fixed and will not increase by adding this position. They also agreed on the necessity of additional staff for the department. Motion carried 7-0.

20. Civil Service Certified Lists - Firefighter-Paramedic / Firefighter-EMT and Police Officer: Civil Service Commission submitted the certified lists for the positions of Firefighter-Paramedic / Firefighter-EMT and Police Officer. Upon motion the documents were received, filed, and made a Matter of Record.

21. Approval of Retail Alcohol Licenses: Upon motion the documents were received and filed, and Resolution No. 20-25 Approving applications for retail alcohol licenses, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits was adopted.

ITEMS SET FOR PUBLIC HEARING

Motion by Roussell to receive and file the documents, adopt the resolutions, and set the public hearing as indicated. Seconded by Sprank. Motion carried 7-0.

1. ImOn Ice Arena Dehumidification System Upgrade Project - Initiate Public Bidding Process and Setting Date for a Public Hearing Project No. 2849900004: Upon motion the documents were received and filed and Resolution No. 21-25 ImOn Ice Arena Dehumidification System Upgrade Project: Preliminary Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost; Setting Date Of Public Hearing On Plans, Specifications, Form Of Contract, And Estimated Cost; And Ordering The Advertisement For Bids was adopted setting a public hearing for a meeting to commence at 6:30 p.m. on February 3, 2025 in the Historic Federal Building.

BOARDS/COMMISSIONS

Appointments were made to the following boards/commissions.

1. Building Code Advisory and Appeals Board: One, 3-Year term through January 1, 2027 (Vacant Multidisciplinary Rep. term of Schoenhard). Applicant: Michael Shimkus, 4917 Twilight Dr. (Qualifies for Multidisciplinary Rep.). Motion by Roussell to appoint Shimkus to the term. Seconded by Wethal. Motion carried 7-0.

2. Community Development Advisory Commission: One, 3-Year term through February 15, 2027 (Vacant Low/Moderate Income Rep. term of Hammel Jr.) and One, 3-Year term through February 15, 2028 (Expiring At-Large term of Boles). Applicants: Dean Boles, 1715 Geraldine Dr. (Qualifies for At-Large); Dale L. Campbell Jr., 210 Jones St. (Qualifies for At-Large and Low/Moderate Income Rep.). Motion by Jones to appoint Campbell to the Low/Moderate Income Rep. term. Seconded by Resnick.

Motion carried 7-0. Motion by Jones to appoint Boles to the At-Large term. Seconded by Resnick. Motion carried 7-0.

3. Equity and Human Rights Commission: Two, 3-Year terms through January 1, 2028 (Expiring terms of Baumhover and Freiburger). Applicants: Rick Baumhover, 601 Garfield Ave.; Michaela Freiburger, 1718 Diane Ct.; Traci Phillipson, 2120 Rhomberg Ave. Upon roll call vote, Baumhover and Freiburger were appointed to the terms. Baumhover received all 7 votes from the City Council. Phillipson received 1 vote (Resnick), and Freiburger received the remaining 6 votes for the other term.

PUBLIC HEARINGS

1. Central Avenue and White Street Corridor Traffic Study Summary Report Public Hearing: Motion by Sprank to receive and file the documents and adopt Resolution No. 22-25 Approval Of The Central Avenue And White Street Corridor Traffic Study Summary Report. Seconded by Wethal. A video summary of the Multi-Modal Alternative as the selected alternate for Central Avenue and White Street was shown. City Council Members commended the video and expressed enthusiasm for the future amenities in the corridor. Van Milligen confirmed that the City Council will need to allocate funding for each component of the master plan. Additionally, they will approve the plans and specifications for the projects that will carry out the plan, which will require public hearings. Motion carried 7-0.

2. Dubuque Gate & Pump Station Flood Mitigation (16th St Detention Basin) Public Hearing: Motion by Roussell to receive and file the documents and adopt Resolution No. 23-25 Approval Of Plans, Specifications, Form Of Contract, And Estimated Cost For The Dubuque Gate & Pump Station Flood Mitigation (16th St Detention Basin). Seconded by Jones. City Council Members expressed their enthusiasm for the project. Motion carried 7-0.

ACTION ITEMS

1. Grand River Center Presentation of FY 2024 Annual Report: Motion by Farber to receive and file the documents and hear the presentation. Seconded by Wethal. OVG 360 Grand River Center General Manager Ryan Bonifas made a presentation on the Fiscal Year 2024 Annual Report. City Council Members praised OVG 360's initiatives for the center. In response to questions, Bonifas summarized the areas' competitors and highlighted the importance of local air service and hotel expansion. Motion carried 7-0.

2. Proceedings to Complete Action on the Issuance of \$26,221,000 Sewer Revenue Capital Loan Notes (State Revolving Loan Fund Program) Old Mill Rd. Lift Station and Force Main Project – Phase I: Motion by Roussell to receive and file the documents and adopt Resolution No. 24-25 Series Resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance of \$26,221,000 Sewer Revenue Bonds, Series 2025 and other documents related to the Series 2025 Bonds, and amending certain provisions. Seconded by Jones. Motion carried 7-0.

3. Proceedings to Direct Advertisement for Sale of \$6,500,000 Tax Exempt General Obligation Bonds, Series 2025A, \$8,500,000 Taxable General Obligation Bonds, Series 2025B, \$9,250,000 Taxable General Obligation Urban Renewal Bonds, Series 2025C, Approval of the Preliminary Official Statements, and Approval of Electronic Bidding Procedures: Motion by Jones to receive and file the documents and adopt Resolution No. 25-25 Setting The Date For The Sale Of General Obligation Corporate Purpose Bonds, Series 2025A And Authorizing The Use Of A Preliminary Official Statement In Connection Therewith; Resolution No. 26-25 Setting The Date For The Sale Of Taxable General Obligation Corporate Purpose Bonds, Series 2025B And Authorizing The Use Of A Preliminary Official

Statement In Connection Therewith; and Resolution No. 27-25 Setting The Date For The Sale Of Taxable General Obligation Urban Renewal Bonds, Series 2025C And Authorizing The Use Of A Preliminary Official Statement In Connection Therewith. Seconded by Farber. In response to questions, Van Milligen summarized the work of the city's municipal advisor throughout this process. Chief Financial Officer Jennifer Larson stated the bonds will mature in 20 years. Motion carried 7-0.

4. Historic Millwork District Outdoor Community Space Engagement, Design, and Construction Management Consultant Selection Approval and Authorization of Contract: Motion by Wethal to receive and file the documents and adopt Resolution No. 28-25 Authorizing The City Manager To Negotiate And Execute A Contract With Confluence For Historic Millwork District Outdoor Community Space Engagement, Design, And Construction Management. Seconded by Sprank. City Council Members expressed enthusiasm for the project. Motion carried 7-0.

5. Work Session Request: Travel Dubuque Annual Update: Motion by Roussell to receive and file the documents and schedule the work session for February 3, 2025, at 6:00 p.m. Seconded by Wethal. Motion carried 7-0.

COUNCIL MEMBER REPORTS

Council Member Farber reported on a recently published Federal Communications Commission (FCC) Committee report on best practices to facilitate FCC programs.

Council Member Roussell reported on attending Greater Dubuque Development Corporation's (GDGC) day-long planning session, National Incident Management Training, and the Police Department's annual awards ceremony.

Council Member Jones also reported on the Police Department's awards ceremony, along with the recent departure of Dubuque Racing Association (DRA) President and CEO Alex Dixon, DRA's sports center presentation on Chaplain Schmitt Island, a soup luncheon fundraiser hosted by the Iowa Association of Women Police, and performing music at a Carnegie Stout Public Library event.

Mayor Cavanagh reported on the Iowa Special Olympics opening ceremony, the Dubuque Racing Association and GDGC events, and the U.S. Conference of Mayors meeting.

CLOSED SESSION

Motion by Jones to convene in closed session at 7:54 p.m. to discuss Purchase or Sale of Real Estate – Chapter 21.5(1)(j) Code of Iowa. Seconded by Resnick. Mayor Cavanagh stated for the record that the attorney who will consult with City Council on the issues to be discussed in the closed session is City Attorney Brumwell. Motion carried 7-0.

The City Council reconvened in open session at 8:34 p.m. stating that staff had been given proper direction.

ADJOURNMENT

There being no further business, Mayor Cavanagh declared the meeting adjourned at 8:34 p.m.

/s/Adrienne N. Breitfelder, CMC
City Clerk